



CITY OF WATERTOWN

Board of Library Trustees

Watertown Savings Bank Meeting Room

BOARD OF LIBRARY TRUSTEES MEETING TUESDAY, MARCH 7, 2023 AT 7:00 PM WATERTOWN SAVINGS BANK MEETING ROOM MEETING MINUTES

1. Call to Order @ 7:03 PM

Roll call: Trustees and staff members present: Chair Hammonds, Trustee Young, Trustee Su, Trustee Kokoros, Trustee Furgeson, Director Browne, Assistant Director Maturevich

Documents used and/or referred to during this meeting include the following: February 7, 2023 Meeting minutes; FY23 Year to Date Budget Report; FY23 Funds and Grants; Griffin Fund Report; Burke Fund Report; FY23 HATCH Summary; Director's Report; FY24 Budget; Consideration and Action on Staff Development Day Funding; Policy Review-Study Rooms;

Department Head Update: Carey Conkey-Finn from Teen Service impact of pandemic on teen library usage; how collaboration with the WPS high school librarian; Perkins School for the Blind volunteers; ongoing Zine fest support and inquiries from other libraries about zine fest; 2nd Annual PRIDE Extravaganza planning update will cost approx. \$9600, review of current funding sources

2. Secretary's Report

A. Minutes of February 7, 2023 Meeting

- Motion to accept minutes, seconded, passed unanimously

3. Public Forum

- No comments

4. Red Leaf Café Update

- No new updates

5. Financial Report

A. FY23 Budget

B. Burke Fund Report

C. HATCH Financials

- Motion to accept financial report, seconded, passed unanimously

6. Chair's Report

- A. Discussion on Flag Policy
- 7. Director's Report
 - New Book drop near Lexington Gardens
 - One Book, One Watertown and events
- 8. Old Business
 - None
- 9. New Business
 - A. Department Head Update: Carey Conkey-Finn from Teen Services (presented at beginning of meeting)
 - B. Consideration and Action on FY24 Budget
 - Motion to approve FY24 Budget submission, seconded, passed unanimously
 - C. Consideration and Action on Funding Staff Development Day
 - Motion to approve \$1500 from Special Gifts Funding for Staff Development Day, seconded, passed unanimously
 - D. Consideration and Action on Study Rooms Policy
 - Motion to approve the Study Rooms Policy with no changes, seconded, passed unanimously
- 10. Requests for Information and Responses
 - None
- 11. Date of next meeting
 - Tuesday, April 4, 2023 @ 7 PM
- 12. Adjournment @ 8 PM
 - Motion to adjourn, seconded, passed unanimously