



City Council Meeting

Tuesday, September 8, 2026 at 6:00 PM

AMENDED

Parker Building Meeting Room 2E

Agenda

ACCESS INFORMATION:

- A. This meeting will be held on Tuesday, September 8, 2026 at 6:00 P.M. Location: Parker Building Meeting Room 2E - Second Floor - 124 Watertown Street, Watertown, MA 02474
- B. This is an in-person meeting - any remote access is provided solely as a courtesy and may not be relied upon as alternative access. Therefore, any interruption in remote access technology shall not interrupt the meeting, and the meeting will proceed accordingly in person. In the event of such interruption, in-person attendance is available and encouraged.
- C. The in-person meeting will also be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/watch-now?site=3>
- D. The public may join the in-person meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- E. The public may join the in-person meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
- F. Public may comment through email: wscd@watertown-ma.gov
- G. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>

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- 1. CALL TO ORDER
 - 2. ROLL CALL
 - 3. EXECUTIVE SESSION - 6:00 P.M.
 - A. To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body — Including, but not limited to, the Watertown Square Demonstration Project
 - 4. RETURN TO SESSION – 7:00 P.M.
 - 5. PLEDGE OF ALLEGIANCE
 - 6. PUBLIC FORUM
 - 7. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from City Council Meeting August 11, 2026

8. PRESIDENT'S REPORT

- A. Watertown Square Demonstration Project Update
- B. Willow Park Update
- C. Request for Authorization to Send a Letter to the United States Post Office Regarding the Watertown Square Post Office on Behalf of the Watertown City Council
- D. Referral to the Committee on Public Works Regarding the Arsenal Street Sidewalk

9. INFORMATIONAL PRESENTATIONS

- A. **Middle School Construction Cost Update**

10. PUBLIC HEARINGS

- A. Public Hearing and Vote on Proposed Loan Order Stating that Order No. 2026-O-11 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$300,000 for the Electric Vehicle Charging Platform (SparkCharge Level 3) project is hereby amended to increase the authorized borrowing amount for such project to \$439,580, and to update type of unit to the ChargeRigs FLEXX 420 Gen 2 level 3, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$439,580 is appropriated to pay costs of purchasing a ChargeRigs FLEXX 420 Gen 2 level 3 mobile electric vehicle charging platform for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."
- B. Public Hearing and Vote on a Proposed Loan Order Stating that Order No. 2026-O-12 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$900,404 for the Level 3 electric vehicle chargers for the police station project is hereby amended to increase the authorized borrowing amount for such project to \$1,026,078, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$1,026,078 is appropriated to pay costs of purchasing three Level 3 electric vehicle chargers for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

11. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

- A. Order Relative to a Public Pedestrian Easement at 53 Pleasant Street to be Conveyed to the City of Watertown and Authorizing the City Manager to Execute a Pedestrian Access Easement Agreement on Behalf of the City
- B. Resolution Authorizing the Acceptance and Expenditure of Gifts of Funds in the amount of \$12,188.36 to the Watertown Food Pantry
- C. Resolution Requesting to Repurpose Funds in the amount of \$150,000 in Tax Revenue from Line 64 of the Fiscal Year 2027 - 2031 Capital Improvement Program to Document Scanning, Archiving, and Shredding Initiatives

- D. Resolution Authorizing a Transfer of Funds in the amount of \$8,600 from the Fiscal Year 2027 City Council Reserve to the Fiscal Year 2027 City Auditor Full Time Salaries and Fiscal Year 2027 City Council Part Time Salaries accounts
 - E. Consideration and Approval of Exemptions of Interests of Existing City Employees in Contracts with the City Including Summer, Winter, Holiday, and After-School Program Employment Positions in Response to Disclosures Filed with the City Clerk by Prospective Employees and Certification by the Library Director that No Employee of that Department is Available to Perform those Services as part of their Regular Duties in Accordance with G.L. c. 268A, sec 20(b)
- 12. COMMUNICATIONS FROM THE CITY MANAGER
 - A. Request for Confirmation of Reappointment to the Stormwater Committee
 - B. Request for Confirmation of Appointment and Reappointments to the Historical Commission
 - 13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
 - 14. ANNOUNCEMENTS
 - 15. PUBLIC FORUM
 - 16. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
Theophilus Offei,
Councilor At Large
Lisa J. Feltner,
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

AUGUST 11, 2026



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

CITY COUNCIL MEETING TUESDAY, AUGUST 11, 2026, 6:30 P.M. PARKER ANNEX BUILDING – MEETING ROOM 2E 124 WATERTOWN STREET, WATERTOWN, MA 02472

MINUTES

ACCESS INFORMATION:

- A. This meeting will be held on August 11, 2026 at 6:30 P.M. Location: Parker Annex Building – Meeting Room 2E, 124 Watertown Street, Watertown, MA 02472
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1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 6:30 p.m. in the Parker Annex Building, Meeting Room 2E. Those present were Councilors Caroline Bays, Lisa J. Feltner, John G. Gannon, Nicole Gardner, Emily Izzo, Theophilus Offei (arrived at 6:35), Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis, City Manager, Mark Reich,

City Attorney, and Brendan T. McCarthy, Council Clerk.

2. EXECUTIVE SESSION – 6:30 P.M.

- A. To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. - City Auditor - Council Clerk

Councilor Piccirilli moved to enter into Executive Session and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

3. RETURN TO SESSION – 7:00 P.M.

4. PLEDGE OF ALLEGIANCE

5. PUBLIC FORUM

There were no participants.

6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

- A. Minutes from City Council Meeting July 14, 2026

Councilor Piccirilli moved to adopt the minutes and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

7. PRESIDENT’S REPORT

- A. Proposed Resolution regarding the Fiscal Year 2028 Budget Process

President Sideris read the proposed resolution.

Councilor Piccirilli moved to adopt the resolution and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

- B. Heather Angstrom Appointment to the Stormwater Committee

President Sideris stated that this item represents the one member in the Stormwater Committee that is to be appointed by the Council President.

President Sideris then expressed his gratitude to the local delegation for their efforts in passing the Watertown Home Rull Petition that will provide residential property tax relief

for the foreseeable future.

8. PUBLIC HEARINGS

A. Public Hearing and Vote on a Proposed Ordinance Adjusting the City Auditor's Salary

President Sideris stated that City Auditor Langan's evaluation was extremely high, and that he views her as a huge asset to the City Council. Her work regarding the budget process is particularly impressive, and Watertown is lucky to have her. Her proposed salary adjustment is a 2% COLA with a 2.5% merit increase equaling a 4.5% raise.

Elodia Thomas – 67 Marion Road – Stated that Auditor Langan is extremely smart, effective, and is a phenomenal human being. She remarked on her direct work with Ms. Lagan and the Community Preservation Committee, as well as her tremendous heart and care for the community. She believes that Ms. Langan embodies what public service is all about, and deserves nothing but the highest remarks and regard.

City Manager Proakis added that working with Ms. Langan has been enriching. He praised the work that she has done as her role as City Auditor, particularly with end of year unused funds being converted to capital plan improvements to lessen future borrowing. She continues to prove that she is an immense asset to Watertown.

Councilor Piccirilli moved to approve the salary adjustment and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

B. Public Hearing and Vote on a Proposed Ordinance Adjusting the Council Clerk's Salary

President Sideris shared that Council Clerk McCarthy also scored well above average in his evaluation. Remarks from the City Council describe Mr. McCarthy as reliable, helpful, attentive, and takes initiatives to improve efficiencies with facilitating meetings. President Sideris stated that the proposed salary adjustment represents two 2.5% COLAs as he did not receive one in FY25, equaling a 5% increase from his current salary.

Elodia Thomas – 67 Marion Road – Stated that Mr. McCarthy is a warm personality in the Council Chambers who welcomes the public as they enter meetings. She remarked that he has a steady ease and presence, is forward with information, and admits when he doesn't know specific answers to questions, but that he always looks to find the answer. She added that he is genuine part of the community and wishes that he was a full-time employee.

City Manager Proakis remarked on the significant breadth of materials, documents, presentations, legal items, ordinances etc. that go into forming each meeting's agenda, and that the work that Mr. McCarthy, along with Ms. JoAnna Hand, does in preparing each agenda correctly and timely is impressive. These are tasks that may not seem particularly complicated, but are quite difficult to execute with the habitual number of balls in the air.

He added that, while Mr. McCarthy is part-time, he is top notch in efficiently getting the job done.

Councilor Piccirilli moved to approve the salary adjustment and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

9. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

A. Consideration and Action on the Expenditure of \$990,000 in Community Preservation Act Funds for the Second Phase of the Walker Pond Project

City Manager Proakis stated that the Walker Pond project has undergone preliminary planning through a community process which resulted in a design that is mostly passive space with some area dedicated to children play space. The next step is to take this design and bring it to a construction plan. This step is to be funded, not through the City, but through the Community Preservation Committee as allocated for new open space.

Marissa Mayo – Community Preservation Committee Chair – Presented the recommendation of \$990,000 for services including advancing conceptual designs through design development, hire licensed site professionals to perform ecological, environmental and engineering services to conduct conservation and wetland permitting etc. The goal is to preserve a beautiful natural space while enhancing it with walkways and increase woodland management and tree planting.

Councilor Piccirilli moved to approve the granting of \$990,000 of Community Preservation Act funds for the second phase of the project and Councilor Feltner seconded.

Councilor Gannon asked for a timeline for breaking ground to completion on this phase.

Senior Planner Michelle Moon replied that they are looking at close to a 12-month timeline once a landscape architect is hired, which would put the completion of the phase close to 2028.

Councilor Feltner asked about the additional work to obtain grants.

Ms. Moon replied that there are several state and federal grants that they will be applying for in the near future that align with this project.

Councilor Palomba asked what would happen if they weren't able to find additional grants and funding once this phase of the project is completed.

Marissa Mayo replied that the information discovered and plans created would be transferrable in the future until they had the funding in place.

City Manager Proakis added that there will be continued cost estimate checks once they have a landscape architect on board, but also, that the CPC brings in over \$3 million in annual funds. Understanding that the goal is not to use all of the CPC funds for this one

project, there should be healthy avenues to finance this project regardless.

President Sideris raised a concern of having a 10% contingency on this size of a project, where much larger projects only have a 4.5 or 5% contingency such as for the High School.

Marissa Mayo replied that there have been 6-8% contingencies for other park projects, and after speaking with landscape architectural professionals for this particular lot, the 10% seemed a good place holder.

The motion carried unanimously in a Roll Call Vote.

- B. First Reading on a Proposed Loan Order Amendment stating that Order No. 2026-0-11 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$300,000 for the Electric Vehicle Charging Platform project is hereby amended to increase the authorized borrowing amount for such project to \$439,580, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$439,580 is appropriated to pay costs of purchasing a SparkCharge Level 3 mobile electric vehicle charging platform for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

City Manager Proakis noted that while it seems they were early in the first loan order requests, the original CIP amount on both items 9B and 9C is still higher than what is now proposed.

- C. First Reading on a Proposed Loan Order Amendment stating that Order No. 2026-0-12 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$900,404 for the Level 3 electric vehicle chargers for the police station project is hereby amended to increase the authorized borrowing amount for such project to \$1,026,078, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$1,026,078 is appropriated to pay costs of purchasing three Level 3 electric vehicle chargers for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

City Manager Proakis stated that these past two items will be discussed in greater detail at their public hearing at the next meeting.

- D. Resolution Approving the Acceptance and Expenditure of a Gift of Funds

from Watertown Wheels to the Watertown Food Pantry

City Manager Proakis presented the item and thanked the efforts of the Watertown Wheel event and their generous donation of \$545 to the Watertown Food Pantry.

Councilor Piccirilli moved to accept and approve expenditure for the gift of funds and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote

10. REPORTS OF COMMITTEES

- A. Committee on Public Safety Report regarding its meeting on July 9, 2026 - Gardner, Chair

Councilor Gardner presented the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

- B. Committee on Parks and Recreation Report regarding its meeting on July 14, 2026 - Offei, Chair

ACTION ITEM:

To recommend that the City Council approve the appointment of Ian Edwards-Clancy to the Conservation Commission to a term ending February 15, 2027

ACTION ITEM

To recommend that the City Council approve the appointment of Rachel Slater to the Conservation Commission to a term ending February 15, 2028

Councilor Offei read the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

Councilor Piccirilli moved to approve the first action item and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

Councilor Piccirilli moved to approve the second action item and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

- C. Committee on Human Services Report regarding its meeting on July 15, 2026 - Palomba, Chair

ACTION ITEM:

To recommend that the City Council approve the reappointment of Cliff Cook as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029

ACTION ITEM:

To recommend that the City Council approve the reappointment of James O'Connor as a member of the Council on Aging to a term expiring May 15, 2029

ACTION ITEM:

To recommend that the City Council approve the reappointment of Helen Oliver as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029

Councilor Palomba read the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

Councilor Piccirilli moved to approve the first and third action items and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

Councilor Piccirilli moved to approve the second action item and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

11. NEW BUSINESS

- A. Referral to the Committee of the Budget and Fiscal Oversight regarding Water and Sewer Rates

President Sideris noted that this item was discussed at the previous meeting in hopes to strategize future rates.

Councilor Piccirilli moved to refer the item to the Committee of the Budget and Fiscal

Oversight and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

- B. Referral to the Committee on Climate and Energy regarding the Minerva Group Study of Carbon Storage Assessment at Whitney Hill

Councilor Piccirilli moved to refer the item to the Committee on Climate and Energy and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

12. COMMUNICATIONS FROM THE CITY MANAGER

- A. Request for Confirmation of Appointment to the Board of Election Commissioners

City Manager Proakis requested the appointment of Antonio Molle to the Board of Election Commissioners.

President Sideris stated that this item is referred to the Committee on State, Federal, and Regional Government.

- B. Request for Confirmation of Reappointment to the Memorialization Committee

City Manager Proakis stated that the reappointment for Ani Aroyian is technically due because of the staggered terms designed for the Memorialization Committee but that she had only recently been confirmed to the appointment due to a scheduling delay.

President Sideris stated that he did not want to refer this item, and instead asked for a motion for the reappointment.

Councilor Piccirilli moved to reappoint Ani Aroyian to the Memorialization Committee with term expiring September 15, 2029 and Councilor Feltner seconded.

The motion carried unanimously in a Voice Vote.

- C. Request for Confirmation of Reappointment to the Watertown Cable Access Corporation - Board of Directors

City Manager Proakis requested the reappointment of Elaine Mello to the Watertown Cable Access Corporation – Board of Directors.

President Sideris stated that this item is referred to the Committee on Education and School System Matters.

D. Request for Confirmation of Appointment to the Watertown Environment & Energy Efficiency Committee

City Manager Proakis requested the appointment of Andrew Luutu to the Watertown Environment & Energy Efficiency Committee.

President Sideris stated this item is referred to the Committee on Climate and Energy.

E. Request for Confirmation of Appointments to the Historic District Commission

City Manager Proakis requested the appointments of Tom Acitelli and Lauren Mills to the Historic District Commission.

President Sideris stated that this item is referred to the Committee on Economic Development and Planning.

City Manager Proakis then thanked the local delegation for the work they did in getting the Home Rule Petition for property tax split passed in the state. Had it not been for their effort, he and the City Council would have to figure out how to either fill a gap or inform residents of an 18% tax hike.

He then announced that the Community Development and Planning department has moved their full set of offices to the Parker Building. He also stated that there is now an appointed senior center building committee that will look at future options and putting out bids.

13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

Councilor Feltner requested the following as a follow up to the response from her requests for information in July.

- Please provide the "finished" design and travel impacts.
- What specific grant funds have been secured.
- What are the est. total costs for these changes on Arsenal St corridor.
- I'm confused by the last sentence of staff response, as design plans for the Watertown Square redevelopment project haven't been presented to Council or approved yet; please explain what is meant by "...and has included finishing the design of this project as part of the larger Watertown Square redevelopment project."

