



City Council Meeting

Tuesday, March 26, 2024 at 7:00 PM
Richard E. Mastrangelo Council Chamber

Agenda

ACCESS INFORMATION:

- A. This meeting will be held on March 26, 2024 at 7:00 P.M. Location: Richard E. Mastrangelo Council Chamber
- B. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/watch-now?site=3>
- C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
- E. Public may comment through email: vpiccirilli@watertown-ma.gov
- F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>

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- 1. ROLL CALL
 - 2. PLEDGE OF ALLEGIANCE
 - 3. PUBLIC FORUM
 - 4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from City Council Meeting March 12, 2024
 - 5. PRESIDENT'S REPORT
 - 6. PUBLIC HEARINGS
 - A. First Reading on an Amendment to the FY 2024 Budget to fund WMEG Agreement
 - B. Public Hearing and Vote on a Proposed Ordinance regarding Planning Board Alternates
 - C. Public Hearing and Vote on a Proposed Amendment to the Fiscal Year 2024 Budget to fund the DPW Collective Bargaining Agreement
 - 7. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. Resolution Approving the Acceptance of a Gift of Funds in the Amount of \$1,100 from Watertown Savings Bank to offset expenditures related to the Annual Whoville Jubilee & Official Tree Lighting
 - B. Resolution Approving the Acceptance of a Gift of Funds in the Amount of \$100 from Roche Bros. to offset expenditures related to the Watertown Food Pantry

- C. Resolution Authorizing a Transfer of Funds in the Amount of \$15,000 from the FY2024 City Council Reserve to the FY2024 City Attorney Litigation Account
 - D. Consideration and Approval of Exemption of Interests of an Existing School Department Employee serving as Cheerleading Coach in a Contract with the City to Serve as Constituent Services Representative in Response to Disclosures Filed with the City Clerk by the Prospective Employee and Certification by the City Manager that No Employee of that Department is Available to Perform the Services of Constituent Services Representative as Part of their Regular Duties in Accordance with G.L. c. 268A, sec 20(b)
8. REPORTS OF COMMITTEES
- A. Committee of the Budget and Fiscal Oversight Report regarding its meeting on March 11, 2024 - Piccirilli, Chair
- ACTION ITEM:
To recommend to the City Council to increase the Personal Property Tax Exemption from \$5,000 to the G.L. Chapter 59, Section 5, Clause 54 statutory limit of \$10,000.
9. NEW BUSINESS
10. COMMUNICATIONS FROM THE CITY MANAGER
- A. City Logo
 - B. Update on City Grants
11. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
12. ANNOUNCEMENTS
13. PUBLIC FORUM
14. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

MARCH 12, 2024



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

CITY COUNCIL MEETING

TUESDAY, MARCH 12, 2024, 6:15 P.M.

RICHARD E. MASTRANGELO COUNCIL CHAMBER

ADMINISTRATION BUILDING, 149 MAIN STREET

MINUTES

ACCESS INFORMATION:

A. This meeting will be held on March 12, 2024 at 6:15 PM in the Richard E. Mastrangelo Council Chamber

B. The meeting will be televised through WCATV (Watertown Cable Access Television):

<http://vodwcatv.org/CablecastPublicSite/?channel=3>

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1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 6:15 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays, John G. Gannon (arrived via Zoom at 7:00 p.m.), Nicole Gardner, Lisa J. Feltner, Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis City Manager, Joseph Fair, Representing the City Attorney, and Brendan T. McCarthy, Council Clerk.

2. EXECUTIVE SESSION

- A. Pursuant to G.L. c. 30A, §21(a)(3) to Discuss Strategy with Respect to Collective Bargaining or Litigation if an Open Meeting May Have a Detrimental Effect on the Bargaining or Litigating Position of the Public Body and the Chair so Declares – Collective Bargaining - DPW Union, Watertown Municipal Employee Association, Library Union, Fire Union, Police Patrol Union, Police Supervisors Union

Councilor Piccirilli made a motion to go into Executive Session and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

3. RETURN TO SESSION – 7:00 PM

4. PLEDGE OF ALLEGIANCE

5. PUBLIC FORUM

There were no participants in Public Forum.

6. PRESENTATION OF PETITIONS, PROCLAMATIONS, AND SILIAR PAPERS AND MATTERS

- A. Proclamation of March as Bleeding Disorders Awareness Month

Councilor Airasian presented the proclamation.

Councilor Piccirilli moved to accept the Proclamation and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

7. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

- A. Minutes from City Council Meeting February 27, 2024

Councilor Piccirilli moved to accept the minutes and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

8. PRESIDENTS REPORT

- A. Referral to Committee
 - Update Noise Ordinance
 - Discussion on Status of Opioid Litigation Settlements

President Sideris remarked that there was an attempt to address the noise ordinance in the past, but it did not result in forward action. He continued to say that Policy Analyst Doug Newton has been conducting research on the matter, and with that, he believes it's time to bring it back to the committees. He stated that he believed an issue that occurred during the previous attempt to update the noise ordinance was that it went to two subcommittees in a joint effort. He then asked the Council to recommend which singular committee to take on the issue.

Councilor Piccirilli moved to refer the task of updating the noise ordinance to the Committee on Rules and Ordinances and Councilor Feltner seconded.

The motion passed 8 (Airasian, Bays, Feltner Gannon, Gardner, Izzo, Piccirilli, Sideris) to 1 (Palomba).

President Sideris then asked to refer the Opioid Litigation Settlements to the Committee on Human Services.

Councilor Piccirilli moved to refer the matter to the Committee on Human Services and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

9. PUBLIC HEARINGS

- A. First Reading on a Proposed Amendment to the Fiscal Year 2024 Budget

City Manager Proakis remarked that the amendment is a transfer from Collective Bargaining Stabilization Fund to the City Council Reserve, which will be necessary to fund the ratified DPW - Teamsters contract.

- B. First Reading on a Proposed Ordinance regarding Planning Board Alternates

City Manager Proakis stated that this is a First Reading after appropriate steps of going through the City Council and committees.

10. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

- A. Resolution Authorizing a Transfer of Funds in the Amount of \$39,000 from the City Manager Full Time Salaries Account to the City Manager Contracted Services Account

City Manager Proakis remarked on the importance of having an administrative code that sits between City Charter and the City Code of Ordinances that establishes the specifics of the management of local government, boards and commissions. Having all of that information in one place is best practice. This project will also serve as an opportunity to update and refine code that is outdated and irrelevant. The requested amount of \$39,000 will cover the cost of this project in terms of contracted services.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

Councilor Gannon asked what the public process involvement will look like in this project.

City Manager Proakis replied that he will hire the Collins Center to bring drafts to the Council, which then will go to committees in which the public would be able to participate and give feedback. He continued to say that his priority is to bring a workable document to the Council.

The motion passed unanimously in a Roll Call Vote.

B. Request to Repurpose Funds in the Amount of \$50,000 from Tax Revenue to Victory Field and Casey Park Projects

City Manager Proakis stated that FY23 Budget was approved with a \$50,000 allotment to a lacrosse wall at Victory Field. He then stated that he believes it to be more efficient to place this project in the Victory Field Phase 3. He stated that \$20,000 of the funds repurposed to relighting all of Victory Field, and noted that they will be able to completely relamp the field in one fell swoop and have the new lights' warranty expire at the same time. He then stated that the remaining \$30,000 would go to backer boards and sound deadening insulation in Casey Park, which is in response to the requests from residents who live around the park.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

Councilor Palomba stated that he had recently received an email from a resident regarding the lighting on Victory Field, in which they were curious about the possibility of LED lights as replacements. He then asked if the bulbs are currently LED or not, and if not, why they couldn't use these funds to begin making the transition.

City Manager Proakis replied that moving to LED lighting in the future would be best practice in terms of efficiency and long term lighting, and that it is an long term goal for the park. He then stated that he knew it to be much more expensive than conventional current lamps, and asked Peter Centola to elaborate.

Recreation Director Centola replied that they looked at replacing the lights with LED, and while technology is ongoing, the rough draft estimate the Recreation Department got on transitioning to LED was about \$500,000.

Councilor Palomba asked how long the conventional bulbs last.

Recreation Director Centola replied that there are currently 88 lights that will most likely go

out in the next few months. He then said that he couldn't give an exact number of hours or years that the bulbs will last, but they are expecting them to last somewhere around 5-7 years, or about the time in which they hope that they may be able consider LED's. He concluded by saying that another goal was to get them to share the same warranty in an effort to not have to be replacing one or two bulbs at a time.

City Manager Proakis stated that a \$500,000 investment in LED lights would be something that could be considered on an out year of a capital plan which would allow time for the City to work its way to make it a reality. That idea is also consistent with the City's long term investment strategies.

President Sideris stated that he is grateful for the sound deadening work that will be done in Casey Park and noted that it should help with the issues residents have been experiencing.

The motion passed unanimously in a Roll Call Vote.

- C. Consideration and Approval of Exemptions of Interests of Existing City Employees in Contracts with the City Including Summer, Winter, Holiday, and After-School Program Employment Positions in Response to Disclosures Filed with the City Clerk by Prospective Employees and Certification by the Recreation Director that No Employee of that Department is Available to Perform those Services as part of their Regular Duties in Accordance with G.L. c. 268A, sec 20

City Manager Proakis stated that when employees of Watertown take on an additional city job (very often a teacher who takes a job in off hours or off school year programs) an exemption is needed, and the Council must confirm it.

Councilor Piccirilli moved to approve the exemptions and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

11. REPORTS OF COMMITTEES

- A. Committee on Rules and Ordinances Report Regarding its meeting on February 20, 2024 - Gannon, Chair

Councilor Gannon presented the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The report was accepted unanimously in a Roll Call Vote.

- B. Committee on Personnel and City Organization Report regarding its meeting on February 26, 2024 – Bays, Chair

ACTION ITEM:

To recommend that City Council approve the four recommendations described above (in the report), specifically:

1. Duties of the Blue Ribbon Committee
2. Desirable skills, background and/or characteristics of Committee members.
3. Size of the Committee
4. Process to recruit and select members.

Councilor Bays presented the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

Councilor Palomba asked for clarification on eligibility on members of the Blue Ribbon Committee, specifically if absentee owners could be eligible.

Councilor Bays responded that anyone who pays taxes could be eligible.

The report was accepted unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the Action Item and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

- C. Committee of the Budget and Fiscal Oversight Report regarding its meeting on February 1, February 22, and March 4, 2024 – Piccirilli, Chair

ACTION ITEM:

To ask the City Council to adopt the above 54 conceptual recommendations.

ACTION ITEM:

To ask the City Council to recommend that the City Manager maintain the FY2025 capital spending so that it does not exceed 8% of the submitted FY2025 operating budget, in order to meet the City Council's Budget Policy Guideline that the City should seek to make capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to at least 7.5 – 8% of the operating budget.

Councilor Piccirilli presented the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The report was accepted unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the first Action Item and Councilor Feltner seconded.

President Sideris thanked everyone involved for their contributions over the course of the

meetings in preparing recommendations for the FY25-FY29 CIP.

The motion passed unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the second Action Item and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

12. NEW BUSINESS

There was no New Business.

13. COMMUNICATIONS FROM THE CITY MANAGER

A. Request for Confirmation of Reappointment to the Planning Board

City Manager Proakis reiterated that appointments and reappointments initially come from the Residents Advisory Committee to the City Manager, which is then brought before the City Council for confirmation. He then requested confirmation for the reappointment of Jason Cohen to the Planning Board to a term expiring February 15, 2027.

President Sideris stated that this would go to the Committee on Economic Development and Planning.

B. Request for Confirmations of Reappointments to the Zoning Board of Appeals

City Manager requested confirmation for reappointment of Gregory Girard as an alternate member of the ZBA to a term expiring February 14, 2026, and the reappointment of David Ferris as a full time member of the ZBA to a term expiring February 15, 2029.

President Sideris stated that this would go to the Committee on Economic Development and Planning

C. Request for Confirmation of Appointments to the Human Rights Commission

City Manager Proakis noted that this request for confirmation has taken a bit more effort to get to this point as the Council has dutifully taken its time to decipher what elements the HRC will comprise of. He continued to state that the Residents Advisory Committee did an extensive search to put together nine individuals that will serve as members of the HRC. Corey Barr, Elizabeth Bruise, Gabriel Camacho, Lisa Laplante, Susan Musinsky, Melvin Poindexter, Xin Peng, Queyen Tran, and Sarah Zoen are the nine members, pending confirmation, who individually and collectively have an immense amount of diverse experience spanning the field of Human Rights. He concluded in saying that each individual was extremely well vetting and qualified, and that he is excited to move this forward.

President Sideris stated that these confirmations could fall on a number of committees, and asked for three Councilors to volunteer for an Ad Hoc Committee for this task.

Councilor Piccirilli moved to create an Ad Hoc Committee to field the confirmations for the HRC and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

D. City Hall / Parker Annex / Senior Center Hours

City Manager Proakis requested a referral to committee to explore permanently changing the operational hours of City Hall, Parker Annex building, and the Senior Center hours to 8:30 A.M. to 5:00 P.M. on Monday, Wednesday, and Thursday, 8:30 A.M. – 7:00 P.M. on Tuesdays, and 8:30 A.M.– 12:30 P.M. on Fridays. Watertown has historically engaged in summer hours where the buildings close at 2:00 PM on Fridays, but as short hours on Friday are considered a recruitment tool, and are ubiquitous in similar neighboring communities, the administration believes this change would be a substantial help in procurement. He admitted that there would be a loss of two hours that the buildings would be open to the public over the course of the week, and that employees' lunches would be shortened. He also stated that while Friday afternoons are quiet, they may not be extremely quiet, but that the administration believes that the good outweighs the bad, and that he looks forward to further discussions with the Council.

President Sideris recommended that this item go to the Committee of Personnel and City Organization.

Councilor Piccirilli moved to refer the item to the Committee of Personnel and City Organization and Councilor Feltner seconded.

President Sideris remarked that once this is referred, a very broad outreach as it would be a significant change to what the public is familiar with.

The motion passed unanimously in a Roll Call Vote.

City Manager Proakis pledged that the 311 Manager and Constituent Outreach Specialists will be on hand to continue to be a liaison between the public and policy, and that they will take as much time as they need to reach the best decision.

City Manager Proakis announced that there will be a ceremony for fallen Firefighter Joseph Toscano on March 17th at the Toscano Memorial on Bigelow and Merrifield Ave. Joseph Toscano tragically passed away in the line of duty on March 17, 2017.

City Manager Proakis announced the next Watertown Square meeting on April 4th. He announced that Watertown Animal Control is running a rabies clinic, and Watertown Police Dept. Academy is running again; stressing that it was a great opportunity to learn how the police department works. He reminded the community that the Winter Parking Ban ended early this year, but also said that they will reinstitute the ban if there is a substantial storm for safety reasons. He concluded in saying that he and President Sideris had a rare opportunity to meet with MBTA General Manager Phillip Eng, in which they had

conversations on what is working and what is not in terms of bus service in Watertown. He expressed optimism in future collaborations, specifically with Watertown Square. He concluded in thanking Rep. Owens for working to make the meeting come into fruition, and is excited to continue working with the transit officials to help make Watertown more accessible with improved bus schedules.

14. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

Councilor Palomba, via an email from a resident, asked what the revenue from the parking tickets yielded from the winter parking ban, and what the estimated labor costs were in issuing those tickets.

Councilor Feltner made a request to send notification out to the community for the upcoming Porchfest.

15. ANNOUNCEMENTS

There were no announcements.

16. PUBLIC FORUM

Recreation Director Centola thanked City Manager Proakis and the City Council for approving the repurpose of funds for the relamping of Victory Field and equipment upgrade for Casey Park. He stated that there was a preconstruction meeting for Saltonstall Park lighting and expected it will move forward in March and April – those lights will be LED. He concluded by announcing a Lowell School playground improvement meeting on March 14th.

Anne-Marrie Cloonan – Winthrop Street – Followed up on her appeal to the traffic flow of her neighborhood in regard to issues with the Hosmer School. She stated that she and her neighbors have made appeals month after month to the Council and the School Committee, but there doesn't seem to be any progress made. She concluded by saying that any progress or interaction would be greatly appreciated.

17. RECESS OR ADJOURNMENT

Councilor Piccirilli made a motion to adjourn and Councilor Feltner seconded.

The motion was adopted unanimously in a Roll Call Vote.

The meeting adjourned at 8:22 p.m.

was present, the above minutes were adopted by a vote of ___ for, ___ against, ___ present on March 26, 2024.

Mark S. Sideris, Council President
s:/BTM

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

City Council Meeting
Tuesday, March 12, 2024 at 6:15 PM
List of Documents

1. Blood Disorder Awareness Proclamation – Item 6A
2. Proposed FY24 Budget Amendment – Item 9A
3. Proposed Planning Board Alts Ordinance – Item 9B
4. Admin Code Transfer of Funds – Item 10A
5. Repurpose of Funds VF Phase 3 – Item 10B
6. Ethics Exemption – Item 10C
7. Committee on Rules & Ordinances Committee Report from 2/20/24 – Item 11A
8. Committee on Personnel & City Organization Report from 2/26/24 – Item 11B
9. Committee of the Budget & Fiscal Oversight Report from 2/1/24, 2/22/24, 3/4/24
Item 11C
10. Request for Confirmation – Planning Board – Item 13A
11. Request for Confirmation – ZBA - Item 13B
12. Request for Confirmation – HRC – Item 13C

ADDENDUM TO THE MINUTES OF THE MARCH 12, 2024 CITY COUNCIL MEETING



City Council Meeting
Tuesday, March 12, 2024 at 6:15 PM
Richard E. Mastrangelo Council Chamber
149 Main Street
Watertown, MA

Agenda

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- 1. ROLL CALL
 - 2. EXECUTIVE SESSION - 6:15 P.M.
 - A. Pursuant to G.L. c. 30A, §21(a)(3) to Discuss Strategy with Respect to Collective Bargaining or Litigation if an Open Meeting May Have a Detrimental Effect on the Bargaining or Litigating Position of the Public Body and the Chair so Declares – Collective Bargaining - DPW Union, Watertown Municipal Employee Association, Library Union, Fire Union, Police Patrol Union, Police Supervisors Union
 - 3. RETURN TO SESSION – 7:00 P.M.
 - 4. PLEDGE OF ALLEGIANCE
 - 5. PUBLIC FORUM
 - 6. PRESENTATION OF PETITIONS, PROCLAMATIONS, AND SIMILAR PAPERS AND MATTERS
 - A. Proclamation of March as Bleeding Disorders Awareness Month
 - 7. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from City Council Meeting February 27, 2024

8. PRESIDENT'S REPORT

A. Referral to Committee

Update Noise Ordinance

Discussion on Status of Opioid Litigation Settlements

9. PUBLIC HEARINGS

A. First Reading on a Proposed Amendment to the Fiscal Year 2024 Budget

B. First Reading on a Proposed Ordinance regarding Planning Board Alternates

10. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

A. Resolution Authorizing a Transfer of Funds in the Amount of \$39,000 from the City Manager Full Time Salaries Account to the City Manager Contracted Services Account

B. Request to Repurpose Funds in the Amount of \$50,000 from Tax Revenue to Victory Field and Casey Park Projects

C. Consideration and Approval of Exemptions of Interests of Existing City Employees in Contracts with the City Including Summer, Winter, Holiday, and After-School Program Employment Positions in Response to Disclosures Filed with the City Clerk by Prospective Employees and Certification by the Recreation Director that No Employee of that Department is Available to Perform those Services as part of their Regular Duties in Accordance with G.L. c. 268A, sec 20(b)

11. REPORTS OF COMMITTEES

A. Committee on Rules and Ordinances Report Regarding its meeting on February 20, 2024 - Gannon, Chair

B. Committee on Personnel and City Organization Report regarding its meeting on February 26, 2024 - Bays, Chair

ACTION ITEM:

To recommend that City Council approve the four recommendations described above, specifically:

1. Duties of the Blue Ribbon Committee
2. Desirable skills, background and/or characteristics of Committee members
3. Size of the Committee
4. Process to recruit and select members

C. Committee of the Budget and Fiscal Oversight Report regarding its meetings on February 1, February 22, and March 4, 2024 - Piccirilli, Chair

ACTION ITEM:

To ask the City Council to adopt the above 54 conceptual recommendations.

ACTION ITEM:

To ask the City Council to recommend that the City Manager maintain the FY2025 capital spending so that it does not exceed 8% of the submitted FY2025 operating budget, in order to meet the City Council's Budget Policy Guideline that the City should seek to make capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to at least 7.5-

8% of the operating budget.

12. NEW BUSINESS
13. COMMUNICATIONS FROM THE CITY MANAGER
 - A. Request for Confirmation of Reappointment to the Planning Board
 - B. Request for Confirmation of Reappointments to the Zoning Board of Appeals
 - C. Request for Confirmation of Appointments to the Human Rights Commission
 - D. City Hall / Parker Annex / Senior Center Hours
14. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
15. ANNOUNCEMENTS
16. PUBLIC FORUM
17. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

CITY COUNCIL ATTENDANCE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	(Via Zoom @6:20)		<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON		<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to enter Executive Session

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	X (Via Zoom)	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT J. PICCIRILLI JR.	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

Motion to accept March as Bleeding Disorders Awareness Month -Proclamation



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

Proclamation of March as Bleeding Disorders Awareness Month

WHEREAS: I, Mark Sideris, President of the City Council of Watertown, am proud to commemorate March 2024 as Bleeding Disorders Awareness Month in the City of Watertown; and

WHEREAS: This designation will formalize and expand upon the federal designation 36 years ago of March 1986 as “Hemophilia Awareness Month” and in 2016 when the entirety of the bleeding disorders community came together to encompass all bleeding disorders; and

WHEREAS: The federal Department of Health and Human Services designated March 2016 as National Bleeding Disorders Month; and,

WHEREAS: These bleeding disorders, which share the inability to form a proper blood clot, are characterized by extended bleeding after injury, surgery, trauma or menstruation and can lead to significant morbidity and can be fatal if not treated effectively; and

WHEREAS: Many individuals with hemophilia became infected with HIV and Hepatitis C in the 1980s due to the contamination of the blood supply and blood products; and

WHEREAS: This Awareness Month in Watertown will generate greater awareness and understanding of not only hemophilia but all inheritable bleeding disorders, including von Willebrand Disease and rare bleeding disorders; which affect millions of individuals around the world; and

WHEREAS: This Awareness Month will bring light to the great scientific achievements in the treatment of bleeding disorders, for which there is no cure, and the greater pursuit of advanced therapies and cures to these disorders; and,

WHEREAS: The bleeding disorders community’s relationships with policymakers have fostered numerous medical and policy advancements beneficial to all those affected by bleeding disorders and their loved ones; and

WHEREAS: This Awareness Month will foster a greater sense of community and shared purpose among individuals with an inheritable bleeding disorders; and

WHEREAS: This Awareness Month will elevate awareness of and engagement in the inheritable bleeding disorders journey beyond our community to the general public, enabling the prevention of illness, unnecessary procedures, and disability.

NOW THEREFOR BE IT PROCLAIMED: That the Watertown City Council recognizes the month of March 2024 as Bleeding Disorders Awareness Month in the City of Watertown

In Witness Whereof, we have
hereunto set our hand and caused the
Great Seal of the City of Watertown
to be affixed on this 12th day of March 2024

Mark Sideris, City Council President

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept City Council Meeting Minutes from 2/27/24

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> </u>	<u> X </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to refer Noise Ordinance to be the Committee on Rules & Ordinances

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to refer the Opioid Settlement Updates to the Committee on Human Services

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Authorize a Transfer of Funds for \$39,000 from City Manager Full Time Salaries Account to City Manager Contracted Services Account



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

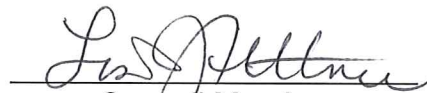
RESOLUTION# 26

2024 – R – 26

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 CITY MANAGER FULL TIME SALARIES TO FISCAL YEAR 2024 CITY MANAGER CONTRACTED SERVICES

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of \$39,000 from the Fiscal Year 2024 City Manager Full Time Salaries Account to the Fiscal Year 2024 City Manager Contracted Services Account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 7 for, 0 against, and 0 present on March 12, 2024.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George Proakis, City Manager 

Date: March 7, 2024

RE: Agenda Item - Transfer of Funds Request

I respectfully request the attached transfer be considered at the March 12, 2024 City Council meeting. The need for an additional appropriation is related to developing an administrative code in accordance with the City's charter. The Administrative Code has the broad purpose of providing for the internal organization and administration of the City government. The Administrative code will create a legal, practical, and efficient plan of organization and administrative procedures which allows for and encourages the effective delivery of municipal services.

Attached please find correspondence from The Edward J. Collins, Jr. Center for Public Management regarding two proposals to the City of Watertown.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 39,000

FROM: FY 2024 CITY MANAGER FULL TIME SALARIES \$ 39,000
0112351-510111

TO: FY 2024 CITY MANAGER CONTRACTED SERVICES \$ 39,000
0112352-530303

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

3/6/2024
DATE

Walter J. Jager
CITY AUDITOR



EDWARD J. COLLINS, JR. CENTER FOR PUBLIC MANAGEMENT
JOHN W. MCCORMACK GRADUATE SCHOOL OF POLICY AND GLOBAL STUDIES
UNIVERSITY OF MASSACHUSETTS BOSTON

100 Morrissey Boulevard
Boston, MA 02125-3393
P: 617.287.4824
F: 617.287.5566
mccormack.umb.edu/centers/cpm
collins.center@umb.edu

George Proakis
City Manager
City of Watertown
149 Main Street
Watertown, MA 02472

October 10, 2023

Dear Mr. Proakis:

The Edward J. Collins, Jr. Center for Public Management is pleased to present two proposals to the City of Watertown for your review: (1) Administrative Code Preparation.

The Center was established in 2008 in the McCormack Graduate School of Policy and Global Studies to further the public service mission of the University of Massachusetts Boston. The Center provides technical assistance to municipalities, school districts, regional governments, and state agencies on all aspects of public management.

The Center is a Massachusetts state government entity. Consequently, the laws of the Commonwealth do not require the City and the University to engage in a statutory procurement process before executing a contract.

Please review the proposals that follow, and let us know if you have any questions. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Ward'.

Michael Ward
Director
Edward J. Collins, Jr. Center for Public Management
McCormack Graduate School of Policy and Global Studies
UMass Boston

City of Watertown, Massachusetts Administrative Code Preparation

Proposed Scope of Work

1. Overview

The purpose of this project is to assist the City of Watertown ("City") to develop an administrative code in accordance with the City's charter. The Administrative Code has the broad purpose of providing for the internal organization and administration of the City government. The Administrative code will create a legal, practical, and efficient plan of organization and administrative procedures which allows for and encourages the effective delivery of municipal services.

2. Project Deliverables

The deliverables will be as follows:

1. To draft an Administrative code that codifies to the following aspects of municipal operations:
 - The mission, composition, terms of office, and authorities and responsibilities of the City's multiple-member bodies.
 - The mission, organization, and authorities and responsibilities of the City's administrative and operating departments.
 - The process for the reorganization of City departments and the City general organizational structure.
2. Recommend modifications to the policies identified in the previous paragraph based upon best practices and federal and state laws.
3. Identify ordinances that need to be amended or repealed that may conflict with new charter amendments relating to administrative code provisions.
4. Make recommendations for amending or repealing City personnel ordinances to reflect best practices, changes in federal and state law, current charter requirements, and department practices.
5. Make periodic reports to officials identified by the City.
6. Appear before the City Council and its subcommittees during the approval process.
7. Beyond these formally structured roles, the Center will be available to provide additional assistance relating to this project upon request.

3. Workplan

In order to complete the noted deliverables, the project team will follow the workplan outlined below:

Step 1: Project Kick-Off

The project team will meet with representatives from the City to review project objectives, discuss the process to be followed, and identify potential challenges. The project team and City staff will finalize milestones and schedules for the project.

Step 2: Document Review and Data Collection

The project team will work with the City to obtain all available and relevant documents, policies, prior reports, plans, records, and data needed for this project. For information available online, providing a link will suffice.

Step 3: Staff Interviews

The project team and City will work together to identify City staff to interview for this project. All interviews will be conducted by the project team. The City will assist with the scheduling of all interviews.

Step 4: Analysis of Data and Research Collected

After reviewing all the available information and interviews, the project team will analyze the research completed. Additional information requests, interviews, and inquiries may occur at this time.

Step 5: Preparation and Review of Report

The project team will develop an initial draft of the report based on the research. After reviewing the draft report with the City, the project team will make any changes that the project team determines are appropriate and will submit its final report.

4. Responsibilities

Responsibilities of the Center

The Center project team will act at all times in an attentive, ethical, and responsible manner. The Center will assign a project manager, who will serve as the primary point of contact for the duration of the project. The project manager shall be available to the City to discuss any issues or challenges.

Throughout the course of the project, the project manager shall facilitate completion of work according to the agreed-upon timeline and communicate with the client project liaison to discuss and resolve any issues with the timeline and to consider proposed modifications to the timeline.

Please note that the Collins Center does not provide legal services or accounting services.

Responsibilities of the City

The City will identify a project liaison to the Center for the duration of the work. The project liaison will have responsibility for communicating the nature and value of the project to employees and managers

and for managing logistics throughout the project (e.g., scheduling meetings, identifying meeting space, etc.).

The City will agree to provide necessary access to its employees, records, and agreed-upon data, and to respond to requests for information, comment, and scheduling in a timely manner.

The City will stand behind the accuracy and completeness of data provided to the Center for work on the project. In the event that there are questions or concerns about data accuracy or completeness, these will be made known to the project team when the data are provided.

The project timeline will be determined in conjunction with the City prior to finalizing the agreement. To facilitate completion of work according to the timeline, the City will provide timely response to requests. This shall include but not be limited to: provision of documents and data, access to employees, officials and/or facilities, feedback on Center work products, etc. The project team will work to schedule the initial project meeting upon receipt of any preliminary documents and data requested.

The project liaison will work with the Center project manager to discuss and resolve any issues with the timeline and to consider any proposed modifications to the timeline.

For all steps in the workplan, delays in the schedule not caused by the Center, requests for expansion of scope, or other significant unforeseen developments may lead to a renegotiation of scope, timeline, cost, or all three.

5. Timeline

Below is the preliminary proposed project timeline.

Event	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8
Step 1: Project Kick-Off	XX							
Step 2: Document Review and Data Collection	XX	XX	XX					
Step 3: Staff Interviews				XX	XX			
Step 4: Analysis of Data and Research Collected					XX	XX	XX	
Step 5: Preparation and Review of draft report							XX	XX

6. Fee for Services

The Collins Center will provide the scope of services presented in this proposal for an all-inclusive fee of \$39,000. The Center will invoice the City of Watertown for \$19,000 after the completion of Step 3 (Interviews) and the remaining \$20,000 upon completion of the work.

The Center is available to provide additional professional services beyond the scope of this project on an hourly cost basis through December 31, 2024 at the rates provided in the table below.

Any proposed scope expansion shall be discussed with the project manager.

Position	Hourly Rate
Public Services Manager	\$125
Management Analyst	\$75
Associate	\$125
Senior Associate	\$155

7. Project Team

Anthony Ivan Wilson, Esq. joined the Collins Center in 2022. He practices in the areas of data analytics, public management, public sector innovation, climate change planning, charter review, and DEIA planning. He previously served as City Clerk for the City of Cambridge, where he led the office through the COVID-19 pandemic. He implemented programs to modernize the Clerk's Office's internal processes. He also enabled residents to access several city services online. During Attorney Wilson's tenure in Cambridge, he participated in the city's municipal broad band and digital equity study. Prior to Cambridge, Attorney Wilson served the City Clerk and Associate City Solicitor for the City of Springfield. In those roles, he helped to negotiate the construction the \$600 million Springfield casino and he drafted the city's cannabis regulation. He has also served on several board and committees, including the Advisory Board for the Pioneer Valley Transportation Authority and the Association of Black Businesses and Professionals. He holds a bachelor's from Clark Atlanta University and a Juris Doctor from Suffolk University Law School.

Patricia Lloyd, Esq. practices in the areas of municipal management, government structure, and human resources. Prior to joining the Center, she practiced law in the fields of labor and employment, civil rights, and constitutional law. As the managing editor and compliance attorney for Quinlan Publishing Group, she oversaw more than 35 monthly and biweekly periodicals providing management and grant advice for cities and towns and their employees. Closer to home, Patricia has served as a member of her local conservation commission and on several volunteer committees in the Town of Reading, where she was an elected Town Meeting Member for 15 years. Patricia has been a director and officer of several nonprofit organizations, including the Reading Open Land Trust, where she served for 12 years to acquire and maintain open space. Patricia holds a BA in Political Science and a JD from Marquette University.

Frank Wright served as an attorney in the City of Somerville Law Department for 23 years, including the last 12 years as City Solicitor until his retirement in June, 2022. During the same period Frank was elected to the Melrose City Council seven times, serving over 14 years as Ward 3 City Councilor. In addition to working with the Collins Center, Frank presently serves as a member of the Melrose Board of Election Commissioners. In May, 2023, Frank received the President's Award from the

Massachusetts Municipal Lawyers Association for his substantial contribution to local government, municipal law and the MMLA.

Stephen McGoldrick is the previous director of the Edward J. Collins, Jr. Center for Public Management at the University of Massachusetts Boston. He retired in 2019 and remains with the Center providing special project assistance. He was primarily responsible for developing programs and providing consulting services on management, organizational and governance issues for state and local government. Before joining the Center in 2008, he served as the deputy director of the Metropolitan Area Planning Council. In that position, he was responsible for facilitating strategic alliances among local governments and providing technical assistance to municipalities on a broad range of governance and management issues and helped to establish the Metropolitan Mayors Coalition. From 1991 to 1996 Steve served as chief of staff to the Chelsea receiver and subsequently facilitated the establishment of Chelsea's post-receivership government. In 1990 he served as the executive director of the Massachusetts Municipal Personnel Association. From 1983 to 1990 he held leadership positions in the administrations of the mayors of Everett and Somerville. McGoldrick holds a Master of Science in Management degree from Lesley University and a Bachelor of Arts in Political Science from the University of Massachusetts Amherst.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Authorize a Repurpose of Funds for \$50,000 from Tax Revenue to Victory Field Lighting and Casey Park Projects



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 27

2024 – R – 27

RESOLUTION APPROVING THE REPURPOSE OF FUNDS TO VICTORY FIELD LIGHTING AND CASEY PARK IMPROVEMENTS

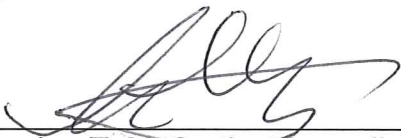
BE IT RESOLVED: That the City Council of Watertown hereby approves the repurpose of funds in the amount of \$50,000 in tax revenue intended for a proposed Lacrosse Wall Ball at Victory Field to necessary upgrades in lighting at Victory Field and back panels and sound deadening insulation for dasher boards at Casey Park Multi-Purpose Rink.

BE IT FURTHER RESOLVED: That a copy of said repurposed funds is forwarded to the City Auditor and City Treasurer/Collector.

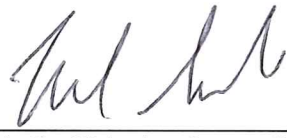


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on March 12, 2024.



Brendan T. McCarthy, Council Clerk



Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 6, 2024

RE: Agenda Item – Request to Repurpose Funds

As you recall, on June 14, 2022, the Honorable City Council voted to approve the Fiscal Year 2023 Budget which included \$50,000.00 in tax revenue for a Lacrosse Wall Ball at Victory Field. This project is intended to be combined into the Victory Field Phase 3 Project once design for this phase begins.

It is respectfully requested that \$20,000.00 of these funds be repurposed towards necessary relamping of lighting at Victory Field. These improvements will include the relamping of the entire baseball and football stadium area, and will extend the warranty which is set to expire in the coming months.

It is also respectfully requested that the remaining \$30,000.00 be repurposed towards the purchase of backer panels and sound deadening insulation for the dasher boards at the Casey Park Multi-Purpose Rink. These improvements will improve noise levels for residents that live in the vicinity of the park while the multi-purpose rink is in use.

I respectfully recommend and request your favorable consideration on this matter at the March 12, 2024 City Council Meeting.

Thank you for your consideration in this matter.

cc: Megan Langan, City Auditor
Ari Sky, CFO
Melissa A. Morrissey, City Treasurer/Collector
Peter Centola, Recreation Director

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Approve City Employee Exemption



CITY OF WATERTOWN
Recreation Department

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6494
Fax: 617-926-6129
www.recreation.watertown-ma.gov
recreation@watertown-ma.gov

Peter Centola
Director of Recreation

To: Mr. Proakis, City Manager
From: Peter Centola, Director of Recreation
CC: Emily Monea, Deputy City Manager
CC: Noelle Gilligan, City Clerk
CC: Colleen Doyle, Human Resource Director
Subject: Ethics Exemptions Request
Date: Thursday March 7, 2024

Please accept this information and request concerning our seasonal employees who also are employed the School Department of the City of Watertown.

I am requesting consideration and approval of exemptions of interests of existing City employees in contracts with the City including spring, summer, fall, winter, holiday, and after school program employment positions in response to disclosures filed with the City Clerk by prospective employees and certification by the Recreation Director that no employee of that Department is available to perform those services as part of their regular duties, in accordance with G.L. c. 268A, sec. 20(b) – Recreation Department:

Here are the Recreation Department positions and names of individuals filing disclosures.

Emp #	Last Name	First Name	Position Title
5562	Anderson	Naomi	Pequossette Office Manager
1348	Donato	Brian	Pequossette Director

Regards,

Peter Centola
Director of Recreation

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee on Rules and Ordinances Report from 2/20/24



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

Rules & Ordinances Committee Meeting Report to City Council

Tuesday, February 20, 2024 at 6:00 p.m. in Richard E. Mastrangelo Council Chamber, 2nd Floor

AGENDA: Discuss City Council Rules for the 2024-2025 Term.

