

FY22 YEAR TO DATE BUDGET REPORT

ORG	OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0161051	510111	FULL TIME SALARIES	1,663,037	0	1,663,037	763,411.19	0.00	899,626	45.90
0161051	510112	PART TIME SALARIES	641,476	0	641,476	301,011.81	0.00	340,464	46.90
0161051	510130	OVERTIME	25,000	0	25,000	12,033.30	0.00	12,967	48.10
0161051	510141	SHIFT DIFFERENTIAL	4,824	0	4,824	1,742.50	0.00	3,082	36.10
0161051	510143	LONGEVITY	29,516	0	29,516	11,698.36	0.00	17,818	39.60
0161051	510190	CLOTHING ALLOWANCE	2,934	0	2,934	1,913.00	0.00	1,021	65.20
		Total 0161051 LIBRARY - PERS. SVCS.	2,366,787	0	2,366,787	1,091,810.16	0.00	1,274,977	46.10
0161052	520211	ELECTRICITY	143,589	0	143,589	54,467.97	41,532.03	47,589	66.90
0161052	520213	GAS	39,172	0	39,172	2,706.30	21,293.70	15,172	61.30
0161052	520240	OFFICE EQUIPMENT MAINTENANCE	18,029	0	18,029	8,049.92	4,535.01	5,444	69.80
0161052	520241	BUILDING MAINTENANCE	43,500	0	43,500	31,252.25	3,056.50	9,191	78.90
0161052	520244	COMPUTER MAINTENANCE	92,112	9,575	101,687	61,188.59	35,968.21	4,530	95.50
0161052	530327	REGIONAL LIBRARY SERVICES	76,569	0	76,569	73,765.00	0.00	2,804	96.30
0161052	530342	COMMUNICATIONS - POSTAGE	1,600	0	1,600	1,600.00	0.00	0	100.00
0161052	530383	PROGRAM SERVICES	7,000	0	7,000	4,120.00	900.00	1,980	71.70
0161052	540421	OFFICE SUPPLIES	12,000	0	12,000	4,148.80	4,289.23	3,562	70.30
0161052	540422	PRINTING & FORMS	6,300	0	6,300	2,341.30	2,130.00	1,829	71.00
0161052	540425	PROGRAM SUPPLIES	600	0	600	400.00	0.00	200	66.70
0161052	540430	BUILDING MAINTENANCE SUP.	17,340	74	17,414	6,762.13	3,102.46	7,550	56.60
0161052	550511	BOOKS	443,000	0	443,000	215,647.04	188,715.86	38,637	91.30
0161052	550512	BOOK PROCESSING	41,800	9,064	50,864	22,570.06	7,567.86	20,726	59.30
0161052	570710	IN STATE TRAVEL	500	0	500	0.00	0.00	500	0.00
0161052	570730	DUES & SUBSCRIPTIONS	1,300	0	1,300	750.00	0.00	550	57.70
0161052	570735	PROJECT LITERACY/TOWN	8,700	0	8,700	3,214.85	885.15	4,600	47.10
0161052	570785	COMMITTEE EXPENSES	2,600	0	2,600	19.87	0.00	2,580	0.80
0161052	570787	STAFF DEVELOPMENT	10,000	0	10,000	69.00	0.00	9,931	0.70
		Total 0161052 LIBRARY - EXPENSES	965,711	18,713	984,424	493,073.08	313,976.01	177,375	82.00
0161058	580840	BUILDING RENOVATIONS	81,000	16,283	97,283	4,298.21	11,985.00	81,000	16.70
0161058	580870	REPLACEMENT OF EQUIPMENT	20,000	3,047	23,047	3,047.17	0.00	20,000	13.20
		Total 0161058 LIBRARY - CAPITAL	101,000	19,330	120,330	7,345.38	11,985.00	101,000	16.10
		Grand Total	3,433,498	38,043	3,471,541	1,592,228.62	325,961.01	1,553,352	55.30