12. ANNOUNCEMENTS

Councilor Feltner made a request for new business regarding ADA compliance as raised by the Commission on Disability with concern on Arsenal Street sidewalks. Specifically, a letter was received about signage directing pedestrians to cross the street, which the Commission on Disability has previously deemed wholly inadequate and does not address

the inclusive accessibility on the town's sidewalks.

Councilor Gannon reminded the public of the hazardous waste collection program.

President Sideris announced an open house for the Watertown High School on September 2nd.

13. PUBLIC FORUM

There were no participants.

14. RECESS OR ADJOURNMENT

Councilor Piccirilli made a motion to adjourn and Councilor Feltner seconded.

The motion was adopted unanimously in a Voice Vote.

The meeting adjourned at 8:25 p.m.

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above minutes were adopted by a vote of ___ for, ___ against, and ___ present on September 8, 2026.

Mark S. Sideris, Council President
s:/BTM

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Theophilus Offei,
Councilor At Large

Lisa J. Feltner,
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

City Council Meeting
Tuesday, August 11, 2026 at 6:30 PM
Parker Annex Building
Meeting Room 2E, 124 Watertown Street
List of Documents

1. FY28 Budget Process Timeline – Item 7A
2. City Auditor Salary Ordinance – Item 8A
3. Council Clerk's Salary Ordinance – Item 8B
4. Walker Pond Recommendation – Item 9A
5. Loan Order \$440k EV Charging Platform – Item 9B
6. Loan Order \$1mil 3 EV Charging Stations – Item 9C
7. Gift of Funds – Watertown Wheels to Food Pantry – Item 9D
8. Committee on Public Safety Report – 26-07-09 – Item 10A
9. Committee on Parks and Recreation Report – 26-07-14 – Item 10B
10. Committee on Human Services Report – 26-07-15 – Item 10C
11. Minerva Study Memo – Item 11A
12. Request for Confirmation of Appointment to the Board of Election Commissioners – Item 12A
13. Request for Confirmation of Reappointment to the Memorialization Committee – Item 12B
14. Request for Confirmation of Reappointment to the Watertown Cable Access – Board of Directors – item 12C
15. Request for Confirmation of Appointment to the Watertown Environment & Energy Efficiency Committee – Item 12D
16. Request for Confirmation of Appointments to the Historic District Commission – Item 12E

ADDENDUM TO THE MINUTES OF THE AUGUST 11, 2026 CITY COUNCIL MEETING



City Council Meeting
Tuesday, August 11, 2026 at 6:30 PM
Parker Building Meeting Room 2E
124 Watertown Street

Agenda

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1. ROLL CALL

2. EXECUTIVE SESSION - 6:30 P.M.

- A. To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. - City Auditor - Council Clerk

3. RETURN TO SESSION – 7:00 P.M.

4. PLEDGE OF ALLEGIANCE
5. PUBLIC FORUM
6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from City Council Meeting July 14, 2026
7. PRESIDENT'S REPORT
 - A. Proposed Resolution regarding the Fiscal Year 2028 Budget Process
 - B. Heather Angstrom Appointment to the Stormwater Committee
8. PUBLIC HEARINGS
 - A. Public Hearing and Vote on a Proposed Ordinance Adjusting the City Auditor's Salary
 - B. Public Hearing and Vote on a Proposed Ordinance Adjusting the Council Clerk's Salary
9. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. Consideration and Action on the Expenditure of \$990,000 in Community Preservation Act Funds for the Second Phase of the Walker Pond Project
 - B. First Reading on a Proposed Loan Order Amendment stating that Order No. 2026-0-11 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$300,000 for the Electric Vehicle Charging Platform project is hereby amended to increase the authorized borrowing amount for such project to \$439,580, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$439,580 is appropriated to pay costs of purchasing a SparkCharge Level 3 mobile electric vehicle charging platform for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."
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- D. Resolution Approving the Acceptance and Expenditure of a Gift of Funds from Watertown Wheels to the Watertown Food Pantry

10. REPORTS OF COMMITTEES

- A. Committee on Public Safety Report regarding its meeting on July 9, 2026 - Gardner, Chair
- B. Committee on Parks and Recreation Report regarding its meeting on July 14, 2026 - Offei, Chair

ACTION ITEM:

To recommend that the City Council approve the appointment of Ian Edwards-Clancy to the Conservation Commission to a term ending February 15, 2027

ACTION ITEM:

To recommend that the City Council approve the appointment of Rachel Slater to the Conservation Commission to a term ending February 15, 2028

- C. Committee on Human Services Report regarding its meeting on July 15, 2026 - Palomba, Chair

ACTION ITEM:

To recommend that the City Council approve the reappointment of Cliff Cook as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029

ACTION ITEM:

To recommend that the City Council approve the reappointment of James O'Connor as a member of the Council on Aging to a term expiring May 15, 2029

ACTION ITEM:

To recommend that the City Council approve the reappointment of Helen Oliver as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029

11. NEW BUSINESS

- A. Referral to the Committee of the Budget and Fiscal Oversight regarding Water and Sewer Rates
- B. Referral to the Committee on Climate and Energy regarding the Minerva Group

Study of Carbon Storage Assessment at Whitney Hill

12. COMMUNICATIONS FROM THE CITY MANAGER

- A. Request for Confirmation of Appointment to the Board of Election Commissioners
- B. Request for Confirmation of Reappointment to the Memorialization Committee
- C. Request for Confirmation of Reappointment to the Watertown Cable Access Corporation - Board of Directors
- D. Request for Confirmation of Appointment to the Watertown Environment & Energy Efficiency Committee
- E. Request for Confirmation of Appointments to the Historic District Commission

13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

14. ANNOUNCEMENTS

15. PUBLIC FORUM

16. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Theophilus Offei,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

**CITY COUNCIL ATTENDANCE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
THEOPHILUS OFFEI	<u> X (6:35PM) </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	_____	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to enter into executive session

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to adopt the minutes from City Council Meeting July 14, 2026

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the Fiscal Year 2028 Budget Timeline



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 93

2026 - R - 93

RESOLUTION ESTABLISHING THE FISCAL YEAR 2028 BUDGET TIMELINE

WHEREAS: Article 5 of the Watertown Home Rule Charter sets out a process for the development and adoption of the annual operating budget and capital improvement program; and

WHEREAS: The City Council wishes to establish a timeline, consistent with the Charter, by which it will provide policy guidance to the City Manager on the development of the budget and capital improvement program; and

WHEREAS: Such a timeline will also give city residents notice of their opportunity to offer input on these important financial matters;

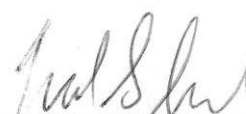
NOW THEREFORE BE IT RESOLVED: That the City Council of the City of Watertown establishes the following timeline for the development of the Fiscal Year 2028 operating budget and capital improvement program:

1. The Fiscal Year 2028 Preliminary Budget Overview will be presented to the City Council by October 13, 2026.
2. The City Council will adopt its Fiscal Year 2028 Budget Policy Guidelines by November 24, 2026.
3. The proposed Fiscal Year 2028-2032 Capital Improvement Program will be presented to the City Council by January 26, 2027.
4. The City Council will adopt its conceptual recommendations on the Fiscal Year 2028-2032 Capital Improvement Program by February 23, 2027, subject to the availability of funds.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
Theophilus Offei,
Councilor At Large
Lisa J. Feltner
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor



WATERTOWN
MASSACHUSETTS
AUDITING DEPARTMENT

TO: Honorable City Council

FROM: Megan Langan, City Auditor *ML*

DATE: August 3, 2026

RE: Proposed Resolution – Fiscal Year 2028 Budget Process

WHEREAS: Article 5 of the Watertown Home Rule Charter sets out a process for the development and adoption of the annual operating budget and capital improvement program; and

WHEREAS: The City Council wishes to establish a timeline, consistent with the Charter, by which it will provide policy guidance to the City Manager on the development of the budget and capital improvement program; and

WHEREAS: Such a timeline will also give city residents notice of their opportunity to offer input on these important financial matters;

NOW THEREFORE BE IT RESOLVED: That the City Council of the City of Watertown establishes the following timeline for the development of the Fiscal Year 2028 operating budget and capital improvement program:

1. The Fiscal Year 2028 Preliminary Budget Overview will be presented to the City Council by October 13, 2026.
2. The City Council will adopt its Fiscal Year 2028 Budget Policy Guidelines by November 24, 2026.
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4. The City Council will adopt its conceptual recommendations on the Fiscal Year 2028-2032 Capital Improvement Program by February 23, 2027, subject to the availability of funds.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the City Auditor's Salary of \$151,525 effective July 1, 2025 (Fiscal Year 2026)



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE # 95

2026 - O - 95

AN ORDINANCE ESTABLISHING THE CITY AUDITOR SALARY

WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide an annual salary for the City Auditor.

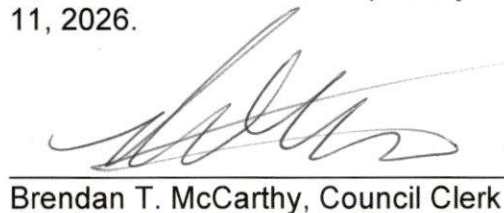
NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the City Auditor's Salary as follows:

Effective July 1st, 2025 (Fiscal Year 2026), \$151,525 per annum



Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026.



Brendan T. McCarthy, Council Clerk



Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
Theophilus Offei,
Councilor At Large
Lisa J. Feltner
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

2026 – O –

AN ORDINANCE ESTABLISHING THE CITY AUDITOR SALARY

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NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the City Auditor's Salary as follows:

Effective July 1st, 2025 (Fiscal Year 2026), \$151,525 per annum

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of ___ for, ___ against, and ___ present on August 11, 2026.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
Theophilus Offei,
Councilor At Large
Lisa J. Feltner
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

Order Confirmation

Brendan McCarthy
Watertown City Council
149 Main Street
Watertown, MA 02472

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Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	769930	Order Price	\$884.91
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	08/01/2026	Last Run Date	08/01/2026
Payment Type			

AD PREVIEW:

LEGAL NOTICE
The City Council of the City of Watertown hereby gives notice of a public hearing and vote to be held on Tuesday, August 11, 2026, at 7:00 PM, in Meeting Room 2E, Parker Annex Building, 124 Watertown Street, Watertown, MA and online at the following link: https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed ordinance to adjust the Council Clerk's salary and a proposed ordinance to adjust the City Auditor's salary: WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide a salary for the Clerk of the Council; NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the Clerk of the Council Salary as follows: Effective July 1, 2025 (Fiscal Year 2026) the salary for the Clerk of the Council shall be set at \$31.50 per hour; WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide an annual salary for the City Auditor; NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the City Auditor's Salary as follows: Effective July 1, 2025 (Fiscal Year 2026) the salary for the City Auditor shall be set at \$151,525 per annum. Interested parties are encouraged to participate in this public hearing. A copy of the proposed ordinance is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
THEOPHILUS OFFEI	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the Council Clerk’s Salary of \$31.50 per hour effective July 1, 2025 (Fiscal Year 2026)



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

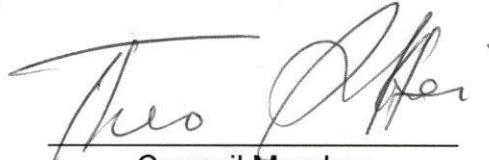
ORDINANCE # 96

2026 - O - 96

AN ORDINANCE ESTABLISHING THE CLERK OF THE CITY COUNCIL SALARY

WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide a salary for the Clerk of the Council.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown that the Council hereby establishes the Clerk of the Council Salary as follows:
Effective July 1, 2025 (Fiscal Year 2026) the salary for the Clerk of the Council shall be set at \$31.50 per hour.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of 7 for, 0 against, and 0 present on August 11, 2026.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
Theophilus Offei,
Councilor At Large
Lisa J. Feltner
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

2026 – O –

AN ORDINANCE ESTABLISHING THE CLERK OF THE CITY COUNCIL SALARY

WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide a salary for the Clerk of the Council.

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Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of ___ for, ___ against, and ___ present on August 11, 2026.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

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Council President

John G. Gannon,
Councilor At Large
Nicole Gardner,
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Theophilus Offei,
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District D Councilor

Order Confirmation

Brendan McCarthy
Watertown City Council
149 Main Street
Watertown, MA 02472

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Order Number	769930	Order Price	\$884.91
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--

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the granting of \$990,000 of Community Preservation Act funds for the second phase of the Walker Pond project



DRAFT - FY 2026 CPA FUNDING RECOMMENDATION-3

Submitted to the City Council
by the Community Preservation Committee

June 24, 2026



CITY OF WATERTOWN

Community Preservation Committee

Bob DiRico, Chair
Dennis J. Duff
Allison Eck
Allen Gallagher
Abigail Hammett
Marissa Mayo
Amy Plovnick
Marilyn Salvas
Matthew Walter

Date: June 24, 2026

To: The Honorable City Council

At its May 21, 2026, meeting, the Community Preservation Committee voted to recommend to the City Council a total expenditure of \$990,000 in CPA funds for the second phase of the Walker Pond project. The CPC had previously determined that this outdoor recreation project would meet the goals expressed in the Community Preservation Plan, provide a public benefit, address a need, and demonstrate ability to leverage non-CPA funds, among other factors.

If approved by the City Council, the Department of Community Development and Planning must comply with the terms of the Memorandum of Agreement with the CPC and submit regular progress and budget reports. Additional specific conditions are listed as applicable to this project.

CPA FY 2025 PROJECT RECOMMENDATION SUMMARY				
CPA CATEGORY	RECOMMENDED SOURCES	RECOMMENDED AMOUNT	RESERVE STARTING BALANCE	RESERVE BALANCE (less recommendation)
Outdoor Recreation	Open Space and Outdoor Recreation Reserve	\$738,750	\$738,750	\$0
	Undesignated or Budgeted Reserve	\$251,250	\$1,463,125	\$1,211,875

Category Reserves are used to fund one of three eligible CPA spending purposes. 10% of CPA total annual revenue was allocated to each category reserve in FY2026. The **Budgeted Reserve**, to which 65% of CPA annual revenue was allocated in FY 2026, is available for any CPA spending purpose. The **CPA Fund Balance** is available for appropriation for any CPA spending purpose. At the end of the year all unspent funds, including administrative funds (5% allocated) and the budgeted reserve funds drop to the CPA fund balance. At the time of this recommendation, the CPA Fund balance is \$15,931,191. There is \$1,699,637 in the Historic Preservation Reserve and \$0 in the Community Housing Reserve.

PROJECT TITLE:	Walker Pond Conceptual Design
PROJECT LOCATION:	Walker Pond, Parcel 807 1B 1A
APPLICANT/ORGANIZATION:	Department of Community Development & Planning
PROJECT MANAGER:	Michelle Moon
CPA CATEGORY:	Open Space and Outdoor Recreation
CPC RECOMMENDED FUNDING AMOUNT:	\$990,000
CPC RECOMMENDED FUNDING SOURCE:	Open Space and Outdoor Recreation and Undesignated or Budgeted Reserve

PROJECT DESCRIPTION

The Department of Community Development and Planning requests \$990,000 for the second phase of this multi-phased project to create a new park at Walker Pond. This second phase entails hiring a landscape architecture and engineering team to:

- Complete design development
- Produce construction drawings
- Prepare cost estimates
- Perform environmental services
- Subcontract a licensed site professional (LSP)
- Carry out conservation and wetland permitting
- Conduct bid services
- Perform community outreach and coordination and abutters and City stakeholders.

In the previous phase funded with CPA and other city funds, the Warner Larson (now IMEG) architecture team developed a conceptual design through a robust community engagement process. Additionally, the team conducted feasibility and ecological studies.

