



Town of Watertown
Community Preservation Committee
Administration Building
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Committee Members
Mark Krackiewicz, Chair
Jason Cohen, Vice Chair
Jonathan Bockian
Bob DiRico
Dennis J. Duff
Allen Gallagher
Jamie O'Connell
Susan Steele
Elodia Thomas

Meeting Minutes: Thursday, July 15, 2021, Administration Building, 3rd Floor Conference Room and remote access via Zoom, 7:00 p.m.

Committee Members Present: Mark Krackiewicz, Chair; Jason Cohen, Vice Chair; Jon Bockian, Bob DiRico, Dennis J. Duff, Jamie O'Connell, Susan Steele, and Elodia Thomas.

Others Present: Lanae Handy, CPC Coordinator; Lisa Feltner, Town Councilor; Connie Henry, and Patrick Fairbairn.

1. Call Meeting to Order

Mark called the meeting to order at 7:00PM and announced the meeting was being conducted in person with remote public access via Zoom as permitted by state law.

2. Acceptance of 6-3-21 and 6-17-21 Meeting Minutes

Mark introduced two requested changes to the 6-3-21 minutes, which are attached. He read these changes and called for discussion.

Elodia raised concerns about the minutes. She noted they became complicated in section 5, as comments were out of sequence, and some were left out altogether. Elodia reminded the committee that the minutes were initially written by a court stenographer. Though the content had been pared down and simplified by Lanae, the style of the 6-3-21 minutes was again very detailed. In the detailed style of minutes, Elodia emphasized remarks should not be omitted. Jason asked if concerns pertained to a mischaracterization in the minutes. Elodia said remarks were left out that would have given context to some of the other comments. She believed the committee should decide the style of the minutes going forward.

Motion: Dennis moved to accept the 6-3-21 minutes with the changes proposed. Jon seconded.

Vote: Susan Steele, Elodia Thomas, Jamie O'Connell, Dennis J. Duff, Mark Krackiewicz, Bob DiRico, Jason Cohen, and Jon Bockian voted in favor.

Motion: Dennis moved to accept the 6-17-21 minutes as amended. Jason seconded.

Vote: Dennis J. Duff, Elodia Thomas, Susan Steele, Mark Krackiewicz, Bob DiRico, Jon Bockian, Jamie O'Connell, and Jason Cohen voted in favor.

3. Discussion: CPA Project Evaluation Matrix

Mark pointed out that he and Lanae had revised the Application Evaluation Matrix to address comments made by committee members. He introduced the changes made to the recent version by Jamie. Mark summarized the changes and asked for discussion. Jon raised the issue that unrestricted access would not make sense for some projects. He suggested adding "appropriate" before "public access" in the first criterion under Community Needs and Values.

Elodia proposed changing the third criterion under Community Needs and Values by inserting "and coordination with" in between "Support" and "from municipal" to cover coordination with town entities on the execution of a project. Mark noted the wording was the same as on page 14 of the Community Preservation Plan. Jamie was also inclined to leave the language the same as in the plan. Elodia would simplify the matrix and include other items that are missing that she thought were very important. Jason explained that the matrix distilled the plan down to the most important items to evaluate applications.

Mark asked if there were any other comments on the matrix as amended before moving to accept the revised Evaluation Matrix.

Motion: Jamie moved to accept the revised Application Evaluation Matrix as amended with the addition of the word "appropriate." Susan seconded.

Vote: Susan Steele, Jason Cohen, Bob DiRico, Elodia Thomas, Jamie O'Connell, Mark Krackiewicz, Dennis J. Duff, and Jon Bockian voted in favor.

4. Community Preservation Coalition Membership Renewal

Mark brought up the invoice for renewal of the CPC's Community Preservation Coalition membership.

Motion: Dennis moved to renew the CPC's membership in the Community Preservation Coalition at a cost of \$4,350. Elodia seconded.

No discussion took place before the vote.

Vote: Jon Bockian, Jason Cohen, Bob DiRico, Mark Krackiewicz, Jamie O'Connell, Dennis J. Duff, Elodia Thomas, and Susan Steele.

Mark noted that the Application Workshops have been posted and Lanae announced the dates and times.

Before adjournment, Lanae spoke about the technical difficulties faced in holding hybrid meetings. She proposed the CPC return to remote meetings until the Town improved its protocols and technology for holding hybrid meetings.

Elodia mentioned the rising variant cases and the difficulties with meeting in the hybrid format. She stated returning to Zoom is safer and less complicated.

Motion: Jon moved to resume remote meetings via Zoom until further notice. Susan seconded.

Vote: Elodia Thomas, Susan Steele, Jamie O’Connell, Mark Krackiewicz, Bob DiRico, Jon Bockian, and Jason Cohen voted in favor. Dennis J. Duff voted against resuming remote meetings.

Before the meeting adjourned, community resident, Connie Henry said the Community Preservation Plan was well organized and inspiring.

5. Adjournment

Motion: Dennis moved to adjourn, and Jason seconded.

Vote: Mark Krackiewicz, Bob DiRico, Jamie O’Connell, Dennis J. Duff, Jon Bockian, Jason Cohen, Elodia Thomas, and Susan Steele voted in favor.

Adjournment: 7:54PM

Meeting Attachments:

- [2021-6-3-Draft CPC Minutes](#)
- [2021-6-17-Draft CPC Minutes](#)
- [CPA Application Evaluation Matrix](#)