WATERTOWN FREE PUBLIC LIBRARY EXPENDITURE BREAKDOWN FY22

FY22 2ND QUARTER BUDGET BREAKDOWN		
0161052 570735 PROJECT LITERACY		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
CAMBRIDGE UNIVERSITY PRESS	\$ 1,943.88	MATERIALS
MINUTEMAN PRESS	\$ 225.00	BROCHURES
PIFER-BRIGHAM LLC	\$ 875.00	EASY ENGLISH NEWS
STAPLES ADVANTAGE	\$ 170.97	SUPPLIES
TOTAL	\$ 3,214.85	
0161052 540430 BUILDING MAINTENANCE SUPPLIES		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AMAZON	\$ 312.82	SUPPLIES
BOSTON LOCK & SAFE CO INC	\$ 487.96	DOOR LOCK
FW WEBB COMPANY	\$ 28.84	SUPPLIES
GRAINGER	\$ 1,271.25	SUPPLIES
HOME DEPOT	\$ 241.08	SUPPLIES
MECHANICAL AIR CONTROLS	\$ 3,496.52	HVAC SERVICE
NORTHEAST ELECTRICAL DISTRIBUTORS	\$ 56.18	SUPPLIES
PLUMBERS SUPPLY COMPANY	\$ 252.55	SUPPLIES
WB MASON CO INC	\$ 87.62	SUPPLIES
WSI MANUFACTURING INC	\$ 527.31	SUPPLIES
TOTAL	\$ 6,762.13	
0161052 540425 PROGRAM SUPPLIES		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
ALEXANDRA ADAMO	\$ 8.25	TEEN PROGRAMMING
AMAZON.COM	\$ 191.75	TEEN ZINE FEST SUPPLIES
TARGET	\$ 200.00	CHILDREN'S PROGRAM SUPPLIES
TOTAL	\$ 400.00	
0161052 540422 PRINTING		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AMERICAN LIBRARY ASSOCIATION	\$ 34.30	BOOK MARKS
CAITLIN BROWNE	\$ 75.00	FACEBOOK AD REIMBURSEMENTS
JAMIE KALLESTAD	\$ 50.00	INSTAGRAM AD REIMBURSEMENTS
MCDERMOTT-PALLOTTA (ALPHAGRAPHS)	\$ 250.00	SIGNAGE
MINUTEMAN PRESS	\$ 1,932.00	PRINTING
TOTAL	\$ 2,341.30	

WATERTOWN FREE PUBLIC LIBRARY EXPENDITURE BREAKDOWN FY22

0161052 540421 OFFICE SUPPLIES		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AMAZON.COM	\$ 413.82	OFFICE SUPPLIES
ASP ENTERPRISES	\$ 540.42	VINYL LETTERING
MARK ESSLINGER	\$ 137.75	NAME TAGS
POSTMASTER OF BOSTON	\$ 30.00	PO BOX RENTAL
STAPLES ADVANTAGE	\$ 363.44	OFFICE SUPPLIES
WAYFAIR	\$ 629.86	DESKS
WB MASON	\$ 2,033.51	OFFICE SUPPLIES
TOTAL	\$ 4,148.80	
0161052 530383 PROGRAM SERVICES		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
ALEXANDRA ADAMO	\$ 482.03	TEEN PROGRAMMING
AMAZON.COM	\$ 42.97	TEEN ZINE FEST
MARY BARBA	\$ 75.00	ZINE FEST PRESENTATION
BOSTON SCOOP SHOPS	\$ 500.00	SUMMER READING ICE CREAM PARTY
BRAIN ARTS ORGANIZATION	\$ 150.00	ZINE FEST PROMOTION
CELENE CHEN	\$ 75.00	ZINE FEST PRESENTATION
CAREY CONKEY	\$ 150.00	ZINE FEST REIMBURSEMENTS
SETH DEITCH	\$ 75.00	ZINE FEST PRESENTATION
DIG MEDIA GROUP	\$ 200.00	ZINE FEST ADVERTISING
BARRETT FELKER	\$ 340.00	CHILDREN'S PROGRAMMING
MATT HEATON	\$ 450.00	CHILDREN'S MUSICAL PROGRAMS
DANIELLE LACASSE	\$ 400.00	TEEN PROGRAMMING
ANNA LEE	\$ 340.00	CHILDREN'S PROGRAMMING
KRISTIN O'DONNELL	\$ 400.00	ADULT YOGA CLASSES
O'SOME CAFÉ LLC	\$ 140.00	CONCERT REFRESHMENTS
POWERS MUSIC SCHOOL	\$ 200.00	CHILDREN'S PROGRAMMING
JEFFREY DEAN ZENTNER	\$ 100.00	ADULT PROGRAMMING
TOTAL	\$ 4,120.00	
0161052 520244 COMPUTER MAINTENANCE		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AMAZON.COM	\$ 2,178.12	COMPUTER MAINTENANCE SUPPLIES
BARTLETT INTERACTIVE	\$ 238.35	CALENDAR UPDATES
BIBLIOTHECA LLC	\$ 9,166.92	ANNUAL SUPPORT & MAINTENANCE
CAITLIN BROWNE	\$ 852.95	MAIL CHIMP/HOOTSUITE
FARONICS TECHNOLOGIES	\$ 2,384.45	DEEP FREEZE & ANTI-VIRUS
FOUNDATION CABLING	\$ 2,344.00	DATA CABLING
GOVCONNECTION INC	\$ 4,638.48	ADOBE LICENSE RENEWALS
HUB TECHNICAL SERVICES LLC	\$ 5,044.04	OFFICE 365 LICENSES
LINODE LLC	\$ 30.00	LINODE RENEWAL
PCNS LLC (APOGEE)	\$ 32,188.97	MONTHLY CONTRACT/IT SERVICES
TODAY'S BUSINESS SOLUTIONS	\$ 2,122.31	SCANEZ STATION W/COIN TOWER
TOTAL	\$ 61,188.59	

