



City Council Meeting

Tuesday, June 24, 2025 at 6:00 PM
Richard E. Mastrangelo Council Chamber

Agenda

ACCESS INFORMATION:

- A. This meeting will be held on June 24, 2025 at 6:00P.M. Location: Richard E. Mastrangelo Council Chamber
- B. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/watch-now?site=3>
- C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
- E. Public may comment through email: vpiccirilli@watertown-ma.gov
- F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>

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1. ROLL CALL
 2. EXECUTIVE SESSION - 6:00 P.M.
 - A. Executive Session Pursuant to G.L. c. 30A, sec. 3 to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares. The chair does so declare.
Claimant: Lori Moran (3141917108)
 - B. Executive Session Pursuant to G.L. c. 30A, sec. 3 to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares. The chair does so declare.

Litigation Update

- City of Watertown v. Zygoma, LLC
- First Path Inc. and the University Prints Building LLC v. City of Watertown Zoning - (31400-0186)
- First Path Inc. and the University Prints Building LLC v. City of Watertown Zoning - (31400-0176)
- The University Prints Building LLC and First Path Inc. v. City of Watertown Zoning - L.C. Case 25 MISC 000265 (RBF)
- City of Watertown/City Auditor v. Right Turn Biz Inc. and Cynthia Wachs and Eastern Bank
- City of Watertown/Zoning Enforcement v. Steven Miller, Rose Miller, and Rosangela Caloiero and Franceso Caloiero, as Trustees of the Caloiero Family Revocable Trust

- City of Watertown/Animal Control v. Steven Miller
- Artur Bazyan and Ekaterina Torganchuck v. Watertown Historical Commission/Department of Community Development & Planning
- David Andrew Freeman v. City of Watertown Police
- City of Watertown v. Watertown Firefighters Association Local 1347

3. RETURN FROM EXECUTIVE SESSION 7:00 P.M.

4. PLEDGE OF ALLEGIANCE

5. PUBLIC FORUM

6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

7. PRESIDENT'S REPORT

8. PUBLIC HEARINGS

- A. Public Hearing and Vote of a proposed Loan Order that the sum of \$8,932,206 is appropriated to pay costs of construction and reconstruction of the municipal outdoor recreational and athletic facilities located at Victory Field, including all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.
- B. Public Hearing and Vote of a proposed Loan Order that the sum of \$5,778,000 is appropriated to pay costs of renovating Parker Annex, including masonry costs, fire suppression system installation, second floor renovations, and ADA update requirements, including all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.
- C. Public Hearing and Vote on a proposed Ordinance adjusting the City Auditor's Salary
- D. Public Hearing and Vote on a proposed Ordinance adjusting the Municipal Policy Analyst's Salary

9. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

- A. Resolution Approving the Expenditure of Gifts of Funds in the amount of \$26,545.80 for the Watertown Food Pantry
- B. Resolution Authorizing a Transfer of Funds in the amount of \$125,000 from the Fiscal Year 2025 Planned Debt account to the Fiscal Year 2025 Transfer to Capital Projects - City account (fire alarm upgrades)
- C. Resolution Authorizing a Transfer of Funds in the amount of \$160,000 from the Fiscal Year 2025 Planned Debt account to the Fiscal Year 2025 Transfer to Capital Projects - Recreation account (Recreation AEDs)
- D. Resolution Authorizing the Transfer of Funds in the amount of \$500,000 from the Fiscal Year 2025 Authorized/Unissued Debt account to the Fiscal Year 2025 Transfer to Capital Projects Stabilization account (ongoing capital projects in Five-Year General Fund CIP)

- E. Resolution Authorizing a Transfer of Funds in the amount of \$265,500 from the Fiscal Year 2025 Authorized Unissued Debt account to the Fiscal Year 2025 Transfer to Capital Project - Fire & Fiscal Year 2025 Transfer to Capital Project - City accounts (buy-down of debt)
- F. Resolution Authorizing a Transfer of Funds in the amount of \$104,000 from the Fiscal Year 2025 Planned Debt account to the Fiscal Year 2025 Transfer to Capital Projects - Public Buildings account (Parker Renovation)
- G. Resolution Authorizing a Transfer of Funds in the amount of \$2,000,000 from the Fiscal Year 2025 Planned Debt account to the Fiscal Year 2025 Transfer to Middle School Stabilization account
- H. Resolution Establishing Fiscal Year 2026 Expenditure Limits for Revolving Funds
- I. Motion to Appropriate the Community Preservation Act (CPA) Funds for Fiscal Year 2026
- J. Resolution Approving the Fiscal Year 2026 Retiree Health Insurance Appropriation and Authorization of Expenditures from the OPEB Trust Fund
- K. First Reading on a proposed Order Establishing Water and Sewer Rates and Charges for Fiscal Year 2026

10. REPORTS OF COMMITTEES

- A. Committee on Personnel and City Organization Report regarding its meeting on June 10, 2025 - Bays, Chair

ACTION ITEM:

To recommend that the City Council approve the reappointment of Richard Moynihan to the Board of Assessors for a term expiring May 15, 2028

- B. Committee on Public Works Report regarding its meeting on June 4, 2025 - Piccirilli, Chair

ACTION ITEM:

To recommend that the City Council instructs the Administration that the appropriation from the state of designated Fair Share Amendment funds for the repair and maintenance of roads, bridges and public transportation shall be kept in a separate MUNIS account, and should be used on projects to support public transportation and pedestrian and bicycle improvements.

ACTION ITEM:

To recommend that the City Council authorizes the Administration to use designated Fair Share Amendment funds for the Main Street Bus Stop and Crosswalk improvements as described in the MBTA and Watertown Memorandum of Understanding.

- C. Committee on Human Services Report regarding its meeting on May 6, 2025 - Palomba, Chair

ACTION ITEM:

To recommend that the full City Council vote to approve the reappointment of Gabriel Camacho to the Human Rights Commission for a term expiring April 1, 2028

ACTION ITEM:

To recommend that the full City Council vote to approve the reappointment of Elizabeth Bruise to the Human Rights Commission for a term expiring April 1, 2028

- D. Committee on Human Services Report regarding its meeting on June 10, 2025 - Palomba, Chair

ACTION ITEM:

To recommend that the full City Council vote to approve the reappointment of Corey Barr to the Human Rights Commission for a term expiring April 1, 2028

11. COMMUNICATIONS FROM THE CITY MANAGER

- A. Request for Confirmation of Appointments to the Community Preservation Committee
- B. Request for Confirmation of Appointment and Reappointment to the Licensing Board
- C. Request for Confirmation of Reappointments to the Affordable Housing Trust
- D. Request for Confirmation of Appointments to the Traffic Commission

12. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

13. ANNOUNCEMENTS

14. PUBLIC FORUM

15. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 5, 2025

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from City Auditor Megan Langan, requesting the necessary actions to authorize the Treasurer to borrow \$8,932,206 to fund the construction and reconstruction of the outdoor recreational and athletic facilities located at Victory Field.

I respectfully request that the proposed Loan Order be included on the City Council agenda for June 10, 2025 as a First Reading.

Thank you for your consideration.



28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Chelsea A. Tryder
(617) 378-4209
ctryder@hinckleyallen.com

June 5, 2025

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Victory Field Phase 2 Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of construction and reconstruction of the municipal outdoor recreational and athletic facilities located at Victory Field:

ORDERED: That the sum of \$8,932,206 is appropriated to pay costs of construction and reconstruction of the municipal outdoor recreational and athletic facilities located at Victory Field, including all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR *ML*

DATE: JUNE 2, 2025

RE: AGENDA ITEM – LOAN ORDER FIRST READING REQUEST

Per your request, on behalf of Community Development & Planning, I respectfully request that the necessary actions be taken to authorize the Treasurer to borrow \$8,932,206 as outlined on page two of the attached Project Funding Recommendation Letter from CDM Smith.

As you recall, on January 28, 2025 the Proposed Fiscal Year 2026 – 2030 Capital Improvement Program (CIP) was submitted pursuant to the provisions of the Watertown Home Rule Charter and the City Council Resolution on the Fiscal Year 2026 Budget Process.

The Council's Committee on Budget and Fiscal Oversight met several times thereafter to review the proposed CIP and to develop conceptual recommendations for presentation to the Honorable City Council for their review and adoption. On March 11, 2025, the Honorable City Council adopted fifty-nine (59) conceptual recommendations on the Fiscal Year 2026 – 2030 CIP.

One of the conceptual recommendations reads as follows:

32. Proceed with the FY26 loan order for \$11,000,000 for Victory Field Phase 2 (in accordance with the Final Report of the Ad Hoc Committee on Victory Field Phase 2 dated June 28, 2018 as approved by the City Council on August 14, 2018, with feedback from the 75% design final community meeting as noted in the Manger's memo February 18, 2025, for construction in Summer 2025.

The City held a bid opening for the Victory Field Phase 2 project on Thursday, May 29, 2025. Four bids were received, with Argus Construction as the apparent lowest bidder with an all in cost of \$8,932,206.

As such, we respectfully request a first reading in the amount of \$8,932,206 be placed on the June 10, 2025 City Council Agenda.

Thank you for your consideration in this matter.



75 State Street, Suite 701
Boston, Massachusetts 02109
tel: 617 452-6000

June 4, 2025

Ms. Michelle Moon
Senior Planner Open Space
City of Watertown, MA
149 Main Street
Watertown, Massachusetts 02472

Subject: Project Funding Recommendation Letter
Victory Field Phase II Improvements

Dear Ms. Moon:

On May 29, 2025, at 10:00 AM, in the Lower Hearing Room of Watertown City Hall, public bids were received and read publicly aloud by the City of Watertown Purchasing Department for the above referenced project. The bid prices received were as follows:

Bidder	Bid Amount	Alt. 1	Alt. 2	Alt. 3	Alt. 4	Alt. 5	Total
Argus	\$6,914,945	\$10,000	\$35,000	\$72,261	\$60,000	\$197,000	\$7,289,206
Heimlich Landscape	\$6,947,000	\$50,000	\$50,000	\$70,000	\$70,000	\$115,000	\$7,302,000
Quirk Const.	\$7,066,000	\$15,000	\$70,000	\$75,000	\$60,000	\$149,000	\$7,435,000
WES Const.	\$10,372,500	\$50,000	\$140,000	\$130,000	\$70,000	\$215,000	\$10,977,500

Based on our discussions with you we understand the city intends to move forward with all alternates. These results indicate that Argus Construction Corp. is the apparent low bidder. We have contacted Peter Salem, President of Argus Construction Corp. and confirmed they are comfortable with their bid and have the capacity to construct the project with mobilization on or about August 17th, 2025 or as approved by the city. It is our understanding that the city will require use of the site through Sunday August 17th, 2025.





Ms. Michelle Moon

June 4, 2025

Page 3

CDM Smith is currently working with Argus Construction Corp. on the Peabody Playground Project in Cambridge, MA and find their work to be thorough with no reportable issues. Based on our own experience with Argus Construction Corp. and our discussion with references, we recommend the City of Watertown award the Victory Field Phase II Improvements Project to Argus Construction Corporation, in the amount of \$7,289,206 which includes all alternates.

Based on discussions with you and an effort to obtain the most competitive bids possible the utility company fees were removed from the project bid documents. We recommend the city carry an allowance of \$150,000 to cover any utility costs/fees. In addition, after discussions with the purchasing agent it was decided the storage buildings would need to be procured under MGL Chapter 149 Section 44 while the rest of the project was able to be bid under Chapter 30/39. We recommend the city carry an allowance of \$350,000 for materials and installation of the storage buildings.

Item	Amount	Remarks
Construction Bid Amount	\$7,289,206	Argus Construction Corp.
Construction Contingency @ 10%	\$730,000	
Utility Company Costs/Fees	\$150,000	Not included in bid documents
Storage Buildings	\$350,000	Not included in bid documents
Construction Administration/ Construction Services	\$413,000	Includes storage building procurement services
Total	\$8,932,206	

If you have any questions or require further clarifications, feel free to contact us.

Sincerely,

Glenn D. Howard, RLA, PMP

Associate

CDM Smith Inc.





