



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

CITY COUNCIL MEETING

TUESDAY, JUNE 14, 2022 AT 6:15 PM

**RICHARD E. MASTRANGELO COUNCIL CHAMBER
ADMINISTRATION BUILDING, 149 MAIN STREET**

AGENDA

ACCESS INFORMATION:

- A. The meeting will be televised through WCATV (Watertown Cable Access Television):<http://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The Public may join the virtual meeting online:<https://watertownma.zoom.us/j/92991331344>
- C. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344 #
- D. Public may comment through email:vpiccirilli@watertown-ma.gov

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- 1. ROLL CALL
 - 2. EXECUTIVE SESSION - 6:15 P.M.
 - A. Executive Session – Pursuant to G.L. c. 30A, Sec. 21(a)(2) to Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Contract Negotiations with Nonunion Personnel – George J. Proakis
 - 3. RETURN TO SESSION – 7:00 P.M.
 - 4. PLEDGE OF ALLEGIANCE
 - 5. PUBLIC FORUM
 - 6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes of the City Council Meeting - May 10, 2022
 - B. Minutes of the Special City Council Meeting - May 12, 2022
 - 7. PRESIDENT’S REPORT
 - A. Deliberation and Vote on Appointment of George J. Proakis as City Manager; Deliberation and Vote on Approval and Execution of City Manager Contract
 - B. First Reading on Proposed Ordinance Amending the City Manager’s Compensation

8. PRESENTATIONS OF PETITIONS, PROCLAMATIONS, AND SIMILAR PAPERS AND MATTERS
 - A. Proclamation Honoring the Watertown Housing Partnership
9. COMMITTEE OF THE WHOLE
 - A. Public Hearing and Vote on the Fiscal Year 2023 Budget and Related Matters
10. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. Resolution Approving the Fiscal Year 2023 Retiree Health Insurance Appropriation and Authorization of Expenditures from the OPEB Trust Fund.
 - B. Resolution Establishing Fiscal Year 2023 Expenditure Limits for Revolving Funds.
 - C. Motion to appropriate the Community Preservation Act (CPA) Funds for Fiscal Year 2023.
 - D. Resolution Authorizing a Transfer of Funds in the Amount of \$14,000 from the Fiscal Year 2022 City Council Reserve Account to the Fiscal Year 2022 City Auditor Search Account.
 - E. Resolution Authorizing a Transfer of Funds in the Amount of \$60,000 from the Fiscal Year 2022 City Council Reserve Account to the Fiscal Year 2022 Transfer to Trust/Other Funds Account.
 - F. Consideration and Action Regarding a Resolution Authorizing a Petition to the General Court for Special Legislation Regarding an Affordable Housing Linkage Fee.
11. REPORTS OF COMMITTEES
 - A. Committee on Personnel and City Organization Report Regarding the Reappointment of Richard V. Moynihan to the Board of Assessors and the Process for Hiring the Municipal Policy Analyst - Caroline Bays, Chair
ACTION ITEMS:
 1. That the City Council Reappoint Richard V. Moynihan to the Board of Assessors for a Term to Expire on May 15, 2025
 2. That Council President Sideris Create a Screening Committee of Four Councilors, and that Councilor Bays, Chair of the Committee on Personnel and City Organization, be Appointed Chair of the Screening Committee
 - B. Committee on State, Federal, and Regional Government Report Regarding the Reappointment of Eugene Slaven to the Board of Election Commissioners for a Term to Expire on April 1, 2026
ACTION ITEM:
That the City Council Confirm Eugene Slaven for Reappointment to the Board of Election Commissioners for a Term to Expire on April 1, 2026
12. NEW BUSINESS
13. COMMUNICATIONS FROM THE CITY MANAGER
14. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
15. ANNOUNCEMENTS
16. PUBLIC FORUM
17. RECESS OR ADJOURNMENT



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District B Councilor

Emily Izzo,
District D Councilor

PROCLAMATION HONORING THE WATERTOWN HOUSING PARTNERSHIP

WHEREAS: The Watertown Housing Partnership, a policy making body, consisting of volunteer members appointed by the City Manager has overseen the development and preservation of affordable housing in Watertown since its establishment in 1989 and whose advocacy has contributed to the creation of nearly 500 affordable housing units in Watertown; and

WHEREAS: The cumulative knowledge of the many Watertown Housing Partnership members spans well over 75 years with it demonstrating its strong commitment to affordable housing by administering the City's inclusionary Zoning provisions; and

WHEREAS: The Watertown Housing Partnership has played a leading role in proposing and advocating for a policy change in the percentage of inclusionary housing from 10% to 12.5% to the current 15%; and

