



CITY OF WATERTOWN

Board of Library Trustees

This public hearing of the Watertown Free Public Library Board of Trustees is being conducted via remote participation with public access provided as follows:

A. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/82910756082?pwd=cTlvejY1cFljUHdkTkdlQ0YyMFhOdz09>

Meeting ID: 829 1075 6082

Passcode: 607101

B. The Public may join the virtual meeting audio only by phone: 877 853 5257 US Toll-free

Meeting ID: 829 1075 6082

Passcode: 607101

BOARD OF LIBRARY TRUSTEES MEETING WEDNESDAY, DECEMBER 14, 2022 AT 7:00 PM

MEETING MINUTES

Documents used and/or referred to during this meeting include the following:

1. Call to Order @ 7:12 PM via Zoom

Roll Call: Trustee Ferguson, Trustee Young, Trustee Keary, Chair Hammonds, Trustee Su, Director Browne, Assistant Director Maturevich

Documents used and/or referred to during this meeting include the following: October 4, 2022 Meeting Minutes; November 1, 2022 Meeting Minutes; FY23 Year to Date Budget Report; FY23 Funds and Grants; FY23 Griffin Fund Report; Burke Fund Report; Boston Foundation The Burke Fund Grant Recipient Letters; FY23 HATCH Summary; State Aid recipient confirmation email; FY2023 State Aid to Public Libraries Certified Municipalities and Initial Awards; Director's Report; Update on FY23 Director's Goals; Memo from Director "Request for Funds for Staff Appreciation Meal;" Memo from Director "Consideration and Action on Massachusetts Cultural Council Grant Application" for 2023 Pride Festival; Mass Cultural Council Application Summary for 2023 Pride Festival; Memo from Director "Consideration and Action on Bookmobile Policy;" Bookmobile Policy draft; Memo from Director "Consideration and Action on the FY24 Action Plan"; FY24 Action Plan

2. Secretary's Report

A. Minutes of October 4, 2022 Meeting

B. Minutes of November 1, 2022 Meeting:
Amendments for November minutes

- Under chair's report: remove "City Council votes on Budget"
 - Under Old Business, add after hours event seconded, approved unanimously
 - Motion to approve October 4, 2022 meeting minutes; seconded; approved unanimously by roll call
 - Motion to approve November 1, 2022 meeting minutes as amended; seconded; approved unanimously by roll call
3. Public Forum: None
 4. Red Leaf Café Update: No new updates
 5. Financial Report
 - A. FY23 Budget
 - B. Burke Fund Report
 - C. HATCH Financials
 - D. Update on State Aid
 - Motion to approve financial report; seconded; approved unanimously by roll call
 6. Chair's Report
 - A. Officer Nominations in January
 7. Director's Report
 - A. Update on Director Goals
 8. Old Business: None
 9. New Business
 - A. Consideration and Action on Staff Appreciation Meal
 - Motion to approve \$600 for staff appreciation breakfast in January; seconded; approved unanimously by roll call
 - B. Consideration and Action on Mass Cultural Council Grant Application
 - Motion to approve submission of Mass Cultural Council Grant Application for Pride 2023; seconded; approved unanimously by roll call
 - C. Consideration and Action on Bookmobile Policy
 - Motion to approve Bookmobile Policy as written; seconded; approved unanimously by roll call
 - D. Consideration and Action on FY24 Action Plan
 - Motion to approve FY24 Action Plan; seconded; approved unanimously by roll call
 10. Requests for Information and Responses: None
 11. Date of next meeting: January 3, 2023 @ 7 PM
 12. Adjournment: Motion to adjourn; seconded; approved unanimously by roll call
- Adjournment @ 8:10 PM