

Minutes of COA Board Meeting- March 11, 2020

Board Member Present: Carol Airasian, Esther Keaney, Tom Lewis, Janet McCullough, Araxie Poladian and Arlene Smith

Staff Members Present: Anne-Marie Gagnon, Director and Rae Grassia, Principal Account Clerk

Absent: Pat Gold, Dorothy-Jean Brown and Mary Keenan

Anne-Marie called the meeting to order at 4:04 PM

Approval of Minutes of Last Meeting, February 12, 2020

The Board reviewed the Minutes. Carol Airasian made a motion to approve. Esther Keaney seconded. Approved.

Review of Financial Statements and Services Reports

Anne-Marie reviewed the financial statements. The Marshall Home Fund Taxi Grant has been spent down. The Food Pantry has a healthy balance and the food pantry coordinator plans to order more storage shelving. We are 2/3 through our fiscal year and most line items will be spent down.

Upcoming Programs

COVID-19 Update. All Town Departments are working together on getting information out to the public regarding the COVID-19 outbreak. At this time the Food Pantry will continue to be open and make home deliveries as needed. Senior Center staff will be in the office to field calls and concerns. The Senior Shuttle will run as usual until further notice.

- a. The Yuval Malinsky Brain Wellness Program is a series of 4 workshops, being funded in part by the Formula Grant. Due to the COVID-19 situation we may postpone.
- b. Armenian Cultural Days will be postponed to May or June due to the COVID-19 situation.
- c. AARP Driver Safety may be cancelled.
- d. Bus Trips have been cancelled.
- e. The Volunteer Recognition Event which was to be held on April 25th is pending as well.

All Board members agreed that events should postpone and all should practice social distancing. The Department of Public Buildings will be sanitizing the Senior Center as well as the Senior Shuttle Bus.

Grants Update

a. Marshall Home Fund

The Marshall Home Fund Grants are due this Friday. Anne-Marie is working on 3 proposals at this time: the Transportation Grant, the Emergency Assistance Grant and the Re-Union Project. The Re-Union Project is a women's project which interviews senior women and offers a look back on their lives including achievements and milestones. The project will include a photo gallery exhibit and we are hoping for a Mother's Day completion.

New Business

Carol Airasian expressed concern about the on-again, off-again absence of an exercise instructor. Anne-Marie is working with the instructor to remedy. At this time we may not have another instructor to fill absences. We are looking to add a weight management class on Tuesday evenings during summer hours. Dawn Scaltreto and the art class will have their annual art show in June with a continuing "Works in Progress" exhibit here in the all-purpose room.

Director's Report

Due to COVID-19, it has been decided to postpone the Russian Icon museum trip of tomorrow and reschedule to May or June. Chair volleyball has been cancelled. No hand weights, mats or yoga blankets are to be used unless a client can bring their own equipment. The gym will be sanitized but other groups also use the space. The Watertown Library will remain open until further notice. All need to remain calm and if you do not feel well you should stay home. The Board was in agreement that the Center should remain open until the Town makes a decision to close. Anne-Marie thanked the Board.

Adjourn

Tom Lewis made a motion to adjourn and Arlene Smith seconded.
The meeting adjourned at 5:20 PM

Respectfully submitted

Rae Grassia, Principal Account Clerk