



CITY OF  
WATERTOWN  
Administration Building  
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Residents' Advisory Committee  
Wednesday, September 3, 2025  
Minutes

**Committee Members Present:**

Kathryn Madden, Sam Ling, Theo Offei, Liz Cremens, Gohar Meliksetyan

**Administrative**

The meeting started at 5:00. The next RAC meeting is Tuesday, September 30, 2025

**Welcome New Committee Member**

Welcomed RAC new member Gohar Meliksetyan. Gohar came to Watertown with her family-- husband, daughter and son, from Armenia where she had worked for the Armenian government as a Human Resources Specialist. She has extended family in Watertown. Initially she worked in a bank but now is working as Real Estate Agent in the area.

**Approval Minutes**

Review of the Minutes for the July 23, 2025 RAC meeting. Sam Ling moved to approve the Minutes with the discussed editions, seconded by Theo Offei. The Minutes were approved-- Sam Ling, Theo Offei, Kathryn Madden and Liz Cremens voting yes.

**Outreach and Announcements:**

**Update of Website**

Kathryn reported that the Boards/Commission/Committee Webpage has been updated with changes approved at the RAC Meeting July 23, 2025.

**Table at Farmers' Market**

Sam and Liz reported about staffing of the Community Table at the Farmers Market on August 8. There was some interaction with individuals about the opportunities to get involved with the City Boards/Commissions/Committees. Will see if it generated any applicants. Sam observed that persons were more focused on shopping.

Theo suggested that we consider a table at the Watertown Arts Market next Summer. The attendees are there to browse and more apt to stop at the RAC table.

**Faire on the Square**

JoAnna has made arrangements for RAC to have a table at Faire on the Square on September 13<sup>th</sup>. Kathryn will prepare list of current vacancies on Boards/Commissions/Committees ("Boards") with brief description of each, and a sign with the number of the Boards and total number of positions. Sam will work on designing and arranging production of signage listing the Boards. Liz will get candy and work with JoAnna on securing a Canopy for our table. Staffing the table: Sam and Kathryn 11 AM to 2:30 PM including set up, Liz and Gohar 2:30 PM to 5:30 PM including taking down.

**Other Outreach**

Discussion on other ways to get the word out. Gohar was interested in developing ways to advertise the goals and efforts of the RAC on different social media. We talked about current social media platforms and the work of Jeanne Ostroff, Social Media Manager for the City. Agreed we should perhaps follow up with a meeting with Jeanne Ostroff. Also touch base with Tyler Cote, Civic Engagement Specialist.

**Executive Session**

Sam moved that we go into Executive Session to Interview and consider applicants. Motion was seconded by Theo. All members voting in the affirmative, the Committee went into Executive Session at 5:30 PM.

The meeting adjourned at 7:15

Minutes submitted by Liz Cremens, September 19, 2025.

APPROVED at RAC Meeting on September 30, 2025