

Historic District Commission
Wednesday, March 22, 2017
Philip Pane Lower Hearing Room

Members Present: Harvey Steiner, Linda Sternberg, John Hecker

Members Absent: Carolyn Famiglietti

Staff Present: Susan C. Jenness, Christopher J. Hayward, Andrea Adams (approved 4.26.17)

Steiner chaired. The applicant for the first item on for business was not present at the start of the meeting. Hayward suggested Steiner that he begin the meeting by speaking with the recent new owner of the home at 23 Palfrey St for informational purposes.

- 1. Informational Discussion-** 23 Palfrey St.- Anne Fitzpatrick, Owner-Hayward invited Fitzpatrick to the regularly scheduled Historic District Commission as she had recently purchased 23 Palfrey St. and had spoken to him about some plans she has for future projects. Hayward felt it would be beneficial for Fitzpatrick to speak directly with the HDC about her plans for the house.

Fitzpatrick explained that she had bought the house in July and was recently directed by her insurance company to install a hand rail system on the left side of the stairs. She has already purchased a white wrought iron hand rail and brought along a picture.

The applicant initially thought that she would file an application for hardship as she was being directed to do this work by her insurance company, and the proposed work was not to replace an existing hand rail with in kind materials.

Hayward explained that a number of years back the previous owner had removed the hand rails that were originally on the front of the house. He said that he might have photographs of the railings and if they could select a similar material, they may be able to resolve this as a Certificate of Non-Applicability without a hearing.

Hayward said that he would look into the old photographs along with the assistance of Andrea Adams, Senior Planner, also a member of the Historical Preservation Coordination Team, overseeing the processes of the Historic District Commission.

- 2. Public Hearing-Continuation of Certificate of Appropriateness #HDO-16-8- 195 Mt. Auburn St., Clark Elefteriadis-** for the proposal of the installation of a ground based air conditioning condenser and associated wall conduit on the Franklin St. side of property.

Steiner explained that with no quorum present at the last meeting, the time at the last meeting was spent discussing options with the applicant.

Elefteriadis explained that he had taken all of the advice from the Historic District Commission (HDC) and Hayward and has been working with Murphy, his contractor since the last meeting towards the HDC's most favorable option.

After a brief discussion it was agreed upon that the plan labeled Photograph One would be approved by the HDC as a suitable option as it would completely cover the conduit with the oversized aluminum downspout and extend it to the underside of the soffit.

Motion: A motion was made by Sternberg to approve the Certificate of Appropriateness to completely cover the conduit with the oversized aluminum downspout and extend it to the underside of the soffit. Photograph number one is to be attached to the certificate as a control document. Hecker seconded the motion.

Vote: A unanimous vote was reached approving the Certificate of Appropriateness with the photograph numbered one as a control document.

The public hearing was adjourned.

3. Minutes January 25, 2017.

Motion: Sternberg made a motion to approve the January 25, 2017 minutes. Hecker seconded the motion.

Vote: A unanimous vote was reached to approve the minutes from the January 25, 2017 meeting.

4. February 22, 2017.

Motion: Sternberg made a motion to approve the minutes from the February 22, 2017 meeting. Hecker seconded the motion.

Vote: A unanimous vote was reached to approve the minutes from the February 22, 2017 meeting.

5. **New Business**

Hayward explained to the HDC that he would begin transitioning away from many of his duties with the Historical Preservation aspects of his position. He explained that this had come about as a result of the restructuring of the Community Development and Planning Department.

Hayward explained that this was meant for him to spend more time working on issues related to Conservation and that of the Tree Warden for the town.

Steiner, Sternberg and Hecker expressed that they would miss Haywards involvement with the HDC which spans back for the last 11 years.

Susan Jenness, the Clerk for the Conservation Office explained that a Historical Preservation Coordination Team had been formed to support the function of Historical Preservation, which includes the business of the HDC.

Steiner inquired who the members were on the Historical Preservation Coordination Team. Jenness explained that the team is made up of Steve Magoon, Director of Community Development and Planning, Andrea Adams and Gideon Schreiber who are both Senior Planners, Hayward as the Preservation Agent, and Jenness as the Assistant to the Historical Preservation Coordination Team.

Jenness explained that there will be a coordination team meeting scheduled immediately after the deadline for filing new commission business each month. At each meeting, the coordination team will review each project in preparation for the upcoming public hearing.

Andrea Adams, a member of the coordination team who was present at the meeting introduced herself to the commission and reviewed her education and experience for them. Adams explained the synergy of the coordination team, and how this would impact the review of each project in a positive way, rendering opinions and support from angles and perspective that are directly related to the historical preservation of the town's assets.

Adams stated she was looking forward to working with the HDC in the future.

Motion: A motion was made to adjourn the HDC meeting.

Vote: A unanimous vote was made to adjourn the HDC meeting.