



CITY OF WATERTOWN

Board of Library Trustees

Raya Stern Trustees Room

BOARD OF LIBRARY TRUSTEES MEETING TUESDAY, MAY 2, 2023 AT 7:00 PM RAYA STERN TRUSTEES ROOM MEETING MINUTES

1. Call to Order @ 7:10 PM

Roll Call: Trustee Kokoros, Vice Chair Ferguson, Trustee Young, Chair Hammonds, Trustee Su, Trustee Keary, Director Browne, Assistant Director Maturevich

Documents used and/or referred to during this meeting include the following: Meeting Minutes from 4/4/23 meeting; FY23 Year to Date Budget Report; FY23 Funds and Grants; Griffin Fund Report; Buke Fund Report; FY23 HATCH Summary; Director's Report; City of Watertown, MA ARPA Project Proposal; Be Yourself, Change the World! document on WFPL PRIDE background and planning; PRIDE promotional materials; Memo from Director Browne on Social Media Policy

Red Leaf Cafe update with Donald, good to see business is picking up

2. Secretary's Report
 - A. Minutes of April 4, 2023 Meeting:
 - Edit minutes to reflect Chair consideration for using ARPA FUNDS for building a new study room
 - Motion to approve April 4, 2023 Meeting Minutes as amended; seconded; passed unanimously
3. Public Forum
 - No comments
4. Financial Report
 - A. FY23 Budget
 - B. Burke Fund Report
 - C. HATCH Financials
 - Motion to accept financial report as given; seconded; passed unanimously
5. Chair's Report
 - A. Reminder on Ballot Papers
 - B. Updates on Open Meeting Law Training
 - Motion to accept Chair's report as presented; seconded; passed unanimously

6. Director's Report
 - A. General Updates
 - B. Job Vacancies
 - Part time Circulation assistant has been hired
 - Full Time Community Outreach Librarian position open
 - Full Time Children's Librarian position open
 - Maker space assistant position open
 - Full Time Technology Assistant open
 - Full time Library Director Position open as of July 7, 2023
 - C. WCOD
 - D. MCC Grant
 - E. ARPA Proposal
 - F. John Cotton Dana Application
 - G. Watertown Community Foundation Grants
 - H. FY24 Budget Update
 - I. Program Highlights
7. Old Business
 - None
8. New Business
 - A. Introduction of Project Literacy Director Janet Saied
 - B. Consideration and Action on Social Media Policy
 - C. Consideration and Action on Public Comments Section of Trustees Agenda
 - Chair Hammonds will revise Public Comments Section of Trustees Agenda and present for Trustees' review
9. Requests for Information and Responses
 - None
10. Date of next meeting
 - Tuesday, May 16, 2023 at 7 PM (Special Meeting)
 - Tuesday, June 2, 2023 at 7 PM (Monthly Meeting)
11. Adjournment
 - Motion to adjourn; seconded; passed unanimously @ 7:52 PM