



Watertown Town Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays
Councilor At Large

Anthony J. Donato,
Councilor At Large

Susan G. Falkoff
Councilor At Large

Anthony Palomba,
Councilor At Large

Angeline B. Kounelis,
District A Councilor

Lisa J. Feltner,
District B Councilor

Kenneth M. Woodland,
District D Councilor

SPECIAL TOWN COUNCIL MEETING TUESDAY, JUNE 4, 2019 AT 6:00 P.M. RICHARD E. MASTRANGELO COUNCIL CHAMBER MINUTES

In accordance with the provisions of Rule 2.6 of the Rules of the Town Council, and pursuant to the Call of the Council President, the members of the Town Council of the City known as the Town of Watertown were notified of a Special Meeting of the Town Council that was held on Tuesday June 4, 2019 at 6:00 p.m., in the Richard E. Mastrangelo Council Chamber, Administration Building.

1. ROLL CALL

Council President Sideris called to order a special meeting of the Town Council at 6:00 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors Caroline Bays, Anthony J. Donato, Susan G. Falkoff, Lisa J. Feltner, Angeline B. Kounelis, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., Kenneth M. Woodland, and Council President Mark S. Sideris. Also present were Michael J. Driscoll, Town Manager and Marilyn W. Pronovost, Town Council Clerk.

3. PUBLIC HEARINGS

Councilor Piccirilli made a motion to move up items 3A and 3B; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

- A. Public Hearing and Vote on a Petition by NSTAR ELECTRIC Company dba as EVERSOURCE ENERGY for a Grant of Location to Install Approximately 42 Feet of Conduit in Church Street to Provide [Underground Electric Service to 32 Church Street](#).

President Sideris opened up the Public Hearing.

Maureen Carroll, Eversource, stated that the change would occur northerly from Pole 28/5 to 76 feet northeast of Winter Street to install 42 feet of conduit for electrical service to 32 Church Street.

There being no other speakers, the Public Hearing was closed.

Councilor Piccirilli moved to approve the petition for NSTAR to install conduit to 32 Church Street; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

- B. Public Hearing and Vote on a Petition by NSTAR ELECTRIC Company dba as EVERSOURCE ENERGY for a Grant of Location to Install Approximately 40 Feet of Conduit in Mount Auburn Street to Provide Underground Electric Service to [305 Mount Auburn Street](#)

President Sideris opened up the Public Hearing.

Maureen Carroll, Eversource, stated that the change would occur easterly from Pole 17225, approximately 83 feet west of Boylston Street for a distance of 40 feet to install underground service to 305B Mount Auburn Church Street.

There being no other speakers, the Public Hearing was closed.

Councilor Piccirilli moved to approve the petition for NSTAR to install underground conduit to 305 Mount Auburn Street; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

2. THE COMMITTEE OF THE WHOLE

Public Hearing and Vote on the [Fiscal Year 2020 Budget and Related Matters](#)

President Sideris made some opening remarks regarding the process for the adoption of the budget. Mr. Driscoll stated there were two amendments to the Budget: one to decrease the Prior Year Full-time Salary and Increase by \$600,000 and increase the Town Council Reserve Fund by the same amount and the other was to decrease the Town Council Reserve Fund by \$92,437 and to increase the Contributory Retirement Account by a like amount.

President Sideris opened the Public Hearing.

Elodia Thomas – 67 Marion Road – Asked for clarification of the total as it regarded the School Budget.

There being no other speakers, the public hearing was closed.

Mr. Thomas Tracy, Town Auditor, read the budgets and noted there were no passes. The budgets for Fiscal Year 2020 were

- ~ General Fund - \$147,758,000
- ~ General Fund – Other Financing Sources - \$4,571,886
- ~ General Fund – Free Cash - \$2,000,000
- ~ Water and Sewer Enterprise - \$19,340,902
- ~ Water and Sewer Enterprise – Other Financing Resources - \$500,000

Councilor Piccirilli moved to approve the budget as presented; Councilor Woodland seconded the motion. The motion was adopted unanimously on a roll call vote.