RECOMMENDED FUNDING

On May 21, 2026, by a 9-0 vote, the Community Preservation Committee recommended appropriation of \$990,000 for the project in accordance with the terms and conditions of a Memorandum of Agreement and the overall purposes summarized in this document.

ALIGNMENT WITH COMMUNITY PRESERVATION PLAN 2021-2025

The project would align with the guiding principles and priorities outlined in the Community Preservation Plan as well as the following community historic preservation goals:

- Demonstrates support from municipal bodies, the City Manager, as well as the Charles River Watershed Association, the Boston Jewish Community Day School, and individual community members.
- Expand, preserve, and restore existing open space for improved benefit and use, particularly along ponds.
- Preserve or restore wild and natural areas, native species, and wildlife habitats.
- Improve connectivity, access, safety, and function of recreational resources...that serve residents of all ages, interests, and needs.

PROJECT OUTCOME

Creating this new park is also consistent with the goals of the Open Space and Recreation Plan (OSRP), which states “create a network of high-quality parks, recreation, and open spaces that are accessible to all Watertown residents.” This project will increase neighborhood connectivity to the Greenway and Charles River, add passive recreation space for residents in western Watertown, and ongoing protection and celebration of natural resources such as the Pond and bordering wetlands along with the wildlife habitat.

STANDARD FUNDING CONDITIONS

- Prior to disbursement of any CPA funds, the grantee shall enter into a Memorandum of Agreement with the CPC for the project as set out in the grantee’s application.
- Notification of Community Preservation Coordinator about key events of project implementation such as project kick-off events, initial site meetings with contractors, initial plan reviews, and site visits when construction milestones are reached.
- No disbursements of funds may occur until the project has received all necessary governmental and third-party approvals, the project budget has been approved by the CPC, and all other sources of funds have been committed, as necessary, to complete the project.
- Any CPA funds appropriated but not used for the stated purposes of this project must be returned to the Watertown Community Preservation Fund.
- Other conditions as deemed necessary and defined within the Memorandum of Agreement.

SPECIFIC FUNDING CONDITIONS

- Ensure the architecture team selection process reaches out to a wide array of firms and factors design quality into the selection process.
- The grantee shall report to the CPC periodically throughout the design progress.
- Update the CPC on the non-CPA funding sources available for construction by December 31, 2026, including anticipated grant award amounts, grant application deadlines, and expected notification dates by grantors.

APPLICANT’S PROPOSED TIMELINE

Date	Task
Fall 2026 - 2027	Design Development, Construction Drawings and Cost Estimates
	Licensed Site Profession Services
	Ecological and Environmental Services
	Conservation and Wetland Permitting
	Construction Bid Services
	Host 2-3 community meetings.
	Meet with abutters and city stakeholders.
Winter 2027	File with Conservation Commission for wetland permits.
Spring – Summer 2027	Seek non-CPA funding.
	Align construction timeline with ecological consideration for site.

PROJECT BUDGET

Item	Other Sources	CPA Request
Landscape Design, Engineering and Environmental Services		\$990,000
Project Management and Support Department of Community Development and Planning Recreation Department Department of Public Works	\$15,000 (estimated contribution based on projected hours)	
TOTAL	\$1,005,000	\$990,000

Note: The project team used the industry standard of 10% of the estimated construction budget to determine its request. The project landscape architect (IMEG, formerly Warner Larson) who produced the conceptual design and their subcontractor (PM&G) estimated a cost of \$8-10 million for the concept they designed. Based on the middle figure of \$9 million, DCDP added a 10% contingency of \$90,000 for a total request of \$990,000.

This phase of the project involves significant technical expertise in engineering to assess the viability of using the existing structure on the site, to develop the boardwalk as well as permitting in two municipalities, soil management plan. In addition, the project will require Conservation Commission and Department of Environmental Protection review processes and further ecological study. Given the complexity and required expertise, the CPC considers the figure reasonable.

Following approval of this request, the City will release a Request for Qualifications for the tasks outlined and require the consulting team to submit a line-item budget for each task in the process. The CPC requires an updated budget with line item detail as part of its

The full proposal is available at: <https://watertownma.viewpointcloud.com/records/372162>



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from Denise Moroney, Director of Public Buildings, requesting an increase in the borrowing authorization for the Electric Vehicle Charging Platform project from \$300,000 to \$439,580. This request is submitted alongside a separate loan order for Electric Vehicle Charger scheduled for the August 11, 2026 City Council agenda.

I respectfully request that the revised loan order be placed on the August 11, 2026 City Council agenda for First Reading.

Thank you for your attention to this matter.



28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris Moussette
(617) 378-4194
kmoussette@hinckleyallen.com

August 5, 2026

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order (Amendment) – Electric Vehicle Charging Platform Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of additional funds to pay costs of the mobile electric vehicle charging platform for the police station:

ORDERED: That Order No. 2026-O-11 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$300,000 for the Electric Vehicle Charging Platform project is hereby amended to increase the authorized borrowing amount for such project to \$439,580, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$439,580 is appropriated to pay costs of purchasing a SparkCharge Level 3 mobile electric vehicle charging platform for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette



WATERTOWN

MASSACHUSETTS

DEPARTMENT OF PUBLIC BUILDINGS

To: George Proakis, City Manager

From: Denise Moroney, Director of Public Buildings

Date: July 17, 2026

Re: EV Charging Funding Request

The Department of Public Buildings is seeking additional funding to support two EV Charging projects including a portable charging unit and Level 3 EV charging infrastructure at the Police Station to support our growing fleet of electric vehicles.

Original Project Scope

The original request for funding for Level 3 EV Charging at the Police Station was included in the FY26 CIP for \$1,585,000. We requested a loan order in the amount of \$900,404 based on a quote at the January 27, 2026 City Council meeting which was authorized by the Honorable City Council on February 10, 2026. We have now officially bid the project, which has been awarded at \$892,242 (see attached proposal). As is custom with construction projects, we are requesting to add a 15% contingency of \$133,836 to this project for a total adjusted funding request of \$1,026,078. As such, we are now requesting that the City Council re-authorize the loan order at this revised amount.

We have also bid out the portable charging unit which we originally requested a loan order in the amount \$300,000 at the January 27, 2026 City Council meeting, based on a quote from Spark Charge, which was also authorized by the Honorable City Council on February 10, 2026. Working with the Purchasing Department, we have received pricing proposals and the package that meets our needs came in at \$439,580 with Verdek for a FLEXX 420 Gen 2 by ChargeRigs (see attached proposal). Again, we would like to request the City Council re-authorize this loan order to cover the additional \$139,580 in funds needed to support this purchase.

Please note, we are still under the original CIP placeholder of \$1,585,000 with the two above projects totaling \$1,465,658 which is under the original budget.

Please contact me with any questions, and thank you for your consideration.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from Denise Moroney, Director of Public Buildings, requesting an increase in the borrowing authorization for Level 3 EV chargers at the police station from \$900,404 to \$1,026,078. This request is submitted alongside a separate loan order for Electric Vehicle Charging Platform scheduled for the August 11, 2026 City Council agenda.

I respectfully request that the revised loan order be placed on the August 11, 2026 City Council agenda for First Reading.

Thank you for your attention to this matter.



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August 5, 2026

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order (Amendment) – Electric Vehicle Charger Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of additional funds to pay costs acquiring three Level 3 electric vehicle chargers for the police station:

ORDERED: That Order No. 2026-O-12 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$900,404 for the Level 3 electric vehicle chargers for the police station project is hereby amended to increase the authorized borrowing amount for such project to \$1,026,078, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$1,026,078 is appropriated to pay costs of purchasing three Level 3 electric vehicle chargers for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

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Sincerely,

Kris A. Moussette



WATERTOWN

MASSACHUSETTS

DEPARTMENT OF PUBLIC BUILDINGS

To: George Proakis, City Manager

From: Denise Moroney, Director of Public Buildings

Date: July 17, 2026

Re: EV Charging Funding Request

The Department of Public Buildings is seeking additional funding to support two EV Charging projects including a portable charging unit and Level 3 EV charging infrastructure at the Police Station to support our growing fleet of electric vehicles.

Original Project Scope

The original request for funding for Level 3 EV Charging at the Police Station was included in the FY26 CIP for \$1,585,000. We requested a loan order in the amount of \$900,404 based on a quote at the January 27, 2026 City Council meeting which was authorized by the Honorable City Council on February 10, 2026. We have now officially bid the project, which has been awarded at \$892,242 (see attached proposal). As is custom with construction projects, we are requesting to add a 15% contingency of \$133,836 to this project for a total adjusted funding request of \$1,026,078. As such, we are now requesting that the City Council re-authorize the loan order at this revised amount.

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Please note, we are still under the original CIP placeholder of \$1,585,000 with the two above projects totaling \$1,465,658 which is under the original budget.

Please contact me with any questions, and thank you for your consideration.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the acceptance and expenditure of gifts of funds from Watertown
Wheels to the Watertown Pantry



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 97

2026 - R - 97

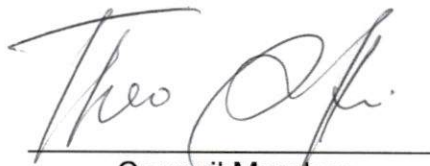
RESOLUTION APPROVING THE EXPENDITURE OF GIFTS TO THE WATERTOWN FOOD PANTRY

WHEREAS, the City of Watertown gratefully acknowledges the generosity of individuals, organizations, and partners who support the Watertown Food Pantry; and

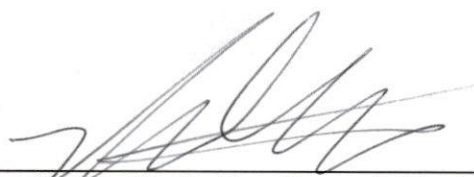
WHEREAS, the third annual Watertown Wheels event, held on August 2, 2026, collected nonperishable items and contributed 50% of registration fees, resulting in a donation of \$545.00 to the Watertown Food Pantry; and

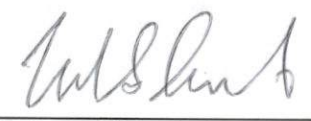
WHEREAS, in accordance with Massachusetts General Laws Chapter 44, Section 53A, the expenditure of gifted funds requires the approval of both the City Manager and the City Council;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Watertown hereby approves the expenditure of the \$545.00 donation for the benefit of the Watertown Food Pantry, as outlined in correspondence submitted by the Events Manager.


Council Member

I hereby certify that at a meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

**Mark S. Sideris,
Council President**

**John G. Gannon,
Councilor At Large**

**Nicole Gardner,
District A Councilor**

**Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor**

**Theophilus Offei,
Councilor At Large**

**Lisa J. Feltner,
District B Councilor**

**Caroline Bays,
Councilor At Large**

**Anthony Palomba,
Councilor At Large**

**Emily Izzo,
District D Councilor**



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2026

RE: Agenda Item – Approval of Gift Expenditures

I am pleased to share correspondence from Events Manager Tammy McKenna regarding a donation to the Watertown Food Pantry. On August 2, the City hosted the third annual Watertown Wheels event at the Commander's Mansion, featuring more than 100 classic cars. The event supported the Food Pantry by collecting nonperishable items and donating 50% of registration fees, totaling \$545.

In accordance with Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifted funds requires the approval of the City Manager and City Council.

Therefore, I respectfully request that the attached resolution approving these gift expenditures be placed on the City Council agenda for August 11, 2026.

Thank you for your consideration and action on this matter

Resolution No. 2026-**RESOLUTION APPROVING THE EXPENDITURE OF GIFTS TO THE WATERTOWN FOOD PANTRY**

WHEREAS, the City of Watertown gratefully acknowledges the generosity of individuals, organizations, and partners who support the Watertown Food Pantry; and

WHEREAS, the third annual Watertown Wheels event, held on August 2, 2026, collected nonperishable items and contributed 50% of registration fees, resulting in a donation of \$545.00 to the Watertown Food Pantry; and

WHEREAS, in accordance with Massachusetts General Laws Chapter 44, Section 53A, the expenditure of gifted funds requires the approval of both the City Manager and the City Council;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Watertown hereby approves the expenditure of the \$545.00 donation for the benefit of the Watertown Food Pantry, as outlined in correspondence submitted by the Events Manager.

Council Member

I hereby certify that at a meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____ for ____ against and ____ present on August 11, 2026.

Brendan McCarthy, Council Clerk

Mark Sideris, Council President

Hand, JoAnna

From: Fernandez-McKenna, Tammy
Sent: Thursday, August 6, 2026 10:57 PM
To: Langan, Megan; Hand, JoAnna
Cc: Barenholtz, Tracey
Subject: donation/Council

Hello ladies -

We brought in a cash deposit of \$1090.00 from Waterton Wheels this past weekend. We would like to donate and transfer \$545.00 to the Watertown Food Pantry please from the City Event budget.

JoAnna - please let me know if this works for George.

Thank you both!

On Sunday, August 2nd the City hosted the third annual Watertown Wheels event at the Commander's Mansion. This year over 100 classic cars were showcased around the property.

The event was promoted to support the Watertown Food Pantry by helping to fill a truck with nonperishable items and donating 50% of the car registration fee. And with its success, the event would like to donate \$545.00 to the Watertown Food Pantry.

Watertown Wheels was a coordinated effort between the City Events Team, Lenny Malone from DPW and Kathy Cunningham from the Watertown Food Pantry.

Tammy F. McKenna

Events Manager | Commander's Mansion & City Events
City of Watertown, Massachusetts

440 Talcott Avenue, Watertown, MA 02472
617-926-7755 ext. 18101

tmckenna@watertown-ma.gov

Watertown-ma.gov | CommandersMansion.com

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to accept the report of the Committee on Public Safety from July 9, 2026



COMMITTEE ON PUBLIC SAFETY

The Committee on Public Safety met on July 9, 2026 in the Lower Hearing Room to discuss the Watertown Police Department's proposed First Responder Drone Program.

Present were Nicole Gardner, Chair, Vincent ("Vinnie") Piccirilli, Vice Chair, and Emily Izzo, Secretary. Also present were Councilor Tony Palomba; Police Chief Justin Hanrahan; Captain Ken Swift; Captain Dan Unsworth; Wilson Riendeau of Paladin Drones; various residents including Josh Geller and Lei Ma, and by zoom, residents Joan Gumbleton, Linda Scott, Angeline Kounelis, Tom Dickie, and David Gavran. Residents Maddie Nicole, Robin Page, Madeline Clay, and Kate Early arrived in person after the meeting began.

Chair Gardner called the meeting to order at 7:04 p.m.

At the outset of the meeting, Chair Gardner explained that she and Councilor Sideris have been in discussions with representatives from the American Civil Liberties Union (ACLU), which is currently developing model guidance regarding police drone programs. She stated that the Committee would not be taking any votes or making recommendations on the proposal at this meeting and anticipated reconvening in the fall after the ACLU guidance has been released so that the Committee can consider the issue with additional information.

Police Chief Justin Hanrahan then presented the proposed Watertown Police First Responder Drone Program (Attachment A). Chief Hanrahan explained that the primary goals of the program are to improve public safety, enhance first responder safety, and provide responding officers with real-time information during emergency incidents. He emphasized that the proposed program is intended to function as a first responder tool rather than a surveillance program. The autonomous drone would deploy in response to certain emergency calls and, in many cases, arrive at the scene before responding officers, allowing dispatch and first responders to better assess conditions before arriving on scene.

Chief Hanrahan discussed several examples of how drone technology has been successfully utilized by other law enforcement agencies, including locating missing or endangered persons, assisting with search and rescue operations, documenting accident and crime scenes, evaluating hazardous situations, and improving officer and community safety. He noted that obtaining aerial information early in an incident may reduce unnecessary ground searches, improve deployment decisions, and allow responders to determine whether additional police, fire, or EMS resources are needed before arriving at a scene.

