

Human Rights Commission Action Plan Committee Meeting Minutes

June 17, 2025

1. Call to Order

The meeting was called to order at 9:02 AM.

2. Roll Call

Present (all via zoom) were Susan Musinsky, Sarah Zoen, and Liz Aeschlimann. Also present via Zoom was Doug Newton as staff for the Committee.

3. Acceptance of Minutes

The minutes for the previous meeting will be accepted at a later date.

4. Interview of Applicants for Needs Assessment Consultant

The candidate interviewed at this meeting was Elizabeth Peck. Ms. Peck shared that she has worked in the nonprofit sector and has a background in research. She has engaged in needs assessments with statewide nonprofits over the past 10 to 15 years. This has included assessing the needs of families experiencing homelessness and working with key stakeholders. She has worked with small teams that have limited staff and capacity, which she noted is especially relevant to this opportunity. Ms. Peck further noted the importance of valuing lived experience and intersectional identities in conducting needs assessments. She has used voting methods such as flip charts to get a sense of a community's priorities. She has also used focus groups and emphasized the need to help keep a community connected both during and after the needs assessment process.

5. Adjournment

The meeting adjourned at 9:36 AM.