WHEREAS: The Watertown Housing Partnership assists in the administration of the HOME funds through the WestMetro HOME Consortium, and the Affordable Housing Development Fund to provide various housing services for the City; and

WHEREAS: The Watertown Housing Partnership established and funded an emergency rental assistance program to address the needs of our neighbors unable to meet their rental obligations during the pandemic; and

WHEREAS: The Watertown Housing Partnership periodically developed an Affordable Housing Plan as a guide to creating and maintaining affordable housing in Watertown and has suggested that the City Council consider a permanent rental assistance program and an ordinance allowing accessory dwelling units; and

WHEREAS: The Watertown Housing Partnership has strongly supported the creation of a Watertown Affordable Housing Trust aware that the Partnership would be dissolved; and

NOW THEREFORE BE IT RESOLVED: The Watertown City Council recognizes the tremendous contribution of the Watertown Housing Partnership to the City's residents and expresses its sincere gratitude to all former and current members of the Watertown Housing Partnership.

IN WITNESS WHEREOF,

I have hereunto set my hand and caused the
Great Seal of the City of Watertown to be
Affixed on this 14th day of June 2022

Mark S. Sideris, Council President



Thomas J. Tracy
Acting City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6460
www.watertown-ma.gov
ttracy@watertown-ma.gov

TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager 

DATE: June 9, 2022

RE: Proposed Resolution – Authorization of the Fiscal Year 2023 Retiree Health Insurance and Related Expenditures from the OPEB Trust Fund

As you are aware, the Honorable City Council adopted G.L. c. 32B, s. 20; at its meeting on January 22, 2019 which established the Other Post Employment Benefits (OPEB) Trust Fund.

As I mentioned during the Fiscal Year 2020 Insurance and Employee Benefits budget discussion at the Saturday May 18, 2019 budget hearing, one of the requirements of G.L. c. 32B, s. 20; is that the health insurance premiums for the City's retirees must be paid from the OPEB Trust Fund and must be authorized by a two-thirds vote of the City Council.

The attached resolution is being proposed for the City Council's consideration as part of the process in adopting the Fiscal Year 2023 Budget. As I mentioned during the FY 21 budget process a similar resolution will need to be updated every year and voted upon as part of the City's Annual Budget process. The attached resolution has been updated from the resolution that the City Council adopted for the FY 2022 Budget.

I respectfully request your approval of this proposed resolution.

cc: Mark R. Reich, KP Law
All Department Heads

RESOLUTION #

R-2022-

**A RESOLUTION APPROVING THE FISCAL YEAR 2023 RETIREE HEALTH INSURANCE
APPROPRIATION AND AUTHORIZATION OF EXPENDITURES FROM THE OPEB TRUST FUND**

WHEREAS, the City has established an Other Post-Employment Benefits (OPEB) Trust Fund in accordance with the provisions of G.L. c. 32B, s. 20; and

WHEREAS, monies contained within the OPEB Trust Fund are to be used solely for the purposes of funding non-pension post-employment benefits, i.e., the City's costs for health insurance for retired employees and their dependents; and

WHEREAS, pursuant to G.L. c. 32B, s. 20(h), the estimated amount necessary to be appropriated from the OPEB Trust Fund to fund the Fiscal Year 2023 annual budget for retiree health insurance to be \$4,215,000; and

WHEREAS, the Treasurer, as Trustee of the OPEB Trust Fund, has certified that this amount will be available for appropriation from the OPEB Trust Fund; and

WHEREAS, G.L. c. 32B, s. 20 authorizes expenditures from the OPEB Trust Fund by 2/3rds vote of the City Council;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Watertown hereby approves the appropriation of \$4,215,000 from the OPEB Trust Fund to fund the estimated Fiscal Year 2023 cost for retiree health insurance (said amount having been already included in the City's annual operating budget), by 2/3rd vote.

Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote of ____ for, ____ against and ____ present on June 14, 2022.

Marilyn W. Pronovost, Council Clerk

Mark S. Sideris, Council President



Thomas J. Tracy
Acting City Manager

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TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager

DATE: June 9, 2022

RE: Proposed Resolution – Fiscal Year 2023 53 E1/2 Revolving Funds Expenditure Limits

As you are aware, the Honorable City Council adopted the attached Ordinance 2017-47 at its meeting on June 27, 2017. The Municipal Modernization Act, Chapter 218 of the Acts of 2016 requires that revolving funds established pursuant to G.L. c.44, Sec. 53E1/2 be established by ordinance, which was completed by the adoption of ordinance 2017-47.

As you are aware, prior to the passage of the Municipal Modernization Act, the City would annually vote via resolution a spending cap for 53 E1/2 revolving funds.

