



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

CITY COUNCIL MEETING

TUESDAY, JANUARY 11, 2022 AT 6:00 PM

RICHARD E. MASTRANGELO COUNCIL CHAMBER

AGENDA

ACCESS INFORMATION:

- A. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- C. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344 #
- D. Public may comment through email: vpiccirilli@watertown-ma.gov

-
1. ROLL CALL
 2. EXECUTIVE SESSION - 6:00 P.M.
 - A. Pursuant to G.L. c. 30A, sec. 21(A)(2), To Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel – Interim City Manager
 3. RETURN TO SESSION – 7:00 P.M.
 4. PLEDGE OF ALLEGIANCE
 5. ORGANIZATION
 - A. Selection of the City Council Vice-President
 - B. Selection of Seating Assignments for City Council Members
 - C. Adoption of the Current Rules of the City Council as Temporary Rules of the City Council
 6. PUBLIC FORUM
 7. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes of the City Council Meeting - November 23, 2021
 8. PRESIDENT'S REPORT
 - A. Committee Assignments of City Council Members

9. INFORMATIONAL PRESENTATIONS
 - A. Informational Presentation on the Proposed Moxley Park Court Renovation Project - Glen Howard, CDM Smith
 - B. Informational Presentation on the Proposed Arsenal Park Phase B Improvements - Glen Howard, CDM Smith
10. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. First Reading and Referral to the Planning Board for Public Hearing of a Proposed Amendment to the Zoning Ordinance that Would Add a New Use "Outdoor Transfer of Goods", to Table 5.02, Table of Accessory Uses
11. REPORTS OF COMMITTEES
 - A. Committee on Public Works Report Regarding a New Solid Waste and Recycling Advisory Committee and an Organic/Food Waste Recycling Program - Vincent J. Piccirilli, Chair
ACTION ITEM:
That the City Council Pass the Resolution to Establish a Solid Waste and Recycling Advisory Committee as Amended
12. NEW BUSINESS
 - A. Referral to the Committee on Rules and Ordinances to Review the City Council Rules
13. COMMUNICATIONS FROM THE CITY MANAGER
14. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
15. ANNOUNCEMENTS
16. PUBLIC FORUM
17. RECESS OR ADJOURNMENT



Michael J. Driscoll
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council
From: Michael J. Driscoll, City Manager
Date: January 6, 2022
RE: Agenda Item – Informational Presentation

As you are aware, Park Improvements including Moxley Courts Renovations & Lighting is one of the budget issues cited on page 58 of the Fiscal Year 2023 Preliminary Budget Overview (see attachment).

As a follow-up, enclosed please find email correspondence including a PowerPoint Presentation from Steven Magoon, Community Development & Planning Director/Assistant City Manager regarding the proposed Moxley Park Court Renovation Project. As indicated in Mr. Magoon's correspondence "This project also recognizes the more recent decision of the School Building Committee to locate the temporary High School within the park. This would limit any work in the field on the southern portion of the park where the temporary school will be located, but also heightens the need for the northern portion to be improved to meet the needs of the Middle School, temporary High School, and the surrounding neighborhood. This presentation will culminate in the request for approval to proceed with design of the improvements, so that the project can remain on schedule for the improvements to be made next fall."

Therefore, given all of the above, I respectfully request an Informational Presentation on this matter be placed on the January 11, 2022 City Council Agenda. The Informational Presentation will be given by Glen Howard, CDM Smith.

Thank you for your consideration in this matter.

cc: School Building Committee
Honorable School Committee
Deanne Galdston, Superintendent of Schools
James F. Kane, Jr, Director of Public Buildings
Ryan Murphy, Director of Athletics
Steven Magoon, Community Development & Planning Director/Assistant City Manager
Thomas J. Tracy, City Auditor/Assistant City Manager for Finance
Glen Howard, CDM Smith
Peter Centola, Recreation Director
Raeleen F. Bandini, Purchasing Agent
Gregory M. St. Louis, Superintendent of Public Works
Matthew Shuman, City Engineer
Laurel Schwab, AICP, Senior Environmental Planner & Conservation Agent

FY2022 & FY2023 Budget Issues & Beyond

- Building for the Future Initiative
 - (3) Elementary Schools' Project (within Prop 2 ½)
 - New Cunniff Reopened October 12, 2021!
 - Hosmer Students Move in Early 2022
 - Lowell Construction Start Early 2022
- High School Project (MSBA Path)
 - Funding Within Prop 2 ½
 - Schematic Design Completion - Late 2021
 - MSBA Approval of Funding - February 2022
 - Moxley - Temporary High School Nov/Dec 2022
 - Construction Start June 2023
 - New High School Opening 2026
- Unfunded Pension Liability & OPEB
 - Retirement System - Fully Funded July 1, 2021
 - OPEB Liability Funding - FY2020 - FY2031
- American Rescue Plan (ARPA)
 - Referral to Committee on Budget & Fiscal Oversight
- Acquisition of Land for Open Space/Recreational Use
 - Additional Transfers to Stabilization Fund
- Community Preservation Act (CPA)
 - Received Applications/Initial Funding Recommendations
- Community Development & Planning
 - Additional Funding of Inspectional Services
 - Climate and Energy Master Plan
 - NEXUS Study for Affordable Housing Linkage Fees
 - Comprehensive Plan Implementation/Update
 - Transportation Management Association - Shuttle Bus Program
 - Community Path (Taylor - Linear)
 - Public Arts Plan - Identify Additional Funding Sources
- Insurance and Employee Benefits / Collective Bargaining
 - Group Insurance Commission Renewal - June 2023
 - Six (6) Town Unions (FY2023-2025)
 - Six (6) School Unions (FY2023-2025)
- Information Technology
 - Fully Staffed IT Department from a Team of Two to a Team of Six.
 - Migrated Microsoft 365 & Launched Helpdesk Ticketing System.
 - New ADA Compliant Website Launching in November
 - New 311 Mobile App Launching in November
 - Town Hall Phone Upgrade & Document Management System & Plan Underway
- Capital Improvement Plan
 - DPW Staging Space
 - Phillips School/Senior Center Master Plan/Feasibility Study
 - Various Building Improvements
 - Departmental Equipment
- Park Improvements
 - Arsenal Park Phase B
 - Moxley Courts Renovations & Lighting
 - Victory Field Phase 2
 - Saltonstall Park Improvements
 - Casey Park
- Street & Sidewalk Improvements
 - FY2022 Loan Orders at \$4.3M
 - Four (4) Loan Orders of \$16.6M (FY2023-2026)
 - Related Water-Sewer Improvements
 - Mount Auburn Street Project - Design
- Bond Market
 - Upcoming Bond Sales & Maintain AAA Bond Rating
- Town Council Budget Guidelines/Conceptual Recommendations
 - New Town Manager Search Consultant
 - Watertown Affordable Housing Trust Ordinance
 - Re-use of Town Buildings(Former Police Station & Former North Branch Library)
 - Improve Public Shade Trees/Increase Overall Tree Canopy
 - Funding Options for Stormwater Infrastructure Improvements
 - Shared/Regionalized Services

Hand, JoAnna

From: Magoon, Steve
Sent: Thursday, January 6, 2022 1:46 PM
To: Driscoll, Michael
Cc: Hand, JoAnna; Osmond, Marsha; Howard, Glenn; St. Louis, Gregory; Centola, Peter; Shuman, Matthew; Schwab, Laurel; Tracy, Tom
Subject: Moxley Park Presentation
Attachments: JLB 20220111 CDMS Moxley.pptx

Attached is a presentation regarding the proposed improvements at Moxley Field. I would respectfully request this item be placed on the City Council agenda of January 11, 2022.

The presentation will be given by Glenn Howard, of CDM Smith, our design consultant for this project, who began work in 2017. This project has included 2 community meetings where concepts were presented and issues discussed with community members. The resulting design reflects many of these comments.

This project also recognizes the more recent decision of the School Building Committee to locate the temporary High School within the park. This would limit any work in the field on the southern portion of the park where the temporary school will be located, but also heightens the need for the northern portion to be improved to meet the needs of the Middle School, temporary High School, and the surrounding neighborhood.

This presentation will culminate in the request for approval to proceed with design of the improvements, so that the project can remain on schedule for the improvements to be made next fall. Both the consultant and staff will be available to answer any questions.

Steve Magoon
Assistant City Manager, Director, Community Development and Planning
Watertown Administration Building
149 Main Street
Watertown, MA 02472
Office 617 972-6417
Cell 617 987-1136