Present: John Gannon, chair; John Airasian, vice chair; Lisa Feltner, secretary.

Also present: Pres. Mark Sideris, Councilors Bays, Gardner (until 6:30), Izzo, Piccirilli; resident Rita Colafella, and via Zoom: Michael Albano, Elodia Thomas, linda, Liz423.

Chair Gannon convened the meeting at 6:05 p.m. by referring to a chart of suggestions received and compiled by Municipal Policy Analyst Doug Newton (attached), and he opened the floor to public participation.

The committee proceeded to review each rule, discussing current and best practices for governance, with an eye toward clarifying language and avoiding future pitfalls. Review of and amendments for Rules up to 8 were accepted; see working draft of Rules for specifics in 3.2, 7.1; 7.2 with Motion to amend by Feltner, Seconded by Airasian, accepted 3-0; 7.4 with Motion to amend by Feltner, Seconded by Airasian, accepted 2-1 with No by Gannon; 7.7 and 7.7(4), 8.3.

At approx. 8:20PM we skipped ahead to Rule 15 in recognition of more time needed for more discussion on more details on some rules, especially in Rules 8-11; no changes were made to Rule 15. Councilor Feltner read aloud an email from Rita Colafella (attached) and noted that she was also present in the chamber. Chair Gannon recognized Elodia Thomas who stated she would appreciate having votes and other Council records compiled and searchable by date and topic instead of needing to manually sort or search through Minutes to find specific details about Council business. It was suggested to remove the New Business placeholder from regular Council Agendas, and the committee will seek counsel guidance from KP on Rule 8.1 (which also affects 8.4), as well as on Definitions, and the Council Rules overall will be reviewed by KP after the committee completes their recommendations.

It was decided that the following topics about rules will be the focus of the committee's subsequent meeting: Discuss Rules 8-14; Consider a process or method for drafting Proclamations or other "honorary letters"; Consider rules for annual Individual Councilor Meetings which are now mandated by Charter; and Consider including Definitions to accompany rules, ideally with Councilor Palomba present. The committee will continue discussion as soon as the calendar allows.

Motion to Adjourn was made by Feltner at 8:37PM, seconded by Airasian, accepted 3-0.

Respectfully submitted, Lisa Feltner

Attached: 1. Email from R. Colafella. 2. Chart of initial suggestions and questions re: Council Rules with updated remarks as of February 21. 3. Working draft mark-up of Council Rules as of February 21.

To: Feltner, Lisa <lfeltner@watertown-ma.gov>

Subject: Committee on Rules and Ordinances - February 20th Meeting

Dear Committee,

I am hoping I can attend this meeting in person, but I wrote this in case I could not. This email addresses Rule 15, specifically having the public speak for no more than two minutes, which is referenced in parts 15.2, 15.3 and 15.6. I strongly recommend not changing the two minute time length for several reasons.

- Two minutes prevents scope creep.
- The prevention of scope creep increases meeting productivity.
- Increased productivity shortens meeting length.
- Many businesses/organizations adopt such a measure because it has been proven that very little value is delivered after two minutes of commentary.

Additionally, I strongly recommend this because of the Barron v. Kolenda case from Southborough in which the state Supreme Court decided that government officials can no longer request civil commentary from the public. The decision opens the door to a barrage of insults ranging from the juvenile to the vile. Not only is the council subjected to hearing this, but so is the public which does not encourage civic participation. If we must be subjected to this, then let's keep it short.

Ultimately, lengthy comment time leads to unwieldy commentary. People will fill up any amount of time given. Filling up the time defeats the purpose of hearing substantive commentary. In my opinion, if one needs to play tricks to get a point across, then one does not have a point.

Lastly, delete part 15.7. It just bogs down the process. The city count president does a very good job of reminding everyone of the rules every time.

Thanks,

Rita Colafella

56 Cuba Street

District C-9

ELECTED OFFICIALS

John G. Gannon,
Chair

John M. Airasian,
Vice Chair

Lisa J. Feltner,
Secretary

Councilor Proposing Change	Applicable Section & Original Language	Proposed Change	Committee Recommendation
Piccirilli	N/A	Create a new formal rule for the scheduling of Individual Councilor Meetings	
Feltner	N/A	Add Process and rules for requesting, sponsoring Council Proclamations, Recognition Resolutions, Letters of Honor and the like.	
Palomba	N/A	Add definitions.	
Gardner	N/A	We should add a chapter on rules of the road for the annual Charter-mandated councilor meetings. When may they occur (election year, off year). Funding, if required, for meetings held in Districts where there are no City buildings available. Etc. Refer to the guidelines prepared by the City Manager as we develop these.	
Feltner	1.4 As soon as practical after the start of each new term, the Rules and Ordinances Committee shall review the Council Rules per referral of the City Council and strive to make recommendation/s to the full Council by March 15.	add at the end: ...to be adopted for a two-year term by a majority of the Council.	Feb 20: Do not edit 1.4
Feltner	1.5 Each new City Council that is seated following the November municipal election shall, as soon as practical, place on the agenda of a Council meeting a referral to the Personnel and City Organization Committee to review Council compensation and make a recommendation to the full Council pursuant to Section 2-3(a) of the Charter.	TBD given referral to PCO to establish a “blue ribbon committee” to review compensation.	

Gardner	1.5 Each new City Council that is seated following the November municipal election shall, as soon as practical, place on the agenda of a Council meeting a referral to the Personnel and City Organization Committee to review Council compensation and make a recommendation to the full Council pursuant to Section 2-3(a) of the Charter.	This will likely need to be changed after the Blue Ribbon Committee finishes its work. Ignore for now?	
Feltner	3	Add as a new rule: The presiding officer may refuse to allow any items which in their opinion do not have a direct bearing on the business of the City Council.	Feb 20: or see Rule 7.4
Feltner	3.2 It is the duty of the presiding officer to preserve the decorum and order of a council meeting. He or she may speak to questions of order in preference to other members. He or she shall decide all questions of order, subject to an appeal of the entire City Council, which appeal shall be seconded; and no other business shall be in order until the question on the appeal from the ruling of the chair shall be decided by the members by a call of the roll, and the ruling of the chair shall stand unless a majority of members shall vote to the contrary. The chair shall be permitted to vote on any question of appeal.	should it read "a majority of" instead of "entire" in the 3 rd sentence. Or perhaps amend to: ...questions of order. If any member wishes to appeal such decision or determination, that member shall make a motion, and if it is seconded, then no other business shall be in order until the question on appeal is decided by a majority vote of the City Council.	Feb 20: yes, strike "entire" in 3.2
Feltner	5.1 Every member, when about to speak, shall respectfully address the presiding officer and await recognition. Once recognized, such member shall avoid personalities and confine himself or herself to the question under debate.	Add: No member shall interrupt another, except on a point of order, a request for information, or a question of personal privilege.	Feb 20: provides clarity, but decided it is not necessary to add.

Bays	6.1 During consideration of any matter properly before the members, the presiding officer shall receive no motion except those listed herein, which motions shall have precedence in the order listed: To adjourn, to recess, to lay on the table, to take from the table, to move from the previous question, to limit or extend the limits of debate, to postpone to a date and/or time certain, to refer, to amend, to postpone indefinitely	There are no definitions for the motions and, while most of them are self explanatory, at least one (to move the previous question) has been interpreted differently by different people and I think it needs to have a definition here so new councilors understand what they are voting on.	
Feltner	7.1 The Council Clerk shall attend and keep records for all regular and special meetings of the City Council, shall record the names of member present, and shall have the care and custody of all records, documents, maps, plans, papers and other records and materials pertaining to the business of the City Council.	Should we add information about specifically keeping/compiling a separate record of votes by the Council -per City Charter Review discussions -or this becomes a “best practice” as part of 7.1 Clerk duties?	Feb 20: reflect language to reflect current practice and aspirational organization of Council records by Clerk, assisted by technology, add at end ", including a compilation of voting records which can also be found in Council Minutes."
Bays	7.2 Matters to be placed on the agenda for the City Council, including but not limited to reports and communications from the City Manager and other city officials, boards, departments and commissions, and any ordinance, order, resolution, proclamation or other matter of business to be presented to the members for action at a regular meeting of the City Council shall be submitted to the Council Clerk not later than 5:00 p.m. on the Thursday preceding the regular meeting at which such matter is to be considered by the City Council. With concurrence of the Council President, an item may be added to the Council agenda up to noon Friday. Items for placement on the agenda of upcoming Council meetings shall, in the absence of the Council Clerk, be submitted to the office of the City Manager. Every effort shall be made to have all matters that are submitted for placement on the agenda accompanied by materials sufficient to inform Council members of the nature and purpose of the agenda item.	There's no alteration in the time line for a Monday holiday, so it might need to read.....agenda up to noon on Friday or noon on Thursday if the subsequent Monday falls on a holiday"	Feb 20: yes, edits "...or not later than 5:00 p.m. on the Wednesday preceding the regular meeting when it follows a Monday holiday." and "...may be added to the Council agenda up to noon Friday, or up to noon Thursday preceding a Monday holiday."

Feltner	7.4 Items submitted by members shall be placed on the agenda, unless the Council President removes an item and informs the sponsoring member why such action was taken. In the instance that an item is removed from the agenda by the Council President, said item shall be placed on the agenda of the subsequent meeting, at the request of the sponsoring member.	There are questions about process for agenda items. Change or delete? See potential new rule 3.4	Feb 20: Motion to amend rather than add a new rule to 3; 2-1 voted. Insert "... if they have a direct bearing on the business of the City Council and change "shall" to "may"
Feltner	7.7 The Council Clerk shall prepare the draft minutes of each regular City Council meeting and shall provide a copy to each member no later than 5:00 p.m. on the Monday following the meeting, or by 5:00 p.m. on the third business day following a special meeting. If necessary, exceptions to this timetable may be made by the Council President	Review this timetable to reflect common practice and realistic expectations.	Feb 20: yes, aspirational so keep, but add "ideally" for "...provide a copy to each member ideally no later than..." and reflect Monday holiday -See also in 7.7(4)
Bays	7.7 The Council Clerk shall prepare the draft minutes of each regular City Council meeting and shall provide a copy to each member no later than 5:00 p.m. on the Monday following the meeting, or by 5:00 p.m. on the third business day following a special meeting. If necessary, exceptions to this timetable may be made by the Council President	Do we get a draft of the minutes on the Monday following the meeting? Should we change this to something more achievable?	
Bays	7.9 Pursuant to release of Executive Session minutes, every three months the Council President shall consult with the City Attorney to determine whether the purpose of keeping Executive Session meeting minutes and accompanying material withheld from the public is still met. Once it has been agreed that such records are no longer exempt from the Public Records Law, the City Council shall vote to release such minutes and other materials in the same manner as with meeting minutes of open meetings.	Does the Council President meet this often with the attorney about the minutes? Is this reasonable? And what is the law on this?	Feb 20: yes, aspirational, and keep as is.
			New at Feb 20: Modify 8.1 /8.4; Consult KP

Bays	8.3 All matters and items of business appearing on the agenda of the City Council shall be taken up in the order in which they appear on said agenda, shall be subject to full and open debate, and shall be disposed of by vote or other action of the City Council prior to consideration of any other item of business.	Sometimes the President has to, for very good reasons, change the order - should it be written in there? Something like "All matters and items of business appearing on the agenda of the CC shall be taken up in the order in which they appear on said agenda <i>unless the President states a compelling reason to alter the order</i> " or "The city council President may alter the agenda"	Feb 20: Add to the end "The City Council President may alter the order of the Council Agenda."
Piccirilli	8.7 Action by the City Council regarding appointments by the City Manager or other persons, which appointments shall require confirmation by the City Council, shall be received and automatically referred to the appropriate committee for hearing, review, and recommendation. If within thirty days of the City Council meeting where the appointment was presented, the committee takes no action to schedule a meeting for interviews; or if subsequent meetings are required and the committee takes no action to schedule subsequent meetings, then the Council Clerk shall automatically place a motion for a confirmation vote on the agenda of the next scheduled City Council meeting	Include parallel language for discussion of the priorities for the department and desirable qualifications and qualities of candidates for the position.	

Bays	8.7 Action by the City Council regarding appointments by the City Manager or other persons, which appointments shall require confirmation by the City Council, shall be received and automatically referred to the appropriate committee for hearing, review, and recommendation. If within thirty days of the City Council meeting where the appointment was presented, the committee takes no action to schedule a meeting for interviews; or if subsequent meetings are required and the committee takes no action to schedule subsequent meetings, then the Council Clerk shall automatically place a motion for a confirmation vote on the agenda of the next scheduled City Council meeting.	we need to list which confirmations go to which committee either here or in 11.	
Gardner	8.7 Action by the City Council regarding appointments by the City Manager or other persons, which appointments shall require confirmation by the City Council, shall be received and automatically referred to the appropriate committee for hearing, review, and recommendation. If within thirty days of the City Council meeting where the appointment was presented, the committee takes no action to schedule a meeting for interviews; or if subsequent meetings are required and the committee takes no action to schedule subsequent meetings, then the Council Clerk shall automatically place a motion for a confirmation vote on the agenda of the next scheduled City Council meeting.	We should insert a table showing which appointments are referred to which committee.	

Gardner	8.8 Each committee shall provide a report to the City Council on any meetings it held within thirty days. The report will subsequently be included on the next regularly-scheduled City Council meeting agenda in compliance with all applicable council rules.	Is there a process we can put in place to ensure that committee reports are done within 30 days? Could the City Clerk put in a place a "tickler file" or something? It is difficult to absorb and follow what happened when minutes are not available along the way. It also is less transparent for the public.	
Feltner	8.8 Each committee shall provide a report to the City Council on any meetings it held within thirty days. The report will subsequently be included on the next regularly-scheduled City Council meeting agenda in compliance with all applicable council rules.	Discuss, as committees now commonly have more than one meeting per referral topic compared to past practice, and if so, should we stipulate that minutes or reports should be approved by the committee at a subsequent meeting. Some city councils state that committees report to the full council. Also -clerical support for committees to produce minutes and/or separately from summary report per new technology, per city manager...	Feb 20: Began discussion to consider adding ideally, or as practical, or no longer than 90 days. For further committee discussion, see OML policy "within the next 3 meetings or 30 days, whichever is later"

Feltner	8.9 A member who makes a request for information shall, no later than the next business day, provide a written summary of his/her request to the City Manager and a copy to the Council Clerk for inclusion in the minutes of the meeting when the request was made. A member who considers the response to his or her request for information to be inadequate or incomplete may repeat or supplement the request at one subsequent meeting. If, after the second request, the member feels that the response is inadequate or incomplete and wishes to request further information on the same or substantially the same matter, he or she must make a motion seeking a vote of the majority of the Council for his or her request.	Improve clarity on information sharing in this rule, in that all councilors should receive info answers to Requests for Information vs. individual communications with City Manager -and sometimes there is Req for Info that is for Council Pres for councilor to consider, it's not always an administrative staff info matter...	
Bays	9.2 All ordinances, orders, resolutions, and proclamations approved by the City Council, and other matters in the discretion of the Council, shall be signed by the Council President and the Council Clerk. Ordinances, orders, and resolutions shall also be signed after each meeting by an additional individual councilor (other than the Council President) on a rotating basis according to seniority. For proclamations, the additional councilor may be the sponsoring councilor. If no documents requiring signature are approved at a meeting, the councilor with signature responsibility at that meeting continues in that role until such time as a meeting requires his or her signature. If a councilor misses his or her turn in the rotation due to absence or other reason, the signature responsibility rotates to the next councilor.	Are we alternating councilor signatures? I haven't signed in a long time.	

Feltner	10.1 Upon introduction, every proposed ordinance shall receive its first reading and shall then be referred for hearing and consideration to the Committee on Rules and Ordinances singly or jointly with such committee that shall be appropriate with such recommendation by a vote of the full Council.	modify this rule? We commonly do not jointly refer to R&O with the matter-related committee, or do we change our practice?	
Feltner	11: Committees	For Request for Confirmation interview referrals, specifically refer to related boards/commissions/committees,	
Piccirilli	11: Committees	Create a table listing what Committees are responsible for holding Committee meetings to conduct interviews for what boards, commissions, or committees & discuss priorities for the department and desirable qualifications and qualities of candidates for the position	
Bays	11: Committees	We need a list of which committee confirmations go to which council committees. It should probably be here as 11.2, but could be in 8.7	
Gardner	11.5 Every committee to which a matter has been referred shall meet within a reasonable time to consider such matter. If the chair of the committee fails to call a meeting within 30 days of a referral, a majority of the committee may call a meeting. The Council may at any time vote to revoke a referral and take up a matter previously referred to committee or refer the matter to a different committee.	Can we change this to enable the a majority of the committee to call a meeting 30+days after subsequent meetings as well?	
			New at Feb 20: keep 15.1.

Bays	15.2 At the first Public Forum, a member of the public shall state his or her name and address before making any remarks or asking any questions, shall limit his or her remarks or questions to matters of City business or to items that are on the posted agenda for the meeting but are not scheduled for a public hearing, and shall speak for no more than two minutes.	We don't enforce limiting comments to agenda items before the council, nor should we. Should we remove that requirement?	Feb 20: no change; suggestion withdrawn.
Bays	15.4 During any public forum, there shall be no direct reply to the speaker or comment from Council members. Should the topic be a policy matter, the City Council President shall provide a response, which shall also be provided to the full City Council and posted on the Council web page. Should the topic be an administrative matter, the City Manager shall provide a response, which shall also be provided to the full City Council and posted on the City website.	Does the city council president do this? We should either do it or remove it.	Feb 20: no change; suggestion withdrawn.

CITY OF WATERTOWN, MASSACHUSETTS RULES OF THE CITY COUNCIL

As Approved by the City Council on July 12, 2022

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DEFINITIONS -TBD 15

Rule 1. ORGANIZATION

- 1.1** The City Council shall meet for the purpose of organization on the first secular day of January following the municipal election and the members shall severally, before the City Clerk, take their respective oaths of office to perform faithfully the duties of such office, provided that any member-elect who shall not be present at such organizational meeting shall take said oath at the first regular or special meeting of the City Council which such Councilor-elect shall attend.
- 1.2** The City Council shall, by majority vote of all members elected, elect a Vice President and such other officers as it shall from time-to-time deem appropriate.

- 1.3 Seating of the Council at the organizational meeting or at its first regular meeting thereafter, the order of seating of the members shall be determined by drawing of lots, provided however that the President of the Council shall occupy the center seat and the Vice President of the Council shall occupy the seat to the immediate right of the President. Members shall draw for such purpose in order of seniority of service, provided however, that in the event that two or more members shall have similar seniority in service, then the member who shall be senior in both service and age shall have precedence.
- 1.4 As soon as practical after the start of each new term, the Rules and Ordinances Committee shall review the Council Rules per referral of the City Council and strive to make recommendation/s to the full Council by March 15.
- 1.5 Each new City Council that is seated following the November municipal election shall, as soon as practical, place on the agenda of a Council meeting a referral to the Personnel and City Organization Committee to review Council compensation and make a recommendation to the full Council pursuant to Section 2-3(a) of the Charter.

Rule 2. MEETINGS OF THE COUNCIL

- 2.1 Regular meetings of the City Council shall be held in the Richard E. Mastrangelo Chamber of the Watertown Administration Building or, if agreed upon by a majority of the members any other suitable location within the City of Watertown, at 7:00 p.m. of the second and fourth Tuesday of each month, provided however, that the members may, by two-thirds vote, agree to hold any regular meeting on such other date as may be convenient.
- 2.2 The City Council shall be required to meet only once during the months of July, August and December, said meeting to be held on the second Tuesday of said months, and may meet a second time upon prior approval by vote of the members.
- 2.3 In the event any holiday or primary or general election shall fall on the regular meeting date, the City Council shall meet on the business day next following.
- 2.4 No board, commission or committee of the City shall meet concurrently with the time of any regular or special meeting of the City Council, provided however that this rule may be waived by the Council President, and provided further that a copy of any waiver granted under this rule shall be filed with the City Clerk.
- 2.5 No agenda item at a regular meeting of the City Council, except Executive Session and Public Forum, may be brought forward for consideration after 10:30 p.m. A regular meeting of the City Council shall adjourn after action is taken on the agenda item being considered at 10:30 p.m. An adjourned meeting of the Council shall not and may not be reconvened.
- 2.6 Special meetings of the City Council shall be held at the call of the Council President, or at the call of any three or more members, with such call to be by written notice to each member or by email; any such notice shall contain a listing of the specific matters to be acted upon. Except in the case of emergency, of which the Council President shall be sole judge of the time set for such meeting, a copy of any such notice shall be delivered not less than forty-eight hours in advance of the time set for such

meeting, and a copy of any such notice to the members shall forthwith, be posted upon the City bulletin board and all other sites where meeting notices are regularly posted.

- 2.7** All special meetings of the City Council shall be held in the Richard E. Mastrangelo Chamber unless an emergency, of which the Council President shall be sole judge, shall require such meeting to be held elsewhere, in which case the nature of the emergency and the location of such special meeting shall be clearly stated in the notice required by these rules.
- 2.8** The City Manager or designee shall be expected to attend all regular and special meetings of the City Council, unless otherwise specified by the Council President.
- 2.9** Except as otherwise authorized or provided by General Law, all sessions of the City Council and every committee or subcommittee thereof shall be open to the public and the media.
- 2.10** At the discretion of the Council President, an executive session may be called. Executive sessions shall be convened as allowed under Massachusetts General Law. All matters discussed in an executive session shall remain confidential until a vote is taken by the Council to release the minutes of the meeting or report publicly said discussions.
- 2.11** The presence of five members shall constitute a quorum for the transaction of business. Except as provided by General Law, the City Charter or these rules, the affirmative approval of not fewer than five members shall be required to adopt any ordinance or appropriation order.
- 2.12** The minutes of regular and special meetings of the City Council shall consist of the proceedings of the Council's order of business, including motions and second, votes, and questions of order along with the decisions thereon; said minutes shall list those members of the Council or of the public speaking on a given issue and shall provide only in summary form the major points raised by speakers. The minutes shall also include:
- a) a copy of all items that were linked to the meeting agenda, including all items that were presented at the meeting;
 - b) a copy of all Committee reports presented during the meeting;
 - c) a copy of any statement presented by a member during a meeting which has been delivered in written form prior to the end of the meeting;
 - d) a copy of the tally sheets for each roll call vote of the Council indicating the vote of each member; and
 - e) a copy of any other written document submitted during the meeting by any person.
- 2.13** No subcommittee or committee of the City Council may schedule or hold any meeting before 5:00 p.m. during the week or at any time on weekend days. The only exception being when the City Council President has deemed the matter being discussed time sensitive and/or determines that the meeting time would not be a detriment to public discourse.

Rule 3. PRESIDING OFFICER

- 3.1** The President of the City Council, if present, shall preside at all meetings. In the absence of the President, the Vice President shall preside. In the absence of both the President and the Vice President, a temporary chair shall preside who shall be the senior member in length of service, provided however, that in the event that two or more members shall have similar seniority in service, then the member who

shall be senior in both service and age shall have precedence and serve during the absence of both the President and the Vice President.

- 3.2** It is the duty of the presiding officer to preserve the decorum and order of a council meeting. He or she may speak to questions of order in preference to other members. He or she shall decide all questions of order, subject to an appeal of the **entire** City Council, which appeal shall be seconded; and no other business shall be in order until the question on the appeal from the ruling of the chair shall be decided by the members by a call of the roll, and the ruling of the chair shall stand unless a majority of members shall vote to the contrary. The chair shall be permitted to vote on any question of appeal.
- 3.3** The presiding officer shall declare all votes or other action of the members and, if the result shall be in doubt, may call for a roll call vote. Such declarations by the presiding officer shall stand unless reversed by a call of the roll.

Rule 4. VOTING

- 4.1** All final votes of the City Council on matters involving appropriations, expenditures, transfers of monies and/or bonding, shall be taken by a call of the roll and the result of such call of the roll shall be entered into the records. Additionally, the roll shall be called upon any other pending matter at the request of any member. In the calling of the roll, the order in which the names of the members are called shall be rotated following each such call of the roll.
- 4.2** When a question is put by the presiding officer, every member shall be entitled to vote yes, no, or present.
- 4.3** Prior to any vote, the Council Clerk shall record and may be asked to read aloud the exact language of the measure or motion to be voted on.
- 4.4** Members shall not participate in the consideration of, nor vote on, any question, nor serve on any committee in which his or her private interest shall be immediately concerned distinct from that of the City or the public.
- 4.5** Prior to the announcement of the result of a call of the roll by the presiding officer, any member may ask to have his or her name called again for the purpose of confirming his or her vote or being recorded differently.
- 4.6** Any use of Charter Privilege shall follow Charter Section 2-8(b) of the Watertown Home Rule Charter.
- 4.7** A member who invoked the Charter Privilege may present a motion to withdraw the Charter Privilege. The motion will be treated according to Rules of the Council. If the members vote in favor of the motion, the presiding officer shall place the original measure before the Council.

Rule 5. DEBATE

- 5.1** Every member, when about to speak, shall respectfully address the presiding officer and await recognition. Once recognized, such member shall avoid personalities and confine himself or herself to the question under debate.

- 5.2** No member shall speak more than twice to the same question without leave of the presiding officer, nor more than once until all other members desiring to do so shall have spoken. No member shall have or hold the floor for more than ten consecutive minutes of debate, unless such time shall be extended by the affirmative vote of two-thirds of the members.
- 5.3** Once stated or read by the presiding officer, a matter shall be deemed to be in the possession of the City Council and shall be disposed of by vote or other appropriate action, provided however, that the mover may withdraw the motion or other matter at any time prior to amendment or other action by the members.

Rule 6. PRECEDENCE OF MOTIONS

- 6.1** During consideration of any matter properly before the members, the presiding officer shall receive no motion except those listed herein, which motions shall have precedence in the order listed: To adjourn
To recess
To lay on the table
To take from the table
To move the previous question
To limit or extend the limits of debate
To postpone to a date and/or time certain
To refer
To amend
To postpone indefinitely
- 6.2** Following a vote of the City Council, it shall be in order for any member who shall have voted with the prevailing side to move reconsideration thereof at the same meeting at which said vote was taken, or to file with the Council Clerk not later than noon on the next business day following such meeting, a written motion for reconsideration. Following receipt of such a written motion for reconsideration, the Council Clerk shall place said motion on the calendar for the next regular or special meeting of the City Council, and cause the same to be included in the call thereof, and the Council Clerk shall also notify each member in writing of the filing of any such written motion for reconsideration. If any matter shall have been decided by a tie vote, the prevailing side shall be considered to be that side in whose favor the question was decided. Not more than one motion for reconsideration shall be entertained for any one vote, and no vote upon any motion to adjourn, to lay upon the table, to take from the table or to move the previous question shall be subject to reconsideration.

Rule 7. CLERK OF THE COUNCIL

- 7.1** The Council Clerk shall attend and keep records for all regular and special meetings of the City Council, shall record the names of member present, and shall have the care and custody of all records, documents, maps, plans, papers and other records and materials pertaining to the business of the City Council, including a compilation of voting records which can also be found in Council Minutes.
- 7.2** Matters to be placed on the agenda for the City Council, including but not limited to reports and communications from the City Manager and other city officials, boards, departments and commissions, and any ordinance, order, resolution, proclamation or other matter of business to be presented to the members for action at a regular meeting of the City Council shall be submitted to the Council Clerk not

later than 5:00 p.m. on the Thursday preceding the regular meeting at which such matter is to be considered by the City Council, or not later than 5:00 p.m. on the Wednesday preceding the regular meeting when it follows a Monday holiday. With concurrence of the Council President, an item may be added to the Council agenda up to noon Friday, or up to noon Thursday preceding a Monday holiday. Items for placement on the agenda of upcoming Council meetings shall, in the absence of the Council Clerk, be submitted to the office of the City Manager. Every effort shall be made to have all matters that are submitted for placement on the agenda accompanied by materials sufficient to inform Council members of the nature and purpose of the agenda item.

- 7.3 If the timing of an event does not allow a proclamation to be submitted in accordance with Rule 7.2, any member shall notify the Council President and the Council Clerk as soon as possible. Any proclamation issued in this manner shall be subject to ratification by the City Council at its next meeting, at which time the proclamation shall be recorded in the minutes of the meeting.
- 7.4 Items submitted by members shall be placed on the agenda if they have a direct bearing on the business of the City Council, unless the Council President removes an item and informs the sponsoring member why such action was taken. In the instance that an item is removed from the agenda by the Council President, said item shall may be placed on the agenda of the subsequent meeting, at the request of the sponsoring member.
- 7.5 The agenda for each regular meeting of the City Council, together with copies of matters to be considered shall be delivered by the Council Clerk to the members not later than 5:00 p.m. on the Friday preceding such regular meeting.
- 7.6 The Council Clerk is authorized and directed by these rules to order and publish notice of hearings on petitions presented which require such public hearing by the City Council. Such petition/s and supporting materials, including signatures shall be forwarded to Council members prior to the public hearing.
- 7.7 The Council Clerk shall prepare the draft minutes of each regular City Council meeting and shall provide a copy to each member ideally no later than 5:00 p.m. on the Monday following the meeting, or by 5:00 p.m. on Tuesday following a Monday holiday, or by 5:00 p.m. on the third business day following a special meeting. If necessary, exceptions to this timetable may be made by the Council President.
1. The draft minutes shall include a copy of Council Clerk's summary of the meeting, including motions and seconds, votes, and major points raised by Council members and members of the public. The names of the public speakers will be included as possible.
 2. The Council Clerk shall note in the official minutes of all regular and special meetings of the City Council the names of all elected officials and invited guests as possible.
 3. Members shall provide the Council Clerk all agenda submissions in electronic form.
 4. Members may propose corrections of factual errors/or additional comments. Corrections of factual errors shall identify the specific information in the draft minutes that is in error and, if approved by the Council, shall result in a change in the body of the minutes. Additional

comments shall elaborate upon remarks and comments made by the member at the Council meeting if approved by the Council, shall be appended to the final minutes. Additional comments shall be limited to one page. Corrections or additions shall be delivered to the Council Clerk no later than 5:00 p.m. of the Thursday, or 5:00 p.m. on Wednesday when there is a Monday holiday preceding the next regular Council meeting. In the case of a special meeting, such submission deadline shall be at noon on the fifth business day following the day of delivery of the draft minutes. In voting on the acceptance of the minutes at the following City Council meeting, the City Council shall take a single vote on the draft minutes including corrections and additions, unless any single member requests separate votes.

5. In the event that a member submits a written request for a correction or addition on the publication of the agenda prior to a regular City Council meeting, the minutes shall be automatically laid on the Table at the City Council meeting, and not taken up until the subsequent Council meeting so as to allow members the opportunity to consider fully such corrections or additions prior to the vote for the acceptance of the minutes.
6. If a motion is made to table the draft minutes for the purpose of amending or modifying the minutes, and this motion is approved by the City Council, the councilor who made this motion shall provide to the Council Clerk such amendments/modifications in writing within 5 business days of the action to table the minutes. All amendments/modifications will be provided to the Council Clerk and included in materials forwarded to councilors for the next meeting of the City Council.
7. Other than typing errors, any correction or addition to the draft minutes must be approved by a majority vote of the City Council.
8. Upon acceptance of the draft minutes by a vote of the City Council, the Council Clerk shall revise the draft minutes to incorporate corrections and append additions accepted by the City Council, and shall file the final minutes with the City Clerk within one week of the City Council's vote of acceptance.
9. Typing errors, whether in the draft or final minutes, should be reported to the Council Clerk who will be responsible for correcting the errors. The correction of typing errors in the draft or final minutes will not require a Council vote.

7.8 The Council Clerk shall distribute all Council-related documents electronically. Paper copies of any Council-related document can be provided upon request.

7.9 Pursuant to release of Executive Session minutes, every three months the Council President shall consult with the City Attorney to determine whether the purpose of keeping Executive Session meeting minutes and accompanying material withheld from the public is still met. Once it has been agreed that such records are no longer exempt from the Public Records Law, the City Council shall vote to release such minutes and other materials in the same manner as with meeting minutes of open meetings.

7.10 Requests for Information and questions raised by Council members and accompanying responses and answers will be posted to the Council web page within a 14-day period.

Rule 8. ORDER OF BUSINESS

8.1 The Order of Business for regular meetings of the City Council, which order shall not be departed from except by the affirmative vote of a majority of the members present, shall be as follows: Call of the Roll

- Pledge of Allegiance
- Public Forum
- Examination of records of previous meetings
- President's Report
- Presentations of petitions, proclamations, and similar papers and matters
- Motions for reconsideration
- Unfinished business from prior meetings
- Public Hearings
- Informational Presentations
- Motions, Ordinances, Order, and Resolutions
- Reports of Committees
- New Business
- Communications from the City Manager
- Consideration of nomination for appointments
- Requests for Information/Review of List of Pending Matters
- Announcements
- Public Forum
- Recess or adjournment

8.2 The posted notice of the Agenda for the City Council shall state this order of business.

8.3 All matters and items of business appearing on the agenda of the City Council shall be taken up in the order in which they appear on said agenda, shall be subject to full and open debate, and shall be disposed of by vote or other action of the City Council prior to consideration of any other item of business. The City Council President may alter the order of the Council Agenda.

8.4 To comply with the Open Meeting Law, no item shall be brought up for a discussion or vote under New Business, unless it was not reasonably anticipated more than 48 hours before the meeting and is of a time sensitive nature such that it would be detrimental to wait until it could be placed as a motion on the agenda of the next Council meeting.

8.5 To comply with the Open Meeting Law, each Committee report on the agenda shall specify the action items, if any, that the City Council will be asked to vote on during the meeting.

8.6 No matter or item of business shall be referred to committee except for one or more of the following purposes:

- a) for study and report to a subsequent meeting;
- b) for the purpose of drafting an ordinance, order, or resolution;

- c) for the purpose of gathering information from persons with knowledge of or interest in matters of importance to the Council, or
- d) for any other purpose by an affirmative vote of the members.

8.7 Action by the City Council regarding appointments by the City Manager or other persons, which appointments shall require confirmation by the City Council, shall be received and automatically referred to the appropriate committee for hearing, review, and recommendation. If within thirty days of the City Council meeting where the appointment was presented, the committee takes no action to schedule a meeting for interviews; or if subsequent meetings are required and the committee takes no action to schedule subsequent meetings, then the Council Clerk shall automatically place a motion for a confirmation vote on the agenda of the next scheduled City Council meeting.

8.8 Each committee shall provide a report to the City Council on any meetings it held within thirty days. (Add ideally, or as practical -? for further committee discussion, see OML “within the next 3 meetings or 30 days, whichever is later”) The report will subsequently be included on the next regularly-scheduled City Council meeting agenda in compliance with all applicable Council rules.

8.9 A member who makes a request for information shall, no later than the next business day, provide a written summary of his/her request to the City Manager and a copy to the Council Clerk for inclusion in the minutes of the meeting when the request was made. A member who considers the response to his or her request for information to be inadequate or incomplete may repeat or supplement the request at one subsequent meeting. If, after the second request, the member feels that the response is inadequate or incomplete and wishes to request further information on the same or substantially the same matter, he or she must make a motion seeking a vote of the majority of the Council for his or her request.

8.10 No ordinance, order, resolution, or proclamation shall be received or acted upon unless submitted by a member of the City Council or the City Manager.

8.11 A petition or other matter which shall have been rejected by the members shall not be presented to the City Council for consideration in the same form or in a petition or other matter embodying substantially the same subject matter until the expiration of six months following said rejection, unless reintroduced shall have received prior approval in writing by not less than two-thirds of the entire City Council.

Rule 9. ENACTING STYLE

9.1 All laws enacted by the City Council shall be entitled ordinances and the enacting style shall be: “Be It Ordained by the Watertown City Council”. All actions by which the City Council expresses its will shall be entitled orders and the enacting style shall be: “Be it Ordered by the Watertown City Council”. In all actions by which the City Council expresses its opinions, principles, or purposes shall be entitled resolutions and the enacting style shall be: “Be it Resolved by the Watertown City Council”. In all actions by which the City Council congratulates or thanks an individual(s) or organization(s), or marks a holiday, occasion, or event shall be entitled proclamations and the enacting style shall be: “Be it Proclaimed by the Watertown City Council”.

9.2 All ordinances, orders, resolutions, and proclamations approved by the City Council, and other matters in the discretion of the Council, shall be signed by the Council President and the Council Clerk.

Ordinances, orders, and resolutions shall also be signed after each meeting by an additional individual councilor (other than the Council President) on a rotating basis according to seniority. For proclamations, the additional councilor may be the sponsoring councilor. If no documents requiring signature are approved at a meeting, the councilor with signature responsibility at that meeting continues in that role until such time as a meeting requires his or her signature. If a councilor misses his or her turn in the rotation due to absence or other reason, the signature responsibility rotates to the next councilor.

Rule 10. ORDINANCES

- 10.1** Upon introduction, every proposed ordinance shall receive its first reading and shall then be referred for hearing and consideration to the Committee on Rules and Ordinances singly or jointly with such committee that shall be appropriate with such recommendation by a vote of the full Council.
- 10.2** Except in the instance of a special emergency involving the health and safety of the people or their property, no ordinance, loan order, borrowing or bond authorization shall be passed finally on the date of its first introduction. Any such emergency shall first be defined and declared in a preamble to the vote of the City Council, said preamble to be adopted upon a separate call of the roll and receive the affirmative votes of not less than two-thirds of all the members.
- 10.3** When a proposed ordinance is reported out of a committee, it is subject to debate and amendment by the City Council. The proposed ordinance shall be published in accordance with Section 2-8 (c) of the Watertown City Charter prior to a public hearing.
- 10.4** Every ordinance, or order involving a bond issue or other action pledging the credit of the City shall, before final action and passage by the City Council, be referred to the City Attorney or Bond Counsel, who shall forthwith examine same and advise the members regarding legality and notify the City Council of his/her findings in writing.

