



CITY OF WATERTOWN
Board of Library Trustees
Watertown Savings Bank Meeting Room

BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, FEBRUARY 7, 2023 AT 7:00 PM
WATERTOWN SAVINGS BANK MEETING ROOM
MEETING MINUTES

1. Call to Order @ 7:03 PM

Trustees and staff members present: Chair Hammonds, Trustee Young, Trustee Su, Trustee Kokoros, Trustee Ferguson, Director Browne, Assistant Director Maturevich

Documents used and/or referred to during this meeting include the following: January 3, 2023

Meeting Minutes; FY23 Year to Date Budget Report; FY23 Funds and Grants; Griffin Fund Report; Burke Fund; FY23 HATCH Summary; Memo from Director Browne "Consideration and Action to Transfer Funds;" Director's Report, Including Memos from Director Browne: Consideration of Annual Trustee Schedule; Consideration and Action to use McCall Funds; Consideration and Action Draft Programming Policy; Consideration and Action for March Staff Development Day

2. Secretary's Report

A. Minutes of January 3, 2023 Meeting

Motion to approve Jan. 3, 2023 Meeting minutes as amended; seconded, passed unanimously

3. Public Forum

- No comments

4. Red Leaf Café Update

- No new updates

5. Financial Report

A. FY23 Budget

B. Burke Fund Report

C. HATCH Financials

Motion to approve financial report; second; passed unanimously

D. Consideration and Action to Transfer Funds from Full-Time to Overtime

Motion to approve consideration and action to transfer funds from Full-time to overtime; seconded; passed unanimously

6. Chair's Report

A. Consideration of Annual Trustee Schedule

7. Director's Report
 - A. Update on Action Items
 - B. Watertown Cultural District
 - C. Project Literacy/WGBH Collaboration
 - D. Massachusetts Legislative Day
8. Old Business
 - None
9. New Business
 - A. Consideration and Action on McCall Fund
Motion to approve Consideration and Action to use McCall Funds; seconded; passed
unanimously
 - B. Consideration and Action on Draft Programming Policy
Motion to approve Consideration and Action on Draft Programming Policy; seconded; passed
unanimously
 - C. Consideration and Action for March Staff Development Day
Motion to approve Action for March Staff Development Day; seconded; passed unanimously
10. Requests for Information and Responses
 - None
11. Date of next meeting
 - Tuesday, March 7, 2023 @ 7 PM
12. Adjournment
Motion to adjourn; second; passed unanimously
Adjournment @ 7:48 PM