Despite the Municipal Modernization Act, the annual expenditure limit for the 53 E1/2 revolving funds still needs to be re-authorized by the City Council via resolution. Please see the attached proposed resolution for Fiscal Year 2023.

For your information and review, attached is a spreadsheet outlining 4 years of revenue and expenditure activity for the 53 E1/2 revolving funds. Additionally, the proposed Fiscal Year 2023 Expenditure Limit for eight revolving funds are indicated on the spreadsheet.

I respectfully request your approval of the proposed resolution establishing the Fiscal Year 2023 Expenditure Limits on the eight revolving funds.

cc: Mark R. Reich, KP Law
All Department Heads



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Vice President

Michael F. Dattoli,
Councilor At Large

Anron P. Dushku,
Councilor At Large

Susan G. Falkoff,
Councilor At Large

Anthony Palomba,
Councilor At Large

Angeline B. Kounelis,
District A Councilor

Lisa J. Feltner,
District B Councilor

Kenneth M. Woodland,
District D Councilor

ORDINANCE # 47

O-2017- 47

AN ORDINANCE ESTABLISHING REVOLVING FUNDS

WHEREAS, revolving funds are established pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the Town for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation; and

WHEREAS, traditionally, Town revolving funds have been subject to annual reauthorization; and

WHEREAS, the recently enacted Municipal Modernization Act, Chapter 218 of the Acts of 2016, includes revisions to the provisions of G.L. c.44, §53E ½, requiring that revolving funds be established by ordinance and eliminating the per board and total limitations on the size of these funds.

NOW THEREFORE BE IT ORDAINED by the Town Council of the City Known as the Town of Watertown that the Watertown Code of Ordinances, Title III, Administration, Chapter 32, Finances, is hereby amended by inserting new Section 32.08 therein as follows:

§32.08 Revolving Funds

(A) There are hereby established in the Town of Watertown pursuant to the provisions of G.L. c. 44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this ordinance.

(B) Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

(C) No liability shall be incurred in excess of the available balance of the fund.

(D) The total amount spent during a fiscal year shall not exceed the amount authorized by the Town Council or any increase therein as may later be authorized by the Town Manager and Town Council in accordance with the provisions of G.L. c. 44, §53E½.

(E) Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the General Fund.

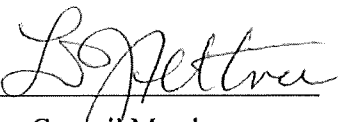
(F) Authorized Revolving Funds

REVOLVING FUND PROGRAM OR PURPOSE	DEPARTMENT RECEIPTS TO BE CREDITED TO FUND	REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND
<i>Commander's Mansion</i> to pay costs associated with rental and use of the Commander's Mansion	Fees and receipts from rentals and use	Director of Community Development and Planning
<i>Organized Crime Drug Enforcement Task Force</i> to pay costs associated with the operation and equipping of the crime task force	Fees and receipts for task force rental and operations	Town Manager
<i>Senior Center</i> to pay costs associated with programs and activities provided at or by the Senior Center	Fees and receipts for program participation	Senior Center Director
<i>Library Copier</i> to pay costs of copier maintenance, materials, and equipping	Fees from copier usage	Library Director
<i>Faire on the Square</i> to pay costs associated with Faire activities	Fees and receipts received from Faire participants	Town Clerk
<i>Farmers' Market</i> to pay costs associated with the operation of the Farmer's Market	Fees and receipts from participation in farmers' market	Director of Community Development and Planning
<i>Animal Control</i> to pay costs associated with the operation of the Animal Control Program	Fees and receipts from the Animal Control Program	Director of Public Health
<i>Affordable Housing Development</i> to pay costs associated with the creation and/or preservation of affordable housing	Fees and receipts received in connection with affordable housing development	Director of Community Development and Planning

(G) Procedures and Reports. Except as provided in G.L. c. 44, §53E½ and this ordinance, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of Town funds shall apply to the use of revolving funds established and authorized by this ordinance.

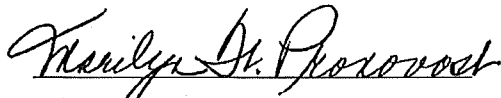
AND, BE IT FURTHER ORDERED by the Town Council, that the following fiscal year spending limits for such revolving funds are hereby established:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Commander's Mansion	\$230,000
Organized Crime Drug Enforcement Task Force	\$1,725,000
Senior Center	\$25,000
Library Copier	\$20,000
Faire on the Square	\$10,000
Farmers' Market	\$46,000
Animal Control	\$10,000
Affordable Housing Development	\$265,000

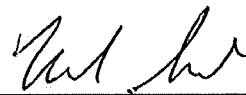


Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against and 0 present on June 27, 2017.