WATERTOWN FREE PUBLIC LIBRARY EXPENDITURE BREAKDOWN FY22

0161052 520241 BUILDING MAINTENANCE		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AC GENERAL CONTRACTING	\$ 5,545.00	SOLAR CHARGING TABLE INSTALLATION
AMAZON.COM	\$ 689.63	FACE MASKS
ANTHONY VANARIA AND SONS	\$ 2,000.00	MONTHLY LANDSCAPE MAINTENANCE
BOSTON LOCK & SAFE CO	\$ 294.80	RESTROOM DOOR HANDLE
COMBUSTION SERVICE CO OF N.E.	\$ 752.00	MAINTENANCE
COMMONWEALTH OF MA	\$ 50.00	BOILER INSPECTION
FM EMERGENCY GENERATOR INC	\$ 300.00	GENERATOR MAINTENANCE
MECHANICAL AIR CONTROLS	\$ 17,495.30	HVAC SERVICE
SAS SPECIAL AGENT SYSTEMS INC	\$ 880.00	SECURITY MONITORING
SURPLUS TECHNOLOGY SOLUTIONS	\$ 90.00	E-WASTE RECYCLING PICKUP
T-MOBILE	\$ 437.40	HOT SPOT SERVICE
UNITED ELEVATOR COMPANY	\$ 2,135.00	ELEVATOR MAINTENANCE & SERVICE
VERIZON WIRELESS	\$ 75.98	HOT SPOT SERVICE
WALTHAM SERVICES	\$ 409.50	PEST CONTROL
WSI MANUFACTURING INC	\$ 97.64	FILTERS
TOTAL	\$ 31,252.25	
0161052 520240 EQUIPMENT MAINTENANCE		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
AMAZON.COM	\$ 2,953.57	HATCH SUPPLIES
CANON SOLUTIONS AMERICA	\$ 537.83	PHOTOCOPIER CONTRACTS
COMCAST	\$ 837.24	HATCH INTERNET
CHERYL MOREAU	\$ 106.90	HATCH SUPPLIES
NORTHEAST ENGRAVERS	\$ 2,395.00	HATCH LASER CUTTER MAINTENANCE/SERVICE
SERVICESTAR DOCUMENT MGMT	\$ 899.00	MICROREADER/SCANNER CONTRACT
VERIZON WIRELESS	\$ 320.38	CUSTODIAL/HATCH CELL PHONE
TOTAL	\$ 8,049.92	
0161058 580870 EQUIPMENT REPLACEMENT		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
PCNS LLC	\$ 3,047.17	FIREWALL & SWITCH REFRESH
TOTAL	\$ 3,047.17	
0161058 580840 IMPROVMENTS/BUILDING RENOVATIONS		
<u>VENDOR</u>	<u>AMOUNT TO DATE</u>	<u>ITEMS/COMMENTS</u>
THE LIBRARY STORE	\$ 4,298.21	RETURN BIN WITH CART
TOTAL	\$ 4,298.21	

