



CITY OF WATERTOWN

Board of Library Trustees

Watertown Savings Bank Meeting Room

BOARD OF LIBRARY TRUSTEES MEETING

TUESDAY, JULY 5, 2022 AT 7:00 PM

WATERTOWN SAVINGS BANK MEETING ROOM

MEETING MINUTES

1. Call to Order @ 7:01 PM

Roll Call: Chair Hammonds, Vice Chair Ferguson, Trustee Kokoros, Trustee Su, Trustee Keary;
Director Browne, Marissa Monteiro Outreach Librarian

Documents referenced in meeting include: June 8, 2022 Meeting minutes; FY22 Year to Date Budget Report; FY22 Funds and Grants; Burke FY22; FY22 Hatch Financials; Donations; 2022 John Cotton Dana Awards Announced (WFPL recipient); FY23 Action Plan; FY23 Holiday Closures; Outreach 2022

2. Secretary's Report

A. Minutes of June 8, 2022 Meeting

Motion to approve meeting minutes for June 8, 2022 Meeting; seconded; passed
unanimously

3. Public Forum

No Comment

4. Red Leaf Café Update

No new updates

5. Financial Report

A. FY22 Budget

B. Burke Fund Report

C. HATCH Financials

- Motion to approve Financial Report as written; seconded; approved unanimously

D. Consideration and Action on Acceptance of Donations

- Motion to accept donations listed in Packet; seconded; approved unanimously

6. Chair's Report

- Review of outreach

7. Director's Report
 - A. Miscellaneous Updates
 - John Cotton award received
 - New book drop installed at Filippello Park
 - Lockers being removed; will receive refund due to technological problems
 - Will be doing second round of Assistant Director position interviews (currently candidates) 3
 - Children's Librarian position will be posted 7/6
 - Part-time custodian hired
 - Review of last year's Action Plan
8. Old Business
 - A. Bookmobile Update with Marissa Monteiro, Outreach Librarian
 - License plate needed
 - Marissa is developing a list of supplies needed (i.e., chairs for under awnings)
 - Site and equipment testing
 - Will always be staffed by 2 people
 - Official debut will be at the Watertown Arts Market, Saturday 8/13/22 @ 10 AM
9. New Business
 - None
10. Requests for Information and Responses
 - None
11. Date of next meeting
 - Tuesday, August 2, 2022 @ 7 PM
12. Executive Session
 - A. Executive Session pursuant to G.L. c. 30A, sec. 21(A)(2), To Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel – Library Director
 - Motion to enter Executive Session To Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel – Library Director; seconded; Roll call vote: All in Favor: Chair Hammonds, Vice Chair Hammonds, Trustee Kokoros, Trustee Su, Trustee Keary
 - Motion to authorize Chair Hammonds to continue contract negotiations with Director Browne and for Trustees to schedule an Executive Session for the 4th week of July to review final draft of contract; seconded; Roll call vote: all in favor: Chair Hammonds, Vice Chair Ferguson, Trustee Kokoros, Trustee Su, Trustee Keary
 - Motion to exit Executive Session; seconded; Roll call vote: all in favor: Chair Hammonds, Vice Chair Ferguson, Trustee Kokoros, Trustee Su, Trustee Keary
13. Adjournment: Motion to adjourn; seconded; passed unanimously @ 8:57 PM