



# CITY OF WATERTOWN

## Board of Library Trustees

Pursuant to Chapter 2 of the Acts of 2023, the meeting and public hearing will be conducted with remote opportunities for participation. This meeting has only remote opportunities for participation with public access provided as listed below.

### BOARD OF LIBRARY TRUSTEES MEETING TUESDAY, MAY 23, 2023 AT 7:00 PM

#### MEETING MINUTES

#### **ACCESS INFORMATION:**

- A. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/84629615699>
  
- B. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 846 2961 5699

**Documents used and/or referred to during this meeting include the following:** Community Paradigm Associates, LCC Letter of Engagement Agreement Proposal; WFPL Director Job Description and Posting; Preliminary Screening Committee Application for Community Members; Bibliotemps Massachusetts Library System, Inc. Client Temporary Staffing Agreement; Position Vacancy Announcement for Interim Library Director

- 1. Call to Order at 7:02 PM  
Roll call attendance: Chair Hammonds, Vice Chair Ferguson, Trustee Su, Trustee Kokoros, Trustee Young, Trustee Keary
- 2. Updates on the Library Director Search
  - A. Consideration and Action on proposal from Community Paradigm Associates

- Motion to approve accept the proposal from Community Paradigm Associates to facilitate the Library Director Search; seconded; passed unanimously by roll call
  - B. Consideration and Action on Library Director job posting
    - Motion to approve Library Director job posting as written; seconded; passed unanimously by roll call
  - C. Consideration and Action on community member application form for the Preliminary Screening Committee
    - Motion to approve Preliminary Screening Committee community application form; seconded; passed unanimously by roll call
3. Update on Interim Director search process
- A. Consideration and Action on contracting with BiblioTemps re: the Interim Library Director position
    - Motion to approve contract and move forward with BiblioTemps for Interim Library Director Position; seconded; passed unanimously by roll call
  - B. Consideration and Action on City of Watertown job posting for Interim Library Director
    - Motion to approve Position Vacancy Announcement for Interim Library Director; seconded; passed unanimously by roll call
4. Date of next meeting: Tuesday, June 6, 2023 at 7 PM
5. Adjournment
- Motion to adjourn; seconded; passed unanimously by roll call at 7:45 PM