



# Watertown City Council

Administration Building  
149 Main Street  
Watertown, MA 02472  
Phone: 617-972-6470

## ELECTED OFFICIALS:

Mark S. Sideris,  
Council President

Vincent J. Piccirilli, Jr.,  
Vice President &  
District C Councilor

John M. Airasian  
Councilor At Large

Caroline Bays  
Councilor At Large

John G. Gannon,  
Councilor At Large

Anthony Palomba,  
Councilor At Large

Nicole Gardner,  
District A Councilor

Lisa J. Feltner,  
District B Councilor

Emily Izzo,  
District D Councilor

## CITY COUNCIL MEETING

**TUESDAY, NOVEMBER 9, 2022, 7:00 P.M.**

**RICHARD E. MASTRANGELO COUNCIL CHAMBER  
ADMINISTRATION BUILDING, 149 MAIN STREET**

## MINUTES

### ACCESS INFORMATION:

- A. The meeting was televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The Public was permitted to join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- C. Public was permitted to join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344 #
- D. Public was permitted to comment through email: [vpiccirilli@watertown-ma.gov](mailto:vpiccirilli@watertown-ma.gov)

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### 1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 7:00 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays, John Gannon, Nicole Gardner, Lisa J. Feltner, Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis, City Manager, Mark Reich, City Attorney, and Marilyn W. Pronovost, Council Clerk.

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC FORUM

Lindi Delorio – 66 Chapman Street – She is a Belmont English language teacher whose children go to the Watertown schools. She noted that Watertown teachers work on a lower pay scale than surrounding communities but are very

dedicated people who work with a very diverse population. According to the MA Department of Education, Watertown's school population has 38.9% for whom English is not their first language; 19.6% with disabilities; and 38.1% who live in low-income households. These teachers have made themselves available for the community and its children; it is time that they receive the support of the community. They deserve a pay raise that more closely aligns with surrounding communities. Watertown needs to support teacher negotiations.

Tom Beggan – 4 Pilgrim Road – Stated he has lived in Watertown for 31 years and served on the Watertown Housing Authority. He has 6 children four of whom are currently enrolled in the Watertown schools. He saw what the teachers accomplished during COVID – balancing their own families and still reassuringly teach their students. The City has done an excellent job addressing the building needs – they are top notch, but the City needs quality teachers because without them there is nothing. The teachers need to be compensated well before the City starts losing them.

Lynn Penczar – 137 Maplewood Street – She expressed her support for the educators of the Watertown schools and for the City to settle a contract with them. She has three children who attend the Watertown schools. The new schools are beautiful and are good learning spaces for our best assets - our children and their teachers. Teachers should have their benefits for paid parental leave and they should not be working without a contract. Instead of using their time for seeking benefits, they should be the honing of their craft. The City can show its respect by providing competitive wages to those who care for the youngest members of our community.

Hemanth Siriki – As a dog owner, he is struggling to use the dog parks at certain hours. What can the City do to extend the hours for dog owners?

Hal Shear – 199 Coolidge Avenue – He asked the Council to think of the difficulty at the intersection of Grove Street and Coolidge Avenue. Due to the increased traffic, walkers are facing increased safety issues. A traffic light is needed near 99 Coolidge Avenue.

There being no other speakers, Council President Sideris closed the Public Forum.

## 7. PUBLIC HEARINGS

Councilor Piccirilli moved to suspend the rules to take up Item 7B; Councilor Gannon seconded the motion. The motion was unanimously adopted on a voice vote.

- B. Public Hearing and Vote on a Petition from Comcast for a Grant of Location in Pleasant Street to Place Two 4-Inch Conduits from Utility Pole 46 Located on Pleasant Street Within the Sidewalk to A Conduit Placed by the Owner of 345-375 Pleasant Street for a Total Distance of Approximately 1-Linear Foot to Feed a 24-Unit Development. Said Work Is Necessary to Provide Telecommunications to 345-375 Pleasant Street. The Recommendations and Conditions Set Out by the Department Public Works Will be Required Upon Approval of This Application.

Manny Furtado, representing Comcast, explained the request.

Council President Sideris opened the Public Hearing. There being no speakers, he closed the public hearing.

Councilor Piccirilli moved to approve a Grant of Location request from Comcast to place in Pleasant Street place two 4-inch conduits from utility pole 46 located on Pleasant Street within the sidewalk to a conduit placed by the owner of 345-375 Pleasant Street for a total distance of approximately 1-linear foot to feed a 24-unit development. Said work is necessary to provide telecommunications to 345-375 Pleasant Street. The recommendations and conditions set out by the Department Public Works will be required upon approval of this application; Councilor Gannon seconded the motion. The motion was approved unanimously on a voice vote.

4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS  
A. City Council Meeting Minutes – October 25, 2022

Councilor Piccirilli moved to adopt the minutes with an amendment on page 2 in the Public Forum Section by deleting the words “Speaker – Discussed his concerns regarding parking.” to read “Employee of D & D Pizza and Subs – Discussed concerns regarding employee parking on Parker Street.”; Councilor Gardner seconded the motion. The motion to amend the minutes was adopted unanimously on a voice vote. The motion to accept the minutes as amended was adopted unanimously on a voice vote.

5. PRESIDENT’S REPORT

There were no items to include.