Moxley Park Court Renovation

Glenn Howard, RLA

City of Watertown, Massachusetts

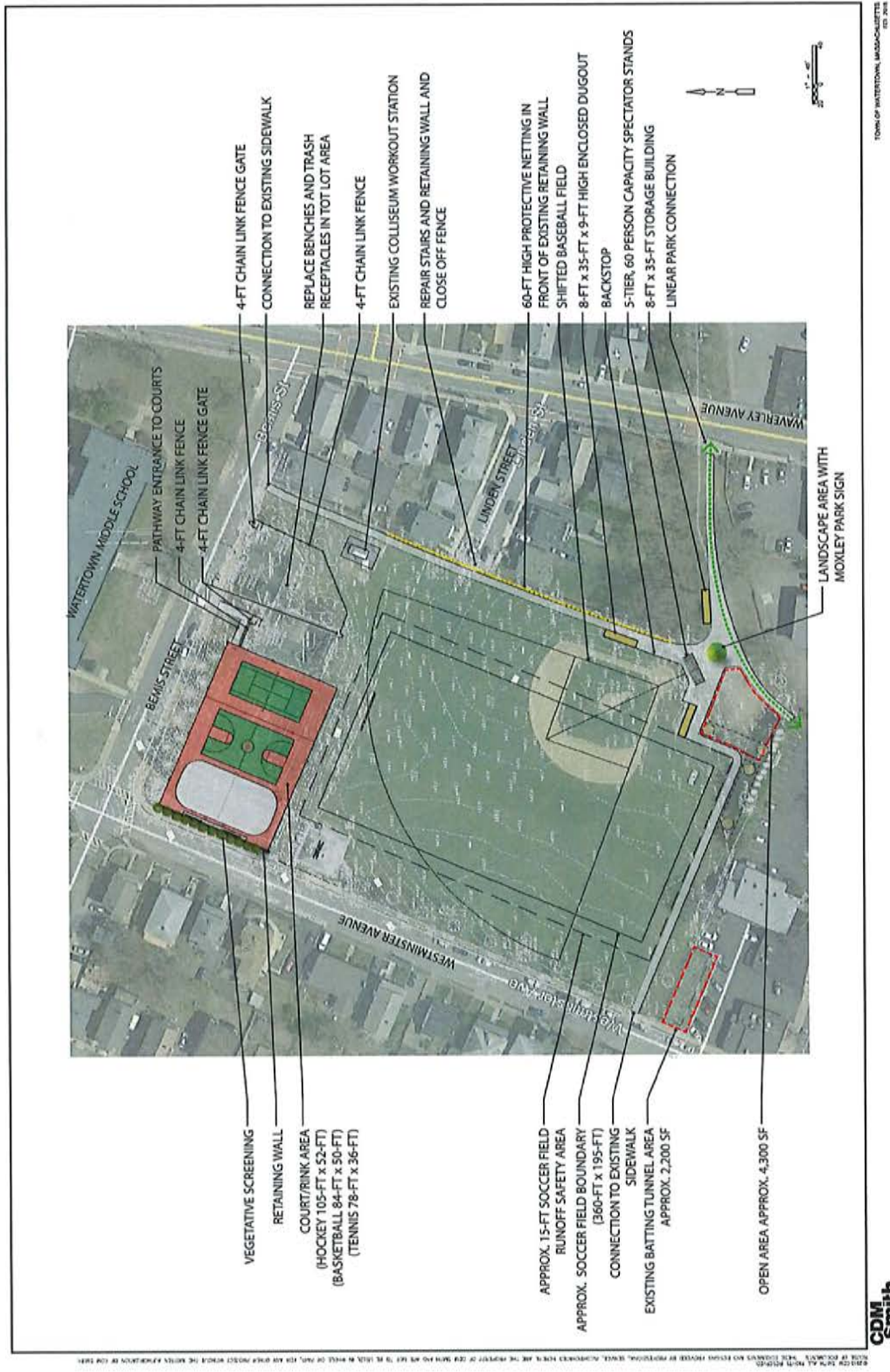
January 11, 2022

**CDM
Smith®**

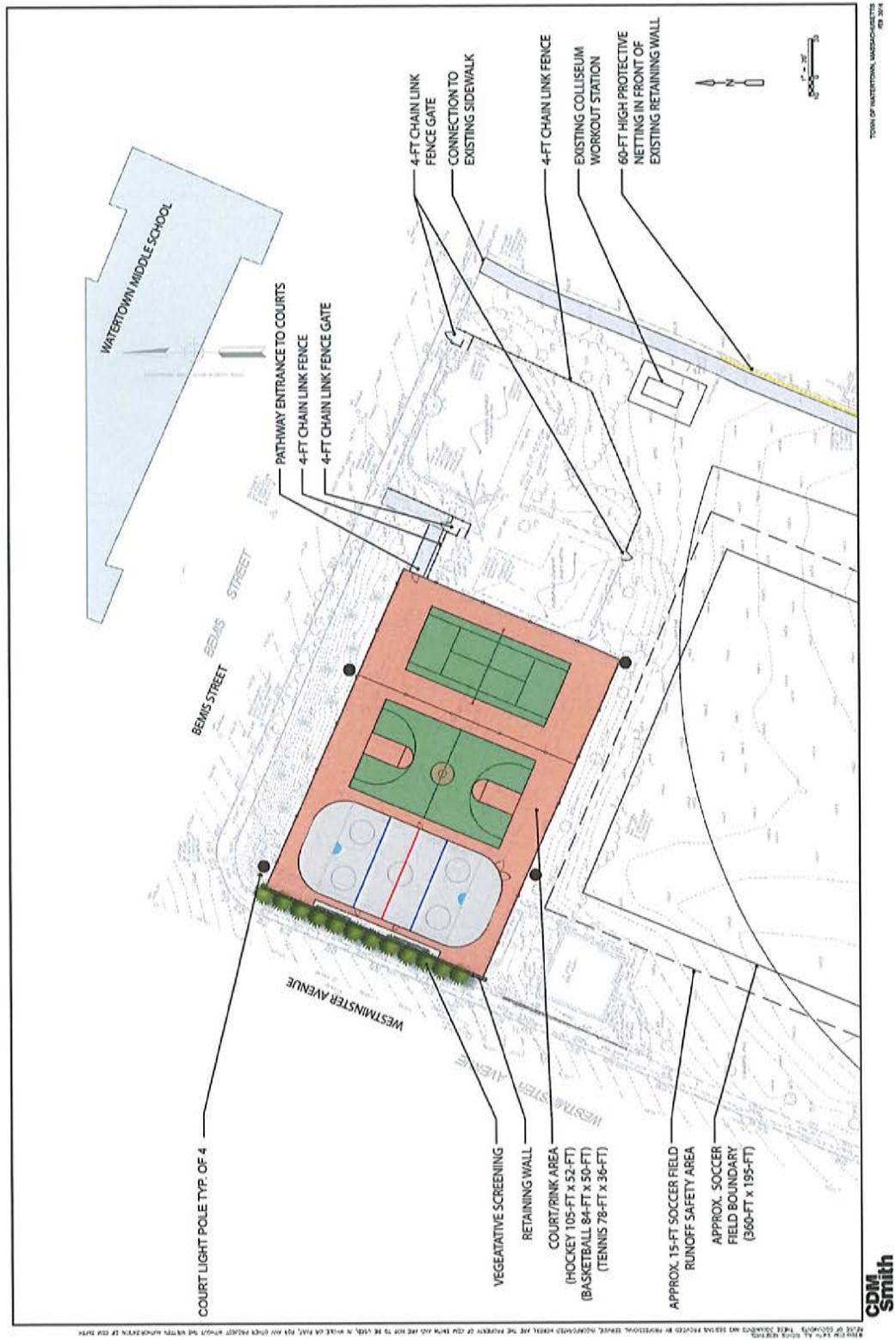


Moxley Park Court Renovation

- August 2017 – CDM Smith awarded conceptual design contract for Moxley Park Improvements
- Scope of work included:
 - Data collection and survey
 - Develop conceptual alternatives
 - Assist in public outreach and presentations
 - Develop a preferred rendered concept plan
 - Provide an estimate of probable construction costs
- Public meeting held November 2, 2017
- Public site visit held December 2, 2017



3 Comprehensive Site Plan



4 Court and Entrance Improvements

Improvements and Estimate of Probable Construction Costs

General Improvements

- Prefabricated Hockey Rink
- Basketball Court
- Tennis Court
- 4 pole court lighting system
- Retaining Wall
- Gates and fencing improvements

Sub Total Court Improvements
 General Conditions @ 12%
 Permits, Insurance and Bonds @ 3%
 Overhead and Profit @ 12%

**Subtotal without contingency
 Or stormwater allowance**

Add 25% Contingency
 (Reduced to 10% at 90% complete design)

Add Stormwater Infiltration System Allowance
 (Requires detailed design to estimate)

Cost escalation to mid-point construction add 4%

Engineering Design and Bidding

\$600,000
 \$72,000
 \$18,000
 \$72,000

\$ 762,000

\$ 190,000

\$300,000

\$125,000-\$130,000

Detailed Improvements

- Demolition, Removals and Disposal, Sediment and Erosion Controls
- Court Base
- Court Paving
- Court Acrylic Surfacing
- Tennis Posts and Nets
- Basketball Posts Backboards
- Hockey Rink Foundation (Including Excavation)
- Hockey Rink Foundation 12"x12" Extensions
- Hockey Rink Dasher System
- Hockey Rink Netting System Behind Goals
- 4' PVC Coated Chain Link Fence
- 10' PVC Coated Chain Link Fence
- 6" Concrete Pathway
- Vegetative Screening
- Retaining Wall 125.5 LF' – 3 ft. high at front to 8 ft. high at back corner
- Lighting System
- Electrical Service Connection and Controls
- Benches With Foundations
- Loam and Seed Disturbed Areas

Potential Schedule

■ City Council Presentation	January 11, 2022
■ Design and Bid Contract by	January 30, 2022
■ Stormwater borings and test pits	February 2022
■ Engineering Design	February – April 2022
■ Council Presentation Authorize Bid	May 12, 2022
■ Bid Period	Late May 2022
■ First Reading of the City Council	June 14, 2022
■ Second Reading of the City Council	June 28, 2022
■ Construction Contract by	July 1, 2022
■ Construction Period	July –November 2022

WATERTOWN MIDDLE SCHOOL

BEAMS STREET

WESTMINSTER AVENUE

COURT LIGHT POLE TYP. OF 4

VEGETATIVE SCREENING

RETAINING WALL

COURT/RINK AREA
(HOCKEY 105-FT x 52-FT)
(BASKETBALL 84-FT x 50-FT)
(TENNIS 78-FT x 36-FT)

APPROX. 15-FT SOCCER FIELD
RUNOFF SAFETY AREA

APPROX. SOCCER
FIELD BOUNDARY
(360-FT x 195-FT)

PATHWAY ENTRANCE TO COURTS

4-FT CHAIN LINK FENCE

4-FT CHAIN LINK FENCE GATE

4-FT CHAIN LINK FENCE GATE

4-FT CHAIN LINK FENCE

CONNECTION TO
EXISTING SIDEWALK

EXISTING COLISEUM
WORKOUT STATION

60-FT HIGH PROTECTIVE
NETTING IN FRONT OF
EXISTING RETAINING WALL

0' 10' 20'

N

TOWN OF WATERTOWN, WASHINGTON COUNTY, MA

CDM Smith



Michael J. Driscoll
City Manager

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To: Honorable City Council
From: Michael J. Driscoll, City Manager
Date: January 6, 2022
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As you are aware, Park Improvements including Arsenal Park Phase B Improvements is one of the budget issues cited on page 58 of the Fiscal Year 2023 Preliminary Budget Overview (see attachment).

As a follow-up, enclosed please find email correspondence including a PowerPoint Presentation from Steven Magoon, Community Development & Planning Director/Assistant City Manager regarding the proposed Arsenal Park Phase B Improvements. As indicated in Mr. Magoon's correspondence "This project has included numerous meetings before the Conservation Commission, where concepts were presented and issues discussed with community members. These began with the preparation work for Phase A, which is currently nearing completion of construction. The most recent review of Phase B plans was this week, January 5, 2022, where the latest design adjustments were presented. The Conservation Commission will have an additional meeting to review the 90% drawings in the coming weeks. The primary purpose of this presentation will be to present the latest drawings, and to request authorization to proceed with the advance purchase of the play equipment. The advance purchase will not only allow the project to remain on schedule for work this summer, but will also produce substantial cost savings for the project."

Therefore, given all of the above, I respectfully request an Informational Presentation on this matter be placed on the January 11, 2022 City Council Agenda. The Informational Presentation will be given by Glen Howard, CDM Smith.