Ms. Michelle Moon

June 4, 2025

Page 3

cc: Scott Landgren, RLA – CDM Smith
George Proakis– City of Watertown – City Manager
Tom Brady – City of Watertown – Director of Public Works
Steve Magoon – City of Watertown – Community Development and Planning Director
Julie Knight– City of Watertown – Purchasing Agent



VICTORY FIELD ALTERNATES LEGEND

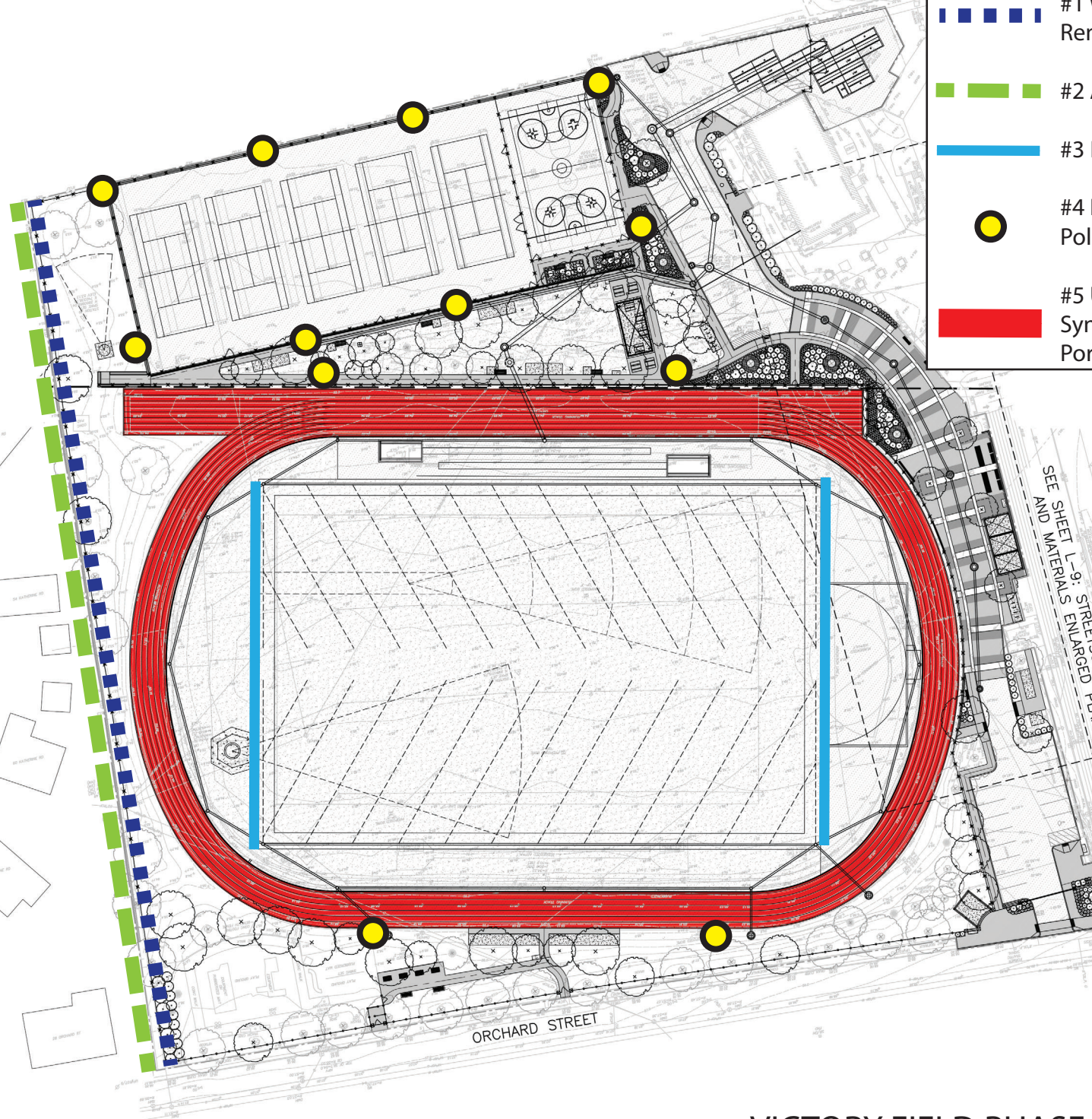
■ ■ ■ ■ ■ #1 Wall Repair at Fence Post Removal Locations

■ ■ ■ ■ ■ #2 All Other Wall Repair

— #3 Ball Safety Netting System

● #4 Black Powdercoated Light Poles Instead of Galvanized

■ #5 Upgrade to Impermeable Synthetic Track Surfacing from Porous Track Surfacing





75 State Street, Suite 701
Boston, Massachusetts 02109
tel: 617 452-6000

June 19, 2025

Ms. Michelle Moon
Senior Planner Open Space
City of Watertown, MA
149 Main Street
Watertown, Massachusetts 02472

Subject: Project Funding Recommendation Letter
Victory Field Phase II Improvements

Dear Ms. Moon:

On May 29, 2025, at 10:00 AM, in the Lower Hearing Room of Watertown City Hall, public bids were received and read publicly aloud by the City of Watertown Purchasing Department for the above referenced project. The bid prices received were as follows:

Bidder	Bid Amount	Alt. 1	Alt. 2	Alt. 3	Alt. 4	Alt. 5	Total
Argus	\$6,914,945	\$10,000	\$35,000	\$72,261	\$60,000	\$197,000	\$7,289,206
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WES Const.	\$10,372,500	\$50,000	\$140,000	\$130,000	\$70,000	\$215,000	\$10,977,500

A description of Alternates is provided on page 2



Ms. Michelle Moon

June 19, 2025

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Description of Alternates:

Alternate #1: Wall Repair at Fence Post Removal Locations

Alternate #2: All other wall repair work

Alternate #3 Ball safety netting system (Requested by school committee in December 2024 due to safety concerns)

Alternate #4: Black Powder Coated Light Poles instead of Galvanized. (Requested at the final public meeting to reduce the visual impact of the poles)

Alternate #5: Upgrade to impermeable track surfacing from porous track surfacing. (Improves durability and extends life of track surfacing)

Low Bidder Evaluation:

The bid results indicate that Argus Construction Corp. is the apparent low bidder. We have contacted Peter Salem, President of Argus Construction Corp. and confirmed they are comfortable with their bid and have the capacity to construct the project with mobilization on or about August 17th, 2025 or as approved by the city. It is our understanding that the city will require use of the site through Sunday August 17th, 2025.

CDM Smith is currently working with Argus Construction Corp. on the Peabody Playground Project in Cambridge, MA and find their work to be thorough with no reportable issues. Based on our own experience with Argus Construction Corp. and our discussion with references, we recommend the City of Watertown select and award the Victory Field Phase II Improvements to the low bidder, Argus Construction Corporation, inclusive of all alternates to achieve the most effective use of the project funds in the amount of \$7,289,206.

Based on discussions with you and an effort to obtain the most competitive bids possible the utility company fees were removed from the project bid documents. We recommend the city carry an allowance of \$150,000 to cover any utility costs/fees. In addition, after discussions with the purchasing agent it was decided the storage buildings would need to be procured under MGL Chapter 149 Section 44 while the rest of the project was able to be bid under Chapter 30/39. We recommend the city carry an allowance of \$350,000 for materials and installation of the storage buildings.

Funding Recommendation Summary is Provided on page 3



Ms. Michelle Moon

June 19, 2025

Page 3

Funding Recommendation Summary

Item	Amount	Remarks
Construction Bid Amount including Alternates No.1 through No. 5.	\$7,289,206	Argus Construction Corp.
Construction Contingency @ 10%	\$730,000	
Utility Company Costs/Fees	\$150,000	Not included in bid documents
Storage Buildings	\$350,000	Not included in bid documents
Construction Administration/ Construction Services	\$413,000	Includes storage building procurement services
Total	\$8,932,206	

If you have any questions or require further clarifications, feel free to contact us.

Sincerely,

Glenn D. Howard, RLA, PMP

Associate

CDM Smith Inc.

cc: Scott Landgren, RLA – CDM Smith
George Proakis– City of Watertown – City Manager
Tom Brady – City of Watertown – Director of Public Works
Steve Magoon – City of Watertown – Community Development and Planning Director
Julie Knight– City of Watertown – Purchasing Agent

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

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Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	06/13/2025	Last Run Date	06/13/2025
Payment Type			

AD PREVIEW:

Legal Notice The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, June 24, 2025 at 7:00 PM in the Richard Imastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link: https://watertown-ma.zoom.us/j/92991321344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows: ORDERED that the sum of \$8,932,206 is appropriated to pay costs of construction and reconstruction of the municipal outdoor recreational and athletic facilities located at Victory Field, including all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection as the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m., and on the City's website page: www.watertown-ma.gov.

The Boston Globe | Classified Advertising Proof | Printed on: Jun 11 2025



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 5, 2025

RE: Agenda Item – Proposed Loan Order

Please find attached correspondence from City Auditor Megan Langan, requesting the necessary actions to authorize the Treasurer to borrow \$5,778,000 to fund the renovation of the Parker Building. The proposed improvements include masonry repairs, fire suppression system installation, second-floor renovations, and required ADA updates.

I respectfully request that the proposed Loan Order be included on the City Council agenda for June 10, 2025 as a First Reading.

Thank you for your consideration.



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Chelsea A. Tryder
(617) 378-4209
ctryder@hinckleyallen.com

June 5, 2025

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Parker Building Project Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of renovating Parker Building:

ORDERED: That the sum of \$5,778,000 is appropriated to pay costs of renovating Parker Annex, including masonry costs, fire suppression system installation, second floor renovations, and ADA update requirements, including all other costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder



CITY OF WATERTOWN Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR *ML*

DATE: JUNE 2, 2025

RE: AGENDA ITEM – LOAN ORDER FIRST READING REQUEST

As you are aware, the City has recently gone out to bid for the Parker Building Construction Project with a scheduled bid opening to be held on June 10th.

In anticipation of this bid opening, on behalf of the Public Buildings Department, I am respectfully requesting that the necessary actions be taken to authorize the Treasurer to borrow \$5,778,000 as outlined in the FY26 -30 Capital Improvement Plan (CIP) to ensure that the project team is able to break ground on the project immediately at the start of FY26 and maintain the anticipated construction schedule.

This request is consistent with the attached February 27, 2025, memo regarding the Parker Building Renovation Funding. As noted within the memo, the current estimate of the overall project is \$8,579,000 which consists of three phases and the Food Pantry. Please note that this request encompasses the first three line items of the Parker Project Funding Summary on page 2 in relation to the FY24, FY25 & FY26 CIP numbers (Phase 1). Future requests will be brought before the Honorable City Council over the next two fiscal years to fund Phases 2 & 3 consistent with the CIP.

Conceptual Recommendation #10 of the FY 26 -30 CIP confirms the prior recommendation to proceed with the FY24 \$1,275,000 proposed loan orders for Parker Annex Renovation Projects, consisting of:

- Replace Main Electrical Service @\$100,000
- Install Building Generator @ \$300,000
- Point/Repair Masonry Façade @ \$125,000
- Install Fire Suppression System @ \$750,000

The Honorable City Council approved a transfer of funds at the May 27, 2025 City Council Meeting to cover the cost of the Main Electrical Service Replacement and Installation of the Building Generator. As such, only \$875,000 is being requested to be brought forward as a loan order at this time.

Further, Conceptual Recommendation #16 confirms the prior recommendation to proceed with the FY25 \$2,217,000 proposed loan order for Parker Annex Second Floor Renovations,

noting this will require additional CIP funds with a supplemental loan order in FY26 for \$230,000.

Lastly, Conceptual Recommendation #30 proceeds with the FY26 \$3,561,000 proposed loan order for Parker Annex Renovation Projects, consisting of:

- Second Floor Renovations additional Funds @ \$230,000
- ADA/Code Update Requirements @ \$2,106,000
- Retro-commissioning Study @ \$75,000
- Retro-commissioning Upgrades @ \$800,000
- Masonry Additional Costs @ \$350,000

At this time, we are requesting that bullet points 1, 2 & 5 in the amount of \$2,686,000 be included in the current request as the retro-commissioning study and upgrades will be done as a separate project at a later time.

As such, we respectfully request a first reading in the amount of \$5,778,000 be placed on the June 10, 2025 City Council Agenda.

Thank you for your consideration in this matter.



Ari Sky
Assistant City Manager for
Finance

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: (617) 600-1180
Fax: (617) 972-6404
www.watertown-ma.gov
asky@watertown-ma.gov

February 27, 2025

TO: George Proakis, City Manager

FROM: Ari J. Sky, Assistant City Manager for Finance

SUBJECT: Parker Building Renovation Funding

At your request, I have reviewed current and potential funding available for renovations to the Parker Building to ensure that existing plans will accommodate the most recent estimates.

As you know, estimated costs for the renovation project will exceed 30% of the full and fair cash value of the building, which by law triggers 521 CMR and ADA standards. The overall project estimate incorporates these requirements, along with planned renovations to the second floor and needed structural repairs. The following table summarizes the entire funding requirement as currently estimated by the City's designers; it should be noted that ADA related improvements would be implemented over three years, as noted in the table.

Parker Project Cost Estimates

Description	Amount
2nd Floor Offices	\$2,304,000
Food Pantry	328,000
Plumb Code, Add struct, Hazmat, 521 CMR	1,309,000
ADA Phase 2 - FY 2027	875,000
ADA Phase 3 - FY 2028	1,547,000
Masonry Work	1,750,000
Design	400,000
Project Management	66,000
Current Estimate:	\$8,579,000

Sufficient funding has been identified utilizing a combination of existing capital appropriations, the currently proposed CIP, and ARPA funding previously appropriated for renovations to the Food Pantry, as summarized in the following table.

Parker Project Funding Summary

Description	Source	Amount
FY 2024 CIP	Lines 20, 21, 23, 27	\$1,275,000
FY 2025 CIP	Lines 18, 23	2,217,000
FY 2026 CIP	Lines 15, 16, 21	2,686,000
FY 2027 CIP (ADA Phase 2)	Line 16	875,000
FY 2028 CIP (ADA Phase 3)	Line 16	1,547,000
ARPA (Food Pantry)		152,000
Total Funding:		\$8,600,000

In addition to the capital plan and ARPA, it may also be possible to obtain partial reimbursements for improvements from building tenants, and from Food Pantry reserve funds. Actual requirements will be determined in part by the outcome of the procurement process.

Thank you for your consideration.