Marilyn W. Pronovost, Council Clerk



Mark S. Sideris, Council President

A RESOLUTION ESTABLISHING FISCAL YEAR 2023 EXPENDITURE LIMITS FOR REVOLVING FUNDS

WHEREAS, revolving funds are established pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the City for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation; and

WHEREAS, traditionally, City revolving funds have been subject to annual reauthorization; and

WHEREAS, the Municipal Modernization Act, Chapter 218 of the Acts of 2016, includes revisions to the provisions of G.L. c.44, §53E ½, requiring that revolving funds be established by ordinance and eliminating the per board and total limitations on the size of these funds; and

WHEREAS, the Honorable City Council previously adopted Ordinance 2017-47 which established eight revolving funds of the City;

NOW THEREFORE BE IT RESOLVED by the City Council of the City Known as the City of Watertown that the following fiscal year spending limits for such revolving funds are hereby established:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Commander's Mansion	\$275,000
Organized Crime Drug Enforcement Task Force	\$725,000
Senior Center	\$35,000
Library Copier	\$25,000
Faire on the Square	\$35,000
Farmers' Market	\$46,000
Animal Control	\$15,000
Affordable Housing Development	\$270,000

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of ___ for, ___ against and ___ present on June 14, 2022.

Marilyn W. Pronovost, Council Clerk

Mark S. Sideris, Council President

CITY OF WATERTOWN
53 E 1/2 REVOLVING FUNDS
AS OF JUNE 9, 2022

	COMMANDER'S MANSION		ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE		SENIOR CENTER		LIBRARY COPIER		FAIRE ON THE SQUARE		AFFORDABLE HOUSING DEVELOPMENT		FARMER'S MARKET		ANIMAL CONTROL	
	REVOLVING FUND		REVOLVING FUND		REVOLVING FUND		REVOLVING FUND		REVOLVING FUND		REVOLVING FUND		REVOLVING FUND		REVOLVING FUND	
FY 2019 REVENUE	\$ 179,097.67	\$	1,381,464.80	\$	21,421.50	\$	18,079.75	\$	28,750.00	\$	-	\$	22,866.21	\$	14,622.50	
FY 2020 REVENUE	\$ 96,326.25	\$	1,463,185.55	\$	10,282.00	\$	13,071.95	\$	27,554.00	\$	-	\$	10,999.50	\$	13,372.50	
FY 2021 REVENUE	\$ 211,308.00	\$	1,626,083.76	\$	5,523.00	\$	519.77	\$	10,000.00	\$	-	\$	16,069.50	\$	15,483.50	
YTD FY 2022 REVENUE	\$ 220,145.95	\$	787,670.88	\$	4,090.00	\$	9,840.28	\$	23,090.00	\$	-	\$	21,509.00	\$	14,605.00	
FY 2019 EXPENDITURES	\$ 238,532.96	\$	1,507,214.15	\$	16,227.86	\$	18,795.78	\$	23,093.25	\$	-	\$	28,629.74	\$	3,708.92	
FY 2020 EXPENDITURES	\$ 224,223.23	\$	1,373,136.26	\$	9,432.05	\$	16,141.12	\$	24,172.29	\$	-	\$	15,373.89	\$	5,384.51	
FY 2021 EXPENDITURES	\$ 156,801.10	\$	1,556,214.39	\$	832.22	\$	6,315.88	\$	801.00	\$	-	\$	20,073.56	\$	4,144.15	
YTD FY 2022 EXPENDITURES	\$ 220,678.68	\$	534,526.90	\$	9,155.42	\$	8,666.94	\$	21,774.60	\$	-	\$	22,239.97	\$	6,457.90	
CURRENT CASH BALANCE	\$ 81,398.36	\$	478,614.18	\$	19,444.77	\$	9,051.62	\$	9,304.11	\$	269,268.61	\$	10,673.61	\$	51,531.23	
FY 22 AUTH. EXPEND. LIMIT	\$ 275,000.00	\$	1,725,000.00	\$	35,000.00	\$	25,000.00	\$	30,000.00	\$	265,000.00	\$	46,000.00	\$	15,000.00	
PROPOSED FY 23 EXPEND. LIMIT	\$ 275,000.00	\$	1,000,000.00	\$	35,000.00	\$	25,000.00	\$	35,000.00	\$	270,000.00	\$	46,000.00	\$	15,000.00	



Thomas J. Tracy
Acting City Manager

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ttracy@watertown-ma.gov

TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager 

DATE: June 9, 2022

RE: Fiscal Year 2023 Community Preservation Fund Budget

The Community Preservation Act (CPA) requires that the City Council approve the Community Preservation Fund Budget. Furthermore, the CPA requires that the estimated revenue for each Fiscal Year be reserved as follows:

- A minimum of 10% for Affordable Housing
- A minimum of 10% for Historical Preservation
- A minimum of 10% for Open Space/Recreation

Additionally, up to 5% of the estimated revenue may be appropriated for CPC Administrative purposes. The remaining estimated revenue would be reserved for designation for a later date.