Thank you for your consideration in this matter.

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Thomas J. Tracy, City Auditor/Assistant City Manager for Finance
Glen Howard, CDM Smith
Gideon Schreiber, AICP, Senior Planner
Laurel Schwab, AICP, Senior Environmental Planner & Conservation Agent
Peter Centola, Recreation Director
Gregory M. St. Louis, Superintendent of Public Works
Matthew Shuman, City Engineer
Robert F. Dirico, Supervisor of Parks and Cemeteries, Department of Public Works
Raeleen F. Bandini, Purchasing Agent

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Hand, JoAnna

From: Magoon, Steve
Sent: Thursday, January 6, 2022 5:33 PM
To: Driscoll, Michael
Cc: Hand, JoAnna; Osmond, Marsha; Howard, Glenn; Schreiber, Gideon; Schwab, Laurel; St. Louis, Gregory; Shuman, Matthew; Guilfoil, Rachel M.
Subject: FW: presentation draft
Attachments: 2022011 CDMS Arsenal Council Presentation (2).pdf

Attached please find a presentation regarding the improvements for Arsenal Park Phase B (which may be updated prior to the Council meeting). I would respectfully request this item be placed on the City Council agenda of January 11, 2022.

The presentation will be given by Glenn Howard, of CDM Smith, our design consultant for this project. This project has included numerous meetings before the Conservation Commission, where concepts were presented and issues discussed with community members. These began with the preparation work for Phase A, which is currently nearing completion of construction. The most recent review of Phase B plans was this week, January 5, 2022, where the latest design adjustments were presented. The Conservation Commission will have an additional meeting to review the 90% drawings in the coming weeks.

The primary purpose of this presentation will be to present the latest drawings, and to request authorization to proceed with the advance purchase of the play equipment. The advance purchase will not only allow the project to remain on schedule for work this summer, but will also produce substantial cost savings for the project. Therefore, the presentation will culminate in the request for approval to proceed with advance purchase of the play equipment.

Both the consultant and staff will be available to answer any questions.

Steve Magoon
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Arsenal Park Phase B

City of Watertown, Massachusetts

Glenn Howard, RLA
Nick Watkins, RLA
Rachel Guilfoil

January 11, 2022

**CDM
Smith®**



Arsenal Park Phase B



Park Entry / Parking Lot





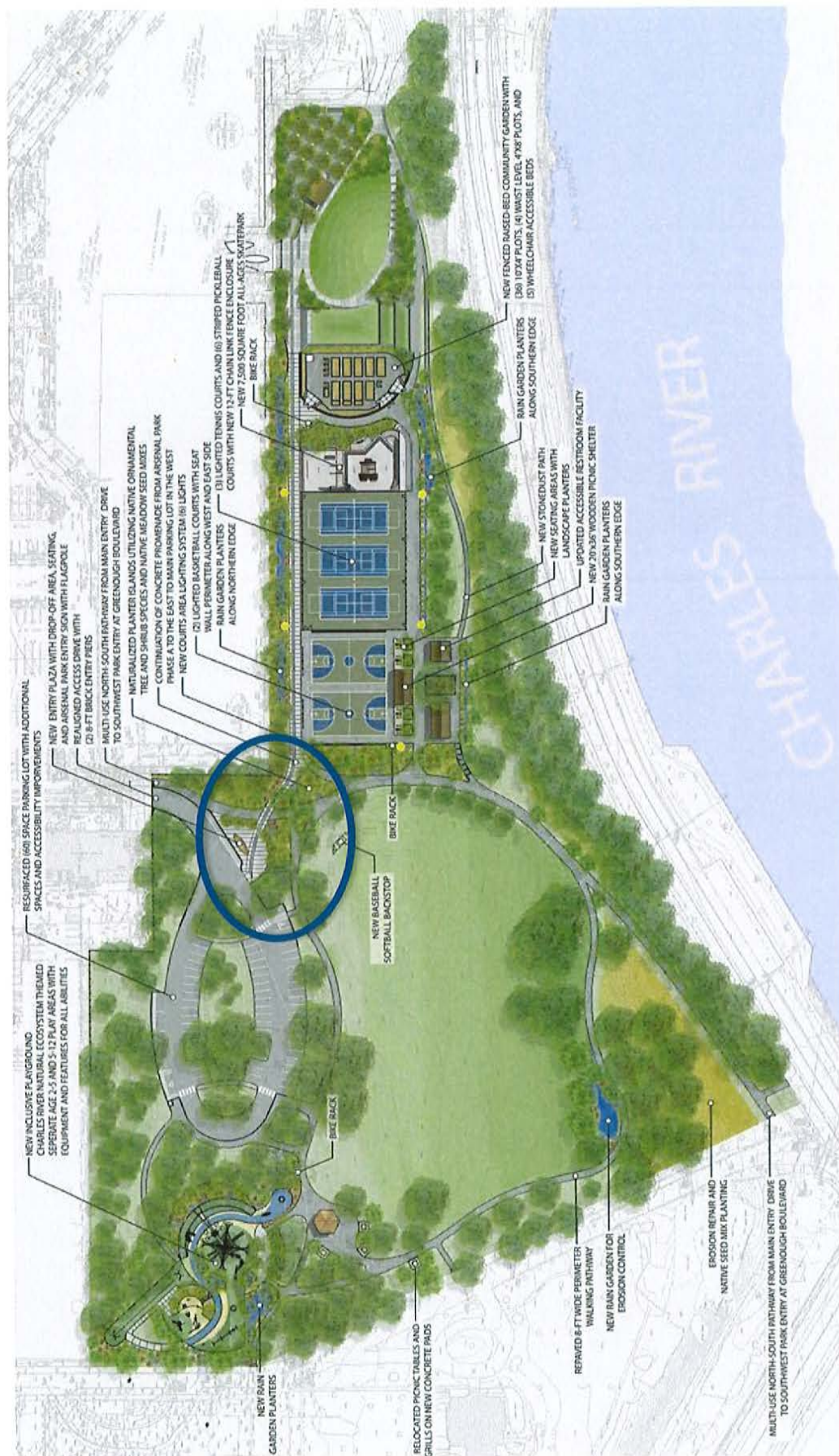
Park Entry / Parking Lot



- Shared-use path connection to Arsenal Yards development
- Realigned entry drive
- Brick pillars at entry
- Full-depth repair of parking lot
- Improved ADA parking and access

Entryway Plaza





Entryway Plaza



- Drop-off area
- Open plaza space available for check-in tables, etc. during events
- Heavily planted beds and shade trees
- Arsenal Park entryway sign