FY22 FUNDS AND GRANTS

Fund or Grant	7/1/2021	Available to spend balance as of 7/1/2021	Deposits YTD	Expended YTD	Current available balance	Notes
Book Funds						
Pratt (includes Pratt Stock)	138,821.75	5,136.62	1,692.85	-	5,136.62	80% of int on periodicals
Whitney	3,382.14	3,382.14	44.23	-	3,426.37	
Mead	5,941.98	2,941.98	135.81	-	3,077.79	
Charles	2,647.84	2,447.84	35.51	-	2,483.35	Armenian History books
Barry	3,756.94	3,756.94	50.37	-	3,807.31	
McGuire	3,120.05	2,120.05	55.27	-	2,175.32	
W. Pierce	23,778.90	3,778.90	415.70	-	4,194.60	
MacDonald	9,408.92	4,408.92	141.10	11.61	4,538.41	Grief related books
O'Reilly	10,407.12	9,907.12	139.55	-	10,046.67	Fiction
Stone	3,711.56	3,711.56	49.77	-	3,761.33	
Campbell	5,429.03	4,429.03	72.79	-	4,501.82	Large print books
Santoro	2,286.36	686.36	30.64	-	717.00	Art
Brown	2,579.72	1,579.72	35.33	-	1,615.05	Sci-fi books
Keith	4,135.89	3,135.89	55.48	-	3,191.37	Wat history books
Drucker	2,975.95	2,975.95	39.90	-	3,015.85	Humanities books
Special Gifts	87,185.31	87,185.31	111,409.95	111,326.87	87,268.39	Unrestricted
- Cohen Fund	9,185.14	9,185.14	-	-	9,185.14	Cookbook and Mysteries
- Makerspace Fund	9,685.00	9,685.00	-	2,220.00	7,465.00	Makerspace materials
Other Funds & Grants						
Kaveny	37,090.36	8,718.87	497.28	-	9,216.15	Benefit of the library
Masters	4,512.06	1,805.06	60.51	-	1,865.57	Trustees discretion
B. Pierce	2,075.03	2,075.03	30.39	-	2,105.42	Trustees discretion
LIG/MEG	205,409.44	205,409.44	-	78,690.39	126,719.05	
Revolving Printing Account	7,878.28	7,878.28	4,875.68	7,045.90	5,708.06	
Friends of Project Literacy Fundraising	29,946.47	29,946.47	34,586.00	11,126.16	53,406.31	
McCall Gift Fund	58,887.60	58,887.60	-	-	58,887.60	For children's dept only

GRIFFIN FUND REPORT

MONTH ENDING	BEG BAL	ADDED	WITHDRAWN	INTEREST / DIVIDENDS	INVESTMENT MKT VAL ADJ	VERIZON DIVIDENDS	VERIZON STOCK MKT VAL ADJ	END BAL	CASH HELD FOR INV	CASH AVAILABLE FOR SPENDING	INV
FY20 BAL FWD	228,632.81							\$ 228,632.81	\$ -	\$ 50,612.99	\$ 178,019.82
31-Jul	228,632.81		(5,549.85)	37.68	567.41		(808.75)	\$ 222,879.30	\$ -	\$ 45,668.23	\$ 177,211.07
31-Aug	222,879.30			2,125.67	247.25		(2,523.30)	\$ 222,728.92	\$ -	\$ 48,041.15	\$ 174,687.77
30-Sep	222,728.92			128.65	(921.41)	-	(3,202.65)	\$ 218,733.51	\$ -	\$ 47,248.39	\$ 171,485.12
31-Oct	218,733.51			54.65	567.10		(3,299.70)	\$ 216,055.56	\$ -	\$ 47,870.14	\$ 168,185.42
30-Nov	216,055.56			2,116.57	(206.53)		(8,799.20)	\$ 209,166.40	\$ -	\$ 49,780.18	\$ 159,386.22
31-Dec	235,223.82			-	-		-	\$ 235,223.82	\$ -	\$ 49,780.18	\$ 159,386.22
31-Jan	230,199.37			-	-		-	\$ 230,199.37	\$ -	\$ 49,780.18	\$ 159,386.22
28-Feb	217,052.48			-	-		-	\$ 217,052.48	\$ -	\$ 49,780.18	\$ 159,386.22
31-Mar	220,676.59			-	-		-	\$ 220,676.59	\$ -	\$ 49,780.18	\$ 159,386.22
30-Apr	230,790.39			-	-		-	\$ 230,790.39	\$ -	\$ 49,780.18	\$ 159,386.22
31-May	229,987.02			-	-		-	\$ 229,987.02	\$ -	\$ 49,780.18	\$ 159,386.22
30-Jun	228,060.12			-	-		-	\$ 228,060.12	\$ -	\$ 49,780.18	\$ 159,386.22
FY21 TOTAL		-	(5,549.85)	4,463.22	253.82	-	(18,633.60)	\$ 209,166.40	\$ -	49,780.18	\$ 159,386.22