Rule 11. COMMITTEES

- 11.1** As soon as practicable following the organization of the City Council, the President shall appoint chairs, vice-chairs, secretaries, and members of the following standing committees:

Committee of the Whole: To consist of all members of the Council with the President as Chair, to deal with all matters referred to it by the Council.

Committee on Budget and Fiscal Oversight: To consist of three members of the Council, to consider matters pertaining to the City Budget and any other fiscal matters referred to it by the Council.

Committee on Climate and Energy: To consist of three members of the Council, to monitor and consider policy guidance on the implementation of the Watertown Climate and Energy Plan.

Committee on Economic Development and Planning: To consist of three members of the Council, to consider matters pertaining to planning, development, redevelopment, zoning and land use.

Committee on Education and School System Matters: To consist of three members of the Council, to consider matters involving the School Department and education generally.

Committee on Human Services: To consist of three members of the Council, to consider matters pertaining to the Council on Aging, Social Service programs, Veterans Services, Public Health, Affordable Housing, and Library.

Committee on Parks and Recreation: To consist of three members of the Council, to consider matters pertaining to Parks, Recreation, and the Skating Arena.

Committee on Personnel and City Organization: To consist of three members of the Council, to consider matters involving City personnel, including Civil Service and proposals for organization or reorganization of the City's departments and agencies.

Committee on Public Safety: To consist of three members of the Council, to consider matters pertaining to the Police, Fire, and Civil Defense departments of the City.

Committee on Public Works: To consist of three members of the Council, to consider matters pertaining to the Department of Public Works, and the Conservation Commission.

Committee on Rules and Ordinances: To consist of three members of the Council, to consider the advisability and merit of proposed new ordinances or amendments to current ordinances, including the form and legality thereof; and all related legal matters, together with the City Attorney.

Committee on State, Federal, and Regional Government: To consist of three members of the Council, to consider matters involving the Election Commission and City Clerk, and to serve as a liaison between the City and Federal Government and the Commonwealth of Massachusetts and its authorities, regional bodies, and political subdivisions.

- 11.2** City Council may from time to time establish other special or standing committees as it shall deem necessary or appropriate, which special or standing committees shall be appointed by the President as soon as practicable following the establishment thereof.
- 11.3** The terms of membership on committees shall be the same as the terms of the City Council.
- 11.4** Following the President's appointment of all committee members, the Council shall determine whether matters referred to committee but not acted upon by the prior Council shall be referred to a committee of the current Council. No matters referred to committee by a prior Council which have not been acted upon shall be taken up by a committee of the current Council unless referred by vote of the current Council. Referrals for matters that have been acted upon by a Council committee shall be considered ongoing.
- 11.5** Every committee to which a matter has been referred shall meet within a reasonable time to consider such matter. If the chair of the committee fails to call a meeting within 30 days of a referral, a majority of the committee may call a meeting. The Council may at any time vote to revoke a referral and take up a matter previously referred to committee or refer the matter to a different committee.

11.6 Each committee shall cause records to be kept of its proceedings.

11.7 It is the goal of the City Council to actively involve citizens in the work of city government through Council committees. All committees are encouraged to work with community and neighborhood groups and committees on issues that relate to these groups' mandates and interests.

11.8 If appropriate, City Council members shall make referral(s) to standing Committee(s) after first having communicated the essence of said referral(s) to the appropriate Department Head(s) or equivalent and received a response from said Department Head(s) or equivalent, regarding said referral. Referrals customarily made to Committee on an annual or otherwise regular basis, for example as required by City Charter, or deemed an emergency or time sensitive by the Council President, are exempt from this provision.

Rule 12. COMMUNICATIONS TO THE COUNCIL

12.1 The Council Clerk shall provide each member with a copy of all communications addressed to the City Council as a body or to the President or Clerk on matters of interest to the entire City Council, which would not in the course of regular business of the City Council be referred thereto for appropriate action.

Rule 13. ADMISSION WITHIN THE RAIL

13.1 No person shall approach the Council table in the Richard E. Mastrangelo Chamber or enter the Council Office, except upon permission of the President or other presiding officer.

13.2 No member of the City Council shall take the podium without the permission of the Council President or other presiding officer.

Rule 14. RECORDING OF MEETINGS

14.1 Except as otherwise authorized by General Law, any member or member of the public shall be permitted to make an audio or video recording of any regular or special meeting of the City Council, provided however, that such member or member of the public, shall have given notice of his/her intent to make such a recording to the presiding officer prior to the start of any such meeting to be so recorded and that the presiding officer shall announce at the start of each meeting that it is being recorded.

Rule 15. PUBLIC PARTICIPATION

15.1 All members of the public are invited to speak at the first Public Forum at the beginning of a City Council meeting. A member of the public wishing to speak at the first Public Forum must place his or her name on a list that the Council Clerk will make available at the meeting location prior to the scheduled start of the meeting. The presiding officer shall recognize speakers at the first Public Forum in the order in which their names appear on the list. All members of the public are also invited to speak at the second Public Forum at the end of a City Council meeting.

- 15.2** At the first Public Forum, a member of the public shall state his or her name and address before making any remarks or asking any questions, shall limit his or her remarks or questions to matters of City business or to items that are on the posted agenda for the meeting but are not scheduled for a public hearing, and shall speak for no more than two minutes.
- 15.3** At the second Public Forum, a member of the public shall state his or her name and address before making any remarks or asking any questions and shall speak for no more than two minutes.
- 15.4** During any public forum, there shall be no direct reply to the speaker or comment from Council members. Should the topic be a policy matter, the City Council President shall provide a response, which shall also be provided to the full City Council and posted on the Council web page. Should the topic be an administrative matter, the City Manager shall provide a response, which shall also be provided to the full City Council and posted on the City website.
- 15.5** All members of the public are also invited to speak at any Public Hearing and, at the presiding officer's discretion, during or following the Council's discussion of the topic of the Public Hearing. The presiding officer shall recognize those wishing to speak in the order they raise their hand.
- 15.6** All members of the public recognized by the presiding officer to speak during a Public Hearing or during or following the Council's discussion of the topic of the Public Hearing shall state his or her name and address before making any remarks or asking any questions, shall limit his or her remarks or questions to matter of the Public Hearing, and shall speak for no more than two minutes. He or she may be recognized by the presiding officer to speak a second time on the topic of the Public Hearing for no more than two minutes but only after all other members of the public wishing to speak have spoken once.
- 15.7** Copies of Rule 15 shall be made available to the public at all meetings of the Council.

Rule 16. PARLIAMENTARY AUTHORITY

- 16.1** In all matters of parliamentary procedure not provided for in General Law, the City Charter, City bylaws, or ordinances, or these rules, the City Council shall be governed by "Robert's Rules of Order, Newly Revised".

Rule 17. AMENDMENT OR SUSPENSION OF THE RULES

- 17.1** In so far as these rules are not statutory in source or origin, the same may be amended, suspended or repealed at any meeting by two-thirds vote of all the members. In the event that action taken by the City Council shall be inconsistent with these rules, such action shall be deemed to have been taken in suspension thereof, provided however, that the members concur in such action.

Rule 18. DISPUTE RESOLUTION PROCESS

- 18.1** This dispute resolution process is intended to provide a framework to resolve disputes pertaining to work-related matters and the professional manner in which Councilors and employees of the City Council interact. Disputes may arise from a variety of issues. This process may be used to resolve disputes arising between Council employees as well as between Council employees and Councilors.

This process is not intended for use in resolving disputes between Councilors. This process does not replace any rights that City Councilors or Council employees have under any applicable Federal or State Laws.

It is hoped that most disputes will be resolved fairly and amicably among the parties without having to utilize this formal process. It is further hoped that matters not resolved informally between the parties can be resolved working with the Council President.

The process consists of three steps as follows:

Step 1: Council President

To initiate the Dispute Resolution Process the employee(s) or Councilor(s) shall file a written complaint with the Council President outlining the matter under dispute. After receiving a complaint, the Council President must meet with both parties to the dispute within fifteen days (or by the date of the next regularly scheduled full City Council meeting, whichever is later) to attempt to resolve the matter. After meeting with the parties, the Council President must make a decision on the matter within seven days. If either party disagrees with the Council President's decision, they may appeal the decision in writing within seven days. If the decision is not appealed within seven days, the decision is considered final.

Appeals involving the City Council employees, except the City Manager, must be made in writing to the Chair of the Personnel and City Organization Committee for an appeal hearing at Step 2. Appeals involving the City Manager must be made in writing to the Council President for an appeal hearing at Step 3.

The Dispute Resolution Process begins at Step 1 except in the following instances:

- (a) In the event that the Council President is a part to the dispute, the City Council employee(s), except the City Manager, must file their written complaint with the Chair of Personnel and City Organization Committee and proceed directly to Step 2.
- (b) In the case of a dispute between the Council President and the City Manager, the written complaint must be filed with the Vice President of the City Council for a hearing before the full City Council at Step 3.

Step 2: Personnel and City Organization Committee

Upon receipt of a complaint or appeal, the Chair of Personnel and City Organization Committee must schedule a hearing on the dispute within fifteen days (or by the date of the next regularly scheduled full City Council meeting, whichever is later). The hearing will be held in Executive Session unless the employee requests an open session in writing. After hearing the dispute, the Committee will meet in Executive Session to make their decision on the matter by simple majority. The Chair of Personnel and City Organization Committee must then issue the Committee's decision within seven days. If either party disagrees with the Personnel and City Organization Committee's decision, they may appeal the ruling in writing within seven days. If the decision is not appealed within seven days, the decision is considered final. Appeals must be filed in writing with the Council President (or Vice President if the Council President is a party to the dispute).

Step 3: Full City Council

Upon receipt of a complaint or appeal, the Council President (or Vice President if the Council President is a party to the dispute) must schedule a hearing on the dispute before the full City Council within fifteen days (or at the next regularly scheduled full City Council meeting, whichever is later). The hearing will be held in Executive Session unless the employee requests an open session in writing. After hearing the dispute, the Council will meet in Executive Session to make a decision on the dispute by simple majority. The Council President (or Vice President if the Council President is a party to the dispute) must then issue the City Council's decision on the matter within seven days. The decision of the full City Council shall be final.

Rule 19. SANCTIONS FOR VIOLATION OF RULES

- 19.1** The Council may, by a majority vote, approve a motion to sanction any member who, after being given a warning by the presiding officer, again violates the Rules of the Council or the City Charter. Sanctions that the Council may impose include a reprimand, censure, and loss of committee chair or membership. All proceedings and actions related to this motion shall be conducted in executive session and shall comply with provisions of the Massachusetts Open Meeting Law, including but not limited to the provision that the subject member shall be given written notice at least forty-eight hours prior to consideration of any such action by the Council. If the Council chooses to consider such action in open session or the subject member exercises his or her right under the Open Meeting Law to require that the action be considered in open session, the subject member may speak on his or her own behalf and may have counsel or a representative present to advise him or her. However, the counsel or representative may not speak in the meeting.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024**

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee on Personnel and City Organization Report from 2/26/24

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Approve Action Item from Committee on Personnel and Organization Report from
2/26/24



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

Report of the Personnel and City Organization Committee

Meeting Date: February 26, 2024

The Committee convened on Monday, February 26, in the Third Floor Conference Room, with remote participation by Zoom.

Present were Councilors Caroline Bays, chair, Nicole Gardner, secretary, and John Gannon, vice chair. Staff present was Doug Newton. Also present were Councilors Vinnie Piccirilli and Lisa Feltner.

Councilor Bays called the meeting to order at 6:10 pm. The purpose of the meeting was to develop recommendations on the creation of a Blue Ribbon Committee regarding Councilor salary. Note: for the purposes of these notes, Councilor salary is meant to include salary for both the City Council President and the Councilors.

Councilor Bays outlined 4 recommendations to be discussed:

1. Duties of the Committee
2. Eligibility, and desirable skills, background and/or characteristics of members
3. Size of the Committee
4. Process to recruit and select Committee members

After discussion of these topics, the PCO committee, with the concurrence of the other councilors present, agreed on the following recommendations.

Recommendation #1. Duties of the Blue Ribbon Committee

The Blue Ribbon Committee duties will be to study the salary received by Councilors and the Council President for their service and make recommendations on a methodology and process for salaries to be set going forward, including a recommendation for the 2026-2027 Council salary.

The Blue Ribbon Committee would receive staff support from Council Policy Analyst, Doug Newton.

The Committee's final recommendations should be presented to the City Council no later than at the December 10, 2024 City Council meeting. Recommendations must be adopted no later than June 2025.

Recommendation #2. Eligibility and Desirable skills, background and/or characteristics of Committee members

Eligibility

1. Members should live in, own property in, and/or work in Watertown.
2. Current elected officials of the City of Watertown should not be eligible, due to potential conflict of interest
3. Current employees of the city of Watertown should not be eligible, due to potential conflict of interest
4. Current members of city boards, commissions and committees should be eligible (including those individuals receiving a stipend)

Note: the committee discussed whether recognized experts with no ties to Watertown could be appointed, given their expertise. There was a consensus that if the need for such expertise arose, the Committee could interview relevant experts as part of its work.

Skills, background and/or characteristics

1. Members should have a strong commitment to and stake in Watertown's success. A leadership role in local companies or non-profits – or service on City boards, commissions and committees – would be a strong indicator of commitment.
2. Desirable professional experience for the Committee includes (but is not limited to) human resources, compensation, law, finance or accounting, municipal government, business leadership, and management consulting.

Recommendation #3. Size of the Committee

The Committee should have 7 members. A team this size would be large enough to avoid quorum challenges, but not so large that it would be hard to recruit members.

Recommendation #4. Process to recruit and select members

Following are the recommended steps:

Recruitment of applicants

The Council should ask the Administration to publicize the position using as many

channels and processes as possible. Recruitment should occur as quickly as possible after Council approval of the process, and a reasonable deadline for applications should be set. Applicants should submit resumes and letters of interest to the council's Municipal Policy Analyst, Doug Newton.

Initial screening of applicants

A special committee should be appointed to screen applicants. It should comprise the Personnel and City Organization Committee (Bays, Gannon, and Gardner) plus City Council Vice President, Councilor Piccirilli. The PCO recommends this special committee because it believes the process will be enhanced by Councilor Piccirilli's long term experience with the council, and his broad exposure, as Council Vice President.

The special committee should evaluate all applicants, and pass all qualified applicants on to the interviewing phase.

Interviewing applicants.

Two approaches were discussed. One option envisioned all finalists being interviewed by the Council, in public session. The other envisioned all qualified applicants being interviewed by one individual, on behalf of the Council.

After discussing the pros and cons of both approaches, the recommendation is that Council President Sideris should conduct interviews with all qualified applicants, and then recommend members for the Blue Ribbon Committee to the Council for approval.

Having President Sideris act alone in this capacity provides important benefits.

1. Simplicity. The approach does not trigger Open Meeting Law, so any complexity arising from various requirements it might impose can be avoided.
2. Privacy for the applicants. The interviews can happen in private, with no violation of Open Meeting Law, which should encourage more interested people to apply.
3. Efficiency and simplicity. The interviews can be scheduled quickly, since finding calendar appointments will be substantially simpler for one person than 9.

→ **Action Item:** Councilor Gardner made a motion, seconded by Councilor Gannon, that the PCO recommend the City Council approve the four recommendations described above, specifically:

- #1. Duties of the Blue Ribbon Committee
- #2. Desirable skills, background and/or characteristics of Committee members
- #3. Size of the Committee
- #4. Process to recruit and select members

The committee approved the recommendations 3-0 on a roll call vote.

The meeting adjourned at 7:08 pm.

Report prepared by Nicole Gardner

ELECTED OFFICIALS

Caroline Bays,
Chair

John G. Gannon,
Vice Chair

Nicole Gardner,
Secretary

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee of the Budget and Fiscal Oversight Report from 2/1/24,
2/22/24, 3/4/24

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Approve Action Item 1 from the Committee of the Budget and Fiscal Oversight
Report of 2/1/24, 2/22/24, 3/4/24

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: MARCH 12, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	X (Via Zoom)	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to Approve Action Item 2 from the Committee of the Budget and Fiscal Oversight
Report of 2/1/24, 2/22/24, 3/4/24



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED
OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli,
Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Committee of the Budget and Fiscal Oversight

Meeting: Meetings of February 1, February 22, and March 4, 2024

Report: March 12, 2024

The purpose of these meetings was to review Watertown's FY2025-FY2029 Capital Improvement Program (CIP) dated January 23, 2024 as submitted by the City Manager to the City Council, and to make conceptual recommendations to the City Council. (see <https://portal.laserfiche.com/Portal/DocView.aspx?id=85760&repo=r-5ece5628>)

The Committee convened as on Thursday, February 1 at 6:00 pm in the Richard E. Mastrangelo Council Chambers, as a hybrid meeting with remote participation by zoom. Present were Vincent Piccirilli, Chair; Emily Izzo, Vice Chair and Nicole Gardner, Secretary. Staff present were City Manager George Proakis, City Auditor Megan Langan, Treasurer/Collector Melissa Morrissey, City Council Analyst Doug Newton, and Recreation Director Peter Centola. Also present was Councilor Caroline Bays. Present by zoom were staff Fire Chief Ryan Nicholson, DPW Director of Administration and Finance Michael Albano, and Councilor Anthony Palomba

Mr. Proakis began by reviewing his Fiscal Year 2025-2029 Capital Improvement Program memo. Highlights included:

- In this year's plan, the proposed capital expenditures will once again fall within the target range of 7.5%-8% of the General Fund budget, not including investments in the Building for the Future school initiative. In FY24, Watertown exceeded the target cap of 8% by 1.5% due to unusual circumstances.
- The proposed plan establishes a new line for a new Senior Center building.
- There is still a gap of \$2.1 million between our planned borrowing of \$150 million for the high school, and the projected total cost. Funds will need to be identified to cover this gap.
- For the first time, Watertown is receiving "Fair Share" funds from the Commonwealth, which must be used on Chapter 90 activities. In FY2024, this amount is \$309,948.

Mr. Proakis walked through all sections of the CIP, for Committee discussion, except Schools and DPW, which will be discussed at the next meeting.

Progress and reporting on disbursements of ARPA funds were raised. There was agreement to ask the Council for a referral on this matter to the Committee on the Budget and Fiscal Oversight at a future date.

The meeting adjourned at 7:42 pm.

The Committee reconvened on Wednesday, February 28, at 6:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting with remote participation by zoom. Present were Mr. Piccirilli, Ms. Izzo and Ms. Gardner. Staff present were Mr. Proakis, Ms. Langan, Ms. Morrissey, Chief Financial Officer Ari Sky, School Superintendent Dede Galdston, Director of Public Buildings Denise Moroney, Utilities Assistant Superintendent Paul Plourde, Highway Supervisor Ed Baptista, and Mr. Albano. Also present were Councilors Caroline Bays and John Gannon, and residents David Stokes and Jeanne Trubek. Present by zoom was resident Lise Paul.

Ms. Langan distributed a revised spreadsheet for the FY2025-FY2029 General Fund CIP (Attachment A) which made some adjustments to the DPW items, as well as FY2025-FY2029 Water & Sewer Enterprise Fund CIP (Attachment B). Please note further updates were made to these in the March 4 meeting, and the attachments reflect the final versions.

The School Department went first. After an introduction from Dr. Galdston, Ms. Moroney gave a presentation on the School Department CIP requests (Attachment C). Two highlights:

1. The City will invest over \$10 million in Middle School renovations over the next 5 years.
2. The Superintendent and Manager acknowledged that there is a current gap of \$2.1 million between our planned borrowing of \$150 million for the high school and the projected total cost. This amount may vary based on potential additional MSBA funding. Whatever the final number, funds will need to be identified to cover this gap, since there are no plans to borrow more than \$150 million for the high school.

The Department of Public Works went next. After an introduction from Manager Proakis, Mr. Plourde, Mr. Baptista, and Mr. Albano gave a presentation on the proposed DPW CIP requests (Attachment D). Three highlights:

1. During a discussion of progress to electrify vehicles across all departments in support of the Climate and Energy plan, the lack of adequate charging stations for municipal vehicles was identified as a gating factor. The Administration will continue to work on a strategy to meet our goals.
2. The DPW discussed the importance of the new sewer pump as a critical issue and would like to purchase this in FY2025. The DPW and Finance team will review this and update the Water/Sewer CIP accordingly.
3. The question of how the \$309,948 “Fair Share” transportation funds will be spent, in this and subsequent years, was discussed. Annual Chapter 90 funds are split 50/50 between roads and sidewalks. For transparency this money will be allocated and reported on outside the 50/50 process. Watertown Faces Climate Change submitted written comments (Attachment E) urging that these funds be used to help Watertown meet its climate goals, and specifically not on infrastructure that prioritizes cars over transit, walkers, and bikes. Councilor Palomba submitted written support (Attachment F) for this recommendation. The Committee voted unanimously to ask the Council for a referral on this matter to the Public Works Committee.

The meeting adjourned at 8:03 pm.

The Committee reconvened on Monday, March 4 at 6:00 pm in the Richard E. Mastrangelo Council Chambers, as a hybrid meeting with remote participation by zoom. Present were Mr. Piccirilli, Ms. Izzo and Ms. Gardner. Staff present were Mr. Proakis, Ms. Langan, Mr. Sky, Ms. Morrissey, and Mr. Centola. Also present was Councilor Caroline Bays. Present by zoom were Mr. Nicholson and Mr. Albano, and Councilors Lisa Feltner and Anthony Palomba.

Mr. Piccirilli distributed a draft of recommendations to the Committee which included all prior discussions. The Committee reviewed and revised them and agreed on the final recommendations as follows:

1. Concur with the decision to put all parks and recreation capital projects in a separate Open Space Improvements category under Community Development, to align with the new departmental organizational structure that includes the new position of Open Space Planner.
2. Confirm canceling the prior recommendation to proceed with the FY17 proposed loan order for \$1,125,000 for improvements to the Casey Park baseball area, as this is now shown to be brought forward for a new loan order in FY29 for \$1,500,000.
3. Confirm canceling the prior recommendation to proceed with the FY17 loan order for \$5,000,000 for Victory Field Phase 2 (in accordance with the Final Report of the Ad Hoc Committee on Victory Field Phase 2 dated June 28, 2018 as approved by the City Council on August 14, 2018, with a final community meeting to review the 75% design) as this is now shown to be brought forward for a new loan order in FY26 for \$7,601,000.
4. Confirm the prior recommendation to proceed with the FY18 proposed loan order or transfer of funds for \$325,000 for the Community Path Design from Saltonstall Park to Taylor St, subject to the upcoming Watertown Square Study.
5. Confirm the prior recommendation to proceed with the FY20 proposed loan order for \$3,000,000 for the Community Path Construction from Linear Park to Taylor St, subject to the design process outlined in recommendation #4 above, for construction in 2024.
6. Confirm the prior recommendation to proceed with the FY22 proposed loan order or transfer of funds for Various School Improvements in the Middle School for \$2,765,000 consisting of:
 - Upgrade phone system @ 50,000
 - Remodel bathrooms (8) @ 210,000
 - New fire protection system @ 2,000,000
 - First and Second floor air-conditioning @ 505,000

Note: this was shown as \$3,080,000 in the CIP memo, but there was \$315,000 voted as a loan order on October 10, 2023.
7. Confirm the prior recommendation to proceed with the FY22 proposed loan order, now \$700,000, for Sullivan Playground Improvements to tot lot and walkways, subject to the condition that the Administration shall hold community meetings to develop a design proposal and have an informational presentation to the City Council, for construction in Summer 2026.
8. Confirm the prior recommendation to proceed with the FY22 \$375,000 proposed loan order for Victory Field Phase 3 Fieldhouse Design, subject to the condition that the Administration shall hold community meetings to develop a design proposal and have an informational presentation to the City Council, for construction in Summer 2026.

9. Confirm the prior recommendation to proceed with the FY23 \$205,000 proposed loan order for Administration Building Improvements, consisting of:
 - Design - Masonry & Metal Repairs by Door Entrances @ 40,000
 - Design - Replace HVAC AHU-1 above Council Chambers @ 120,000
 - Design – Roof Shingle Replacement/Roof Refurbishment @ 45,000

Note: previous Design – Lighting Fixtures & Accessibility Issues @ 60,000 is now shown to be brought forward for a new loan order in FY27.
10. Confirm the prior recommendation to proceed with the FY23 \$500,000 proposed loan order for Information Technology, consisting of:
 - Infrastructure Improvements @ 300,000
 - Permitting and Transparency Dashboards @ 100,000
 - Document Scanning @ 100,000
11. Confirm the prior recommendation to proceed with the FY23 \$325,000 proposed loan order for Library Improvements, consisting of:
 - Water Infiltration Repairs Children’s Room @ 125,000
 - Replace Boilers and Pumps @ 200,000
12. Confirm the prior recommendation to proceed with the FY23 \$2,230,000 proposed loan order for DPW Projects and Equipment, consisting of:
 - Roof Replacement @ 2,000,000
 - Cemetery Off Road Vehicle 4x4 @ 30,000
 - Water Heater Replacement @ 200,000
13. Confirm the prior recommendation to proceed with the FY23 \$4,000,000 proposed loan order for Victory Field Phase 3 Fieldhouse Renovation, subject to the design process outlined in recommendation #8 above, for construction in Summer 2026.
14. Confirm the prior recommendation to proceed with the FY23 proposed loan order for \$500,000 for the How Park new playground equipment and resurfacing, subject to the condition the Administration shall hold community meetings to develop a design proposal and have an informational presentation to the City Council, for construction in Summer 2025.
15. Confirm the previous recommendation, in consideration of the ongoing Master Plan/Feasibility Study for the Phillips School/Senior Center site that any capital improvements to the Phillips School/Senior Center should be placed on hold.
16. Confirm the prior recommendation to proceed with the School Department’s FY23 proposed loan order for Improvements in the Middle School for \$1,340,000 consisting:
 - Design Courtyard & Exterior Grounds Landscape @ 120,000
 - Renovate Courtyard & Exterior Grounds Landscape @ 275,000
 - First floor HVAC @ 945,000

17. Confirm the prior recommendation to proceed with the School Department's FY24 proposed loan order for Various School Improvements for \$167,000 consisting of:
 - Middle School construction HVAC Basement @ 72,000
 - District security systems enhancements @ 95,000
18. For the High School MSBA Project: the loan order for the total project cost was amended to \$218,736,281 on October 24, 2023, with the MSBA Estimated Grant reimbursement of \$44,283,365. With the intent to cap the actual borrowing at \$150,000,000, additional funds have been identified, but there still remains a gap of \$2,100,000 shown as TBD in the CIP for FY25. Identify a source of funds to close this gap.
19. Confirm canceling the prior recommendation to proceed with the FY24 \$1,000,000 proposed loan order for demolition of the Former Police Station, as this is now shown to be brought forward for a new loan order in FY26.
20. Confirm the prior recommendation to proceed with the FY24 \$1,150,000 proposed loan orders for Administration Building Renovation Projects, consisting of:
 - Masonry & Metal Repairs by Door Entrances @ 500,000
 - Replace HVAC AHU-1 above Council Chambers @ 650,000
21. Confirm the prior recommendation to proceed with the FY24 \$1,275,000 proposed loan orders for Parker Annex Renovation Projects, consisting of:
 - Replace Main Electrical Service @ 100,000
 - Install Building Generator @ 300,000
 - Point/Repair Masonry Façade @ 125,000
 - Install Fire Suppression System @ 750,000
22. Confirm the prior recommendation to proceed with the FY24 \$1,138,432 proposed loan orders for Information Technology, consisting of:
 - Infrastructure Improvements @ 138,432
 - Permitting and Transparency Dashboards @ 150,000
 - Document Scanning @ 200,000
 - MUNIS System Enhancements @ 150,000
 - Parker Annex Technology @ 500,000

Note: Infrastructure Improvements was shown as \$300,000 in the CIP memo, is now \$138,432.
23. Confirm the prior recommendation to proceed with the FY24 \$310,000 proposed loan orders for the Fire Department, consisting of:
 - Main Station Interior Repairs @ 100,000
 - Main Station Emergency Generator Replacement @ 90,000
 - Station Alerting System @ 120,000

Note: previous East End Fire Station HVAC/Plumbing @ 126,000 and East End Fire Station Painting-Carpet-Lighting @ 121,000 is now shown to be brought forward for a new loan order in FY25.

24. Confirm the prior recommendation to proceed with the FY24 \$786,300 proposed loan order for Library Improvements, consisting of:
 - Design/Engineer Chiller & Roof Top Units @ 50,000
 - Design Heating System & Controls Replacement @120,000
 - Replace Chiller @ 200,000
 - Replace Roof Top Units/Compressors @ 416,300
25. Confirm the prior recommendation to proceed with the FY24 \$37,000 proposed loan order or transfer of funds for the Police Department, to Replace Access Control/Building Video System Servers.
26. Confirm the prior recommendation to proceed with the FY24 \$960,000 proposed loan orders for the DPW Department, consisting of:
 - Add EV Stations @ 90,000
 - Highway Rack Truck @ 150,000
 - Highway Crew Truck @ 180,000
 - Salter 6 Wheel Snow Fighter @ 300,000
 - Heavy Duty 4x4 Forklift @ 100,000
 - Tree Chipper @ 75,000
 - Parks & Forestry Utility Truck @ 65,000

Note: previous Solar Canopy DPW Parking Lot @ 1,250,000 is now shown to be brought forward for a new loan order in FY25 for \$650,000 and a new loan order in FY26 for \$2,000,000. Also previous Salt Shed Repair @ 400,000 is now shown to be brought forward for a new loan order in FY27.
27. Confirm the prior recommendation to proceed with the FY24 \$650,000 proposed loan order for Lowell Playground Equipment and Resurfacing, subject to the condition that the Administration shall hold community meetings to develop a design proposal and have an informational presentation to the City Council, for construction in Summer 2024.
28. Confirm canceling the prior recommendation to proceed with the FY24 \$171,000 proposed loan orders for Skating Rink, consisting of:
 - Electric Ice Resurfacing Machine @ 150,000 (is now shown to be brought forward for a new loan order in FY25 for \$160,000)
 - Electric Panel Upgrade @ 21,000 (is now shown to be brought forward for a new loan order in FY25 for \$25,000)
29. Confirm canceling the prior recommendation to proceed with the FY24 \$2,000,000 proposed loan order for Land Acquisition for Storage and Staging for the Mt. Auburn St Reconstruction project, as this is now shown to be brought forward for a new loan order in FY27.
30. Proceed with the FY24 \$2,625,000 proposed loan order for local road construction projects in the summer of 2024, in accordance with the Public Works Committee report approved by the City Council on December 12, 2023.

31. Confirm the prior recommendation to proceed with the FY24 \$2,100,000 proposed loan order for connector roads/longer street projects, in accordance with the Public Works Committee report approved by the City Council on December 13, 2022 for reconstruction of Forest and Springfield Streets in 2025.
32. Confirm the prior recommendation to proceed with the FY24 \$300,000 proposed loan order for Underground Ducts for Utilities.
33. Proceed with the FY25 \$140,000 proposed loan order for Administration Building Improvements, consisting of:
 - Upgrade Fire Alarm Systems @ 50,000
 - Upgrade Fire Protection System @ 90,000
34. Proceed with the FY25 \$2,341,000 proposed loan order for Parker Annex Renovation Projects, consisting of:
 - Point/Repair Exterior Masonry Facade @ 125,000
 - Second Floor Renovations @ 2,217,000
35. Proceed with the FY25 \$350,000 proposed loan order for Commander's Mansion Elevator.
36. Proceed with the FY25 \$960,000 proposed loan order for Bemis Park Playground equipment & surface, and spray park, subject to the condition that the Administration shall hold community meetings to develop a design proposal and have an informational presentation to the City Council, for construction in Summer 2025.
37. Proceed with the FY25 \$1,100,000 proposed loan order for Information Technology, consisting of:
 - Infrastructure Improvements @ 200,000
 - Permitting and Transparency Dashboards @ 150,000
 - Document Scanning @ 200,000
 - MUNIS Financial System Enhancements @ 100,000
 - Parker Annex Technology @ 200,000
 - Digital Equity and Broadband @ 250,000
38. Proceed with the FY25 \$1,762,800 proposed loan order for the Fire Department, consisting of:
 - East End Fire Station HVAC/Plumbing @ 126,000
 - East End Fire Station Painting-Carpet-Lighting @ 121,000
 - Main & North Stations Apparatus Doors @ 130,800
 - DOT Type III Emergency Ambulance @ 500,000
 - Engine Truck, replacement for 2011 Engine 1 @ 885,000
39. Proceed with the FY25 \$75,000 proposed loan order or transfer of funds for Library Retro Commissioning Study.

40. Proceed with the FY25 \$1,619,000 proposed loan order for the Police Department, consisting of:
- In-Cruiser Video System @ 130,000
 - Replace Training Simulator Computer System @ 93,000
 - Body Worn Cameras @ 796,000
 - Firing Range HVAC Upgrade @ 600,000
41. Proceed with the FY25 \$1,157,000 proposed loan order for the Public Works Department, consisting of:
- Roof replace/solar & Solar Canopy DPW parking lot @ 650,000
 - Add EV Stations @ 90,000
 - Highway Skid Steer @ 65,000
 - Snow & Ice Loader $\frac{3}{4}$ yard @ 107,000
 - Cemetery Off-road Utility Vehicles (2) @ 30,000
 - Cemetery Backhoe @ 140,000
 - Tree Chipper @ 75,000
42. Proceed with the School Department's FY25 capital appropriation request of \$1,255,000 for projects as shown in the CIP as follows:
- \$240,000 for various items to be funded with tax revenues, consisting of:
 - i. Middle School classroom shades @ 15,000
 - ii. Middle School library furniture @ 60,000
 - iii. Middle School relocate nurses office, design @ 10,000
 - iv. District update food service equipment @ 30,000
 - v. District interior painting @125,000
 - A proposed loan order for Various School Improvements for \$1,015,000 consisting:
 - i. Middle School remodel 8 bathrooms @ 120,000
 - ii. Middle School roof refurbishing/replacement/solar @ 500,000
 - iii. Middle School design/replace Auditorium/Gym HVAC @ 200,000
 - iv. Middle School Main Office Conference Room @ 100,000
 - v. District security systems enhancements @ 95,000
43. Proceed with the FY25 \$225,000 proposed loan order for the Skating Rink, consisting of:
- Electric Ice Resurfacing Machine @ 160,000
 - Electrical Panel Upgrade @ 25,000
 - Enclosure Soffits/outside walls @ 40,000
44. Add EV Refer to the Public Works Committee, for policy guidance, plans for the FY25 \$2,725,000 proposed loan order for local road construction projects in the summer of 2025), in accordance with Resolution 2013-76 *Watertown's Ongoing Capital Project Budget Guidelines*.
45. Proceed with the FY25 \$2,200,000 proposed loan order for connector roads/longer street projects, in accordance with the Public Works Committee report approved by the City Council on December 13, 2022 for reconstruction of Riverside Street in 2026.
46. Proceed with the FY25 \$500,000 proposed loan order for Mt Auburn Street Non-participatory funds.

47. Refer to the Public Works Committee, for policy guidance, plans for the FY24 \$309,948 Chapter 90 Fair Share Amendment Appropriation.
48. Concur with the revisions to align the operating budget, which already shows these dollar amounts, with the Tax Revenue lines in the CIP, by adding the following to the CIP for the DPW:
- Line 141 Fleet Additional Equipment @ 25,000
 - Line 151 Highway Replacement of Equipment @ 37,500
 - Line 175 Cemetery Improvements @ 25,000
 - Line 185 Parks & Forestry Improvements @ 47,500
 - Line 186 Parks & Forestry Additional Equipment @ 15,000
 - Line 187 Parks & Forestry Replacement of Equipment @ 40,000

Water/Sewer Enterprise Fund CIP

49. Re-confirm the prior recommendation to proceed with the FY24 Water & Sewer Enterprise Funds proposed MWRA loan orders:
- Sewer Inflow & Infiltration Local Financial Assistance Program for \$1,320,000 consisting of a \$990,000 grant and a 330,000 interest-free loan.
 - Local Water System Assistance Program \$500,000 interest-free loan to replace outdated unlined cast iron water mains.
50. Re-confirm the prior recommendation to proceed with the FY19 proposed Sewer Enterprise Fund loan order for \$270,000 for a Heavy-duty Crane.
51. Re-confirm the prior recommendation to proceed with FY24 \$1,370,000 Sewer Enterprise Fund proposed loan orders:
- Sewer System Improvements @ 750,000
 - Sewer Vac @ 430,000
 - Swap Dump Truck @ 190,000
52. Proceed with the FY25 Water & Sewer Enterprise Funds proposed MWRA loan orders:
- Sewer Inflow & Infiltration Local Financial Assistance Program (I&I) for \$1,320,000 consisting of a \$990,000 grant and a 330,000 interest-free loan.
 - Local Water System Assistance Program (LWSAP) \$500,000 interest-free loan to replace outdated unlined cast iron water mains.
 - Lead Loan Program (LLP) \$300,000 interest-free loan to replace lead service lines.
53. Proceed with the FY25 Sewer Enterprise Fund proposed loan order for \$1,070,000 consisting of:
- Sewer system improvements @ 750,000
 - 35 GVW Service Truck @ 170,000
 - Sewer Pump/Trailer @ 150,000
54. Proceed with the FY25 Water Enterprise Fund proposed loan order for \$80,000 for Utility Truck.

Next, the Committee discussed the summary of total proposed capital spending for FY25, with the following numbers provided by Ms. Langan:

Three Elementary School Project & High School Project (related Permanent Debt Service)	16,233,750
High School Project (related Auth/Unissued Debt Service)	4,683,533
Total Building for the Future FY25 capital spending:	20,917,283
All other FY25 capital spending (Debt Service + Transfer to Capital Projects)	14,787,539
The total FY25 estimated capital spending:	35,704,822

FY25 revenue projection in the October 10, 2023 Preliminary Budget Overview:	202,900,905
Current FY25 Local Aid estimate increase (16,297,860 – 16,064,530)	233,330
Revised FY25 revenue projection:	203,134,235

Based on the revised FY25 revenue projection, the total proposed FY25 capital spending would be 17.58% of the operating budget, or 7.3% without the “Building for the Future” initiative.