6. INFORMATIONAL PRESENTATIONS

- A. Informational Presentation on the Watertown Biosafety Committee’s Activities Over the Past Year and the Regulation of rDNA/Biosafety in Watertown per Board of Health Regulation – Watertown Biosafety Committee

Bradford Parsons, Chair of the Watertown Biosafety Committee, presented an overview of the Committee's work since 2020. The Board of Health adopted the Biosafety regulation in November 2019 and they became effective July 1, 2020. Companies who came within the purview of the regulations had a year to come into compliance with the first permit application coming into effect November 2020. Watertown's regulations, based on similar regulations of neighboring communities, require companies to adhere to the NIH (National Institute of Health) Guidelines. These guidelines state the best practices for constructing and handling recombinant DNA (rDNA/sDNA molecules) and organisms and viruses containing such molecules. The basic principles for such research is the responsible conduct of research and the development of a transparent biosafety governance framework to protect the environment of both the researchers and the community.

rDNA (recombinant DNA) are molecules constructed outside of living cells by joining natural or synthetic DNA segments; sDNA are synthetic DNA segments. Such research includes the study of genes and genomes, viral or bacterial vectors, the construction of modified cell lines, genetically modified plants, animals, insects, and human gene transfer.

The research is regulated on the basis of four levels of risk with level 1 being the lowest level of risk, non-infectious bacteria and e. coli and four being the highest risk for ebola and herpes B. Level 1 laboratories do not require any biosafety review because the level of risk is low both to the worker and the community. Level 2, the most common lab, requires a review to create a biological safety cabinet for influenza virus, herpes simplex, hepatitis A, B, C, D, E, and tetanus. The risk level is moderate to the worker but low to the community. Level 3 is for pathogens transmitted by aerosols and requires HEPA filtration for respiratory protection from Hepatitis (some C's), West Nile, Anthrax, and TB. The risk to the worker is high but low to the community. Level 4 is for serious human diseases that may not be treatable but easily transmittable and must be housed in a self-contained lab. There are only about 4 such labs in the U.S.

Watertown prohibits the building of BSL-4 (Biosafety Laboratory) laboratories in the City. Any BSL-3 must have an annual independent third party inspection for the facility. Currently no BSL-3 lab exists in Watertown. Most rDNA/sDNA work and most work with BSL-2 pathogens requires a permit to operate. If a company has a permit but wishes to extend its research to level 3 work, it must seek a Level 3 permit for such work. Low risk life science labs can register with the Department of Health rather than seek a permit.

The Committee was formed to advise the Board of Health regarding he permit applications. A permitted company must have an internal

Institutional Biosafety Committee (IBC) that must have at least one community member – someone who lives in Watertown, or the neighboring communities of Newton, Belmont, Waltham, West Cambridge or Allston/Brighton and they must meet at least annually.

The regulation does not determine the locations, building, or sites where the laboratory is permitted, as that is a zoning matter. The regulations do not affect life science labs that do not work with rDNA and/or BSL – 2 pathogens. Once Zoning permits a laboratory, the WBSC does a technical review to determine if the company is doing work that is allowed and is using the industry's best practices. WBSC does not have input into any future Life Science developments.

The Biosafety Committee consists of the Director of the Board of Health or their designee, Mia Tova Lieberman, PhD, Bio Safety Consultant; a representative of the Fire Department, Lt. David Meagher; an individual with knowledge of hazardous materials appointed by the Board of Health in consultation with the Watertown Fire Chief, Brad Parsons; and two Watertown residents with Life Science experience, Deborah L Mc Ewan, PhD (biology) and Timothy J. Maguire, PhD (biomedical engineering). They meet monthly on the first Thursday of the month to review permits and to determine the Committee's policies and procedures. The permitting process begins with an application submitted to the Health Department who does a pre-review of the application to ensure all the necessary information is available; the Watertown Biosafety Committee completes a review of the application with the applicant and makes a recommendation to the Board of Health who then votes on the permit. Once the applications is approved, the Health Department is responsible for the inspection of the offices and the renewal of the permit.

The average length of an application is over 200 pages of text consisting of

- An overview of the work and the techniques used
- A list of the biologic organisms used, their hazards and needed decontamination or monitoring
- A plot plan of the facility and a description of site security
- A waste management plan
- Proof of pest control
- An Occupational Health Services contract
- The Company's Safety Manuals (Biosafety, chemical hygiene, and emergency response plan)
- Proof of Liability Insurance
- Documentation of an active IBC
- Detailed description of annual safety training

There have been 55 permits issued and 7 registrations granted to 24 existing companies and 36 new companies.

The types of companies not covered by the Committee include clinical labs (CLIA-certified), lab equipment, medical device, pharmaceutical companies not using rDNA or BSL-2 pathogens; and reagent production.

The Committee would like to coordinate with the Department of Community Development and Planning to understand the impact of future development on the WBSC workload; coordinate site visits with the Fire Department to inform others of the WBSC policies; and provide clarity to the City on the Committee's scope and authority.

In the discussion, these matters were considered:

- A suggestion was made that there be an open house to provide some clarity to the community
- There was a discussion of a BSC, a Bio Safety Cabinet, which is a method of creating and maintaining a sterile environment to protect research so that external bacteria does not contaminate the research
- Pest control consists of both external and internal controls. The exterior which is usually rats, mice, and termites in or around the building is cared for by the management company while the internal pest control, usually for bugs and mites, is the responsibility of the individual tenant.
- If a Level 3 lab were to request a permit, there are stringent criteria for its operation. This could be controversial topic. To open such a lab is expensive requiring a large amount of capital to build and maintain. It would be challenge to review.
- The community representative to the IBC does have to have qualifications and a related background. The interested candidate would have to submit a resume
- If a Level 2 lab states the types of strains it is working with and wants to add another strain, it must get a permit for the additional work if it is not of a similar family.
- Inspections are not being done as of now. If a company violates a regulation, there is no way of curbing them at this time.
- There is no mechanism yet to create regulations for emerging technologies.
- Regulation of these companies is done on all levels: Locally, the Fire Department is involved. Environmentally, the state has control. Any water discharge is controlled by the MWRA. Water samples, building discharge, and hazardous waste is controlled by the MA Department of Environmental Protection. Chemical waste is controlled by the Environment Protection Agency. The permittee has to register with the federal government notifying them that it will generate hazardous waste. The state manages much of regulation enforcement for the federal government. The MA Department of Public Health has oversight of hazardous waste or radioactive material, and OSHA regulates the industry for work injuries.