FUNDS USED TO PURCHASE ADDITIONAL SHARES

Burke FY22		Munis		Teen.Mat.	Teen.Prog.	Child.Mat.	Child.Prog.	Adult Mat.	Adult Prog.	Museums	Mov.Lic
\$27,504.04			\$27,504.00	\$2,750.00	\$2,600.00	\$1,375.00	\$8,854.00	\$1,375.00	\$3,900.00	\$5,000.00	\$1,650.00
PO or Check #	Date		Vendor/Description								
Spent as of	12/29/2021		\$15,599.94	\$296.57	\$1,260.40	\$908.94	\$5,987.44	\$506.44	\$2,634.58	\$3,745.00	\$260.57
Accounts as of											
12/29/2021			\$11,904.06	\$2,453.43	\$1,339.60	\$466.06	\$2,866.56	\$868.56	\$1,265.42	\$1,255.00	\$1,389.43

FY22 HATCH FINANCIALS

	July 1 Allocation	Adjustments (new funds added)	Encumbrances	Expenditures	Available funds
Special Gifts	\$ 2,125.00	\$ -	\$ -	\$ (1,580.00)	\$ 545.00
LIG/MEG	\$ -	\$ -	\$ -	\$ -	\$ -
Building Committee	\$ 325.00	\$ -	\$ -	\$ -	\$ 325.00
Watertown Commuty Foundation Grant	\$ 7,560.00	\$ 80.00	\$ 160.00	\$ (640.00)	\$ 6,840.00
Town Budget: Equip. Maint.	\$ 14,680.00	\$ -	\$ 1,359.08	\$ (6,292.71)	\$ 7,028.21
Totals	\$ 24,690.00	\$ 80.00	\$ 1,519.08	\$ (8,512.71)	\$ 14,738.21



Library Director
Leone E. Cole

TO: Library Board of Trustees
FROM: Leone E. Cole, Library Director
DATE: January 6, 2022
RE: Donations

The following donations were received in December and January:

\$3160.40 from the Friends of Project Literacy for Chromebooks
Historical photograph from David Russo
\$50 from Jennifer Korn Sederer
\$100 from Jeanne Cronin for Project Literacy
\$300 from the Neil and Marilyn Port Family Foundation



Library Director
Leone E. Cole

TO: Library Board of Trustees
FROM: Leone E. Cole, Library Director
DATE: December 15, 2021
RE: Asa Pratt Fund

I am pleased to report that we now have access to up to date information about the Pratt Fund thanks to the City Treasurer.

Here is a little background and the current information on this fund.

The fund was established in 1888 by Charles Pratt (I was going to link to an article about Charles in Wikipedia, but it lists him as being born in Wilbraham, not Watertown so I don't know how accurate the article is) in memory of his father Asa Pratt (a cabinet maker). The funds (up to 80% of the annual interest) are to be spent on periodicals only and approval of the use of the interest is voted upon by the three Trustees of the account. The current Trustees are Donald MacDonald, Raya Stern, and Tim Tracy. In researching the fund I found that in the event of a vacancy, the Asa Pratt Fund Trustees are to be voted upon by both the Library Trustees and Town Selectmen (currently City Council). There are no term limits for the Pratt Fund Trustees.

Attached are spreadsheets for FY19 – FY21.

