



Watertown Town Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays
Councilor At Large

Anthony J. Donato,
Councilor At Large

Susan G. Falkoff,
Councilor At Large

Anthony Palomba,
Councilor At Large

Angeline B. Kounelis,
District A Councilor

Lisa J. Feltner,
District B Councilor

Kenneth M. Woodland,
District D Councilor

TOWN COUNCIL MEETING THURSDAY, FEBRUARY 14, 2019 AT 7:15 P.M. RICHARD E. MASTRANGELO COUNCIL CHAMBER MINUTES

1. ROLL CALL

Council President Sideris called to order a regular meeting of the Town Council at 7:15 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. The meeting was originally scheduled for February 12, 2019; however, due to the snow storm it was rescheduled to February 14, 2019. Those present were Councilors Caroline Bays, Anthony J. Donato, Susan G. Falkoff, Lisa J. Feltner, Angeline B. Kounelis, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Councilor Kenneth M. Woodland was absent. Also present was Michael Driscoll, Town Manager.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

There being no speakers, President Sideris closed the Public Forum.

4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

A. [Minutes of the January 8, 2019 Town Council Meeting](#)

Councilor Piccirilli moved to accept the minutes as written with the correction of the title to be changed from "Agenda" to "Minutes" and to link the amended reports listed on page 5, Item D and page 6, Item E; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

B. [Minutes of the January 22, 2019 Town Council Meeting](#)

Councilor Piccirilli moved to accept the minutes as written; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

5. PRESIDENT'S REPORT

President Sideris stated that he wanted to recognize two employees of the Town who recently died: Nancy Heffernan, Treasurer/Tax Collector, and Allison Donovan, Curriculum Coordinator of the Watertown School System. He stated that Nancy Heffernan, the Town Treasurer/Tax Collector for two years, contributed to the many activities of the Town and will be missed by her colleagues. A memorial donation may be sent to the MSPCA at Nevins Farm.

He added that Allison Donovan, the school Curriculum Director, was the tragic victim of a hit and run accident and will be missed by all who worked with her. Memorial donations may be made to the Watertown High School Scholarship Program for the Allison Donovan Memorial Scholarship Fund.

Mr. Driscoll stated that Allison Donovan was a K-8 Title I Coordinator, a Hosmer School teacher, and an interim Principal at the Lowell School who deeply cared about the success of her students and fellow educators.

He also stated that Nancy Heffernan helped to enhance her office's delivery of service; worked to provide solutions; and was a dedicated professional who served with pride and distinction. She will be missed for her smile, her care and concern, and her talent.

He stated both were people whose presence made an impact and whose absence will make a difference.

8. REPORTS OF COMMITTEES

C. Committee on Public Works Report Regarding Grant of Location Requests for [Small Cellular Antennae and Recommendations for this Utility](#) – Vincent Piccirilli, Chair

ACTION ITEM: That the Town Council Refer Jointly to Public Works and Rules and Ordinances Committees the Development of an Ordinance and Regulations for Small Wireless Facilities in a Public Right-of-Way

Councilor Piccirilli made a motion to move up Item 8C; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved that the Town Council refer jointly to the Public Works and Rules and Ordinances Committees the development of an ordinance and regulations for small wireless facilities in a public right-of-way; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

6. UNFINISHED BUSINESS FROM PRIOR MEETINGS

- A. Continuation of the November 13, 2018 Agenda Item 6B Tabled After the Public Hearing, for a Vote on a Petition for a [Grant of Location for Extenet Systems, Inc. to Construct and Operate a Small Wireless Facility in the Public Right of Way at 141 Palfrey Street.](#)

Councilor Piccirilli made a motion to approve a grant of location for Extenet Systems, Inc. to construct and operate a Small Wireless Facility in the public right of way at 141 Palfrey Street; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

- B. Continuation of the November 13, 2018 Agenda Item 6C Tabled After the Public Hearing, for a Vote on a Petition for a [Grant of Location for Extenet Systems, Inc. to Construct and Operate a Small Wireless Facility in the Public Right of Way at 550 Arsenal Street.](#)

Councilor Piccirilli made a motion to approve a grant of location for Extenet Systems, Inc. to construct and operate a Small Wireless Facility in the public right of way at 550 Arsenal Street; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

7. PUBLIC HEARINGS

- Public Hearing and Vote on a Petition for a [Grant of Location for New Cingular Wireless PCS, LLC \(“AT&T”\) to Construct and Operate a Small Wireless Facility in the Public Right of Way at 5 Coolidge Avenue.](#)

President Sideris opened the Public hearing.

