



CITY OF WATERTOWN

Board of Library Trustees

Watertown Savings Bank Meeting Room

BOARD OF LIBRARY TRUSTEES MEETING MINUTES

TUESDAY, NOVEMBER 1, 2022 AT 7:00 PM

WATERTOWN SAVINGS BANK MEETING ROOM

Documents reviewed and/or referenced during the meeting include the following: New Employee Cover Letters and CVs; FY23 Year to Date Budget Report; FY23 Funds and Grants; Griffin Fund Report; Burke Fund Report; FY23 HATCH Summary; Donation from Louis and Gail Pucci memo; Director's Update/Report; Memo from Director Browne about Watertown Public Arts and Culture Committee Request for After Hours Event; Draft of Agreement of After Hours Library Use by Watertown Public Arts and Culture Committee; Memo from Director Browne on Recommended Changes to Library Code of Conduct

1. Call to Order @ 7:03 PM
Attendees: Chair Hammonds, Trustee Young, Trustee Su, Trustee Keary Trustee Kokoros, Director Browne, Assistant Director Maturevich

2. Secretary's Report
 - A. Minutes of October 4, 2022: To be reviewed at December meeting

3. Public Forum: no comments

4. Red Leaf Café Update: no new updates

5. Financial Report
 - A. FY23 Budget
 - B. Burke Fund Report
 - C. HATCH Financials

- Motion to accept financial report as read; seconded; passed unanimously

- D. Consideration and Action on Acceptance of Donations

- Motion to accept \$50 donation from Louis and Gail Pucci; seconded; passed unanimously

6. Chair's Report
7. Director's Report

- A. New Employee Introductions
 - 1.) Madeline Wright-children's librarian
 - 2.) Claudia Basaldúa-circulation
 - View detailed director's report
- 8. Old Business
 - A. Consideration and Action on Draft Agreement for After Hours Event
 - Motion to approve consideration and action on draft agreement for the after-hours event for the Watertown Public Arts and Cultural Committee event; seconded, approved unanimously
- 9. New Business
 - A. Consideration and Action on Recommended Code of Conduct Changes
 - Conduct applies to library on- or off-site, with consideration of addition of Bookmobile
 - Motion to approve the changes to the Recommended Library Code of Conduct; seconded; approved unanimously
- 10. Requests for Information and Responses: Discussion of Belmont Library vote
- 11. Date of next meeting: Tuesday, 12/6/2022 @ 7 PM
- 12. Adjournment
 - Motion to adjourn; seconded; passed unanimously