



EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

CITY OF WATERTOWN
BOARD OF ASSESSORS
Administration Building
149 Main Street
Watertown, Massachusetts 02472-4410

TELEPHONE (617) 972-6410
FAX (617) 972-6497

WATERTOWN BOARD OF ASSESSORS
MEETING MINUTES
February 28, 2023

On February 28, 2023, the Watertown Board of Assessors had a scheduled meeting, in person, in the Louis P. Andrews Conference Room (3rd Floor Meeting Room) of the City Hall.

Meeting called into session at 9:31 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary, Board Member, Richard V. Moynihan, Board Member, Earl L. Smith, and Judy Gilreath, Principal Account Clerk - scribe.

January 31, 2023, Meeting Minutes

The Board reviewed the meeting minutes from January 31, 2023.
Kathleen motioned to approve the minutes. Richard seconded the motion.
Board voted to accept meeting minutes of February 28, 2023.

WARRANTS:

Review and Approval of the following commitments:
Motor Vehicle 2022 7th Commitment: \$27,529.27
Motor Vehicle 2023 1st Commitment: \$3,470,733.66

Kathleen made a motion to approve the commitments but recused herself from voting on one bill for Kathleen Colleary in 2023 1st Commitment. Richard seconded the motion but recused himself from voting on one bill for Richard Moynihan in the 2023 1st Commitment.
The motion passed unanimously.

Office Update:

Finish Abatements

- 25 Abatement Application were received for FY23.
- Review and decision process should be completed at the end of March.

Assessors' Budget

Earl has a scheduled meeting with City Manager and Assistant Deputy City Manager on Thursday, March 2nd.
Discussion will be the level of funding of the budget and additional budget requests.

Fourth Quarter Bill File

Mid-March will be prep for the last quarter Tax Bills for FY2023

Condominium Creation

FY24 Property Splits will be completed for July 1st billing.

Building Permits

Updating properties with renovations, additions, and changes to be begin in April.

Old Business / New Business:

Brief discussion of overlay account and liabilities.

Scheduling Next Board Meeting: March 28, 2023, at 10:30 A.M.

Board Chair took a moment to introduce Lisa Feltner, City Counselor who was in the audience for this meeting.

Chair motioned to move into Executive Session – Public Meeting WILL NOT RECONVENE.

- A. Exemption applications are confidential under G.L. c. 59 & 60, convening in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Exemption Applications
- B. Citing a strategy to discuss open Appellate Tax Board litigation that an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. Review of open litigation.

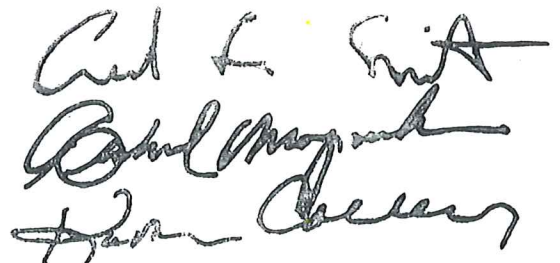
Kathleen moved to adjourn the meeting and go into Executive Session.

Richard seconded.

The board unanimously voted to adjourn.

Meeting Adjourned at 9:41 A.M.

Minutes Approved March 28, 2023

Three handwritten signatures in black ink, likely of the board members, are written over the 'Minutes Approved' text.