As you may be aware, at the Community Preservation Committee (CPC) meeting on May 19, 2022 voted the following:

- On a motion made and seconded it was voted unanimously (Vote 8-0) to request the City Council to appropriate and transfer from the fiscal year 2023 Community Preservation Funds (T= \$3,700,000) the following funds: 5% (\$185,000) for the administrative expense of the Community Preservation Committee, 10% to the affordable housing reserve (\$370,000), 10% to the historical preservation reserve (\$370,000), 10% to the open space/recreation reserve (\$370,000), and 70% to the undesignated fund balance (\$2,405,000).

Therefore, I would respectfully request that the Honorable City Council adopt this recommended action for Fiscal Year 2023.

Please be advised that before any project can be approved for funding by the CPC, the Honorable City Council would need to approve the funding of the project.

cc: Community Preservation Committee



Thomas J. Tracy
City Auditor

CITY OF WATERTOWN

Office of the City Auditor

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149 Main Street
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Phone: 617-972-6460
www.watertown-ma.gov
ttracy@watertown-ma.gov

TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager 

DATE: June 9, 2022

RE: Transfer of Funds Request- City Auditor Search

Attached is a copy of my earlier correspondence to City Council informing you of my intent to retire from Watertown.

As a result, I am hereby requesting a transfer of funds in the amount of \$14,000 to cover potential expenses related to a search for the next permanent City Auditor be placed on the June 14, 2022 City Council Agenda.

Thank you for your consideration.

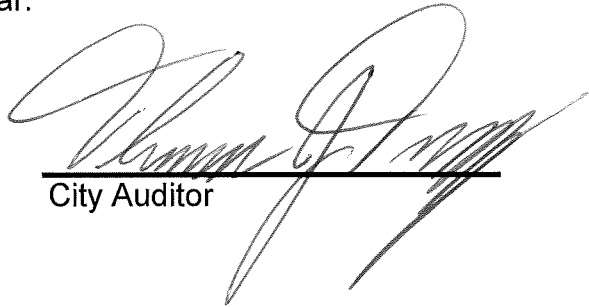
Transfer Amount \$14,000

From: FY 2022 City Council Reserve \$ 14,000
0111152-570780

To: FY 2022 City Auditor Search \$ 14,000
0194000-530331

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

6/9/22
Date


City Auditor



Thomas J. Tracy
City Auditor

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TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager
City Auditor/Assistant City Manager for Finance

DATE: June 9, 2022

RE: Retirement Planning

This correspondence is to officially inform you of my intent to retire from Watertown.

Given that new City Manager George Proakis will start employment this summer as well as my verbal commitment to City Council President Mark Sideris to assist in the transition of the next permanent City Manager, I will be flexible as to the exact date of my retirement. With that said, I am hopeful that my effective date for retirement will be no later than October 14, 2022.

Please be advised I am willing to remain in a part time capacity after my retirement date, if the City Council and/or City Manager believe this to be in the best interest of Watertown. MGL Chapter 32 Section 91 allows and places restrictions of retirees returning to work in the public sector.

Given the above, it is my intent to request a transfer of funds at the June 14th City Council meeting so resources may be available to conduct a search for Watertown's next permanent City Auditor.

Please know I have thoroughly appreciated the opportunity of being the Town/City Auditor for the past 28 plus years. With these 28 years along with my previous 12 years of state and municipal employment, I will achieve 40 years of public service on September 13, 2022.

It is with very mix feelings that I have decided to retire mostly because of all the people I work with and all the citizens that we service. It is truly has been my honor and privilege to be Watertown's Town/City Auditor. I have been so lucky and thankful to have worked in the community that I grew up in. I look forward to the next chapter of my life, whatever path that takes me, but I know it will include a lot more quality time spent with my family.

cc: Department Heads
Staff of the Auditor's and Manager's Office
Watertown Retirement Board

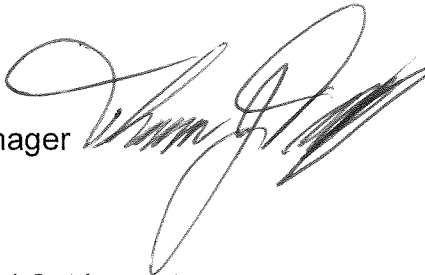


Thomas J. Tracy
Acting City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472

TO: Honorable City Council

FROM: Thomas J. Tracy, Acting City Manager 

DATE: June 9, 2022

RE: Transfer of Funds Request- Opioid Settlement

As mentioned at the recent FY 23 Budget hearing, Watertown will most likely not receive its first payment from the Opioid Settlement until late June or during July. As a result, I am recommending that we transfer \$60,000 to the Opioid Settlement Fund prior to the vote on the FY 23 Budget.