7. PUBLIC HEARINGS

A. Public Hearing and Vote on a Proposed Amendment to the Fiscal Year 2023 Budget

Mr. Proakis stated the request increased the revenues by \$4,325,000 which derived from

- Real Estate and Property Taxes - \$2,34,675
- State Aid - \$192,746
- Hotel Excise - \$150,000
- Investment Income - \$400,000
- Transfer from the O'Neill Fund - \$1227, 579

The funds would be expended as follows:

- School Choice Assessment - \$45,419
- Charter School Assessment – (\$30)
- Composting Program - \$75,000
- Municipal Space Use Study - \$85,000
- Health and Human Services Study - \$90,000
- Acquisition of Land - \$2,000,000
- Transfer to the New High School Stabilization Fund - \$2,000,000
- City Council Reserve - \$29,611

Council President Sideris opened the public hearing. There being no speakers, the public hearing was closed.

Councilor Piccirilli moved to adopt the Proposed Amendment to the Fiscal Year 2023 Budget; Councilor Gannon seconded the motion. The motion was adopted unanimously on a roll call vote.

B. Public Hearing and Vote on a Petition from Comcast for a Grant of Location in Pleasant Street to Place Two 4-Inch Conduits from Utility Pole 46 Located on Pleasant Street Within the Sidewalk to A Conduit Placed by the Owner of 345-275 Pleasant Street for a Total Distance of Approximately 1-Linear Foot to Feed a 24-Unit Development. Said Work Is Necessary to Provide Telecommunications to 345-375 Pleasant Street. The Recommendations and Conditions Set Out by the Department Public Works Will be Required Upon Approval of This Application.

The minutes for this item can be found after the PUBLIC FORUM item.

8. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

A. First Reading on a Proposed Order Allocating the Property Tax levy Among or Between Property Classes for Fiscal Year 2023

Mr. Proakis stated the City Assessor, Earl Smith, would make a presentation of the tax classification for Fiscal Year 2023 on November 22, 2022. It

appears that the tax rate will \$13.64 per \$1,000 of value; the average tax bill will be \$10,953; the average residential tax exemption will be \$3,614; and the average residential tax bill will be \$7,338.

B. First Reading on a Proposed Amendment to the Fiscal Year 2023 Budget

Mr. Proakis stated this would be a move of \$11,150,000 from the Land Stabilization Fund to be used to purchase Lot 8A, known as Walker's Pond, and hopefully complete the purchase of the property by the end of the calendar year.

9. REPORTS OF COMMITTEES

A. Committee on Education and School System Matters Report Regarding the Appointments of Five Members and the Reappointment of Two Members to the Watertown Cable Access Corporation Board of Directors – Emily Izzo, Chair

ACTION ITEMS:

- A. That the City Council Confirm for Appointment Jennifer Nicholson, Robert Romano, Elaine Mello (Whose Terms Expire on September 15, 2023), James O'Connor (Whose Term Expires on September 15, 2024), and Samantha Henry (Whose Term Expires on September 15, 2025) to the Watertown Cable Access Television Board of Directors
- B. That the City Council Confirm for Reappointment Christopher McKenzie (Whose Term Expires on September 15, 2024) and Ninos Hanna (Whose Term Expires on September 15, 2025)

Councilor Izzo read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to appoint Jennifer Nicholson, Robert Romano, and Elaine Mello for terms that expire on September 15, 2023, James O'Connor for a term that expires on September 15, 2024, and Samantha Henry for a term that expires on September 15, 2025 to the Watertown Cable Access Television Board of Directors; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Gannon moved to reappoint Christopher McKenzie for a term that expires on September 15, 2024 and Ninos Hanna for a term that expires on September 15, 2025 to the Watertown Cable Access Television Board of Directors; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

B. Committee of the Municipal Policy Analysts Screening Report Regarding the Selection of Candidates for Said Position – Caroline Bays, Chair

Councilor Bays read the Committee report. Councilor Piccirilli moved to accept the report; Councilor Gannon seconded the motion. The motion was adopted unanimously on a voice vote.

- C. Committees on Public Works and Rules and Ordinances Report Regarding Recommendations on a Snow Shoveling Walk Ordinance – Vincent J. Piccirilli, Chair, Public Works; John G. Gannon, Chair, Rules and Ordinances

Councilor Piccirilli requested that the minutes be tabled for the next meeting.

## 10. NEW BUSINESS

- A. Referral to the Committee on Human Services, A Discussion on Accessory Dwelling Units

Council President Sideris stated this was requested by a Councilor. After reviewing the City Council Rules, he stated this matter should be referred to the Committee on Economic Development and Planning. This concept originated in the Human Services Committee when it was responsible for affordable housing. The matter was tabled.

## 11. COMMUNICATIONS FROM THE CITY MANAGER

- A. Fire Department Lab Regulation

Mr. Proakis stated that with an approved additional position last year, the Fire Department is making a significant step towards regulating biosafety labs. Captain Mele has been working on a laboratory registration process that will supplement the Board of Health Biosafety process to maintain a registry of laboratories to ensure their safe operation and to respond to potential emergencies. Existing laboratories must comply with the registration when they renew their hazardous/flammable and combustible permit by September 30, 2023. Prior to the renewal, lab facilities are encouraged to contact the Fire Department to schedule a walkthrough of the facility. This registration process will begin on January 1, 2023 for new laboratories.