Michael Dolan – Brown Rednick – Speaking on behalf of the law firm’s client he stated the request was made because of the large data demands and that the wireless facility would allow for increased data processing at a faster pace providing more reliable coverage to customers.

There being no other speakers, President Sideris closed the public hearing.

Councilor Piccirilli made a motion to approve a grant of location for New Cingular Wireless PCS, LLC (“AT&T”) to construct and operate a small wireless facility in the public right of way at 5 Coolidge Avenue; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

8. REPORTS OF COMMITTEES

- A. Ad Hoc Community Preservation Interview Committee Report Regarding the Confirmation of the [Appointment of Mark Krackiewicz to the Community Preservation Committee](#) for a One-Year Term to Expire on February 1, 2020 – Mark S. Sideris, Chair

ACTION ITEM: That the Town Council Confirm the Appointment of Mark Krackiewicz to the Community Preservation Committee for a One-Year Term to Expire on February 1, 2020

Councilor Feltner read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli moved to confirm the appointment of Mark Krackiewicz to the Community Preservation Committee for a one-year term to expire on February 1, 2020; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

B. Committee on Media and Public Outreach Report Regarding the [Information Technology Assessment RFP, Next Steps and Proposals](#) – Anthony Palomba, Chair

ACTION ITEMS:

1. That the Town Council Ask the Town Manager to Require the Awardee of the Information Technology Assessment Contract to Interview All Members of the Town Council as well as Invite Members of Each Existing Board and Commission to be Interviewed
2. That the Town Council Ask the Town Manager to Have the Notify Me Category of “Council” Changed to “Town Council” and to Create a Category of “Town Manager” to Allow Him to Communicate Directly through Notify Me
3. That the Town Council Invite, Through the Town Council President, a Representative of Everbridge to Give a Presentation to the Town Council on the Available Emergency Notification and Community Engagement Tools
4. That the Town Council Ask the Town Council Clerk to Create an Agendas and Minutes Link for Each Town Council Committee on the Town Council Page of the Web Site so that Committee Agendas and Minutes Are Easily Accessible

Councilor Palomba read the Committee Report. Councilor Piccirilli made a motion to accept the report; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli made a motion that the Town Council ask the Town Manager to require the awardee of the Information Technology Assessment Contract to interview all members of the Town Council as well as invite members of each existing board and commission to be interviewed; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli made a motion that the Town Council ask the Town Manager to have the Notify Me category of “Council” changed to “Town Council” and to create a category of “Town Manager” for the Town Manager to communicate directly through Notify Me; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli made a motion that the Town Council invite, through the Town Council President, a representative of Everbridge to give a presentation to the Town Council on the available emergency notification and community engagement tools; Councilor Palomba seconded the motion. The motion was adopted unanimously on a voice vote.

Councilor Piccirilli made a motion that the Town Council ask the Town Council Clerk to create an agendas and minutes link for each Town Council Committee on the Town Council page of the web site so that Committee agendas and minutes are easily accessible; Councilor Falkoff seconded the motion. The motion was adopted unanimously on a voice vote.

- C. Committee on Public Works Report Regarding Grant of Location Requests for [Small Cellular Antennae and Recommendations for this Utility](#) – Vincent Piccirilli, Chair

ACTION ITEM: That the Town Council Refer Jointly to Public Works and Rules and Ordinances Committees the Development of an Ordinance and Regulations for Small Wireless Facilities in a Public Right-of-Way

The minutes for this item can be found after Item 5. PRESIDENT’S REPORT.

9. NEW BUSINESS

There were no New Business requests.

10. COMMUNICATIONS FROM THE TOWN MANAGER

- A. Request for Confirmation of Reappointment to the Board of Health

Mr. Driscoll requested that Richard Arnold be reappointed to the Board of Health for a term to expire on February 7, 2022. Under Town Charter Rules, review of the matter should be referred to the Committee on Human Services.

- B. [Bicycle and Pedestrian Committee Presentation](#)

Mr. Driscoll stated the presentation should be referred to committee. Councilor Piccirilli moved to refer the matter to the Public Works Committee; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

C. MassPort Community Advisory Committee [Work to Address Airplane Noise](#)

Mr. Driscoll requested that this matter be referred to committee. Councilor Palomba moved to refer the matter to the State, Federal, and Regional Government Committee; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote.

