



Town of Watertown
Community Preservation Committee
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Committee Members
 Mark Krackiewicz, Chair
 Jason Cohen, Vice Chair
 Jonathan Bockian
 Bob DiRico
 Dennis J. Duff
 Allen Gallagher
 Jamie O'Connell
 Susan Steele
 Elodia Thomas

Meeting Minutes: Thursday, April 15, 2021, Remote Zoom Meeting, 7:00 p.m.

Committee Members Present: Mark Krackiewicz, Chair; Jason Cohen, Vice Chair; Jon Bockian, Dennis J. Duff; Allen Gallagher; Bob DiRico, Jamie O'Connell, Elodia Thomas, and Susan Steele. (Jamie O'Connell's audio connection was lost until after the vote on accepting the 3-25-21 minutes.)

Others Present: Lanae Handy, CPC Coordinator; Janet Jameson, and Jessica Grimbsy.

1. Call Meeting to Order

Mark Krackiewicz, Chair, called the meeting to order at 7:02 p.m. He read the Governors Executive Order suspending certain provisions of Open Meeting Law, allowing remote meetings.

Lanae called the roll. Jon Bockian, Jason Cohen, Bob DiRico, Dennis J. Duff, Allen Gallagher, Mark Krackiewicz, Jamie O'Connell, Susan Steele, and Elodia Thomas reported they were present. (Jamie O'Connell was connected to Zoom via telephone. She lost that connection during the roll and could not respond. She returned via video and audio computer connection after the vote on accepting the 3-25-21 minutes.)

2. Acceptance of 3-25-21 Meeting Minutes

Jon summarized his requested changes to the minutes and inquired about the meaning of Elodia's statement about the public providing color to the Comprehensive Plan. Elodia suggested putting the word color in quotes and wanted to ensure the revisions to the minutes were in keeping with what was stated in the meeting. Jon did not think he was changing the meaning of his remarks with the requested changes. Mark asked if there were other changes and Jason requested the addition of the words always and appear, changing the sentence to read: "The

CPC should always appear unbiased.” The requested changes are attached to the minutes.

Motion: Jason moved to accept the minutes with the corrections and Jon seconded the motion.

Vote: Jon Bockian, Jason Cohen, Bob DiRico, Dennis J. Duff, Allen Gallagher, Mark Krackiewicz, Susan Steele and Elodia Thomas voted to accept the minutes with corrections.

3. Review of Presentation for Public Hearing

Jason shared his screen for review of the draft public hearing PowerPoint presentation. The draft presentation is attached. Mark went over the slides and noted speakers would not read slides, but rather present the highlights for each topic. He stated before beginning the presentation he would welcome everyone and introduce the committee while the first slide displayed. When he spoke about the first two slides that outlined the overarching guiding principles and values, Elodia suggested ordering the guiding principles to align with the plan.

Jon proposed adding the page number of where these items are found in the plan. Jason asked if we should add a link for people to follow along in the plan. He suggested putting the link on every slide. Additionally, Jason proposed asking everyone to hold their questions until the end of the presentation. He would remind attendees that the chat would be disabled and to use the Q&A function. Elodia pointed out that some of the meetings she had attended used both Q&A and raised hands.

Cleo of WCA-TV said they can enable Q&A and allow raised hands. She made a note for the presentation.

Jon inquired about outlining the procedure for the evening up front.

Mark recapped. He would introduce committee members, ask for the attendees to reserve comments and questions until the end of the presentation, go through the slide show, use Q&A function and raises hands, and limit comments to 2 minutes. Jason asked for feedback about bringing up an example from the plan related to a comment. Mark thought the CPC may get bogged down by showing examples from the plan. Jon mentioned that the assumption is the public will have read the plan. He pointed out that we are accepting comments and at the committee’s discretion to make changes or not. Elodia suggested adding the introduction section to the slide showing the general outline of each funding category in the plan. She added that each funding category is a little different. Elodia also suggested checking that the goals are in alignment with the plan and the font size is consistent.

Susan noted there is a lot of information to absorb in the plan. Jason wondered if the CPC receives specific questions about the plan’s content whether that section of the plan related to the question should be displayed for context.

Elodia proposed adding dates to the next steps slide of the plan. Jamie proposed adding a last slide that displayed how to make a comment through Q&A and how to

use the raised hand function. Elodia added that slide should also contain the URL to access the plan.

4. Promotion of Public Hearing

Mark said that his hope is to get the draft plan document on the website by early next week and then announce its availability. He asked CPC members to promote the plan and hearing through their contact lists.

Susan asked if a binder containing the plan could be available at the library and a notice could be posted on the bulletin board. Lanae will check on whether copies of the plan could be made available and whether a flyer could be posted on the library bulletin board.

Allen suggested putting a public service announcement on cable TV.

Susan asked whether committee members should think about who would answer questions at the hearing. Elodia requested an updated copy of the presentation, promotion piece, and notification of when the plan is on the website.

Jon pointed out the comment period will continue after the hearing. Jaime said the final slide should alert all to send their comments by a deadline two weeks after the hearing. Mark said he would like it to be one week later or May 27th. Elodia agreed with the shorter timeline and proposed meeting a week later to adopt the plan. Lanae noted she could secure a meeting on the Town calendar the first week of June to adopt the plan.

5. Adjournment

Motion: Dennis moved to adjourn the meeting and Jason seconded.

Vote: Jon Bockian, Jason Cohen, Bob DiRico, Dennis J. Duff, Allen Gallagher, Mark Krackiewicz, Jamie O'Connell, Susan Steele and Elodia Thomas voted in favor.

The meeting adjourned at 8:09 pm.

[Requested Changes to 2021-3-25 CPC Minutes](#)

[Draft 2021-5-20 Public Hearing Presentation](#)