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	752695	Order Price	\$708.35
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	06/13/2025	Last Run Date	06/13/2025
Payment Type			

AD PREVIEW:



The Boston Globe | Classified Advertising Proof | Printed on: Jun 11 2025



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

2025 – O –

AN ORDINANCE ESTABLISHING THE CITY AUDITOR SALARY

WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide an annual salary for the City Auditor.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the City Auditor's Salary as follows:

Effective July 1st, 2023 (Fiscal Year 2024), \$130,000 per annum

Effective July 1st, 2024 (Fiscal Year 2025), \$145,000 per annum

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of ___ for, ___ against, and ___ present on June 24, 2025.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

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Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	752698	Order Price	\$1,086.75
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	06/13/2025	Last Run Date	06/13/2025
Payment Type			

AD PREVIEW:

LEGAL NOTICE
The City Council of Watertown hereby gives notice of public hearings and votes to be held ONLINE and IN-PERSON (HYBRID) Tuesday, June 24, 2025 at 7:00 PM in the Richard Iastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link: https://watertown-ma.zoom.us/j/9299131344 which may be found on the City of Watertown's website, on two proposed ordinances to adjust the City Auditor's salary and the Municipal Policy Analyst's salary. 1st Ordinance WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide a salary for the City Auditor; NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the City Auditor's salary as follows: Effective July 1st, 2023 (Fiscal Year 2024), \$130,000 per annum Effective July 1st, 2024 (Fiscal Year 2025), \$145,000 per annum 2nd Ordinance WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide a salary for the Municipal Policy Analyst; NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the Municipal Policy Analyst's salary as follows: Effective July 1st, 2024 (Fiscal Year 2025), \$75,000 per annum Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the two proposed ordinances are available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

2025 – O –

AN ORDINANCE ESTABLISHING MUNICIPAL POLICY ANALYST SALARY

WHEREAS, Section 2-7(e) of the City of Watertown Home Rule Charter provides that the City Council may, by ordinance, provide an annual salary for the Municipal Policy Analyst.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Watertown hereby establishes the Municipal Policy Analyst's Salary as follows:

Effective July 1st, 2024 (Fiscal Year 2025), \$75,000 per annum

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of ___ for, ___ against, and ___ present on June 24, 2025.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

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Thank you,
Boston Globe Classified Sales

617-929-1314
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AD PREVIEW:

LEGAL NOTICE
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George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Agenda Item – Approval of Gift Expenditures

I am pleased to present the enclosed correspondence from Lydia McCoy, Director of Senior Services, which highlights the generous support received by the Watertown Food Pantry. The total contributions, both food and cash donations, amounting to \$26,545.80, were received from December 15, 2024 to June 12, 2025. This incredible sum was donated by various individuals, groups, businesses, and foundations.

In accordance with Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifted funds requires the approval of the City Manager and City Council.

Therefore, I respectfully request that the attached resolution approving these gift expenditures be placed on the City Council agenda for June 24, 2025.

Thank you for your consideration and action on this matter

Resolution No. 2025-

A Resolution Approving the Expenditure of Gifts of Funds for the Watertown Food Pantry

WHEREAS, the Watertown Food Pantry has received generous support in the form of food and cash donations from various individuals, groups, businesses, and foundations; and

WHEREAS, the total amount of donations received for the period from December 15, 2024 to June 12, 2025, amounts to \$26,545.80; and

WHEREAS, that the City Manager and the City Council express its gratitude to all donors for their generous contributions, which support the vital services provided by the Watertown Food Pantry.

NOW THEREFORE BE IT RESOLVED: that the City Council of the City known as the City of Watertown, hereby accepts and appropriates, pursuant to Massachusetts General Laws Chapter 44, Section 53A, monetary gifts from various individuals, groups, and foundations.

Council Member

I hereby certify that at a meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____ for ____ against and ____ present on June 24 2025.

Brendan McCarthy, Council Clerk

Mark Sideris, Council President



CITY OF WATERTOWN
Department of Senior Services

31 MARSHALL STREET
WATERTOWN, MASS. 02472-3403
TELEPHONE: (617) 972-6490
FAX: (617) 972-6493
www.watertown-ma.gov

Lydia McCoy
Director of Senior Services

MEMORANDUM

To: George J. Proakis, City Manager
From: Lydia McCoy Director of Senior Services
Date: June 12, 2025
Subject: **Donations to the Watertown Food Pantry**

The Watertown Food Pantry continues to receive generous support of both food and cash donations; the total gifts received for the period of 12/15/2024 – 6/12/2025 amount to \$26,545.80.

Donors include various individuals, groups, businesses, and foundations. Sincere appreciation to the Watertown Community Foundation for processing credit card donations and to the Friends of Watertown COA/Senior Center for accepting donations on behalf of the Watertown Food Pantry.

Donations of \$1,000.00 or more are noted below:

Arsenal Yards C/O Wilder	1,000.00
Murphy Yates Charitable Fund	1,000.00
Watertown Community Foundation Inc	2,334.54

Donations are used to purchase food from our partners, including the Greater Boston Food Bank, Fair Foods, Boston Area Gleaners, and various local grocers. We are grateful for all the community's support and the tireless efforts of Food Pantry Coordinator Kathy Cunningham and her volunteer team.

I respectfully request your assistance in presenting this information to the Honorable City Council for its review and action.

Please contact me with any questions.

Thank you,

Lydia McCoy, Director of Senior Services



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is correspondence from City Auditor Megan Langan regarding a request for the transfer of funds for Fiscal Year 2025 Department of Public Works capital improvements, including fire alarm panel upgrades and device replacements.

I respectfully request that this fund transfer be placed on the City Council agenda for June 24, 2025.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: JUNE 16, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$125,000 for capital improvements for the Department of Public Buildings for Fiscal Year 2025 for improvements to the fire alarm panel and devices at the Department of Public Works building and garages.

Attached please find a memo from Denise Moroney, Director of Public Buildings, to provide more details around this request. At this time, monies are available to fund these items from the Debt Retirement Planned Debt account as a result of not borrowing for some planned items in Fiscal Year 2025.

The utilization of unspent Debt Retirement account monies for the acquisition and payment of capital equipment items is consistent with the Honorable City Council's Ongoing Budget Policy Guideline to make annual capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to 7.5 – 8% of the operating budget in order to maintain and improve its infrastructure, facilities, and equipment.

Therefore, given all of the above, I respectfully request the attached transfer be placed on the June 24, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 125,000

FROM: FY 2025 PLANNED DEBT
0171000-590927

\$ 125,000

TO: FY 2025 TRANSFER TO CAPITAL PROJECTS - CITY
0193059-596502

\$ 125,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

6/16/25
DATE


CITY AUDITOR



CITY OF WATERTOWN
Department of Public Buildings

Denise Moroney
Director of Public Buildings
124 Watertown Street, Suite 3F - Watertown, MA - 02472
Phone: 617-686-3184
dmoroney@watertown-ma.gov

June 4, 2025

George Proakis
City Manager
City of Watertown
149 Main Street
Watertown, MA 02472

Dear Mr. Proakis

The Department of Public Buildings requested Norel Fire Alarm to provide us with a review of the fire alarm panel and devices at the Department of Public Works (DPW) building and garages. The current conditions include devices in the garage that were never connected to the newer addressable FireLite fire panel when the old Gamewell fire panel was replaced. The needed safety improvements are detailed in the attached quote for \$99,948.30 dated June 2, 2025 from Norel Life Safety Alarm Systems & Service. This proposal includes replacing many horn strobes, smoke detectors, and pull stations throughout the DPW facility.

We are seeking \$125,000 in funds to support the cost of the proposal along with any fire alarm cable that needs to be replaced as they progress through the project.

If you could please support this request and forward it to City Council for approval at the June 24th meeting.

Thank you,

Denise Moroney
Director of Public Buildings



LIFE SAFETY ALARM SYSTEMS & SERVICE

One Monarch Drive , Suite 201,
Littleton, MA 01460

Phone: 781-768-5500

Fax: 781-768-5502

QUOTE #: NORQ53559

DATE: Jun 2, 2025

Contract MC14-E05

**Prepared For:**

Denise Moroney
Watertown Public Buildings
124 Watertown St
Watertown, MA 02472

Site Address:

Watertown Public Buildings
124 Orchard St
Watertown, MA 02472

Prepared By:

Rick Medwid
rmedwid@norelservice.com
781-768-5500 ext.

Bldg/Job: Fire Alarm

Phone: 617-924-0402

Mobile: 617-686-3184

Email: Moroney, Denise

Site Phone:

P.O. Number	Payment Terms	Valid Through
	Please see attached Terms & Conditions	Jul 2, 2025

This quote is for a Norel fire alarm installation. Norel to pull permits and install devices and wiring. Programming, Pre-Test and Final Fire Department Testing during regular business hours (7am to 3pm M-F Non-Holiday) Programming and testing outside of regular business hours can be made available for an additional fee. Building CAD drawings could be needed for the permitting process, not included in this quote. Graphic maps and existing wiring repair if required are not included in this quote. Strobe sync repairs outside of the scope of work space if needed would be invoiced separately. Patching and painting is assumed by others. If the elevator company is required to be onsite that will be scheduled and paid for by the customer. If the fire department requires any additional equipment or documentation that will be invoiced separately. If any additional parts are needed additional charges would apply.

The existing fire alarm devices located in the rear garages was never connected to the existing fire alarm panel. There is existing, old original Gamewell fire alarm devices located in the rear garages to include duct smokes, smoke detectors, pull stations etc. that are not currently connected to the newer Firelite fire panel.

We will install a new SLC data loop card to the existing Firelite fire panel to accept the rear garage fire alarm devices. Install a new SLC data loop circuit from the fire panel to the first bay, rear garage, doors 5 & 6 fire alarm junction box located in the rear of the space in the ceiling. We will intercept the existing fire alarm cables from this point.

Most of the existing fire alarm cable in the rear garage area is small wire gauge and not compatible with the new SLC data loop on the existing Firelite addressable fire panel. All of the fire alarm circuits in the rear garage area are in emt conduit. All of the existing emt conduit is in good shape.

We will replace all of the cable that is not compatible. We will leave in place and re-use existing cable that is compatible. If it is found that all of the existing fire alarm cable in the rear garage area needs to be replaced, additional charges would apply.

We will replace all of the existing horn strobes and horn strobe power supplies in the rear garage area.

Bay 1, doors 5 & 6, replace 3 horn strobes, 1 duct smoke, 1 pull station, remove existing call box and install a new pull station in its place.

Bay 2, door 7, replace 1 horn strobe.

Bay 3, door 8 & 9 & 10, replace 2 duct smokes, 3 horn strobes, and 1 pull station.

Bay 4, doors 11 & 12, replace 3 horn strobes, 1 duct smoke, 1 pull station, remove existing call box and install a new pull station in its place.

Bay 5, doors 13, replace 1 pull station, 2 horn strobes, remove existing call box and install a new pull station in its place.

Bay 6, doors 14 & 15, replace 2 horn strobes, 1 pull station, remove existing call box and install a new pull station in its place.

Bay 7, door 16, replace nac booster, 2 horn strobes 3 duct smokes and 1 pull station.

Bay 8, doors 17 & 18 & 19, replace 1 horn strobe, 2 strobes, 1 pull station and 2 smoke detectors.

Water Garage,

Replace 1 duct smoke and connect to existing fire alarm circuit, replace existing cable for this duct smoke.

2nd floor snow room,

Replace missing horn strobe, pull station and duct smoke not connected to fire alarm. Install 1 new CO detector in ceiling of sitting area along with a new CO power supply.

Install 1 new pull station next to the fire panel.

Basement sprinkler area, replace 1 missing smoke detector.

Qty	Description	Manufacturer
1	Addressable Loop Expander for Ms9600 Only	FIRELITE <i>Addressable Loop Expander For Ms9600 Only</i>
2	Nac Booster	Honeywell <i>8 Amp Signal Circuit Booster Power Supply</i>
2	Class A Card For the PS-10	Firelite <i>Class A/Style Z Nac Option Module</i>
4	12V 8AH	INTERSTATE <i>12 Volt - 8.0 Amp Hour Battery</i>
2	Nac Booster Trip	FIRELITE <i>Addressable Supervised Control Output Module</i>
25	Horn Strobe 24vdc Multi-CD Red	GENTEX <i>Horn-Strobe Unit, Select Cd, Red, Wall Mount, Sync (2-14)</i>
4	Strobe Only Red Multi-CD	GENTEX <i>Strobe Unit, Select Cd, Red, Wall Mount</i>
4	Addressable Smoke Detector	FIRELITE <i>SD-365-IV</i>
10	Duct Smoke Detector Housing, Non Relay	SYSTEM SENSOR <i>Duct Detector Housing, Addressable Only</i>
10	Duct Smoke Head	Firelite <i>SD365R</i>
10	DS Test Tube	SYSTEM SENSOR <i>Innovairflex Sampling Tube, Steel, 5' With Holes</i>

Qty	Description	Manufacturer
10	Key Remote Test & Reset Station	SYSTEM SENSOR <i>Remote Test Station; With Switch, Alarm And Power</i>
11	Firelite Addressable Relay 2 Form C Relays	FIRELITE <i>Addressable Relay Module</i>
15	Firelite Addressable Keyed Pull Station	Firelite <i>Notifier, Conv. Dual Action System Pull Station With Key Lock Assembly (06-16)</i>
15	Surface Box	GAMEWELL FCI <i>Fci, Surface Back Box For Pull Station Ms-7 Series Only (6-16)</i>
1	Nac Booster	Honeywell <i>8 Amp Signal Circuit Booster Power Supply</i>
1	System Carbon Monoxide Detector 12/24vdc Round	SYSTEM SENSOR <i>Carbon Monoxide Detector, Round, System Monitored, 4 Wire, 12/24vdc, W/Test Feature</i>
1	Addresable Mini Module	Unknown <i>Addressable Mini Single Input Monitor Module</i>
2	12V 8AH	INTERSTATE <i>12 Volt - 8.0 Amp Hour Battery</i>
	Wire / Electrical Supplies / Sissor Lift	
	Permit Fee	
	Labor	
	Programming	
	Pre-Test / Fire Department / Regular Hours	

Please contact me if I can be of further assistance.