- To add updated rendering w/ comments from ConCom

Phase A Interface

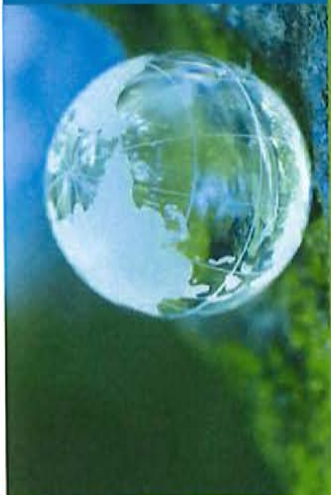


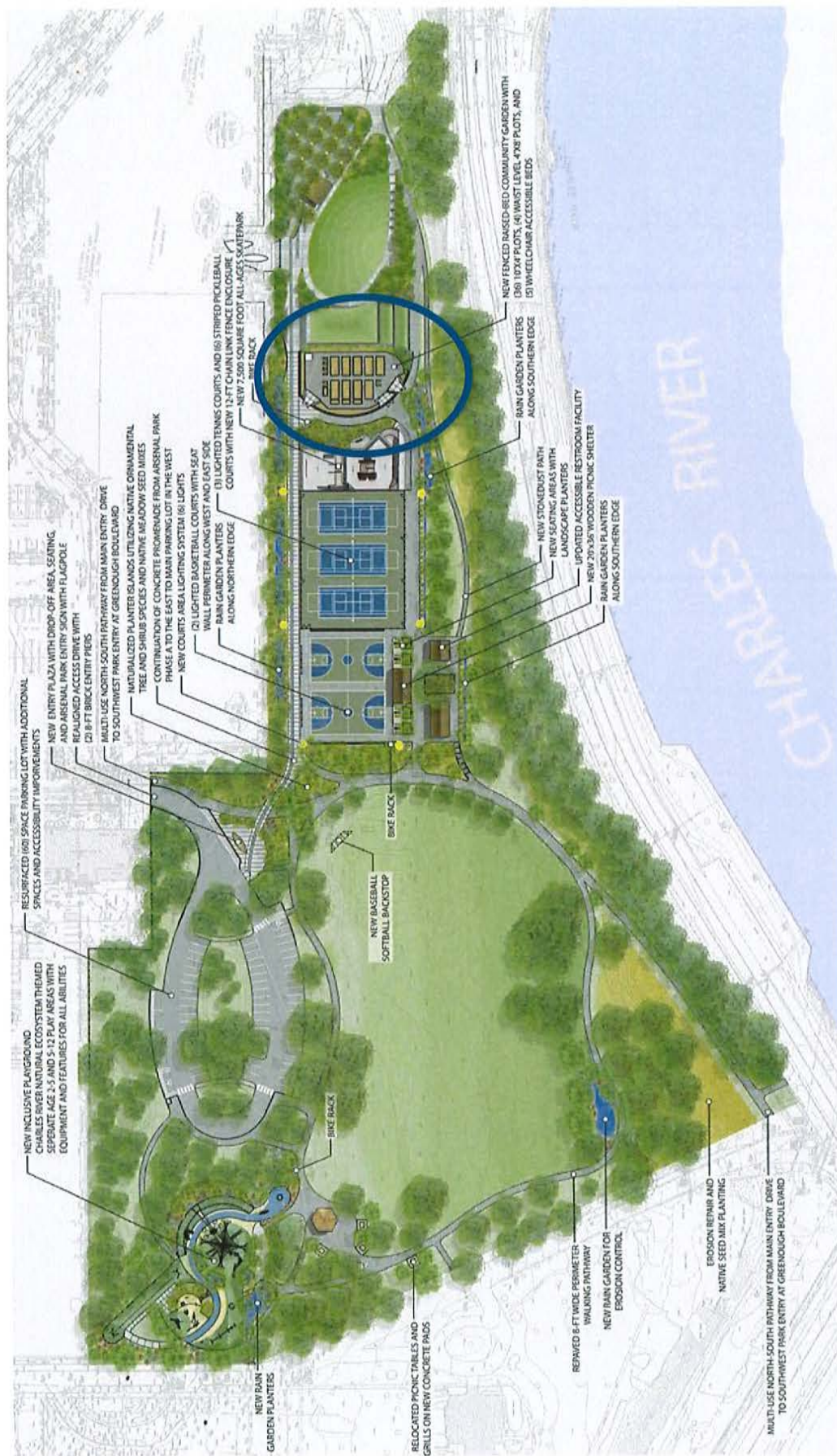




ARSENAL PARK PHASE A DESIGN
WATERBURY, MASSACHUSETTS

Community Garden





Community Garden – Fresh Pond

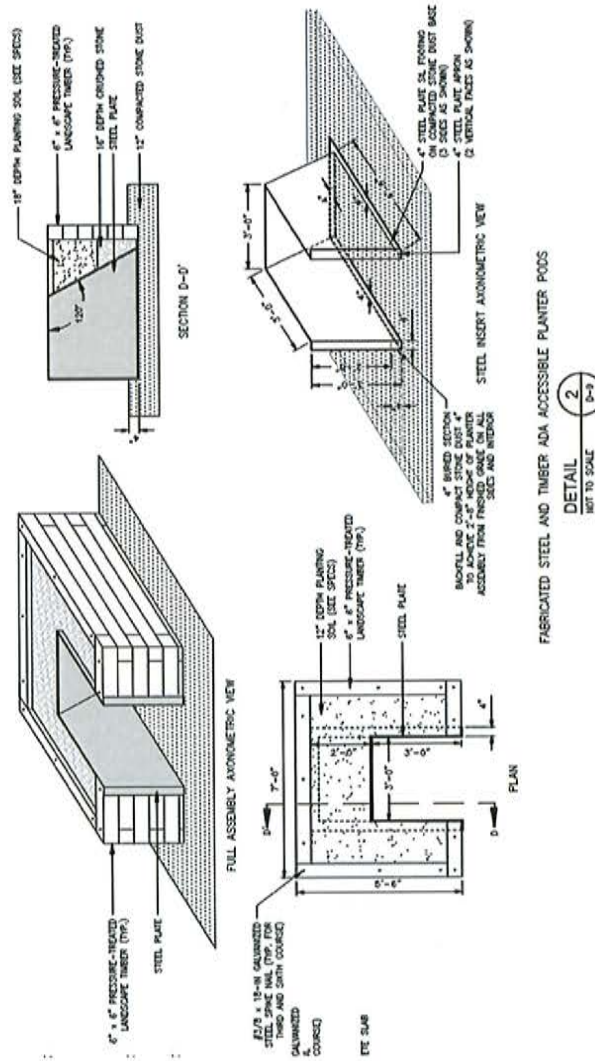
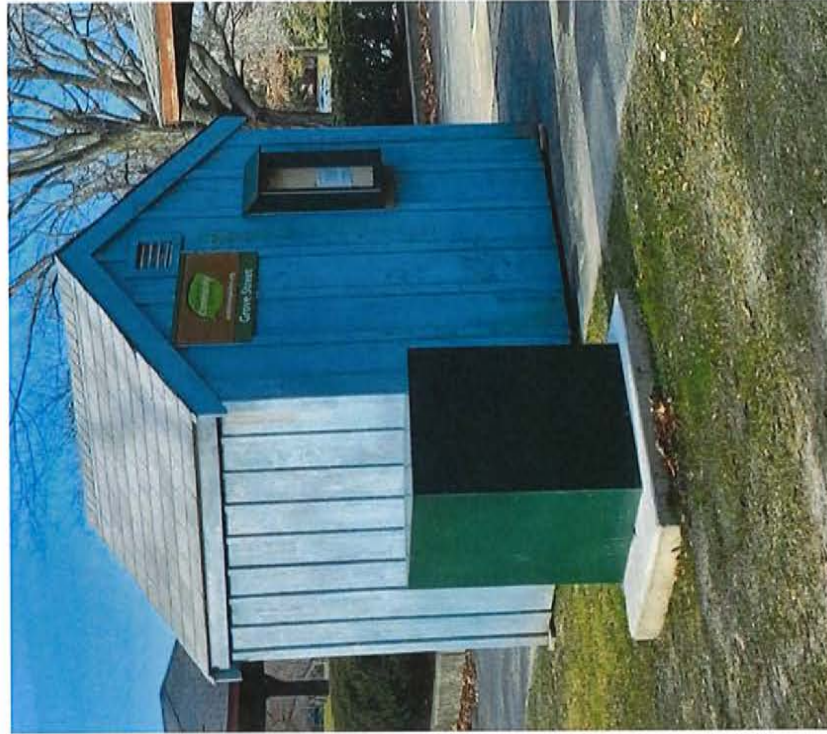


Community Garden

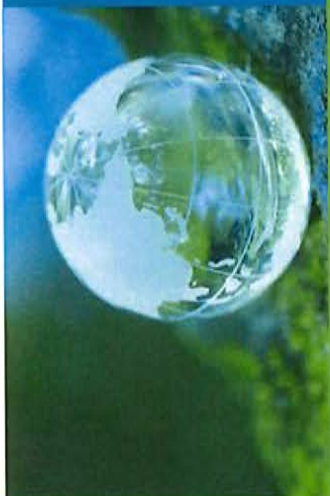


- Incorporated desired layout from Community Garden Board
- (36) 4x10 12" tall beds
- (4) 32" tall standing beds
- (5) accessible 32" tall 'pods'
- Perimeter pollinator/children's beds