Mr. Driscoll also stated that he wished to thank people at the Residence for their gift of cookies and he wished them a Happy Valentine's Day.

He noted that the Town Hall would be closed on Monday, February 18, 2019 for President's Day.

He mentioned that the Farmer's Market would be relocated to Saltonstall Park and would operate on Wednesdays from 2:30 – 6:30 pm from June 12 to October 9, 2019. The market would be part of the Town's Wellness Program. In addition, the Summer Concert Series would be moved to Wednesday evenings and be from 6:30 – 8:00 pm. This year would mark the Twentieth Anniversary for the Concert Series.

11. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

Councilor Kounelis asked for a response regarding 71 Salisbury Road and [read a statement into the record](#). She requested also a response to a concern raised by a citizen relating to the [notice of the intent to complete construction](#). She further requested why and how the [Special Permit process was by-passed](#).

Councilor Feltner was concerned that the revised [Bring Your Own Bag Ordinance](#) was not on the website. She also asked for the status of the signage that retailers need regarding the cleanliness of reusable bags especially as this is supposed to be in effect on March 1, 2019.

Councilor Falkoff had [several requests](#). They related to the TMA status, the Town's website, the Coordinating Committee for Filippello Park, the press release process, the status of 73/75 Morse Street and 71 Salisbury Road, status of Ridgelawn Cemetery recommendations, and the effect of the opioid crisis on the community.

Councilor Piccirilli stated that concerns were raised about [leaning utility poles](#) at recent hearings – old as well as newly installed poles. He requested written responses from Eversource and Verizon regarding plumb poles and the tolerance from true vertical.

12. ANNOUNCEMENTS

No announcements were made.

13. PUBLIC FORUM

There were no speakers for the public forum.

14. RECESS OR ADJOURNMENT

Prior to adjournment, there was a moment of silence in memory of .. Nancy Heffernan and Allison Donovan.

Councilor Piccirilli moved to adjourn the meeting; Councilor Feltner seconded the motion. The motion was adopted unanimously on a voice vote. The meeting adjourned at 8:20 pm.

[ADDENDUM](#)

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above minutes were adopted by a vote of _9_ for, _0_ against, _0_ present on February 26, 2019.

Mark S. Sideris, Council President
s:/MWP

**TOWN COUNCIL MEETING
TUESDAY, FEBRUARY 14, 2019 AT 7:15 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
LIST OF DOCUMENTS**

1. Minutes of the January 8, 2019 Town Council Meeting – Item 4A
2. Minutes of the January 22, 2019 Town Council Meeting – Item 4B
3. Grant of Location for a Small Wireless Facility Located in a Public Right-of-Way in the Town of Watertown (141 Palfrey Street) – Item 6A
4. Application for a Grant of Location for a Small Wireless Facility Located in Public Right-of-Way in the Town of Watertown (141 Palfrey Street) – Public Works Committee – Item 6A
 - ~ Original Application from the Department of Public Works – October 18, 2018
 - ~ Extenet System Narrative – January 29, 2019
 - ~ UC/Synergetic Drawing Package Revised January 28, 2019 and Corrected February 5, 2019 (Date Not Changed) – Submitted January 29, 2019
 - ~ Extenet RF Exposure and FCC Compliance Assessment – February 4, 2019
 - ~ AT&T 1900MHz coverage Map – Submitted January 29, 2019
 - ~ NStar Construction Requirement for Distributed Antenna Systems on Distribution Poles Excerpt – September 2, 2008 – Submitted January 29, 2019
 - ~ Equipment Technical Data Sheets – Submitted January 29, 2019
5. Grant of Location for a Small Wireless Facility Located in a Public Right-of-Way in the Town of Watertown (550 Arsenal Street) – Item 6B
6. Application for a Grant of Location for a Small Wireless Facility Located in Public Right-of-Way in the Town of Watertown (550 Arsenal Street) – Public Works Committee – Item 6B
 - ~ Original Application from the Department of Public Works – October 18, 2018
 - ~ Extenet System Narrative – January 29, 2019
 - ~ UC/Synergetic Drawing Package Revised January 28, 2019 – Submitted January 29, 2019
 - ~ AT&T 1900MHz coverage Map – Submitted January 29, 2019
 - ~ NStar Construction Requirement for Distributed Antenna Systems on Distribution Poles Excerpt – September 2, 2008 – Submitted January 29, 2019
 - ~ Equipment Technical Data Sheets – Submitted January 29, 2019
 - ~
7. Grant of Location for a Small Wireless Facility Located in a Public Right-of-Way in the Town of Watertown (5 Coolidge Avenue) – Item 7
8. Application for a Grant of Location for a Small Wireless Facility Located in Public Right-of-Way in the Town of Watertown (5 Coolidge Avenue) – Public Works Committee – Item 7
 - ~ Original Application form the Department of Public Works – October 18, 2018
 - ~ Original Application and Narrative from Centerline Communications – November 30, 2018
 - ~ Hudson Design Group Drawing T-1 Title Sheet – November 8, 2018