Mr. Proakis stated the Administration Building would be closed on Friday, November 11, 2022 in remembrance of Veterans Day. He mentioned the Veterans Services Project of “Everybody Knows a Veteran” that would be on display at the Mosesian Center from November 2 – 16, 2022. On Veterans Day, there would be a brief ceremony at 9:00 a.m. at the Center to commemorate the dog tag display. The annual Veterans Day Breakfast would be held at the Marine Corps League Private Charles T. Schutt Detachment at 11:00 a.m. on 215 Mount Auburn Street.

He also announced that the winter parking ban would be enforced beginning on Monday, November 28, 2022 and end on April 1, 2023. People should check the website for parking locations or call the Police Department at 617-972-6500 for more information.

Mr. Proakis thanked Janet Murphy, City Clerk, and her staff for completing a successful election, especially in a year where election officials faced challenges. He also thanked the Election Commissioners and all people who worked the polls and the City Department employees who assisted in any manner. If people wanted to see the election results, they could go onto the website.

He also stated that the City received a grant to increase community outreach by establishing a flash voting program. This is an effort to engage the community and gather input with occasional surveys. It is a hope to reach a wider cross section of the community in a shorter time period on topics of importance.

## 12. REQUESTS FOR INFORMATION

Councilor Feltner requested information on how Councilors arrange for space in municipal buildings.

## 13. ANNOUNCEMENTS

Councilor Feltner encouraged people to attend the Massachusetts Municipal Association annual meeting on January 20 and 21, 2023.

## 14. PUBLIC FORUM

There were no speakers for the Public Forum.

## 15. RECESS OR ADJOURNMENT

Councilor Piccirilli moved to adjourn the meeting; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote. The meeting adjourned at 8:31 p.m.

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above minutes were adopted by a vote of 9 for, 0 against, 0 present on December 13, 2022.

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Mark S. Sideris, Council President  
s:/MWP

**CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 9, 2022, AT 7:00 P.M.  
RICHARD E. MASTRANGELO COUNCIL CHAMBER  
WITH REMOTE ACCESS OPPORTUNITIES**

**LIST OF DOCUMENTS**

1. Minutes of the City Council Meeting – October 25, 2022 – Item 4A
2. Watertown Biosafety Committee 2022 – 2023 Overview – November 9, 2022 – Item 6A
3. Proposed Amendment to the Fiscal Year 2023 Budget – George Proakis, City Manager, to City Council – October 25, 2022 – Item 7A
4. Request for a Grant of Location from Comcast in Pleasant Street to Place Conduits to Service a 24 Unit Development at 345-375 Pleasant Street to Provide Telecommunications Services – Department of Public Works – September 30, 2022 – Item 7B
5. Fiscal Year 2023 Tax Classification Hearing – November 9, 2022 – Item 8A
6. Proposed Amendment to the Fiscal Year 2023 Project – George Proakis, City Manager, to City Council – November 7, 2023 – Item 8B
7. Committee on Education and School System Matters Report Regarding the Appointment of Five Members and the Reappointment of Two Member to the Watertown Cable Access Corporation Board of Directors – Emily Izzo, Chair – October 27, 2022 – Item 9A
8. Committee of the Municipal Policy Analyst Screening Report Regarding the Selection of the Candidates for the Municipal Policy Analyst – Caroline Bays, Chair – October 13, 2022 – Item 9B
9. Committees on Public Works and Rules and Ordinances Report Regarding Recommendations on a Snow Shoveling Ordinance – Vincent J. Piccirilli, Chair of Public Works; John G. Gannon, Chair of Rules and Ordinances – October 17, 2022 – Item 9C
10. Fire Department Lab Requirements – George Proakis, City Manager, to City Council – November 7, 2022 – Item 11A
11. Request for Information Regarding the Scheduling Use of Municipal Facilities – Lisa J. Feltner – November 9, 2022 – Item 12

*Addendum to the  
Minutes of the  
November 9, 2022  
City Council  
Meeting*



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Anthony Palomba,  
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Nicole Gardner,  
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Lisa J. Feltner,  
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Emily Izzo,  
District D Councilor

## CITY COUNCIL MEETING

**WEDNESDAY, NOVEMBER 9, 2022 AT 7:00 PM**  
**RICHARD E. MASTRANGELO COUNCIL CHAMBER**  
**ADMINISTRATION BUILDING, 149 MAIN STREET**

## AGENDA

### ACCESS INFORMATION:

- A. The meeting will be televised through WCATV (Watertown Cable Access Television) <https://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The public may join the virtual meeting online [watertown-ma.zoom.us/j/92991331344](https://watertown-ma.zoom.us/j/92991331344)
- C. The public may join the virtual meeting audio only by phone (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID 929 9133 1344
- D. The public may comment through email [vpiccirilli@watertown-ma.gov](mailto:vpiccirilli@watertown-ma.gov)

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- 1. ROLL CALL
  - 2. PLEDGE OF ALLEGIANCE
  - 3. PUBLIC FORUM
  - 4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
    - A. City Council Meeting Minutes - October 25, 2022
  - 5. PRESIDENT'S REPORT
  - 6. INFORMATIONAL PRESENTATIONS
    - A. Informational Presentation on the Watertown Biosafety Committee's Activities Over the Past Year and the Regulation on rDNA/Biosafety in Watertown per Board of Health Regulation - Watertown Biosafety Committee
  - 7. PUBLIC HEARINGS
    - A. Public Hearing and Vote on a Proposed Amendment to the Fiscal Year 2023 Budget
    - B. Public Hearing and Vote on a Petition from Comcast for a Grant of Location in Pleasant Street to Place Two 4-Inch Conduits from Utility Pole 46 Located on Pleasant Street Within the Sidewalk to a Conduit Placed by the Owner of 345-375 Pleasant Street for a Total Distance of Approximately 1-Linear Foot to Feed a 24-Unit Development. Said Work is Necessary to Provide Telecommunications to 345-

375 Pleasant Street. The Recommendations and Conditions Set Out by the Department of Public Works Will Be Required Upon Approval of this Application.

8. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
  - A. First Reading on a Proposed Order Allocating the Property Tax Levy Among or Between Property Classes for Fiscal Year 2023.
  - B. First Reading on a Proposed Amendment to the Fiscal Year 2023 Budget
9. REPORTS OF COMMITTEES
  - A. Committee on Education and School System Matters Report Regarding the Appointments of Five Members and the Reappointment of Two Members to the Watertown Cable Access Corporation Board of Directors - Emily Izzo, Chair  
ACTION ITEMS
    - A. That the City Council Confirm for Appointment Jennifer Nicholson, Robert Romano, Elaine Mello (Whose Terms Expire on September 15, 2023), James OConnor (Whose Term Expires on September 15, 2024), and Samantha Henry (Whose Term Expires on September 15, 2025) to the Watertown Cable Access Television Board of Directors
    - B. That the City Council Confirm for Reappointment Christopher McKenzie (Whose Term Expires on September 15, 2024) and Ninos Hanna (Whose Term Expires on September 15, 2025)
  - B. Committee of the Municipal Policy Analysts Screening Report the Selection of Candidates for Said Position - Caroline Bays, Chair
  - C. Committees on Public Works and Rules and Ordinances Report Regarding Recommendations on a Snow Shoveling Walk - Vincent J. Piccirilli, Chair, Public Works; John G. Gannon, Chair, Rules and Ordinances
10. NEW BUSINESS
  - A. Referral to the Committee on Human Services, A Discussion on Accessory Dwelling Units.
11. COMMUNICATIONS FROM THE CITY MANAGER
  - A. Fire Department Lab Regulation
12. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
13. ANNOUNCEMENTS
14. PUBLIC FORUM
15. RECESS OR ADJOURNMENT

**CITY COUNCIL ATTENDANCE  
MEETING DATE: NOVEMBER 9, 2022**

|                                       | YES          | NO                | PRESENT           |
|---------------------------------------|--------------|-------------------|-------------------|
| NICOLE GARDNER                        | <u>  X  </u> | <u>          </u> | <u>          </u> |
| EMILY IZZO                            | <u>  X  </u> | <u>          </u> | <u>          </u> |
| ANTHONY PALOMBA                       | <u>  X  </u> | <u>          </u> | <u>          </u> |
| VINCENT PICCIRILLI                    | <u>  X  </u> | <u>          </u> | <u>          </u> |
| JOHN M. AIRASIAN                      | <u>  X  </u> | <u>          </u> | <u>          </u> |
| CAROLINE BAYS                         | <u>  X  </u> | <u>          </u> | <u>          </u> |
| LISA J. FELTNER                       | <u>  X  </u> | <u>          </u> | <u>          </u> |
| JOHN G. GANNON                        | <u>  X  </u> | <u>          </u> | <u>          </u> |
| MARK S. SIDERIS,<br>COUNCIL PRESIDENT | <u>  X  </u> | <u>          </u> | <u>          </u> |

**CITY COUNCIL ROLL CALL VOTE  
MEETING DATE: NOVEMBER 9, 2022**

|                                       | YES          | NO                | PRESENT           |
|---------------------------------------|--------------|-------------------|-------------------|
| EMILY IZZO                            | <u>  X  </u> | <u>          </u> | <u>          </u> |
| ANTHONY PALOMBA                       | <u>  X  </u> | <u>          </u> | <u>          </u> |
| VNICENT J. PICCIRILLI                 | <u>  X  </u> | <u>          </u> | <u>          </u> |
| JOHN M. AIRASIAN                      | <u>  X  </u> | <u>          </u> | <u>          </u> |
| CAROLINE BAYS                         | <u>  X  </u> | <u>          </u> | <u>          </u> |
| LISA J. FELTNER                       | <u>  X  </u> | <u>          </u> | <u>          </u> |
| JOHN G. GANNON                        | <u>  X  </u> | <u>          </u> | <u>          </u> |
| NICOLE GARDNER                        | <u>  X  </u> | <u>          </u> | <u>          </u> |
| MARK S. SIDERIS,<br>COUNCIL PRESIDENT | <u>  X  </u> | <u>          </u> | <u>          </u> |

MOTION TO ADOPT AN AMENDMENT TO THE FISCAL YEAR 2023 BUDGET



## Watertown City Council

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John G. Gannon,  
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Councilor At Large

Nicole Gardner,  
District A Councilor

Lisa J. Feltner,  
District B Councilor

Emily Izzo,  
District D Councilor

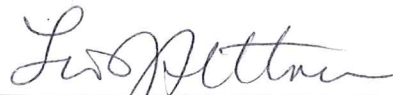
ORDER # 114

2022 - O - 114

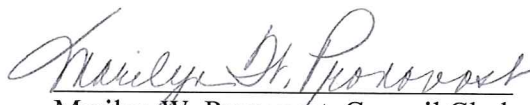
### ORDER ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2022 BUDGET

**BE IT ORDAINED:** That the City Council of the City of Watertown hereby adopts an amendment to the Fiscal Year 2023 Budget, as attached.