FY19

ASA PRATT FUNDS

FUND: 8113 + 8207

DESC: TRUST INVESTMENTS

	INTEREST	FEES	INV VAL CHG	ACTIVITY*	VALUE
BEG BAL:					58,906.71
31-Jul	73.96	(22.84)	810.88	272.64	60,041.35
31-Aug	211.39	(23.22)	289.53		60,519.05
30-Sep	170.52	(23.39)	(308.53)		60,357.65
31-Oct	106.62	(23.41)	(450.66)	340.80	60,331.00
30-Nov	146.00	(23.45)	602.79		61,056.34
31-Dec	100.54	(23.68)	(383.35)		60,749.85
31-Jan	60.34	(23.56)	916.83	(2,941.81)	58,761.65
28-Feb	195.11	(22.70)	395.60	-	59,329.66
31-Mar	196.18	(22.88)	743.07		60,246.03
30-Apr	110.55	(23.18)	173.07	-	60,506.47
31-May	128.66	(23.25)	(199.52)	(340.80)	60,071.56
30-Jun	110.42	(23.11)	968.03	-	61,126.90
TOTAL:	1,610.29	(278.67)	3,557.74	(2,669.17)	61,126.90

FY19 NET INCOME: (1,337.55)
 LESS VALUE CHANGES: 3,557.74
 NET CHANGE IN FUND VALUE: 2,220.19

FUND: 8112

DESC: BAC Stock 2,272 shares*

	INV VAL CHG	VALUE
BEG BAL:		55,005.12
31-Jul		55,005.12
31-Aug		55,005.12
30-Sep		55,005.12
31-Oct		55,005.12
30-Nov		55,005.12
31-Dec		55,005.12
31-Jan		55,005.12
28-Feb		55,005.12
31-Mar		55,005.12
30-Apr		55,005.12
31-May		55,005.12
30-Jun	7,497.60	62,502.72
TOTAL:	7,497.60	62,502.72

*Dividends on stock added to Trust Fund investments

24196.8
 62502.72 \$27.51 PER SHARE

ASA PRATT FUNDS**FUND: 8113 + 8207****DESC: TRUST INVESTMENTS**

	INTEREST	FEES	INV VAL CHG	ACTIVITY*	VALUE
BEG BAL:					61,126.90
31-Jul	\$ 90.01	\$ (23.44)	\$ (117.10)	\$ 340.80	\$ 61,417.17
31-Aug	\$ 192.76	\$ (23.54)	\$ 356.26	\$ -	\$ 61,942.65
30-Sep	\$ 226.22	\$ (23.71)	\$ 271.47		\$ 62,416.63
31-Oct	\$ 92.73	\$ (23.87)	\$ 101.84		\$ 62,587.33
30-Nov	\$ 124.05	\$ (23.92)	\$ 255.13		\$ 62,942.59
31-Dec	\$ 116.26	\$ (24.03)	\$ 546.93		\$ 63,581.75
31-Jan	\$ 50.12	\$ (24.22)	\$ 540.74	\$ -	\$ 64,148.39
28-Feb	\$ 216.01	\$ (19.29)	\$ (1,288.45)	\$ -	\$ 63,056.66
31-Mar	\$ 210.19	\$ (19.06)	\$ (439.65)		\$ 62,808.14
30-Apr	\$ 102.00	\$ (19.13)	\$ 2,106.02	\$ 408.96	\$ 65,405.99
31-May	\$ 86.41	\$ (19.72)	\$ 582.23		\$ 66,054.91
30-Jun	\$ 134.10	\$ (19.83)	\$ (221.88)	\$ (41.78)	\$ 65,905.52
TOTAL:	\$ 1,640.86	\$ (263.76)	\$ 2,693.54	\$ 707.98	\$ 65,905.52

FY20 NET INCOME: \$ 2,085.08
 LESS VALUE CHANGES: \$ 2,693.54
 NET CHANGE IN FUND VALUE: \$ 4,778.62

FUND: 8112**DESC: BAC Stock** 2,272 shares*

	INV VAL CHG	VALUE
BEG BAL:		\$ 62,502.72
31-Jul		\$ 62,502.72
31-Aug		\$ 62,502.72
30-Sep		\$ 62,502.72
31-Oct		\$ 62,502.72
30-Nov		\$ 62,502.72
31-Dec		\$ 62,502.72
31-Jan		\$ 62,502.72
28-Feb		\$ 62,502.72
31-Mar		\$ 62,502.72
30-Apr		\$ 62,502.72
31-May		\$ 62,502.72
30-Jun	\$ (9,996.80)	\$ 52,505.92
TOTAL:	\$ (9,996.80)	\$ 52,505.92