Wilson Riendeau of Paladin Drones provided an overview of the proposed system and answered technical questions from the Committee. He explained that Paladin currently works with approximately 150 public safety agencies and described the autonomous deployment capabilities of the system. Chief Hanrahan stated that he became familiar with the technology after attending a chiefs' conference and believed it offered capabilities that distinguish it from traditional manually operated drones.

The Committee devoted a substantial portion of the meeting to discussing privacy protections, data management, and oversight of the proposed program. Chief Hanrahan explained that the Police Department intends to adopt a written policy governing the operation of the drone program, including limitations on authorized uses, supervisory approval requirements, operator training. The Department also plans to establish a public transparency portal documenting drone deployments. Committee members discussed data retention policies, the circumstances under which footage could be shared with outside agencies, and safeguards to prevent misuse of the technology. Representatives from Paladin explained that the system records video only, not audio, that transmissions are encrypted, and that the Department would maintain control over recorded data. They further stated that the company has implemented security measures designed to protect information and prevent unauthorized access.

Committee members also discussed operational considerations, including FAA compliance, weather limitations, battery life, flight altitude, expected service life, supervisor approval, operator training, liability, maintenance, insurance coverage, and contract terms. Paladin representatives explained that the proposed agreement includes maintenance, repairs, replacement drones during servicing, and liability coverage through the vendor. Regarding contract terms, the vendor includes "Exhibit C" in their contract, in which the City can insert the terms and conditions that are vital to Watertown. The Committee also discussed whether the Fire Department currently

utilizes drone technology and expressed interest in learning more about its existing program and how the two departments might coordinate their use of drones.

The financial aspects of the proposal were also reviewed. Chief Hanrahan stated that the drone would be purchased using drug forfeiture funds rather than local tax revenue. The Committee discussed the estimated one-time purchase cost of approximately \$24,000, annual software and service costs of approximately \$50,000, and the proposed one-year agreement with options to renew. The annual renewal rate is around \$50,000.

Throughout the discussion, Committee members and residents raised questions regarding transparency, data retention, potential mission creep, sharing of information with outside agencies, including federal agencies, and the need to establish clear performance measures to evaluate whether the program achieves its stated public safety objectives. Committee members emphasized the importance of balancing the operational benefits of the technology with appropriate safeguards protecting privacy and civil liberties.

The Committee identified several issues for further review prior to taking any action on the proposal, including:

- Review of the forthcoming ACLU guidance concerning police drone programs,
- Additional discussion with the Fire Department regarding its current drone usage,
- Development of measurable performance indicators to evaluate the effectiveness of the program, and
- Consideration of the frequency with which the Committee should receive updates following implementation, should the program move forward.

At the conclusion of the discussion, Councilor Izzo moved to continue the matter to a future meeting. The motion was seconded by Vice Chair Piccirilli and passed unanimously by a vote of 3-0.

The meeting concluded at 8:35pm. Report prepared by Emily Izzo.

Watertown Police First Responder Drone Program

Public safety tool. Clear guardrails. Operational flexibility.

GOAL

- IMPROVE FIRST RESPONDER SAFETY
- IMPROVE SERVICES TO THE COMMUNITY

This is not a surveillance program.

It is a public safety response tool.

Faster

information during active incidents

Better

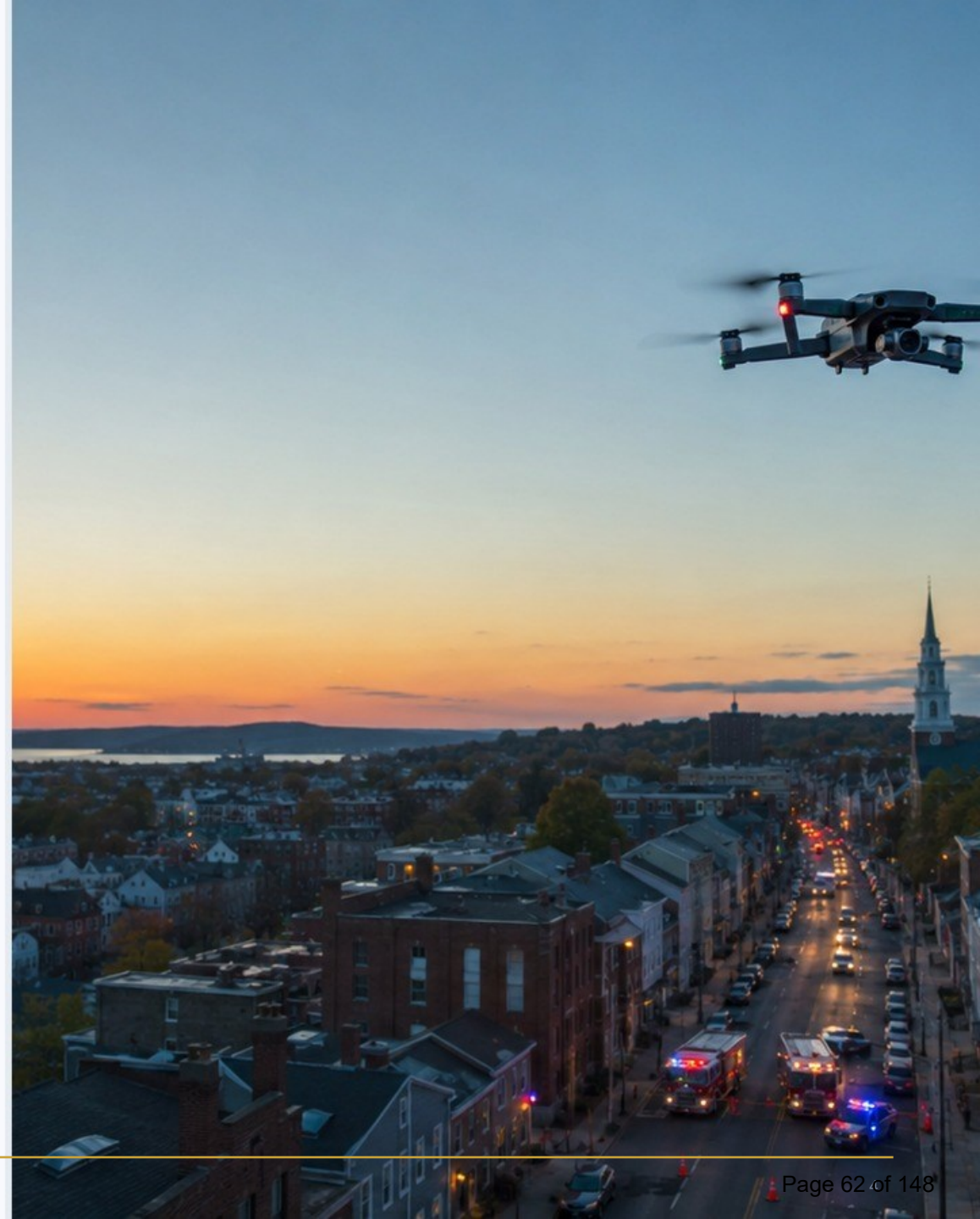
decisions by police, fire, EMS & dispatch

Safer

outcomes for residents and responders

Why This Matters

- The **first few minutes** often shape the outcome.
- A drone can get **eyes on a scene before officers arrive.**
- Early aerial information can **reduce guesswork, over-response, and unnecessary contact/interactions.**
- It can help determine whether to slow down, stage, call Fire/EMS, contain, or clear.



Public Safety Uses

Missing / endangered persons

Search & rescue, vulnerable residents, children, dementia cases

Crashes, fires & hazards

Traffic closures, fire spread, hazmat, blocked access

Active threats & serious calls

Safer staging, containment, locate fleeing or hiding suspects

Scene documentation

Crash reconstruction, crime scenes, official aerial perspective

Medical support

Locate patient, assess scene safety, guide responders

Training & readiness

Keep pilots current and safe under FAA / policy rules



Why It Can Be Less Intrusive

- A limited aerial view can **reduce unnecessary ground searches.**
- It may **avoid** officers **entering yards, knocking on multiple doors,** or **flooding an area with personnel.**
- It can help officers **slow down** and **avoid escalating** when the scene is not as reported.
- The goal is **better information** with **less disruption.**



Guardrails Already in the Works

Operational controls

- Trained and authorized personnel only
FAA / COA / Part 107 compliance
- **Supervisory approval** and pilot safety authority
- All use if documented – **transparency portal**
- Warrant required where law requires it, unless exigent circumstances apply

Clear prohibitions

- No random surveillance
- No targeting protected classes
- No harassment, intimidation, discrimination, or personal use
- No weaponization
- No civil ICE enforcement

Why Flexibility Matters

Guardrails should be stable. Procedures must be adaptable.

Real calls do not fit neat categories

Weather, location, threat, airspace, staffing, and call details change quickly.

We will learn from actual use

Some uses will be more valuable than expected; others may be limited.

Policy must evolve safely

FAA rules, vendor systems, training, and operating procedures will change.

Reported Resident Concerns:

Mission creep	Use written limits, logging, transparency, periodic review.
Protests / events	No political monitoring. Use only for genuine public safety incidents.
Mental health calls	Not because of mental illness alone. Use only where risk, location, search, or safety justifies it.
In-Transit recording	No intentional transit surveillance; minimize incidental capture and restrict use.
Outside sharing	No routine outside access; share only for lawful public safety or legal reasons.
Data retention	Limit non-evidentiary retention; preserve evidence, legal holds, training, accountability.

Implementation plan

**Start carefully. Be transparent. Keep clear limits.
Preserve operational flexibility.**

"Let us evaluate actual use, not just hypothetical misuse."

Hello,

My name is Madeleine and I have lived in Watertown for several years. I am writing to express my concern and share that I do not support WPD's proposed purchase and use of a Paladin drone. These sort of police "toys" do nothing to make people in Watertown, or anywhere, safer and they gravely risk people's right to privacy. And in an era of rapidly expanding state surveillance infrastructure and state violence towards vulnerable people, it is dangerous to support and invest in surveillance tools such as this drone. I urge the city council committee to listen to constituents' calls to oppose WPD's use and purchase of this drone.

Thank you.

.....

Dear City Council,

We concerned residents are writing of the meeting on July 9th regarding the Police Department's proposed Paladin drone procurement. We think there are still some things to explore and consider before WPD potentially buys a drone.

We think there are very valid uses of drones in an emergency response context, but it is important to keep in mind the potential for mission creep once you have purchased this technology. For example, without restrictions, it's very easy for a drone to become a general purpose mass surveillance tool, which probably many residents would not appreciate.

First, there are some questions the Committee should ask of themselves and the police

Questions

1. Should we allow Watertown police to use drones to surveil large events? [BPD](#) recently deployed dozens of drones to surveil local festivals. However, the presence of police drones and peaceful events can cause tension between the residents and the police. In particular, drone presence in politically charged events like peaceful protests could endanger activists should their information be leaked.

2. Will Watertown PD be sharing this single drone with other PD or borrowing drones from other departments (potentially from different vendors)?
3. Will there be a periodic evaluation of the efficacy of the drone? What is the rubric for a successful use of the drone that Watertown PD could not have accomplished in another way?
4. What are the “red lines” and how will the drone technology be rescinded should it no longer service the public?

We would ask the Council collaborate with local committees to **draft an SOP** and includes at a minimum:

- **Permitted uses:** For example, accident and fire response, environmental hazards, searches for missing persons, terrorist incidents -> probably don't need a warrant.
- **Prohibited uses:** For example, surveillance of protests, demonstrations, or their parking and staging areas. 911 calls that are primarily a mental health crisis. Personal use.
- **Warrant requirement:** For any use that is not a genuine emergency, with exigent-circumstance uses reported to the Council within a set number of days.
- **No incidental/in-transit surveillance:** An auditable guarantee that the drone records only at its destination and not while traveling to a scene.
- **Data retention:** How long footage is kept, who may access it, and an explicit prohibition on sharing with outside agencies or fusion centers absent a warrant or legal mandate.
- **Weaponization:** An absolute prohibition on weaponization of any kind.
- **Enforcement:** How will the commitment to the SOP be enforced? Who will audit the drone records periodically to ensure the drone isn't misused?

For additional reading

Cambridge last year debated on the use of drones for their police department. ([Cambridge Day](#)) The matter is currently still working through the committees as policies need to be written.

Cambridge has a [Surveillance Technology](#) ordinance to regulate the use of surveillance technology acquisition which requires a surveillance tech impact report (STIR) for each new technology. Watertown should consider such an ordinance in the future.

There's a (pretty much dead) house bill that has some language on police use of drones that has informed some of this email. ([H.4546](#), relevant text below)

“...use of UASs or UAVs by law enforcement for observational or surveillance purposes is permitted:

- (i) if the law enforcement agency first obtains a search warrant authorizing the use of a UAS or UAV;

- (ii) to counter the risk of a terrorist incident if the United States Secretary for Homeland Security or the Secretary of the Executive Office of Public Safety and Security determines credible intelligence exists indicating the risk of a terrorist incident;

- (iii) if the law enforcement agency possesses reasonable suspicion under the circumstances that use of a UAS or UAV is necessary to prevent imminent danger to life, to conduct a pursuit of an escapee or suspect, or to facilitate a search for a missing person; or

- (iv) to document a crime scene or crash scene for investigative, evidentiary, or crash reconstruction purposes.

- (f)(1) Notwithstanding any general or special law or regulation to the contrary, a law enforcement agency in possession of images, footage, data, or recordings captured from the use of a UAS or UAV shall permanently erase or destroy or cause to be destroyed all images, footage, data, or recordings captured from a UAS or UAV not later than 120 days following the date on which the images, footage, data, or recordings were captured.

- (2) The law enforcement agency may retain said UAS or UAV images, footage, data, or recordings beyond 120 days if such information contains evidence of a crime or is relevant to an ongoing investigation or judicial proceeding.

- (g) If any part of this section is for any reason held to be unconstitutional, preempted, or invalid, such decision shall not affect the remainder of this section.”

Thanks for listening! :)

-Lei & Brenten

.....
Hello,

My name is Madeline Nicole, and I am a Watertown resident. I am writing to express concern about the \$50,000 Paladin drone that the Watertown Police Department is hoping to purchase. The Watertown community has already expressed deep opposition to the expansion of surveillance infrastructure in Watertown, as we saw earlier this year when the WPD tried to install Flock cameras. While Flock had a particularly horrendous slew of PR nightmares to draw on, it remains true that the root of the concern with Flock was an erosion of privacy and an increase in state-run surveillance. Chief Hanrahan and other officers who spoke earlier this year at the “Tech Talk” about Flock cameras and other police technology demonstrated to the public that they had not done their research before asking to purchase the Flock cameras. Chief Hanrahan also responded to the numerous news stories and reports about the dangers of Flock by doubling down on his confidence in the technology, instead of listening to his constituents. I do not see a reason to trust that there was any more of a vigorous research process into this Paladin drone, and I also do not trust that the WPD understands the dangers of bolstering state surveillance infrastructure in a time when many people across the country are being targeted because of their political beliefs, immigration status, race, ethnicity, gender, sexuality, etc. Also, spending nearly \$50,000 for a device that would increase response time by 2 minutes, in a city where most incidents that police respond to are related to larceny from the Arsenal Mall, does not seem like a good use of tax dollars. Public safety comes from citizens having their basic needs met and from neighbors getting to know neighbors. I would much rather see money go towards, for example, keeping the library open for extended hours during a heat emergency like we saw last week. I do not support any tax dollars being spent on the expansion of state surveillance infrastructure like a Paladin drone.

Thank you.

Madeline Nicole

Watertown, MA

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to accept the report of the Committee on Parks and Recreation from July 14, 2026

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the first action item from the report of the Committee on Parks and Recreation from July 14, 2026

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
THEOPHILUS OFFEI	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the second action item from the report of the Committee on Parks and Recreation from July 14, 2026



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

RESOLUTION # 98

2026 - R - 98

RESOLUTION CONFIRMING THE APPOINTMENT OF IAN EDWARDS-CLANCY TO THE CONSERVATION COMMISSION

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Ian Edwards-Clancy to the Conservation Commission for a term expiring February 15, 2027.



Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026.



Brendan T. McCarthy, Council Clerk



Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Theophilus Offei,
Councilor At Large

Lisa J. Feltner,
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 99

2026 - R - 98

RESOLUTION CONFIRMING THE APPOINTMENT OF RACHEL SLATER TO THE CONSERVATION COMMISSION

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Rachel Slater to the Conservation Commission for a term expiring February 15, 2028.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 4 for, 0 against, and 0 present on August 11, 2026.


Brendan T. McCarthy, Council Clerk
Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

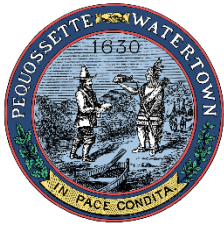
Theophilus Offei,
Councilor At Large

Lisa J. Feltner,
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor



**Watertown City Council
Committee on Parks and Recreation**

Councilor Offei, Chair, Councilor Gardner, Vice Chair, Councilor Palomba, Secretary

Committee Report of July 14, 2026

Presented to the City Council on August 11, 2026

The Committee on Parks and Recreation met on Tuesday, July 14, 2026 at 5:30 PM in the City Council office. Presenter were Councilor Offei, Chair and Councilor Palomba, Secretary. Council Gardner, Vice Chair, was unable to attend.

The purpose of the meeting was to interview Erica Holm, Ian Edwards-Clancy, and Rachel Slater for appointment to the Conservation Commission. The Committee was informed that Ms. Holm had removed herself from consideration.

Ian Edwards-Clancy Interview

Mr. Edwards-Clancy has lived in Watertown since 2024 when he moved from Fort Collins, Colorado. There he attended Colorado State University and received a Bachelor of Science degree in Horticultural Science. He presently works as a Data Analyst at Nutrien, an international company providing chemical products to farmers throughout the world. Mr. Edwards-Clancy is currently completing a certificate program with the Massachusetts Association of Conservation Commissioners and is an active member of the Society for Ecological Restoration and the Soil Science Society of America.

When asked why he is interested in joining the Conservation Commission, he said he believes he can make a positive contribution to the Commission because of his background in horticulture and soil studies. He also feels joining the Commission is a good way to give back to his community. He is particularly interested in protecting Watertown's open space and the Charles River. He also wants to use his ability to listen carefully to what others have to offer while simultaneously sharing best practices on meeting protocol. He is excited about the possibility of serving as a member of the Commission.

Action Item

Councilor Palomba made the following motion –

The Committee on Parks and Recreation recommends that the City Council approve the appointment of Ian Edwards-Clancy to the Conservation Commission to a term ending February 15, 2027.

Councilor Offei seconded the motion and it passed 2-0.

Rachel Slater Interview

Ms. Slater joined the meeting on zoom. Ms. Slater graduated from Smith College where she majored in Biological Sciences as well as Environmental Science and Policy. She presently works for the Federal Emergency Management Agency (FEMA) as an Environmental Protection Specialist in the office of Environmental Planning and Historic Preservation. There she works to ensure that granted-funded projects are compliant with federal environmental and historic preservation laws and executive orders. She was drawn to public service because of her interest in protecting communities that are impacted by environmental disasters.

She feels that her present work focused on environmental protection and historic preservation as well as her academic background make her an ideal candidate to serve on the Conservation Commission. She has particular interest in Commission's stewardship of the City's wetlands and its responsibility to ensure our woodland trails are protected and accessible.

Ms. Slater has attended Commission meetings, listened to recordings of meetings, and read meeting minutes, thus demonstrating her strong interest in serving on the Commission. She is eager to share her experience and talent to help the Commission achieve its mission.

Action Item

Councilor Palomba made the following motion –

The Committee on Parks and Recreation recommends that the City Council approve the appointment of Rachel Slater to the Conservation Commission to a term ending February 15, 2028.

Councilor Offei seconded the motion and it passed 2-0.

Councilor Palomba made the motion to adjourn. Councilor Offei seconded the motion and it passed 2-0. The meeting ended at approximately 6:15 PM.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
THEOPHILUS OFFEI	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the report of the Committee on Human Services from July 15, 2026

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
THEOPHILUS OFFEI	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the first and third action items from the report of the Committee on Human Services from July 15, 2026

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to approve the second action item from the report of the Committee on Human Services from July 15, 2026



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

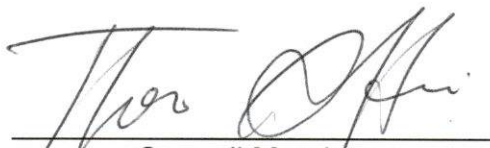
Phone: 617-972-6470

RESOLUTION # 102

2026 - R - 102

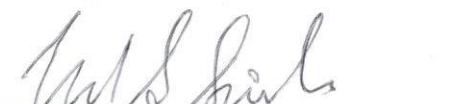
RESOLUTION CONFIRMING THE REAPPOINTMENT OF HELEN OLIVER TO THE WATERTOWN AFFORDABLE HOUSING TRUST

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Helen Oliver to the Watertown Affordable Housing Trust for a term expiring June 30, 2029.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 7 for, 0 against, and 0 present on August 11, 2026


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Theophilus Offei,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor



Watertown City Council

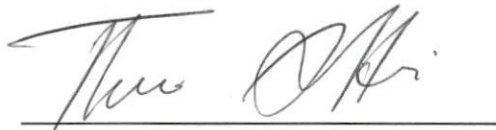
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 101

2026 - R - 101

RESOLUTION CONFIRMING THE REAPPOINTMENT OF JAMES O'CONNOR TO THE COUNCIL ON AGING

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of James O'Connor to the Council on Aging for a term expiring May 15, 2029.



Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026



Brendan T. McCarthy, Council Clerk



Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Theophilus Offei,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor



Watertown City Council

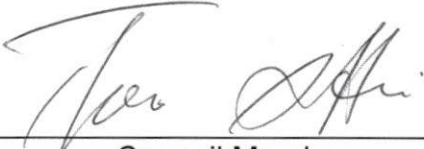
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 100

2026 - R - 100

RESOLUTION CONFIRMING THE REAPPOINTMENT OF CLIFF COOK TO THE WATERTOWN AFFORDABLE HOUSING TRUST

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Cliff Cook to the Watertown Affordable Housing Trust for a term expiring June 30, 2029.

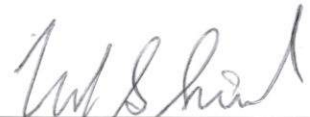


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026



Brendan T. McCarthy, Council Clerk



Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

John G. Gannon,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Theophilus Offei,
Councilor At Large

Lisa J. Feltner,
District B Councilor

Caroline Bays,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor



**Watertown City Council
Committee on Human Services**

Councilor Palomba-Chair, Councilor Bays-Vice Chair, Councilor Izzo- Secretary

**Committee Report of July 15, 2026 Meeting
Presented to the City Council on August 11, 2026**

The Committee on Health and Human Services convened on Wednesday, July 15, 2026 at 5:30 p.m. in the City Council Office. Present were Councilor Anthony Palomba, Chair, Councilor Caroline Bays, Vice Chair, and Councilor Emily Izzo, Secretary.

The purpose of the meeting was to conduct reappointment interviews for the Watertown Affordable Housing Trust and the Council on Aging.

Cliff Cook Interview

Mr. Cook has served as Chair of the Affordable Housing Trust for the past four years. He identified the development of the Trust's publication of the Watertown Housing Plan as one of its most significant accomplishments, explaining that it provides a roadmap for many of the initiatives the Trust has undertaken. He also highlighted the Trust's financial support of the Willow Park project and emphasized the hands-on role the Trust plays throughout the affordable housing development process. Rather than simply reviewing completed proposals, the Trust works collaboratively with staff and developers from the earliest stages of projects. Mr. Cook noted that the Trust benefits from members with extensive experience in development, design, construction, and planning.

Looking ahead, Mr. Cook stated that he expects the City to see a proposal for new affordable family housing in the near future. He also discussed the possibility of incorporating affordable housing into future projects, including the new Senior Center and a potential library expansion. He expressed interest in developing a stronger relationship with a commercial real estate broker to assist the Trust in identifying additional opportunities. Mr. Cook also described the Trust's efforts to preserve existing affordable housing through partnerships with organizations such as Metro West Collaborative Development. He referenced work involving Saint Joseph Hall, including elevator improvements, and ongoing collaboration regarding a Belmont Street property with stormwater concerns. He also discussed the use of HOME funds and the Trust's assistance to the Watertown Housing Authority in identifying opportunities to utilize ARPA funding.

Mr. Cook stated that the Trust is well represented by members with diverse professional

backgrounds and believes the group works effectively together. He expressed that he has greatly enjoyed serving on the Trust.

Action Item

Councilor Izzo made the following motion –

The Committee on Human Services recommends that the City Council approve the reappointment of Cliff Cook as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029.

Councilor Bays seconded the motion and it passed 3-0.

James O'Connor Interview

Mr. O'Connor stated that serving on the Council on Aging has been a rewarding experience. He described the Council as a dedicated group with members from a variety of backgrounds who take their responsibilities seriously and are committed to planning for the future needs of Watertown's older adult population. Mr. O'Connor said he hopes the City will establish a clear direction regarding the future of the Senior Center, whether through a new facility or renovations to the existing space. He noted that parking remains an important concern and expressed his desire to see progress toward addressing those challenges. Long term, he believes it would be beneficial for the Council to have a permanent facility that better serves the community. Mr. O'Connor also discussed expanding programming to attract younger seniors and praised Director of Senior Services, Lydia McCoy, for significantly increasing and diversifying programming. He expressed interest in offering additional outdoor activities as well as expanding in-house programming opportunities.

Action Item

Councilor Izzo made the following motion –

The Committee on Human Services recommends that the City Council approve the reappointment of James O'Connor as a member of the Council on Aging to a term expiring May 15, 2029.

Councilor Bays seconded the motion and it passed 3-0.

Helen Oliver Interview

Ms. Oliver identified the Watertown Affordable Housing Trust's policy work over the past several years as one of its greatest accomplishments. She highlighted the completion of the Watertown Housing Plan and policy updates, noting that the current membership worked collaboratively to develop and refine those documents. She stated that she particularly enjoys participating in policy discussions and helping shape the Trust's long-term direction.

Looking ahead, Ms. Oliver expressed enthusiasm about the opportunities created by changing real estate conditions and the Trust's ability to support future affordable housing developments. She noted that the Trust was pleased to provide financial support for the Willow Park project and hopes to continue building on that momentum as additional housing proposals move forward. When asked whether the Trust has any gaps in

expertise, Ms. Oliver stated that the membership is exceptionally well qualified and includes professionals with a broad range of knowledge and experience. She also discussed the importance of preserving existing affordable housing and suggested that additional local funding sources, including Community Preservation Committee predevelopment funding, could strengthen future affordable housing initiatives.

Action Item

Councilor Izzo made the following motion

The Committee on Human Services recommends that the City Council approve the reappointment of Helen Oliver as a member of the Watertown Affordable Housing Trust to a term expiring June 30, 2029.

Councilor Bays seconded the motion and it passed 3-0.

Councilor Bays made a motion to adjourn which was seconded by Councilor Izzo and passed 3-0. The meeting ended at approximately 6:30 PM. The minutes were written by Councilor Izzo.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to reappoint Ani Aroyian as a member of the Memorialization Committee



Watertown City Council

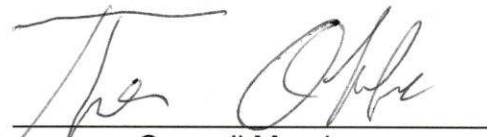
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 103

2026 - R - 103

RESOLUTION CONFIRMING THE REAPPOINTMENT OF ANI AROYIAN TO THE MEMORIALIZATION COMMITTEE

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Ani Aroyian to the Memorialization Committee for a term expiring September 15, 2029.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on August 11, 2026.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Theophilus Offei,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 3, 2026

RE: Request for Confirmation –Appointment to the Board of Election
Commissioners

In accordance with the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I am submitting a request for appointment to the Board of Election Commissioners.

- Antonio Molle – Appointment as a member of the Board of Election Commissioners to a term expiring April 1, 2030

Thank you for your anticipated cooperation in this matter.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Request for Confirmation – Reappointment to the Watertown Cable Access Corporation – Board of Directors

In accordance with the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I request Council confirmation of reappointment to the Watertown Cable Access Corporation – Board of Directors.

- Elaine Mello - Reappointment as a member of the Watertown Cable Access Corporation – Board of Directors to a term expiring September 15, 2029

Thank you for your anticipated cooperation in this matter.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Request for Confirmation – Appointment to the Watertown Environment & Energy Efficiency Committee

In accordance with the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I request Council confirmation of appointment to the Watertown Environment & Energy Efficiency Committee

- Andrew Luutu- Appointment as a member of the Watertown Environment & Energy Efficiency Committee to a term expiring November 15, 2029

Thank you for your anticipated cooperation in this matter.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Request for Confirmation – Appointments to the Historic District Commission

In accordance with the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I request Council confirmation of appointments to the Historic District Commission. The appointment of Tom Acitelli will be to fill the unexpired term of James Bensinger.

- Tom Acitelli - Appointment as a member of the Historic District Commission to a term expiring November 15, 2027
- Lauren Mills – Appointment as a member of the Historic District Commission to a term expiring November 15, 2029

Thank you for your anticipated cooperation in this matter.

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: AUGUST 11, 2026**

	YES	NO	PRESENT
CAROLINE BAYS	__X__	_____	_____
LISA J. FELTNER	__X__	_____	_____
JOHN G. GANNON	__X__	_____	_____
NICOLE GARDNER	__X__	_____	_____
EMILY IZZO	__X__	_____	_____
THEOPHILUS OFFEI	__X__	_____	_____
ANTHONY PALOMBA	__X__	_____	_____
VINCENT J. PICCIRILLI JR.	__X__	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	__X__	_____	_____

Motion to adjourn

To: Watertown City Council & Key City Staff

From: Kim Charlson, Chair, Watertown Commission on Disability

Date: September 2, 2026

Subject: Arsenal Street Sidewalk/Trees photos, site visit, & Accessibility

On behalf of the Watertown Commission on Disability (WCOD), I am writing to express serious concerns about a portion of Arsenal Street with extremely compromised sidewalk access due to street trees. This portion of the Arsenal Street corridor fronts about 15 homes/31 units between 185 Arsenal through 243 Arsenal Street; and in a few areas west from #185 toward Toyota (before Irving Street). Please see inaccessible sidewalk conditions in a portion of the Arsenal corridor, identified as approximately between pedestrian signals east of Toyota –near the MBTA #70 bus stop, and across the street from 150 Arsenal Street and part of the Elan-Gables apartments/retail complex garage driveway -over Beechwood Avenue and just before Louise Street.

Neighborhood residents, property owners of abutting property to the area in question, all pedestrians, staff and students of Perkins School for the Blind, and residents of Watertown (and others working or visiting in our community) with and without disabilities are all experiencing difficulty with the lack of access to the existing sidewalk in this area due to the severe root damage to the sidewalk. This path is the primary path of travel on the south side of Arsenal Street, and it is the path that must be traversed to get to the MBTA bus stop.

The WCOD has been trying to get this serious situation resolved since at least early 2025 with the Department of Public Works, the City Tree Warden, and the Massachusetts Architectural Access Board. For reference, Councilor Lisa Feltner, an appointed member of the WCOD, sent photographs in March 2025 to Manager Proakis, Deputy Manager Emily Monea, Director of Community Development & Planning Steven Magoon, VSO-ADA Coordinator Patrick George, and Tree Warden Michael Micieli with the blessings of the Commission. Patrick George also confirmed with the WCOD in May of last year that he sent a follow-up email to DPW Director Tom Brady on this issue.

