

Watertown Cultural Council Minutes

June 10, 2026

7:00-8:30pm, Watertown City Hall 3rd floor Meeting Room

Present: Morgan Henderson, Lawrence Kessenich, Elektra Newman, Trisha O'Connell, Greg Papazian, Meg Ramsdell, Angela Tramontano, Nerida White, Sally Young, Rebekah Zinavage

Absent: Phyllis Perrone, Lois Pond

The meeting was called to order at 7:00pm with a quorum present.

Elektra's first day as chair! Congratulations to Elektra.

1. Minutes

- April 2026 minutes were approved: Morgan motioned, Lawrence seconded, all in favor

2. Reception

- All members agreed that reception went well and enjoyed meeting grantees. Lawrence reported that clean-up went well.
- Members agree that rotation rotating locations each year is a good idea, especially if they are grantee locations
- Greg suggested a laptop next time so grantees can show photos during their talk
- Rebekah suggested having a slideshow of grantee projects during reception

3. Flash survey

- Members discussed whether we should have it ready for the Arts Market
- Elektra will contact Watertown about the flash survey
- Meg will create the Google form
- Morgan will create QR code
- Greg will share on social media

4. Arts Market

- August 8, 12-5
- Elektra has WCC banner and can go at noon, will send email to sign up for time slots to volunteer
- Ideas

- Elektra can create postcard flyers with grant dates to hand out
- Greg: collage to hang/slideshow, sketchbook for participants to write/draw and WCC can post
- Trisha: iPad for slideshow, games
- Nerida: tablecloth, instant camera, coloring
- Morgan will check to see if she has last year's flyer to update
- Sally will request that WCC table be next to hers

5. Handbook

- Morgan will send handbook for final review and approval in August
- Morgan will add bitly link and description of the link, will check over QR codes to see where they lead and make QR code that links to WCC website

6. WCC website/social media

- WCC social media/communication: QR codes, Instagram, Facebook, WCC site, survey Google form
- Need to determine how to integrate social media and website
- Where should we put final reports? Current shared google drive can only be accessed by Greg
- Morgan will check library for options, for now members can send reports to the WCC gmail and Greg will save to the drive
- Members should make sure no personal info is on final reports when converting to pdf
- Lois should check to see if she can reset Facebook password for WCC account. If so, she can change it and give permission to Greg.
- Greg, Lawrence, and Phyllis put together a trailer that Greg will begin to create
- Rebekah suggested adding a line 'follow WCC on social media' to grantee letters.
- Greg will contact Matt Hanna about interviewing Elektra for the Little Conversations podcast before the grant opening date
- Greg will contact Cable Access about showing the trailer when completed
- WCC page on cultural district website: discussion at August meeting

7. Other

- Nerida: other LCCs have post application process online-can WCC?

- Morgan will contact auditor to see if WC can have electronic forms
- Elektra: WCC website should mention city match so applicants can see full amount available, and needs to be clear about the reality of grant funding
- Rebekah: WCC should mention on flyers, podcast, etc how much WCC has to give, number of grants received, average amount given

8. With no other discussion items, Greg proposed to adjourn the meeting. Lawrence motioned, Morgan seconded, all in favor. Meeting adjourned at 8:19 pm.

Respectfully submitted,

-Angela Tramontano, secretary