Finally, Ms. Langan provided the General Fund Debt Financing (Attachment G), the Water & Sewer Enterprise Debt Financing (Attachment H) and the CIP FY25 to FY29 Cost Analysis which were used to calculate the total capital spending. (Attachment I).

- ➔ **ACTION ITEM** - Councilor Gardner made a motion, seconded by Councilor Izzo, to ask the City Council to adopt the above 54 conceptual recommendations. Voted 3-0
- ➔ **ACTION ITEM:** Councilor Gardner made a motion, seconded by Councilor Izzo, to ask the City Council to recommend that the City Manager maintain the FY2025 capital spending so that it does not exceed 8% of the submitted FY2025 operating budget, in order to meet the City Council’s Budget Policy Guideline that the City should seek to make capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to at least 7.5-8% of the operating budget. Voted 3-0

The Committee adjourned at 7:06 pm.

This report was prepared by Nicole Gardner and edited by Vincent Piccirilli

Attachments:

- A. Revised FY2025-FY2029 General Fund CIP
- B. FY2025-FY2029 Water & Sewer Enterprise Fund CIP
- C. School Department CIP Presentation
- D. DPW CIP Presentation
- E. Watertown Faces Climate Change letter on Chapter 90 Fair Share funds
- F. Councilor Palomba email on Chapter 90 Fair Share funds
- G. General Fund Debt Financing
- H. Water & Sewer Enterprise Debt Financing
- I. CIP FY25 to FY29 Cost Analysis

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
2	Administration Building											
3	Administration Building Improvements/Renovations	125.0	25.0	TR	25.0	TR	25.0	TR	25.0	TR	25.0	TR
4	Replace Carpets	90.0	45.0	TR	45.0	TR						
5	Paint Hallway/Offices	100.0	50.0	TR	50.0	TR						
6	Lighting Fixtures & Accessibility Issues	637.0					60.0	BR	577.0	BR		
7	Roof Shingle Replacement/Roof Refurbishment	200.0			200.0	BR						
8	Replace Fan Coil Units & Air Handling Unit Ventilators	900.0					900.0	BR				
9	Upgrade Fire Alarm System Design/install	250.0	50.0	BR	200.0	BR						
10	Upgrade Fire Protection System Design/Install	590.0	90.0	BR	500.0	BR						
11	Upgrade Lighting/Electrical	300.0					300.0	BR				
12	Building Retocommissioning Study	75.0			75.0	BR						
13	Building Retocommissioning Upgrades	250.0					250.0	BR				
14	Elevator Upgrades	700.0									700.0	BR
15												
16	PARKER ANNEX											
17	Replace RTU Heating and Cooling	1,200.0					400.0	BR	400.0	BR	400.0	BR
18	Point/Repair Exterior Masonry Façade	125.0	125.0	BR								
19	Move of Departments	100.0	100.0	TR								
20	Interior Painting/Carpets	250.0	50.0	TR	50.0	TR	50.0	TR	50.0	TR	50.0	TR
21	Renovate Public Restrooms	200.0							100.0	BR	100.0	BR
22	Elevator Upgrades	550.0			550.0	BR						
23	Second Floor Renovations	2,217.0	2,217.0	BR								
24	Retrocommissioning Study	75.0			75.0	BR						
25	Retrocommissioning Upgrades	250.0					250.0	BR				
26	Parker Building PkgLot-Design/Const.	500.0			500.0	BR						
27												
28	MISC BUILDING PROJECTS											
29	Former Police Facility	1,000.0			1,000.0	BR						
30	Multi-Service Center Renovation	500.0	500.0	TBD								
31	Renovation/Reuse former North Branch	1,100.0	1,100.0	TBD								
32	ADMINISTRATION & PARKER SUBTOTAL	12,284.0	4,352.0		3,270.0		2,235.0		1,152.0		1,275.0	
33												
34												
35	COMMUNITY DEVELOPMENT											
36	Monument Restoration & Replacement	75.0	15.0	TR	15.0	TR	15.0	TR	15.0	TR	15.0	TR
37	Public Art	220.0	35.0	TR	40.0	TR	45.0	TR	50.0	TR	50.0	TR
38	Commander's Mansion	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
39	Commander's Mansion Elevator	350.0	350.0	BE								
40	Watertown Sq Transporation Charges	10,000.0							5,000.0	TBD	5,000.0	TBD
41												
42	OPEN SPACE IMPROVEMENTS											
43	Saltonstall Park	2,500.0	2,500.0	TBD								
44	Walker Pond Design/Construction	2,750.0	250.0	TBD	2,500.0	TBD						
45	Lower Saltonstall Tot Lot & Equipment	350.0									350.0	BE
46	Tot Lot/Court Resurfacing as needed	500.0	100.0	TR	100.0	TR	100.0	TR	100.0	TR	100.0	TR
47	Bemis: Design, Plygrd Equip, new surf. & spray park	85.0	85.0	TR								
48	Bemis: Install Plygrd Equip, new surf. & spray park	960.0	960.0	BR								
49	Special Needs baseball/softball diamond	800.0							800.0	BR		
50	Filippello (Grove) Design, plygrnd equip and resurface	100.0			100.0	TR						
51	Filippello (Grove) Install plygrnd equip and resurface	750.0			750.0	BR						
54	Filippello (Arlington) Design, plygrnd equip & resurface	100.0					100.0	TR				
55	Filippello (Arlington) Install plygrnd equip & resurface	800.0					800.0	BR				
56	Moxley Park: Design: Field, Nets, Bleachers, Dugouts	250.0			250.0	BR						
57	Moxley Park: Install: Field, Nets, Bleachers, Dugouts	5,250.0							2,500.0	BR	2,750.0	BR
58	Victory Field Design Tot-Lot	200.0							100.0	TR	100.0	TR
59	Victory Field Install Tot-Lot	1,600.0							800.0	BR	800.0	BR
60	Victory Track, Field & CRT Reno - Phase 2	7,601.0			7,601.0	BR						
61	Casey Park	1,500.0									1,500.0	BR
62	Dog Park/Spray Pad Feasability Study	15.0	15.0	TR								
63	COMMUNITY DEVELOPMENT SUBTOTAL	36,906.0	4,340.0		11,386.0		1,090.0		9,395.0		10,695.0	
64												
65												
66	INFORMATION TECHNOLOGY											
67	Additional Equipment	70.0	12.0	TR	13.0	TR	14.0	TR	15.0	TR	16.0	TR
68	Replacement of Equipment	675.0	125.0	TR	130.0	TR	135.0	TR	140.0	TR	145.0	TR
69	IT Infrastructure Improvements	1,000.0	200.0	BE	200.0	BE	200.0	BE	200.0	BE	200.0	BE
70	Permitting and Transparency Dashboards	750.0	150.0	BE	150.0	BE	150.0	BE	150.0	BE	150.0	BE
71	Video Security and Access Control	1,000.0	200.0	TR	200.0	TR	200.0	TR	200.0	TR	200.0	TR
72	Fiber Loop Build-out and Cabling	750.0	150.0	TR	150.0	TR	150.0	TR	150.0	TR	150.0	TR
73	Document Scanning	1,000.0	200.0	BE	200.0	BE	200.0	BE	200.0	BE	200.0	BE
74	MUNIS Financial System Enhancements	500.0	100.0	BE	100.0	BE	100.0	BE	100.0	BE	100.0	BE
75	Hybrid Meeting Technology	250.0	50.0	TR	50.0	TR	50.0	TR	50.0	TR	50.0	TR
76	Parker Annex Technology	1,000.0	200.0	BR	200.0	BR	200.0	BR	200.0	BR	200.0	BR
77	Digital Equity and Broadband	1,250.0	250.0	BE	250.0	BE	250.0	BE	250.0	BE	250.0	BE

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
78	INFORMATION TECHNOLOGY SUBTOTAL	8,245.0	1,637.0		1,643.0		1,649.0		1,655.0		1,661.0	
79												
80												
81	FIRE DEPARTMENT											
82	ALS Ambulance Medical Equipment	200.0	40.0	TR	40.0	TR	40.0	TR	40.0	TR	40.0	TR
83	Chief's, & staff vehicles (3)	240.0	80.0	TR			80.0	TR			80.0	TR
84	Fire Building Improvements/Renovations	300.0	60.0	TR	60.0	TR	60.0	TR	60.0	TR	60.0	TR
85	Retro Commissioning Study/Repairs	200.0					75.0	TR	125.0	BR		
86	East End Fire Station HVAC/Plumbing	126.0	126.0	BR								
87	East End Fire Station Painting-Carpet-Lighting	121.0	121.0	BR								
88	Main Station Interior Repairs	100.0							100.0	BR		
89	Main & North Stations Apparatus Doors	130.8	130.8	BR								
90	DOT Type III Emergency Ambulance Vehicle	500.0	500.0	BE								
91	Engine Truck, replacement for 2011 Engine 1	885.0	885.0	BE								
92	Incident Command Vehicle (Deputy Chief)	100.0			100.0	TR						
93	Firefighters Protective Outer Gear	430.0			430.0	BE						
94	East End Station Replacement	12,000.0									12,000.0	TBD
95	Main Station HVAC Replacement	250.0					250.0	BE				
96	Engine Truck, replacement for 2013 Engine 3	1,250.0					1,250.0	BE				
97	Boat Replacement for 2000 Marine 1	50.0					50.0	TR				
98	Main Station Shop Air Compressor Replacement	20.0							20.0	TR		
99	Trailer Replacement for 1998 Special Rescue Trailer	15.0							15.0	TR		
100	Unmanned Aerial System Replacement	15.0							15.0	TR		
101	Replament 2 Cardiac Monitors	100.0									100.0	BE
102	Gear Extractors & Dryer (3 each)	110.0									110.0	BE
103	Scott AirPak Replacemenet	400.0									400.0	BE
104	FIRE DEPARTMENT SUBTOTAL	17,542.8	1,942.8		630.0		1,805.0		375.0		12,790.0	
105												
106	LIBRARY											
107	Retro Comissioning Study	75.0	75.0	BR								
108	Repair/Replace Roof	300.0			300.0	BR						
109	Feasability Study for Library Expansion	100.0			100.0	BR						
110	Painting	200.0	40.0	TR	40.0	TR	40.0	TR	40.0	TR	40.0	TR
111	Building Renovations/Replacement of Equip	305.0	61.0	TR	61.0	TR	61.0	TR	61.0	TR	61.0	TR
112	Deep Energy Retrofit	1,000.0					1,000.0	TBD				
113	LIBRARY DEPARTMENT SUBTOTAL	1,980.0	176.0		501.0		1,101.0		101.0		101.0	
114												

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
115	POLICE DEPARTMENT											
116	Police Cruisers (3 annually)	1,202.7	220.0	TR	231.0	TR	242.5	TR	254.6	TR	254.6	TR
117	Radio Infrastructure/specialized equipment	200.0	40.0	TR	40.0	TR	40.0	TR	40.0	TR	40.0	TR
118	Police Building Improvements/Renovations	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR
119	Retro Comissioning Study/Repairs	225.0							100.0	TR	125.0	BR
120	In Cruiser Video System	130.0	130.0	BE								
121	Replace Tactical Bullet Proof Vests	15.0			15.0	TR						
122	Replace Computer Aided Dispatch-Records Mgmt	994.0					994.0	BE				
123	Replace Training Simulator Computer System	93.0	93.0	BE								
124	Body Worn Cameras	796.0	796.0	BE								
125	Security Switch Replacement	48.1			48.1	BE						
126	Firing Range HVAC Upgrade	600.0	600.0	BR								
127	Fingerprint Machine	27.5					27.5	TR				
128	Mobile Data Terminal System Replacement	158.2									158.2	BE
129	POLICE SUBTOTAL	4,639.5	1,909.0		364.1		1,334.0		424.6		607.8	
130												
131	PUBLIC WORKS DEPARTMENT											
132	Administration											
134	Roof Replace/solar & Solar Canopy DPW Pkg Lot	2,650.0	650.0	BR	2,000.0	BR						
135	Add EV Stations	450.0	90.0	BR	90.0	BR	90.0	BR	90.0	BR	90.0	BR
136	Generator Replacement	200.0									200.0	BR
137	ADMINISTRATION SUBTOTAL	3,300.0	740.0		2,090.0		90.0		90.0		290.0	
138												
139	FLEET											
140	Inspectors' Vehicles	350.0	70.0	TR	70.0	TR	70.0	TR	70.0	TR	70.0	TR
141	Additional Equipment	125.0	25.0	TR	25.0	TR	25.0	TR	25.0	TR	25.0	TR
142	Rough Terrain Forklift	95.0			95.0	BE						
143	Supervisor Vehicle	50.0			50.0	BE						
144	Service Truck	90.0									90.0	BE
145	Animal Control Vehicle	75.0					75.0	BE				
146	Traffic Supervisor Pickup Truck	150.0							150.0	BE		
147	Fleet Pick-up Truck	75.0					75.0	BE				
148	CENTRAL MOTORS SUBTOTAL	1,010.0	95.0		240.0		245.0		245.0		185.0	
149												
150	Highway											
151	Replacement of Equipment	187.5	37.5	TR	37.5	TR	37.5	TR	37.5	TR	37.5	TR

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
152	Skid Steer	65.0	65.0	BE								
155	Heavy Duty Dump Truck	230.0					230.0	BE				
156	Electric Street Sweeper	600.0					600.0	BE				
157	Backhoe	150.0							150.0	BE		
158	Loader	325.0							325.0	BE		
159	Hot Box	300.0			300.0	BE						
160	Dump Truck with Sliding Sander & Plow	300.0									300.0	BE
161	6-Wheel Dump Truck	290.0							290.0	BE		
162	HIGHWAY SUBTOTAL	2,447.5	102.5	-	337.5	-	867.5	-	802.5	-	337.5	-
163												
164	Snow & Ice Removal											
165	Plows, Sanders, Salt control units/Replacement	400.0	80.0	TR	80.0	TR	80.0	TR	80.0	TR	80.0	TR
166	2-Salter 6 Wheelers	600.0									600.0	BE
167	4x4 Sander	620.0			320.0	BE					300.0	BE
168	Snow Fighter	340.0							340.0	BE		
169	Salt Shed Repair	400.0					400.0	BE				
170	Loader 3/4 Yard	107.0	107.0	BE								
171	Sidewalk Tractor	375.0					200.0	BE			175.0	BE
172	SNOW & ICE REMOVAL SUBTOTAL	2,842.0	187.0		400.0		680.0		420.0		1,155.0	
173												
174	Cemetery											
175	Improvements	125.0	25.0	TR	25.0	TR	25.0	TR	25.0	TR	25.0	TR
176	Off Road Utility Vehicle 4X4 (2)	30.0	30.0	BE								
177	Backhoe	140.0	140.0	BE								
178	Cemetery Expansion Feasability Study	50.0							50.0	BR		
179	Dump Truck	90.0					90.0	BE				
180	Dump Truck	90.0									90.0	BE
181	Dump Truck 4X4	100.0			100.0	BE						
182	CEMETERY SUBTOTAL	625.0	195.0		125.0		115.0		75.0		115.0	
183												
184	Parks & Forestry											
185	Improvements	237.5	47.5	TR	47.5	TR	47.5	TR	47.5	TR	47.5	TR
186	Additional Equipment	75.0	15.0	TR	15.0	TR	15.0	TR	15.0	TR	15.0	TR
187	Replacement of Equipment	200.0	40.0	TR	40.0	TR	40.0	TR	40.0	TR	40.0	TR
188	Tree Chipper	75.0	75.0	BE								
189	Farm Tractor	80.0					80.0	BE				
190	Backhoe	140.0					140.0	BE				

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
191	4x4 Landscape Dump Truck	160.0					160.0	BE				
192	Rack Truck	150.0									150.0	BE
193	Chipper Body	200.0			200.0	BE						
194	Pickup Truck	150.0			75.0	BE					75.0	BE
195	Irrigation intallation & improvements	300.0					100.0	BR	100.0	BR	100.0	BR
196	PARKS & FORESTRY SUBTOTAL	1,767.5	177.5		377.5		582.5		202.5		427.5	
197												
198	Traffic Control											
199	Replacement of Equipment	125.0	25.0	TR	25.0	TR	25.0	TR	25.0	TR	25.0	TR
200	TRAFFIC CONTROL SUBTOTAL	125.0	25.0		25.0		25.0		25.0		25.0	
201												
202												
203	TOTAL DPW - TBD	0.0	0.0	TBD	0.0	TBD	0.0	TBD	0.0	TBD	0.0	TBD
204	TOTAL DPW - TR	1,825.0	365.0	TR	365.0	TR	365.0	TR	365.0	TR	365.0	TR
205	TOTAL DPW - BE	6,642.0	417.0	BE	1,140.0	BE	2,050.0	BE	1,255.0	BE	1,780.0	BE
206	TOTAL DPW - BR	3,650.0	740.0	BR	2,090.0	BR	190.0	BR	240.0	BR	390.0	BR
207	PUBLIC WORKS SUBTOTAL	12,117.0	1,522.0		3,595.0		2,605.0		1,860.0		2,535.0	
208		12,117.0										
209												
210	RECREATION & PARKS											
211	AEDs in Rec Facilities	200.0			50.0	BE	50.0	BE	50.0	BE	50.0	BE
212												
213	RECREATION & PARKS SUBTOTAL	200.0	0.0		50.0		50.0		50.0		50.0	
214												
215	SCHOOL DEPARTMENT											
216	CUNNIFF SCHOOL											
217	Cell Communication Enhancement	35.0					35.0	TR				
218	Total for Cuniff	35.0	0.0		0.0		35.0		0.0		0.0	
219												
220	HOSMER SCHOOL											
221	Cell Communication Enhancement	35.0					35.0	TR				
222	Total for Hosmer	35.0	0.0		0.0		35.0		0.0		0.0	
223												
224	LOWELL SCHOOL											
225	Cell Communication Enhancement (IT)	35.0					35.0	TR				
226	Total for Lowell	35.0	0.0		0.0		35.0		0.0		0.0	
227												

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
228	WATERTOWN MIDDLE SCHOOL											
229	Remodel Bathrooms (8 baths)	120.0	120.0	BR								
230	Classroom Shades	75.0	15.0	TR	15.0	TR	15.0	TR	15.0	TR	15.0	TR
231	Roofing Refurbishing/Replacement/Solar	4,000.0	500.0	BR	3,500.0	BR						
232	Library Furniture	60.0	60.0	TR								
233	HVAC (VRF) Basement & First Floor	1,500.0			1,500.0	STBD						
234	Carpeting Damage (Various Areas)	40.0					40.0	TR				
235	Design/Replace Auditorium/Gym HVAC Units	1,200.0	200.0	BR	1,000.0	BR						
236	Security Vestibule	800.0					100.0	BR	700.0	BR		
237	Relocate Nurses Office	110.0	10.0	TR	100.0	BR						
238	Main Office Conference Room	100.0	100.0	BR								
239	Building Envelope Repairs/Masonry Pointing	250.0					250.0	BR				
240	Resurfacing Parking Lots/EV Chargers	500.0					500.0	BR				
241	Design/Modernize/Replace Elevators	1,200.0									1,200.0	BR
242	Portable Wall Dividers	25.0			25.0	TR						
243	Soundproofing the Cafeteria	150.0					150.0	BR				
244	Sound proofing the band room	200.0							200.0	BR		
245	Total for Middle School	10,330.0	1,005.0		6,140.0		1,055.0		915.0		1,215.0	
246												
247	WATERTOWN HIGH SCHOOL											
249	Total for High School	0.0	0.0		0.0		0.0		0.0		0.0	
250												
251												
252	PHILLIPS SCHOOL											
253	Freight Farm	149.0	149.0	STBD								
254	Bathroom Fixture Upgrades	240.0	60.0	STBD	60.0	STBD	60.0	STBD	60.0	STBD		
255	Window Damages/Replacements	700.0	100.0	STBD	600.0	STBD						
256	Fire Alarm Upgrades	200.0	200.0	STBD								
257	Design and Install New Generator	300.0	300.0	STBD								
258	Design/Modernize/Replace Elevator	650.0			650.0	STBD						
259	ReKey Doors	30.0	30.0	STBD								
260	Redesign/Renovate Gym	0.0										
261	Roof Repairs/Replacement/Solar	2,650.0					75.0	STBD	75.0	STBD	2,500.0	STBD
262	Design/Deep Energy Retrofit Heat Pumps	700.0							100.0	STBD	600.0	STBD
263	Total for Phillips School	5,619.0	839.0		1,310.0		135.0		235.0		3,100.0	
264												
265												

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
266	DISTRICT											
267	Update Food Service Equipment	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR
268	Security System Enhancements	475.0	95.0	BR	95.0	BR	95.0	BR	95.0	BR	95.0	BR
269	School Technology	500.0	100.0	SA	100.0	SA	100.0	SA	100.0	SA	100.0	SA
270	Refrigerated Food Service Van	75.0					75.0	STBD				
271	Interior Painting	625.0	125.0	TR	125.0	TR	125.0	TR	125.0	TR	125.0	TR
272	Total for District	1,825.0	350.0		350.0		425.0		350.0		350.0	
273												
274	NEW HIGH SCHOOL PROJECT											
275	High School & Related Costs (Town)	2,100.0	2,100.0	STBD								
276	TOTAL RENOV./RECONSTR.	2,100.0	2,100.0		0.0		0.0		0.0		0.0	
277												
278	SCHOOL DEPARTMENT TOTALS											
279	Total School Technology - SA	500.0	100.0	SA	100.0	SA	100.0	SA	100.0	SA	100.0	SA
280	Total Various School Improvements - TR	1,090.0	240.0	TR	195.0	TR	315.0	TR	170.0	TR	170.0	TR
281	Total Various School Improvements- STBD	9,294.0	2,939.0	STBD	2,810.0	STBD	210.0	STBD	235.0	STBD	3,100.0	STBD
282	Total Various School Improvements - MSBA	0.0	0.0	MSBA	0.0	MSBA	0.0	MSBA	0.0	MSBA	0.0	MSBA
283	Total Various School Improvements - DE	0.0	0.0	DE	0.0	DE	0.0	DE	0.0	DE	0.0	DE
284	Total Various School Improvements - BE	0.0	0.0	BE	0.0	BE	0.0	BE	0.0	BE	0.0	BE
285	Total Various School Improvements - BR	9,095.0	1,015.0	BR	4,695.0	BR	1,095.0	BR	995.0	BR	1,295.0	BR
286	SCHOOL DEPARTMENT SUBTOTAL	19,979.0	4,294.0		7,800.0		1,720.0		1,500.0		4,665.0	
287		19,979.0										
288												
289	PUBLIC BUILDINGS											
290	Sidewalk snowblower/cabs	240.0			60.0	BE	60.0	BE	60.0	BE	60.0	BE
291	Equipment Inventory	150.0			150.0	BE						
292	PUBLIC BUILDINGS SUBTOTAL	390.0	0.0		210.0		60.0		60.0		60.0	
293												
294												
295	SENIOR CENTER											
296	Building Improvements	30.0	15.0	TR	15.0	TR						
297	Exterior Maintenance	35.0	35.0	TR								
298	Paint Hallway/Offices/Meeting Rooms	30.0	30.0	TR								
299	2 Shuttle Busses	298.0	298.0	TBD								
300	Senior Center	32,000.0							32,000.0	TBD		
301	SENIOR CENTER SUBTOTAL	32,393.0	378.0		15.0		0.0		32,000.0		0.0	
302												

FY 2025 - FY 2029
CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
303	SKATING ARENA											
304	Building Renovations	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR
305	Rebuild of Compressors	20.0			20.0	BR						
306	Electric Ice Resurfacing Machine	160.0	160.0	BE								
307	Electrical Panel Upgrades	25.0	25.0	BR								
308	Upgrade of Internal Lighting to LED	30.0			30.0	BR						
309	Enclosure Soffits/outside walls	40.0	40.0	BR								
310	Replace Boilers	80.0					80.0	BR				
311	Rink Netting	40.0			40.0	TR						
312	SKATING ARENA SUBTOTAL	545.0	255.0		120.0		110.0		30.0		30.0	
313												
314	STREETS & SIDEWALKS											
315	Mt. Auburn St. Corridor (Irving St-Coolidge Sq.- Cambridge line)	22,500.0	7,500.0	TIP	7,500.0	TIP	7,500.0	TIP				
316	Mt Auburn TIP overruns above 10%	1,000.0							1,000.0	TBD		
317	Land Acq. Storage Space	2,000.0					2,000.0	BR				
318	Mt. Auburn St. Non participatory funds	1,500.0	500.0	BR	500.0	BR	500.0	BR				
319	Ornamental Street Lighting	1,200.0			300.0	BR	300.0	BR	300.0	BR	300.0	BR
320	Highway reconstruction (Chap 90)	1,875.0	375.0	C9	375.0	C9	375.0	C9	375.0	C9	375.0	C9
321	Highway reconstruction (Tax Revenue)	3,743.6	677.5	TR	711.4	TR	746.9	TR	784.3	TR	823.5	TR
322	Highway reconstruction (Bonds)	12,000.0	2,200.0	STB	2,300.0	STB	2,400.0	STB	2,500.0	STB	2,600.0	STB
323	Highway reconstr.- Connector Roads/Longer Streets	12,000.0	2,200.0	STB	2,300.0	STB	2,400.0	STB	2,500.0	STB	2,600.0	STB
324	Sidewalk reconstruction (Chap 90)	1,875.0	375.0	C9	375.0	C9	375.0	C9	375.0	C9	375.0	C9
325	Sidewalk reconstruction (Tax Revenue)	3,743.6	677.5	TR	711.4	TR	746.9	TR	784.3	TR	823.5	TR
326	Fair Share Amendment (Chap 90)	1,950.0	390.0	C9	390.0	C9	390.0	C9	390.0	C9	390.0	C9
327	Underground Duct for Utilities	600.0			300.0	BR			300.0	BR		
328	Sidewalk reconstruction (Bonds)	3,000.0	550.0	SWB	575.0	SWB	600.0	SWB	625.0	SWB	650.0	SWB
329	STREETS & SIDEWALKS SUBTOTAL	68,987.2	15,445.0		16,337.8		18,333.8		9,933.6		8,937.0	
330												
331	GENERAL FUND CIP	216,208.5	36,250.8		45,921.9		32,092.8		58,536.2		43,406.8	
332												
333	COSTS BY SOURCE OF FUNDS											
334	GENERAL OBLIGATION BONDS											
335	(EQUIPMENT)	18,736.3	4,231.0	BE	2,778.1	BE	5,554.0	BE	2,265.0	BE	3,908.2	BE
336	(REMODELING)	50,572.8	7,014.8	BR	20,236.0	BR	7,325.0	BR	7,437.0	BR	8,560.0	BR
337	(STREET)	24,000.0	4,400.0	STB	4,600.0	STB	4,800.0	STB	5,000.0	STB	5,200.0	STB
338	(SIDEWALK)	3,000.0	550.0	SWB	575.0	SWB	600.0	SWB	625.0	SWB	650.0	SWB

CIP General Fund

	C	D	G	H	I	J	K	L	M	N	O	P
1		TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
339	SUBTOTAL GENERAL OBLIGATION BONDS	96,309.1	16,195.8		28,189.1		18,279.0		15,327.0		18,318.2	
340												
341	CHAPTER 90 FUNDS	5,700.0	1,140.0	C9	1,140.0	C9	1,140.0	C9	1,140.0	C9	1,140.0	C9
344	SCHOOL TO BE DETERMINED	9,294.0	2,939.0	STBD	2,810.0	STBD	210.0	STBD	235.0	STBD	3,100.0	STBD
345	TAX REVENUE	18,757.4	3,728.0	TR	3,682.8	TR	3,863.8	TR	3,734.2	TR	3,748.6	TR
346	SCHOOL APPROPRIATION	500.0	100.0	SA	100.0	SA	100.0	SA	100.0	SA	100.0	SA
347	TRANSPORTATION IMPROVEMENT PROG.	22,500.0	7,500.0	TIP	7,500.0	TIP	7,500.0	TIP	0.0	TIP	0.0	TIP
348	TO BE DETERMINED	63,148.0	4,648.0	TBD	2,500.0	TBD	1,000.0	TBD	38,000.0	TBD	17,000.0	TBD
349	SUBTOTAL OTHER	119,899.4	20,055.0		17,732.8		13,813.8		43,209.2		25,088.6	
350	GRAND TOTAL	216,208.5	36,250.8		45,921.9		32,092.8		58,536.2		43,406.8	
351												

	A	B	C	D	E	F	G	H	I	J	K	L	M
1			TOTALS	FY 25		FY 26		FY 27		FY 28		FY 29	
2		WATER/SEWER ENTERPRISE FUNDS											
3		SEWER											
4		Additional Equipment	875.0	175.0	SR	175.0	SR	175.0	SR	175.0	SR	175.0	SR
5		Replacement of Equipment	400.0	80.0	SR	80.0	SR	80.0	SR	80.0	SR	80.0	SR
6		Sewer/Drain System Maintenance	4,725.0	825.0	SR	900.0	SR	950.0	SR	1,000.0	SR	1,050.0	SR
7		Stormwater & Drainage On-going Improve	1,525.0	325.0	SR	300.0	SR	300.0	SR	300.0	SR	300.0	SR
8	5	MWRA I & I LOAN (25%)	1,650.0	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB
9		MWRA I & I GRANT (75%)	4,950.0	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG
10	10	MWRA I & I ONE TIME LOAN (100%)	1,290.0			1,290.0	MWRAB						
11	10	Sewer System Improvements	3,750.0	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB
12		Sewer/Drain System Projects	5,000.0			1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
13	10	35 GVW Service Truck	170.0	170.0	SEB								
14	10	Street Sweeper	350.0									350.0	SEB
17	10	Wheeled Mini - Excavator	180.0					180.0	SEB				
18	10	Crew Truck	180.0							180.0	SEB		
19	10	Service Response Truck	190.0			190.0	SEB						
20		Siphon Rehabilitation: Design & Construction	430.0					80.0	SEB	350.0	SEB		
21	10	6" Sewer Pump/ Trailer	150.0	150.0	SEB								
22		SEWER SUBTOTAL	25,815.0	3,795.0		6,255.0		5,085.0		5,405.0		5,275.0	
23													
24		WATER											
25		Water System Maintenance	1,750.0	250.0	WR	300.0	WR	350.0	WR	400.0	WR	450.0	WR
26	5	Replacement of Equipment	180.0	36.0	WR	36.0	WR	36.0	WR	36.0	WR	36.0	WR
27	10	MWRA LWSAP (100% loan)	2,500.0	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB
28	10	MWRA LLP (100% loan)	1,500.0	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL
29		Water System Projects	5,000.0			1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
30	10	Trench Safety Box Truck	180.0			180.0	WEB						
31	5	Utility Truck	80.0	80.0	WEB								
32	10	Gate Valve/Mini Vac Truck	215.0									215.0	WEB
33	10	Backhoe	140.0									140.0	WEB
34	10	Water Vactor	630.0					630.0	WEB				
35		WATER SUBTOTAL	12,175.0	1,166.0		2,566.0		3,066.0		2,486.0		2,891.0	
36													
37		TOTAL WATER & SEWER	37,990.0	4,961.0		8,821.0		8,151.0		7,891.0		8,166.0	
38													
39		STORMWATER											
40		Phase 2 MS4 Permit Management Plan	250.0	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD
41		Phase 2 MS4 Construction/Improvements	35,400.0	100.0	TBD	100.0	TBD	100.0	TBD	35,000.0	TBD	100.0	TBD
42		Phase 2 MS4 Phosphorous Control Plan	500.0	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD
43		STORMWATER SUBTOTAL	36,150.0	250.0		250.0		250.0		35,150.0		250.0	
44													
45		TOT. WATER, SEWER & STORMWATER	74,140.0	5,211.0		9,071.0		8,401.0		43,041.0		8,416.0	

2025 2029 Water Sewer CIP color sheets - FINAL 03.04.2024

	A	B	C	D	E	F	G	H	I	J	K	L	M
1			TOTALS	<u>FY 25</u>		<u>FY 26</u>		<u>FY 27</u>		<u>FY 28</u>		<u>FY 29</u>	
46													
47		COSTS BY SOURCE OF FUNDS											
48	SR	SEWER REVENUE	7,525.0	1,405.0	SR	1,455.0	SR	1,505.0	SR	1,555.0	SR	1,605.0	SR
49	SEB	SEWER EQUIPMENT BONDS	5,400.0	1,070.0	SEB	940.0	SEB	1,010.0	SEB	1,280.0	SEB	1,100.0	SEB
50	TBD	TO BE DETERMINED	46,150.0	250.0	TBD	2,750.0	TBD	2,750.0	TBD	37,650.0	TBD	2,750.0	TBD
51	MWRAB	MWRA Bond - Interest Free	5,440.0	830.0	MWRAB	2,120.0	MWRAB	830.0	MWRAB	830.0	MWRAB	830.0	MWRAB
52	MWRAG	MWRA GRANT	4,950.0	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG
53	MWRAL	MWRA LLP	1,500.0	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL
54	WR	WATER REVENUE	1,930.0	286.0	WR	336.0	WR	386.0	WR	436.0	WR	486.0	WR
55	WEB	WATER EQUIPMENT BONDS	1,245.0	80.0	WEB	180.0	WEB	630.0	WEB	0.0	WEB	355.0	WEB
56		GRAND TOTAL - ENTERPRISE FUNDS	74,140.0	5,211.0		9,071.0		8,401.0		43,041.0		8,416.0	



Watertown Public Schools

FACILITIES CAPITAL PLAN FY25-FY29

**“Education is the passport to the
future, for tomorrow belongs to
those who prepare for it today.”**
-Maya Angelou-

Denise Moroney
Director of Public Buildings



Priority Ranking System

1. Life, Safety, and Health 
2. Asset Preservation 
3. Operational Efficiency 
4. Enhanced Learning and Working Environments 
5. General Improvements 

Input provided by: Superintendent, Principals, Director of Finance & Operations, Department of Public Buildings



School District Requirements

#1 Life, Safety & Health

Cell Communication Enhancement (IT)	35.0	1	Cunniff
Cell Communication Enhancement (IT)	35.0	1	Hosmer
Cell Communication Enhancement (IT)	35.0	1	Lowell
Security System Enhancements	475.0	1	District
School Technology	500.0	1	District
Fire Alarm Upgrades	200.0	1	Phillips
Design and Install New Generator	300.0	1	Phillips
Design/Modernize/Replace Elevators	650.0	1	Phillips
Rekey Doors	30.0	1	Phillips
Roof Repairs/Replacement/Solar	2,650.0	1	Phillips
Design Deep Energy Retrofit Heat Pumps	700.0	1	Phillips
Roofing Refurbishing/Replacement/Solar	4,000.0	1	WMS
HVAC (VRF) Basement & First Floor	1,500.0	1	WMS
Design/Replace Auditorium/Gym HVAC Units	1,200.0	1	WMS
Security Vestibule	800.0	1	WMS
Building Envelope Repairs/Masonry Pointing	250.0	1	WMS
Design/Modernize/Replace Elevators	1,200.0	1	WMS
Category 1: Safety	14,560.0		



School District Requirements

#2 – 5

Window Damages/Replacements	700.0	2	Phillips
Resurfacing Parking Lots/EV Chargers	500.0	2	WMS
Category 2: Preservation	1,200.0		
Update Food Service Equipment	150.0	3	District
Bathroom Fixture Upgrades	240.0	3	Phillips
Remodel Bathrooms (8 baths)	120.0	3	WMS
Relocate Nurses Office	110.0	3	WMS
Main Office Conference Room	100.0	3	WMS
Category 3: Operational	720.0		
Refrigerated Food Service Van	75.0	4	District
Freight Farm	149.0	4	Phillips
Classroom Shades	75.0	4	WMS
Library Furniture	60.0	4	WMS
Portable Wall Dividers	25.0	4	WMS
Soundproofing the Cafeteria	150.0	4	WMS
Soundproofing the Band Room	200.0	4	WMS
Category 4: Enhanced Learning	734.0		
Interior Painting	625.0	5	District
Carpeting Damage (Various Areas)	40.0	5	WMS
Category 5: General	665.0		



School District Requirements

	TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
DISTRICT											
Update Food Service Equipment	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR
Security System Enhancements	475.0	95.0	BR	95.0	BR	95.0	BR	95.0	BR	95.0	BR
School Technology	500.0	100.0	SA	100.0	SA	100.0	SA	100.0	SA	100.0	SA
Refrigerated Food Service Van	75.0					75.0	STBD				
Interior Painting	625.0	125.0	TR	125.0	TR	125.0	TR	125.0	TR	125.0	TR
Total for District	1,825.0	350.0		350.0		425.0		350.0		350.0	

NOTE: Prior Capital Plans included school classroom furniture for all school buildings. This has been removed due to all new furniture in schools. New item of Interior Painting for all school buildings added.



