



Board of Library Trustees Meeting

Tuesday, August 1, 2023 at 6:45 PM

MEETING MINUTES

Pursuant to Chapter 2 of the Acts of 2023, the meeting and public hearing will be conducted with remote opportunities for participation. This meeting has only remote opportunities for participation with public access provided as listed below.

ACCESS INFORMATION:

A. The Public may join the virtual meeting online:

Join Zoom Meeting

<https://watertown>

ma.zoom.us/j/82931703870?pwd=aCsyUzZpZGFOb09lWUN2QVkyYExQZz09

Meeting ID: 829 3170 3870

Passcode: 447688

Dial by your location

• +1 646 558 8656 US (New York)

Documents used and/or referred to during this meeting include the following: Meeting minutes from the following meetings: May 23, 2023, June 6, 2023, June 12, 2023, June 21, 2023, June 29, 2023, July 4, 2023, July 19, 2023; FY23 Year to Date Budget Report; FY23 4th Quarter Budget Breakdown; FY23 Funds and Grants; Burke Fund; FY23 HATCH Summary; Interim Library Director's Report;

1. Call to Order @ 6:53 PM; Roll call attendance: Interim Director Maturevich, Chair Hammonds, Trustee Ferguson, Trustee Young, Trustee Kokoros, Trustee Keary

2. Secretary's Report

A. Minutes of May 23, 2023 Meeting

B. Minutes of June 6, 2023 Meeting

C. Minutes of June 12, 2023 Meeting

D. Minutes of June 21, 2023 Library Director Screening Committee Meeting

E. Minutes of June 29, 2023 Library Director Screening Committee Meeting

F. Minutes of July 5, 2023 Meeting

G. Minutes of July 19, 2023 Meeting

- Motion to approve Library Trustee Meeting Minutes of May 23, 2023, June 6, 2023, June 12, 2023, July 5, 2023, and July 19, 2023; seconded; passed unanimously via roll call
- Motion to approve the meeting minutes of the Library Director Screening Committee Meetings of June 21, 2023 and June 29, 2023; seconded; passed unanimously via roll call

3. Public Forum

4. Financial Report

A. FY23 / FY24 Budget

B. Burke Fund Report

C. HATCH Financials

Motion to accept the financial report as written; seconded; passed unanimously via roll call

5. Chair's Report

- 3 candidates running for 3 open seats for Library Trustee

6. Director's Report

- A. General Updates
 - City's continuous work on HR policies for the library and space planning with AI3
 - Bookmobile maintenance
 - Local union negotiations and compensation study
 - Staffing updates
 - Trustee Ferguson inquiry about frequent elevator problems (Public Buildings)
 - HVAC system currently repaired

Trustee Su arrived at approximately 7:03 PM

7. Old Business

A. Consideration and Action on Interim Library Director Salary

- Grade 4, Step 7 Annual Salary \$112,380.04 retroactive to July 8, 2023; seconded; passed unanimously via roll call

8. New Business

- None

9. Requests for Information and Responses

- None

10. Date of next meeting

- Thursday, August 3, 2023 Executive Session to discuss contract negotiations with new Director, Kim Hewitt
- Tuesday, September 5, 2023 @ 7 PM at WFPL in the Trustees Meeting Room

11. Executive Session

A. Enter into Executive Session Pursuant to G.L. c. 30A, sec. 21(A)(2), To Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel – Library Director. Not to return to open session.

- Motion to enter into Executive Session; seconded; passed unanimously via roll call

12. Adjournment @ 7:52 PM

- Motion to adjourn; seconded; passed unanimously via roll call