Future receipts from the Opioid Settlement will be deposited into the Receipt Reserved for Appropriation – Opioid Settlement Fund. The use of those funds would become part of the annual General Fund budget process by transferring monies from this fund as part of Other Financing Sources (General Fund Revenue). The Administration during the annual budget process should then disclose what line item or line items that these funds are supporting.

For your information and review please see the attached letter from Melissa Morrissey, Treasurer/Collector regarding the Opioid Settlement Funds.

Therefore, I am requesting a transfer of funds in the amount of \$60,000 in order to use these monies during FY 23 for Substance Use Disorder Services within the Health Department to be placed on the June 14, 2022 City Council Agenda.

Thank you for your consideration.

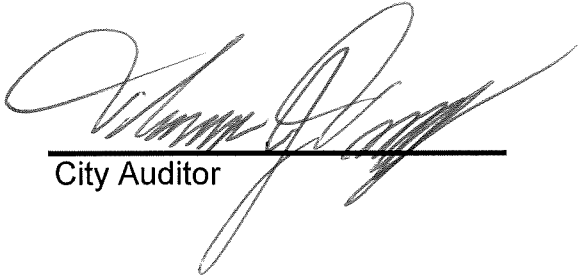
Transfer Amount \$60,000

From: FY 2022 City Council Reserve \$ 60,000
0111152-570780

To: FY 2022 Transfer to Trust/Other Funds \$ 60,000
0194000-590966

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

6/9/22
Date


City Auditor



TOWN OF WATERTOWN

Treasurer - Collector

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6453
Fax: 617-926-7082

www.watertown-ma.gov
mmorrissey@watertown-ma.gov

Melissa A Morrissey
Treasurer-Collector

Katherine A. Morrison
Assistant Treasurer-Collector

MEMO

June 7, 2022

To: Tom Tracy

From: Melissa A Morrissey

Re: Opioid Settlement Funds

Mr. Tracy;

Attached is the payment schedule published by the AG's office regarding the Massachusetts Opioid Settlement.

We have been notified that we will be receiving instructions on submitting a Payment Election Form before the payments can begin. As of today, June 7th we have not received instructions or the form.

Please note that the first of the payments are scheduled for distribution in 2 payment in June/July 2022 and July/August 2022 timeframes.

Per our previous conversation, I would like to request a transfer of \$60,000 out of the FY22 budget to fund the Opioid Settlement Account and begin to build a small reserve for future use.

Respectfully

Melissa A Morrissey

Treasurer/Collector

MAOpoid Settlement
Payments

	Allocation of Municipal								
Watertown	0.25410%								
	2022	\$ 60,081							
	2023	\$ 31,840							
	2024	\$ 43,353							
	2025	\$ 45,407							
	2026	\$ 28,158							
	2027	\$ 28,158							
	2028	\$ 32,457							
	2029	\$ 33,481							
	2030	\$ 33,481							
	2031	\$ 28,905							
	2032	\$ 24,134							
	2033	\$ 24,134							
	2034	\$ 24,134							
	2035	\$ 24,134							
	2036	\$ 24,134							
	2037	\$ 24,134							
	2038	\$ 24,134							
	Grand Total	\$ 534,259							
JOHNSON & JOHNSON Funds									
Payment 1	Payment 2	Payment 3	Payment 4	Payment 5	Payment 6-8	Payment 9-11			
2022 Payment 1	2022 Payment 2	15-Jul-23	15-Jul-24	July 15, 2025	July 15, 2026-2028	July 15 2029-2031			
\$ 6,606.63	\$ 15,413.41	\$ 12,336.55	\$ 18,942.30	\$ 20,995.52	\$ 3,747.18	\$ 4,770.82			
Maximum Distributor Funds									
Payment 1	Payment 2	Payment 3	Payment 4-7	Payment 8-10	Payment 11-18				
2022	2022	July 15, 2023	July 4-2024-202	July 15, 2 28-2030	July 15, 2031-2038				
18,557.63	19,503.16	19,503.16	24,410.97	28,710.24	24,133.86				