Watertown Public Schools

ELEMENTARY SCHOOLS

CUNNIFF Oct.'21



Principal: Mena Ciarlone

HOSMER Feb. '22



Principal: Erin Moulton

LOWELL Oct. '23



Principal: Stacy Phelan



Elementary School Requirements

	TOTALS	FY '25		FY '26		FY '27	
SCHOOL DEPARTMENT							
CUNNIFF SCHOOL (opened Oct 2021)							
Cell Communication Enhancement (IT)	35.0					35.0	TR
Total for Cunniff	35.0	0.0		0.0		35.0	
HOSMER SCHOOL (opened Feb 2022)							
Cell Communication Enhancement (IT)	35.0					35.0	TR
Total for Hosmer	35.0	0.0		0.0		35.0	
LOWELL SCHOOL (opened Oct 2023)							
Cell Communication Enhancement (IT)	35.0					35.0	TR
Total for Lowell	35.0	0.0		0.0		35.0	



Watertown Public Schools

WATERTOWN MIDDLE SCHOOL



Principal: Jenn Chen-Fein



Watertown Middle School Requirements

	TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
WATERTOWN MIDDLE SCHOOL											
Remodel Bathrooms (8 baths)	120.0	120.0	BR								
Classroom Shades	75.0	15.0	TR	15.0	TR	15.0	TR	15.0	TR	15.0	TR
Roofing Refurbishing/Replacement/Solar	4,000.0	500.0	BR	3,500.0	BR						
Library Furniture	60.0	60.0	TR								
HVAC (VRF) Basement & First Floor	1,500.0			1,500.0	STBD						
Carpeting Damage (Various Areas)	40.0					40.0	TR				
Design/Replace Auditorium/Gym HVAC Units	1,200.0	200.0	BR	1,000.0	BR						
Security Vestibule	800.0					100.0	BR	700.0	BR		
Relocate Nurses Office	110.0	10.0	TR	100.0	BR						
Main Office Conference Room	100.0	100.0	BR								
Building Envelope Repairs/Masonry Pointing	250.0					250.0	BR				
Resurfacing Parking Lots/EV Chargers	500.0					500.0	BR				
Design/Modernize/Replace Elevators	1,200.0									1,200.0	BR
Portable Wall Dividers	25.0			25.0	TR						
Soundproofing the Cafeteria	150.0					150.0	BR				
Soundproofing the Band Room	200.0							200.0	BR		
Total for Middle School	10,330.0	1,005.0		6,140.0		1,055.0		915.0		1,215.0	



Watertown Public Schools

PHILLIPS BUILDING – CENTRAL ADMINISTRATION



* Due to possible renovation of the Phillips Building by the City, some capital items may be removed.

Superintendent: Dr. Deanne Galdston



Phillips Building Requirements

	TOTALS	FY '25		FY '26		FY '27		FY '28		FY '29	
PHILLIPS SCHOOL											
Freight Farm	149.0	149.0	STBD								
Bathroom Fixture Upgrades	240.0	60.0	STBD	60.0	STBD	60.0	STBD	60.0	STBD		
Window Damages/Replacements	700.0	100.0	STBD	600.0	STBD						
Fire Alarm Upgrades	200.0	200.0	STBD								
Design and Install New Generator	300.0	300.0	STBD								
Design/Modernize/Replace Elevators	650.0			650.0	STBD						
Rekey Doors	30.0	30.0	STBD								
Roof Repairs/Replacement/Solar	2,650.0					75.0	STBD	75.0	STBD	2,500.0	STBD
Design Deep Energy Retrofit Heat Pumps	700.0							100.0	STBD	600.0	STBD
Total for Phillips School	5,619.0	839.0		1,310.0		135.0		235.0		3,100.0	

* Capital items may be removed due to possible building renovations by the City.

City of Watertown, MA

DEPARTMENT OF PUBLIC WORKS



FY2025 – 2029 **Recommended CIP** (Capital Improvement Program)

February 28, 2024

SALTONSTALL PARK

Line # 42

Year	Amount	Funding
FY2025	\$ 2,500,000	TBD
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	-	



- \$900,000 in State funding will be utilized toward the construction of the renovation of Saltonstall Park
- DPW presented to the Community Preservation Committee (CPC) on 01/18/2024
- CPC trying to schedule a meeting soon to make a decision
- Project is anticipated to go out to rebid in early Spring 2024



Saltonstall Park Site Improvements | Proposed View from Entry Plaza - Event
Watertown, MA

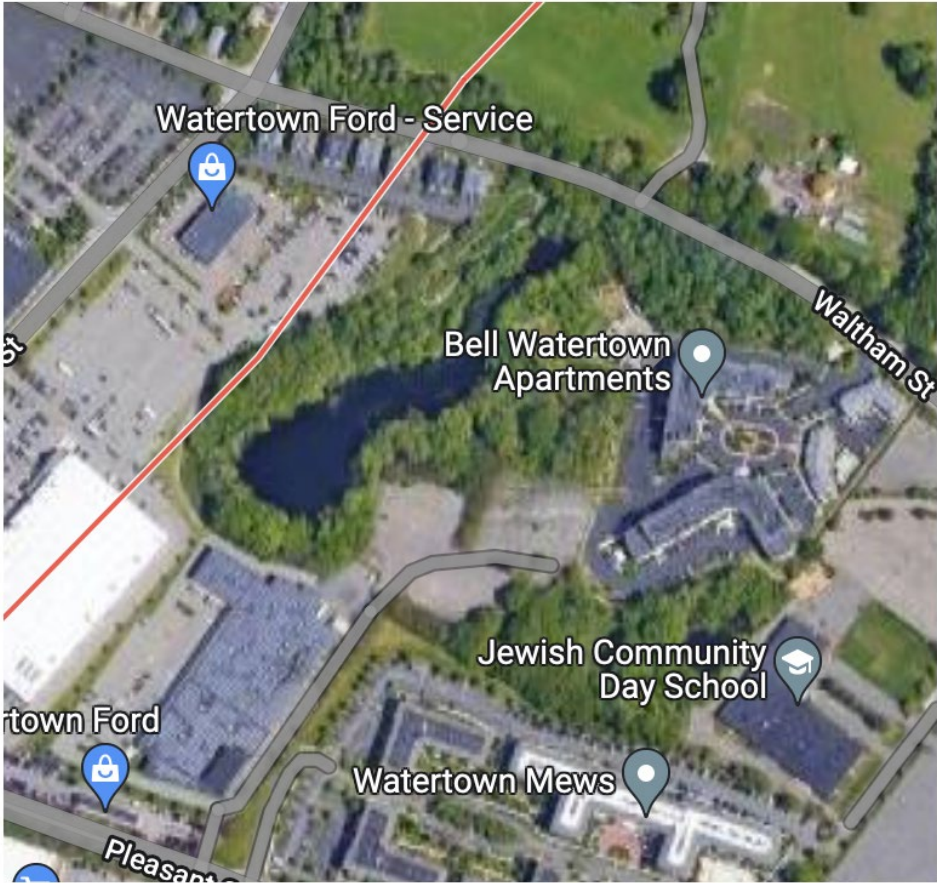
Seger architects, inc. MDLA
MICHAEL D'AMORE landscape architecture

WALKER POND

Line # 43

- For Open Space and Passive/Active Recreation
- Planning Department presented to the Community Preservation Committee (CPC)
- CPC voted to fund the site design work with Warner Larson Landscape Architects

Year	Amount	Funding
FY2025	\$ 250,000	TBD
FY2026	2,500,000	TBD
FY2027	-	
FY2028	-	
FY2029	-	



Google Maps A Google Maps view of Walkers Pond. The pond is the dark area surrounded by trees. The red line is the city line, with Watertown to the right, and Waltham to the left.

BEMIS PARK DESIGN & RENOVATION

Line # 46 & # 47

Year	Amount	Funding
FY2025	\$ 1,045,000	TR & BR
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	-	



- Working with CBA Landscape Architects
- Community meetings in October & November 2023
- Bemis Playground Community Survey was done in November 2023

BEMIS PLAYGROUND RENOVATION

DESIGN OPTIONS

DRAFT:
For Discussion
With City



DESIGN OPTION A



DESIGN OPTION B



DESIGN OPTION C

PROPOSED RENOVATIONS - PRECEDENT IMAGES



Resurfaced Hardcourts



Splash Pad with Ground Sprays



Picnic Area



Renovated & Resurfaced Playground



Accessible Walking Paths



Renovated Baseball Backstop

CBA | Landscape Architects LLC

landscape architecture

urban design

master planning

ROOF REPLACEMENT / SOLAR & SOLAR CANOPY

Line # 128

Year	Amount	Funding
FY2025	\$ 650,000	BR
FY2026	2,000,000	BR
FY2027	-	
FY2028	-	
FY2029	-	



- DPW's Roof Replacement to include installation of new solar panels
- Installation of Parking Lot Solar Canopy similar to Cunniff and Hosmer Schools
- Electricity produced will assist in meeting the City's Energy Efficiency Goals and reduce the overall carbon footprint



ADD EV STATIONS
(Electric Vehicles)

Line # 129

- Add to the City’s existing inventory of EV stations
- Evaluating recent proposal from NuWave Energy Solutions
 - 12 ChargePoint Level 2 charging station port
 - Library Parking Lot
 - 25 Church Street
- Aligns with City’s Fleet Electrification

Year	Amount	Funding
FY2025	\$ 90,000	BR
FY2026	90,000	BR
FY2027	90,000	BR
FY2028	90,000	BR
FY2029	90,000	BR



INSPECTORS' VEHICLES

Line # 133

Year	Amount	Funding
FY2025	\$ 70,000	TR
FY2026	70,000	TR
FY2027	70,000	TR
FY2028	70,000	TR
FY2029	70,000	TR



- Electric Vehicles
 - Chevy Bolt
 - Nissan Leaf
- Hybrids
 - Ford Escape
- Other Electrification Initiatives
 - Electric Forklift Volt (FY2024)
 - Electric Street Sweeper (FY2027)
 - Park Lawnmowers
- When suitable and possible, buying electric



SKID STEER

Line # 142

Year	Amount	Funding
FY2025	\$ 65,000	BE
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	-	



- Will replace an existing 1998 Skid Steer that will be over 27 years old and will have exceeded its useful life expectancy
- Will be utilized in the various operations of the Highway Division and within the DPW Yard
- Existing vehicle to be replaced in accordance with industry standard guidelines



BACKHOE

Line # 145

Year	Amount	Funding
FY2025	\$ -	
FY2026	-	
FY2027	-	
FY2028	150,000	BE
FY2029	-	



- Will replace an existing 2007 Backhoe that will be over 20 years old and will have exceeded its useful life expectancy
- Will be utilized in the various operations of the Highway Division for trench restoration and sidewalk replacement
- Existing vehicle to be replaced in accordance with industry standard guidelines



LOADER

Line # 146

- Will replace an existing Loader that will be over 17 years old and developing consistent mechanical issues
- Will be utilized for loading material, snow removal and loading salt during snow events
- Weather elements and salt exposure impacts the life expectancy of the machine

Year	Amount	Funding
FY2025	\$ -	
FY2026	-	
FY2027	-	
FY2028	325,000	BE
FY2029	-	



HOT BOX

Line # 147

- Used for the daily operations of the Highway Division for road & sidewalk repair
- Excessive use and high-level maintenance required impacts the life expectancy of the machine
- Existing Hot Box to be replace in accordance with industry standard guidelines

Year	Amount	Funding
FY2025	\$ -	
FY2026	300,000	BE
FY2027	-	
FY2028	-	
FY2029	-	



SALT SHED REPAIR

Line # 157

Year	Amount	Funding
FY2025	\$ -	
FY2026	-	
FY2027	400,000	BE
FY2028	-	
FY2029	-	



- Funds will be used to make various repairs to the existing salt shed as well as add a door which will protect the salt from weather exposure
- Work includes preventative measures to treat salt exposure to structural elements and to repair damaged building envelope facing Whitney Hill



BACKHOE

Line # 163

Year	Amount	Funding
FY2025	\$ 140,000	BE
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	-	



- Daily use of this machine, as well as consistent computer and mechanical problems, has accelerated its life expectancy
- Will provide assistance in various operations of the Cemetery Division, including the excavation of burial sites
- Existing vehicle to be replaced in accordance with industry standard guidelines



City of Watertown, MA

ROAD PROGRAM



February 26, 2024

DPW: Streets & Sidewalks

UPDATE

Lines # 288 - # 301

Year	Amount	Funding
FY2025	\$15,055,000	Various
FY2026	15,947,800	Various
FY2027	17,943,800	Various
FY2028	9,543,600	Various
FY2029	8,547,000	Various



• 2024 Road Program

- Loan Order has been approved
- City's contractor anticipated to start this construction season

• Highland Avenue Reconstruction

- Work finishing this spring

• Morse Street

- To be out to bid this March

• Fifth Avenue

- City reviewing 75% plans



City of Watertown, MA



WATER & SEWER ENTERPRISE FUNDS

February 26, 2024



FUNDING REQUEST

- DPW is pursuing all avenues of local, state and federal funding opportunities for additional infrastructure projects and improvements
- City plans to invest in infrastructure improvements over the next five years. In addition to the funding from the CIP, the FY23 Water/Sewer Rate Study highlighted to the community the need for additional resources to fund future projects
- As a result of the rate study, the Administration proposed to City Council that \$5M in ARPA funding be allocated to finance future Water/Sewer infrastructure improvement projects
- \$1.25M is included in the FY24 & FY25 for both Water and Sewer – totaling \$5M TBD



Sewer Enterprise Fund

6" SEWER PORTABLE SEWER PUMP

Year	Amount	Funding
FY2025	\$ 150,000	SEB
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	-	



- Replacement is required to maintain a 24-hour emergency response machine
- This engine is compact and multifunctional due to its unique pump performance curves and large solids handling
- Sound attenuated canopies are super quiet
- Typical applications include dewatering and sewer bypassing



HYDRO EXCAVATOR TRUCK

Year	Amount	Funding
FY2025	\$ -	
FY2026	-	
FY2027	-	
FY2028	-	
FY2029	\$ 630,000	WEB



- Will provide assistance in the various operations of the Water & Sewer Division including the excavation and back-ups of water & sewer issues
- Will replace an existing 2014 Vactor that will be over 10 years old and will have exceeded its useful life expectancy
- Existing vehicle to be replace in accordance with industry standard guidelines



City of Watertown, MA

THANK YOU!



February 26, 2024



Watertown Faces Climate Change
 a working group of Watertown Citizens for
 Peace Justice and the Environment and a node
 of 350Mass

To: City Council members, BFO Committee members, cc to George
 Subject: DPW capital expenditure proposals in the new Capital Improvement Program.
 From: Watertown Faces Climate Change
 Date: Feb 19,2014

The BFO Committee will be considering the DPW portion of the new CIP in the February 28 meeting. We would like to make the following comments for the Committee's consideration.

We understand that Watertown is to receive \$309,948 as the local share of the Fair Share Amendment transportation funds, and that these funds will be added into the City's Chapter 90 account. This gives us a greater opportunity to fund projects which will further the goals to which the City is committed in the Comprehensive Plan as well as the Climate and Energy Plan. The City has been working hard to identify and pursue policies that will further the City's goals to reduce car miles and to transition use of vehicles to EVs.

We strongly urge that these funds should be spent on creating effective and long-lasting improvements that will help us meet our climate goals, and not on infrastructure that continues to prioritize cars over public transit, bikes and walkers. There are several different ways in which we think these funds should be reoriented:

ROAD INFRASTRUCTURE WORK

Rather than adding the new Fair Share funds to routine highway and other car-related projects, we believe funding should support transit, bicycle and pedestrian movement. Examples would include:

- Bus lanes on Arsenal Street and other bus routes
- Bus priority signalization on any streets with bus routes.
- Protection for bike lanes, with bollards if not hard barriers
- Filling in gaps in North-South bicycle connections
- Pedestrian amenities

VEHICLE PURCHASE

One of the specific goals in the Climate and Energy Plan is to accelerate the shift to Electric Vehicles, so that by 2050, 80% of vehicles in Watertown are electric. This includes the strategy

to transition City owned, leased, and contracted vehicles to electric, including maintenance fleets.

We have also recently learned of the new state program offering benefits for a community that is certified as a Climate Leader Community. Watertown is justifiably proud of the climate leadership it has been exhibiting now for a number of years. For this new certification, there are 6 requirements to be fulfilled; Watertown has already fulfilled 5 of them. The one which still needs to be fulfilled is the transportation requirement, which is the adoption of a Zero-Emissions Vehicle First policy. This requires a commitment that municipal departments and divisions will purchase only zero-emissions vehicles. Some vehicles would be exempt from this in the immediate time frame, as some are not yet available as EVs. But whenever possible, new purchases must be EVs.

However, we see in the DPW proposals for CIP funding a long list of new vehicles to be purchased, adding up to around 20 vehicles. The statement is made that this might include "more electric vehicles when possible." If we are to meet the requirements of a Climate Leader Community, we will need to show greater progress and commitment to the purchase of electric vehicles.

We appreciate the great work that DPW does to maintain our streets, sidewalks, and other assets, and we recognize that there are numerous demands that must be balanced. But we urge a shift in priorities to increase attention to our environmental and climate goals and reduce the priority that has historically been afforded to cars over other modes of transportation.

Comment on Today's Meeting for the Committee on Budget and Fiscal Oversight

Councilor Tony Palomba <councilorpalomba@gmail.com>

Wed, Feb 28, 2024 at 2:23 PM

To: Nicole Gardner <ngardner@watertown-ma.gov>

Cc: Vincent Piccirilli <vincent.piccirilli@gmail.com>, Emily Izzo <eizzo@watertown-ma.gov>, George Proakis <gproakis@watertown-ma.gov>

Councilor Gardner,

I plan on attending tonight's meeting of the Committee on Budget and Fiscal Oversight where the Capital Improvement Plan (CIP) will be discussed. I will be attending on zoom and most likely will not have the opportunity to speak during the meeting. I do not know, from the posted agenda, whether the Committee will be discussing the CIP for the Department of Public Works or for the School Department or for both Departments. However if the CIP for the Department of Public Works is on the agenda I would like the Committee to include my comment.

I support the recent communication to the Council and the Committee and copied to City Manager Proakis regarding the use of approximately \$310,000 received via the Fair Share Amendment transportation funds from Watertown Faces Climate Change. The letter requests that the funds be used to "support transit, bicycle and pedestrian movement".

Thank you for your attention to my request.

Tony

--

Tony Palomba (he/him/his)

Councilor At-Large

781-664-3525 - cell

[Email](#)

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Please be aware that the Secretary of State's office has determined that most e-mails are public records subject to the provisions of Massachusetts General Laws Chapter. 66, sec. 10, the Public Records Law, and therefore may not be confidential.

CIP GENERAL FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
PERMANENT DEBT					
FY09 Bond (Jul 08)					
Prin (15,650,000)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
L/T Int	\$ 102,188	\$ 80,000	\$ 57,500	\$ 34,678	\$ 11,563
Subtotal	\$ 602,188	\$ 580,000	\$ 557,500	\$ 534,678	\$ 511,563
FY10 Bond (Feb 10)					
Prin (5,452,000)	\$ 245,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
L/T Int	\$ 50,400	\$ 41,213	\$ 33,600	\$ 25,200	\$ 16,800
Subtotal	\$ 295,400	\$ 251,213	\$ 243,600	\$ 235,200	\$ 226,800
FY12 Bond (June 12)					
Prin (3,722,000)	\$ 125,000	\$ 125,000	\$ 125,000		
L/T Int	\$ 11,250	\$ 7,500	\$ 3,750		
Subtotal	\$ 136,250	\$ 132,500	\$ 128,750	\$ -	\$ -
FY 14 Bond (Nov 13)					
Prin (6,000,000) ESCO	\$ 295,000	\$ 305,000	\$ 310,000	\$ 320,000	\$ 335,000
L/T Int	\$ 97,650	\$ 88,800	\$ 79,650	\$ 70,350	\$ 59,630
Subtotal	\$ 392,650	\$ 393,800	\$ 389,650	\$ 390,350	\$ 394,630
FY 12 Bond (May 2014)					
Prin (1,088,000) Victory Field	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -
L/T Int	\$ 4,600	\$ 2,600	\$ 800	\$ -	\$ -
Subtotal	\$ 84,600	\$ 82,600	\$ 80,800	\$ -	\$ -
FY 13 Bond (May 2014)					
Prin (1,350,000) ESCO	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
L/T Int	\$ 10,575	\$ 8,325	\$ 6,300	\$ 4,050	\$ 1,350
Subtotal	\$ 100,575	\$ 98,325	\$ 96,300	\$ 94,050	\$ 91,350
FY 13 Bond (May 2014)					
Prin (207,000) Various School Buildings	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000
L/T Int	\$ 1,025	\$ 775	\$ 550	\$ 300	\$ 75
Subtotal	\$ 11,025	\$ 10,775	\$ 10,550	\$ 10,300	\$ 5,075
FY 13 Bond (May 2014)					
Prin (370,000) Casey Park	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000
L/T Int	\$ 2,788	\$ 2,163	\$ 1,600	\$ 975	\$ 300
Subtotal	\$ 27,788	\$ 27,163	\$ 26,600	\$ 25,975	\$ 20,300
FY 14 Refunding Bond Issue (May 2014)					
Prin (7,933,000)	\$ 670,000	\$ -	\$ -	\$ -	\$ -
L/T Int	\$ 8,375	\$ -	\$ -	\$ -	\$ -

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

Subtotal	\$	678,375	\$	-	\$	-	\$	-	\$	-
FY 16 Bond (April 2016)										
Prin (1,206,500) Various Equipment & Vehicles	\$	40,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	1,200	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	41,200	\$	-	\$	-	\$	-	\$	-
FY 16 Bond (April 2016)										
Prin (913,600) Various Municipal Buildings	\$	100,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	3,000	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	103,000	\$	-	\$	-	\$	-	\$	-
FY 18 Bond (January 2018)										
Prin (1,793,000) Various Equipment & Vehicles	\$	120,000	\$	120,000	\$	115,000	\$	85,000	\$	30,000
L/T Int	\$	23,300	\$	18,500	\$	13,700	\$	3,400	\$	4,500
Subtotal	\$	143,300	\$	138,500	\$	128,700	\$	88,400	\$	34,500
FY 18 Bond (January 2018)										
Prin (1,327,200) Various Municipal Buildings	\$	75,000	\$	75,000	\$	75,000	\$	75,000	\$	75,000
L/T Int	\$	23,100	\$	20,100	\$	17,100	\$	14,100	\$	11,100
Subtotal	\$	98,100	\$	95,100	\$	92,100	\$	89,100	\$	86,100
FY 18 Bond (January 2018)										
Prin (4,034,800) Street and Sidewalks	\$	85,000	\$	85,000	\$	80,000	\$	-	\$	-
L/T Int	\$	10,000	\$	6,600	\$	3,200	\$	-	\$	-
Subtotal	\$	95,000	\$	91,600	\$	83,200	\$	-	\$	-
FY 19 Bond (June 2019)										
Prin (1,078,500) Elementary School Design/Constr.	\$	-	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	-	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	-	\$	-	\$	-	\$	-	\$	-
FY 19 Bond (June 2019)										
Prin (247,500) Middle School Girls Locker Rooms	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	20,000
L/T Int	\$	6,000	\$	4,750	\$	3,500	\$	2,250	\$	1,000
Subtotal	\$	31,000	\$	29,750	\$	28,500	\$	27,250	\$	21,000
FY 19 Bond (June 2019)										
Prin (837,500) Street and Sidewalks	\$	-	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	-	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	-	\$	-	\$	-	\$	-	\$	-
FY 19 Bond (June 2019)										
Prin (908,000) Filippello Park	\$	90,000	\$	90,000	\$	90,000	\$	90,000	\$	90,000

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

L/T Int	\$	22,500	\$	18,000	\$	13,500	\$	9,000	\$	4,500
Subtotal	\$	112,500	\$	108,000	\$	103,500	\$	99,000	\$	94,500
FY 19 Bond (June 2019)										
Prin (1,443,500) Various Equipment & Vehicles	\$	125,000	\$	125,000	\$	120,000	\$	120,000	\$	105,000
L/T Int	\$	29,750	\$	23,500	\$	17,250	\$	11,250	\$	5,250
Subtotal	\$	154,750	\$	148,500	\$	137,250	\$	131,250	\$	110,250
FY 20 Bond (June 2020)										
Prin (3,223,467) Cuniff Elementary Design	\$	160,000	\$	160,000	\$	160,000	\$	160,000	\$	160,000
L/T Int	\$	85,600	\$	77,600	\$	69,600	\$	61,600	\$	53,600
Subtotal	\$	245,600	\$	237,600	\$	229,600	\$	221,600	\$	213,600
FY 20 Bond (June 2020)										
Prin (5,729,088) Hosmer Elementary Design	\$	290,000	\$	285,000	\$	285,000	\$	285,000	\$	285,000
L/T Int	\$	152,725	\$	138,225	\$	123,975	\$	109,725	\$	95,475
Subtotal	\$	442,725	\$	423,225	\$	408,975	\$	394,725	\$	380,475
FY 20 Bond (June 2020)										
Prin (1,122,445) Hosmer Elementary OPM	\$	55,000	\$	55,000	\$	55,000	\$	55,000	\$	55,000
L/T Int	\$	29,425	\$	26,675	\$	23,925	\$	21,175	\$	18,425
Subtotal	\$	84,425	\$	81,675	\$	78,925	\$	76,175	\$	73,425
FY 20 Bond (June 2020)										
Prin (245,000) Middle School Men's Lockerroom	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	20,000
L/T Int	\$	7,000	\$	5,750	\$	4,500	\$	3,250	\$	2,000
Subtotal	\$	32,000	\$	30,750	\$	29,500	\$	28,250	\$	22,000
FY 20 Bond (June 2020)										
Prin (529,625) Street/Sidewalk Renovations	\$	105,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	5,250	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	110,250	\$	-	\$	-	\$	-	\$	-
FY 20 Bond (June 2020)										
Prin (2,500,000) Street/Sidewalk Renovations	\$	500,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	25,000	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	525,000	\$	-	\$	-	\$	-	\$	-
FY 20 Bond (June 2020)										
Prin (1,100,000) Ladder Truck	\$	75,000	\$	75,000	\$	75,000	\$	75,000	\$	75,000
L/T Int	\$	31,600	\$	27,850	\$	24,100	\$	20,350	\$	16,600
Subtotal	\$	106,600	\$	102,850	\$	99,100	\$	95,350	\$	91,600
FY 20 Bond (June 2020)										

CIP GENERAL FUND DEBT PROJECTION

Prin (1,175,375) Filippello Lights & Scoreboard	\$	120,000	\$	115,000	\$	115,000	\$	115,000	\$	115,000
L/T Int	\$	34,750	\$	28,750	\$	23,000	\$	17,250	\$	11,500
Subtotal	\$	154,750	\$	143,750	\$	138,000	\$	132,250	\$	126,500
FY 21 Bond (January 2021)										
Prin (52,145,000) 3 Elementary School Project	\$	2,610,000	\$	2,610,000	\$	2,610,000	\$	2,610,000	\$	2,610,000
L/T Int	\$	1,434,250	\$	1,303,750	\$	1,173,250	\$	1,042,750	\$	912,250
Subtotal	\$	4,044,250	\$	3,913,750	\$	3,783,250	\$	3,652,750	\$	3,522,250
FY 21 Bond (April 2021)										
Prin (1,771,000) Public Safety Radio Infrastructure	\$	180,000	\$	180,000	\$	175,000	\$	175,000	\$	175,000
L/T Int	\$	56,300	\$	47,300	\$	38,300	\$	29,550	\$	24,300
Subtotal	\$	236,300	\$	227,300	\$	213,300	\$	204,550	\$	199,300
FY 21 Bond (April 2021)										
Prin (355,000) Fire Ambulance	\$	70,000	\$	70,000	\$	-	\$	-	\$	-
L/T Int	\$	7,000	\$	3,500	\$	-	\$	-	\$	-
Subtotal	\$	77,000	\$	73,500	\$	-	\$	-	\$	-
FY 21 Bond (April 2021)										
Prin (188,000) Admin. Bldg Elevator	\$	35,000	\$	35,000	\$	-	\$	-	\$	-
L/T Int	\$	3,500	\$	1,750	\$	-	\$	-	\$	-
Subtotal	\$	38,500	\$	36,750	\$	-	\$	-	\$	-
FY 21 Bond (April 2021)										
Prin (1,469,800) Middle Sch. Boilers & HVAC Cafeteria	\$	150,000	\$	145,000	\$	145,000	\$	145,000	\$	145,000
L/T Int	\$	46,450	\$	38,950	\$	31,700	\$	24,450	\$	20,100
Subtotal	\$	196,450	\$	183,950	\$	176,700	\$	169,450	\$	165,100
FY 21 Bond (April 2021)										
Prin (1,200,000) Streets & Sidewalks	\$	240,000	\$	240,000	\$	-	\$	-	\$	-
L/T Int	\$	24,000	\$	12,000	\$	-	\$	-	\$	-
Subtotal	\$	264,000	\$	252,000	\$	-	\$	-	\$	-
FY 21 Bond (April 2021)										
Prin (34,106,200) 3 Elem School Bldg	\$	1,705,000	\$	1,705,000	\$	1,705,000	\$	1,705,000	\$	1,705,000
L/T Int	\$	903,650	\$	818,400	\$	733,150	\$	647,900	\$	596,750
Subtotal	\$	2,608,650	\$	2,523,400	\$	2,438,150	\$	2,352,900	\$	2,301,750
FY 22 Bond (April 2022)										
Prin (243,000) Highway Dump Truck	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	9,500	\$	8,250	\$	7,000	\$	5,750	\$	4,500
Subtotal	\$	34,500	\$	33,250	\$	32,000	\$	30,750	\$	29,500

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 22 Bond (April 2022)								
Prin (265,000) SN & I: Combo Body 6-wheeler	\$	30,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	10,250	\$	8,750	\$	7,500	\$	5,000
Subtotal	\$	40,250	\$	33,750	\$	32,500	\$	30,000
FY 22 Bond (April 2022)								
Prin (85,000) Highway Service Flat Bed	\$	10,000	\$	10,000	\$	10,000	\$	10,000
L/T Int	\$	3,250	\$	2,750	\$	2,250	\$	1,250
Subtotal	\$	13,250	\$	12,750	\$	12,250	\$	11,250
FY 22 Bond (April 2022)								
Prin (120,000) Prop & Bldg Sign Truck	\$	25,000	\$	25,000	\$	20,000		
L/T Int	\$	3,500	\$	2,250	\$	1,000		
Subtotal	\$	28,500	\$	27,250	\$	21,000		
FY 22 Bond (April 2022)								
Prin (85,000) Hwy Street Vactor	\$	10,000	\$	10,000	\$	10,000	\$	10,000
L/T Int	\$	3,250	\$	2,750	\$	2,250	\$	1,250
Subtotal	\$	13,250	\$	12,750	\$	12,250	\$	11,250
FY 22 Bond (April 2022)								
Prin (280,000) SN & I: Salter 6-wheeler	\$	30,000	\$	30,000	\$	30,000	\$	25,000
L/T Int	\$	11,000	\$	9,500	\$	8,000	\$	5,000
Subtotal	\$	41,000	\$	39,500	\$	38,000	\$	30,000
FY 22 Bond (April 2022)								
Prin (300,000) SNOW & ICE: Loader	\$	30,000	\$	30,000	\$	30,000	\$	30,000
L/T Int	\$	12,000	\$	10,500	\$	9,000	\$	6,000
Subtotal	\$	42,000	\$	40,500	\$	39,000	\$	36,000
FY 22 Bond (April 2022)								
Prin (250,000) Street Sweeper	\$	25,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	10,000	\$	8,750	\$	7,500	\$	5,000
Subtotal	\$	35,000	\$	33,750	\$	32,500	\$	30,000
FY 22 Bond (April 2022)								
Prin (775,674) Hwy Connt/Throughways Waverly	\$	155,000	\$	155,000	\$	155,000	\$	-
L/T Int	\$	23,250	\$	15,500	\$	7,750	\$	-
Subtotal	\$	178,250	\$	170,500	\$	162,750	\$	-
FY 22 Bond (April 2022)								
Prin (423,826) Admin Bld: Repl Chiller	\$	25,000	\$	25,000	\$	20,000	\$	20,000
L/T Int	\$	15,750	\$	14,500	\$	13,250	\$	11,250
Subtotal	\$	40,750	\$	39,500	\$	33,250	\$	31,250

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 22 Bond (April 2022)							
Prin (1,250,000)Fire Lader Truck	\$	85,000	\$	85,000	\$	85,000	\$ 85,000
L/T Int	\$	49,500	\$	45,250	\$	36,750	\$ 32,500
Subtotal	\$	134,500	\$	130,250	\$	121,750	\$ 117,500
FY 22 Bond (April 2022)							
Prin (2,376,00)Public Safety Ph 2 Radio Infrast.	\$	240,000	\$	240,000	\$	235,000	\$ 235,000
L/T Int	\$	94,750	\$	82,750	\$	58,750	\$ 47,000
Subtotal	\$	334,750	\$	322,750	\$	293,750	\$ 282,000
FY 22 Bond (April 2022)							
Prin (110,000)DPW Bldg Sidewks & Pkg Lot	\$	10,000	\$	10,000	\$	10,000	\$ 10,000
L/T Int	\$	4,000	\$	3,500	\$	2,500	\$ 2,000
Subtotal	\$	14,000	\$	13,500	\$	12,500	\$ 12,000
FY 22 Bond (April 2022)							
Prin (300,000)Prop & Bldg:Underground Ducts	\$	60,000	\$	60,000	\$	-	\$ -
L/T Int	\$	9,000	\$	6,000	\$	-	\$ -
Subtotal	\$	69,000	\$	66,000	\$	-	\$ -
FY 22 Bond (June 2022)							
Prin (2,862,150)Elem School Design 1	\$	145,000	\$	145,000	\$	145,000	\$ 145,000
L/T Int	\$	120,100	\$	112,850	\$	98,350	\$ 91,100
Subtotal	\$	265,100	\$	257,850	\$	243,350	\$ 236,100
FY 22 Bond (June 2022)							
Prin (572,301)Elem School Design 2	\$	30,000	\$	30,000	\$	30,000	\$ 30,000
L/T Int	\$	24,000	\$	22,500	\$	19,500	\$ 18,000
Subtotal	\$	54,000	\$	52,500	\$	49,500	\$ 48,000
FY 22 Bond (June 2022)							
Prin (1,144,277 3 Elem SchoolProjects OPM Services,	\$	60,000	\$	60,000	\$	60,000	\$ 60,000
L/T Int	\$	47,700	\$	44,700	\$	38,700	\$ 35,700
Subtotal	\$	107,700	\$	104,700	\$	98,700	\$ 95,700
FY 22 Bond (June 2022)							
Prin (22,211,272) Elem Schools (Lowell, Hosmer & Cunniff)	\$	1,110,000	\$	1,110,000	\$	1,110,000	\$ 1,110,000
L/T Int	\$	932,400	\$	876,900	\$	765,900	\$ 710,400
Subtotal	\$	2,042,400	\$	1,986,900	\$	1,875,900	\$ 1,820,400
FY 23 Bond (June 2023)							
Prin (50,000,000) High School Construction #1	\$	1,670,000	\$	1,670,000	\$	1,670,000	\$ 1,670,000
L/T Int	\$	2,183,400	\$	2,099,900	\$	1,932,900	\$ 1,849,400
Subtotal	\$	3,853,400	\$	3,769,900	\$	3,602,900	\$ 3,519,400

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 23 Bond (June 2023)					
Prin (23,895,000) Elem Schools (Lowell,Hosmer & Cunniff	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000
L/T Int	\$ 1,087,250	\$ 1,027,500	\$ 967,750	\$ 908,000	\$ 848,250
Subtotal	\$ 2,282,250	\$ 2,222,500	\$ 2,162,750	\$ 2,103,000	\$ 2,043,250
FY 23 Bond (June 2023)					
Prin (835,000) Elem Schools (Lowell,Hosmer & Cunniff	\$ 170,000	\$ 165,000	\$ 165,000	\$ 165,000	
L/T Int	\$ 33,250	\$ 24,750	\$ 16,500	\$ 8,250	
Subtotal	\$ 203,250	\$ 189,750	\$ 181,500	\$ 173,250	
FY 23 Bond (June 2023)					
Prin (1,700,000) Streets & Sidewalks	\$ 340,000	\$ 340,000	\$ 340,000	\$ 340,000	
L/T Int	\$ 68,000	\$ 51,000	\$ 34,000	\$ 17,000	
Subtotal	\$ 408,000	\$ 391,000	\$ 374,000	\$ 357,000	
FY 23 Bond (June 2023)					
Prin (200,000) Swap Loader Trash Compactor	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
L/T Int	\$ 9,000	\$ 8,000	\$ 7,000	\$ 6,000	\$ 5,000
Subtotal	\$ 29,000	\$ 28,000	\$ 27,000	\$ 26,000	\$ 25,000
FY 23 Bond (June 2023)					
Prin (300,000) Handycap Ramp (Ryan Skating Arena)	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int	\$ 13,500	\$ 12,000	\$ 10,500	\$ 9,000	\$ 7,500
Subtotal	\$ 43,500	\$ 42,000	\$ 40,500	\$ 39,000	\$ 37,500
FY 23 Bond (June 2023)					
Prin (1,500,000) Victory Field Turf Repl	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
L/T Int	\$ 67,500	\$ 60,000	\$ 52,500	\$ 45,000	\$ 37,500
Subtotal	\$ 217,500	\$ 210,000	\$ 202,500	\$ 195,000	\$ 187,500
FY 23 Bond (June 2023)					
Prin (1,180,000) Moxley Field/Court Renovation	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
L/T Int	\$ 53,000	\$ 47,000	\$ 41,000	\$ 35,000	\$ 29,000
Subtotal	\$ 173,000	\$ 167,000	\$ 161,000	\$ 155,000	\$ 149,000
FY 23 Bond (June 2023)					
Prin (700,000) Filippello Spray Park Renovation	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
L/T Int	\$ 31,500	\$ 28,000	\$ 24,500	\$ 21,000	\$ 17,500
Subtotal	\$ 101,500	\$ 98,000	\$ 94,500	\$ 91,000	\$ 87,500
	14,890,000.00	13,425,000.00	13,055,000.00	12,510,000.00	11,925,000.00
	8,183,801.00	7,489,426.00	6,840,600.00	6,204,153.00	5,637,167.00
Subtotal	\$ 23,073,801	\$ 20,914,426	\$ 19,895,600	\$ 18,714,153	\$ 17,562,167

