



CITY OF WATERTOWN
Board of Library Trustees
Watertown Savings Bank Meeting Room

BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, APRIL 4, 2023 AT 7:00 PM
WATERTOWN SAVINGS BANK MEETING ROOM
MEETING MINUTES

1. Call to Order @ 7:02 PM

Roll Call: Chair Hammonds, Trustee Young, Trustee Keary Chair Browne, Assistant Director Maturevich, Trustee Su; Shep Ferguson absent this evening

Documents used and/or referred to during this meeting include the following: March 7, 2023 Meeting Minutes; FY23 Year to Date Budget Report; Watertown Free Public Library Expenditure Breakdown FY23; FY23 Funds and Grants; Griffin Fund Report; Burke Fund Report FY23 HATCH Summary; Memo from Director Browne re: Donations; Director's Report; Memo from Director Browne re: Consideration and Action on Gallery Policy; Memo from Director Browne re: Consideration and Action on Art Donation; Cover letter and resume for new Project Literacy Director, Janet Saied

2. Secretary's Report
 - A. Minutes of March 7, 2023 Meeting
 - Motion to accept meeting minutes from March 7, 2023; seconded; passed unanimously
3. Public Forum
 - No public comments
4. Financial Report
 - A. FY23 Budget
 - B. Burke Fund Report
 - C. HATCH Financials
 - Motion to approve financial report as read; seconded; passed unanimously
 - D. Consideration and Action on Acceptance of Donations
 - Motion to accept donations; seconded; passed unanimously
5. Chair's Report
 - A. Consideration on ARPA Application
 - Chair consideration for ARPA FUNDS-for building a new study room

6. Director's Report
 - A. General Updates
 - B. FY24 Budget Update
 - C. Project Literacy Supervisor
 - Hired new Project Literacy Project Manager, Janet Saied, who started on Monday, April 3, 2023
7. Old Business
 - None
8. New Business
 - A. Consideration and Action on Gallery Exhibition Policy
 - Motion to accept the Gallery Exhibition Policy; seconded; passed unanimously
 - B. Consideration and Action on Art Donation
 - Motion to accept the art donation; seconded; passed unanimously
9. Requests for Information and Responses
 - Red Leaf Cafe representation at Trustee's Meeting attendance 2x/year
10. Date of next meeting
 - Tuesday, May 2, 2023 at 7 PM
11. Adjournment
 - Motion to adjourn; seconded; passed unanimously @ 7:48 PM