Thank You,

Rick Medwid
Norel Sales Dept

SubTotal	\$99,948.30
Tax	\$0.00
Shipping	\$0.00
TOTAL	\$99,948.30

Watertown Public Buildings

Signature

Date:

Name (Print)



One Monarch Drive, Littleton, MA 01460
781-768-5500, norelservice.com

Terms and Conditions:

Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and/or services to be performed as set forth in the Scope of Work ("Scope of Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Services, the price will be increased accordingly.

Subject to the limitations below, Company warrants any equipment and Software installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s), or 18 months after Equipment shipments, whichever is earlier.

Warranty Service: Warranty Service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after-hours services. All repairs or adjustments that are or may become necessary shall be performed by an authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties.

Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

Back Charges: No charges shall be levied against the Seller unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

Force Majeure; Delays. Company shall not be liable for any damage or penalty for delays or failure to perform work due to acts of God, acts or omissions of Customer, acts of civil or military authorities, Government regulations or priorities, fires, epidemics, quarantine, restrictions, war, riots, civil disobedience or unrest, strikes, delays in transportation, vehicle shortages, differences with workmen, inability to obtain necessary labor, material or manufacturing facilities, defaults of Company's subcontractors, failure or delay in furnishing complete information by Customer with respect to location or other details of work to be performed, impossibility or impracticability of performance or any other cause or causes beyond Company's control, whether or not similar to the foregoing.

Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty percent (20%) of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty percent (20%) of the price of products or equipment returned.

Normal business hours: M-F, 7:00 a.m. to 3:00 p.m.

Shipping: Complete order from manufacturer(s) drop shipped to destination of choice

Payment. FOB net 30 no retainage on material



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is correspondence from City Auditor Megan Langan regarding a request for the transfer of funds for Fiscal Year 2025 Recreation Department capital improvements. This request specifically pertains to the installation of Automated External Defibrillators (AEDs) in City Recreation facilities to enhance emergency preparedness and safety measures.

I respectfully request that this fund transfer be placed on the City Council agenda for June 24, 2025.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR *ML*
DATE: JUNE 16, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$160,000 for the installation of AEDs in City Recreation Facilities for Fiscal Year 2025.

As you recall, on January 28, 2025, the Proposed Fiscal Year 2026 – 2030 Capital Improvement Program (CIP) was submitted pursuant to the provisions of the Watertown Home Rule Charter and the City Council Resolution on the Fiscal Year 2026 Budget Process.

The Council's Committee on Budget and Fiscal Oversight met several times thereafter to review the proposed CIP and to develop conceptual recommendations for presentation to the Honorable City Council for their review and adoption. On March 11, 2025, the Honorable City Council adopted fifty-nine (59) conceptual recommendations on the Fiscal Year 2026 – 2030 CIP.

One of the conceptual recommendations reads as follows:

33. Proceed with the FY26 \$40,000 proposed loan order or transfer of funds for the Recreation Facilities AEDs.

The intent has been to bring forward a proposed loan order for the AEDs in FY26 which would allow for phased implementation of installing AEDs in the City's Recreation Facilities. During the February 13, 2025, BFO meeting there was discussion surrounding the benefit to the community if funds were available to install the AEDs across all facilities at one time rather than through the phased approach as proposed in the FY 2026 – FY 2030 CIP. At this time, monies are available to fund the project in total from the Debt Retirement Planned Debt account as a result of not borrowing for some planned items in Fiscal Year 2025.

The utilization of unspent Debt Retirement account monies for the acquisition and payment of capital equipment items is consistent with the Honorable City Council's Ongoing Budget Policy Guideline to make annual capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to 7.5 – 8% of the operating budget in order to maintain and improve its infrastructure, facilities, and equipment.

Therefore, given all of the above, I respectfully request the attached transfer be placed on the June 24, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 160,000

FROM: FY 2025 PLANNED DEBT \$ 160,000
0171000-590927

TO: FY 2025 TRANSFER TO CAPITAL PROJECTS - RECREATION \$ 160,000
0193059-590963

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

6/16/25
DATE


CITY AUDITOR



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is correspondence from City Auditor Megan Langan regarding a request for the transfer of funds in the amount of \$500,000 to the Capital Projects Stabilization Fund. This proposed Transfer of Funds will support ongoing capital projects included in the five-year General Fund Capital Improvement Program which totals \$273,090,100 for Fiscal Year 2026-2030.

I respectfully request that this fund transfer be placed on the City Council agenda for June 24, 2025.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: JUNE 16, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the Capital Project Stabilization Fund for \$500,000 for Fiscal Year 2025.

As you are aware, as indicated in the attached excerpt from the Fiscal Year 2026 Revenue Forecast, transfers of \$500,000 annually from the Capital Projects Stabilizations Fund began in Fiscal Year 2006 and will continue through Fiscal Year 2029. In order to continue the annual transfer of \$500,000 beyond Fiscal Year 2029, we will look for opportunities to make transfers to this Stabilization Fund in an effort to support capital projects included in the five-year General Fund Capital Improvement Program which totals \$273,090,100 for Fiscal Year 2026-2030

Therefore, in order to continue the annual transfer of \$500,000 from the Capital Projects Stabilization Fund through Fiscal Year 2030 to support capital projects, I respectfully request the attached transfer be placed on the June 24, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 500,000

FROM: FY 2025 AUTHORIZED/UNISSUED DEBT
0171000-590926

\$ 500,000

TO: FY 2025 TRANSFER TO CAPITAL PROJECTS STABILIZATION
0194000-596802

\$ 500,000

I hereby certify to the availability, authority of funding source, mathematical accuracy
and appropriate fiscal year.

6/16/25
DATE

Megan Zager
CITY AUDITOR

Revenue Forecast

Assumptions:

Real Estate and Personal Property taxes are increased by 2.5% per year. New growth is projected to decrease to \$2,250,000 for FY 2027 and then increase by \$500,000 and \$250,000 in FY 2028 and FY 2029 respectively. Funding for the Optional Tax Exemption for homeowners at 100% over the statutory level is included in the overlay adjustment.

State Aid is based upon the recommendation contained in the Governor's Local Aid Proposal. In subsequent years, State Aid is level funded at the projected FY 2026 amount.

The majority of Local Receipts are projected to remain constant or increase 2.5% annually. Inspection Fees are projected at \$2,750,000 and Investment Income is projected at \$2,760,000 annually through FY 2029.

Motor Vehicle Excise is increased by \$125,000 in FY 2026. In subsequent years Motor Vehicle Excise is level funded at the projected FY 2026 amount. Meals Excise is increased by \$50,000 to \$900,000 in FY 2026; and increases \$50,000 annually from FY 2027 through FY 2029.

Other Financing Sources reflect transfers; from the Cemetery Perpetual Care Expendable Trust Fund and the Sale of Lots Fund to partially offset the Department of Public Works Cemetery Budget; from the Water and Sewer Enterprise Funds to cover applicable indirect costs; and from the Parking Mater Fund to partially offset the Parking Lots and Meters Budget.

Utilization of Free Cash is recommended at \$10,900,000 in FY 2026, which includes \$8,900,000 for the Middle School Project. Utilization of Free Cash then decreases back to \$2,000,000 annually from FY 2027 through FY 2029.

→ Transfer from the Capital Projects Stabilization Fund is projected at \$500,000 annually through FY 2029, which represents the current balance of the Fund. Transfer from the ESCO Capital Project Stabilization Fund includes projected funds from departmental energy savings, rebates and grants.

Revenue Forecast

Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
TAXES:					
Prior Year Adj. Levy Limit	\$158,336,627	\$168,575,917	\$175,290,316	\$181,922,574	\$189,220,639
Add 2.5%	\$3,958,416	\$4,214,399	\$4,382,258	\$4,548,064	\$4,730,516
New Growth	\$6,280,875	\$2,500,000	\$2,250,000	\$2,750,000	\$3,000,000
Adjusted Levy Limit	\$168,575,917	\$175,290,316	\$181,922,574	\$189,220,639	\$196,951,155
Overlay	(\$1,050,000)	(\$1,050,000)	(\$1,050,000)	(\$1,050,000)	(\$1,050,000)
NET LEVY LIMIT	\$167,525,917	\$174,240,316	\$180,872,574	\$188,170,639	\$195,901,155
STATE AID:					
Cherry Sheet Receipts	\$16,597,664	\$16,926,406	\$16,926,406	\$16,926,406	\$16,926,406
TOTAL STATE AID	\$16,597,664	\$16,926,406	\$16,926,406	\$16,926,406	\$16,926,406
LOCAL RECEIPTS:					
Motor Vehicle Excise	\$4,600,000	\$4,725,000	\$4,725,000	\$4,725,000	\$4,725,000
Meals Excise	\$850,000	\$900,000	\$950,000	\$1,000,000	\$1,050,000
Hotel Excise	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
Cannabis Excise	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000
Penalties & Interest	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
PILOT	\$88,168	\$78,708	\$79,248	\$79,788	\$80,328
Commercial Trash	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Fees	\$4,597,000	\$4,597,000	\$4,597,000	\$4,597,000	\$4,597,000
Rentals	\$526,644	\$569,267	\$569,267	\$569,267	\$569,267
DR-Cemetery	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
DR-Recreation	\$420,000	\$420,000	\$420,000	\$420,000	\$420,000
Licenses & Permits	\$225,000	\$228,000	\$228,000	\$228,000	\$228,000
Fines & Forfeits	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Investment Income	\$2,760,000	\$2,760,000	\$2,760,000	\$2,760,000	\$2,760,000
Sale of Town Property	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Grant/Employee Reimb.	\$32,129	\$32,129	\$32,129	\$32,129	\$32,129
TOTAL LOCAL RECEIPTS	\$16,548,941	\$16,760,104	\$16,810,644	\$16,861,184	\$16,911,724
OTHER FINANCING SOURCES:					
TR from Sale of Lots Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
TR from Parking Meter Fd.	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
TR from Cem. Perp. Care Fd.	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
TR from Cap. Proj. Stab. Fd.	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
TR from ESCO Cap. Proj. Stb. Fd.	\$493,225	\$492,125	\$485,950	\$484,400	\$485,980
Transfer from Water Fund	\$1,615,298	\$1,665,625	\$1,665,625	\$1,665,625	\$1,665,625
Transfer from Sewer Fund	\$1,718,878	\$1,895,857	\$1,895,857	\$1,895,857	\$1,895,857
Utilization of Free Cash	\$11,300,000	\$10,900,000	\$2,000,000	\$2,000,000	\$2,000,000
TOTAL OTHER FIN. SOURCES	\$15,907,401	\$15,733,607	\$6,827,432	\$6,825,882	\$6,827,462
TOTAL REVENUES	\$216,579,923	\$223,660,433	\$221,437,056	\$228,784,111	\$236,566,747



George J. Proakis
City Manager

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citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is correspondence from City Auditor Megan Langan regarding a Fiscal Year 2025 fund transfer request of \$265,500 for the buy-down of debt on approved loan orders. Consistent with previous years, available funds will be applied to the original loan order amounts, reducing the permanent borrowing for the ambulance loan order dated August 13, 2024, and the DPW water heater loan order dated September 10, 2024.

I respectfully request that this fund transfer be placed on the City Council agenda for June 24, 2025.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR *ML*

DATE: JUNE 16, 2025

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the buy down of debt on approved loan orders in the amount of \$265,500 for Fiscal Year 2025.

As you are aware, as a follow-up to the City's AAA Bond Rating being affirmed by Standard & Poor's Rating Services, the City received competitive bids from bond underwriters on May 21, 2025, for a \$56,830,000 30-year General Obligation Bond Issue. The City received a total of 4 bids on the bonds. Morgan Stanley & Co, LLC was the winning bidder on the bonds with an average interest rate of 4.276% (see attached May 16th and 21st correspondence).

The City went to the Bond Market to finance infrastructure improvements by permanently borrowing for projects/items from 15 loan orders the Honorable City Council previously approved on June 25th, July 9th, August 13th, September 10th and September 24, 2024.

Consistent with previous years, monies are available in the Fiscal Year 2025 Debt Retirement Authorized/Unissued Debt account to be applied to the original loan order amounts and thereby reducing the permanent borrowing amounts for the related projects/items.

The borrowing for the following loan orders were reduced as a result of monies available in the Fiscal Year 2025 Det Retirement Authorized/Unissued Debt account.