- ~ Hudson Design Group Drawing GN-1 General Notes – November 5, 2018
 - ~ Hudson Design Group Drawing A-1 Key Plan and Elevation – November 5, 2018
 - ~ Hudson Design Group Drawing A-2 Equipment Details – November 5, 2018
 - ~ Hudson Design Group Drawing E-1 Electrical and Grounding Details – November 5, 2018
 - ~ RF Field Calculation – Donald L. Haes, Jr. PhD, CHP – January 18, 2018
 - ~ AT&T 1900 MHz Coverage Map – Submitted January 29, 2019
 - ~ Hudson Design Group Structural Letter Regarding the Pole – November 1, 2018
 - ~ Authorization of Eversource for AT&T to Attach Equipment to Pole – July 18, 2018
9. Ad Hoc Community Preservation Interview Committee Report – January 22, 2019 – Item 8A
 - ~ Community Preservation Committee Appointments – Michael Driscoll, Town Manager to Town Council – December 7, 2018
 - ~ Administration's Interview Questions
 10. Media and Public Outreach Committee Report Regarding a Communication Strategy and Community Engagement – January 3, 2019 – Item 8B
 11. Committee on Public Works Report on Small Wireless Facilities Located in a Public Right-of-Way in the Town on 141 Palfrey Street, 550 Arsenal Street, and 5 Coolidge Avenue – January 29, 2019 and February 5, 2019 – Item 8C
 - ~ Attachment A – Sign In Sheet January 15, 2019
 - ~ Attachment B – Suggested Strategy and Schedule
 - ~ Attachment C – Discussion Point 1 – Background Information
 - ~ Attachment D – Discussion Point 2 – Fees
 - ~ Attachment E – Discussion Point 3 – Technical Regulations
 - ~ Attachment F – Discussion Point 4 – Approval Process
 - ~ Attachment G – Discussion Point 5 – Application Process
 - ~ Attachment H – Sign In Sheet January 29, 2019
 - ~ Attachment I – Draft of a Grant of Location for a Small Wireless Facility Located in a Public ROW
 - ~ Attachment J – CV of Dr. Donald Haes
 - ~ Attachment K – Donald Haes – RF Field Calculation Analysis
 - ~ Attachment L – Sign In Sheet – February 5, 2019
 - ~ Attachment M – KP Law Amended Template for Grant of Location
 12. Request for Confirmation – Reappointment to the Board of Health – Richard Arnold for a Term to Expire on February 7, 2022 – Michael Driscoll, Town Manager, to Town Council – February 7, 2019 – Item 9A
 13. Bicycle and Pedestrian Committee Presentation – Michael Driscoll, Town Manager, to Town Council – February 7, 2019 – Item 9B
 14. MassPort Community Advisory Committee Work to Address Airplane Noise – Michael Driscoll, Town Manager, to Town Council – February 7, 2019 – Item 9C
 15. Request for Information Regarding 71 Salisbury Road - Councilor Angeline – Item 11

16. Request for Information Regarding the Need for Notice of Construction – 71 Salisbury Road – Councilor Angeline Kounelis – Item 11
17. Request for Information Regarding 71 Salisbury Street and the Special Permit Process – Councilor Angeline Kounelis – Item 11
18. Request for Information Regarding the Bring Your Own Bag Ordinance Revisions – Councilor Lisa Feltner – Item 11
19. Request for Information Regarding Multiple Issues – Councilor Susan Falkoff – Item 11
20. Request for Information Regarding – Leaning Utility Poles – Councilor Vincent Piccirilli – Item 11