George Donahue, a member of WCOD also made a Site Visit of sidewalk obstructions on Arsenal Street with Councilor Feltner, in particular between 185 – 229 Arsenal Street, on December 4, 2025 and below are his findings:

A review of the conditions of the sidewalk and path of travel, which hinder safe travel by wheelchair, walker, blind or low-vision pedestrians, was made to further provide the City of Watertown and the Commission with findings. George used a standard manual wheelchair

with an approximate width of 24 inches and a tape measure to document and address which portions of the path of travel were not wheelchair accessible. His report also included information on trip hazards such as root protrusion and uneven asphalt and concrete pads, which presented major tripping hazards for the blind or low-vision pedestrians. Photos and descriptions were subsequently presented for the WCOD meeting on December 17, 2025 in coordination with VSO-ADA Coordinator Jay Terminiello and DPW Director Tom Brady, and they are shared here for City Council's information.



In some areas, George had to use the street to navigate around. During the site visit, there was a chance opportunity to speak with a young white cane user and their companion at the MBTA bus stop regarding the path of travel over broken areas and tree roots.

Note: 521 CMR 22.00 (provided below) relates to Walkways which include, but are not limited to, walkways and sidewalks. A description of the areas by address are listed below:

- **185 Arsenal Street:** Tree obstruction with 32-inches from the light base to property line, part of the measurement includes a dirt patch where wheelchair or walker may be stuck. The tree obstructs the sidewalk allowing only 18-inches for path of travel.



- **187-189 Arsenal Street:** Toward Beechwood, tree obstructs sidewalk near pedestrian signal.



- **191-193 Arsenal Street:** Tree obstruction on sidewalk, near pedestrian signal, 18-inches wide at tree base. A wheelchair user would have to go onto homeowner's property to pass the tree.



- **197-199 Arsenal Street:** Tree root hazard at bus stop and signal broken up by roots, significant tripping hazard for blind or low vision pedestrians near the pushbutton. The tree roots have lifted and broken the asphalt. The sidewalk has a utility access round cover which is 2 inches below the concrete pad, which interferes with wheelchairs, walkers, strollers, and pedestrians.



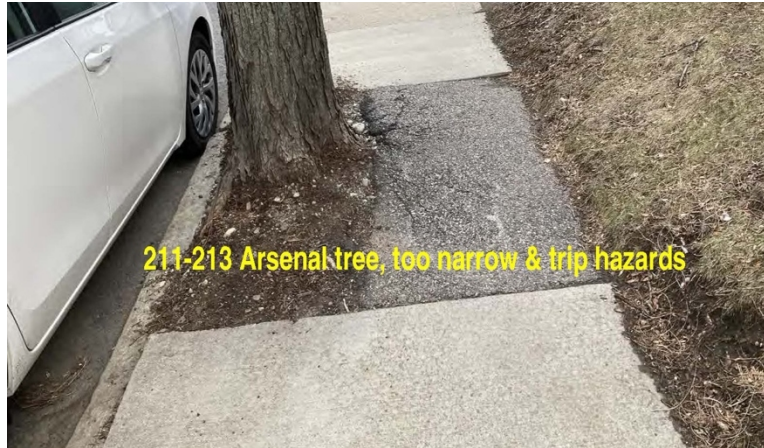
- **202 Arsenal Street:** A light pole leaves a space of 34 inches at the base and 32 inches at the height between property wall and pole.



- **203-209 Arsenal Street:** Tree obstruction, including tree roots pushing through asphalt, narrow path with obstructions, and uneven path of travel surface.



- **211-213 Arsenal Street:** Tree roots and broken asphalt creates trip hazard and narrow path.



- **221 Arsenal Street:** Tree roots hazard in addition to raised concrete pad edge tripping hazard on sidewalk, raised concrete pad edge measures four inches.



- **223-225 Arsenal Street:** Tree blocks sidewalk, roots create broken asphalt and raised concrete pad is a tripping hazard.



- **227-229 Arsenal Street:** Sidewalk damaged.



The most recent solution to this problem from the Department of Public Works was to put up visual signage at the beginning of the compromised sidewalk area instructing pedestrians to cross the street and use the north side of Arsenal Street up to Louise Street. In previous meetings, the WCOD had strongly responded that signage was not an accessible solution to the sidewalk problem. It is completely inaccessible to pedestrians who are blind or have low vision, and only literally places another obstacle in their path in addition to the treacherous sidewalk. To get to the MBTA bus stops, pedestrians must be able to use both sides of Arsenal Street. The informed WCOD recommendation not to use signage was disregarded, resulting in a sawhorse-style sign to be recently placed across the sidewalk at the beginning of the dangerous path of travel and at the opposite end as well.

The WCOD also provides the following brief references from, and understanding of MGL Chapter 87 regarding public shade trees: a public tree hearing is not required if the local Tree Warden or their deputy officially determines that a public shade tree is an imminent hazard or actively obstructs, endangers, or hinders people traveling on the public way " ... obstruct, endanger, hinder or incommode (inconvenience) persons traveling thereon"; and

"... if, at or before a public hearing as provided in the preceding section, objection in writing is made by one or more persons, unless such cutting or removal or permit to cut or remove is approved by the selectmen or by the mayor..."

The WCOD strongly and unequivocally communicates that physical accessibility for pedestrians, with and without disabilities, must take precedence over preserving street

trees that have damaged personal property, broken or nearly destroyed sidewalks and have limited the width of passage in many places to less than 20 inches, clearly not in compliance with Massachusetts sidewalk accessibility statutes. The WCOD is of the opinion that there is no other solution to this problem in the area identified, other than removal of the trees creating this problem, given the current limitations of the sidewalk and streetscape. We support the promotion of urban forestry and are aware of the many valuable contributions public trees provide. However, trees must not take priority over the safety and access of pedestrians to use the city sidewalks safely. Therefore, the WCOD is requesting that the City Council instruct the Administration to take all necessary action to remove the trees in question and make the needed repairs through reconstruction of the sidewalk areas in the impacted area to make it safe for all users and to bring it into compliance with Massachusetts accessibility regulations.

Below are cited the relevant Massachusetts regulations 521cmr22:

521 CMR: ARCHITECTURAL ACCESS BOARD

521 CMR 22.00: WALKWAYS

22.1 GENERAL: Walkways shall include but not be limited to all walks, sidewalks, overpasses, bridges, tunnels, underpasses, plazas, courts and other pedestrian pathways, and shall comply with the following requirements:

22.2 WIDTH: Width of walkways shall be not less than 48 inches (48"= 1219mm), excluding curb stones. An unobstructed path of travel shall be provided which

is at least 36 inches (36" = 914mm) clear, excluding curb stones.

22.3 GRADE: Walkways with a running slope greater than one- in- 20 (1: 20) (5%) are ramps and shall comply with 521 CMR 24.00: RAMPS.

22.3.1 Nowhere shall the cross slope of walkways exceed one- in- 50 (1: 50) (2%). (Refer to 521 CMR 2.4.4d.)

Exception: Sidewalks on streets and ways shall be considered walkways, with the exception that if the slope of the natural topography exceeds one- in-

20 (1: 20) (5%) a ramp is not required.

22.3.2 Nowhere shall the surface slope of any plaza area exceed one- in- 50 (1: 50) (2%).

22.4 LEVEL CHANGES: Walkways shall have continuous common surfaces, not interrupted by steps or changes in level greater than ¼ inch (¼ " = 6mm).

22.4.1 Changes in level between ¼ inch and ½ inch (¼ " and ½ " = 6mm and 13mm) shall be beveled with a slope no greater than 1: 2 (50%). See Fig. 22a.

22.4.2 Changes in level greater than ½ inch (½ " = 13mm) shall require a curb cut, walkway, ramp, elevator, or platform lift that complies with 521 CMR

21.00: CURB CUTS, 521 CMR

22.00: WALKWAYS, 521 CMR 24.00: RAMPS or 521 CMR 28.00: ELEVATORS.

22.5 SURFACE: Walkway surfaces shall be stable, and firm and shall lie generally in a continuous plane with a minimum of surface warping.

22.6 DRAINAGE: Grading and drainage shall be designed to minimize pooling of water or accumulation of ice or flow of water across walkways.

22.7 GRATINGS: If gratings are located in walking surfaces, they shall have spaces no greater than ½ inch (½ " = 13mm) wide in the direction of the flow of travel. If gratings have elongated openings, then they shall be placed so that the long dimension is perpendicular to the dominant direction of travel.

521 CMR: ARCHITECTURAL ACCESS BOARD

22.00: continued

22.8 INTERSECTIONS: Wherever a walkway crosses or joins streets, public ways, driveways or parking lots, it shall comply with the following:

22.8.1 The intersecting surfaces shall blend to a common level with a slope no greater than 1: 20 (5%), or a curb cut shall be installed in compliance with 521 CMR 21.00: CURB CUTS.

The WCOD appreciates the City Council taking action and providing guidance to the Department of Public Works on this challenging issue. We value your prioritization of this important Arsenal Corridor and for strongly taking into consideration the accessibility requirements of pedestrians with disabilities, as well as their safety and access to our city sidewalks and to public transportation that will allow them to fully participate in the various activities in our community. We thank you for your consideration.

Sincerely,

Kim Charlson, Commission on Disability Chair



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from Denise Moroney, Director of Public Buildings, requesting an increase in the borrowing authorization for the Electric Vehicle Charging Platform project from \$300,000 to \$439,580. This request is submitted alongside a separate loan order for Electric Vehicle Charger scheduled for the August 11, 2026 City Council agenda.

I respectfully request that the revised loan order be placed on the August 11, 2026 City Council agenda for First Reading.

Thank you for your attention to this matter.



28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris Moussette
(617) 378-4194
kmoussette@hinckleyallen.com

August 13, 2026

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order (Amendment) – Electric Vehicle Charging Platform Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of additional funds to pay costs of the mobile electric vehicle charging platform for the police station:

ORDERED: That Order No. 2026-O-11 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$300,000 for the Electric Vehicle Charging Platform (SparkCharge Level 3) project is hereby amended to increase the authorized borrowing amount for such project to \$439,580, and to update type of unit to the ChargeRigs FLEXX 420 Gen 2 level 3, which amended order shall read as follows in its entirety: “ORDERED: That the sum of \$439,580 is appropriated to pay costs of purchasing a ChargeRigs FLEXX 420 Gen 2 level 3 mobile electric vehicle charging platform for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose.”

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette



WATERTOWN

MASSACHUSETTS

DEPARTMENT OF PUBLIC BUILDINGS

To: George Proakis, City Manager

From: Denise Moroney, Director of Public Buildings

Date: July 17, 2026

Re: EV Charging Funding Request

The Department of Public Buildings is seeking additional funding to support two EV Charging projects including a portable charging unit and Level 3 EV charging infrastructure at the Police Station to support our growing fleet of electric vehicles.

Original Project Scope

The original request for funding for Level 3 EV Charging at the Police Station was included in the FY26 CIP for \$1,585,000. We requested a loan order in the amount of \$900,404 based on a quote at the January 27, 2026 City Council meeting which was authorized by the Honorable City Council on February 10, 2026. We have now officially bid the project, which has been awarded at \$892,242 (see attached proposal). As is custom with construction projects, we are requesting to add a 15% contingency of \$133,836 to this project for a total adjusted funding request of \$1,026,078. As such, we are now requesting that the City Council re-authorize the loan order at this revised amount.

We have also bid out the portable charging unit which we originally requested a loan order in the amount \$300,000 at the January 27, 2026 City Council meeting, based on a quote from Spark Charge, which was also authorized by the Honorable City Council on February 10, 2026. Working with the Purchasing Department, we have received pricing proposals and the package that meets our needs came in at \$439,580 with Verdek for a FLEXX 420 Gen 2 by ChargeRigs (see attached proposal). Again, we would like to request the City Council re-authorize this loan order to cover the additional \$139,580 in funds needed to support this purchase.

Please note, we are still under the original CIP placeholder of \$1,585,000 with the two above projects totaling \$1,465,658 which is under the original budget.

Please contact me with any questions, and thank you for your consideration.



Order Confirmation

Brendan McCarthy
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

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Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	770615	Order Price	\$1,414.73
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	08/22/2026	Last Run Date	08/22/2026
Payment Type			

AD PREVIEW:

Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held on Tuesday, September 8, 2026 at 7:00 PM in the Parker Building Meeting Room 2E, 124 Watertown Street, Watertown, MA and online at the following link <https://watertown-ma.zoom.us/j/92991331344> which may be found on the City of Watertown's website, on two proposed Loan Orders as follows:

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ORDERED: That Order No. 2026-O-12 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$900,404 for the Level 3 electric vehicle chargers for the police station project is hereby amended to increase the authorized borrowing amount for such project to \$1,026,078, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$1,026,078 is appropriated to pay costs of purchasing three Level 3 electric vehicle chargers for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

Interested parties are encouraged to participate in this public hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m., and on the City's website page: www.watertown-ma.gov.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 6, 2026

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from Denise Moroney, Director of Public Buildings, requesting an increase in the borrowing authorization for Level 3 EV chargers at the police station from \$900,404 to \$1,026,078. This request is submitted alongside a separate loan order for Electric Vehicle Charging Platform scheduled for the August 11, 2026 City Council agenda.

I respectfully request that the revised loan order be placed on the August 11, 2026 City Council agenda for First Reading.

Thank you for your attention to this matter.



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Kris Moussette
(617) 378-4194
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August 5, 2026

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order (Amendment) – Electric Vehicle Charger Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of additional funds to pay costs acquiring three Level 3 electric vehicle chargers for the police station:

ORDERED: That Order No. 2026-O-12 of the City Council passed February 10, 2026 authorizing a borrowing in the amount of \$900,404 for the Level 3 electric vehicle chargers for the police station project is hereby amended to increase the authorized borrowing amount for such project to \$1,026,078, which amended order shall read as follows in its entirety: "ORDERED: That the sum of \$1,026,078 is appropriated to pay costs of purchasing three Level 3 electric vehicle chargers for the police station, including all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the amount of borrowing authorized by this order shall be reduced by any grant amount received for this purpose."

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WATERTOWN

MASSACHUSETTS

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Watertown City Council
149 Main Street
Watertown, MA 02472

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WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 2, 2026

RE: Agenda Item – An Order Relative to a Public Pedestrian Easement at 53 Pleasant Street to be Conveyed to the City of Watertown and Authorizing the City Manager to Execute a Pedestrian Access Easement Agreement on Behalf of the City

Attached, please find correspondence from Katherine L. Klein, Esquire, KP Law, P.C., regarding the conveyance to the City of Watertown of an easement related to the development of property at 53 Pleasant Street.

I respectfully request that the attached Order be included on the City Council agenda for September 8, 2026.

Thank you for your consideration.

September 2, 2026

Katharine Lord Klein
kklein@k-plaw.com

BY ELECTRONIC MAIL ONLY (GProakis@watertown-ma.gov)

Mr. George Proakis, City Manager
Watertown Administration Building
149 Main Street
Watertown, MA 02472

Re: 53 Pleasant Street – Pedestrian Access Easement Agreement

Dear Mr. Proakis:

I am writing to you regarding the conveyance to the City of Watertown of an easement related to the development of property at 53 Pleasant Street.

EWS Residential Property Owner, LLC is developing the property at 53 Pleasant Street, and, in connection therewith, was granted certain zoning relief by the Zoning Board of Appeals in Case Number ZBA-2023-02. EWS Residential Property Owner, LLC has agreed to grant a pedestrian path easement, as described in the enclosed Pedestrian Access Easement Agreement and plan attached thereto as Exhibit B.

The Department of Community Development and Planning has reviewed the easement document, and approves the same.

I recommend that the City Council vote to approve the enclosed Pedestrian Access Easement Agreement and authorize the City Manager to execute the document. I have provided a proposed Order.

Please contact Mark Reich or me with any questions regarding this matter.