Date of Loan Order	Project	Original Loan Order Amount	Paydown Amount	Permanent Borrowing Amount
August 13, 2024	Ambulance	\$500,000	\$200,000	\$300,000
September 10, 2024	DPW Water Heater	\$65,500	\$65,500	\$0.00

The utilization of unspent Debt Retirement account monies for the acquisition and payment of capital equipment items is consistent with the Honorable City Council's Ongoing Budget Policy Guideline to make annual capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to 7.5 – 8% of the operating budget in order to maintain and improve its infrastructure, facilities, and equipment.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
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Additionally, reducing the permanent borrowing amounts is consistent with a “very strong debt profile” which is one of the factors Standard & Poor’s Rating Services cited in the affirmation of the City’s AAA Bond Rating.

Therefore, in order to partially fund the above-mentioned August 13, 2024, and September 10, 2024, loan orders, I respectfully request the attached transfer be placed on the June 24, 2025 City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 265,500

FROM: FY 2025 AUTHORIZED/UNISSUED DEBT \$ 265,500
0171000-590926

TO: FY 2025 TRANSFER TO CAPITAL PROJECT - FIRE \$ 200,000
0193059-596510

FY 2025 TRANSFER TO CAPITAL PROJECT - CITY \$ 65,500
0193059-596502

I hereby certify to the availability, authority of funding source, mathematical accuracy
and appropriate fiscal year.

6/16/2025
DATE

Megan Fay
CITY AUDITOR

Research Update:

Watertown, MA's Series 2025 GO Municipal-Purpose Loan Bonds Assigned 'AAA' Rating

May 16, 2025

Overview

- S&P Global Ratings assigned its 'AAA' rating to the City of Watertown, Mass.' \$56.83 million series 2025 general obligation (GO) municipal-purpose loan bonds.
- At the same time, we affirmed our 'AAA' rating on Watertown's existing debt.
- The outlook is stable.
- The rating reflects the application of our "Methodology For Rating U.S. Governments," published Sept. 9, 2024.

Rationale

Security

The city's full-faith-and-credit GO pledge secures the school bonds and existing GO debt, subject to Proposition 2 1/2 limitations. We rate the limited-tax GO debt on par with our view of Watertown's general creditworthiness because the ad valorem tax is not derived from a measurably narrower property tax base and there are no limitations on the fungibility of resources, supporting our view of the city's overall ability and willingness to pay debt service.

Officials plan to use series 2025 proceeds to finance construction of high school improvements, street reconstruction, middle school HVAC, sewer system improvements, vehicle, and equipment replacement.

Credit highlights

Our rating on Watertown reflects our view of the city's affluent base, as demonstrated by above-average economic output and incomes relative to national peers, along with a healthy financial position, and forward-looking planning practices. Watertown's development benefits from the city's proximity to both Massachusetts Institute of Technology and Harvard University, which has spurred employment in the life sciences and biomedical sector in recent years. The city had

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Watertown, MA's Series 2025 GO Municipal-Purpose Loan Bonds Assigned 'AAA' Rating

a surge in growth two years ago and new growth is projected to moderate based on recent signs of cooling in demand.

The city continues to maintain similar level of reserves as those of its rated peers and continues to exhibit sufficient flexibility in its budget to contend with year-to-year contingencies. Although Watertown used reserves in fiscal 2023 in large part for \$25 million in land purchases, fiscal 2024 unaudited operating results indicate a \$25 million surplus, with a positive revenue variance of \$11.5 million (primarily due to actual investment income and inspection fee collections) and \$9.3 million in expense turnbacks due to vacant positions. We anticipate the 2024 audit will be finalized late summer 2025, later than anticipated largely because of delays with the auditing firm. The 2025 budget totals about \$207 million, a 3.6% increase over the previous year, and includes an increase in personnel and health care benefit costs. Year-to-date performance is positive, with a \$5 million net operating surplus projected. To date, Watertown has \$5.4 million in American Rescue Plan Act funds unspent but allocated for one-time projects such as water and sewer infrastructure, social services, climate, and energy projects through 2026 out of nongeneral fund budgets.

After this issuance, Watertown will have about \$332 million of total direct debt outstanding, approximately \$8 million of which is self-supporting enterprise debt and we estimate fixed costs at about 8% of revenues. The city will borrow approximately \$50 million in additional debt to support its capital plan. Although the high school project costs have risen to date, the city has been able to absorb them with a stabilization fund and Massachusetts School Building Authority funding support. We do not view pension costs as a long-term credit concern for Watertown because of high funding status, manageable liabilities, and overall fixed costs have declined materially over the past three years as a result. We expect contribution increases will remain affordable due to revenue strength, strong reserves, and conservative budgeting despite some growth related to staffing and compensation increases. We consider Watertown's other postemployment benefits liability a long-term credit consideration as the city plans to achieve full funded status in 2031.

The rating reflects our opinion of Watertown's:

- Diverse economic base outside of Boston, with investments in large-scale mixed use, life sciences, and lab space developments in recent years;
- Well-embedded financial management framework, with an emphasis on long-term and capital planning. In addition to the formal reserve policy, the city's formal investment policy and formal debt management policy, with affordability guidelines, and other targeted debt metrics, guide overall operations. The city has measures in place to mitigate cyber-security risks,;
- Maintenance of budget flexibility and high reserves that compare favorably with 'AAA' rated peers; and
- Affordable debt and contingent liability profile, with plans for additional borrowing to support the city's capital needs.
- Massachusetts municipalities have a generally predictable operating environment with some statutory flexibility to raise local source revenue. For more information on our institutional framework assessment for Massachusetts municipalities, see "Institutional Framework Assessment: Massachusetts Local Governments," published Sept. 9, 2024, on RatingsDirect.

Environmental, social, and governance

We reviewed Watertown's environmental, social, and governance risks relative to the city's economy, management, financial measures, and debt and liability profile, and view them as neutral in our analysis. The city has adopted climate, energy, and resiliency plans that are integrated into its capital planning and has also adopted stormwater regulations for new developments.

Rating above the sovereign

Under our criteria, "Ratings Above The Sovereign--Corporate And Government Ratings: Methodology And Assumptions," published Nov. 19, 2013, we rate Watertown higher than the sovereign because we think the city can maintain better credit characteristics than the nation in a stress scenario, based on its predominantly locally derived revenue base and our view that pledged revenue supporting bond debt service is at limited risk of negative sovereign intervention. In 2023, local property taxes generated 76% of revenue, which demonstrated a lack of dependence on central government revenue.

Outlook

The stable outlook reflects our expectation that Watertown will continue to produce surplus operating results and growing reserves, given stable revenues supported primarily by property taxes and a forward-looking management team.

Downside scenario

We could lower the rating if budgetary performance were to materially deteriorate, leading to a substantial reserve drawdown.

City of Watertown, Massachusetts--credit summary

Institutional framework (IF)	2
Individual credit profile (ICP)	1.66
Economy	1.0
Financial performance	2
Reserves and liquidity	1
Management	1.30
Debt and liabilities	3

City of Watertown, Massachusetts--key credit metrics

	Most recent	2023	2022	2021
Economy				
Real GCP per capita % of U.S.	-	180	182	183
County PCPI % of U.S.	-	155	156	155
Market value (\$000s)	-	10,950,886	10,049,624	9,398,370

City of Watertown, Massachusetts--key credit metrics

	Most recent	2023	2022	2021
Economy				
Market value per capita (\$)	-	310,866	279,257	266,863
Top 10 taxpayers % of taxable value	-	13.8	13.6	12.0
County unemployment rate (%)	-	3.0	3.0	4.5
Local median household EBI % of U.S.	-	145	151	150
Local per capita EBI % of U.S.	-	173	183	186
Local population	-	35,227	35,987	35,218
Financial performance				
Operating fund revenues (\$000s)	-	188,389	181,247	167,408
Operating fund expenditures (\$000s)	-	186,728	163,478	152,997
Net transfers and other adjustments (\$000s)	-	(8,932)	-	-
Operating result (\$000s)	-	(7,271)	17,769	14,411
Operating result % of revenues	-	(3.9)	9.8	8.6
Operating result three-year average %	-	4.9	7.7	5.0
Reserves and liquidity				
Available reserves % of operating revenues	-	33.6	38.9	31.5
Available reserves (\$000s)	-	63,287	70,557	52,787
Debt and liabilities				
Debt service cost % of revenues	-	5.4	7.4	4.1
Net direct debt per capita (\$)	9,415	6,487	4,448	3,936
Net direct debt (\$000s)	331,663	228,505	160,064	138,606
Direct debt 10-year amortization (%)	52	58	--	-
Pension and OPEB cost % of revenues	--	1.0	4.0	8.0
NPLs per capita (\$)	--	570	--	-
Combined NPLs (\$000s)	--	20,068	--	-

Financial data may reflect analytical adjustments and are sourced from issuer audit reports or other annual disclosures. Economic data is generally sourced from S&P Global Market Intelligence, the Bureau of Labor Statistics, Claritas, and issuer audits and other disclosures. GCP--Gross county product. PCPI--Per capita personal income. EBI--Effective buying income. OPEB--Other postemployment benefits. NPLs--Net pension liabilities.

Watertown, MA's Series 2025 GO Municipal-Purpose Loan Bonds Assigned 'AAA' Rating

Ratings List

New Issue Ratings

US\$56.83 mil GO mun purp loan bnds ser 2025 due 06/01/2055	
Long Term Rating	AAA/Stable

Ratings Affirmed

Local Government

Watertown, MA Limited Tax General Operating Pledge	AAA/Stable
--	------------

The ratings appearing below the new issues represent an aggregation of debt issues (ASID) associated with related maturities. The maturities similarly reflect our opinion about the creditworthiness of the U.S. Public Finance obligor's legal pledge for payment of the financial obligation. Nevertheless, these maturities may have different credit ratings than the rating presented next to the ASID depending on whether or not additional legal pledge(s) support the specific maturity's payment obligation, such as credit enhancement, as a result of defeasance; or other factors.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at <https://disclosure.spglobal.com/ratings/en/regulatory/ratings-criteria> for further information. A description of each of S&P Global Ratings' rating categories is contained in "S&P Global Ratings Definitions" at <https://disclosure.spglobal.com/ratings/en/regulatory/article/-/view/sourcelid/504352>. Complete ratings information is available to RatingsDirect subscribers at www.capitaliq.com. All ratings referenced herein can be found on S&P Global Ratings' public website at www.spglobal.com/ratings.

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Wire Inbox

Parity Calendar

Deal List

11:00:41 a.m. EDT

Upcoming Calendar

Overview

Compare

Summary

Bid Results

Watertown
\$56,830,000 General Obligation Municipal Purpose Loan
of 2025 Bonds

The following bids were submitted using **PARITY**[®] and displayed ranked by lowest TIC.
 Click on the name of each bidder to see the respective bids.

Bid Award*	Bidder Name	TIC
☐	Morgan Stanley & Co, LLC	4.276698
☐	Robert W. Baird & Co., Inc.	4.339502
☐	Wells Fargo Bank, National Association	4.349983
☐	Janney Montgomery Scott LLC	4.459843

*Awarding the Bonds to a specific bidder will provide you with the Reoffering Prices and Yields.

Wire Inbox

Parity Calendar

Deal List

Upcoming Calendar

Overview

Result

Excel

Print

Morgan Stanley & Co, LLC - New York , NY's Bid



Watertown
\$56,830,000 General Obligation Municipal Purpose Loan
of 2025 Bonds

For the aggregate principal amount of \$56,830,000.00, we will pay you \$58,508,301.20, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
06/01/2026	2,570M	5.0000	2.7500	102.179
06/01/2027	2,565M	5.0000	2.7600	104.305
06/01/2028	2,565M	5.0000	2.7500	106.413
06/01/2029	2,560M	5.0000	2.7700	108.366
06/01/2030	2,560M	5.0000	2.8000	110.176
06/01/2031	2,030M	5.0000	2.8600	111.701
06/01/2032	2,025M	5.0000	2.9200	113.063
06/01/2033	2,025M	5.0000	3.0000	114.113
06/01/2034	2,025M	5.0000	3.1500	114.384
06/01/2035	2,020M	5.0000	3.2900	113.212
06/01/2036	1,785M	5.0000	3.4000	112.302
06/01/2037	1,785M	5.0000	3.4800	111.646
06/01/2038	1,780M	5.0000	3.5900	110.750
06/01/2039	1,780M	5.0000	3.6800	110.024
06/01/2040	1,780M	4.0000	4.1200	98.667
06/01/2041	1,665M	4.1250	4.2300	98.788
06/01/2042	1,665M	4.1250	4.3400	97.434
06/01/2043	1,665M	4.2500	4.4300	97.783
06/01/2044	1,665M	4.2500	4.5000	96.830
06/01/2045	1,665M	4.2500	4.5600	95.961
06/01/2046				
06/01/2047				
06/01/2048				
06/01/2049				
06/01/2050	8,325M	4.5000	4.7300	96.648
06/01/2051				
06/01/2052				
06/01/2053				
06/01/2054				
06/01/2055	8,325M	4.5000	4.8000	95.256

Total Interest Cost: \$36,870,609.31
Premium: \$1,678,301.20
Net Interest Cost: \$35,192,308.11
TIC: 4.276698
Time Last Bid Received On: 05/21/2025 10:57:10 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement all of which are made a part hereof

https://www.newissuehome.i-deal.com/Parity/asp/main.asp?page=parityBidform&customer=TM3&issue_key_no=353246&bid_no=1&sec_type=BD&bi... 1/1

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Robert W. Baird & Co., Inc. - Milwaukee , WI's Bid