Councilor Falkoff moved to reconsider the budget with the hopes that the motion failed; Councilor Piccirilli seconded the motion. The motion failed 0-9 on a voice vote.

3. PUBLIC HEARINGS

- A. Public Hearing and Vote on a Petition by NSTAR ELECTRIC Company dba as EVERSOURCE ENERGY for a Grant of Location to Install Approximately 42 Feet of Conduit in Church Street to Provide [Underground Electric Service to 32 Church Street](#).
- B. Public Hearing and Vote on a Petition by NSTAR ELECTRIC Company dba as EVERSOURCE ENERGY for a Grant of Location to Install Approximately 40 Feet of Conduit in Mount Auburn Street to Provide Underground Electric Service to [305 Mount Auburn Street](#)

For the minutes on the above two items, they can be found after Item 1.

4. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

- A. Resolution Authorizing a Transfer of \$1,354,508 from the Fiscal Year 2019 OPEB Stabilization Fund to the [Fiscal Year 2019 OPEB Trust Fund](#).

After a brief discussion of the OPEB Trust Fund, Councilor Piccirilli moved to approve the transfer of \$1,354,508 into the OPEB Trust Fund; Councilor Woodland seconded the motion. The motion was adopted unanimously on a roll call vote.

- B. Resolution Approving the Fiscal Year 2020 [Retiree Health Insurance](#) Appropriation and Authorization of Expenditures from the OPEB Trust Fund.

Mr. Tracy stated that a requirement of the OPEB Trust Fund is that the Health Insurance Premiums for retirees must be paid by the trust with a two-thirds approval of the Council. He mentioned that this resolution would need to be updated and approved annually. Councilor Piccirilli moved to approve the resolution; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

C. Resolution Establishing [Fiscal Year 2020 Expenditure Limits for Revolving Funds](#).

Mr. Tracy asked that the Town Council approve the expenditure limits for the revolving funds. Councilor Piccirilli moved to approve the limits; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

D. Motions to [Appropriate the Community Preservation Act \(CPA\) Funds](#) for Fiscal Year 2019 and Fiscal Year 2020

Mr. Tracy stated that the CPA statute requires the Town Council to approve the CPA funds. The statute requires that the estimated amounts be reserved. It further provides that certain minimums must be set aside: 10% for Affordable Housing; 10% for Historical Preservation; and 10% for Open Space and Recreation, and it further allows 5% to be used for Administration.

In the first year, FY2018, Mr. Tracy, as the Town's Accountant, was authorized to estimate the funds without Council action as no Committee then existed. The CPC first met in February, 2019, after the FY 19 budget was passed; therefore, he is seeking the passage and appropriation for both Fiscal Years 2019 and 2020.

Councilor Piccirilli moved to appropriate and transfer \$2,367,395 from the Fiscal Year 2019 Community Preservation Funds in the following manner: 10% or \$236,739 to the affordable housing reserve; 10% or \$236,739 to the historical preservation reserve; 10% or \$236,739 to the open space/recreation reserve; and 70% or \$1,657,178 to the undesignated fund balance; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to appropriate and transfer \$2,481,400 from the Fiscal Year 2020 Community Preservation Funds in the following manner: 5% or \$124,070 for administrative expenses of the Community Preservation Committee; 10% or \$248,140 to the affordable housing reserve; 10% or \$248,140 to the historical preservation reserve; 10% or \$248,140 to the open space/recreation reserve; and 65% or \$1,612,910 to the undesignated fund balance; Councilor Woodland seconded the motion. The motion was adopted unanimously on a roll call vote.

President Sideris then called for a roll call vote on the previous FY 2019 appropriation which was adopted unanimously.

Councilor Donato left at 6:54 p.m.