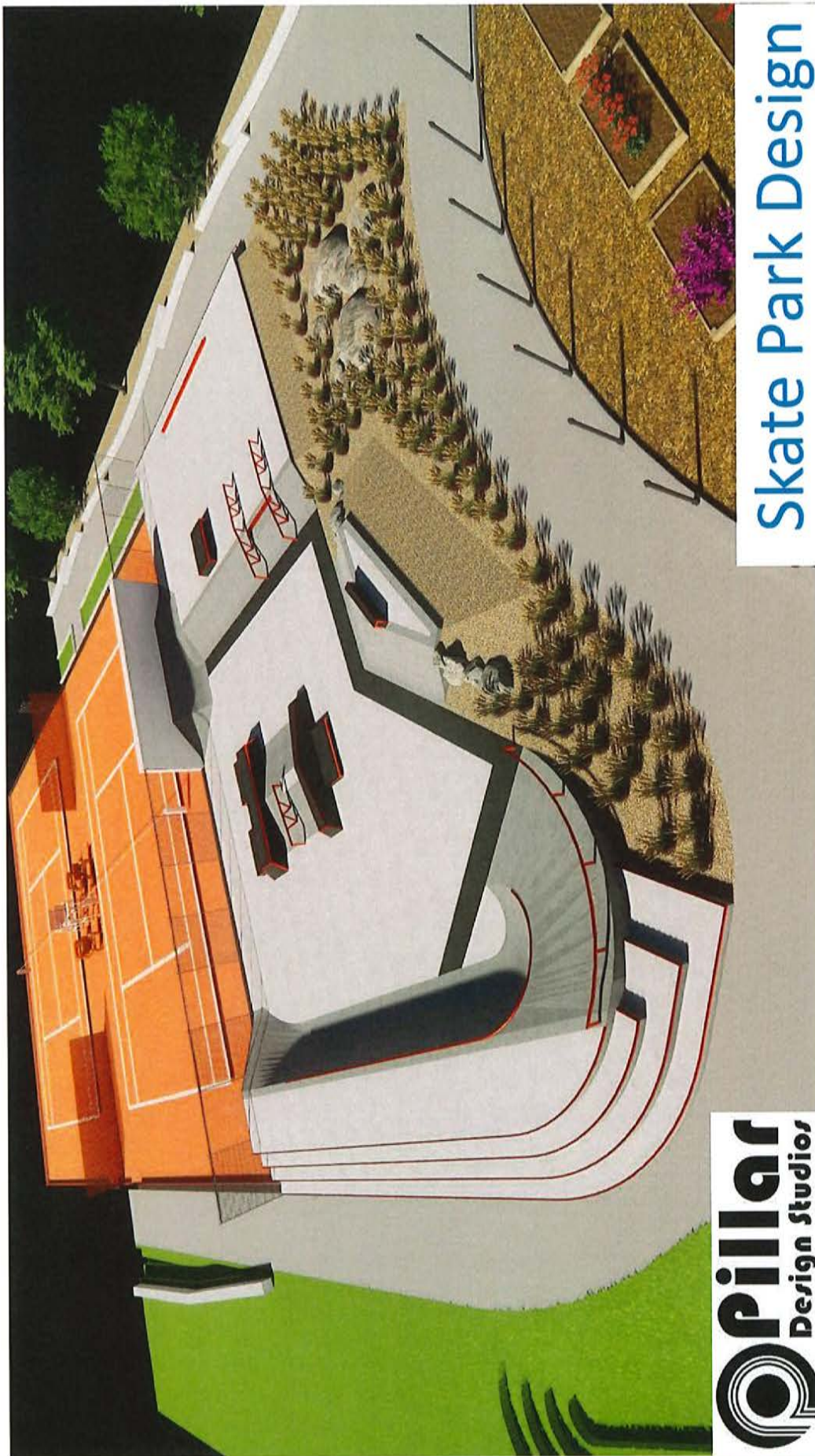
Community Garden



Skate Park







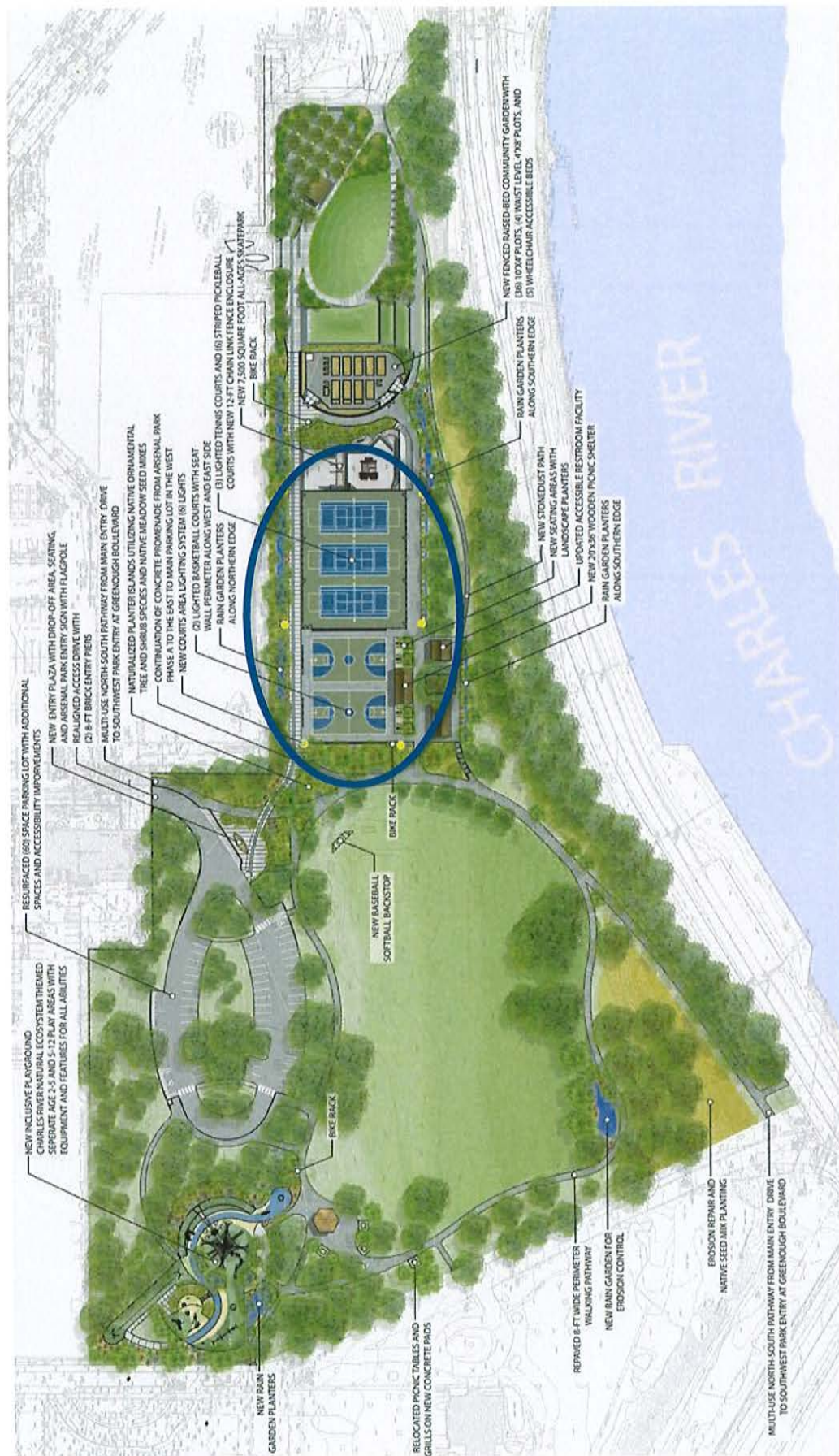
Skate Park Design





Courts Area





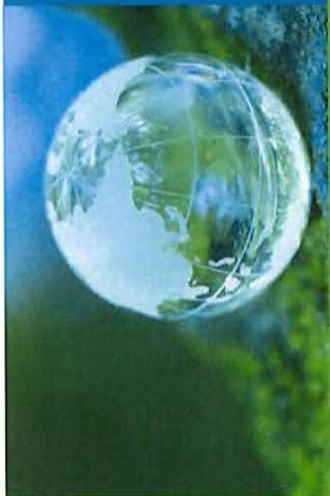
Courts Area



- New 12-ft chain link perimeter fencing
- (3) tennis courts with netting
- (6) striped pickleball courts
- (2) basketball courts
- Seat wall - basketball court perimeter
- New court lighting system