*Dividends on stock added to Trust Fund investments

\$ 52,505.92 PRICE \$23.11/SHARE

ASA PRATT FUNDS**FUND: 8113 + 8207****DESC: TRUST INVESTMENTS**

	INTEREST	FEES	INV VAL CHG	ACTIVITY*	VALUE
BEG BAL:					65,905.52
31-Jul	82.44	(19.77)	998.34	-	66,966.53
31-Aug	211.26	(20.00)	614.88	125.00	67,897.67
30-Sep	235.38	(20.21)	(434.71)		67,678.13
31-Oct	122.26	(20.20)	(734.19)	408.96	67,454.96
30-Nov	103.48	(20.17)	1,790.32		69,328.59
31-Dec	122.87	(20.55)	499.83		69,930.74
31-Jan	60.81	(20.66)	(400.56)	-	69,570.33
28-Feb	179.09	(20.57)	(480.95)	408.96	69,656.86
31-Mar	249.00	(20.58)	1,262.12		71,147.40
30-Apr	116.11	(20.93)	507.06	-	71,749.64
31-May	118.83	(21.03)	316.71		72,164.15
30-Jun	91.97	(21.11)	(21.76)	(1,635.84)	70,577.41
TOTAL:	1,693.50	(245.78)	3,917.09	(692.92)	70,577.41

FY21 NET INCOME: **2,390.64**

LESS VALUE CHANGES: 3,917.09

NET CHANGE IN FUND VALUE: 6,307.73

FUND: 8112**DESC: BAC Stock** 2,272 shares*

	INV VAL CHG	VALUE
BEG BAL:		55,005.12
31-Jul		55,005.12
31-Aug		55,005.12
30-Sep		55,005.12
31-Oct		55,005.12
30-Nov		55,005.12
31-Dec		55,005.12
31-Jan		55,005.12
28-Feb		55,005.12
31-Mar		55,005.12
30-Apr		55,005.12
31-May		55,005.12
30-Jun	31,694.40	86,699.52
TOTAL:	31,694.40	86,699.52

*Dividends on stock added to Trust Fund investments



Library Director
Leone E. Cole

TO: Library Trustees
FROM: Caitlin Browne, Assistant Director
DATE: December 29, 2021
RE: Request to Transfer Funds

Due to a mid-year change in custodial staff we have a shortfall of \$442 in the clothing allowance line. I am requesting we transfer \$442 from Part-Time Salaries to Clothing Allowance.



Library Director
Leone E. Cole

TO: Library Trustees
FROM: Caitlin Browne, Assistant Director
DATE: December 29, 2021
RE: Request for LIG/MEG Funds

I am requesting the approval to use \$3,120 to fund our circulating mobile hotspots through the end of FY22. We were recently informed by the City Auditor there is no more CARES funding which is how we were paying for this service up to this point. Our monthly cost to provide hotspots is typically between \$490-\$515.

We currently have 17 active hotspots. All are checked out and there is a waitlist. Given the current state of covid and the high demand for hotspots as demonstrated by circulation, it is my recommendation that we continue to offer this service at least through the end of this Fiscal Year using LIG/MEG funds.

January ___, 2022

Dr. Deanne Galdston
Superintendent, Watertown Public Schools
30 Common St.
Watertown, MA 02472

Dear Dr. Galdston,

I write on behalf of the Board of Trustees of the Watertown Free Public Library ("WFPL") to offer our enthusiastic support of the effort to rededicate the Hosmer School to include Harriet Hosmer. We think it very appropriate that she be included in the rededication, along with her father Dr. Hiram Hosmer and her cousin Dr. Alfred Hosmer, for whom the Hosmer school was originally named.

Born in 1830 in Watertown, Harriet Hosmer lived a distinguished and unconventional life. She was educated in the fields of anatomy and sculpture and became a renowned sculptor during a time when women's professional lives were limited. The WFPL is fortunate enough to have several of her sculptures on display as well as an extensive collection of letters, articles and photographs relating to her life and work. Harriet Hosmer is an excellent role model for Watertown students.

We hope that you and the members of the School Committee will support the rededication of the newly constructed Hosmer School to include Harriet Hosmer. The trustees and library staff would like to help with the effort in any way we can, including lending one of the photographs of Harriet Hosmer from WFPL's collection, so that it can be reprinted and displayed in the Hosmer School Library, along with the existing photographs of Drs. Hiram and Alfred Hosmer.

Please let me know if there is anything else that we can do to help with this.

Sincerely,

Leanne M. Hammonds
Chair, Board of Trustees, Watertown Free Public Library

Cc: Members of the Watertown School Committee