Watertown
\$56,830,000 General Obligation Municipal Purpose Loan
of 2025 Bonds

For the aggregate principal amount of \$56,830,000.00, we will pay you \$57,980,355.85, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
06/01/2026	2,570M	5.0000	2.8000	102.130
06/01/2027	2,565M	5.0000	2.8100	104.207
06/01/2028	2,565M	5.0000	2.8100	106.236
06/01/2029	2,560M	5.0000	2.8400	108.091
06/01/2030	2,560M	5.0000	2.8700	109.834
06/01/2031	2,030M	5.0000	2.9100	111.410
06/01/2032	2,025M	5.0000	2.9800	112.659
06/01/2033	2,025M	5.0000	3.0500	113.732
06/01/2034	2,025M	5.0000	3.1700	114.216
06/01/2035	2,020M	5.0000	3.2700	113.379
06/01/2036	1,785M	5.0000	3.3900	112.385
06/01/2037	1,785M	5.0000	3.4800	111.646
06/01/2038	1,780M	5.0000	3.5800	110.831
06/01/2039	1,780M	4.0000	4.1000	98.942
06/01/2040	1,780M	4.0000	4.1800	98.009
06/01/2041	1,665M	4.0000	4.2600	97.006
06/01/2042	1,665M	4.0000	4.3300	96.059
06/01/2043	1,665M	4.1250	4.4000	96.606
06/01/2044	1,665M	4.3750	4.4500	99.044
06/01/2045	1,665M	4.5000	4.5000	100.000
06/01/2046	1,665M	4.5000	4.5500	99.327
06/01/2047	1,665M	4.5000	4.5800	98.898
06/01/2048	1,665M	4.5000	4.6000	98.589
06/01/2049	1,665M	4.5000	4.6200	98.270
06/01/2050	1,665M	4.5000	4.6400	97.941
06/01/2051	1,665M	4.5000	4.6500	97.750
06/01/2052	1,665M	4.5000	4.6600	97.556
06/01/2053	1,665M	4.5000	4.6700	97.359
06/01/2054	1,665M	4.5000	4.6800	97.159
06/01/2055	1,665M	4.5000	4.6900	96.957

Total Interest Cost: \$36,638,257.08
Premium: \$1,150,355.85
Net Interest Cost: \$35,487,901.23
TIC: 4.339502
Time Last Bid Received On: 05/21/2025 10:49:01 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

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Parity Calendar

Deal List

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Wells Fargo Bank, National Association - Charlotte , NC's Bid



Watertown
\$56,830,000 General Obligation Municipal Purpose Loan
of 2025 Bonds

For the aggregate principal amount of \$56,830,000.00, we will pay you \$57,246,301.12, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
06/01/2026	2,570M	5.0000	2.7500	102.179
06/01/2027	2,565M	5.0000	2.7600	104.305
06/01/2028	2,565M	5.0000	2.7500	106.413
06/01/2029	2,560M	5.0000	2.7700	108.366
06/01/2030	2,560M	5.0000	2.8200	110.078
06/01/2031	2,030M	5.0000	2.8600	111.701
06/01/2032	2,025M	5.0000	2.9300	112.995
06/01/2033	2,025M	5.0000	3.0100	114.037
06/01/2034	2,025M	5.0000	3.1500	114.384
06/01/2035	2,020M	5.0000	3.2600	113.462
06/01/2036	1,785M	5.0000	3.4000	112.302
06/01/2037	1,785M	5.0000	3.5600	110.993
06/01/2038	1,780M	5.0000	3.6700	110.104
06/01/2039	1,780M	5.0000	3.7600	109.383
06/01/2040	1,780M	5.0000	3.8700	108.509
06/01/2041	1,665M	4.0000	4.2500	97.120
06/01/2042	1,665M	3.0000	4.5100	82.212
06/01/2043	1,665M	3.0000	4.6100	80.459
06/01/2044	1,665M	3.0000	4.6900	78.907
06/01/2045	1,665M	3.0000	4.7600	77.463
06/01/2046				
06/01/2047	3,330M	4.5000	4.6500	97.947
06/01/2048				
06/01/2049				
06/01/2050	4,995M	4.5000	4.7500	96.364
06/01/2051				
06/01/2052				
06/01/2053				
06/01/2054				
06/01/2055	8,325M	4.5000	4.8000	95.256

Total Interest Cost: \$35,600,292.78
Premium: \$416,301.12
Net Interest Cost: \$35,183,991.66
TIC: 4.349983
Time Last Bid Received On: 05/21/2025 10:59:20 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Wire Inbox

Parity Calendar

Deal List

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Overview

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Janney Montgomery Scott LLC - Philadelphia, PA's Bid



Watertown
\$56,830,000 General Obligation Municipal Purpose Loan
of 2025 Bonds

For the aggregate principal amount of \$56,830,000.00, we will pay you \$59,758,717.55, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price
06/01/2026	2,570M	5.0000	2.8500	102.081
06/01/2027	2,565M	5.0000	2.8600	104.108
06/01/2028	2,565M	5.0000	2.8600	106.088
06/01/2029	2,560M	5.0000	2.8900	107.895
06/01/2030	2,560M	5.0000	2.9200	109.591
06/01/2031	2,030M	5.0000	2.9600	111.120
06/01/2032	2,025M	5.0000	3.0300	112.323
06/01/2033	2,025M	5.0000	3.0900	113.429
06/01/2034	2,025M	5.0000	3.2000	113.964
06/01/2035	2,020M	5.0000	3.4000	112.302
06/01/2036	1,785M	5.0000	3.5700	110.912
06/01/2037	1,785M	5.0000	3.7000	109.863
06/01/2038	1,780M	5.0000	3.8400	108.747
06/01/2039	1,780M	5.0000	3.9300	108.036
06/01/2040	1,780M	5.0000	4.0400	107.175
06/01/2041	1,665M	5.0000	4.1500	106.322
06/01/2042	1,665M	5.0000	4.3000	105.172
06/01/2043	1,665M	5.0000	4.4000	104.414
06/01/2044	1,665M	5.0000	4.5000	103.662
06/01/2045	1,665M	5.0000	4.6000	102.917
06/01/2046				
06/01/2047				
06/01/2048				
06/01/2049				
06/01/2050	8,325M	5.0000	4.9000	100.719
06/01/2051				
06/01/2052				
06/01/2053				
06/01/2054				
06/01/2055	8,325M	5.0000	5.0000	100.000

Total Interest Cost: \$40,451,177.78
Premium: \$2,928,717.55
Net Interest Cost: \$37,522,460.23
TIC: 4.459843
Time Last Bid Received On: 05/21/2025 10:59:36 EDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is a formal request from City Auditor Megan Langan for the transfer of \$104,000 for the Parker Building Renovations project.

I respectfully request that this transfer be placed on the agenda for the City Council meeting scheduled on June 24, 2025.

Thank you for your consideration.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: JUNE 16, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$104,000 for capital improvements for the Department of Public Buildings for Fiscal Year 2025 for improvements to The Parker Building.

Attached please find a memo from Denise Moroney, Director of Public Buildings, to provide more details around this request. At this time, monies are available to fund these items from the Debt Retirement Planned Debt account as a result of not borrowing for some planned items in Fiscal Year 2025.

The utilization of unspent Debt Retirement account monies for the acquisition and payment of capital equipment items is consistent with the Honorable City Council's Ongoing Budget Policy Guideline to make annual capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to 7.5 – 8% of the operating budget in order to maintain and improve its infrastructure, facilities, and equipment.

Therefore, given all of the above, I respectfully request the attached transfer be placed on the June 24, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 104,000

FROM: FY 2025 PLANNED DEBT
0171000-590927

\$ 104,000

TO: FY 2025 TRANSFER TO CAPITAL PROJECTS - PUBLIC BUILDINGS
0193059-596509

\$ 104,000

I hereby certify to the availability, authority of funding source, mathematical accuracy
and appropriate fiscal year.

6/16/25
DATE


CITY AUDITOR



CITY OF WATERTOWN
Department of Public Buildings

Denise Moroney
Director of Public Buildings
124 Watertown Street, Suite 3F - Watertown, MA - 02472
Phone: 617- 686-3184
dmoroney@watertown-ma.gov

June 17, 2025

George Proakis, City Manager
City of Watertown
149 Main Street
Watertown, MA 02472

Dear Mr. Proakis

The Department of Public Buildings is requesting the following funds for the Parker Renovations project:

\$5,225,044	GC: APC Development (apparent low bidder)
\$ 522,504	10% Construction contingency
\$ 261,252	5% Owner Contingency
\$ 153,091	Construction Administration - Ai3, Code Red, Fitzmeyer & Tocci, Liro-Hill and Gale
\$ 25,000	Food Pantry and Staff Break Room FF&E
<u>\$ 21,641</u>	CMC Window Shades
\$6,208,532	Total Project Estimated Cost
\$5,778,000	Parker CIP Project Budget
<u>\$ 326,890</u>	Food Pantry Renovations/ARPA funds
\$6,104,890	Total Project Budget
\$ 103,642	Additional Funds needed - Year End Transfer

Please support this funding request during the second reading at the June 24th City Council meeting.

Thank you,

Denise Moroney

Director of Public Buildings



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Agenda Item – Transfer of Funds Request

Attached is a formal request from City Auditor Megan Langan for the transfer of \$2,000,000 to the Middle School Stabilization Fund for Fiscal Year 2025, supporting the City Council's commitment to the Watertown Middle School project. As the feasibility study progresses, this funding will help ensure financial stability and accommodate potential budget adjustments beyond the initial \$84.7 million estimate.

I respectfully request that this transfer be placed on the agenda for the City Council meeting scheduled on June 24, 2025.

Thank you for your consideration.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR 

DATE: JUNE 16, 2025

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the Middle School Stabilization Fund for \$2,000,000 for Fiscal Year 2025.

As you are aware, the Honorable City Council provided feedback in a Special Meeting of the Council on November 19, 2024. At that meeting, the Council supported a motion to make the Watertown Middle School project a high priority within the FY26 – 30 Capital Improvement Program (CIP). This project is currently undergoing a feasibility study which could result in the project budget increasing over the initially projected \$84.7 million. In an effort to keep the total borrowing for this project consistent with the CIP, we will look for opportunities to make transfers to this Stabilization Fund.

Therefore, I respectfully request the attached transfer be placed on the June 24, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 2,000,000

FROM: FY 2025 PLANNED DEBT \$ 2,000,000
0171000-590927

TO: FY 2025 TRANSFER TO MIDDLE SCHOOL STABILIZATION \$ 2,000,000
0194000-596811

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

6/16/25
DATE


CITY AUDITOR



Megan Langan
City Auditor

CITY OF
WATERTOWN
Office of the City Auditor

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6460
www.watertown-ma.gov
mlangan@watertown-ma.gov

TO: Honorable City Council

FROM: Megan Langan, City Auditor 

DATE: June 17, 2025

RE: Proposed Resolution – Fiscal Year 2026 53 E1/2 Revolving Funds Expenditure Limits

As you are aware, the Honorable City Council adopted the attached Ordinance 2017 -47 at its meeting on June 27, 2017. The Municipal Modernization Act, Chapter 218 of the Acts of 2016 requires that revolving funds established pursuant to G.L. c.44, Sec. 53E1/2 be established by ordinance, which was completed by the adoption of ordinance 2017-47.

As you are aware, prior to the passage of the Municipal Modernization Act, the City would annually vote via resolution a spending cap for 53 E1/2 revolving funds.

Despite the Municipal Modernization Act, the annual expenditure limit for the 53 E1/2 revolving funds still needs to be re-authorized by the City Council via resolution. Please see the attached proposed resolution for Fiscal Year 2026.

For your information and review, attached is a spreadsheet outlining 4 years of revenue and expenditure activity for the 53 E1/2 revolving funds. Additionally, the proposed Fiscal Year 2026 Expenditure Limit for the revolving funds are indicated on the spreadsheet.