**BE IT FURTHER ORDAINED:** That a copy of said order is forwarded to the City Auditor and the City Treasurer/Collector.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President

**FISCAL YEAR 2023  
BUDGET AMENDMENT**

| <b>REVENUE</b>                                                     | <b>INCREASE<br/>(DECREASE)</b> | <b>TO READ</b> |
|--------------------------------------------------------------------|--------------------------------|----------------|
| REAL ESTATE AND<br>PROPERTY TAXES                                  | \$ 2,354,675                   | \$ 143,083,269 |
| STATE AID                                                          | \$ 192,746                     | \$ 14,435,775  |
| HOTEL EXCISE                                                       | \$ 150,000                     | \$ 825,000     |
| INVESTMENT INCOME                                                  | \$ 400,000                     | \$ 650,000     |
| OTHER FINANCING SOURCES-<br>TRANSFR FROM O'NEILL FUND              | \$ 1,227,579                   | \$ 1,227,579   |
| TOTAL REVENUE ADJUSTMENT                                           | \$ 4,325,000                   |                |
| <b>EXPENDITURES</b>                                                | <b>INCREASE<br/>(DECREASE)</b> | <b>TO READ</b> |
| SCHOOL CHOICE ASSESSMENT<br>0182056-560629                         | \$ 45,419                      | \$ 255,278     |
| CHARTER SCHOOL ASSESSMENT<br>0182056-560630                        | \$ (30)                        | \$ 411,521     |
| ORGANICS/COMPOSTING PROGRAM<br>0143352-520293                      | \$ 75,000                      | \$ 500,000     |
| MUNICIPAL SPACE USE STUDY<br>0194000-530336                        | \$ 85,000                      | \$ 85,000      |
| HEALTH & HUMAN SERVICES STUDY<br>0194000-530332                    | \$ 90,000                      | \$ 90,000      |
| ACQUISITION OF LAND<br>0194000-580950                              | \$ 2,000,000                   | \$ 2,100,000   |
| TRANSFR TO NEW HIGH SCHOOL<br>STABILIZATION FUND<br>0194000-596809 | \$ 2,000,000                   | \$ 3,983,055   |
| TOWN COUNCIL RESERVE<br>0111152-570780                             | \$ 29,611                      | \$ 2,081,611   |
| TOTAL EXPENDITURE ADJUSTMENT                                       | \$ 4,325,000                   |                |

Given this Amendment, the Fiscal Year 2023 Revenues and Expenditures will be each increased by \$4,325,000. Therefore, the revised Fiscal Year 2023 Revenues and Expenditures are \$179,114,000.



## Watertown City Council

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Vice President &  
District C Councilor

John M. Airasian,  
Councilor At Large

Caroline Bays,  
Councilor At Large

John G. Gannon  
Councilor At Large

Anthony Palomba,  
Councilor At Large

Nicole Gardner,  
District A Councilor

Lisa J. Feltner,  
District B Councilor

Emily Izzo,  
District D Councilor

### RESOLUTION # 115

R - 2022 - 115

**BE IT RESOLVED:** That the Watertown Department of Public Works has reviewed the attached petition by Comcast for consideration of a Grant of Location in Pleasant Street for the installation of two 4-inch conduits from utility pole 46 located on Pleasant Street within the sidewalk to a conduit placed by the owner of 345-375 Pleasant Street. This work is necessary to provide telecommunications to 345-375 Pleasant Street. Said Grant of Location shall be subject to the following recommendations and conditions.

#### Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times, or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that a City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces, should be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, AAB and City of Watertown standards.
6. All work within the right of way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.

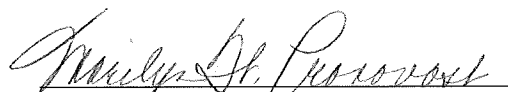
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices, such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted, and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.

**BE IT FURTHER RESOLVED:** That the petitioner shall deposit sufficient cash surety as determined by the Superintendent of Public Works to be held in escrow until the Superintendent of Public Works is satisfied with the condition of repair and restoration of the street.

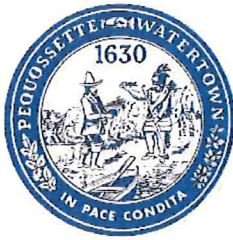
**BE IT FURTHER RESOLVED:** That a copy of said petition is forwarded to the City Clerk for processing.

  
\_\_\_\_\_  
Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote 2 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President



**CITY OF WATERTOWN**  
DEPARTMENT OF PUBLIC WORKS  
124 ORCHARD STREET  
WATERTOWN MA 02472

Gregory M. St. Louis, PE  
Superintendent of Public Works

(P) 617-972-6420  
(F) 617-972-6402

TYPE: Grant of Location  
DATE: September 30, 2022  
APPLICANT: Comcast  
WORK ORDER: WO#  
LOCATION: Pleasant Street

The City of Watertown Department of Public Works has reviewed the attached petition by Comcast for consideration of a Grant of Location for the following installations:

- **Pleasant Street – Comcast Corporation intends to place two 4-inch Conduits from utility pole 46 located on Pleasant St within the sidewalk to a Conduit Placed by the owner of 345-375 Pleasant Street for a total distance of approximately 1-linear foot to feed a 24-unit Development as shown in attached prints**

This work is necessary to provide telecommunications to 345-375 Pleasant Street. Upon completion of our review, we are submitting the following recommendations and conditions for consideration by the City Council should the Grant of Location be approved for this application. A photo of the location of the proposed work is presented attached to this document.

**Standard Conditions**

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that and City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces shall be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, MAAB and City of Watertown standards.
6. All work within the Right of Way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to all applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and shall be kept in a neat and orderly fashion.

9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.



Concrete has to be cut a foot, to run up the pole.