CIP GENERAL FUND DEBT PROJECTION

PROOF LINE	\$ 23,073,801	\$ 20,914,426	\$ 19,895,600	\$ 18,714,153	\$ 17,562,168
Prin (315,000) Middle HVAC (VRF) 2nd Floor FY 22 cip items	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
L/T Int (4.5%)	\$ 14,175	\$ 13,230	\$ 12,285	\$ 11,340	\$ 10,395
Subtotal	\$ 35,175	\$ 34,230	\$ 33,285	\$ 32,340	\$ 31,395
Prin (261,568) IT Gov/Infrastructure Improv Cyber Security FY24 cip item	\$ 52,314	\$ 52,314	\$ 52,314	\$ 52,314	\$ 52,314
L/T Int (4.5%)	\$ 11,771	\$ 9,416	\$ 7,062	\$ 4,708	\$ 2,354
Subtotal	\$ 64,085	\$ 61,730	\$ 59,376	\$ 57,022	\$ 54,668
Prin (9,789,779) HS Design Costs FY 23 cip items	\$ 326,326	\$ 326,326	\$ 326,326	\$ 326,326	\$ 326,326
L/T Int (4.5%)	\$ 440,540	\$ 425,855	\$ 411,171	\$ 396,486	\$ 381,801
Subtotal	\$ 766,866	\$ 752,181	\$ 737,497	\$ 722,812	\$ 708,127
Prin (100,000,000) New HS Construction	\$ 1,666,667	\$ 3,333,334	\$ 3,333,334	\$ 3,333,334	\$ 3,333,334
L/T Int (4.5%)	\$ 2,250,000	\$ 4,425,000	\$ 4,275,000	\$ 4,125,000	\$ 3,975,000
Subtotal	\$ 3,916,667	\$ 7,758,334	\$ 7,608,334	\$ 7,458,334	\$ 7,308,334
TOTAL AUTHORIZED UNISSUED DEBT					
Prin	\$ 2,066,307	\$ 3,732,974	\$ 3,732,973	\$ 3,732,973	\$ 3,732,973
L/T Int	\$ 2,716,486	\$ 4,873,501	\$ 4,705,518	\$ 4,537,534	\$ 4,369,550
Total Authorized Unissued	\$ 4,782,792	\$ 8,606,475	\$ 8,438,491	\$ 8,270,507	\$ 8,102,523

PLANNED BOND DEBT

FY 17 Bond (June 2017)					
Prin (0) See Schedule	\$ -	\$ -	\$ -	\$ -	\$ -
L/T Int (4.5%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
FY 18 Bond (May 2018)					
Prin (325,000) Comm. Path Design	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
L/T Int (4.5%)	\$ 14,625	\$ 11,700	\$ 8,775	\$ 5,850	\$ 2,925
Subtotal	\$ 79,625	\$ 76,700	\$ 73,775	\$ 70,850	\$ 67,925
FY 19 Bond (May 2019)					
Prin (498,000) Saltonstall Court	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800
L/T Int (4.5%)	\$ 22,410	\$ 20,169	\$ 17,928	\$ 15,687	\$ 13,446
Subtotal	\$ 72,210	\$ 69,969	\$ 67,728	\$ 65,487	\$ 63,246

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 20 Bond (May 2020)						
Prin (3,000,000) Comm Path	\$	300,000	\$	300,000	\$	300,000
L/T Int (4.5%)	\$	135,000	\$	121,500	\$	81,000
Subtotal	\$	435,000	\$	421,500	\$	381,000
FY 21 Bond (May 2021)						
Prin (10,359,000) See Schedule	\$	690,600	\$	690,600	\$	690,600
L/T Int (4.5%)	\$	466,155	\$	435,078	\$	341,847
Subtotal	\$	1,156,755	\$	1,125,678	\$	1,032,447
FY 22 Bond (May 2022)						
Prin (1,075,000) See Schedule	\$	158,750	\$	158,750	\$	158,750
L/T Int (4.5%)	\$	48,375	\$	41,231	\$	19,800
Subtotal	\$	207,125	\$	199,981	\$	178,550
FY 22 Bond (May 2022)						
Prin (2,765,000) Middle School	\$	220,667	\$	220,667	\$	220,667
L/T Int (4.5%)	\$	124,425	\$	114,495	\$	84,705
Subtotal	\$	345,092	\$	335,162	\$	305,372
FY 23 Bond (May 2023)						
Prin (7,760,000) See Schedule	\$	575,333	\$	575,333	\$	575,333
L/T Int (4.5%)	\$	349,200	\$	323,310	\$	245,640
Subtotal	\$	924,533	\$	898,643	\$	820,973
FY 23 Bond (May 2023)						
Prin (1,340,000) Sch. Items	\$	142,000	\$	142,000	\$	142,000
L/T Int (4.5%)	\$	60,300	\$	53,910	\$	34,740
Subtotal	\$	202,300	\$	195,910	\$	176,740
FY 24 Bond (May 2024)						
Prin (6,306,732) See Schedule	\$	839,346	\$	839,346	\$	839,346
L/T Int (4.5%)	\$	283,803	\$	246,032	\$	132,721
Subtotal	\$	1,123,149	\$	1,085,378	\$	972,067
FY 24 Bond (May 2024)						
Prin (5,025,000) Walk, & Conn/Thrwys	\$	1,005,000	\$	1,005,000	\$	1,005,000
L/T Int (4.5%)	\$	226,125	\$	180,900	\$	45,225
Subtotal	\$	1,231,125	\$	1,185,900	\$	1,050,225
FY 24 Bond (May 2024)						
Prin (167,000) School Items	\$	23,800	\$	23,800	\$	23,800
L/T Int (4.5%)	\$	7,515	\$	6,444	\$	3,231
Subtotal	\$	31,315	\$	30,244	\$	27,031

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 25 Bond (May 2025)										
Prin (9,730,800) See Schedule	\$	-	\$	1,210,410	\$	1,210,410	\$	1,210,410		
L/T Int (4.5%)	\$	-	\$	437,886	\$	383,418	\$	274,481		
Subtotal	\$	-	\$	1,648,296	\$	1,593,828	\$	1,484,891		
FY 25 Bond (May 2025)										
Prin (5,450,000) Str, Walk, & Conn/Thrwys	\$	-	\$	1,090,000	\$	1,090,000	\$	1,090,000		
L/T Int (4.5%)	\$	-	\$	245,250	\$	196,200	\$	98,100		
Subtotal	\$	-	\$	1,335,250	\$	1,286,200	\$	1,188,100		
FY 25 Bond (May 2025)										
Prin (1,015,000) School Items	\$	-	\$	87,667	\$	87,667	\$	87,667		
L/T Int (4.5%)	\$	-	\$	45,675	\$	41,730	\$	33,840		
Subtotal	\$	-	\$	133,342	\$	129,397	\$	121,507		
FY 26 Bond (May 2026)										
Prin (17,219,100) See Schedule	\$	-	\$	-	\$	1,637,520	\$	1,637,520		
L/T Int (4.5%)	\$	-	\$	-	\$	774,860	\$	627,483		
Subtotal	\$	-	\$	-	\$	2,412,380	\$	2,338,691		
FY 26 Bond (May 2026)										
Prin (6,275,000) Str, Walk, & Conn/Thrwys	\$	-	\$	-	\$	1,255,000	\$	1,255,000		
L/T Int (4.5%)	\$	-	\$	-	\$	282,375	\$	169,425		
Subtotal	\$	-	\$	-	\$	1,537,375	\$	1,424,425		
FY 26 Bond (May 2026)										
Prin (4,695,000)School Items	\$	-	\$	-	\$	139,000	\$	139,000		
L/T Int (4.5%)	\$	-	\$	-	\$	53,775	\$	41,265		
Subtotal	\$	-	\$	-	\$	192,775	\$	180,265		
FY 27 Bond)										
Prin (8,984,000) See Schedule	\$	-	\$	-		\$	1,092,900	\$	1,092,900	
L/T Int (4.5%)	\$	-	\$	-		\$	404,280	\$	355,100	
Subtotal	\$	-	\$	-	\$	-	\$	1,497,180	\$	1,448,000
FY 27 Bond										
Prin (1,095,000)Middle School Items	\$	-	\$	-		\$	154,000	\$	154,000	
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	49,275	\$	42,345
Subtotal	\$	-	\$	-	\$	-	\$	203,275	\$	196,345
FY 27 Bond										
Prin (8,200,000)Str, Walk, Conn/Thrwy Light	\$	-	\$	-	\$	-	\$	1,640,000	\$	1,640,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	369,000	\$	295,200
Subtotal	\$	-	\$	-	\$	-	\$	2,009,000	\$	1,935,200

FY 2025 - 2029
CIP GENERAL FUND DEBT PROJECTION

FY 28 Bond									
Prin (8,107,000) See Schedule	\$	-	\$	-	\$	-	\$	-	\$ 1,084,850
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	-	\$ 364,815
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 1,449,665
FY 27 Bond									
Prin (995,000) Middle School Items	\$	-	\$	-			\$	-	\$ 109,000
L/T Int (4.5%)	\$	-	\$	-			\$	-	\$ 44,775
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 153,775
FY 27 Bond									
Prin (6,225,000) Str, Walk, Conn/Thrwy Light	\$	-	\$	-			\$	-	\$ 1,245,000
L/T Int (4.5%)	\$	-	\$	-			\$	-	\$ 280,125
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 1,525,125
TOTAL PLANNED BOND DEBT									
Principal	\$	4,070,296	\$	6,458,373	\$	9,489,893	\$	12,376,793	\$ 14,815,643
Long Term Interest	\$	1,737,933	\$	2,283,581	\$	3,103,963	\$	3,499,473	\$ 3,632,232
TOTAL PLANNED DEBT	\$	5,808,229	\$	8,741,954	\$	12,593,856	\$	15,876,266	\$ 18,447,875
Total Permanent, Authorized/Unissued, & Planned									
Principal	\$	21,026,603	\$	23,616,345	\$	26,277,865	\$	28,619,765	\$ 30,473,615
Long Term Interest	\$	12,638,219	\$	14,646,508	\$	14,650,081	\$	14,241,160	\$ 13,638,950
Grand Total	\$	33,664,822	\$	38,262,853	\$	40,927,946	\$	42,860,925	\$ 44,112,565

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

Attachment H

SEWER PERMANENT DEBT

	FY'25	FY'26	FY'27	FY'28	FY'29
FY 18 Bond (January 18)					
Prin (565,550) - Various Equipment	\$ 50,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
L/T Int	\$ 7,400	\$ 5,400	\$ 3,600	\$ 1,800	\$ 1,800
Subtotal	\$ 57,400	\$ 50,400	\$ 48,600	\$ 46,800	\$ 46,800
FY18 Bond (March 19)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
FY 19 Bond (June 19)					
Prin (139,000) - Various Equipment	\$ 15,000	\$ 15,000	\$ 15,000	\$ 10,000	\$ 5,000
L/T Int	\$ 3,000	\$ 2,250	\$ 1,500	\$ 750	\$ 250
Subtotal	\$ 18,000	\$ 17,250	\$ 16,500	\$ 10,750	\$ 5,250
FY19 Bond (December 19)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
FY20 Bond (June 21)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
FY22 Bond (October 22)					
Prin (382,500) - MWRA	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250

SEWER PERMANENT DEBT

Prin	\$ 182,000	\$ 177,000	\$ 177,000	\$ 172,000	\$ 167,000
L/T Int	\$ 10,400	\$ 7,650	\$ 5,100	\$ 2,550	\$ 2,050
TOTAL SEWER PERMANENT DEBT	\$ 192,400	\$ 184,650	\$ 182,100	\$ 174,550	\$ 169,050

SEWER AUTHORIZED UNISSUED DEBT

FY18 Bond (June 18)					
Prin (160,000) See schedule	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
L/T Int (4.5%)	\$ 5,040	\$ 4,320	\$ 3,600	\$ 2,880	\$ 2,160
Subtotal	\$ 21,040	\$ 20,320	\$ 19,600	\$ 18,880	\$ 18,160

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
FY22 Bond (May 22)					
Prin (750,000)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
L/T Int (4.5%)	\$ 30,375	\$ 27,000	\$ 23,625	\$ 20,250	\$ 20,250
Subtotal	\$ 105,375	\$ 102,000	98,625	95,250	95,250
FY23 Bond (June 23)					
Prin (750,000) - See Schedule	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
L/T Int (4.5%)	\$ 30,375	\$ 27,000	\$ 23,625	\$ 23,625	\$ 23,625
Subtotal	\$ 105,375	\$ 102,000	98,625	98,625	98,625
Prin	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000
L/T Int	\$ 65,790	\$ 58,320	\$ 50,850	\$ 46,755	\$ 46,035
TOTAL SEWER AUTHORIZED UNISSUED DEBT	\$ 231,790	\$ 224,320	\$ 216,850	\$ 212,755	\$ 212,035

SEWER PLANNED DEBT

FY19 Bond (June 21)					
Prin (270,000) - Heavy Crane	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
L/T Int (0%)	\$ 10,935	\$ 9,720	\$ 8,505	\$ 7,290	\$ 6,075
Subtotal	\$ 37,935	\$ 36,720	35,505	34,290	33,075
FY24 Bond (June 24)					
Prin (1,370,000) - See Schedule	\$ 137,000	\$ 137,000	\$ 137,000	\$ 137,000	\$ 137,000
L/T Int (4.5%)	\$ 61,650	\$ 55,485	\$ 49,320	\$ 49,320	\$ 49,320
Subtotal	\$ 198,650	\$ 192,485	\$ 186,320	\$ 186,320	\$ 186,320
FY24 Bond (June 24)					
Prin (330,000) - MWRA	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
FY25 Bond (June 25)					
Prin (1,070,000) - See Schedule	\$ -	\$ 107,000	\$ 107,000	\$ 107,000	\$ 107,000
L/T Int (4.5%)	\$ -	\$ 48,150	\$ 43,335	\$ 38,520	\$ 38,520
Subtotal	\$ -	\$ 155,150	\$ 150,335	\$ 145,520	\$ 145,520
FY25 Bond (June 25)					
Prin (330,000) - MWRA	\$ -	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
FY26 Bond (June 26)					
Prin (940,000) - See Schedule	\$ -	\$ -	\$ 94,000	\$ 94,000	\$ 94,000
L/T Int (4.5%)	\$ -	\$ -	\$ 4,230	\$ -	\$ -

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
Subtotal	\$ -	\$ -	\$ 98,230	\$ 94,000	\$ 94,000
FY26 Bond (June 26)					
Prin (1,620,000) - MWRA	\$ -	\$ -	\$ 162,000	\$ 162,000	\$ 162,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ 162,000	\$ 162,000	\$ 162,000
FY27 Bond (June 27)					
Prin (1,010,000) - See Schedule	\$ -	\$ -	\$ -	\$ 101,000	\$ 101,000
L/T Int (4.5%)	\$ -	\$ -	\$ -	\$ 45,450	\$ 40,905
Subtotal	\$ -	\$ -	\$ -	\$ 146,450	\$ 141,905
FY27 Bond (June 27)					
Prin (330,000) - MWRA	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000
FY28 Bond (June 28)					
Prin (1,280,000) - See Schedule	\$ -	\$ -	\$ -	\$ -	\$ 128,000
L/T Int (4.5%)	\$ -	\$ -	\$ -	\$ -	\$ 57,600
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 185,600
FY28 Bond (June 28)					
Prin (330,000) - MWRA	\$ -	\$ -	\$ -	\$ -	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 33,000
Prin	\$ 197,000	\$ 337,000	\$ 593,000	\$ 727,000	\$ 888,000
L/T Int	\$ 72,585	\$ 113,355	\$ 105,390	\$ 95,130	\$ 151,515
TOTAL SEWER PLANNED DEBT	\$ 269,585	\$ 450,355	\$ 698,390	\$ 822,130	\$ 1,039,515

SEWER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT

Prin	\$ 545,000	\$ 680,000	\$ 936,000	\$ 1,065,000	\$ 1,221,000
L/T Int	\$ 148,775	\$ 179,325	\$ 161,340	\$ 144,435	\$ 199,600
TOTAL SEWER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT	\$ 693,775	\$ 859,325	\$ 1,097,340	\$ 1,209,435	\$ 1,420,600

WATER PERMANENT DEBT

FY15 Bond (August 15)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
L/T Int	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
FY15 Bond (April 16)					
Prin (140,000) See Schedule	\$ 15,000	\$ -	\$ -	\$ -	\$ -
L/T Int	\$ 450	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 15,450	\$ -	\$ -	\$ -	\$ -
FY 16 Bond (November 16)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
FY 18 Bond (January 18)					
Prin (164,450) - Backhoe	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
L/T Int	\$ 2,400	\$ 1,800	\$ 1,200	\$ 600	\$ -
Subtotal	\$ 17,400	\$ 16,800	\$ 16,200	\$ 15,600	\$ -
FY 18 Bond (February 18)					
Prin (478,000) - MWRA	\$ 47,800	\$ 47,800	\$ 47,800	\$ 47,800	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 47,800	\$ 47,800	\$ 47,800	\$ 47,800	\$ -
FY18 Bond (March 19)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY 19 Bond (June 19)					
Prin (181,500) - Various Equipment	\$ 20,000	\$ 20,000	\$ 15,000	\$ 15,000	\$ 10,000
L/T Int	\$ 4,000	\$ 3,000	\$ 2,000	\$ 1,250	\$ 500
Subtotal	\$ 24,000	\$ 23,000	\$ 17,000	\$ 16,250	\$ 10,500
FY19 Bond (February 20)					
Prin (500,000) - MWRA	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY20 Bond (June 21)					
Prin (500,000) - MWRA	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY20 Bond (June 21)					
Prin (600,000) - MWRA	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
 FY22 Bond (October 21)					
Prin (4,216,500) See Schedule	\$ 425,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000
L/T Int (4.5%)	\$ 168,250	\$ 147,000	\$ 126,000	\$ 105,000	\$ 84,000
Subtotal	\$ 593,250	\$ 567,000	\$ 546,000	\$ 525,000	\$ 504,000
 FY22 Bond (August 22)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
 FY22 Bond (February 23)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
 FY22 Bond (August 22)					
Prin (183,000) MWRA LLP	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300
 FY22 Bond (October 22)					
Prin (1,000,000) MWRA LWSAP	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
 FY23 Bond (June 23)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
 FY24 Bond (June 24)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
WATER PERMANENT DEBT					
Prin	\$ 1,071,100	\$ 1,051,100	\$ 996,100	\$ 946,100	\$ 878,300
L/T Int	\$ 175,100	\$ 151,800	\$ 129,200	\$ 106,850	\$ 84,500
TOTAL WATER PERMANENT DEBT	\$ 1,246,200	\$ 1,202,900	\$ 1,125,300	\$ 1,052,950	\$ 962,800

WATER AUTHORIZED UNISSUED DEBT					
FY18 Bond (June 18)					
Prin (210,000) See Schedule	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
L/T Int (4.5%)	\$ 7,560	\$ 6,615	\$ 5,670	\$ 4,725	\$ 4,725
Subtotal	\$ 28,560	\$ 27,615	\$ 26,670	\$ 25,725	\$ 25,725

FY22 Bond (May 22)					
Prin (317,000) LLP	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700
L/T Int (0%)					
Subtotal	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700

WATER AUTHORIZED UNISSUED DEBT					
Prin	\$ 52,700	\$ 52,700	\$ 52,700	\$ 52,700	\$ 52,700
L/T Int	\$ 7,560	\$ 6,615	\$ 5,670	\$ 4,725	\$ 4,725
TOTAL WATER AUTHORIZED UNISSUED DEBT	\$ 60,260	\$ 59,315	\$ 58,370	\$ 57,425	\$ 57,425

WATER PLANNED BOND DEBT					
FY24 Bond (June 24)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

FY25 Bond (June 25)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

FY25 Bond (June 25)					
Prin (80,000) see schedule	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
L/T Int (4.5%)	\$ -	\$ 3,600	\$ 3,240	\$ 2,880	\$ 2,520
Subtotal	\$ -	\$ 11,600	\$ 11,240	\$ 10,880	\$ 10,520

FY26 Bond (June 26)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000

FY 2025-2029
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'25	FY'26	FY'27	FY'28	FY'29
FY26 Bond (June 26)					
Prin (180,000) see schedule	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
L/T Int (4.5.%)	\$ -	\$ -	\$ 8,100	\$ 7,290	\$ 6,480
Subtotal	\$ -	\$ -	\$ 26,100	\$ 25,290	\$ 24,480
FY27 Bond (June 27)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
FY27 Bond (June 27)					
Prin (630,000) see schedule	\$ -	\$ -	\$ -	\$ 63,000	\$ 63,000
L/T Int (4.5.%)	\$ -	\$ -	\$ -	\$ 28,350	\$ 25,515
Subtotal	\$ -	\$ -	\$ -	\$ 91,350	\$ 88,515
FY28 Bond (June 28)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ -	\$ -	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 80,000
WATER PLANNED DEBT					
Prin	\$ 80,000	\$ 168,000	\$ 266,000	\$ 409,000	\$ 489,000
L/T Int	\$ -	\$ 3,600	\$ 11,340	\$ 38,520	\$ 34,515
TOTAL WATER PLANNED DEBT	\$ 80,000	\$ 171,600	\$ 277,340	\$ 447,520	\$ 523,515
WATER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT					
Prin	\$ 1,203,800	\$ 1,271,800	\$ 1,314,800	\$ 1,407,800	\$ 1,420,000
L/T Int	\$ 182,660	\$ 162,015	\$ 146,210	\$ 150,095	\$ 123,740
TOTAL WATER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT	\$ 1,386,460	\$ 1,433,815	\$ 1,461,010	\$ 1,557,895	\$ 1,543,740
TOTAL WATER AND SEWER DEBT					
Long Term Principal	\$ 1,748,800	\$ 1,951,800	\$ 2,250,800	\$ 2,472,800	\$ 2,641,000
Long Term Interest	\$ 331,435	\$ 341,340	\$ 307,550	\$ 294,530	\$ 323,340
TOTAL WATER AND SEWER DEBT	\$ 2,080,235	\$ 2,293,140	\$ 2,558,350	\$ 2,767,330	\$ 2,964,340

FY 2025 - 2029
CIP GENERAL FUND COST ANALYSIS

				FY 25		FY 26		FY 27		FY 28		FY 29		
				FY	COST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
AUTHORIZED UNISSUED DEBT														
15	MIDDLE: HVAC (VRF) 2ND FLOOR (Partial borrowing)	BR	22	\$ 315,000	\$ 21,000	\$ 14,175	\$ 21,000	\$ 13,230	\$ 21,000	\$ 12,285	\$ 21,000	\$ 11,340	\$ 21,000	\$ 10,395
				\$ 315,000	\$ 21,000	\$ 14,175	\$ 21,000	\$ 13,230	\$ 21,000	\$ 12,285	\$ 21,000	\$ 11,340	\$ 21,000	\$ 10,395
30	HIGH SCHOOL DESIGN COST	BR	23	\$ 9,789,779	\$ 326,326	\$ 440,540	\$ 326,326	\$ 425,855	\$ 326,326	\$ 411,171	\$ 326,326	\$ 396,486	\$ 326,326	\$ 381,801
				\$ 9,789,779	\$ 326,326	\$ 440,540	\$ 326,326	\$ 425,855	\$ 326,326	\$ 411,171	\$ 326,326	\$ 396,486	\$ 326,326	\$ 381,801
5	IT: GOVERNANCE/INFRASTRUCTURE IMPROVEMENTS CYBER SECURITY	BE	24	\$ 261,568	\$ 52,314	\$ 11,771	\$ 52,314	\$ 9,416	\$ 52,314	\$ 7,062	\$ 52,314	\$ 4,708	\$ 52,314	\$ 2,354
				\$ 261,568	\$ 52,314	\$ 11,771	\$ 52,314	\$ 9,416	\$ 52,314	\$ 7,062	\$ 52,314	\$ 4,708	\$ 52,314	\$ 2,354
30	NEW HIGH SCHOOL BUILDING - CONSTR.	BR	24	\$ 50,000,000	\$ 1,666,667	\$ 2,250,000	\$ 1,666,667	\$ 2,175,000	\$ 1,666,667	\$ 2,100,000	\$ 1,666,667	\$ 2,025,000	\$ 1,666,667	\$ 1,950,000
				\$ 50,000,000	\$ 1,666,667	\$ 2,250,000	\$ 1,666,667	\$ 2,175,000	\$ 1,666,667	\$ 2,100,000	\$ 1,666,667	\$ 2,025,000	\$ 1,666,667	\$ 1,950,000
30	NEW HIGH SCHOOL BUILDING - CONSTR.	BR	25	\$ 50,000,000	\$ -	\$ -	\$ 1,666,667	\$ 2,250,000	\$ 1,666,667	\$ 2,175,000	\$ 1,666,667	\$ 2,100,000	\$ 1,666,667	\$ 2,025,000
				\$ 50,000,000	\$ -	\$ -	\$ 1,666,667	\$ 2,250,000	\$ 1,666,667	\$ 2,175,000	\$ 1,666,667	\$ 2,100,000	\$ 1,666,667	\$ 2,025,000
TOTAL AUTHORIZED UNISSUED DEBT				\$ 110,366,347	\$ 2,066,306	\$ 2,716,486	\$ 3,732,973	\$ 4,873,502	\$ 3,732,973	\$ 4,705,518	\$ 3,732,973	\$ 4,537,534	\$ 3,732,973	\$ 4,369,550
PLANNED DEBT														
15	VICTORY TRACK, FIELD & CRT RENO-Phase II	BR	17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	DESIGN,Lights & Score board CASEY PARK RENOV.	BR	17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	COMM. PATH DESIGN(TAYLOR/LINEAR)	SWB	18	\$ 325,000	\$ 65,000	\$ 14,625	\$ 65,000	\$ 11,700	\$ 65,000	\$ 8,775	\$ 65,000	\$ 5,850	\$ 65,000	\$ 2,925
				\$ 325,000	\$ 65,000	\$ 14,625	\$ 65,000	\$ 11,700	\$ 65,000	\$ 8,775	\$ 65,000	\$ 5,850	\$ 65,000	\$ 2,925
10	SALTONSTALL COURT, PARKING LGT	BR	19	\$ 498,000	\$ 49,800	\$ 22,410	\$ 49,800	\$ 20,169	\$ 49,800	\$ 17,928	\$ 49,800	\$ 15,687	\$ 49,800	\$ 13,446
				\$ 498,000	\$ 49,800	\$ 22,410	\$ 49,800	\$ 20,169	\$ 49,800	\$ 17,928	\$ 49,800	\$ 15,687	\$ 49,800	\$ 13,446
10	COMM. PATH CONSTR.(TAYLOR/LINEAR)	SWB	20	\$ 3,000,000	\$ 300,000	\$ 135,000	\$ 300,000	\$ 121,500	\$ 300,000	\$ 108,000	\$ 300,000	\$ 94,500	\$ 300,000	\$ 81,000
				\$ 3,000,000	\$ 300,000	\$ 135,000	\$ 300,000	\$ 121,500	\$ 300,000	\$ 108,000	\$ 300,000	\$ 94,500	\$ 300,000	\$ 81,000
15	ARSENAL PARK RENOVATIONS	BR	21	\$ 10,359,000	\$ 690,600	\$ 466,155	\$ 690,600	\$ 435,078	\$ 690,600	\$ 404,001	\$ 690,600	\$ 372,924	\$ 690,600	\$ 341,847
				\$ 10,359,000	\$ 690,600	\$ 466,155	\$ 690,600	\$ 435,078	\$ 690,600	\$ 404,001	\$ 690,600	\$ 372,924	\$ 690,600	\$ 341,847
5	SULLIVAN PLYGRD EQUIP, TOT, WLKWY	BR	22	\$ 700,000	\$ 140,000	\$ 31,500	\$ 140,000	\$ 25,200	\$ 140,000	\$ 18,900	\$ 140,000	\$ 12,600	\$ 140,000	\$ 6,300
20	VICT. FLD: PHASE 3 FIELDHOUSE DESIGN	BR	22	\$ 375,000	\$ 18,750	\$ 16,875	\$ 18,750	\$ 16,031	\$ 18,750	\$ 15,188	\$ 18,750	\$ 14,344	\$ 18,750	\$ 13,500
				\$ 1,075,000	\$ 158,750	\$ 48,375	\$ 158,750	\$ 41,231	\$ 158,750	\$ 34,088	\$ 158,750	\$ 26,944	\$ 158,750	\$ 19,800
5	MIDDLE: UPGRADE PHONE SYSTEM	BR	22	\$ 50,000	\$ 10,000	\$ 2,250	\$ 10,000	\$ 1,800	\$ 10,000	\$ 1,350	\$ 10,000	\$ 900	\$ 10,000	\$ 450
10	MIDDLE: REMODEL BATHROOMS	BR	22	\$ 210,000	\$ 21,000	\$ 9,450	\$ 21,000	\$ 8,505	\$ 21,000	\$ 7,560	\$ 21,000	\$ 6,615	\$ 21,000	\$ 5,670
15	MIDDLE: HVAC (VRF) 2ND FLOOR (315k authorized 09/23)	BR	22	\$ 335,000	\$ 22,333	\$ 15,075	\$ 22,333	\$ 14,070	\$ 22,333	\$ 13,065	\$ 22,333	\$ 12,060	\$ 22,333	\$ 11,055
15	MIDDLE: FIRE PROTECTION (NEW SYSTEM)	BR	22	\$ 2,000,000	\$ 133,333	\$ 90,000	\$ 133,333	\$ 84,000	\$ 133,333	\$ 78,000	\$ 133,333	\$ 72,000	\$ 133,333	\$ 66,000
5	MIDDLE: DESIGN HVAC 1ST FLOOR	BR	22	\$ 170,000	\$ 34,000	\$ 7,650	\$ 34,000	\$ 6,120	\$ 34,000	\$ 4,590	\$ 34,000	\$ 3,060	\$ 34,000	\$ 1,530
				\$ 2,765,000	\$ 220,667	\$ 124,425	\$ 220,667	\$ 114,495	\$ 220,667	\$ 104,565	\$ 220,667	\$ 94,635	\$ 220,667	\$ 84,705
5	ADMIN BLDG: DESIGN MASONRY & METAL	BR	23	\$ 40,000	\$ 8,000	\$ 1,800	\$ 8,000	\$ 1,440	\$ 8,000	\$ 1,080	\$ 8,000	\$ 720	\$ 8,000	\$ 360
5	ADMIN BLDG: DESIGN HVAC-HAU CC	BR	23	\$ 120,000	\$ 24,000	\$ 5,400	\$ 24,000	\$ 4,320	\$ 24,000	\$ 3,240	\$ 24,000	\$ 2,160	\$ 24,000	\$ 1,080
5	ADMIN BLDG: DESIGN ROOF REPAIRS	BR	23	\$ 45,000	\$ 9,000	\$ 2,025	\$ 9,000	\$ 1,620	\$ 9,000	\$ 1,215	\$ 9,000	\$ 810	\$ 9,000	\$ 405
10	CDP: HOW PARK PLAYGROUND	BR	23	\$ 500,000	\$ 50,000	\$ 22,500	\$ 50,000	\$ 20,250	\$ 50,000	\$ 18,000	\$ 50,000	\$ 15,750	\$ 50,000	\$ 13,500
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	23	\$ 300,000	\$ 60,000	\$ 13,500	\$ 60,000	\$ 10,800	\$ 60,000	\$ 8,100	\$ 60,000	\$ 5,400	\$ 60,000	\$ 2,700
5	IT: PERMITTING/TRANSPARENCY DASHBRDS	BE	23	\$ 100,000	\$ 20,000	\$ 4,500	\$ 20,000	\$ 3,600	\$ 20,000	\$ 2,700	\$ 20,000	\$ 1,800	\$ 20,000	\$ 900
5	IT: DOCUMENT SCANNING	BE	23	\$ 100,000	\$ 20,000	\$ 4,500	\$ 20,000	\$ 3,600	\$ 20,000	\$ 2,700	\$ 20,000	\$ 1,800	\$ 20,000	\$ 900
5	LIBRARY: REPAIR CHILDREN'S ROOM WATER	BR	23	\$ 125,000	\$ 25,000	\$ 5,625	\$ 25,000	\$ 4,500	\$ 25,000	\$ 3,375	\$ 25,000	\$ 2,250	\$ 25,000	\$ 1,125
20	LIBRARY: REPLACE BOILERS & PUMPS	BR	23	\$ 200,000	\$ 10,000	\$ 9,000	\$ 10,000	\$ 8,550	\$ 10,000	\$ 8,100	\$ 10,000	\$ 7,650	\$ 10,000	\$ 7,200
15	DPW ADMIN. BLDG: ROOF REPLACEMENT	BR	23	\$ 2,000,000	\$ 133,333	\$ 90,000	\$ 133,333	\$ 84,000	\$ 133,333	\$ 78,000	\$ 133,333	\$ 72,000	\$ 133,333	\$ 66,000
5	CEMETERY: OFF ROAD UTILITY VEH	BE	23	\$ 30,000	\$ 6,000	\$ 1,350	\$ 6,000	\$ 1,080	\$ 6,000	\$ 810	\$ 6,000	\$ 540	\$ 6,000	\$ 270
20	PROP/BLDG: WATER HEATER REPLACEMENT	BR	23	\$ 200,000	\$ 10,000	\$ 9,000	\$ 10,000	\$ 8,550	\$ 10,000	\$ 8,100	\$ 10,000	\$ 7,650	\$ 10,000	\$ 7,200
20	VICT. FLD: PH 3 FIELDHOUSE ADD/RENO	BR	23	\$ 4,000,000	\$ 200,000	\$ 180,000	\$ 200,000	\$ 171,000	\$ 200,000	\$ 162,000	\$ 200,000	\$ 153,000	\$ 200,000	\$ 144,000
				\$ 7,760,000	\$ 575,333	\$ 349,200	\$ 575,333	\$ 323,310	\$ 575,333	\$ 297,420	\$ 575,333	\$ 271,530	\$ 575,333	\$ 245,640
5	MIDDLE: DESIGN CRTYRD & EXT. GRNDS	BR	23	\$ 120,000	\$ 24,000	\$ 5,400	\$ 24,000	\$ 4,320	\$ 24,000	\$ 3,240	\$ 24,000	\$ 2,160	\$ 24,000	\$ 1,080
5	MIDDLE: RENOVATE COURTYRD LANDSCP	BR	23	\$ 275,000	\$ 55,000	\$ 12,375	\$ 55,000	\$ 9,900	\$ 55,000	\$ 7,425	\$ 55,000	\$ 4,950	\$ 55,000	\$ 2,475
15	MIDDLE: HVAC (VRF) 1ST FLOOR	BR	23	\$ 945,000	\$ 63,000	\$ 42,525	\$ 63,000	\$ 39,690	\$ 63,000	\$ 36,855	\$ 63,000	\$ 34,020	\$ 63,000	\$ 31,185
				\$ 1,340,000	\$ 142,000	\$ 60,300	\$ 142,000	\$ 53,910	\$ 142,000	\$ 47,520	\$ 142,000	\$ 41,130	\$ 142,000	\$ 34,740
20	ADMIN BLDG: MASONRY & METAL REPAIR	BR	24	\$ 500,000	\$ 25,000	\$ 22,500	\$ 25,000	\$ 21,375	\$ 25,000	\$ 20,250	\$ 25,000	\$ 19,125	\$ 25,000	\$ 18,000
10	ADMIN BLDG: REPLACE HVAC HAU-1 CC	BR	24	\$ 650,000	\$ 65,000	\$ 29,250	\$ 65,000	\$ 26,325	\$ 65,000	\$ 23,400	\$ 65,000	\$ 20,475	\$ 65,000	\$ 17,550
5	PARKER: REPLACE MAIN ELECTRICAL SERVICE	BR	24	\$ 100,000	\$ 20,000	\$ 4,500	\$ 20,000	\$ 3,600	\$ 20,000	\$ 2,700	\$ 20,000	\$ 1,800	\$ 20,000	\$ 900
5	PARKER:INSTALL BUILDING GENERATOR	BR	24	\$ 300,000	\$ 60,000	\$ 13,500	\$ 60,000	\$ 10,800	\$ 60,000	\$ 8,100	\$ 60,000	\$ 5,400	\$ 60,000	\$ 2,700
5	PARKER:POINT/REPAIR EXT MASONARY FAÇADE	BR	24	\$ 125,000	\$ 25,000	\$ 5,625	\$ 25,000	\$ 4,500	\$ 25,000	\$ 3,375	\$ 25,000	\$ 2,250	\$ 25,000	\$ 1,125
15	PARKER:INSTALL FIRE SUPPRESSION SYSTEM	BR	24	\$ 750,000	\$ 50,000	\$ 33,750	\$ 50,000	\$ 31,500	\$ 50,000	\$ 29,250	\$ 50,000	\$ 27,000	\$ 50,000	\$ 24,750