I respectfully request your approval of the proposed resolution establishing the Fiscal Year 2026 Expenditure Limits on the eight revolving funds.

cc: George J. Proakis, City Manager
Mark R. Reich, KP Law
All Department Heads

**CITY OF WATERTOWN
53 E 1/2 REVOLVING FUNDS
AS OF JUNE 17, 2025**

	COMMANDER'S MANSION REVOLVING FUND		ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE REVOLVING FUND		SENIOR CENTER REVOLVING FUND		LIBRARY COPIER REVOLVING FUND		FAIRE ON THE SQUARE/ CITY EVENTS REVOLVING FUND		FARMERS' MARKET REVOLVING FUND		ANIMAL CONTROL REVOLVING FUND		PUBLIC ARTS REVOLVING FUND	
FY 2022 REVENUE	\$	242,170.95	\$	865,755.15	\$	4,090.00	\$	10,547.77	\$	23,090.00	\$	24,129.00	\$	16,065.00	\$	15,000.00
FY 2023 REVENUE	\$	252,433.53	\$	342,724.69	\$	11,456.42	\$	11,463.01	\$	30,165.00	\$	38,042.50	\$	16,045.00	\$	28,098.00
FY 2024 REVENUE	\$	213,820.06	\$	83,072.27	\$	9,775.00	\$	15,206.96	\$	43,565.00	\$	67,309.50	\$	17,005.00	\$	60,792.75
YTD FY 2025 REVENUE	\$	149,225.00	\$	88,014.16	\$	15,041.50	\$	16,486.07	\$	71,376.08	\$	35,795.55	\$	15,550.00	\$	84,974.43
FY 2022 EXPENDITURES	\$	243,978.38	\$	563,661.66	\$	9,244.42	\$	10,355.54	\$	31,774.60	\$	25,058.81	\$	6,724.10	\$	-
FY 2023 EXPENDITURES	\$	271,347.75	\$	355,303.76	\$	11,646.70	\$	16,869.90	\$	26,843.90	\$	36,144.10	\$	13,400.72	\$	32,843.82
FY 2024 EXPENDITURES	\$	228,970.72	\$	58,869.61	\$	12,495.91	\$	15,614.44	\$	22,866.37	\$	35,572.19	\$	13,612.96	\$	43,747.18
YTD FY 2025 EXPENDITURES	\$	114,038.41	\$	73,251.07	\$	23,251.00	\$	10,997.64	\$	58,608.40	\$	47,438.17	\$	19,690.36	\$	89,767.01
CURRENT CASH BALANCE	\$	77,287.89	\$	557,557.53	\$	8,120.38	\$	7,744.57	\$	37,806.92	\$	33,687.86	\$	55,061.99	\$	20,067.17
FY 25 AUTH. EXPEND. LIMIT	\$	290,000.00	\$	1,000,000.00	\$	35,000.00	\$	25,000.00	\$	65,000.00	\$	60,000.00	\$	25,000.00	\$	90,000.00
PROPOSED FY 26 EXPEND. LIMIT	\$	225,000.00	\$	1,000,000.00	\$	35,000.00	\$	25,000.00	\$	80,000.00	\$	60,000.00	\$	30,000.00	\$	110,000.00

RESOLUTION #**R-2025-****A RESOLUTION ESTABLISHING FISCAL YEAR 2026 EXPENDITURE LIMITS FOR REVOLVING FUNDS**

WHEREAS, revolving funds are established pursuant to the provisions of G.L. c.44, §53E ½ for the purpose of managing fees and revenues received by the City for specific programs, allowing such fees and revenues to be expended for those programs without the need for further appropriation; and

WHEREAS, traditionally, City revolving funds have been subject to annual reauthorization; and

WHEREAS, the Municipal Modernization Act, Chapter 218 of the Acts of 2016, includes revisions to the provisions of G.L. c.44, §53E ½, requiring that revolving funds be established by ordinance and eliminating the per board and total limitations on the size of these funds; and

WHEREAS, the Honorable City Council previously adopted Ordinance 2017-47 which established eight revolving funds of the City;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the Watertown Code of Ordinances, Title III, Administration, Chapter 32, Finances, Section 08F, Authorized Revolving Funds, is hereby amended by inserting a new Section 32.08.F therein as follows:

REVOLVING FUND PROGRAM OR PURPOSE	DEPARTMENT RECEIPTS TO BE CREDITED TO FUND	REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND
<i>Commander's Mansion</i> to pay costs associated with rental and use of the Commander's Mansion	Fees and receipts from rentals and use	Director of Community Development and Planning
<i>Organized Crime Drug Enforcement Task Force</i> to pay costs associated with the operation and equipping of the crime task force	Fees and receipts for task force rental and operations	City Manager
<i>Senior Center</i> to pay costs associated with programs and activities provided at or by the Senior Center	Fees and receipts for program participation	Senior Center Director
<i>Library Copier</i> to pay costs of copier maintenance, materials, and equipping	Fees from copier usage	Library Director

<i>Faire on the Square/Other City Events</i> to pay costs associated with Faire and other City event activities	Fees and receipts received from Faire and other City event participants	Director of Community Development and Planning
<i>Farmers' Market</i> to pay costs associated with the operation of the Farmer's Market	Fees and receipts from participation in the Farmer's Market and grant revenues	Director of Community Development and Planning
<i>Animal Control</i> to pay costs associated with the operation of the Animal Control Program	Fees and receipts from the Animal Control Program	Director of Public Health
<i>Public Arts</i> to pay costs associated with the operation of Public Arts and Culture in Watertown	Fees and receipts from public art creation and grants revenues	Director of Community Development and Planning

AND BE IT FURTHER RESOLVED by the City Council of the City of Watertown that the following fiscal year spending limits for such revolving funds are hereby amended:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Commander's Mansion	\$225,000
Organized Crime Drug Enforcement Task Force	\$1,000,000
Senior Center	\$35,000
Library Copier	\$25,000
Faire on the Square	\$80,000
Farmers' Market	\$60,000
Animal Control	\$30,000
Public Arts	\$110,000

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of __ for, __ against and __ present on June 24, 2025.

Brendan McCarthy, Council Clerk

Mark S. Sideris, Council President



Megan Langan
City Auditor

CITY OF
WATERTOWN
Office of the City Auditor

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6460
www.watertown-ma.gov
mlangan@watertown-ma.gov

TO: Honorable City Council

FROM: Megan Langan, City Auditor 

DATE: June 16, 2025

RE: Fiscal Year 2026 Community Preservation Fund Budget

The Community Preservation Act (CPA) requires that the City Council approve the Community Preservation Fund Budget. Furthermore, the CPA requires that the estimated revenue for each Fiscal Year be reserved as follows:

A minimum of 10% for Affordable Housing
A minimum of 10% for Historical Preservation
A minimum of 10% for Open Space/Recreation

Additionally, up to 5% of the estimated revenue may be appropriated for CPC Administrative purposes. The remaining estimated revenue would be reserved for designation for a later date.

As you may be aware, at the Community Preservation Committee (CPC) meeting on May 15, 2025 voted the following:

- On a motion made and seconded it was voted to request the City Council to appropriate and transfer from the fiscal year 2026 Community Preservation Funds (T= \$3,737,500) the following funds: 5% (\$186,875) for the administrative expense of the Community Preservation Committee, 10% to the affordable housing reserve (\$373,500), 10% to the historical preservation reserve (\$373,500), 10% to the open space/recreation reserve (\$373,500), and 65% to the undesignated fund balance (\$2,429,375).

Therefore, I would respectfully request that the Honorable City Council adopt this recommended action for Fiscal Year 2026.

Please be advised that before any project can be approved for funding by the CPC, the Honorable City Council would need to approve the funding of the project.

cc: Community Preservation Committee

CPC Agenda 5/15/25

Agenda Item 2.C

Community Preservation Committee FY 2026 Budget Allocation Vote

The Community Preservation Committee requests the City Council appropriate and transfer FY 2026 CPA funds which total \$3,737,500.00 to the following:

5% totaling \$186,875.00 for the administrative expenses of the Community Preservation Committee; 10% to the community housing reserve totaling \$373,750.00; 10% to the historical preservation reserve totaling, \$373,750.00; 10% to the open space/recreation reserve totaling, \$373,750.00; and 65% to the undesignated reserve totaling, \$2,429,375.00.

Operating Budget (Administrative Budget Accounts)

The CPC requested the following amounts be transferred: \$20,000 to the Purchased Services and \$150 to the Supplies accounts.

Explanation for the request.

CPC Budget (excludes personnel)

FY 2025 Projection

Purchased Services	
Printing	50
Canva Subscription	119
Boston Globe Legal Notice	1,428
Community Preservation Alliance Membership	7,900
Housing Consultant	8,000
Total	\$17,497
Supplies	
Marketing Materials - Farmer's Market	30
Office Supplies	75
	\$105



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: Honorable City Council

FROM: Megan Langan, City Auditor *ML*

DATE: June 16, 2025

RE: Proposed Resolution – Authorization of the Fiscal Year 2026 Retiree Health Insurance and Related Expenditures from the OPEB Trust Fund

As you are aware, The Honorable City Council adopted G.L. c., 32B, s. 20; at its meeting on January 22, 2019, which established the Other Post Employment Benefits (OPEB) Trust Fund.

As was mentioned during the Fiscal Year 2020 Insurance and Employee Benefits budget discussion at the Saturday, May 18, 2019, budget hearing, one of the requirements of G.L. c. 32B, s. 20; is that the health insurance premiums for the City's retirees must be paid from the OPEB Trust Fund and must be authorized by a two-thirds vote of the City Council.

The attached resolution is being proposed for City Council's consideration as part of the process in adopting the Fiscal Year 2026 Budget. As mentioned during the FY21 budget process, a similar resolution will need to be updated every year and voted upon as part of the City's Annual Budget process. The attached resolution has been updated from the resolution that the City Council adopted for the FY 2025 Budget.

I respectfully request your approval of this proposed resolution.

Cc: Mark R. Reich, KP Law
All Department Heads

RESOLUTION #

R-2025-

**A RESOLUTION APPROVING THE FISCAL YEAR 2026 RETIREE HEALTH INSURANCE
APPROPRIATION AND AUTHORIZATION OF EXPENDITURES FROM THE OPEB TRUST FUND**

WHEREAS, the City has established an Other Post-Employment Benefits (OPEB) Trust Fund in accordance with the provisions of G.L. c. 32B, s. 20; and

WHEREAS, monies contained within the OPEB Trust Fund are to be used solely for the purposes of funding non-pension post-employment benefits, i.e., the City's costs for health insurance for retired employees and their dependents; and

WHEREAS, pursuant to G.L. c. 32B, s. 20(h), the estimated amount necessary to be appropriated from the OPEB Trust Fund to fund the Fiscal Year 2026 annual budget for retiree health insurance to be \$5,339,600; and

WHEREAS, the Treasurer, as Trustee of the OPEB Trust Fund, has certified that this amount will be available for appropriation from the OPEB Trust Fund; and

WHEREAS, G.L. c. 32B, s. 20 authorizes expenditures from the OPEB Trust Fund by 2/3rds vote of the City Council;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Watertown hereby approves the appropriation of \$5,339,600 from the OPEB Trust Fund to fund the estimated Fiscal Year 2026 cost for retiree health insurance (said amount having been already included in the City's annual operating budget), by 2/3rd vote.

Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote of ____ for, ____ against and ____ present on June 24, 2025.

Brendan McCarthy, Council Clerk

Mark S. Sideris, Council President



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Fiscal Year 2026 Water & Sewer Rates

Attached please find correspondence from City Auditor Megan Langan summarizing the Water and Sewer Rate Study Analysis performed for the City of Watertown. As stated in the report, this Study was performed to provide the City with recommended water and sewer rate changes that will generate sufficient revenue to fund the purchase of water and sewerage treatment from the Massachusetts Water Resource Authority ("MWRA"), operational costs, indirect costs, debt service costs, and short-term and long-term capital improvements and will ensure the water fund and sewer fund continue to maintain healthy retained earnings.

I respectfully request a First Reading on an Order establishing water and sewer rates and charges for Fiscal Year 2026 be considered at the June 24, 2025 City Council meeting. The Public Hearing and consideration of rate schedules and fees designed to raise sufficient revenues to support the Fiscal Year 2026 operational services provided to customers of the City's Water/Sewer System would be scheduled for the July 8, 2025 City Council Meeting.

Thank you for your consideration in this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan E. Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: George J. Proakis, City Manager
FROM: Megan Langan, City Auditor
DATE: June 20, 2025
RE: FY26 Water & Sewer Rates

Background

A water and sewer rate study was conducted to provide the City with recommended water and sewer rate changes which will generate sufficient revenue to fund the operational, indirect, debt service and short term and long term capital improvement costs while ensuring the water and sewer funds continue to maintain healthy retained earnings. The attached report contains rate recommendations which fully support the City's final FY 2026 water and sewer budgets and capital plans.

Estimated Expenses and Revenues

Without any changes in revenue, total projected water revenues for FY 2026 are \$9,658,480 and projected expenditures are \$9,905,653, leaving a deficit of over \$247,000 for FY 2026. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

Without any changes in revenue, total projected sewer revenues for FY 2026 are \$12,848,179 and projected expenditures are \$13,351,401, leaving a deficit of over \$503,000 for FY 2026. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

The Water Enterprise Fund and the Sewer Enterprise Fund are experiencing budgetary shortfalls because revenue recovered from rates is insufficient to cover expenditures.

Proposed Rates and Charges

In order for the City to ensure all expenses can be covered by revenues and available retained earnings while maintaining healthy retained earnings of 20% by the end of FY2030, we are recommending that Watertown increase its water rates, sewer rates and service charges by 3.5% for FY 2026.

Assuming the above, the quarterly water bill for a typical resident using 1,800 cf will increase \$3.92 per quarter, from \$111.36 to \$115.28. The quarterly sewer bill for a typical resident with a usage of 1,800cf will increase \$7.20 per quarter, from \$206.28 to \$213.48. The overall or combined water and sewer bill for a typical resident with a usage of 1,800cf would increase from \$317.64 per quarter to \$328.76 per quarter; for an overall increase of \$11.12 per quarter, or 3.5%.

Tables 1 and 2 below present the current and proposed water and sewer rates, as well as quarterly bill impacts for typical customers, respectively.