Courtside Gathering Area



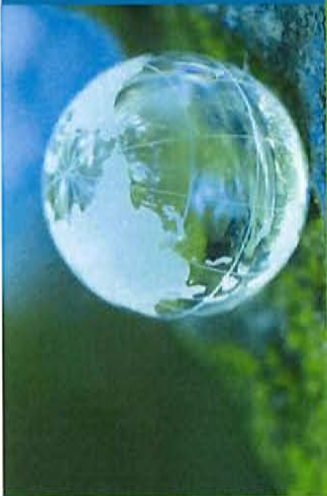
Court Shade Structure

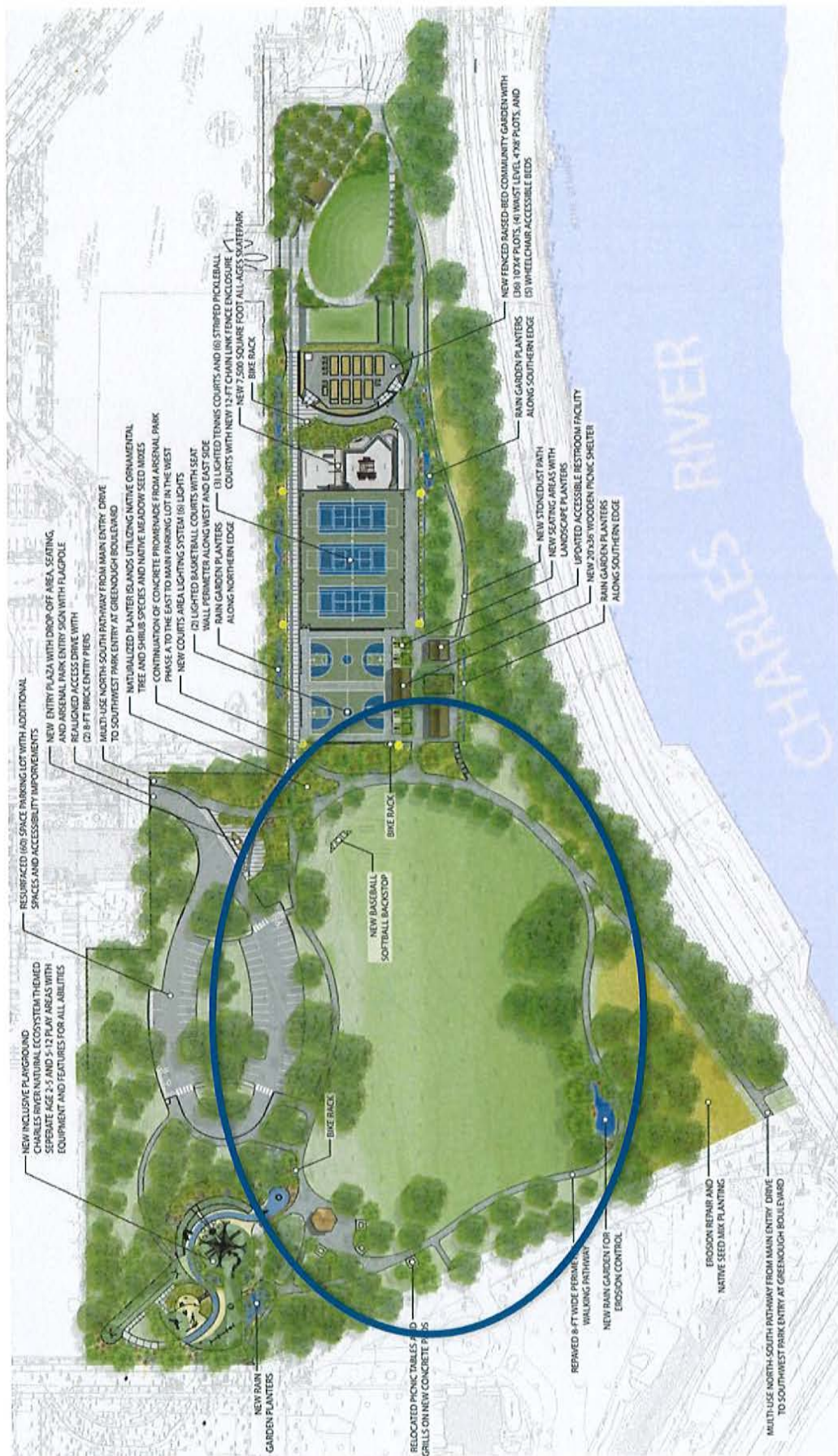
- Updated rendering

Court Shade Structure



Perimeter Path Improvements



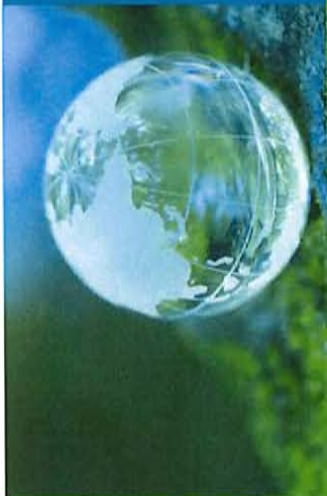


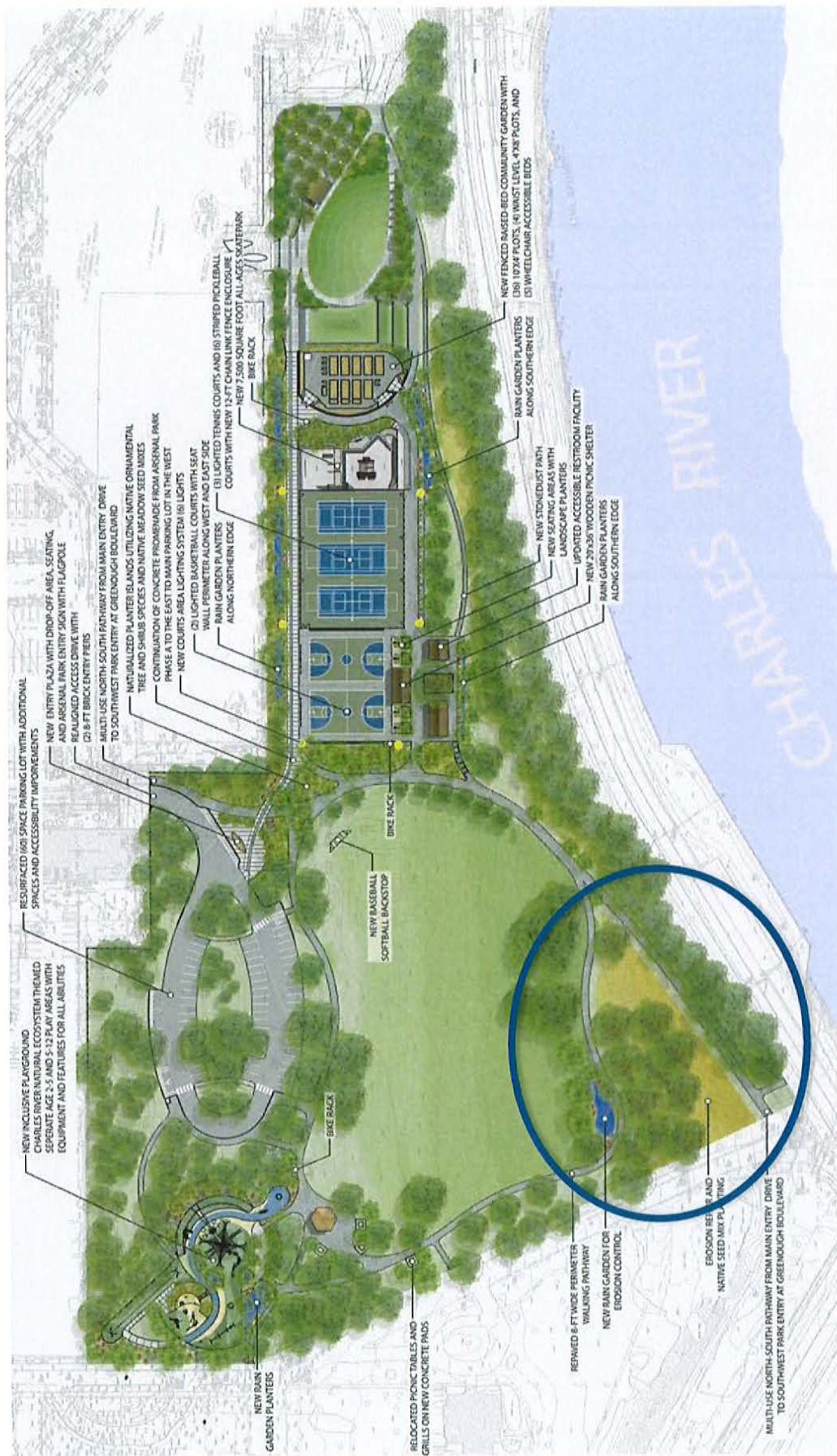
Perimeter Path Improvements

- Resurfaced 8-ft perimeter loop path
- New backstop
- Underground stormwater infiltration system
- Rain garden in southwest corner of field



Amphitheater Area

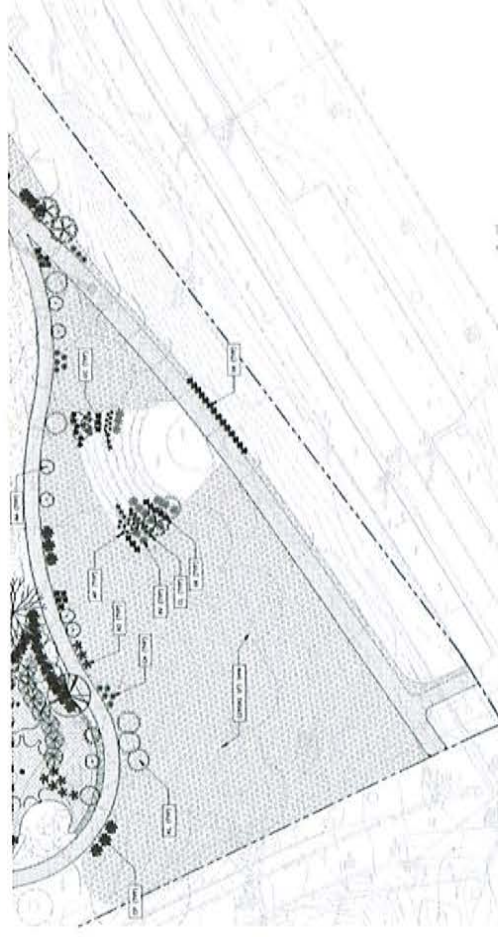




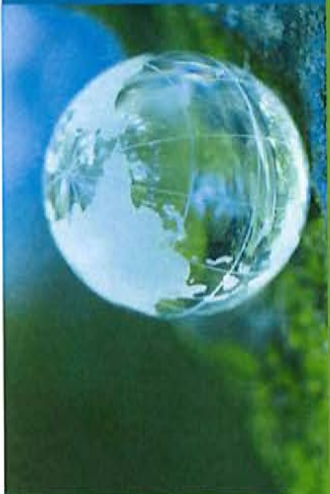
Amphitheater Area

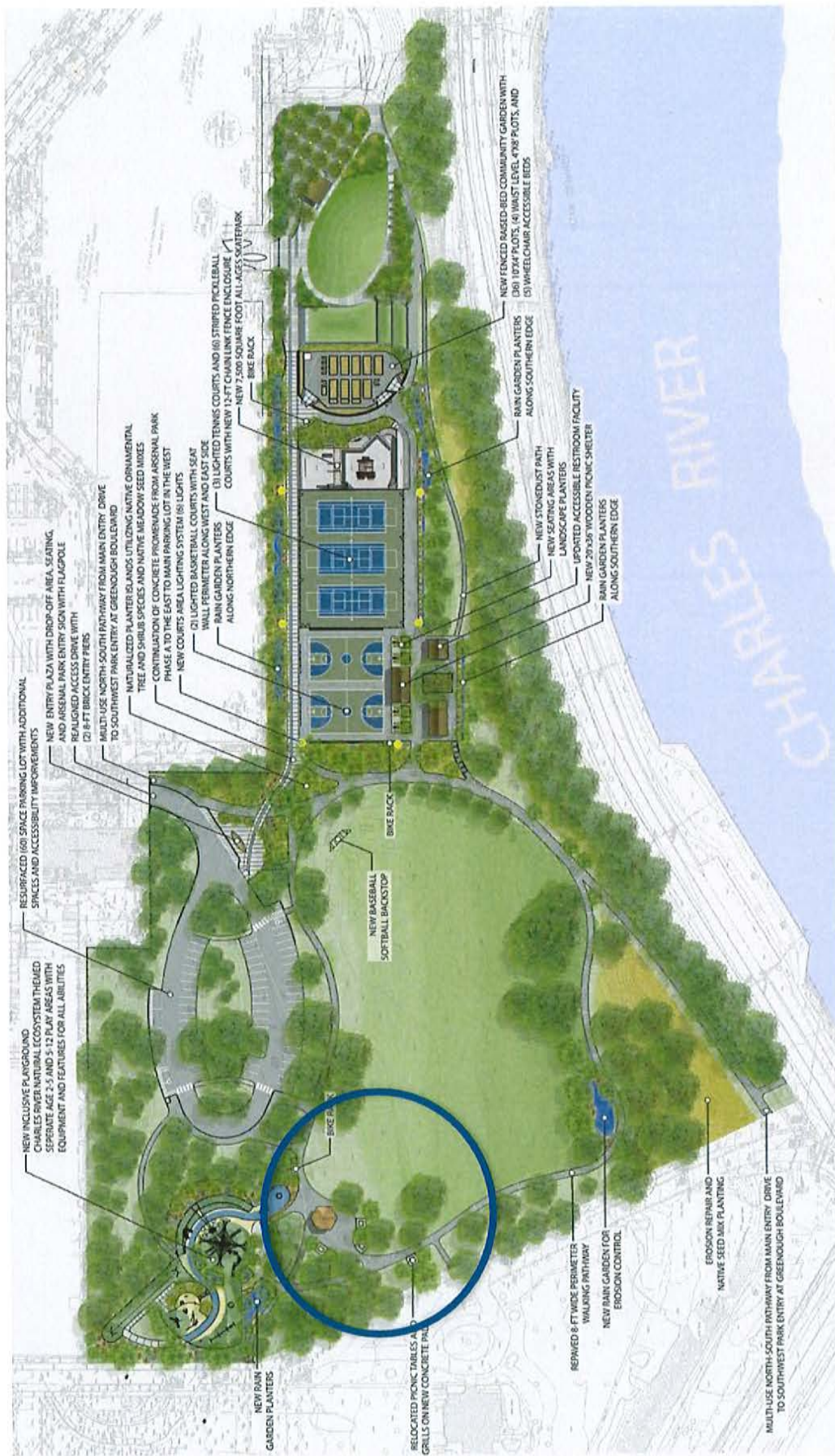


- Protecting existing amphitheater structure with select plantings in between risers
- Erosion repair/restoration plantings/seeding in woodland area
- Erosion control measures to prevent future scouring



Picnic Area





Picnic Area



- Remove existing spray pad with plan to design new spray park in near future
- Relocate all existing grills and picnic tables from playground area to create new consolidated picnicking area

Planting Plan



Planting Statistics

- 100% native planting palette
- >180 new trees
- >800 new shrubs
- >1,000 new grasses and perennials
- >53,000 square feet of new seeded area

Species

Trees	
Acer rubrum	Red Maple
Amelanchier arborea	Serviceberry
Betula nigra	River Birch
Betula papyrifera	Paper Birch
	Flowering Dogwood
Cornus florida	
Hamamelis virginiana	Witchhazel
Picea pungens	Blue Spruce
Sassafras albidum	Sassafras

Shrubs	
Arctostaphylos uva-ursi	Bearberry
Aronia melanocarpa	Chokecherry
Ceanothus americanus	New Jersey tea
Comptonia peregrina	Sweetfern
Fothergilla gardenii	Dwarf Fothergilla
Hamamelis virginiana	Witchhazel
Kalmia latifolia	Mountain Laurel
Myrica pensylvanica	Northern Bayberry
Rhus aromatica	Fragrant Sumac
Vaccinium angustifolium	Lowbush Blueberry
Viburnum acerifolium	Maple-leaf Viburnum