**Photo 1: Location of concrete cut**



**Photo 2: Pleasant Street view of utility pole #46**



**Photo 3: View of Pleasant Street facing East at location of utility pole #46**



**Photo 4: View of Pleasant Street facing West at location of utility pole #46**

**CITY OF WATERTOWN  
MASSACHUSETTS**

**PETITION for GRANT OF LOCATION**

**To the Petitioner:**

City of Watertown Ordinance Section 23-52 requires that each petition for grant of location be submitted to the Public Works Department for a preliminary review. The comments of the Public Works Commissioner will be part of the record submitted to the City Council. Upon filing with the City Council, the petition will be scheduled for a public hearing before the Public Facilities Committee of City Council. **The petitioner is responsible for insuring that the petition is complete and all required materials are in order for review.** Attached please find the City Engineer's Standard Requirements for Plans and the Department of Public Works Permit Processing brochure.

**Grant of Location Process:**

1. Applicant submits completed Petition Form and required materials to the City Council
2. Public Works Department conducts preliminary review and gives written comments to the applicant
3. Engineering Division files Petition Form with comments with the Clerk of the City Council
4. City Council schedules petition for a public hearing before the Public Facilities Committee of the City Council
5. Public Facilities Committee recommendations are forwarded to the City Council for a final decision

**I. IDENTIFICATION (Please Type or Print Clearly)**

Company Name Comcast Of Massachusetts

Address 440 Myles Standish BLVD Taunton MA

Phone Number 774 644 9104

Fax Number \_\_\_\_\_

Contact Person Manuel Furtado

Title Project Coordinator

Signature  Date 9/22/22  
Person filing application

If a telecommunications company, indicate how certified by the Department of Telecommunications and Energy: Utilities CO

## II. DESCRIPTION OF PROJECT: to be completed by petitioner

- A. Write here or attach a description of the project including, location, proposed time frame for completion, type of materials to be used, benefit provided to the City, project mitigation plan as applicable, street reconstruction plan including timetable for completion.

Comcast Corporation Intends to Place 2-4" conduits from a utility pole 46 located on Pleasant St within the Sidewalk to a Conduit Placed by the owner of 345 - 375 Pleasant Street for a total distance of 1' to Feed a 24 unit Development As shown in Attached Prints

- B. Include or attach a sketch to provide a visual description of the project. If plans are attached, provide:  
Title of Plan 345 - 375 Pleasant street SOW Date of plan 9/22/222

## III. PUBLIC WORKS DEPARTMENT REVIEW

Date received by Public Works Department DATE

Check One:

Minor Project



Major Project



Lateral



(Refer to City Engineer Standard Requirements for Plans for definition of minor and major project)

Plans Submitted:

Certified Plot Plan



Stamped Plans



DATE AND COMMENTS:

RECOMMENDATIONS:

|  |  |
|--|--|
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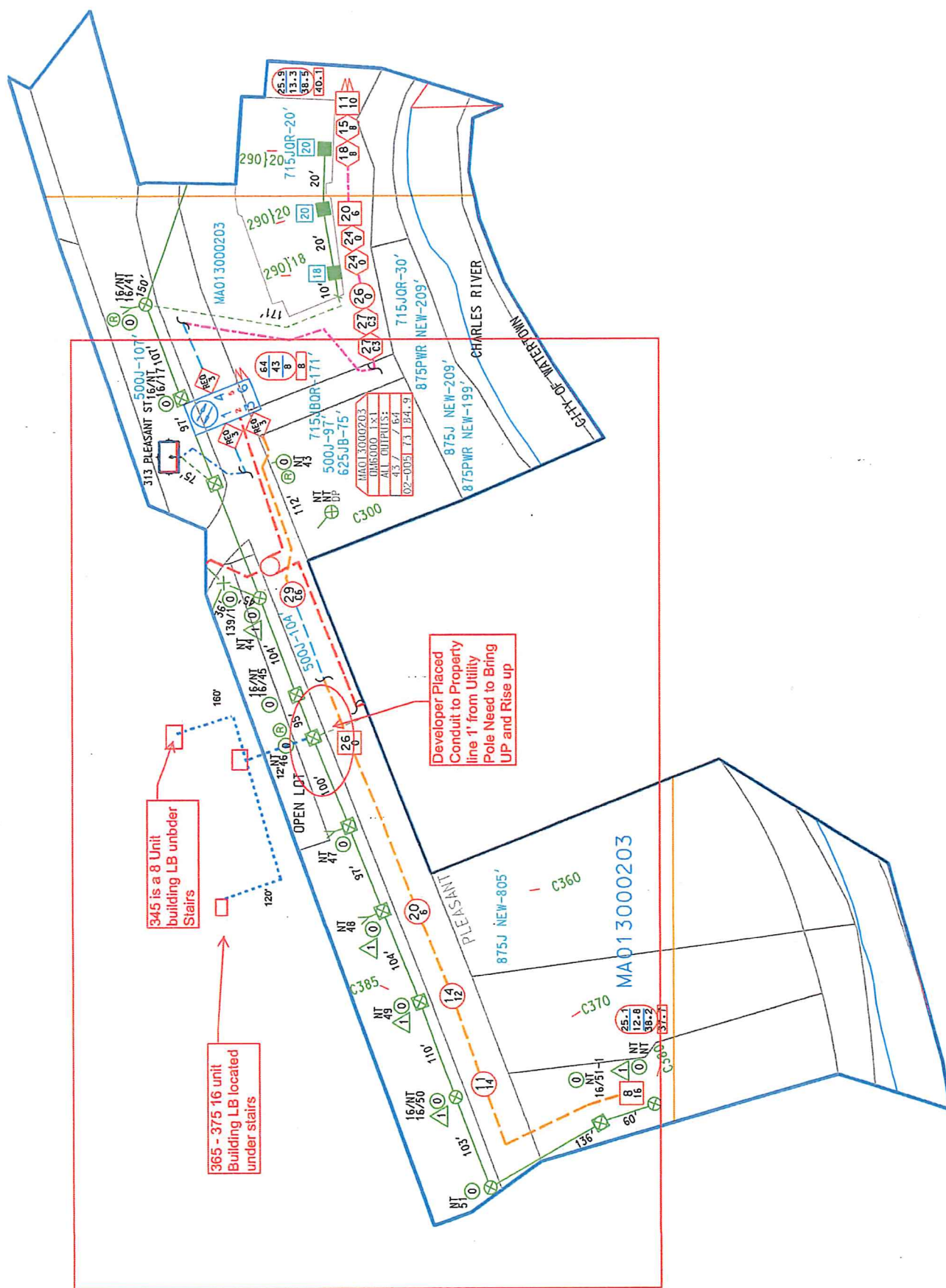
## V. RECOMMENDATION TO PUBLIC FACILITIES COMMITTEE:

