



Watertown Public Schools School Committee

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Lisa Capoccia
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POLICY SUBCOMMITTEE WATERTOWN, MA

**HOSMER ELEMENTARY SCHOOL
1 CONCORD ROAD
WATERTOWN, MA**

**THURSDAY
APRIL 4, 2024
5:30PM**

PUBLIC PARTICIPATION AVAILABLE OVER ZOOM:
<https://watertown-k12-ma-us.zoom.us/j/89449938466>

RECORDED AND POSTED TO WPS WEBSITE

AGENDA

I. Call to Order

II. Discussion and Vote

A. [Library Policies](#)

B. Technology Policies

- **BHE: USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS** – This policy has been updated to reflect best practice that all committee members have and use district email addresses, which are required to be archived as public records. We have also eliminated archaic language, and updated the cross reference.
- **EHAA: DISTRICT SECURITY RELATING TO TECHNOLOGY (new policy)** – This new policy provides a foundation for administrative procedure and practice so as to ensure information which is stored and accessed on district technology is appropriately protected.
- **EHB: DATA AND RECORDS RETENTION (new policy)** – This new policy addresses a gap in recommended policy regarding retention of records, including electronic communication by public officials.
- **GBEE: PERSONNEL USE OF TECHNOLOGY (new policy)** – This new policy outlines the responsibilities of district personnel in their use of technology; it is expected that this will provide a foundation for further administrative procedure.
- **IJND: ACCESS TO DIGITAL RESOURCES** – This redrafted policy moves much of the language to more appropriate locations within section of IJN-coded policies.

- IJNDB: (renamed) USE OF TECHNOLOGY IN INSTRUCTION – This redrafted policy moves much of the language to more appropriate locations within IJ, and refocuses the policy on instruction.
- IJNDC: (renamed) ACCEPTABLE USE OF DIGITAL RESOURCES – This redrafted policy provides the appropriate location for language from the above policies that is still necessary, while removing outdated language.
- JICJ: STUDENT USE OF TECHNOLOGY IN SCHOOL (new policy) – This new policy outlines the vision and responsibilities of student use of technology; it is expected that this will be the foundation of further administrative procedure.
- KCD: COMMUNITY USE OF DIGITAL RESOURCES (new policy) – This new policy recognizes that digital resources, most notably public wifi, are now a common public resource of school, outlining appropriate considerations.
- KDCB: DISTRICT WEBSITE AND SOCIAL MEDIA (new policy) – This new policy recognizes that districts and schools commonly have both websites and social media pages, and outlines best practice, including public comments on such sites.

C. COVID Protocols

D. Field Trips and LGBTQIA/Gender Non-Conforming Student Safety

E. [ECAE](#): Security Cameras in Schools

III. Adjournment