Very truly yours,



Katharine Lord Klein

KLK/caa

Enc.

cc: Department of Community Development and Planning

City Council
CITY OF WATERTOWN

ADMINISTRATION BUILDING – WATERTOWN, MA 02472-4410
(617) 972-6470 – FAX (617) 972-6485

ORDER #

O-2026-

An Order Relative to a Public Pedestrian Easement at 53 Pleasant Street to be Conveyed to the City of Watertown and Authorizing the City Manager to Execute a Pedestrian Access Easement Agreement on Behalf of the City

WHEREAS, EWS Residential Property Owner, LLC is developing property located at 53 Pleasant Street, Watertown, and, in connection with certain zoning relief granted by the Zoning Board of Appeals in Case Number ZBA-2023-02, the developer agreed to grant the City and the public a pedestrian easement on a portion of the property owned by the developer, including, but not limited to, for the purpose of access and recreation.

NOW THEREFORE BE IT ORDERED: That the City Council agrees, in connection with the development of 53 Pleasant Street by EWS Residential Property Owner, LLC to accept an easement as set forth in the aforesaid document.

AND FURTHER, that the City Council hereby authorizes the City Manager to accept and execute the aforesaid Pedestrian Access Easement Agreement on behalf of the City.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of __ for, __ against and __ present on September _____, 2026.

Brendan McCarthy, Council Clerk

Mark S. Sideris, Council President

PEDESTRIAN ACCESS EASEMENT AGREEMENT

This Pedestrian Access Easement Agreement (this “Agreement”) is made as of the _____ day of _____, 2026 by **EWS Residential Property Owner, LLC**, a Delaware limited liability company, with a usual place of business located at 535 Madison Avenue, 6th floor, New York, New York 10022 (“Grantor”), having a mailing address at c/o O’Connor Capital Partners, 535 Madison Avenue, 6th Floor, New York, New York 10022, to and for the benefit of the **City of Watertown**, a municipal corporation (“City”), having a mailing address at 149 Main Street, Watertown, Massachusetts 02472.

BACKGROUND RECITALS

A. Grantor owns the land with the buildings thereon located at 53 Pleasant Street, Watertown, MA by virtue of the Quitclaim Deed of Phyllis Salusti Realty Trust, dated June 27, 2024, recorded with the Middlesex Southern District Registry of Deeds on June 28, 2024 in Book 82944, Page 527 (the “Grantor’s Property”).

B. Grantor intends to make certain improvements to Grantor’s Property, and in connection therewith, has obtained approval with conditions for a Special Permit from the Watertown Zoning Board of Appeals, such approval being evidenced by a Zoning Board of Appeals Decision dated October 25, 2023, recorded with the Middlesex Southern District Registry of Deeds at Book 82841, Page 50 (the “Special Permit Approval”). Pursuant to the Special Permit Approval, Grantor obtained approval for improvements and certain public amenities to Grantor’s Property, including establishing an easement per Condition Nos. 12C and 16, and a plan for public access, maintenance, and programming of the public alley between Main and Pleasant Streets. Grantor is delivering this easement pursuant to the terms and conditions of the Special Permit Approval, including Section VII, Condition Nos. 12C and 16 thereof, which requires, in part, that Grantor provide easements for on-site public use and pedestrian access.

GRANT OF EASEMENT

1. Easement. Grantor hereby grants to the City a permanent, non-exclusive easement for recreational purposes, including, without limitation, access by pedestrians on foot or by a mobility device (as that term is defined hereinafter), together with attendant customary passive recreational uses upon the walkway commonly referred to as the “Art Walk” located within that portion of Grantor’s Property defined and described hereinafter as the “Easement Area”, all upon the terms and conditions set forth below. The pedestrian access rights granted hereunder shall run to the benefit of the general public, as contemplated pursuant to the Special Permit Approval. The term “mobility device,” as used in this instrument, means a wheelchair, which may be

motorized, crutch, cane, walker, or other device that functions similarly to allow an injured or disabled person increased mobility for travel.

2. Easement Area. The easement rights granted hereunder shall be limited to the portion of Grantor's Property described on **Exhibit A** attached hereto (the "Easement Area") and shown on the plan entitled "Easement Plan of Land in Watertown, Massachusetts Prepared for O'Connor Management LLC", dated September 23, 2025, prepared by VHB, Inc., a reduced copy of which is attached marked **Exhibit B**.

3. Maintenance; Repair. Grantor shall be responsible for the customary maintenance, repair and replacement of the Easement Area, including snow and ice removal. The City may maintain, repair, and replace the path in the Easement Area that the Grantor is obligated to, and has failed to, maintain, repair, or replace hereunder; provided, however, prior to the performing any such work, the City (except in the event of emergency that could result in significant damage to person or property for which no prior notice shall be required, but notice shall be given thereafter as soon as practicable), shall have given prior written notice to Grantor of the Grantor's failure to maintain, repair, or replace, together with the details with respect to such failure, and Grantor shall have failed to make such maintenance, repair, or replacement within thirty (30) days of Grantor's receipt of such notice or such longer period of time as is necessary given the nature of the maintenance, repair or replacement, and Grantor shall reimburse the City for the costs the City incurs related thereto within thirty (30) days of invoice. Any construction, maintenance or replacement work to be performed by the Grantor within the Easement Area (i) shall be performed in a safe, diligent and workmanlike manner and in compliance with all applicable laws, ordinances, orders, rules, and regulations and (ii) shall be performed to the extent practicable in a manner that causes the minimum of interference with the use and enjoyment of the Easement area by the City and the public.

4. Reservation of Rights. Grantor hereby reserves the right to access the Easement Area for customary purposes incidental to Grantor's ownership and development of Grantor's Property, including the right to install, maintain, repair, and replace within the boundaries of the Easement Area, at Grantor's sole expense, any and all utilities reasonably necessary in order to serve the land and improvements owned by Grantor, so long as the same do not materially interfere with the City's or the public's use of the Easement Area for the purposes granted hereunder.

5. Special Permit Conditions. By acceptance hereof, the City agrees that this instrument satisfies all conditions and requirements in the Special Permit Approval requiring the establishment of a public pedestrian access easement across Grantor's Property, including, without limitation, Section VII, Condition Nos. 12C and 16 thereof.

6. Release. It is the intention of the parties that the Easement Area be used for recreational purposes and shall be free of charge or fee and that to the fullest extent permitted by law, this right constitutes an "interest in land" under Massachusetts General Laws Chapter 21, Section 17C (or such other state or local law that hereafter affords the same or similar protections), and that Grantor, and all those claiming by, through or under Grantor, shall be afforded all of the rights, protections, privileges and benefits granted thereunder, and as such, Grantor, and all those claiming by, through or under Grantor, shall not be liable for personal

injuries or property damage sustained by members of the public in connection with the rights granted hereunder including, without limitation, a minor or any other person or personal pet(s) on the Easement Area.

7. Bind and Inure. The rights created hereby shall run with the land and shall be binding upon and inure to the benefit of the parties, and their respective successors and assigns, including, in the case of the City, the public; provided, however, that the Grantor shall only be responsible hereunder for matters occurring and claims arising during its period of ownership of the Grantor's Parcel. No partner, member, shareholder, trustee, beneficiary, director, officer, manager, or employee of Grantor, or any partner of Grantor, or any affiliate of Grantor, shall have any personal liability under this Grant. In addition, no party to this Grant shall have personal liability under this Grant. In the event any person obtains a judgment against Grantor in connection with this Grant, such person's sole recourse shall be to the estate and interest of Grantor in and to Grantor's Parcel.

8. Notice. Any notice hereunder shall be given in writing to the party for whom it is intended, in person, by certified mail-return receipt requested, or by a recognized expedited overnight delivery service, at the following address, or such future address as may be designated by notice in writing:

If to Grantor, addressed to:

EWS Residential Property Owner, LLC
c/o O'Connor Capital Partners
535 Madison Avenue, 6th Floor,
New York, NY 10022

If to the City, addressed to:

City of Watertown
149 Main Street
Watertown, MA 02472
Attention: City Manager

9. Permitted Encumbrances. The rights granted herein are subject to all restrictions, covenants and easements to the extent in force and applicable, except for monetary encumbrances, if any, for which the City would require a release or subordination. Athene Annuity and Life Company, being the sole mortgagee of Grantor's Property, is signing below for the purpose of subordinating its interest in Grantor's Property to the rights and easements granted to the City hereunder.

10. Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Massachusetts, as the same may now exist or as may be hereinafter enacted. If any provision of this Agreement, or portions thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such provision, or portion thereof, to any other person or

circumstances shall not be affected thereby, and such provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

11. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall constitute one and the same instrument. Several copies of this Agreement may be executed and each shall be deemed an original.

[SIGNATURE ON FOLLOWING PAGE]

Executed under seal as of the day and year first written above.

EWS Residential Property Owner, LLC, a Delaware
limited liability company

By: _____
Name: _____
Title: _____

COMMONWEALTH/STATE OF _____

County of _____, ss. _____, 2026

On this ____ day of _____, 2026, personally appeared _____,
proved to me through satisfactory evidence of identification, which was
_____, to be the person whose name is signed on the preceding or
attached document, and acknowledged to me that he/she signed it voluntarily for its stated
purpose, in his/her capacity as _____ of EWS Residential Property Owner, LLC,
as the voluntary act and deed of said limited liability company.

Notary Public

My commission expires:

ACCEPTANCE OF PEDESTRIAN ACCESS EASEMENT AGREEMENT

On this ____ day of _____, 2026, the City of Watertown, acting by and through its City Manager pursuant to the vote taken by the City Council on _____, a certified copy of which is attached hereto as Exhibit C, hereby accepts the foregoing Pedestrian Access Easement granted to the City by Grantor, which is recorded herewith.

CITY:

CITY OF WATERTOWN

Name: George Proakis
Title: City Manager
Hereunto duly authorized

Approved as to form by City Solicitor:

Name:
Title: City Solicitor

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this ____ day of _____, 2026, before me, the undersigned notary public, personally appeared George Proakis, the City Manager of the City of Watertown, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose, in his capacity as City Manager of the City of Watertown, as the voluntary act of said City.

Notary Public
My Commission Expires:

Exhibit A

Description of Easement Area

A CERTAIN EASEMENT ON A PARCEL OF LAND SITUATED AT THE SOUTHEAST INTERSECTION OF MAIN STREET AND CROSS STREET IN THE CITY OF WATERTOWN, IN THE COUNTY OF MIDDLESEX AND THE COMMONWEALTH OF MASSACHUSETTS BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHERLY SIDELINE OF MAIN STREET BEING NORTHWESTERLY ONE AND FORTY THREE HUNDREDTHS FEET (1.43') FROM THE NORTHEASTERLY PROPERTY CORNER OF SAID PARCEL; THENCE

S 27°02'15" W	A DISTANCE OF FORTY SEVEN AND TWENTY NINE HUNDREDTHS FEET (47.29') TO A POINT; THENCE
SOUTHWESTERLY	AND CURVING TO THE LEFT ALONG THE ARC OF A CURVE HAVING A RADIUS OF SIX AND NO HUNDREDTHS FEET (6.00'), A LENGTH OF NINETY FOUR HUNDREDTHS FEET (5.94') TO A POINT; THENCE
S 41°03'30" W	A DISTANCE OF FIFTY TWO AND SEVENTY FIVE HUNDREDTHS FEET (52.75') TO A POINT; THENCE
S 38°28'23" W	A DISTANCE OF FOURTEEN AND SIX HUNDREDTHS FEET (14.06') TO A POINT; THENCE
SOUTHWESTERLY	AND CURVING TO THE LEFT ALONG THE ARC OF A CURVE HAVING A RADIUS OF NINETY-ONE AND THIRTY EIGHT HUNDREDTHS FEET (91.38'), A LENGTH OF TWENTY SIX AND EIGHTY TWO HUNDREDTHS FEET (26.82') TO A POINT; THENCE
S 27°17'26" W	A DISTANCE OF TWENTY ONE AND FORTY EIGHT HUNDREDTHS FEET (21.48') TO A POINT; THENCE
S 33°43'34" W	A DISTANCE OF THIRTY ONE AND THREE HUNDREDTHS FEET (31.03') TO A POINT; THENCE
S 41°40'59" W	A DISTANCE OF TWENTY SIX AND EIGHTY NINE HUNDREDTHS FEET (26.89') TO A POINT; THENCE
S 32°29'35" W	A DISTANCE OF ELEVEN AND FORTY SEVEN HUNDREDTHS FEET (11.47') TO A POINT; THENCE
SOUTHWESTERLY	AND CURVING TO THE LEFT ALONG THE ARC OF A CURVE HAVING A RADIUS OF TWENTY SEVEN AND FIFTY EIGHT HUNDREDTHS FEET (27.51'), A LENGTH OF EIGHTY ONE AND NINETY FOUR HUNDREDTHS FEET (81.94') TO A POINT; THENCE
S 10°58'31" W	A DISTANCE OF THREE AND NINETY EIGHT HUNDREDTHS FEET (3.98') TO A POINT; THENCE
N 79°02'13" W	A DISTANCE OF TWENTY ONE AND SEVENTY TWO HUNDREDTHS FEET (21.72') TO A POINT; THENCE

N 10°58'22" E	A DISTANCE OF FORTY AND THIRTY NINE HUNDREDTHS FEET (40.39') TO A POINT; THENCE
NORTHEASTERLY	AND CURVING TO THE RIGHT ALONG THE ARC OF A CURVE HAVING A RADIUS OF SIXTEEN AND FORTY FIVE HUNDREDTHS FEET (16.45'), A LENGTH OF NINE AND SEVENTY TWO HUNDREDTHS FEET (9.72') TO A POINT; THENCE
NORTHEASTERLY	AND CURVING TO THE RIGHT ALONG THE ARC OF A CURVE HAVING A RADIUS OF THIRTY SEVEN AND TWENTY THREE HUNDREDTHS FEET (37.23'), A LENGTH OF TWENTY FIVE AND FORTY SIX HUNDREDTHS FEET (25.46') TO A POINT; THENCE
N 86°16'33" E	A DISTANCE OF SEVEN AND SEVENTY SIX HUNDREDTHS FEET (7.76') TO A POINT; THENCE
NORTHEASTERLY	AND CURVING TO THE LEFT ALONG THE ARC OF A CURVE HAVING A RADIUS OF TEN AND NO HUNDREDTHS FEET (10.00'), A LENGTH OF SIX AND THIRTY SEVEN HUNDREDTHS FEET (6.37') TO A POINT; THENCE
N 43°22'27" E	A DISTANCE OF FIFTY FOUR AND TWENTY FIVE HUNDREDTHS FEET (54.25') TO A POINT; THENCE
N 27°19'15" E	A DISTANCE OF NINE AND NINETY FIVE HUNDREDTHS FEET (9.95') TO A POINT; THENCE
N 21°10'57" E	A DISTANCE OF TWENTY-NINE AND SIXTY SIX HUNDREDTHS FEET (29.66') TO A POINT; THENCE
N 31°10'46" E	A DISTANCE OF FIFTY THREE AND TEN HUNDREDTHS FEET (53.10') TO A POINT; THENCE
NORTHEASTERLY	AND CURVING TO THE RIGHT ALONG THE ARC OF A CURVE HAVING A RADIUS OF ONE HUNDRED ONE AND FOUR HUNDREDTHS FEET (101.04'), A LENGTH OF TWENTY SEVEN SEVENTY HUNDREDTHS FEET (21.70') TO A POINT; THENCE
N 38°28'30" E	A DISTANCE OF SEVENTEEN AND TWENTY THREE HUNDREDTHS FEET (17.23') TO A POINT; THENCE
N 46°49'18" E	A DISTANCE OF TWELVE AND THIRTY TWO HUNDREDTHS FEET (12.32') TO A POINT; THENCE
N 27°40'55" E	A DISTANCE OF FORTY THREE AND FIFTY NINE HUNDREDTHS FEET (43.59') TO A POINT; THENCE
S 48°22'17" E	A DISTANCE OF TWELVE AND TWENTY HUNDREDTHS FEET (12.20') TO THE POINT OF BEGINNING, BY THE SOUTHERLY SIDELINE OF MAIN STREET.