**RESOLUTION AUTHORIZING A PETITION FOR SPECIAL LEGISLATION
REGARDING ADOPTION OF AN AFFORDABLE HOUSING LINKAGE FEE**

RESOLUTION #

R-

WHEREAS, the City of Watertown is undergoing substantial growth in large-scale commercial development; and

WHEREAS, this growth is attracting an increasing number of workers and residents to the City; and

WHEREAS, the City has taken a number of steps, including enactment of an inclusionary zoning ordinance, adoption of the Community Preservation Act, and the formation of a municipal affordable housing trust; and

WHEREAS, even with use of these tools, more resources are needed to mitigate the increased affordable housing demand caused by new large-scale commercial development; and

WHEREAS, the city of Watertown has documented the nexus between commercial development and affordable housing demand, projected the cost of meeting this additional demand, and analyzed linkage fees that would be proportionate to the impact of such development; and

WHEREAS, in order to help the City meet the increased demand that commercial developers be assessed a fair share of the impacts of such future development through the fees that will be dedicated to affordable housing production.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Watertown hereby authorizes the filing of a petition with the General Court for special legislation to allow for adoption of an affordable housing linkage fee, as follows:

**AN ACT AUTHORIZING THE CITY OF WATERTOWN TO ADOPT AN AFFORDABLE
HOUSING LINKAGE FEE**

*Be it enacted by the Senate and the House of Representatives in General Court assembled,
and by the authority of the same, as follows:*

SECTION 1. The general court finds that:

- (a) the city of Watertown is undergoing a period of substantial growth in large-scale commercial development, and this growth is attracting an increasing number of workers and residents to the city;
- (b) this growth is further increasing the demand for affordable housing for low, moderate and middle income households;
- (c) the city, recognizing the need for affordable housing, enacted an inclusionary zoning ordinance, adopted the Community Preservation Act, and recently authorized the formation of a municipal affordable housing trust;
- (d) even with use of these important tools, more resources are needed to mitigate the increased affordable housing demand caused by new large-scale commercial development;

(e) the city of Watertown has, through an outside economic study, documented the nexus between commercial development and affordable housing demand, projected the cost of meeting this additional demand, and analyzed linkage fees that would be proportionate to the impact of such development; and

(f) the purpose of this act is to assist the city in meeting the increased demands with respect to administration and planning, and ensure that commercial developers are assessed a fair share of the impacts of such future development, by authorizing fees that will be dedicated to affordable housing production.

SECTION 2.

(a) The city of Watertown may, by ordinance, require the payment of an affordable housing linkage fee for any non-residential development, including the commercial portion of a mixed-use project and excluding any development for governmental uses, that (1) requires zoning relief, including without limitation, a special permit, special permit with site plan review, or site plan approval; and (2) contains a single use or combination of uses exceeding a square foot threshold to be determined from time to time by the Watertown city council. For purposes of this act, development shall include the construction, enlarging, expansion, substantial rehabilitation, or change of use of non-residential property.

(b) The ordinance shall specify the dollar amount of the linkage fee, which initially shall not exceed \$18 per square foot and may be adjusted over time based upon changes in the Consumer Price Index-All Urban Consumers (CPI-U) compiled by U.S. Bureau of Labor Statistics. The ordinance shall specify an initial square foot threshold of 30,000 square feet. The level of any linkage fee and the square foot threshold shall be reviewed at least every 5 years and reset as required based upon recommendation of the city manager and approval of the city council.

(c) The city may create a distinct and separate revolving fund account into which affordable housing linkage fees shall be paid, and no such fee shall be paid to the city's general treasury or used as general revenues pursuant to section 53 of chapter 44 of the General Laws. The funds in this revolving fund account shall be administered and expended by the trustees of a municipal affordable housing trust fund established by the city council pursuant to section 55C of chapter 44 of the General Laws.

SECTION 3. This act shall take effect upon its passage.

and

BE IT FURTHER RESOLVED, that the General Court may make clerical or editorial changes of form only to the proposed special act, unless the City Council approves such changes as are consistent with the public purposes of this petition prior to enactment by the General Court.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of ___ for and ___ against on _____, 2022.

Mark S. Sideris, Council President

Marilyn Pronovost, Council Clerk

816801/WATR/0103



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian
Councilor At Large

Caroline Bays
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

COMMITTEE ON PERSONNEL AND CITY ORGANIZATION MEETING WEDNESDAY, JUNE 8, 2022 AT 5:30 PM LOUIS P. ANDREWS UPPER CONFERENCE ROOM, THIRD FLOOR ADMINISTRATION BUILDING, 149 MAIN STREET

The Committee convened on Tuesday, June 8, 2022 at 5:32 pm in the Louis P Andrews Upper Conference Room. Present were Caroline Bays, Chair; John Gannon, Vice Chair; and Nicole Gardner, Secretary. Also present were Councilors Vincent Piccirilli and Lisa Feltner. Also present was Mr. Richard Moynihan for the first portion of the meeting.