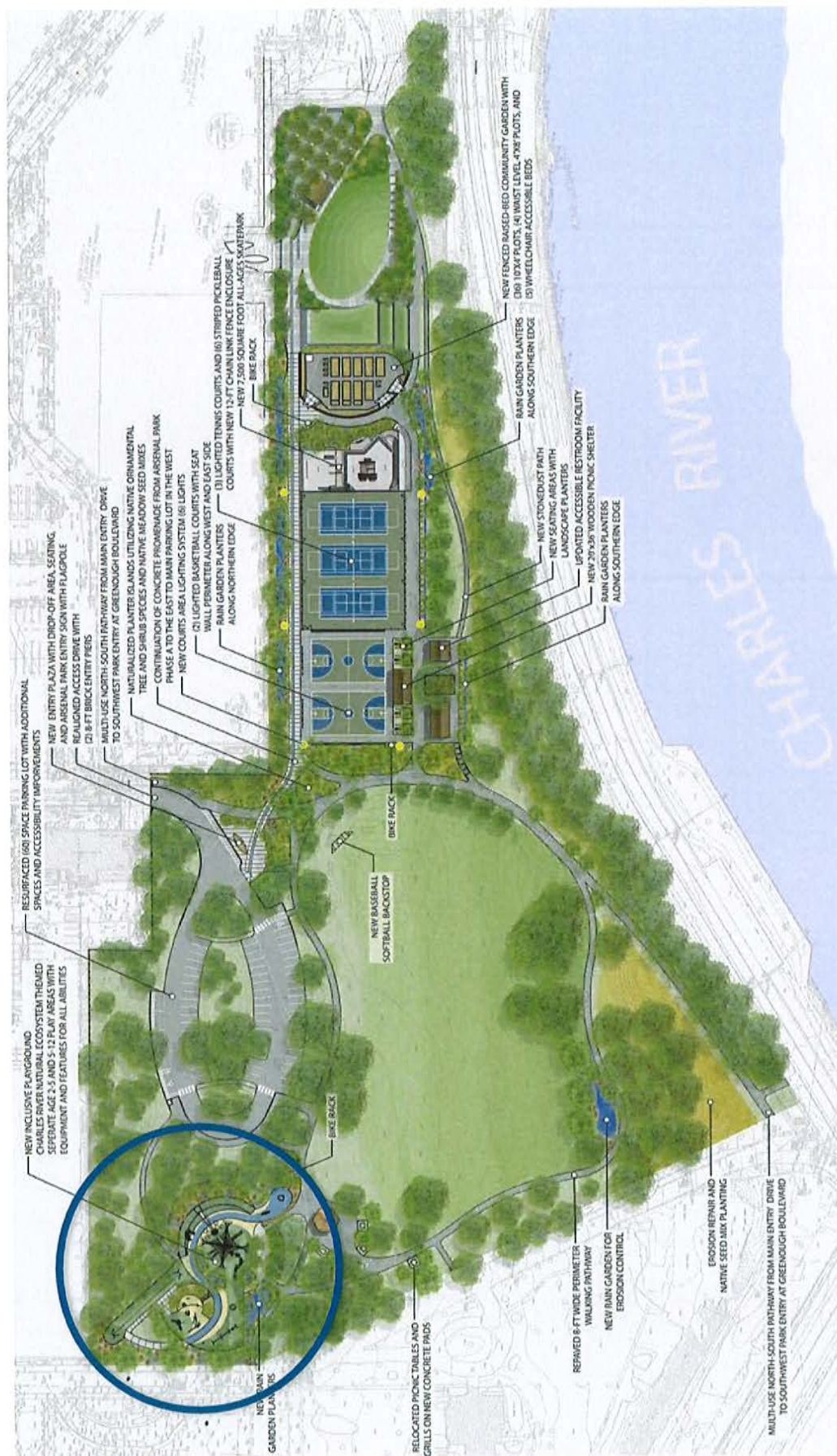
Perennials and Grasses	
Eurybia divaricata	White wood aster
Eurybia macrophylla	Big-leaved aster
Lobelia cardinalis	Cardinal flower
Solidago nemoralis	Old field goldenrod
Symphotrichum cordifolium	Heart-leaved aster
Carex pensylvanica	Sedge
Carex vulpinoidea	Fox sedge
Deschampsia cespitosa	Tufted hair grass
Schizachyrium scoparium	Little bluestem





Playground





Playground Layout



- Improved flow of play
- Improved sight lines for parents and caregivers
- Reduced impervious materials
- Improved accessible play opportunities
- Increased planted areas and rain gardens

Bidding Considerations

- Skatepark
 - CDM Smith sub-consultant for skate park design with Pillar Design Studios LLC
 - Specialty construction of the skatepark may limit general contractors from considering bidding on the overall project or increase bid price
 - Skate park contractors may be overcommitted in 2022
 - CDM Smith is developing a separate bid package for the skate park
- Playground Equipment Pre-Purchase Option
 - Significant benefit to cost and schedule
 - 6-month lead time on manufacture and delivery of equipment

Play Equipment Direct Purchase Benefit

- CDM Smith worked with Kompan for design of custom play structures
- Kompan has a FAC104 contract with the Operational Services Division (OSD). This contract allows up to \$2,000,000 in materials (play equipment) and \$50,000 in labor (install)
- City Purchasing Agent confirmed City can use direct purchase option

Play Equipment Direct Purchase Benefit (con't)

Play Equipment Bid Estimate

Equipment (without zipline) \$656,285

General Conditions @12%

Contractor Overhead & Profit @12%

Permits, Insurance and Bonds @3.65%

Contingency @10%

Escalation to Mid Point of Construction (August 2022) @2%

Total **\$992,000**

Direct Purchase 15%-16% Discount – Play Equipment Direct Purchase Price = **\$551,044**

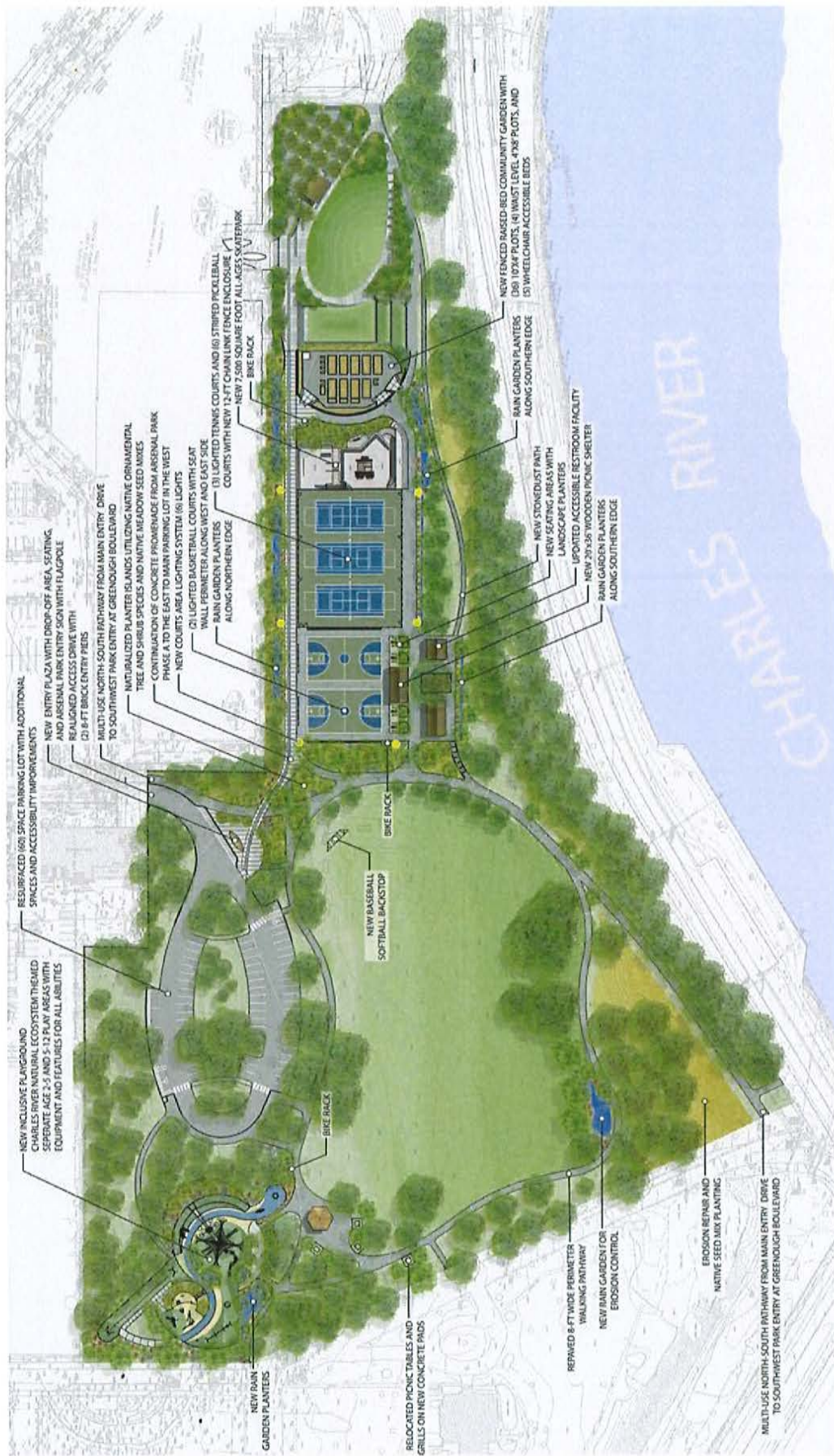
Potential Cost Savings = **\$441,000**

Potential Schedule & 90% Estimate of Probable Costs

90% Bid Documents Review – submitted for City comments
January 6th (anticipate 2-week review period)

CDM Smith incorporates comments and finalizes bid package
Late January

Bid Period: Mid-Late February



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October 25, 2021

Honorable Mark Sideris, President
Town Council
Town of Watertown
Administration Building
149 Main Street
Watertown, MA 02472

Re: Proposed Zoning Amendment

Dear Council President:

Enclosed please find for submission to the Town Council a Proposed Zoning Amendment and Authorization. The amendment is submitted pursuant to the provisions of M.G.L. 40A, Section 5 and the Watertown Zoning Ordinance, Section 9.20.

The proposed amendment is intended to clarify the Watertown Zoning Ordinance to expressly permit the convenience of remote shopping to allow retail merchants, in certain business zones, to offer customers who have placed their order online the convenience of employee delivery of merchandise to a customer's waiting car.

This Drive-Up delivery service, which provides a significant convenience and service to customers, has increasingly become a critical component of brick and mortar businesses which need to compete with the e commerce giants by preserving the "available now" benefit of our communities local retail outlets and combining that with convenience to customers who prefer this service, by example, parents with small children, the mobility impaired, Covid conscious and simply time pressed.

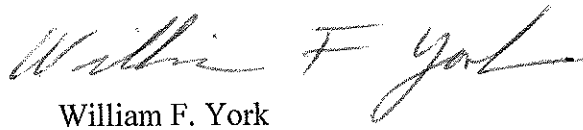
The attached letters from established retailers, Stop & Shop and Target, discuss several of the benefits of Drive-Up Delivery and its virtually universal implementation in the cities and towns surrounding Watertown. The Ordinance's current uncertainty about the allowance of this service puts the local retail business community at a distinct competitive disadvantage and deprives town residents of an increasingly popular convenience by restricting a shopping system that generates no additional traffic, results in briefer parking stays and creates new employment opportunities.

Honorable Mark Sideris, President
Town Council
October 25, 2021
Page 2

We look forward to working with the Town Council in moving this submission forward.

Thank you for your kind attention.

Very truly yours,

A handwritten signature in cursive script, appearing to read "William F. York".