THE ABOVE DESCRIBED EASEMENT CONTAINS 3,608 SQUARE FEET OR 0.083 ACRES AND IS SHOWN ON A PLAN ENTITLED "EASEMENT PLAN OF LAND IN WATERTOWN, MASSACHUSETTS" PREPARED FOR O'CONNOR MANAGEMENT LLC, PREPARED BY VHB, INC. DATED SEPTEMBER 23, 2025 AT A SCALE OF 1"=20 FEET.

Exhibit B

Easement Plan

[Attached]

Exhibit C

City Council Vote

[Attached]

CONSENT TO EASEMENT

The undersigned, in connection with that certain Mortgage, Assignment of Leases and Rents, Assignment of Contracts, Security Agreement, and Fixture Filing dated as of October 18, 2024, made by EWS RESIDENTIAL PROPERTY OWNER, LLC, a Delaware limited liability company, as mortgagor ("Grantor"), to SUMITOMO MITSUI TRUST BANK, LIMITED, NEW YORK BRANCH, a Japanese banking corporation, as mortgagee ("Lender"), in the principal sum of Forty-Four Million One Hundred Forty-Six Thousand Fifty-Five and No/100 Dollars (\$44,146,055.00) and recorded on October 18, 2024 in Book 83366, Page 445 with the Middlesex South District Registry of Deeds, secured in part by Grantor's Property, hereby acknowledges that it has received a copy of the foregoing Pedestrian Access Easement Agreement (the "Easement Agreement") between Grantor and the City of Watertown, and hereby consents to said Easement Agreement. Lender hereby unconditionally and irrevocably subordinates all of its interest, now or hereafter arising, in Grantor's Property to the Easement Agreement; this consent shall be binding on Lender and its successors and assigns.

[SIGNATURE APPEARS NEXT PAGE]

SUMITOMO MITSUI TRUST BANK, LIMITED,
NEW YORK BRANCH

By: _____
Name: _____
Title: _____

COMMONWEALTH/STATE OF _____

County of _____, ss. _____, 2026

On this ____ day of _____, 2026, personally appeared _____,
proved to me through satisfactory evidence of identification, which was
_____, to be the person whose name is signed on the preceding or
attached document, and acknowledged to me that he/she signed it voluntarily for its stated
purpose, in his/her capacity as _____ of SUMITOMO MITSUI TRUST BANK,
LIMITED, NEW YORK BRANCH, as the voluntary act and deed of said corporation.

Notary Public

My commission expires:



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 2, 2026

RE: Agenda Item – Approval of Gift Expenditures

I am pleased to share the attached correspondence from Jenna Bancroft, Director of Human Services, detailing the generous support provided to the Watertown Food Pantry. Between May through August 2026, the pantry received a total of \$12,188.36 in monetary donations from individual community members, groups, and local businesses. The Watertown Food Pantry also received a \$2,500 grant from the Greater Boston Food Bank.

In accordance with Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifted funds requires the approval of the City Manager and City Council.

Therefore, I respectfully request that the attached resolution approving these gift expenditures be placed on the City Council agenda for September 2, 2026.

Thank you for your consideration and action on this matter

RESOLUTION APPROVING THE EXPENDITURE OF GIFTS TO THE WATERTOWN FOOD PANTRY

WHEREAS, the City of Watertown is committed to supporting residents facing food insecurity and ensuring the availability of essential resources through the Department of Human Services Food Pantry; and

WHEREAS, generous individuals, businesses, nonprofit organizations, and community partners made monetary donations totaling \$12,188.36 during the period of May through August 2026; and

WHEREAS, these donations strengthen the City's ability to provide critical assistance to households in need and reflect the community's ongoing dedication to compassion, service, and mutual support;

WHEREAS, in accordance with Massachusetts General Laws Chapter 44, Section 53A, the expenditure of gifted funds requires the approval of both the City Manager and the City Council;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Watertown hereby formally recognizes and accepts all donations made to the Department of Human Services Food Pantry during May–August 2026 in the amount of \$12,188.36; and

BE IT FURTHER RESOLVED that the City expresses sincere appreciation to all contributors for their generosity and commitment to improving the well-being of Watertown residents.

Council Member

I hereby certify that at a meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____ for ____ against and ____ present on September 2, 2026.

Brendan McCarthy, Council Clerk

Mark Sideris, Council President



WATERTOWN

MASSACHUSETTS

HUMAN SERVICES

MEMORANDUM

To: George Proakis, City Manager

From: Jenna Bancroft, Director of Human Services

Date: September 1, 2026

Subject: Watertown Food Pantry Donations & Grant Acceptance (May 2026 – August 2026)

During the months of May through August 2026, the Watertown Food Pantry, a program of Human Services, received a total of \$12,188.36 in monetary donations from individual community members, groups, and local businesses. Funds included donations from the Watertown Community Foundation's online fundraising platform for local food access programs, and through Project Bread's Walk for Hunger Program.

The Watertown Food Pantry also received a \$2,500 grant from the Greater Boston Food Bank.

I respectfully ask that these funds be brought to City Council for review and acceptance. Please contact me with any questions. Thank you.

Watertown Food Pantry Donations & Grants | May 2026 – August 2026

Wendy Scott \$200	Ani Kharajian \$100
Roberta Brown \$50	Milka Bedikian \$100
Kevin Powers \$175	Karen Kilty \$25
Shervin Riahi \$300	Darshna Varia \$100
John Oliver \$60	Greater Boston Church of Spiritualism \$300
William Aldridge \$300	Nicole Lewis \$45
Daniel Birch \$50	Project Bread \$3,516.60
Cunniff School PTO \$250	Greater Boston Food Bank \$2,500
Carl Daw \$100	Imai Keller Moore Architects Inc. \$100
Eileen McCluskey \$50	Watertown Community Foundation \$3,211.76
Elizabeth Smith \$100	
Janet Kessenich \$150	
Jeffrey Gaglione \$25	
Gurdev Singh \$100	Total = \$12,188.36
Lissa & Joseph Ferreira \$250	



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: September 1, 2026

RE: Agenda Item – Request for Capital Fund Repurposing

Attached is a request from Chief Technology Officer Maurice Myrie seeking authorization for the Treasurer to borrow \$200,000 from the IT Capital Improvement Program to continue the City's document scanning, archiving, and shredding initiatives, consistent with Conceptual Recommendation #20a in the FY27–31 CIP. Following consultation with Bond Counsel, it was determined that a tax-exempt bond cannot be used for this purpose.

Additionally, attached is correspondence from City Auditor Megan Langan recommending that the City Council repurpose \$150,000 in tax revenue from Line 64 in the FY27–31 CIP originally designated for fiber loop construction and cabling to support document scanning. These funds were historically carried as a borrowing but were instead addressed through prior year-end transfers.

I respectfully request the City Council's favorable consideration of this matter at its September 8, 2026 meeting.

Thank you for your attention to this request.



WATERTOWN

MASSACHUSETTS

INFORMATION TECHNOLOGY DEPARTMENT

To: Geroge Proakis, City Manager

From: Maurice Myrie, Chief Technology Officer 

Date: August 27, 2026

RE: Request to Borrow \$200,000 from the IT Capital Improvement Program (CIP)

I am requesting authorization to borrow \$200,000 from the IT Capital Improvement Program (CIP) to support the continued document scanning, archiving, and shredding of City records.

This funding will allow us to continue the ongoing effort to digitize and properly manage existing paper records, improve access to important documents, reduce the amount of physical storage required, and ensure that records eligible for disposal are securely shredded in accordance with applicable records retention requirements.

The continuation of this project is important to maintaining progress already made in reducing the City's backlog of paper records and transitioning departments toward a more efficient and accessible digital records environment. The requested funding would be used to support:

- Continued scanning and digitization of existing paper records;
- Secure electronic archiving and organization of digitized documents;
- Ongoing document preparation and indexing;
- Secure shredding and disposal of records that have met their required retention periods;
- and
- Related services necessary to complete and sustain the records management initiative.

Borrowing \$200,000 from the IT CIP will allow this work to continue without interruption while providing a centralized and efficient approach to document management across the organization.

I respectfully request approval to utilize these funds, with the understanding that the borrowed amount will be addressed through the appropriate future funding or reimbursement process.

Thank you for your consideration of this request.



WATERTOWN
MASSACHUSETTS
AUDITING DEPARTMENT

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR *ML*
DATE: AUGUST 31, 2026
RE: AGENDA ITEM – REPRUPOSE OF FUNDS REQUEST

As you recall, the Proposed Fiscal Year 2027–2031 Capital Improvement Program (CIP) was submitted on January 27, 2026, pursuant to the Watertown Home Rule Charter and the City Council Resolution on the FY 2027 Budget Process. Following several meetings, the Council's Committee on Budget and Fiscal Oversight developed conceptual recommendations for the full City Council's review and adoption.

On March 10, 2026, the Honorable City Council adopted 36 conceptual recommendations for the FY 2027–2031 CIP. Recommendation No. 20 directed the administration to proceed with the FY27 \$450,000 Information Technology proposed loan orders, which included \$200,000 designated for Document Scanning.

In follow-up to that directive, Chief Information Officer Maurice Myrie requested that we advance this loan order. However, bond counsel Hinckley Allen has advised us that the City cannot utilize a tax-exempt bond for document scanning.

To fulfill this recommendation, I recommend that the Administration request the Honorable City Council to repurpose the \$150,000 in tax revenue from Line 64 of the FY 2027–2031 CIP (originally allocated for Fiber Loop Build-Out and Cabling) to Document Scanning.

If the Honorable City Council approves this reallocation, the Administration intends to return later this fiscal year to request a separate \$150,000 borrowing authorization specifically to fund the Fiber Build-Out and Cabling project.

Thank you for your consideration in this matter.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: August 27, 2026

RE: Agenda Item – Transfer of Funds

Attached is correspondence from City Auditor Megan Langan requesting a transfer of \$8,600 from the FY27 City Council Reserve to fund approved salary increases for the City Auditor and City Council Clerk.

I respectfully request that this transfer be placed on the agenda for the City Council meeting scheduled for September 8, 2026.

Thank you for your consideration.



WATERTOWN
MASSACHUSETTS
AUDITING DEPARTMENT

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR
DATE: AUGUST 24, 2026
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$8,600 from the FY27 City Council Reserve line item to various FY27 personnel accounts for the purpose of funding the approved FY27 salary increases for the City Auditor and City Council Clerk.

I respectfully request the attached transfer be placed on the September 08, 2026, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 8,600

FROM: FY 2027 CITY COUNCIL RESERVE \$ 8,600
0111152-570780

TO: FY 2027 CITY AUDITOR FULL TIME SALARIES \$ 6,600
0113551-510111

FY 2027 CITY COUNCIL PART TIME SALARIES \$ 2,000
0111151-510112

I hereby certify to the availability, authority of funding source, mathematical accuracy
and appropriate fiscal year.

8/24/2026
DATE


CITY AUDITOR



WATERTOWN

MASSACHUSETTS

HUMAN RESOURCES

MEMORANDUM

To: Honorable City Council
From: Colleen Doyle, Human Resources Director
Date: August 28, 2026
RE: Chapter 268, Section 20b exemption

Enclosed for consideration is a Chapter 286A, Section 20b disclosure for Rowyn “Teddy” Davis. Their primary position with the City is with the Watertown Senior Services Department as an Administrative Assistant and will work on per diem basis for the Watertown Free Public Library.

**DISCLOSURE BY MUNICIPAL EMPLOYEE
OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
AS REQUIRED BY G. L. c. 268A, § 20(b)**

	MUNICIPAL EMPLOYEE INFORMATION
Name of municipal employee:	Rowyn "Teddy" Davis
Title/ Position	Administrative Assistant – Senior Services
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	City of Watertown – Senior Services
Agency Address	31 Marshall St, Watertown, MA 02472
Office phone:	(617)-972-6490
Office e-mail:	hr@watertown-ma.gov
	Check one: ☐ Elected or ☒ Non-elected
Starting date as a municipal employee.	9/11/2023
BOX # 1 Select either STATEMENT #1 or STATEMENT #2. Write an X beside your financial interest.	ELECTED MUNICIPAL EMPLOYEE I am an elected municipal employee. ☐ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. OR ☐ STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency. My financial interest in a municipal contract is: ☐ I have a non-elected, compensated municipal employee position. ☐ A municipal agency has a contract with me. ☐ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ☐ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
BOX # 2 Select either STATEMENT #1 or STATEMENT #2.	NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE I am a non-elected municipal employee. ☐ STATEMENT # 1: I had one of the following financial interests in a contract made by a municipal agency before I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract.

Write an X beside your financial interest.	My financial interest in a municipal contract is: ☐ A municipal agency has a contract with me, but not an employment contract. ☐ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. -- OR -- ☐ STATEMENT # 2: I will have a new financial interest in a contract made by a municipal agency. My financial interest in a municipal contract is: ☒ I have a non-elected, compensated municipal employee position. ☐ A municipal agency has a contract with me. ☐ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ☐ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	City of Watertown 149 Main Street Watertown, MA 02472
Please put in an X to confirm these facts.	"My Municipal Agency" is the municipal agency that I serve as a municipal employee. The "contracting agency" is the municipal agency that made the contract. ☐ My Municipal Agency is not the contracting agency. ☐ My Municipal Agency does not regulate the activities of the contracting agency. ☒ In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency. ☐ The contract was made after public notice or through competitive bidding.
FILL IN THIS BOX OR THE BOX BELOW	ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU. - Please explain what the contract is for.
FILL IN THIS BOX OR THE BOX ABOVE	ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY. - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?

What is your financial interest in the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it. Employment
Date when you acquired a financial interest	9/11/2023
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. None
Date when your immediate family acquired a financial interest	N/A
Write an X to confirm each statement.	FOR A CONTRACT FOR PERSONAL SERVICES – Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency). I will have a contract with a municipal agency to provide personal services. ☒ The services will be provided outside my normal working hours as a municipal employee. ☒ The services are not required as part of my regular duties as a municipal employee. ☒ For these services, I will be compensated for not more than 500 hours during a calendar year.
Employee signature:	
Date:	8/20/2026

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	
Title/ Position	
Municipal Agency:	
Agency Address:	
Office Phone:	
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	

**APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN,
BOARD OF SELECTMEN OR TOWN COUNCIL**

	INFORMATION ABOUT APPROVING BODY
Name:	
Title/ Position	
Agency Address:	
Office Phone:	
	APPROVAL
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

**Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.**



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council
From: George J. Proakis, City Manager 
Date: September 3, 2026
RE: Request for Confirmation – Reappointment to the Stormwater Committee

Pursuant to the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I am submitting a request for reappointment to the Stormwater Committee, which requires Council confirmation.

- Warren Tolman -Reappointment as a member of the Stormwater Committee to a term expiring July 15, 2029

Thank you for your anticipated cooperation in this matter.



WATERTOWN
MASSACHUSETTS
OFFICE OF THE CITY MANAGER

To: Honorable City Council
From: George J. Proakis, City Manager 
Date: September 1, 2026
RE: Request for Confirmation – Appointment and Reappointments to the Historical Commission

Pursuant to the Watertown Home Rule Charter and Town Council Ordinance 2007-46, I hereby submit for Council confirmation the following appointment and reappointments to the Historical Commission

- Mark Saunders - Appointment as a member of the Historical Commission to a term expiring October 1, 2029
- Kevin Lee - Reappointment as a member of the Historical Commission to a term expiring October 1, 2029
- Rich Glenn - Reappointment as a member of the Historical Commission to a term expiring October 1, 2029

Thank you for your anticipated cooperation in this matter.