



Bicycle & Pedestrian Committee

City of Watertown
Administration Building
149 Main Street
Watertown, Massachusetts 02472
Tel. (617) 972-6417
Fax (617) 972-6595

COMMITTEE MEMBERS

JAMIE BURKE, CHAIR
EILEEN BOTTI
SHEILA FAY
ADRIAN HAUCK
SHANTA KELLER
AMY PLOVNICK
HANNAH RAKOFF
MARIA SAIZ
JENNY WANG

MEETING MINUTES

The **Bicycle & Pedestrian Committee** met hybrid on **Monday August 4, 2025, at 7:30 pm.** Present: Jamie, Sheila, Eileen, Jenny, Shanta, Amy, Adrian & Maria; Zeke Mermell (staff); Becky Lin (visitor); not present: Hannah

A. Minutes of July 14, 2025, meeting, approval moved and accepted.

B. Amy P: moving over to the Community Preservation Committee; no longer an official Bicycle-Pedestrian Committee member. Zeke sent out the opening info to the Committee that chooses new members.

C. Working Group discussion:

- a. Jamie has meeting scheduled with Stephanie and Sophia re: bike education. Sophia got some of the grant money for it, so will be scaled down.
- b. Farmer's Market: sharing a table with WTMA/Sophia; Sheila there 2:30 – 4, Shanta & Jamie at 4. Bike mechanics: 4-6pm, need to sign up for time slots, managed by Stephanie.
- c. Nichols Intersection: Eileen getting info together on other places with diagonal intersections. Put together a survey for Farmer's Market: Committee liked that it open-ended. Add a back page asking people for changes they would make. Suggestion: make this a QR code and post at the intersection and request some demographic info. Jamie to come up with language for the flyer. Feedback about other materials sent out (sent 7/30).

D. Materials: Eileen's Greenway survey about Nichols intersection; no budget for materials. Banner: Zeke has 2 proposals. Sheila to help with getting quotes on items. Bike route maps – Jamie has some. Sheila to bring MassBike swag.

E. Faire on the Square: 9/13 12-5pm. Faire team will advertise the bike racks. Request a tent from Stephanie. Jamie will register: Committee is happy with the same location. Jamie will send out schedule for signing up. City staff: Tammy running things, w/ Jen & Tracey.

F. Debrief from meet-ups with Michelle Moon & Laurel Schwab. Meeting on Walker Pond happening next week Aug 14th 6pm at Jewish Day School. All encouraged to attend. Lots of bike/ped connection possible.

G. Bike-Ped Committee Image Library: [Bike-Ped Committee Image Library](#). Photos sent in are now there. Send images to Zeke and he will post them here. Can also use it for working files for events. Everything in there is available to the public, part of open meetings.

H. New items:

- a. Development meeting last week about 108 Water Street. On small block near Nonantum Road. Office building being replaced by multi-family housing (56 units). Has bike room and public bike parking. Access to getting to bike room is paramount. Meeting went well, developers got a lot of info and will come back with updates. Maria: says location has some issues: steep incline and no sidewalks. It is access road to park at bus barn. Crossing at end of the streets to the River, is at a curve, dangerous location. Bring to next meeting as agenda item. Have agenda item each month about development.
- b. Arsenal Park access: cramped access and poor connection from the Greenway. No signage, and curb cuts are poor. No marking regarding cycles using the path. Discuss at next Committee meeting.
- c. Leading Pedestrian indicators: no LPIs in Watertown at intersections, lots of discussion about it in the department. Zeke happy to talk about it at another meeting, and how we can add to projects.
- d. This weekend: Watertown Arts Market. We reached out to them if they wanted racks. They said they didn't need them because at Arsenal Park this year.
- e. Vision Zero: Zeke learned about Boston Region Metro Planning Organization (Boston MPO) is doing a Vision Zero Action Plan. Zeke will send it. Comment on plan until 8/14 as a survey; Zeke will send link. Their work is an umbrella over anything we do on the topic & Safe Streets for All. Survey feedback would be helpful.

UPCOMING EVENTS:

8/13/25: Bike Fest at Watertown Farmers Market

9/8/25: Next Bike-Ped Committee meeting (2nd Monday of month)

9/13/25: Faire on the Square: www.faireonthesquare.com