



EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

CITY OF WATERTOWN
BOARD OF ASSESSORS
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WATERTOWN BOARD OF ASSESSORS
MEETING MINUTES
September 19, 2023

On September 19, 2023, the Watertown Board of Assessors had a scheduled meeting at 9:30 a.m., in person, in the Phillip Pane Lower Hearing Room (1st Floor) of the City Hall.

Meeting called into session at 9:32 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary, Board Member, Richard V. Moynihan, Board Member, Earl L. Smith, and Judy Gilreath, Principal Account Clerk - scribe.

June 27, 2023 Meeting Minutes

The Board reviewed the meeting minutes from June 27, 2023

Richard motioned to approve the minutes. Kathleen seconded the motion.

The Board voted to accept the meeting minutes of June 27, 2023.

Signing of Motor Vehicle Warrants: 2023-3 \$287,152.55 2023-4 \$268,433.64

Motion by Kathleen to approve and sign the Motor Vehicle Warrants 2023.3 and 2023.4.

Richard seconded the motion.

The Board voted to approve and sign the warrants.

Office Update:

Earl updated the Board on the following:

- Request for Proposal on Revaluation Fiscal Year 2025 and software upgrade. Bills from Patriot – duplication for Revaluation / Software upgrade will occur simultaneously
- Commercial recollect in process. Almost completed. Earl will be looking for a status update, Approximately 300 of 400 have been reviewed.
- Personal Property in process.
- Residential cyclical inspections are done for this year.

Old Business / New Business:

Discussion took place regarding the Classification Packet. Earl will have it completed by October 15th so that it will be submitted to the City Council's October meeting.

Authorization to Sign:

Kathleen made a motion to authorize Chair, Earl Smith, to sign for documentation sent to the Department of Revenue on behalf of the Board of Assessors of the City of Watertown. Richard seconded.

The Board voted unanimously.

Scheduling Next Board Meeting: October 31, 2023 @ 9:30 A.M.

Vote to go into Executive Session – Public Meeting will not reconvene.

Exemption / Abatement applications are confidential under G.L. c. 59, & 60, convening in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Exemption Applications.

- Review/vote on acceptance of April 25, 2023, Executive Session minutes.
- Review of outstanding Appellate Tax Board Cases
- Review/Vote on Appeal Settlement GUGV Union Market v. Board of Assessors of Watertown
- Review/vote on exemption applications

Kathleen moved to adjourn the meeting. Richard seconded.

The Board voted to adjourn.

The meeting adjourned at 9:47 A.M.

APPROVED

11-14-23

