



Bicycle & Pedestrian Committee

Town of Watertown
Administration Building
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COMMITTEE MEMBERS

ANDREW COMPAGNA, CHAIR
ETHAN DAVIS
SHEILA FAY
JESSE HAMMOND
TRICIA HOPKINS
JANET JAMESON
AMY PLOVNIK
OLIVER RICK
MARIA SAIZ

MEETING MINUTES

The **Bicycle & Pedestrian Committee** met on Monday, September 9, 2019 at 7:30 p.m. in the Hearing room, Administration Building, 149 Main Street, Watertown, MA. Present: Andy Compagna, Ethan Davis, Sheila Fay, Jesse Hammond, Tricia Hopkins, Janet Jameson, Amy Plovnick

The following are the meeting minutes:

1. Minutes were approved for August, with 1 edit: Tricia was present
2. E&E working group:
 - a. Bike & Ped Plan Update: will be working with McMahon; Laura & Oliver plus town staff, will meet w/ them Sept 16, trying to get date for public meeting so we can alert people at Faire on the Square, maybe Farmer's Market.
 - b. Developments: new ones; look at the plans on the town website.
 - i. 85 Walnut St (Doble) Note comments and next meeting have discussion
 - ii. 160-164 Main St: 32 units, encourages a lot of bike parking.
 - c. Amy intro: transportation planning at Volpe Center, strong interest in biking; commutes by bike
3. Education & Outreach group:
 - a. Farmer's Market: 9/18 2-6pm, Ethan, Andy & Laura will go;
 - i. give away helmets – tell Stephanie and she can include in newsletter and to Tab. Sign up sheet: Laura put together?
 - ii. Materials: 4 sets in brochure holder
 - iii. Sheila will make flyer about Bike Ped plan meeting
 - b. Faire on the Square: 9/28 11-4
 - i. Something interactive: questionnaire to fill out. Subgroup will decide: Andy, Sheila, Amy & Janet: reach out to Laura for McMahon contact: Andy.
 - ii. Schedule: 10:30 Andy, Sheila 12-2pm, Amy 1-3pm, Ethan 10:30 – 12pm
 - iii. Laura: has application for table – has it been sent in?
 - c. Materials & Budget:
 - i. Logo: have design from Tricia – she'll send out to us with some font choices, need someone to put into software; could McMahon do it? Possibly Vistaprint? Tricia research someone.
 - ii. Supplies: Jesse has checklist, Sheila has clipboards; tent: Jesse check see if borrow tent from LiveWell; Ethan will look for map of path; bike parts for weight
 - iii. Greenway: Janet will get update
4. New Business:
 - a. Etiquette on paths: especially now that eBikes are around. Look for signs on other paths, possibly collaborate with Public Art committee.
 - b. Laura & Andy met with Watertown for all Ages – want to collaborate w/ us on findings about transportation initiatives around snow clearance and sidewalks.

NEXT MEETING: **Monday 10.7.19 at 7:30pm.** Location: Lower Meeting Room, Town Hall