William F. York

WFY:jcp

Cc: Steven Magoon, Director, Department of
Community Development and Planning

PROPOSED AMENDMENT TO
THE ZONING ORDINANCE

Pursuant to the provisions of Massachusetts General Laws, Chapter 40A, Section 5 and the Town of Watertown Zoning Ordinance Sections 9.20 and 9.21 the undersigned owner of land to be affected by this submission, hereby submits to the Honorable Town Council of the Town of Watertown the following proposed Zoning Amendment:

That the Town Council amend Section 5.02, the Table of Accessory Use Regulations, by adding a new subsection "S" in the form attached hereto as Exhibit 1.

Respectfully submitted on this 20, of October 2021.

KF REALTY ASSOCIATES, LLC

By: 
Name: Jessica Carroll
Title: Manager
Parcel ID # 122 12 0
171 Watertown Street
Watertown, MA 02472

EXHIBIT 1

AMEND TABLE 5.02 (Accessory commercial uses-add as new subsection S)

	Accessory use only	S-6	S-10	CR	SC	T	R.75	R1.2	NB	LB	CB	I-1	I-2	I-3	PSCD	OSC	RMUD
S.	Outdoor transfer of retail goods to customers, which goods have been purchased by the customer remotely, not to include orders comprised entirely of food prepared for immediate consumption. The transfer shall occur in designated parking spaces serving the retail establishment. The number of designated spaces shall not exceed 10% of the required off-street parking spaces per Section 6.01.	N	N	N	N	N	N	N	SP	SP	SP	SP	SP	SP	SP	N	SP

Watertown City Council
Committee on Public Works
Councilor Piccirilli, Chair, Councilor Donato, Vice Chair, Councilor Palomba, Secretary
Committee Report
December 13, 2021

The City Council's Committee on Public Works met on Monday, December 13 at 6:00 pm on Zoom in accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, 20, relating to the 2020 COVID-19 emergency and to avoid group congregation. The meeting was televised live by Watertown Community Access Television (WCATV). In addition, the agenda provided the public with notice of how to access the meeting online and by telephone, and that comments were invited via email to apalomba@watertown.ma.gov.

The purpose of the meeting was to continue the discussion of a new solid waste and recycling advisory committee and an update on an organic/food waste recycling program. Present were the members of the Committee, Gregory St. Louis, Superintendent of the Department of Public Works (DPW), City Council President Mark Sideris, City Councilors Lisa Feltner and Caroline Bays, School Committee member David Stokes, City Councilor-elect John Airasian, and residents Eileen Zubrowski, Dan Higgins, Lissa Gifford, Eileen Ryan, Judy Fallows, and Ernesta Krackiewicz.

Attend Item 1- Discussion of a New Solid Waste and Recycling Advisory Committee (SWRAC)

Councilor Piccirilli presented a draft "Resolution to Establish a Solid Waste and Recycling Advisory Committee" (see attached) which was prepared by himself, Superintendent St. Louis, and Town Attorney Mark Reich, and was modeled after the resolution establishing the Stormwater Advisory Committee. The members of the Committee and those attending reviewed the draft paragraph by paragraph. A summary of their comments is provided here.

- 1) There was a concern that the term "shall not engage in any activities independent of the Superintendent" (see #2 under "NOW THEREFORE BE IT RESOLVED,") was too restrictive and did not allow of the members of the SWRAC to publicly support efforts by other communities and by the Commonwealth that directly affect the goals of the MassDEP 2030 Solid Waste Management Plan.
- 2) That it might be better, given the interest in the topic of solid waste and recycling, to enlarge the SWRAC beyond the 6 members recommended in the draft.
- 3) There should be more mention of the SWRAC working with the Watertown schools and engaging with the students, parents and staff.
- 4) A question was raised about the need to include in the Resolution how often the SWRAC should meet, how they make decisions, what is a quorum, and etc.
- 5) There was worry that the SWRAC will be seen only as the public education arm of DPW and that this would have a negative impact on the number of people applying to serve.

6) A concern was raised that item “4d” could be interpreted to mean that the SWRAC would be performing tasks that are the responsibility of the Superintendent.

The discussion of these items resulted in the following comments and two amendments to the draft.

1) It is clear, as stated in 4a, that the SWRAC could engage in “research and make recommendations relating to recycling and reduction of solid waste” and thus could explore what other communities in and outside the Commonwealth are doing and make recommendations to the Superintendent.

2) It is inevitable that there will be disagreements between that the members of the SWRAC about how the City could best meet the Commonwealth’s stated goals or with an initiative of the DPW to meet those goals. However, such disagreements can be resolved through dialogue and mutual respect for individual SWRAC members, the DPW appointed liaison, and the demands and constraints placed on the DPW.

3) Given the difficulty in recruiting members to the City’s many committees, boards, and commissions, limiting the SWRAC to six members is appropriate.

4) Public education is only one of the SWRAC’s main responsibilities, as is developing new initiatives and partnerships with community groups, non-profits, businesses and others to divert material from the waste stream.

5) Item #5 will provide the SWRAC guidance in determining its internal operating procedures.

The two amendments that were agreed upon were:

- 1) Add “**Watertown Public Schools**” in the second line of 4b, following the word “including”.
- 2) Rewrite the beginning of 4d to read, “**At the direction of the Superintendent perform other tasks ...**”.

Councilor Palomba made the following motion –

The Committee on Public Works recommends that the City Council pass the Resolution to Establish a Solid Waste and Recycling Advisory Committee as amended. (The amended Resolution is attached.)

The motion was seconded by Councilor Donato and passed on a roll call vote of 3-0.

Agenda Item #2 – Update on the Organic/Food Waste Recycling Program

Superintendent St. Louis gave a presentation of recycling efforts.

1) The City is working with Helpsy which collects clothing and fabric. A resident can schedule a pick up at no cost.

2) DPW is in discussion with a number of vendors who pick up organic waste, including Black Earth which presently has about 600 customers in Watertown. Black Earth has an escalating scale with 450 participants paying \$70 per pickup to 1000 customers paying \$50 per pickup. Customers also pay \$24 for a 20 gallon bin and a countertop container and get one free bag of compost.

3) Based on past experience, Superintendent St. Louis estimated a cost of \$170,000 annually for a program that serves about 5,000 households, collects 25 tons of organic material weekly using two trucks on a 5-day week schedule, and includes a 20 gallon container. The actual cost would be \$270,000, but there would be a savings of \$100,000 due to a reduction of tipping fees at a rate of \$77/ton.

4) It was noted that this is only the estimate from one vendor and the City is in discussion with other vendors and with our present trash hauler, Republic.

5) There was a suggestion we look at the figures after combining yard waste, which is organic waste, with food waste. However there was concern that this would contaminate the food waste and make it less marketable.

6) New state regulations would ban mattresses from the waste stream at the end of the fiscal year, June 30th. DPW is discussing curbside mattress pickup with 3 or 4 vendors.

7) DPW is exploring a solution to the problem posed by trash remaining in our concrete street barrels after the liner is emptied by Republic.

8) DPW's immediate next steps are to continue to negotiate a possible new contract with Republic looking at:

- a) the cost of curbside organic pickup with a 30% participation rate
- b) additional weeks of grass and leaf pickup with an eye toward reducing run off into the Charles
- c) continual operation of the Recycling Center on Stanley Street
- d) the cost of switching out 65-gallon recycling totes for 90 gallon totes, but still making pickups every two weeks.

Councilor Donato made a motion to adjourn, it was seconded by Councilor Palomba and passed on a roll call vote of 3 -0. The meeting adjourned at 7:31. Minutes were prepared by Councilor Palomba.

**RESOLUTION TO ESTABLISH
A SOLID WASTE AND RECYCLING ADVISORY COMMITTEE**

RESOLUTION #

R-

WHEREAS, in October 2021 the Massachusetts Department of Environmental Protection issued its final 2030 Solid Waste Master Plan which establishes goals to reduce disposal statewide by 30 percent from 2020 to 2030, and sets a long-term goal of achieving a 90 percent reduction in disposal statewide by 2050; and

WHEREAS, the City Council's Fiscal Year 2023 Budget Policy Guideline II. C. states, in part, to *"Improve the operational efficiency, flexibility, and capacity of the Public Works Department to meet the Town's growing needs to... comply with the MassDEP 2030 Solid Waste Management Plan..."*; and

WHEREAS, the Town (now City) of Watertown had a Watertown Recycling Advisory Board created in 1992 which helped institute curbside recycling, which was disbanded in 2012 after Watertown implemented single stream recycling; and

WHEREAS, the Town (now City) Council's Public Works Committee met in 2020 and 2021 to examine the matter of recycling in Watertown, and concluded that with the aggressive goals of the Commonwealth's Solid Waste Master Plan, it would be prudent to establish a new ***Solid Waste and Recycling Advisory Committee*** in Watertown.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby authorizes the creation of a ***Solid Waste and Recycling Advisory Committee*** to be established as provided herein:

- 1) The Committee shall consist of six Watertown residents who will serve staggered three-year terms, with two expiring each year, to be appointed by the City Manager and confirmed by the City Council.
- 2) The role of the Committee shall be to act as an advisory body to the Superintendent of Public Works, shall present reports and recommendations directly to the Superintendent, and shall not engage in any activities independent of the Superintendent.
- 3) The Superintendent shall appoint a Department of Public Works employee to act as a liaison to the Committee.
- 4) The Committee's responsibilities are defined as follows:
 - a. Research and make recommendations relating to recycling and reduction of solid waste so that Watertown can meet the Commonwealth's Solid Waste Master Plan milestones.
 - b. Develop and engage in communication, education, and community outreach to increase public awareness for recycling and reduction of solid waste, including the Farmers Market, Faire in the Square, and other venues.
 - c. Identify, manage, and implement community-based initiatives to divert material from the waste stream, such as "Buy Nothing" groups, repair workshops, and corporate partners that collect non-recyclable waste to turn it into raw material to be used in new products.

- d. Assist the Superintendent in performing other tasks for the implementation of best practices for recycling and reduction of solid waste in accordance with the Commonwealth's Solid Waste Master Plan milestones.
 - e. Make an annual progress report to the City Council's Public Works Committee.
- 5) The Committee shall conduct meetings in accordance with the Open Meeting Law and abide by all laws of the Commonwealth as they apply to public bodies.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a voice vote of ____ for and ____ against and ____ present on xxx xx, 2022.

Council Clerk

Council President

**RESOLUTION TO ESTABLISH
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 - d. At the direction of the Superintendent perform other tasks for the implementation of best practices for recycling and reduction of solid waste in accordance with the Commonwealth's Solid Waste Master Plan milestones.

- e. Make an annual progress report to the City Council's Public Works Committee.
- 5) The Committee shall conduct meetings in accordance with the Open Meeting Law and abide by all laws of the Commonwealth as they apply to public bodies.

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Council Clerk

Council President