The purpose of the meeting was:

A. Interview Richard V. Moynihan on His Reappointment to the Board of Assessors for a Term to Expire on May 15, 2025.

B. Discussion of the Process for Hiring the Municipal Policy Analyst

A. Interview. The Committee interviewed Mr. Moynihan on his experience as a member of the Board of Assessors which he has served on for 17 years. Mr. Moynihan expressed his interest in the Board's work as well as his commitment to the Board. He also noted that the current board works well together and is comprised of very talented and knowledgeable members.

--> ACTION ITEM: Councilor Gardner made a motion, seconded by Councilor Bays, to recommend to the full City Council that Mr. Moynihan be reappointed to the Board of Assessors for a term to expire on May 15, 2025. Voted unanimously 3-0.

In closing, Councilor Bays thanked Mr. Moynihan for his service to our City.

B. Discussion of the Process for Hiring the Municipal Policy Analyst

The Committee, with input from other councilors present, laid out the process it proposes to follow in order to enable the Council to fill this position. Given the summer schedules of participants the committee felt that having four councilors appointed to the council would be appropriate for this unusual circumstance.

Step 1. Create a Screening Committee.

ACTION ITEM --> Councilor Gardner made a motion, seconded by Councilor Gannon, that Council President Sideris be asked to create a screening committee of 4 councilors, and that the Councilor Bays, Chair of the PCO, be appointed Chair of the Screening Committee. Voted unanimously 3-0.

Step 2. The Screening Committee hold a meeting in which it will develop a set of questions to be asked of candidates who merit being interviewed.

Step 3. The Screening Committee, in executive session, evaluate the applications & resumes received, and determine which applicants will be interviewed.

Step 4. The Screening Committee, in executive session, interview applicants, and select 2 - 4 applicants to be presented as finalists to the full City Council.

Step 5. The City Council, in open meeting, interview the finalists and vote on which finalist be offered the position.

Step 6. The City Council authorize the City President to extend the offer and negotiate a compensation package, within an approved compensation range.

Councilor Gannon made a motion, seconded by Councilor Gardner, that the PCO recommend this process to the City Council. Voted unanimously 3-0.

Councilor Gannon noted that the job has not yet been posted in the State House News. It was agreed that he would assist the Personnel Department in getting the post made as quickly as possible, and he would also request that the PCO be provided a list of all job sites in which the job has been posted as quickly as possible.

At 6:35 pm, the Committee voted unanimously to adjourn.

Respectfully submitted by Nicole Gardner, Secretary



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Report of the Committee on State, Federal and Regional Government Meeting Date: June 7, 2022

The Committee convened on Tuesday June 7, 2022 at 5:30pm in the City Council Office. Present were Nicole Gardner, Chair; Anthony Palomba, Vice Chair; and Emily Izzo, Secretary. The purpose of the meeting was to conduct an interview for the Board of Election Commissioners.

Eugene Slaven

Mr. Slaven was appointed in 2017 to fill an unexpired term, and then reappointed to a full term in 2018. He has enjoyed the learning experience on the election process and getting to know citizens, volunteers, the clerk's office and poll workers. The commission is in charge of the voting process and ensuring machines work, as well as having our elections run as efficiently as possible. This has been a positive experience for him.

The most challenging thing that he has been able to work on has been navigating Covid protocols including absentee voting, PPE at the polls, and navigating this new landscape efficiently. Mr. Slaven also discussed "poll pads" which would replace the 'in and out' books. This would be a digitization of the check in process, our ballots would still be paper. Poll pads would speed up the voting process by eliminating the 'check out' step. It would also save us paper and it would be easier on the warden to count votes at each precinct. Certifying the elections can be challenging with the current sheets. These would also cut back on the number of poll workers needed.

Finally, Mr. Slaven discussed voter registration and engagement, and how this commission has a limited role, but holding voter information sessions with a public forum as part of the election commissioners meeting has been successful in the past. He explained how the board can work with the city's social media manager to spread the work on these public forums.

⇒ **Action Item:** Councilor Palomba made a motion, seconded by Councilor Izzo, to recommend that the City Council confirm Eugene Slaven for reappointment to the Board of Election Commissioners for a Term to Expire on April 1, 2026. Voted 3-0.

The meeting adjourned at 5:43pm.

Report prepared by Emily Izzo.