5. REPORTS OF COMMITTEES

- A. Committee on Human Services Report Regarding the [Accessory Dwelling Unit Ordinance](#) – Newton – Anthony Palomba, Chair

Councilor Palomba read the Committee Report. Councilor Piccirilli moved to accept the report with the amendment that the Date Read be changed to June 4, 2019; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

- B. Committee on Human Services Report Regarding the [Tenant-Based Security Deposit Program and Tenant-Based Rental Assistance Program \(TBRA\)](#) – Anthony Palomba, Chair

Councilor Palomba read the Committee Report. Councilor Piccirilli moved to accept the report with the amendment that the Date Read be changed to June 4, 2019; Councilor Feltner seconded the motion. Councilor Falkoff stated that the word “not” should be inserted before the words “able to find”. Councilor Piccirilli moved to include that amendment; Councilor Palomba seconded the motion. The motion to amend the report was adopted unanimously on a voice vote. The motion to accept the report as amended was adopted unanimously on a voice vote.

- C. Committee on Human Services Report Regarding the Appointment and Reappointment of Members to the [Watertown Housing Authority](#) – Anthony Palomba, Chair

ACTION ITEMS:

- A. That the Town Council Appoint Patricia Santos to the Board of the Watertown Housing Authority as Tenant Representative for a Term to Expire on May 15, 2023
- B. That the Town Council Reappoint Shannon Lawn to the Board of the Watertown Housing Authority for a Term to Expire on May 15, 2024

Councilor Palomba read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Woodland seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to appoint Patricia Santos to the Watertown Housing Authority as Tenant Representative for a term to expire on May 15, 2023; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to appoint Shannon Lawn to the Watertown Housing Authority for a term to expire on May 15, 2024; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

6. RECESS OR ADJOURNMENT

Councilor Piccirilli moved to adjourn the meeting; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote. The meeting adjourned at 7:08 pm.

ADDENDUM

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above minutes were adopted by a vote of _9_ for, _0_ against, _0_ present on June 25, 2019

Mark S. Sideris, Council President
s:/MWP

**SPECIAL TOWN COUNCIL MEETING
TUESDAY, JUNE 4, 2019 AT 6:00 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
LIST OF DOCUMENTS**

1. Amendments to the Fiscal Year 2020 Proposed Budget – Michael Driscoll, Town Manager, to Town Council – May 31, 2019 – Item 2
2. Petition for a Grant of Location by NSTAR, dba EVERSOURCE ENERGY, to Install Approximately 42 Feet of Conduit to Provide Underground Electric Service to 32 Church Street – April 25, 2019 – Item 3A
3. Petition for a Grant of Location by NSTAR, dba EVERSOURCE ENERGY, to Install Approximately 40 Feet of Conduit to Provide Underground Electric Service to 305 Mount Auburn Street – May 13, 2019 – Item 3B
4. Agenda Item – Transfer of Funds Request (Funds to FY 19 OPEB Trust Fund) – Michael Driscoll, Town Manager, to Town Council – May 30, 2019 – Item 4A
5. Proposed Resolution – Authorization of the Fiscal Year 2020 Retiree Health Insurance and Related Expenditures from the OPEB Trust Fund – Thomas Tracy, Town Auditor/Assistant Town Manager for Finance to Town Council and Michael Driscoll, Town Manager – May 30, 2019 – Item 4B
6. Proposed Resolution – Fiscal Year 2020 53E 1/2 Revolving Funds Expenditure Limits – Thomas Tracy, Town Auditor/Assistant Town Manager for Finance to Town Council and Michael Driscoll, Town Manager – May 30, 2019 – Item 4C
7. Fiscal Year 2019 and Fiscal Year 2020 Community Preservation Fund Budget – Thomas Tracy, Town Auditor/Assistant Town Manager for Finance to Town Council and Michael Driscoll, Town Manager – May 30, 2019 – Item 4D
8. Committee on Human Services Report Regarding the Accessory Dwelling Unit Ordinance r, to Town Council – April 24, 2019 – Item 5A
9. Committee on Human Services Report Regarding a Tenant-Based Security Deposit Program and a Tenant-Based Rental Assistance Program (TBRA) – April 18, 2019 – Item 5B
10. Committee on Human Services Report Regarding the Appointment and Reappointment of Members to the Watertown Housing Authority – Item 5C