\_\_\_\_\_  
Commissioner, Public Works

\_\_\_\_\_  
Date

385 PLEASANT STREET – ABUTTERS







## Watertown City Council

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### ELECTED OFFICIALS:

Mark S. Sideris,  
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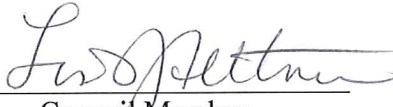
Emily Izzo,  
District D Councilor

**RESOLUTION # 116**

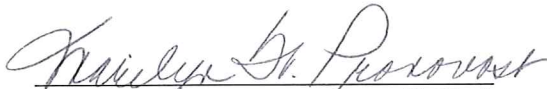
**2022 – R – 116**

### **RESOLUTION CONFIRMING THE APPOINTMENT OF JENNIFER NICHOLSON TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS**

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Jennifer Nicholson to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2023.

  
\_\_\_\_\_  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President



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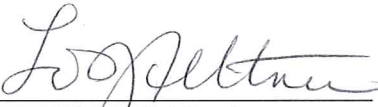
Emily Izzo,  
District D Councilor

**RESOLUTION #117**

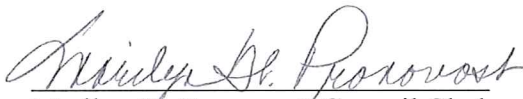
**2022 – R – 117**

### **RESOLUTION CONFIRMING THE APPOINTMENT OF ROBERT ROMANO TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS**

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Robert Romano to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2023.

  
\_\_\_\_\_  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President



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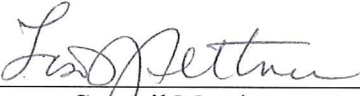
Emily Izzo,  
District D Councilor

**RESOLUTION # 118**

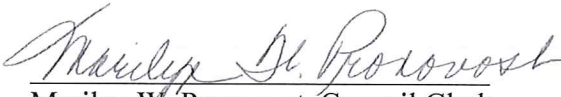
**2022 - R - 118**

## RESOLUTION CONFIRMING THE APPOINTMENT OF ELAINE MELLO TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Elaine Mello to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2023.

  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
Marilyn W. Pronovost, Council Clerk

  
Mark S. Sideris, Council President



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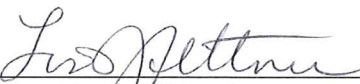
Emily Izzo,  
District D Councilor

**RESOLUTION #119**

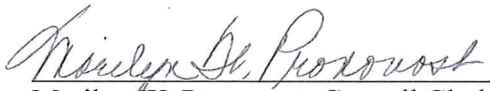
**2022 – R – 119**

### **RESOLUTION CONFIRMING THE APPOINTMENT OF JAMES O'CONNOR TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS**

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of James O'Connor to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2024.

  
\_\_\_\_\_  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President



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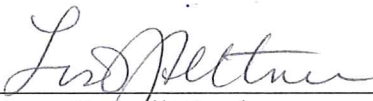
Emily Izzo,  
District D Councilor

**RESOLUTION # 120**

**2022 - R - 120**

### RESOLUTION CONFIRMING THE APPOINTMENT OF SAMANTHA HENRY TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Samantha Henry to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2025.

  
\_\_\_\_\_  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
\_\_\_\_\_  
Marilyn W. Pronovost, Council Clerk

  
\_\_\_\_\_  
Mark S. Sideris, Council President



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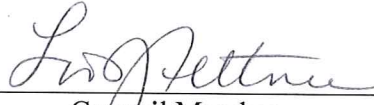
Emily Izzo,  
District D Councilor

**RESOLUTION # 121**

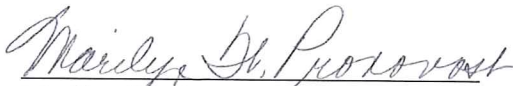
**2022 - R - 121**

### **RESOLUTION CONFIRMING THE REAPPOINTMENT OF CHRISTOPHER MCKENZIE TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS**

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Christopher McKenzie to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2024.

  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
Marilyn W. Pronovost, Council Clerk

  
Mark S. Sideris, Council President



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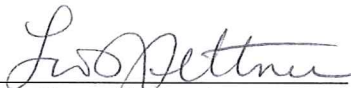
Emily Izzo,  
District D Councilor

**RESOLUTION # 122**

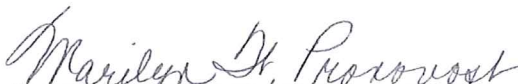
**2022 - R - 122**

### **RESOLUTION CONFIRMING THE REAPPOINTMENT OF NINOS HANNA TO THE WATERTOWN CABLE ACCESS CORPORATION BOARD OF DIRECTORS**

**BE IT RESOLVED:** That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Ninos Hanna to the Watertown Cable Access Corporation Board of Directors for a term to expire on September 15, 2025.

  
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on November 9, 2022.

  
Marilyn W. Pronovost, Council Clerk

  
Mark S. Sideris, Council President