

Minutes WE3C Meeting 11/17/15, 3rd Floor Conference Room, Town Hall

Present: Ken Mirvis, co-chair; Stephane Acel-Green, co-chair; Ed Lewis, Town Energy Manager; Matt Riegert; Mike Ancil; Zach Zevitas; Helen Soussou; Charlie Bering; Absent: Meredith Fields; Brian Hebeisen; Kevin Doyle; Lauri Murphy.

1. The October minutes were approved.
2. Report from Ed Lewis, Energy Manager:
 - a. LED streetlight project. Money for the project was released last month, and works with the 7-town consortium (Andover, Everett, Leominster, Saugus, Watertown, Wayland & Warren) is progressing well toward a 13,000+ unit volume discounted price. The overall process will be in three phases: (1) designer vendor procurement (in review now, selection in January), (2) purchase of fixtures via the consortium, and (3) local installation via an invitation to bid. Ed has volunteered to be on the sub-committee for the selection of the fixtures.
 - b. Green Communities Annual Report. Annual reporting to maintain status is due December 4th. Lots of data collection required from the schools, DPW and Purchasing, which Ed is working on now. A reduction in emissions is expected due to ESCO improvements.
 - c. Update from DOER. Ed had a discussion with Joanne Bissetta regarding current and future programs occurring at the State level with Green Communities/DOER. Upcoming ventures include LED lighting upgrades, residential electricity supply aggregation, increase residential weatherization, and municipal energy efficiency.
3. Learning from/Convening Regional Energy Communities.
 - a. Ed will be attending a meeting with other Regional Energy Managers and DOER in Wilmington on December 10th. It should be a great opportunity to collect data on what other Municipalities are doing. Zach plans to attend with Ed.
 - b. In an effort to reach out to nearby communities, Stephane spoke with a Somerville resident (via MCAN) regarding energy efficiency in rental units and hopes to have further discussions on the topic.
 - c. Following from discussion at the October meeting Stephane compiled a list of other community groups and proposed having committee members question what projects those groups are working. Several committee members were tasked with reaching out to those contacts, and then reporting back to Stephane before the next meeting. Zach suggested that a graduate student could be utilized to compile the results. The results to be discussed at the next meeting.
4. Recruiting New WE3C Members
 - a. Suggestions were made by several committee members on how to increase membership. Zach suggested inviting Watertown residents

enrolled in Harvard Extension School. Ken suggested that everyone invite two people to a future meeting. Zach suggested a pitch in the newspaper. Stephane suggested talking to Councilors about who they may have met along the campaign trail who may be interested in the environment, energy and/or sustainability, as well as talking to the group Watertown Citizens for Peace, Justice and the Environment.

5. New Residential Design Guidelines Process

- a. The recently adopted Comprehensive Plan for Watertown recognized the importance of protecting the Town's many residential neighborhoods. The Town is pursuing Residential Design Guidelines that will clarify expectations about what is permitted in the future. A series of three Community Listening Sessions were held in October. A public meeting was held on Thursday, November 12th, 2015 at 6:30 p.m. in the Middle School Auditorium to further the discussion with the public.

Next meeting: Tuesday, 12/15/15, 7 p.m.

Respectfully submitted,
Matt Riegert