FY 2025 - 2029
CIP GENERAL FUND COST ANALYSIS

10	CDP: LOWELL INSTALL PLAYGROUND EQUI. & RESURFACE	BR	24	\$	650,000	\$	65,000	\$	29,250	\$	65,000	\$	26,325	\$	65,000	\$	23,400	\$	65,000	\$	20,475	\$	65,000	\$	17,550
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	24	\$	138,432	\$	27,686	\$	6,229	\$	27,686	\$	4,984	\$	27,686	\$	3,738	\$	27,686	\$	2,492	\$	27,686	\$	1,246
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	24	\$	150,000	\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700	\$	30,000	\$	1,350
5	IT: DOCUMENT SCANNING	BE	24	\$	200,000	\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600	\$	40,000	\$	1,800
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	24	\$	150,000	\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700	\$	30,000	\$	1,350
5	IT: PARKER ANNEX TECHNOLOGY	BR	24	\$	500,000	\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	13,500	\$	100,000	\$	9,000	\$	100,000	\$	4,500
5	FIRE: MAIN STATION INTERIOR REPAIRS	BR	24	\$	100,000	\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	2,700	\$	20,000	\$	1,800	\$	20,000	\$	900
5	FIRE: MAIN STN. REPLACE EMERG GEN	BE	24	\$	90,000	\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	2,430	\$	18,000	\$	1,620	\$	18,000	\$	810
5	FIRE: MAIN STATION ALERTING SYSTEM	BE	24	\$	120,000	\$	24,000	\$	5,400	\$	24,000	\$	4,320	\$	24,000	\$	3,240	\$	24,000	\$	2,160	\$	24,000	\$	1,080
5	LIBRARY: DESIGN/ENGINEER CHILLER & ROOF TOP UNITS	BR	24	\$	50,000	\$	10,000	\$	2,250	\$	10,000	\$	1,800	\$	10,000	\$	1,350	\$	10,000	\$	900	\$	10,000	\$	450
5	LIBRARY:DESIGN HEATING SYSTEM & CONTROLS REPLACEMENT	BR	24	\$	120,000	\$	24,000	\$	5,400	\$	24,000	\$	4,320	\$	24,000	\$	3,240	\$	24,000	\$	2,160	\$	24,000	\$	1,080
20	LIBRARY REPLACE CHILLER	BR	24	\$	200,000	\$	10,000	\$	9,000	\$	10,000	\$	8,550	\$	10,000	\$	8,100	\$	10,000	\$	7,650	\$	10,000	\$	7,200
5	LIBRARY:REPL ROOF TOP UNITS/COMPRESSORS	BR	24	\$	416,300	\$	83,260	\$	18,734	\$	83,260	\$	14,987	\$	83,260	\$	11,240	\$	83,260	\$	7,493	\$	83,260	\$	3,747
5	POLICE: REPL ACCESS CONTRL BLD VIDEO SYS SERV	BE	24	\$	37,000	\$	7,400	\$	1,665	\$	7,400	\$	1,332	\$	7,400	\$	999	\$	7,400	\$	666	\$	7,400	\$	333
5	DPW ADMIN:ADD EV STATIONS	BR	24	\$	90,000	\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	2,430	\$	18,000	\$	1,620	\$	18,000	\$	810
10	HIGHWAY RACK TRUCK	BE	24	\$	150,000	\$	15,000	\$	6,750	\$	15,000	\$	6,075	\$	15,000	\$	5,400	\$	15,000	\$	4,725	\$	15,000	\$	4,050
10	HIGHWAY CREW TRUCK	BE	24	\$	180,000	\$	18,000	\$	8,100	\$	18,000	\$	7,290	\$	18,000	\$	6,480	\$	18,000	\$	5,670	\$	18,000	\$	4,860
10	SNOW&ICE: SALTER 6 WHEELER	BE	24	\$	300,000	\$	30,000	\$	13,500	\$	30,000	\$	12,150	\$	30,000	\$	10,800	\$	30,000	\$	9,450	\$	30,000	\$	8,100
10	PROP/BLDG: HEAVY DUTY 4X4 FORKLIFT	BE	24	\$	100,000	\$	10,000	\$	4,500	\$	10,000	\$	4,050	\$	10,000	\$	3,600	\$	10,000	\$	3,150	\$	10,000	\$	2,700
10	PARKS & FORESTRY: TREE CHIPPER	BE	24	\$	75,000	\$	7,500	\$	3,375	\$	7,500	\$	3,038	\$	7,500	\$	2,700	\$	7,500	\$	2,363	\$	7,500	\$	2,025
10	PARKS & FORESTRY: UTILITY TRUCK	BE	24	\$	65,000	\$	6,500	\$	2,925	\$	6,500	\$	2,633	\$	6,500	\$	2,340	\$	6,500	\$	2,048	\$	6,500	\$	1,755
				\$	6,306,732	\$	839,346	\$	283,803	\$	839,346	\$	246,032	\$	839,346	\$	208,262	\$	839,346	\$	170,491	\$	839,346	\$	132,721
5	HIGHWAY RECONSTRUCTION BONDS	STB	24	\$	2,100,000	\$	420,000	\$	94,500	\$	420,000	\$	75,600	\$	420,000	\$	56,700	\$	420,000	\$	37,800	\$	420,000	\$	18,900
5	HIGHWAY (CONNECTOR/THROUGHWAYS)	STB	24	\$	2,100,000	\$	420,000	\$	94,500	\$	420,000	\$	75,600	\$	420,000	\$	56,700	\$	420,000	\$	37,800	\$	420,000	\$	18,900
5	STREETS & SIDEWALKS:UNDERGROUND DUCT FOR UTILITIES	BR	24	\$	300,000	\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	8,100	\$	60,000	\$	5,400	\$	60,000	\$	2,700
5	SIDEWALK RECONSTR	SWB	24	\$	525,000	\$	105,000	\$	23,625	\$	105,000	\$	18,900	\$	105,000	\$	14,175	\$	105,000	\$	9,450	\$	105,000	\$	4,725
				\$	5,025,000	\$	1,005,000	\$	226,125	\$	1,005,000	\$	180,900	\$	1,005,000	\$	135,675	\$	1,005,000	\$	90,450	\$	1,005,000	\$	45,225
15	MIDDLE: HVAC (VRF) BASEMENT	BR	24	\$	72,000	\$	4,800	\$	3,240	\$	4,800	\$	3,024	\$	4,800	\$	2,880	\$	4,800	\$	2,592	\$	4,800	\$	2,376
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	24	\$	95,000	\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	2,565	\$	19,000	\$	1,710	\$	19,000	\$	855
				\$	167,000	\$	23,800	\$	7,515	\$	23,800	\$	6,444	\$	23,800	\$	5,373	\$	23,800	\$	4,302	\$	23,800	\$	3,231
5	ADMIN BLDG:UPGRADE FIRE ALARM SYST.	BR	25	\$	50,000					\$	10,000	\$	2,250	\$	10,000	\$	1,800	\$	10,000	\$	1,350	\$	10,000	\$	900
15	UPGRADE FIRE PROTECTION SYSTEM	BR	25	\$	90,000					\$	6,000	\$	4,050	\$	6,000	\$	3,780	\$	6,000	\$	3,510	\$	6,000	\$	3,240
5	PARKER:POINT/REPAIR EXT MASONARY FAÇADE	BR	25	\$	125,000					\$	25,000	\$	5,625	\$	25,000	\$	4,500	\$	25,000	\$	3,375	\$	25,000	\$	2,250
20	PARKER: 2ND FLOOR RENOVATIONS	BR	25	\$	2,217,000					\$	110,850	\$	99,765	\$	110,850	\$	94,777	\$	110,850	\$	89,789	\$	110,850	\$	84,800
5	COMMANDER'S MANSION ELEVATOR	BE	25	\$	350,000					\$	70,000	\$	15,750	\$	70,000	\$	12,600	\$	70,000	\$	9,450	\$	70,000	\$	6,300
10	BEMIS INSTALL, PLYGRD EQUIP, SPRAY	BR	25	\$	960,000					\$	96,000	\$	43,200	\$	96,000	\$	38,880	\$	96,000	\$	34,560	\$	96,000	\$	30,240
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	25	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	25	\$	150,000					\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700
5	IT: DOCUMENT SCANNING	BE	25	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	25	\$	100,000					\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	2,700	\$	20,000	\$	1,800
5	IT: PARKER ANNEX TECHNOLOGY	BR	25	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	IT: DIGITAL EQUITY & BROADBAND	BR	25	\$	250,000					\$	50,000	\$	11,250	\$	50,000	\$	9,000	\$	50,000	\$	6,750	\$	50,000	\$	4,500
5	FIRE: EAST END STATION HVAC/PLUMBING	BR	25	\$	126,000					\$	25,200	\$	5,670	\$	25,200	\$	4,536	\$	25,200	\$	3,402	\$	25,200	\$	2,268
5	FIRE: EAST END STATION PAINTING-CARPET-LIGHTING	BR	25	\$	121,000					\$	24,200	\$	5,445	\$	24,200	\$	4,356	\$	24,200	\$	3,267	\$	24,200	\$	2,178
5	FIRE: MAIN & NORTH ST. APPARATUS DOORS	BR	25	\$	130,800					\$	26,160	\$	5,886	\$	26,160	\$	4,709	\$	26,160	\$	3,532	\$	26,160	\$	2,354
5	FIRE: AMBULANCE	BE	25	\$	500,000					\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	13,500	\$	100,000	\$	9,000
15	FIRE: ENGINE 1 TRUCK REPLACEMENT	BE	25	\$	885,000					\$	59,000	\$	39,825	\$	59,000	\$	37,170	\$	59,000	\$	34,515	\$	59,000	\$	31,860
5	LIBRARY: RETROCOMMISSIONING STUDY	BR	25	\$	75,000					\$	15,000	\$	3,375	\$	15,000	\$	2,700	\$	15,000	\$	2,025	\$	15,000	\$	1,350
5	POLICE: IN CRUISER VIDEO SYSTEM	BE	25	\$	130,000					\$	26,000	\$	5,850	\$	26,000	\$	4,680	\$	26,000	\$	3,510	\$	26,000	\$	2,340
5	POLICE: REPL TRAINING SIMULATOR COMPUTER SYSTEM	BE	25	\$	93,000					\$	18,600	\$	4,185	\$	18,600	\$	3,348	\$	18,600	\$	2,511	\$	18,600	\$	1,674
10	POLICE: FIRING RANGE HVAC UPGRADE	BE	25	\$	600,000					\$	60,000	\$	27,000	\$	60,000	\$	24,300	\$	60,000	\$	21,600	\$	60,000	\$	18,900
5	POLICE: BODY WORN CAMERAS	BE	25	\$	796,000					\$	159,200	\$	35,820	\$	159,200	\$	28,656	\$	159,200	\$	21,492	\$	159,200	\$	14,328
10	DPW ADMIN. BLDG: ROOF REPLACE/SOLAR & SOLAR CANOPY DPW PKG LOT	BR	25	\$	650,000					\$	65,000	\$	29,250	\$	65,000	\$	26,325	\$	65,000	\$	23,400	\$	65,000	\$	20,475
5	DPW ADMIN:ADD EV STATIONS	BR	25	\$	90,000					\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	2,430	\$	18,000	\$	1,620
5	HIGHWAY: SKID STEER	BE	25	\$	65,000					\$	13,000	\$	2,925	\$	13,000	\$	2,340	\$	13,000	\$	1,755	\$	13,000	\$	1,170
10	SNOW AND ICE: LOADER 3/4 YARD	BE	25	\$	107,000					\$	10,700	\$	4,815	\$	10,700	\$	4,334	\$	10,700	\$	3,852	\$	10,700	\$	3,371
5	CEMETERY: OFF ROAD UTILITY VEH 4X4 (2)	BE	25	\$	30,000					\$	6,000	\$	1,350	\$	6,000	\$	1,080	\$	6,000	\$	810	\$	6,000	\$	540
10	CEMETERY: BACKHOE	BE	25	\$	140,000					\$	14,000	\$	6,300	\$	14,000	\$	5,670	\$	14,000	\$	5,040	\$	14,000	\$	4,410
10	PARKS & FORESTRY: TREE CHIPPER	BE	25	\$	75,000					\$	7,500	\$	3,375	\$	7,500	\$	3,038	\$	7,500	\$	2,700	\$	7,500	\$	2,363
10	RINK: ELECTRIC ICE RESURFACING MACHINE	BE	25	\$	160,000					\$	1														

FY 2025 - 2029
CIP GENERAL FUND COST ANALYSIS

10	MIDDLE: MAIN OFFICE CONFERENCE ROOM	BR	25	\$	100,000			\$	10,000	\$	4,500	\$	10,000	\$	4,050	\$	10,000	\$	3,600	\$	10,000	\$	3,150
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	25	\$	95,000			\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	2,565	\$	19,000	\$	1,710
				\$	1,015,000	\$	-	\$	-	\$	87,667	\$	87,667	\$	41,730	\$	87,667	\$	37,785	\$	87,667	\$	33,840
5	ADMIN BLDG:UPGRADE FIRE ALARM SYST.	BR	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
15	UPGRADE FIRE PROTECTION SYSTEM	BR	26	\$	500,000			\$	33,333	\$	22,500	\$	33,333	\$	21,000	\$	33,333	\$	21,000	\$	33,333	\$	19,500
5	ADMIN BLDG: ROOF SHINGLE REPLACEMENT/ROOF REFURBISH	BR	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	ADMIN: BUILDING RETROCOMMISSIONING STUDY	BR	26	\$	75,000			\$	15,000	\$	3,375	\$	15,000	\$	2,700	\$	15,000	\$	2,700	\$	15,000	\$	2,025
5	PARKER: ELEVATOR UPGRADES	BR	26	\$	550,000			\$	110,000	\$	24,750	\$	110,000	\$	19,800	\$	110,000	\$	19,800	\$	110,000	\$	14,850
5	PARKER: RETRORECOMMISSIONING STUDY	BR	26	\$	75,000			\$	15,000	\$	3,375	\$	15,000	\$	2,700	\$	15,000	\$	2,700	\$	15,000	\$	2,025
10	PARKER BUILDING: PARKING LOT DESIGN CONSTRUCTION	BR	26	\$	500,000			\$	50,000	\$	22,500	\$	50,000	\$	20,250	\$	50,000	\$	20,250	\$	50,000	\$	18,000
20	MISC BUILDING: FORMER POLICE FACILITY	BR	26	\$	1,000,000			\$	50,000	\$	45,000	\$	50,000	\$	42,750	\$	50,000	\$	42,750	\$	50,000	\$	40,500
10	CDP: FILIPPELO (GROVE) INST PLYGRND EQUIP & RESURFACE	BR	26	\$	750,000			\$	75,000	\$	33,750	\$	75,000	\$	30,375	\$	75,000	\$	30,375	\$	75,000	\$	27,000
10	CDP: MOXLEY PARK: DESIGN:FIELD, NETS, BLEACHERS, DUGOUTS	BR	26	\$	250,000			\$	25,000	\$	11,250	\$	25,000	\$	10,125	\$	25,000	\$	10,125	\$	25,000	\$	9,000
15	CDP: VICTORY TRACK, FIELD & CRT RENO-Phase II	BR	26	\$	7,601,000			\$	506,733	\$	342,045	\$	506,733	\$	319,242	\$	506,733	\$	319,242	\$	506,733	\$	296,439
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	26	\$	150,000			\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	5,400	\$	30,000	\$	4,050
5	IT: DOCUMENT SCANNING	BE	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	26	\$	100,000			\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	3,600	\$	20,000	\$	2,700
5	IT: PARKER ANNEX TECHNOLOGY	BR	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: DIGITAL EQUITY & BROADBAND	BR	26	\$	250,000			\$	50,000	\$	11,250	\$	50,000	\$	9,000	\$	50,000	\$	9,000	\$	50,000	\$	6,750
10	FIRE: PROTECTIVE OUTER GEAR	BE	26	\$	430,000			\$	43,000	\$	19,350	\$	43,000	\$	17,415	\$	43,000	\$	17,415	\$	43,000	\$	15,480
20	LIBRARY: REPAIR/REPLACE ROOF	BR	26	\$	300,000			\$	15,000	\$	13,500	\$	15,000	\$	12,825	\$	15,000	\$	12,825	\$	15,000	\$	12,150
5	LIBRARY: FEAS. STDY FOR LIBRARY EXPANSION	BR	26	\$	100,000			\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	3,600	\$	20,000	\$	2,700
5	POLICE: SECURITY SWITCH REPLACEMENT	BE	26	\$	48,100			\$	9,620	\$	2,165	\$	9,620	\$	1,732	\$	9,620	\$	1,732	\$	9,620	\$	1,299
15	DPW ADMIN. BLDG: ROOF REPLACE/SOLAR & SOLAR CANOPY DPW PKG LOT	BR	26	\$	2,000,000			\$	133,333	\$	90,000	\$	133,333	\$	84,000	\$	133,333	\$	84,000	\$	133,333	\$	78,000
5	DPW: ADD EV STATIONS	BR	26	\$	90,000			\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	3,240	\$	18,000	\$	2,430
10	FLEET: ROUGH TERRAIN FORKLIFT	BE	26	\$	95,000			\$	9,500	\$	4,275	\$	9,500	\$	3,848	\$	9,500	\$	3,848	\$	9,500	\$	3,420
5	FLEET: SUPERVISOR VEHICLE	BE	26	\$	50,000			\$	10,000	\$	2,250	\$	10,000	\$	1,800	\$	10,000	\$	1,800	\$	10,000	\$	1,350
10	HWY: HOT BOX	BE	26	\$	300,000			\$	30,000	\$	13,500	\$	30,000	\$	12,150	\$	30,000	\$	12,150	\$	30,000	\$	10,800
10	SNOW&ICE: 4X4 SANDER	BE	26	\$	320,000			\$	32,000	\$	14,400	\$	32,000	\$	12,960	\$	32,000	\$	12,960	\$	32,000	\$	11,520
5	CEMETARY: DUMP TRUCK 4X4	BE	26	\$	100,000			\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	3,600	\$	20,000	\$	2,700
5	PARKS & FORESTRY: CHIPPER BODY	BE	26	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	PARKS & FORESTRY: PICKUP TRUCK	BE	26	\$	75,000			\$	15,000	\$	3,375	\$	15,000	\$	2,700	\$	15,000	\$	2,700	\$	15,000	\$	2,025
5	REC: AEDS	BE	26	\$	50,000			\$	10,000	\$	2,250	\$	10,000	\$	1,800	\$	10,000	\$	1,800	\$	10,000	\$	1,350
5	PUB. BLDGS: SIDEWALK SNOWBLOWER	BE	26	\$	60,000			\$	12,000	\$	2,700	\$	12,000	\$	2,160	\$	12,000	\$	2,160	\$	12,000	\$	1,620
5	PUB BLDG: EQUIPMENT INVENTORY SYST	BE	26	\$	150,000			\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	5,400	\$	30,000	\$	4,050
5	RINK: REBUILD OF COMPRESSORS	BR	26	\$	20,000			\$	4,000	\$	900	\$	4,000	\$	720	\$	4,000	\$	720	\$	4,000	\$	540
5	RINK: UPGRADE INTERNAL LIGHTING TO LED	BR	26	\$	30,000			\$	6,000	\$	1,350	\$	6,000	\$	1,080	\$	6,000	\$	1,080	\$	6,000	\$	810
				\$	17,219,100	\$	-	\$	-	\$	-	\$	1,637,520	\$	774,860	\$	1,637,520	\$	701,171	\$	1,637,520	\$	627,483
5	MT. AUBURN ST NON PARTICIPATORY FUNDS	BR	26	\$	500,000			\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	18,000	\$	100,000	\$	13,500
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	26	\$	300,000			\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	10,800	\$	60,000	\$	8,100
5	HIGHWAY (CONNECTOR/THROUGHWAYS)	STB	26	\$	2,300,000			\$	460,000	\$	103,500	\$	460,000	\$	82,800	\$	460,000	\$	82,800	\$	460,000	\$	62,100
5	HIGHWAY RECONSTR	STB	26	\$	2,300,000			\$	460,000	\$	103,500	\$	460,000	\$	82,800	\$	460,000	\$	82,800	\$	460,000	\$	62,100
5	STREETS & SIDEWALKS: UNDERGROUND DUCT	BR	26	\$	300,000			\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	10,800	\$	60,000	\$	8,100
5	SIDEWALK RECONSTR	SWB	26	\$	575,000			\$	115,000	\$	25,875	\$	115,000	\$	20,700	\$	115,000	\$	20,700	\$	115,000	\$	15,525
				\$	6,275,000	\$	-	\$	-	\$	-	\$	1,255,000	\$	282,375	\$	1,255,000	\$	225,900	\$	1,255,000	\$	169,425
20	MIDDLE: ROOFING REFURBISHING/REPLACEMENT/SOLAR CONST	BR	26	\$	3,500,000			\$	100,000	\$	45,000	\$	100,000	\$	40,500	\$	100,000	\$	40,500	\$	100,000	\$	36,000
10	MIDDLE: REPL AUD/GYM HVAC UNITS	BR	26	\$	1,000,000			\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	3,600	\$	20,000	\$	2,700
5	MIDDLE: RELOCATE NURSES OFFICE	BR	26	\$	100,000			\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	3,420	\$	19,000	\$	2,565
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	26	\$	95,000			\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	3,420	\$	19,000	\$	2,565
				\$	4,695,000	\$	-	\$	-	\$	-	\$	139,000	\$	53,775	\$	139,000	\$	47,520	\$	139,000	\$	41,265
5	ADMIN BLDG: LIGHTING FIXTURES & ACESSIBILITY ISSUES	BR	27	\$	60,000			\$				\$	12,000	\$	2,700	\$	12,000	\$	2,700	\$	12,000	\$	2,160
10	ADMIN. BLDG: REPLACE FAN COIL& AHUV	BR	27	\$	900,000			\$	90,000	\$	40,500	\$	90,000	\$	40,500	\$	90,000	\$	40,500	\$	90,000	\$	36,450
5	ADMIN: UPGRADE LIGHTING/ELECTRICAL	BR	27	\$	300,000			\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	10,800	\$	60,000	\$	10,800
10	ADMIN: BUILDING RETROCOMMISSIONING UPGRADES	BR	27	\$	250,000			\$	25,000	\$	11,250	\$	25,000	\$	10,125	\$	25,000	\$	10,125	\$	25,000	\$	10,125
5	PARKER:REPLACE RTU HEATING AND COOLING	BR	27	\$	400,000			\$	80,000	\$	18,000	\$	80,000	\$	14,400	\$	80,000	\$	14,400	\$	80,000	\$	14,400
10	PARKER: RETROCOMMISSIONING UPGRADES	BR	27	\$	250,000			\$	25,000	\$	11,250	\$	25,000	\$	10,125	\$	25,000	\$	10,125	\$	25,000	\$	10,125
10	FILIPPELO (ARLINGTON) INSTALL PLYGRND EQU & RESURF	BR	27	\$	800,000			\$	80,000	\$	36,000	\$	80,000	\$	32,400	\$	80,000	\$	32,400	\$	80,000	\$	32,400
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	27	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	27	\$	150,000			\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	5,400	\$	30,000	\$	4,050
5	IT: DOCUMENT SCANNING	BE	27	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	27	\$	100,000			\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	3,600	\$	20,000	\$	2,700
5	IT: PARKER ANNEX TECHNOLOGY	BR	27	\$	200,000			\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	7,200	\$	40,000	\$	5,400
5	IT: DIGITAL EQUITY & BROADBAND	BR	27	\$	250,000			\$	50,000	\$	11,250	\$	50,000	\$	9,000	\$	50,000	\$	9,000	\$	50,000	\$	6,750
5	FIRE: MAIN STATION HVAC REPLACEMENT	BE	27	\$	250,000			\$	50,000	\$	11,250	\$	50,000	\$	11,								

FY 2025 - 2029
CIP GENERAL FUND COST ANALYSIS

10	HIGHWAY: ELECTRIC STREET SWEEPER	BE	27	\$	600,000				\$	60,000	\$	27,000	\$	60,000	\$	24,300
10	SALT SHED REPAIR	BE	27	\$	400,000				\$	40,000	\$	18,000	\$	40,000	\$	16,200
10	SNOW & ICE: SIDEWALK TRACTOR	BE	27	\$	200,000				\$	20,000	\$	9,000	\$	20,000	\$	8,100
10	CEMETARY: DUMP TRUCK	BE	27	\$	90,000				\$	9,000	\$	4,050	\$	9,000	\$	3,645
5	PARKS & FORESTRY: FARM TRACTOR	BE	27	\$	80,000				\$	16,000	\$	3,600	\$	16,000	\$	2,880
10	PARKS & FORESTRY: BACKHOE	BE	27	\$	140,000				\$	14,000	\$	6,300	\$	14,000	\$	5,670
10	PARKS & FORESTRY: 4X4 LANDSCAPE DUMP TRUCK	BE	27	\$	160,000				\$	16,000	\$	7,200	\$	16,000	\$	6,480
5	PARKS & FORESTRY: IRRIGATION INSTALLATION & IMPROVEMENTS	BR	27	\$	100,000				\$	20,000	\$	4,500	\$	20,000	\$	3,600
5	REC: AEDS	BE	27	\$	50,000				\$	10,000	\$	2,250	\$	10,000	\$	1,800
5	SKATING RINK: REPLACE BOILER	BE	27	\$	80,000				\$	16,000	\$	3,600	\$	16,000	\$	2,880
5	PUBLIC BLDG: SIDEWALK SNOWBLOWER/CABS	BE	27	\$	60,000				\$	12,000	\$	2,700	\$	12,000	\$	2,160
				\$	8,984,000				\$	1,092,900	\$	404,280	\$	1,092,900	\$	355,100
5	MIDDLE: SECURITY VESTIBULE DESIGN	BR	27	\$	100,000				\$	20,000	\$	4,500	\$	20,000	\$	3,600
5	MIDDLE: BUILDING ENVELOPE REPAIR/MASONARY POINTING	BR	27	\$	250,000				\$	50,000	\$	11,250	\$	50,000	\$	9,000
10	MIDDLE: RESURFACING PARKING LOTS/EV CHARGERS	BR	27	\$	500,000				\$	50,000	\$	22,500	\$	50,000	\$	20,250
10	MIDDLE: SOUNDPROOFING CAFETERIA	BR	27	\$	150,000				\$	15,000	\$	6,750	\$	15,000	\$	6,075
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	27	\$	95,000				\$	19,000	\$	4,275	\$	19,000	\$	3,420
				\$	1,095,000				\$	154,000	\$	49,275	\$	154,000	\$	42,345
5	MT. AUBURN SI NON PARTICIPATORY FUNDS	BR	27	\$	500,000				\$	100,000	\$	22,500	\$	100,000	\$	18,000
5	LAND ACQ. STORAGE SPACE	BR	27	\$	2,000,000				\$	400,000	\$	90,000	\$	400,000	\$	72,000
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	27	\$	300,000				\$	60,000	\$	13,500	\$	60,000	\$	10,800
5	HIGHWAY RECONSTRUCTION BONDS	STB	27	\$	2,400,000				\$	480,000	\$	108,000	\$	480,000	\$	86,400
5	HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	27	\$	2,400,000				\$	480,000	\$	108,000	\$	480,000	\$	86,400
5	SIDEWALK RECONSTRUCTION BONDS	SWB	27	\$	600,000				\$	120,000	\$	27,000	\$	120,000	\$	21,600
				\$	8,200,000				\$	1,640,000	\$	369,000	\$	1,640,000	\$	295,200
20	ADMIN BLDG: LIGHTING FIXTURES & ACCESSIBILITY	BR	28	\$	577,000								\$	28,850	\$	25,965
10	PARKER: REPLACE RTU HEATING/COOLING	BR	28	\$	400,000								\$	40,000	\$	18,000
5	PARKER: RENOVATE PUBLIC RESTROOMS	BR	28	\$	100,000								\$	20,000	\$	4,500
10	CDP: SPECIAL NEEDS DIAMOND	BR	28	\$	800,000								\$	80,000	\$	36,000
10	CDP: MOXLEY PK: INSTALL: FIEDLS, NET BLEACHER DUGOUTS	BR	28	\$	2,500,000								\$	250,000	\$	112,500
10	CDP: VICTORY FIELD TOT LOT	BR	28	\$	800,000								\$	80,000	\$	36,000
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	28	\$	200,000								\$	40,000	\$	9,000
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	28	\$	150,000								\$	30,000	\$	6,750
5	IT: DOCUMENT SCANNING	BE	28	\$	200,000								\$	40,000	\$	9,000
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	28	\$	100,000								\$	20,000	\$	4,500
5	IT: PARKER ANNEX TECHNOLOGY	BR	28	\$	200,000								\$	40,000	\$	9,000
5	IT: DIGITAL EQUITY & BROADBAND	BR	28	\$	250,000								\$	50,000	\$	11,250
5	FIRE: RETRO COMMISIONING STUDY/REPAIRS	BR	28	\$	125,000								\$	25,000	\$	5,625
5	FIRE: MAIN STATION INTERIOR REPAIRS	BR	28	\$	100,000								\$	20,000	\$	4,500
5	DPW: ADD EV STATIONS	BR	28	\$	90,000								\$	18,000	\$	4,050
5	FLEET: TRAFFIC SUPERVISOR PICKUP TRUCK	BE	28	\$	150,000								\$	30,000	\$	6,750
5	HIGHWAY: BACKHOE	BE	28	\$	150,000								\$	30,000	\$	6,750
5	HIGHWAY: LOADER	BE	28	\$	325,000								\$	65,000	\$	14,625
5	HIGHWAY: 6-WHEEL DUMP TRUCK	BE	28	\$	290,000								\$	58,000	\$	13,050
5	SNOW & ICE: SNOW FIGHTER	BE	28	\$	340,000								\$	68,000	\$	15,300
5	CEMETARY: EXPANSION FEASIBILITY STUDY	BE	28	\$	50,000								\$	10,000	\$	2,250
5	PARKS & FORESTRY: IRRIGATION INSTALLATION & IMPROVEMENTS	BR	28	\$	100,000								\$	20,000	\$	4,500
5	REC: AEDS	BE	28	\$	50,000								\$	10,000	\$	2,250
5	PUBLIC BLDG: SIDEWALK SNOWBLOWER/CABS	BE	28	\$	60,000								\$	12,000	\$	2,700
				\$	8,107,000								\$	1,084,850	\$	364,815
10	MIDDLE: SECURITY VESTIBULE CONSTRUCTION	BR	28	\$	700,000								\$	70,000	\$	31,500
10	MIDDLE: SOUNDPROOFING BAND ROOM	BR	28	\$	200,000								\$	20,000	\$	9,000
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	28	\$	95,000								\$	19,000	\$	4,275
				\$	995,000								\$	109,000	\$	44,775
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	28	\$	300,000								\$	60,000	\$	13,500
5	HIGHWAY RECONSTRUCTION BONDS	STB	28	\$	2,500,000								\$	500,000	\$	112,500
5	HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	28	\$	2,500,000								\$	500,000	\$	112,500
5	STREETS & SIDEWALKS: UNDERGROUND DUCT	BR	28	\$	300,000								\$	60,000	\$	13,500
5	SIDEWALK RECONSTRUCTION BONDS	SWB	28	\$	625,000								\$	125,000	\$	28,125
				\$	6,225,000								\$	1,245,000	\$	280,125
10	ADMIN: ELEVATOR UPGRADES	BR	29	\$	700,000											
10	PARKER: REPLACE RTU HEATING/COOLING	BR	29	\$	400,000											
5	PARKER: RENOVATE PUBLIC RESTROOMS	BR	29	\$	100,000											
10	CDP: LOWER SALTONSTALL TOT LOT & EQUIPMENT	BR	29	\$	350,000											
10	CDP: MOXLEY PARK: INSTALL:FIELD, NETS, BLEACHERS, DUGOUTS	BR	29	\$	2,750,000											
10	CDP: VICTORY FIELD INSTALL TOT LOT	BR	29	\$	800,000											
10	CDP: CASEY PARK	BR	29	\$	1,500,000											
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	29	\$	200,000											
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	29	\$	150,000											

FY 2025 - 2029
CIP GENERAL FUND COST ANALYSIS

5	IT: DOCUMENT SCANNING	BE	29	\$	200,000										
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	29	\$	100,000										
5	IT: PARKER ANNEX TECHNOLOGY	BR	29	\$	200,000										
5	IT: DIGITAL EQUITY & BROADBAND	BR	29	\$	250,000										
5	FIRE: REPLACE 2 CARDIAC MONITORS	BE	29	\$	100,000										
5	FIRE: GEAR EXTRACTORS & DRYERS (3 EACH)	BE	29	\$	110,000										
10	FIRE: SCOTT AIRPAK REPLACEMENT	BE	29	\$	400,000										
5	POLICE: RETROCOMMISSIONING STUDY/REPAIRS	BR	29	\$	125,000										
5	POLICE: MOBILE DATA TERMINAL SYSTEM REPLACEMENT	BE	29	\$	158,200										
5	DPW: ADD EV STATIONS	BR	29	\$	90,000										
5	DPW: GENERATOR REPLACEMENT	BE	29	\$	200,000										
5	FLEET: SERVICE TRUCK	BE	29	\$	90,000										
10	HIGHWAY: DUMP TRUCK WITH SLIDING SANDER & PLOW	BE	29	\$	300,000										
10	SNOW & ICE: 2 - SALTER 6 WHEELERS	BE	29	\$	600,000										
5	SNOW & ICE: 4X4 SANDER	BE	29	\$	300,000										
5	SNOW & ICE: SIDEWALK TRACTOR	BE	29	\$	175,000										
5	CEMETARY: DUMP TRUCK	BE	29	\$	90,000										
5	PARKS & FORESTRY: RACK TRUCK	BE	29	\$	150,000										
5	PARKS & FORESTRY PICKUP TRUCK	BE	29	\$	75,000										
5	PARKS & FORESTRY: IRRIGATION INSTALLATION & IMPROVEMENTS	BR	29	\$	100,000										
5	REC: AEDS	BE	29	\$	50,000										
5	PUBLIC BLDS: SIDWALK SNOWBLOWER/CABS	BE	29	\$	60,000										
				\$	10,873,200										
10	MIDDLE: DESIGN, MODERNIZE & REPLACE ELEVATORS	BR	29	\$	1,200,000										
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	29	\$	95,000										
				\$	1,295,000										
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	29	\$	300,000										
5	HIGHWAY RECONSTRUCTION BONDS	STB	29	\$	2,600,000										
5	HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	29	\$	2,600,000										
5	SIDEWALK RECONSTRUCTION BONDS	SWB	29	\$	650,000										
				\$	6,150,000										
TOTAL PLANNED DEBT					\$ 134,929,832	\$ 4,070,296	\$ 1,737,933	\$ 6,458,373	\$ 2,283,581	\$ 9,489,893	\$ 3,103,963	\$ 12,376,793	\$ 3,499,473	\$ 14,815,643	\$ 3,632,232
TOTAL PERMANENT DEBT						\$ 14,890,000	\$ 8,183,801	\$ 13,425,000	\$ 7,489,426	\$ 13,055,000	\$ 6,840,600	\$ 12,510,000	\$ 6,204,153	\$ 11,925,000	\$ 5,637,167
TOTAL AUTHORIZED UNISSUED DEBT						\$ 2,066,306	\$ 2,716,486	\$ 3,732,973	\$ 4,873,502	\$ 3,732,973	\$ 4,705,518	\$ 3,732,973	\$ 4,537,534	\$ 3,732,973	\$ 4,369,550
TOTAL PLANNED DEBT (FY25 - FY 29)						\$ 4,070,295	\$ 1,737,934	\$ 6,458,372	\$ 2,283,582	\$ 9,489,892	\$ 3,103,963	\$ 12,376,792	\$ 3,499,473	\$ 14,815,642	\$ 3,632,232
TOTAL						\$ 21,026,602	\$ 12,638,221	\$ 23,616,345	\$ 14,646,509	\$ 26,277,865	\$ 14,650,081	\$ 28,619,765	\$ 14,241,160	\$ 30,473,615	\$ 13,638,950
						\$ 33,664,822		\$ 38,262,853		\$ 40,927,946		\$ 42,860,925		\$ 44,112,565	

	FY 25		FY 26		FY 27		FY 28		FY 29	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
Permanent Debt/Interest	\$ 5,305,000	\$ 1,041,826	\$ 3,840,000	\$ 818,551	\$ 3,465,000	\$ 640,400	\$ 2,910,000	\$ 475,003	\$ 2,475,000	\$ 346,837
ESCO - Permanent Debt/Interest	\$ 385,000	\$ 108,225	\$ 395,000	\$ 97,125	\$ 400,000	\$ 85,950	\$ 410,000	\$ 74,400	\$ 425,000	\$ 60,980
Three Elem. School & High School Proj. - Permanent Debt/Interest	\$ 9,200,000	\$ 7,033,750	\$ 9,190,000	\$ 6,573,750	\$ 9,190,000	\$ 6,114,250	\$ 9,190,000	\$ 5,654,750	\$ 9,025,000	\$ 5,229,350
TOTAL PERMANENT DEBT/INTEREST	\$ 14,890,000	\$ 8,183,801	\$ 13,425,000	\$ 7,489,426	\$ 13,055,000	\$ 6,840,600	\$ 12,510,000	\$ 6,204,153	\$ 11,925,000	\$ 5,637,167
Street & Sidewalk - Auth/Unissued & Planned	\$ 1,370,000	\$ 375,750	\$ 2,460,000	\$ 559,350	\$ 3,715,000	\$ 731,025	\$ 5,355,000	\$ 932,850	\$ 6,600,000	\$ 972,000
New High School - Authorized/Unissued	\$ 1,992,993	\$ 2,690,540	\$ 3,659,659	\$ 4,850,855	\$ 3,659,659	\$ 4,686,171	\$ 3,659,659	\$ 4,521,486	\$ 3,659,659	\$ 4,356,801
Other Debt - Authorized/Unissued & Planned	\$ 2,773,610	\$ 1,388,129	\$ 4,071,687	\$ 1,746,877	\$ 5,848,207	\$ 2,392,286	\$ 7,095,107	\$ 2,582,671	\$ 8,288,957	\$ 2,672,982
TOTAL AUTHORIZED/UNISSUED & PLANNED DEBT	\$ 6,136,603	\$ 4,454,419	\$ 10,191,346	\$ 7,157,082	\$ 13,222,866	\$ 7,809,481	\$ 16,109,766	\$ 8,037,007	\$ 18,548,616	\$ 8,001,783
TOTAL PERMANENT, AUTH./UNISSUED & PLANNED DEBT	\$ 21,026,603	\$ 12,638,220	\$ 23,616,346	\$ 14,646,508	\$ 26,277,866	\$ 14,650,081	\$ 28,619,766	\$ 14,241,160	\$ 30,473,616	\$ 13,638,950
	\$ 33,664,822		\$ 38,262,853		\$ 40,927,946		\$ 42,860,925		\$ 44,112,565	



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 7, 2024

RE: Request for Confirmation – Reappointment to the Planning Board

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointment to the Planning Board which requires Council confirmation.

- Jason Cohen – Reappointment as a member of the Planning Board to a term expiring February 15, 2027

Thank you for your anticipated cooperation in this matter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager *GJP*

Date: March 7, 2024

RE: Request for Confirmation – Reappointments to the Zoning Board of Appeals

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointments to the Zoning Board of Appeals which requires Council confirmation.

- Gregory Girard – Reappointment as an alternate member of the Zoning Board of Appeals to a term expiring February 15, 2026
- David Ferris – Reappointment as a full member of the Zoning Board of Appeals to a term expiring February 15, 2029

Thank you for your anticipated cooperation in this matter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 7, 2024

RE: Human Rights Commission Appointments

On September 26, 2023, the Honorable City Council adopted the attached City Council Ordinance 2023-66, An Ordinance Establishing the Watertown Human Rights Commission.

On December 11, 2023, the attached Press Release seeking nine (9) Watertown citizens interested in serving on the Human Rights Commission was widely advertised on the City's website, various social media sites and in the local news media.

Twenty-eight (28) residents submitted a letter of interest and/or resume. One candidate did not provide contact information and efforts were made to reach the candidate were unsuccessful. All of the twenty-seven (27) candidates were interviewed and asked the same questions.

Given all of the above, I am transmitting herewith a request for appointments to the Human Rights Commission, which requires Council confirmation. The appointments will be as follows:

- Corey Barr - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2025
- Elizabeth Bruise - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2025
- Gabriel Camacho - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2025
- Lisa Laplante - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2026

- Susan Musinsky - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2026
- Melvin Poindexter - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2026
- Xin Peng - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2027
- Quyen Tran - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2027
- Sarah Zoen - Appointment as a member of the Human Rights Commission to a term expiring April 1, 2027

Thank you for your favorable consideration in this matter.



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE # 66

O-2023- 66

AN ORDINANCE ESTABLISHING THE WATERTOWN HUMAN RIGHTS COMMISSION

WHEREAS, Section 2-11 of the Home Rule Charter for the City of Watertown, as adopted by the voters on November 2, 2021, indicates that the City of Watertown shall establish a Human Rights Commission by ordinance; and,

WHEREAS, the City Council desires to establish the Human Rights Commission to affirm the City of Watertown is an inclusive community where all individuals can enjoy the free and equal exercise of their human and civil rights and privileges.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that the Watertown Code of Ordinances is hereby amended by adding a new Chapter entitled Watertown Human Rights Commission, as attached hereto.

AND FURTHER, that this Ordinance shall take effect upon passage.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 8 for, 1 against and 2 present on September 26, 2023.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

CHAPTER __. WATERTOWN HUMAN RIGHTS COMMISSION

§ __.01 Establishment.

In accordance with SECTION 2-11 of the Watertown Home Rule Charter, there shall be in the city a commission known as Watertown Human Rights Commission (“commission”).

§ __.02 Purpose.

The purpose of creating the commission is to affirm that the city of Watertown is an inclusive community that has as one of its core values, freedom from discrimination, disrespect, bigotry, hatred and oppression; and to reaffirm the city’s commitment to uphold and defend the rights of all individuals to enjoy the free and equal exercise of their human and civil rights and privileges.

To that end, the commission shall strive to ensure that all persons enjoy equal opportunity to participate in local affairs, including but not limited to housing, employment, education, public accommodation, access to city services, insurance, credit, banking and health care, regardless of race, color, ancestry, national origin, sex, sexual orientation, gender identity or expression, citizenship, age, religion, disability, health status, marital or familial status, military or veteran status, socioeconomic status, ex-offender status, genetic and/or “protected class” status. Human rights are universal and inalienable; indivisible; interdependent and interrelated. Whether civil, political, economic, social or cultural in nature, all such rights are inherent to the dignity of every person. Consequently, these rights all have equal status.

§ __.03 Appointment of Commissioners and Term.

(A) Appointment and Tenure of Members, Vacancies. There shall be nine commissioners appointed by the city manager, subject to confirmation by the city council.

- (i) The commissioners shall be residents of Watertown.
- (ii) The city manager shall appoint commissioners to serve three-year terms, subject to confirmation by the city council.
- (iii) The commissioners first appointed shall have staggered terms, with three (3) of the appointed commissioners initially serving a one-year term; three (3) of the appointed commissioners initially serving a two-year term; and the remaining three (3) commissioners serving a three-year

term. Thereafter, all appointments and reappointments, shall be for a period of three (3) years. Commissioners may be reappointed for additional terms.

- (iv) Any vacancy in membership shall be filled for the remainder of the unexpired term in the same manner as the original appointment.
- (v) There shall be liaisons from the Watertown Police Department, the Watertown School Department and the student body. While not commissioners, such liaisons shall participate in the work of the commission by attending monthly sessions to bring issues of concern and ideas to the commission and to help formulate constructive resolutions. Ideally, the chief of police and the superintendent of schools shall be the liaisons, but when not possible they could designate a department member to attend in their place. Student liaisons shall be chosen by the superintendent with recommendations of student services and shall serve for a term of at least one school year.
- (vi) The commission shall always strive to reflect the socioeconomic, age, gender, racial and cultural diversity of the city, and efforts should be directed to recruiting commissioners of historically underrepresented and marginalized groups, including people of color, youth and young adults, immigrants, people with disabilities, and LGBTQ+ individuals.

(C) Qualifications. Commissioners appointed by the city manager shall, when possible, have relevant experience in one or more of the following areas: human rights, social justice, law, education, diversity, equity and inclusion, community engagement, municipal government, or advocacy for individuals who are targets of mistreatment or discrimination.

(D) Any commissioner who ceases to be a city resident shall promptly provide written notification of their change in residence to the commission chair and to the city clerk. The commissioner may serve until a successor is appointed.

§__-.04 Meetings and Officers of the Commission.

(A) Meetings. The commission shall meet monthly at a time and place as the chair shall determine. Notice of all meetings shall comply with the provisions of the Open Meeting Law, G.L. c. 30A, §§ 18-25. A quorum at any meeting shall be a majority of the total number of commissioners then serving. The commission shall keep a written record of its proceedings.

(B) Officers. At the first meeting of the commission, and annually thereafter, the commissioners shall elect three members to serve respectively as chair, vice-chair

and clerk, and may elect such other officers, adopt procedural rules and regulations, and establish such subcommittees as they deem appropriate. In the chair's absence, the vice-chair shall preside over meetings.

§__-.05 Duties of the Commission.

The commission shall promote human rights in Watertown through outreach, dialogue, and educational forums. The commission shall also have the following charges and responsibilities:

- (A) Promote positive, respectful, and collaborative relationships among all groups and individuals in Watertown.
- (B) Create an Action Plan, to be reviewed and updated as the commission deems necessary, detailing goals and associated activities aligned with the purpose of the commission.
- (C) Advocate for, support, facilitate, and disseminate information about independent equity assessments, and identify calls to action in response to equity audits throughout the city.
- (D) Serve as a resource for residents, employees, those doing business with or in the city, or visitors to make a report about concerns, complaints, or questions of discrimination or unequal treatment of individuals within the city of Watertown, to provide support and information to victims and witnesses, and to city officials who may investigate such reports, concerns, complaints or questions. The commission shall develop procedures for accepting and managing complaints, and for protecting the reputation of all parties involved as appropriate and legally required. The commission may provide resources, referrals and support to any person with a complaint of discrimination. Where all parties agree, the commission may arrange for mediation of the incidents.
- (E) Recommend resolutions, policies, or guidelines for adoption by the city manager, city council, or other departments, boards, and committees within the city.
- (F) Recommend programs, initiatives, and training to promote diversity, inclusion, awareness, and anti-discrimination in the city.
- (G) Promote understanding of the diverse cultures within the city and surrounding areas through education, organization of community events,

conferences, public speaking programs, educational panels, celebrations and other community actions.

(H) Serve as a resource to the city manager and city council with respect to issues that challenge any individual's or group's enjoyment of their basic human rights in the city.

(I) Collaborate with representatives from historically disadvantaged groups to better understand barriers to inclusion, diversity, and equity in the community; develop strategies for ending inequities and eliminating these barriers; and promote mutual understanding and respect for differences.

(J) Annually, and more often if requested or needed, provide a written report to the city manager and city council on the commission's activities and hold a public forum to review and discuss the annual report. The commission may also prepare written or oral reports on racial, religious, ethnic, gender, disability, age, or any marginalized group, and civic initiatives or relationships to cultivate and encourage an atmosphere of mutual understanding and harmonious intergroup relationships in the city, at its own initiative or upon request by city entities, businesses, or residents.

(K) Collaborate with human rights entities in other municipalities to share resources, conduct joint meetings, share best practices, and make joint statements and recommendations as appropriate on issues concerning the communities in the region.

(L) Work with the city's community engagement officer and Administration to encourage attendance at panels, meetings, conferences, celebrations or other educational or community events held by municipal or regional human rights committees, private or public corporations, organizations, schools and universities.

§__-.06 Staffing and Funding.

The Human Rights Commission will recommend staff support and financial resources as needed in its annual report and/or Action Plan in order to support the commission's administrative and programmatic activities.

PRESS RELEASE
HUMANS RIGHTS COMMISSION

City Manager George J. Proakis is seeking Watertown residents interested in serving on the Human Rights Commission recently established by the City Council Ordinance 0-2023-66 per Home Rule Charter Section 2-11-Human Rights Commission.

The Commission shall work to ensure that all persons enjoy equal opportunity to participate in local affairs, including but not limited to housing, employment, education, public accommodation, access to city services, insurance, credit, banking and health care, regardless of race, color, ancestry, national origin, sex, sexual orientation, gender identity or expression, citizenship, age, religion, disability, health status, marital or familial status, military or veteran status, socioeconomic status, ex-offender status, genetic and/or "protected class" status. The Commission shall promote human rights in Watertown through outreach, dialogue, educational forums, the development of an Action Plan, serving as a resource to persons with concerns of discrimination within the City, recommending policies or resolutions for adoption by City Council, City Manager or other City departments, boards or commissions, providing annually a written report to the City Manager and City Council on the Commission's activities and hold a public forum and other charges and responsibilities set forth in the Ordinance 0-2023-66.

There are nine Commissioners appointed by the City Manager and there are liaisons from the Watertown Police Department, the School Department and one from the student body.

TO APPLY

Applicants should submit a letter of interest accompanied by a resume or other information concerning background or experience by Friday, December 8, 2023: by email to citymgr@watertown-ma.gov or City Manager's Office, 149 Main Street, Watertown, Massachusetts 02472.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 21, 2024

RE: Proposed Amendment to the Fiscal Year 2024 Budget

I respectfully request your favorable consideration of the attached Proposed Amendment to the Fiscal Year 2024 Budget.

The Proposed Amendment is related to the Memorandum of Agreement Between the City of Watertown and Watertown Municipal Employee Group for Successor Collective Bargaining Agreement that was ratified on March 13, 2024.

I respectfully request this Amendment be placed on the March 26, 2024 City Council Agenda as a First Reading amending the Fiscal Year 2024 Budget.

Thank you for your favorable consideration in this matter.

**FISCAL YEAR 2024
BUDGET AMENMENT #4**

REVENUE	INCREASE (DECREASE)	TO READ
OTHER FINANCING SOURCES - TRANSFER FROM COLLECTIVE BARGAINING STAB		
00100970-497100	\$ 160,500	\$ 640,550
TOTAL REVENUE ADJUSTMENT	<u>\$ 160,500</u>	
EXPENDITURES	INCREASE (DECREASE)	TO READ
CITY COUNCIL RESERVE		
0111152-570780	\$ 160,500	\$ 4,746,385
TOTAL EXPENITURE ADJUSTMENT	<u>\$ 160,500</u>	



George J. Proakis
City Manager

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Office of the City Manager

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Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 8, 2024

RE: Agenda Item – First Reading on Proposed Amendment to Planning Board Alternates Ordinance

As you are aware, at the February 27, 2024 City Council Meeting, the Honorable City Council accepted a Committee on Economic Development & Planning Report and adopted the following Action Item: “To recommend that the City Council proceed with a future Public Hearing for the proposed amendment to the Planning Board ordinance to add an associate member, as written.”

As a follow-up to the Honorable City Council’s action at the February 27th City Council Meeting, enclosed please find correspondence from Steven Magoon, Assistant City Manager for Community Development and Planning regarding the proposed amendment to Planning Board alternates ordinance.

Therefore, given the above, I respectfully request a First Reading on Proposed Amendment to Planning Board Alternates Ordinance be placed on the March 12, 2024 City Council Agenda.

Thank you for your consideration in the matter.

Hand, JoAnna

From: Magoon, Steve
Sent: Thursday, March 7, 2024 3:53 PM
To: Hand, JoAnna; Osmond, Marsha
Cc: Proakis, George; Schreiber, Gideon; Marchesano, Ingrid; Mark R. Reich
Subject: Alternate Planning Board Member

I am writing to provide some additional information regarding the need for an alternate member of the Planning Board.

When the Planning Board was created, there were very few instances where the Planning Board was the Permit Granting Authority, and an alternate member was only allowed to participate when the Planning Board had this authority. Therefore, an alternate member wasn't pursued, as anyone serving would rarely have a role. The Planning Board has taken on an expanded role as Special Permit Granting Authority over the years, including the Pleasant Street Corridor District and the Regional Mixed Use District.

In Special Permit cases in accordance with Massachusetts general Laws, in order for the Board to grant approval, it requires a super majority of 4 members voting in favor. As many complicated cases can take multiple meetings to decide, any absence by a member can create scheduling problems. This often requires cases to be delayed, creating confusion for the public and unnecessary delays in the process. Last minute continuations of cases doesn't serve anyone involved in the process well.

A final reason to now consider adding an alternate member is pending legislation that would allow an alternate member to participate in a broader range of Board business, thereby making service in this role more meaningful for a volunteer.

Therefore, I would fully support the requested amendment to add an alternate member to the Planning Board.

Steve Magoon
Assistant City Manager for Community Development and Planning
Watertown Administration Building
149 Main Street
Watertown, MA 02472
Office 617 972-6417
Direct 617 715-8661
Cell 617 987-1136



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

2024 – O –

AN ORDINANCE TO ADD AN ASSOCIATE MEMBER TO THE PLANNING BOARD AND TO REVISE THE CITY CODE TO REFLECT CURRENT LAW AND PRACTICE

WHEREAS: the provisions of the City of Watertown Code of Ordinances relative to the Planning Board reflect a Town bylaw enacted on June 6, 1913, and so predates the City's transition to a city form of government; and

WHEREAS: laws and regulations applicable to the Planning Board have changed significantly since the Planning Board bylaw was passed; and

WHEREAS: Title III, Chapter 31, §31.64 of the City Code currently provides for the election of the Planning Board; and

WHEREAS: Article IX, §9-6(a)(iv) of the Watertown Home Rule Charter specifies that the Planning Board shall be appointed by the City Manager, subject to approval of the City Council; and

WHEREAS: the City seeks to update the Planning Board section of the Code of Ordinances to reflect current law and practice; and

WHEREAS: the City seeks to add an associate member to the Planning Board pursuant to the provisions of the Zoning Act, G.L. c. 40A, §9; and

WHEREAS: Title III, Chapter 31, §31.66 of the Code of Ordinances concerning the Board of Appeals is improperly titled "Planning Board".

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that Title III, Chapter 31, §§31.64 and 31.66 of the Watertown Code of Ordinances, Planning Board, are hereby amended, by deleting said §§31.64 and 31.66 in their entirety and replacing those sections with the language as follows:

§ 31.64 Planning Board.

- (A) The Planning Board of the City of Watertown shall consist of five (5) members and one (1) associate member to be appointed by the City Manager, subject to the approval of the City Council.
- (B) Members and the associate member shall be appointed to three (3) year terms beginning on February 15th of the year of appointment. Members' terms shall be arranged so that the term of at least one member expires each year.

- (C) The Planning Board shall be empowered to carry out all duties entrusted to it by law and regulation, including, but not limited to, development of a comprehensive plan and administration of the Subdivision Control Law pursuant to G.L. c. 41 as well as actions pursuant to the Zoning Act, G.L. c. 40A. The Planning Board shall also have the powers granted to it by the Home Rule Charter and Code of Ordinances.
- (D) Upon the adoption of any regulation by the Planning Board, the Planning Board shall forthwith notify the Council President and City Manager.
- (E) The associate member shall be entitled to participate in all Planning Board meetings and discussions, but shall have no vote unless the Planning Board chair shall designate the associate member to sit as a member for the sole purpose of acting on a special permit application upon the absence, inability to act, or conflict of interest of any member of the Planning Board or upon a vacancy on the Planning Board.
- (F) No member or associate member of the Planning Board shall represent before such board any party of interest in any matter pending before it.

§ 31.66 Board of Appeals.

[On 3-29-1937, the Town voted to amend the Zoning Bylaw to provide for appeals of Building Inspector decisions. In conjunction with that amendment, the Town voted to authorize the Selectmen to appoint a Board of Appeals of three members and two associate members, with staggered terms of three years.]

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of ____ for and ____ against on -----, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	730585	Order Price	\$405.59
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	03/16/2024	Last Run Date	03/16/2024
Payment Type			

AD PREVIEW:

The City Council of the City of Watertown hereby gives notice of a public hearing and vote on Tuesday, March 26, 2024, at 7:00 PM, in the Richard E. Mastrangelo Chamber, Administration Building, 149 Main Street, Watertown, MA on a proposed Ordinance by the City Council of the City of Watertown that Title III, Chapter 31, §§31.64 and 31.66 of the Watertown Code of Ordinances, Planning Board, are hereby amended, by deleting said §§31.64 and 31.66 in their entirety and replacing those sections with the language as can be found at this web address: <https://watertownma.portal.civicclerk.com/event/5618/files/report/471>. A copy of the proposed Ordinance is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Council Office, Monday through Friday, 10:00 am to 2:00 pm, and at the City Clerk's Office, Monday through Thursday, 8:30 am through 5:00 pm.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 7, 2024

RE: Proposed Amendment to the Fiscal Year 2024 Budget

I respectfully request your favorable consideration of the attached Proposed Amendment to the Fiscal Year 2024 Budget.

The Proposed Amendment is related to the Memorandum of Agreement Between the City of Watertown and Teamsters, Local 25 (DPW Unit) For Successor Collective Bargaining Agreement that was signed on February 9, 2024.

I respectfully request this Amendment be placed on the March 12, 2024 City Council Agenda as a First Reading amending the Fiscal Year 2024 Budget.

Thank you for your favorable consideration in this matter.

FISCAL YEAR 2024 BUDGET AMENDMENT #3

REVENUE	INCREASE (DECREASE)	TO READ
OTHER FINANCING SOURCES- TRANSFER FROM COLLECTIVE BARGAINING STAB 00100970-497100	\$ 44,050	\$ 480,050
TOTAL REVENUE ADJUSTMENT	<u>\$ 44,050</u>	

EXPENDITURES	INCREASE (DECREASE)	TO READ
CITY COUNCIL RESERVE 0111152-570780	\$ 44,050	\$ 4,585,885
TOTAL EXPENDITURE ADJUSTMENT	<u>\$ 44,050</u>	

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

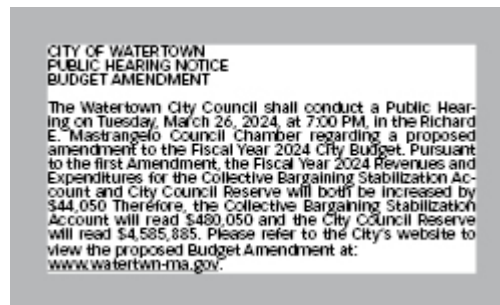
Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	730586	Order Price	\$405.59
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	03/16/2024	Last Run Date	03/16/2024
Payment Type			

AD PREVIEW:


The Boston Globe | Classified Advertising Proof | Printed on: Mar 15 2024



George J. Proakis
City Manager

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Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: March 11, 2024

RE: Agenda Item – Approval of Gift and Expenditures

I am pleased to inform you that Tammy F. McKenna, Events Manager, received a generous donation from Watertown Savings Bank in the amount of \$1,100 to offset expenditures related to the Annual Whoville Jubilee & Official Tree Lighting that was held on Saturday, December 2nd, 2023, at the Commander's Mansion.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifts of funds needs the approval of the City Manager and City Council.

I respectfully request the attached Resolution approving this gift expenditure be placed on the March 26, 2024, City Council Agenda.

Thank you for your consideration and action on this matter.

Resolution #

R – 2024 -

Resolution approving the Acceptance and Expenditure of Gifts of Funds

WHEREAS: From time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants lives; and

WHEREAS: A generous donation from Watertown Savings Bank in the amount of \$1,100 given to offset expenditures related to the Annual Whoville Jubilee & Official Tree Lighting that was held on Saturday evening December 2nd, 2023, at the Commander's Mansion.

NOW THEREFORE BE IT RESOLVED: That the City Council of the City known as the City of Watertown, hereby accepts and appropriates, pursuant to Massachusetts General Laws Chapter 44, Section 53A, monetary gift in the amount of \$1,100 received from Watertown Savings Bank for the Annual Whoville Jubilee & Official Tree Lighting Event.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____ for, ____ against and ____ present on March 26, 2024.

Brendan McCarthy, Council Clerk

Mark S. Sideris, Council President

Osmond, Marsha

From: Fernandez-McKenna, Tammy
Sent: Monday, February 26, 2024 4:47 PM
To: Osmond, Marsha
Subject: WSB thank you!

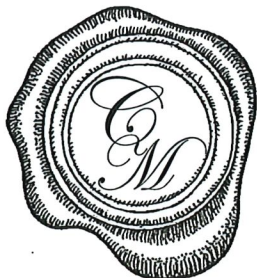
Hello -

I would like to thank Watertown Savings Bank for their generous sponsorship to the annual Whoville Jubilee & City Tree Light event this past December (2023).

Their donation allowed us to provide free train rides that evening and they also participated by managing the train ride guest experience handing out cookies and glow bracelets!

Watertown Savings Bank is a constant supporter of community events and we are very grateful for their engagement in our community!

Tammy F. McKenna
Events Manager, City of Watertown
& Commander's Mansion



Commander's Mansion
440 Talcott Ave | Watertown | Massachusetts | 02472
p. 617.926.7755 | f. 617.972.6599
www.commandersmansion.com
info@commandersmansion.com

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George J. Proakis
City Manager

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149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 11, 2024

RE: Agenda Item – Approval of Gift and Expenditures

I am pleased to inform you that we received a generous donation from Roche Bros in the amount of \$100 to offset expenditures related to the Watertown Food Pantry.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifts of funds needs the approval of the City Manager and City Council.

I respectfully request the attached Resolution approving this gift expenditure be placed on the March 26, 2024, City Council Agenda.

Thank you for your consideration and action on this matter.

Resolution #

R – 2024 -

Resolution approving the Acceptance and Expenditure of Gifts of Funds

WHEREAS: From time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants lives; and

WHEREAS: A generous donation from Roche Bros. in the amount of \$100 given to offset expenditures related to the Watertown Food Pantry.

NOW THEREFORE BE IT RESOLVED: That the City Council of the City known as the City of Watertown, hereby accepts and appropriates, pursuant to Massachusetts General Laws Chapter 44, Section 53A, monetary gift in the amount of \$100 received from Roche Bros. for the Watertown Food Pantry.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____ for, ____ against and ____ present on March 26, 2024.

Brendan McCarthy, Council Clerk

Mark S. Sideris, Council President



Roche Bros. Supermarkets
11 Hampshire Street
Mansfield, MA
02048
781-235-9400
Fax 781-235-0437

March 1, 2024

City of Watertown
Attn: Marsha Osmond
149 Main Street
Watertown, Ma 02472

Dear Marsha,

Roche Bros. Supermarkets is happy to donate the enclosed gift card for the "Spring Food Drive 2024". This may be used as a raffle prize or to purchase items that you may need for your event. I hope that this will aid in your efforts.

Sincerely,

Danielle D'Olympio
Community Relations Manager



Visit www.rochebros.com for all of our offerings, individual store information and online shopping.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 19, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a transfer of funds request in the amount of \$15,000 to the Fiscal Year 2024 City Attorney – Litigation/Legal Services Fund. This proposed transfer of funds request to the City Attorney Litigation/Legal Services Fund is necessary to sufficiently fund services for the remainder of Fiscal Year 2024.

I respectfully request the attached transfer be placed on the March 26, 2024 City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 15,000

FROM: FY 2024 CITY COUNCIL RESERVE \$ 15,000
0111152-570780

TO: FY 24 CITY ATTORNEY LITIGATION \$ 15,000
0115152-530309

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

3/19/2024
DATE

Alex J. Jager
CITY AUDITOR

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

	MUNICIPAL EMPLOYEE INFORMATION
Name of municipal employee:	Stephanie Owens
Title/ Position	Constituent Services Rep
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	City of Watertown - Constituent Services Department
Agency Address	149 Main Street Watertown, MA 02472
Office phone:	617-972-6465
Office e-mail:	311@watertown-ma.gov
	Check one: ☐ Elected or ☒ Non-elected
Starting date as a municipal employee.	3/14/24
BOX # 1 Select either STATEMENT #1 or STATEMENT #2. Write an X beside your financial interest.	ELECTED MUNICIPAL EMPLOYEE I am an elected municipal employee. ___ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. OR ___ STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency. My financial interest in a municipal contract is: ___ I have a non-elected, compensated municipal employee position. ___ A municipal agency has a contract with me. ___ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ___ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
BOX # 2 Select either STATEMENT #1 or STATEMENT #2.	NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE I am a non-elected municipal employee. ___ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.

Write an X beside your financial interest.	My financial interest in a municipal contract is: ☐ A municipal agency has a contract with me, but not an employment contract. ☐ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. -- OR -- ☐ STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency. My financial interest in a municipal contract is: ☒ I have a non-elected, compensated municipal employee position. ☐ A municipal agency has a contract with me. ☐ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ☐ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	City of Watertown 149 Main Street Watertown, MA 02472
Please put in an X to confirm these facts.	"My Municipal Agency" is the municipal agency that I serve as a municipal employee. The "contracting agency" is the municipal agency that made the contract. ☐ My Municipal Agency is not the contracting agency. ☐ My Municipal Agency does not regulate the activities of the contracting agency. ☒ In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency. ☐ The contract was made after public notice or through competitive bidding.
FILL IN THIS BOX OR THE BOX BELOW	ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU. - Please explain what the contract is for. 2nd Position with the School Department as a coach
FILL IN THIS BOX OR THE BOX ABOVE	ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY. - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?

What is your financial interest in the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it.
Date when you acquired a financial interest	
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it.
Date when your immediate family acquired a financial interest	
Write an X to confirm each statement.	FOR A CONTRACT FOR PERSONAL SERVICES – Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency). I will have a contract with a municipal agency to provide personal services. ☐X_ The services will be provided outside my normal working hours as a municipal employee. ☐X_ The services are not required as part of my regular duties as a municipal employee. ☐X_ For these services, I will be compensated for not more than 500 hours during a calendar year.
Employee signature:	
Date:	

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	George Proakis
Title/ Position	City Manager
Municipal Agency:	City of Watertown
Agency Address:	149 Main Street Watertown, MA 02472
Office Phone:	617-972-6465
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

	INFORMATION ABOUT APPROVING BODY
Name:	
Title/ Position	
Agency Address:	149 Main Street Watertown, MA 02472
Office Phone:	617-972-6470
	APPROVAL
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

**Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.**



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED
OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Committee of the Budget and Fiscal Oversight

Meeting: March 11, 2024

Report: March 26, 2024

The Committee convened on Monday March 11, 2024 at 6:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting with remote participation by zoom. Present were Councilors Vincent Piccirilli, chair, Emily Izzo, vice chair, and Nicole Gardner, secretary. Staff present were City Auditor Megan Langan, Chief Financial Officer Ari Sky, Chief Assessor Earl Smith, and Council Analyst Doug Newton. Also present were Councilor Caroline Bays and resident Brendan McCarthy. Joining by zoom were Councilors Anthony Palomba and John Airasian; Greg Reibman of the Charles River Chamber of Commerce, Doug Orifice from the Watertown Business Coalition, and residents Jacky Van Leeuwen and Sara Ebaugh.

Councilor Piccirilli called the meeting to order at 6:01 pm. The purpose of the meeting was to discuss:

1. Increasing the personal property tax exemption from \$5,000 to \$10,000
2. Adopting a real estate transfer tax

Personal Property Tax Exemption

The meeting began with Mr. Smith presenting an analysis of the impact of making the change (Attachment A). Key points of discussion:

1. There are 118 businesses with personal property above \$5,000 and below \$10,000. If this change were made, those 188 businesses would no longer have to pay personal property tax.
2. Of those 118 businesses, 112 of those businesses are existing accounts.
 - With no change, they would pay a total of \$19,237 in personal property taxes.
 - With the change, they would be exempt, and that \$19k tax burden – already in our tax base - would be shifted to the remaining 326 accounts in the commercial/industrial/personal property tax base.
3. Six of the businesses are new accounts.
 - With no change, they would be taxed for the first time in 2024, and would pay a total of \$908 in personal property taxes.
 - With the proposed change, they would be exempt, and the City would lose the \$908 in revenue.

A brief discussed ensued. Councilor Gardner asked if a sensitivity analysis had been conducted to look at the impact of raising the exemption even higher, given the minimal impact on the City's revenues. Mr. Smith explained that the Commonwealth caps the exemption at \$10,000 per G.L. Chapter 59, Section 5, Clause 54.

➔ **Action item:** Councilor Gardner made a motion, seconded by Councilor Izzo, that the Committee recommends the City Council increase the Personal Property Tax Exemption from \$5,000 to the G.L. Chapter 59, Section 5, Clause 54 statutory limit of \$10,000. Voted 3-0

Real Estate Transfer Tax

Mr. Piccirilli began by providing the following information:

- Governor Healey introduced the Affordable Homes Act in October 2023 as a way for the Commonwealth to address the housing crisis of availability and affordability.
- It includes giving municipalities the option to introduce a real estate transfer tax.
- This is still with the legislature, although it out of committee.
- Twelve communities have put forth Home Rule Petitions for transfer taxes over the years, and the Legislature has taken no action on any of them.

He then suggested that the Committee leave this as an open referral, and take up discussion after there is clarity on what finally comes out of the Legislature. At that point, the Committee will know what degrees of freedom Watertown will have, and can make a recommendation to the City Council on whether or not to institute a tax, and if so, how to craft it so it meets the needs of our community. Things to be considered could include, for example, whether it is charged to the seller, the buyer, or a combination, or what the threshold sale price should be. Every community is different, and it will be important to tailor this for our community's needs.

Brendan McCarthy, a real estate agent, shared that the median sales price in Watertown is \$850,000, and over 90 properties sold for over \$1 million in 2023. He expressed a concern that a transfer tax would be charged to the seller, and that it might reduce people's willingness to sell their property, reducing turnover (Attachment B).

Councilor Bays noted that it is not yet clear whether the transfer tax would be charged to the buyer, the seller, or a mix.

Greg Reibman from the Chamber of Commerce commented that it is important to think through the consequences of a transfer tax. He noted that it would also apply to commercial properties, and that Watertown might be less competitive in the commercial real estate market if it puts a transfer tax in place.

Councilor Piccirilli said it is important for residents to contact their legislators (Senator Brownsberger, and Representatives Lawn and Owens) to let them know their views.

Councilors Izzo and Gardner concurred with the approach of taking the referral up again when the legislature has completed their work.

The meeting adjourned at 6:28 pm.

Report prepared by Nicole Gardner

Attachments:

- A. Email from Earl Smith
- B. Brendan McCarthy home sales statistics

Analysis for Committee on Budget and Fiscal Oversight (Implications of raising taxable Personal Property threshold to \$10K)

Smith, Earl <esmith@watertown-ma.gov>

Thu 3/7/2024 12:54 PM

To: Piccirilli, Vincent J <vpiccirilli@watertown-ma.gov>; Gardner, Nicole <nicole.n.gardner@gmail.com>; Izzo, Emily <eizzo@watertown-ma.gov>

Cc: Sky, Ari <asky@watertown-ma.gov>; Proakis, George <gproakis@watertown-ma.gov>; Langan, Megan <mlangan@watertown-ma.gov>

 1 attachments (221 KB)

Personal Property Accounts Inventory FY24.xls;

March 7, 2024

Greetings,

Attached is an inventory of taxable personal property accounts (meeting the current \$5,000 threshold of assets). This spreadsheet is what I base my analysis on for the Budget and Fiscal Oversight meeting. Tab 1 shows all fiscal year 2024 taxable personal property accounts with a \$5000 threshold, tab 2 shows all taxable personal property accounts with a \$10,000 threshold. This is a summary:

Currently with a \$5000 threshold, the city has:

- 444 taxable personal property accounts
- Assessed value of those accounts \$318,149,790
- This generates taxes of \$7,342,897+-

Based on FY24 accounts, with a \$10,000 threshold, the city would have had:

- 326 taxable personal property accounts (118 fewer accounts)
- Assessed value of those accounts \$317,276,918 (\$872,872 less in value)
- This would have generated \$7,322,751+- (\$20,146 less in tax dollars)****

*******Wonky Part of Analysis. If this had been implemented for FY24, because 112 of the accounts between 5K - \$10K were existing – those account taxes would have already been part of the levy – therefore \$19,237 would have still been raised allocating those taxes to the entire commercial/industrial/personal property tax base. The only true cost of raising the threshold to \$10K would have been the six new accounts taxed for the first time which represent \$39,320 in value equating to \$908 in tax dollars.***

If anyone has any questions prior to the Budget and Fiscal Oversight meeting or would like to be walked through this, I would be glad to help. My direct line is 617-715-8634.

Thanks,

Earl L. Smith
Chair, Board of Assessors

Tel. 617-972-6410 | www.watertown-ma.gov

Total Sold Market Statistics

Report Run Date: 3/8/2024 1:33:30 PM

Property Type(s): SF, CC, MF

Status: SLD

Start Date: 01/01/2023

End Date: 12/31/2023

Town(s): Watertown

Price Range	# of Listings	Avg. Days on Market	Avg. Days to Offer	Average Sale Price	Average List Price	SP:LP Ratio	Average Orig Price	SP:OP Ratio
\$0 - \$49,999	0	0	0	\$0	\$0	0	\$0	0
\$50,000 - \$99,999	0	0	0	\$0	\$0	0	\$0	0
\$100,000 - \$149,999	0	0	0	\$0	\$0	0	\$0	0
\$150,000 - \$199,999	0	0	0	\$0	\$0	0	\$0	0
\$200,000 - \$249,999	0	0	0	\$0	\$0	0	\$0	0
\$250,000 - \$299,999	0	0	0	\$0	\$0	0	\$0	0
\$300,000 - \$349,999	<u>1</u>	16	6	\$342,000	\$338,000	101	\$338,000	101
\$350,000 - \$399,999	<u>10</u>	22	13	\$370,190	\$356,760	104	\$357,760	104
\$400,000 - \$449,999	<u>13</u>	26	20	\$426,362	\$424,548	101	\$429,164	100
\$450,000 - \$499,999	<u>15</u>	46	39	\$474,790	\$466,587	102	\$477,993	100
\$500,000 - \$599,999	<u>28</u>	20	13	\$526,500	\$515,911	102	\$521,414	101
\$600,000 - \$699,999	<u>28</u>	19	13	\$652,023	\$629,850	104	\$634,386	103
\$700,000 - \$799,999	<u>33</u>	26	17	\$744,197	\$723,415	103	\$730,324	102
\$800,000 - \$899,999	<u>34</u>	33	20	\$847,559	\$831,565	102	\$840,829	101
\$900,000 - \$999,999	<u>24</u>	43	24	\$945,538	\$938,758	101	\$950,033	100
\$1,000,000 - \$1,499,999	<u>79</u>	28	18	<u>\$1,178,929</u>	\$1,139,728	104	\$1,156,637	103
\$1,500,000 - \$1,999,999	<u>7</u>	106	20	<u>\$1,625,000</u>	\$1,631,285	100	\$1,651,286	98
\$2,000,000 - \$2,499,999	<u>4</u>	20	16	<u>\$2,316,000</u>	\$2,304,750	101	\$2,304,750	101
\$2,500,000 - \$2,999,999	0	0	0	\$0	\$0	0	\$0	0
\$3,000,000 - \$3,999,999	0	0	0	\$0	\$0	0	\$0	0
\$4,000,000 - \$4,999,999	0	0	0	\$0	\$0	0	\$0	0
\$5,000,000 - \$9,999,999	0	0	0	\$0	\$0	0	\$0	0
\$10,000,000 - \$99,999,999	0	0	0	\$0	\$0	0	\$0	0
Total Properties	276	Avg. 30	Avg. 19	\$867,934	\$847,309	103	\$857,496	102

Lowest Price: **\$342,000**Median Price: **\$833,500**Highest Price: **\$2,450,000**Average Price: **\$867,934**Total Market Volume: **\$239,549,904**

Using minimum threshold of \$1million and maximum percentage of 2%

AVG net \$1million	AVG burden per individual	Sales per \$500k band over \$1 million	Est. yield per band \$500k
\$178,929 X .02 = \$ 3,578		X 79 = \$282,707	
\$625,000 X .02 = \$ 12,500		X 7 = \$ 87,500	
\$1316,000 X .02 = \$ 26,320		X 4 = \$ 105,280	

Total estimated revenue = \$475,487

Stamps for Southern Middlesex is \$2.28 per \$500 of value



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council
From: George Proakis, City Manager
Date: March 26, 2023
RE: Proposed new City logo

My administration began working with Sabastian Ebarb of the graphic design company Nahi in 2023 to create a logo and associated brand for the City of Watertown. The purpose of this project was to establish an aesthetically pleasing public image for the City that is easily identifiable but also flexible enough to be adapted for various purposes. I am thrilled with the outcome of the project, which I will share in a brief presentation at the March 26th City Council meeting, and respectfully request the Council's endorsement of it.

Please note that the project does not affect the City seal, which will continue to be used for official purposes.

Should the Council endorse the new logo and brand, we will move forward with a gradual rollout. No- or low-cost, mostly digital items like email signatures and new memo and PowerPoint templates will be available quickly, while other changes will be implemented over time. With limited exceptions, we will not replace physical items like business cards or vehicle decals solely for the purpose of adopting the new logo and brand.

While implementation will take time, we believe this project will ultimately create unity and consistency in the image of the City we project to the community. With the Council's endorsement, we are excited to take the first steps in the coming months.

Thank you for your consideration in this matter.