Table 1: Current and Proposed Water and Sewer Rates

Base Charge		FY 2025		FY 2026		Difference	
<i>Minimum Charge (Quarterly)</i>		<i>Current</i>		<i>Proposed</i>			
						\$	%
5/8	\$	9.12	\$	9.44	\$	0.32	3.5%
¾		9.71		10.05		0.34	3.5%
1		11.47		11.87		0.40	3.5%
1 1/4		13.81		14.29		0.48	3.5%
1.5		13.81		14.29		0.48	3.5%
2		20.14		20.84		0.70	3.5%
3		67.11		69.46		2.35	3.5%
4		84.50		87.46		2.96	3.5%
6		125.08		129.46		4.38	3.5%
Volumetric Rate (per Ccf)							
<u>Water</u>							
Tier 1	\$	5.68	\$	5.88	\$	0.20	3.5%
Tier 2		8.85		9.16		0.31	3.5%
Tier 3		11.96		12.38		0.42	3.5%
Tier 4		15.61		16.16		0.55	3.5%
<u>Sewer (100% of Water Consumption)</u>							
Tier 1	\$	11.46	\$	11.86		0.40	3.5%
Tier 2		14.96		15.48		0.52	3.5%
Tier 3		16.70		17.28		0.58	3.5%
Tier 4		20.45		21.17		0.72	3.5%
<u>Combined Rate</u>							
Tier 1	\$	17.14	\$	17.74		0.60	3.5%
Tier 2		23.81		24.64		0.83	3.5%
Tier 3		28.66		29.66		1.00	3.5%
Tier 4		36.06		37.32		1.26	3.5%
<u>Irrigation (all Ccf)</u>	\$	15.61	\$	16.16		0.55	3.5%

The following Table 2 presents the impact on bills for some typical customers:

Table 2: Quarterly Bill Impacts for Typical Customers										
			Current			Proposed			Diff.	
<i>M. Size</i>	<i>Customer</i>	<i>Consumption (Ccf)</i>	<i>Water(\$)</i>	<i>Sewer(\$)</i>	<i>Total(\$)</i>	<i>Water(\$)</i>	<i>Sewer(\$)</i>	<i>Total(\$)</i>	<i>Diff. (\$)</i>	<i>(%)</i>
5/8"	Small User	500	37.52	57.30	94.82	38.84	59.30	98.14	3.32	3.5%
5/8"	Low-End User	1,000	65.92	114.60	180.52	68.23	118.61	186.84	6.32	3.5%
5/8"	Avg. Res. User 1	1,800	111.36	206.28	317.64	115.28	213.48	328.76	11.12	3.5%
5/8"	Avg. Res. User 2	2,500	151.12	286.50	437.62	156.41	296.53	452.94	15.32	3.5%
5/8"	Low Tier 2 User	5,000	372.37	660.50	1,032.87	385.4	683.62	1,069.02	36.15	3.5%
5/8"	Restaurant	15,000	1,568.38	2,330.50	3,898.87	1,623.26	2,412.07	4,035.33	136.46	3.5%
1"	Restaurant	25,000	2,766.72	4,000.50	6,767.22	2,863.56	4,140.52	7,004.07	236.85	3.5%
5/8"	Andrea's Pizza	1,820	112.50	208.57	321.07	116.46	215.85	332.31	11.24	3.5%
5/8"	Celebrity Pizza	2,599	159.88	301.31	461.19	165.51	311.83	477.33	16.14	3.5%
5/8"	Massis Bakery	3,553	244.31	444.03	688.34	252.89	459.5	712.4	24.06	3.5%
5/8"	Chulo's Restaur.	4,764	351.48	625.19	976.68	363.82	646.97	1,010.79	34.11	3.5%
5/8"	Dunkin' Main St.	7,511	672.69	1,079.84	1,752.52	696.30	1,117.40	1,813.70	61.18	3.5%
2"	Stop and Shop	39,255	6,000.60	6,915.65	11,916.24	5,176.45	7,157.28	12,333.74	417.49	3.5%
5/8"	Avg. Irrig. User	2,500	399.37	-	399.37	413.44	-	413.44	14.07	3.5%



Thomas D. Brady
Director of Public Works

CITY OF WATERTOWN

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

(P) 617-972-6420
(F) 617-972-6402

To: George J. Proakis – City Manager
From: Thomas Brady – Director of Public Works
Michael Albano – Director of Administration and Finance
Re: FY2026 Water and Sewer Rates
Date: June 19, 2025

As in prior years, the City has engaged The Abrahams Group LLC to conduct a study and provide recommendations for the FY2026 water and sewer rates.

The purpose of this study is to ensure the City's rate structure generates sufficient revenue to cover the cost of purchasing water and sewer treatment services from the Massachusetts Water Resources Authority (MWRA), as well as to fund operational expenses, indirect costs, debt service, and both short-term and long-term capital improvements.

The recommended rates are also designed to maintain healthy retained earnings in the water and sewer enterprise funds.

Based on the findings outlined in the attached report, we support the recommendation to increase both water and sewer rates by 3.5% for FY2026.

Thank you for your consideration.

City of Watertown Water and Sewer Rate Study

The Abrahams Group LLC

June 18, 2025

THE ABRAHAMS GROUP LLC

FOR BETTER GOVERNMENTS

June 18, 2025

Michael A. Albano, CPA, CGMA
Director of Administration & Finance
City of Watertown: Department of Public Works
124 Orchard Street
Watertown, MA 02472

Dear Mr. Albano:

We have completed our work assisting the City of Watertown with a water and sewer rate study for FY 2026. The attached is our final report.

We are pleased to provide assistance to the City of Watertown on this important and challenging project. I will be pleased to discuss this letter with you at your earliest convenience.

Sincerely yours,



Mark D. Abrahams, CPA
President

Attachment

19 RIDGEWOOD STREET ASHLAND, MA 01721

BETTERGOV@AOL.COM • WWW.THEABRAHAMSGROUP.COM • PHONE (617) 803-8529

This report summarizes the Water and Sewer Rate Study performed for the City of Watertown ("City") by The Abrahams Group LLC. This study was performed to provide the City with recommended water and sewer rate changes that will generate sufficient revenue to fund the purchase of water and sewerage treatment from the Massachusetts Water Resource Authority ("MWRA"), operational costs, indirect costs, debt service costs, and short-term and long-term capital improvements and will ensure the water fund and sewer fund continue to maintain healthy retained earnings.

Rate options were discussed with City staff and reviewed with the City Manager. Based on that review, City staff is recommending one water rate option and one sewer rate option. This report contains those rate recommendations which fully support the City's final FY 2026 water and sewer budgets and planned capital.

BACKGROUND

The City of Watertown consists of primarily urban commercial and residential development with a population of approximately 35,000, according to the 2020 U.S. Census. The City's Water and Sewer Department, through the City's Department of Public Works ("DPW"), provides services to approximately 9,500 commercial, residential, industrial, and institutional accounts.

The Water and Sewer Department is responsible for providing its customers with drinking water and sewerage collection and conveyance in a cost-effective and environmentally friendly manner that meets EPA and DEP standards.

The City is a member community of the MWRA. The MWRA supplies water to the City, with an average daily demand of 2.52 million gallons per day, per the MWRA's Community Water Use data from December 2023. The water is then conveyed to the City's residents through the City's 82 miles of water distribution mains.

The City's sewer system consists of approximately 82 miles of sewer mains that transport wastewater to the MWRA's interceptors. The City transports an average daily flow of 3.85 million gallons per day, per the MWRA's Sewer Flow Report for the calendar years of 2021, 2022, and 2023.

Existing Rate Structure and Charges

The City's water and sewer rates are based on a multi-tier rate structure in which the rate per 100 cubic feet of water increases with consumption. All 9,500 plus residential, commercial, and irrigation accounts are billed quarterly which are staggered across each quarter according to the billing cycle.

The City currently has an inclining, four-tier structure for non-irrigation water consumption and sewer flow and a flat fee for irrigation water consumption, as well as meter and fire protection charges.

The following table shows current water and sewer rates for FY 2025:

Tier	Consumption	Water Rate (per 100 cubic feet)	Sewer Rate (per 100 cubic feet)
1	0 - 2,500 cu ft	\$5.68	\$11.46
2	2,501 - 5,000 cu ft	\$8.85	\$14.96
3	5,001 - 25,000 cu ft	\$11.96	\$16.70
4	Over 25,000 cu ft	\$15.61	\$20.45
Irrigation	All	\$15.61	N/A

The following table shows current meter service charges for FY 2025:

Meter Size (inches)	Rates/Quarter
5/8	\$9.12
3/4	\$9.71
1	\$11.47
1 1/4	\$13.81
1 1/2	\$13.81
2	\$20.14
3	\$67.11
4	\$84.50
6	\$125.08

The following table shows current fire service charges for FY 2025:

Service Size (inches)	Rates/Quarter
2	\$13.30
3	\$46.56
4	\$93.13
6	\$272.72
8	\$578.70
10	\$1,044.33

Comparison to Neighboring Communities

When considering rate and/or tier changes, comparing the City's rates and tiers to neighboring communities' rates and tiers provides helpful information on how communities measure up. The table at the top of the following page compares water rates by tier and base charges. The average customer's bill, based on an industry-standard 2,800 cubic feet of usage, is also included in the table. Each community in the table is a member of the MWRA.

Community	Tiers					Base	Rates					Average Bill
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5		Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	
Watertown	0-2,500	2,500-5,000	5,001-25,000	Over 25,000		\$9.12	\$5.68	\$8.85	\$11.96	\$15.61		\$177.67
Waltham	0-2,100	2,100-4,500	4,500-12,000	Over 12,000			\$3.07	\$4.15	\$11.90	\$17.14		\$93.52
Needham	0-600	600-2,700	2,700-4,200	Over 4,200		\$16.00	\$3.37	\$3.61	\$4.53	\$5.56		\$116.56
Lexington	0-4,000	4,000-8,000	Over 8,000				\$5.06	\$7.59	\$10.02			\$141.68
Wellesley	0-1,500	1,500-3,600	3,600-7,200	7,200-108,000	Over 108,000	\$28.05	\$5.05	\$5.93	\$9.40	\$12.17	\$15.49	\$180.89
Brookline	0-1,800	Over 1,800				\$38.27	\$3.36	\$8.40				\$182.75
Belmont	0-9,000	Over 9,000				\$18.90	\$7.20	\$8.26				\$220.50
Arlington	0-1,500	1,500-3,000	Over 3,000			\$18.72	\$8.80	\$9.42	\$11.42			\$273.18
Newton	0-1,000	1,000-2,500	2,500-6,000	Over 6,000			\$7.81	\$9.03	\$10.38	\$12.95		\$244.69

Data in the table above is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter.

The following table compares sewer rates by tier and base charges.

Community	Tiers					Base	Rates					Average Bill
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5		Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	
Watertown	0-2,500	2,500-5,000	5,001-25,000	Over 25,000			\$11.46	\$14.96	\$16.70	\$20.45		\$331.38
Waltham	0-2,100	2,100-4,500	4,500-12,000	Over 12,000			\$5.46	\$7.63	\$13.26	\$16.51		\$168.07
Needham	0-600	600-2,700	2,700-4,200	Over 4,200		\$13.00	\$10.50	\$11.59	\$12.50	\$13.63		\$331.89
Lexington	0-4,000	4,000-8,000	Over 8,000				\$10.27	\$16.78	\$26.69			\$287.56
Wellesley	Flat Rate					\$15.00	\$11.21					\$328.88
Brookline	Flat Rate					\$38.27	\$10.06					\$319.95
Belmont	Flat Rate					\$17.76	\$15.11					\$440.84
Arlington	0-1,500	1,500-3,000	Over 3,000				\$10.34	\$11.02	\$13.36			\$298.36
Newton	0-1,000	1,000-2,500	2,500-6,000	Over 6,000			\$12.14	\$14.20	\$15.25	\$17.54		\$380.15

Data in the table above is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter.

Existing Expenses and Revenues

A fourth tier was added to the water and sewer rate structures for FY 2023. The positive impact of the tier changes on water and sewer billings continued into FY 2024 and FY 2025. For FY 2024, water rates increased by 5.5% across all tiers and sewer rates increased by 6.0% across all tiers. A wet summer in 2023 impacted FY 2024 billings, but FY 2024 ended in surplus for the water fund. The sewer fund ended FY 2024 in deficit. The water fund's surplus in FY 2024 was \$609,309 and the sewer fund's deficit in FY 2024 was \$202,573. Recent financial results for both funds contributed to healthy retained earnings balances at the time of the most recent certification, which was as of July 1, 2024. The latest certification for water was \$3,469,941, or 39.1%, of water fund expenses in FY 2024, and the latest certification for sewer was \$4,154,207, or 40.4%, of sewer fund expenses in FY 2024.

Projections for FY 2025 show that the water fund should end with a surplus greater than FY 2024's. The 3.5% rate increase and increased consumption due to dry conditions at the end of the summer of 2024 have greatly contributed to the projected surplus. Total fund expenses are projected to increase 8.4% over FY 2024's, which includes a \$381,000, or 9.1%, increase to the City's MWRA water assessment and a \$98,000, or 7.6%, increase to long-term debt. The water fund's projected surplus for FY 2025 is \$939,759, despite these increases in expenses. Any surplus should further enhance the retained earnings balance. The sewer fund should end with a large surplus for FY 2025. Like with water, the 3.5% rate increase and increased consumption due to dry conditions at the end of the summer of 2024 have greatly contributed to the projected surplus. Total fund expenses are projected to decrease 2.8% compared to FY 2024's. FY 2025 saw a \$273,000, or 3.9%, increase to the City's MWRA sewer assessment, a \$1.4 million, or 50.4%, decrease in capital outlay, and a \$439,000, or 172.5%, increase to long-term debt. The sewer fund's projected surplus for FY 2024 is \$1,466,714. Any surplus should further enhance the retained earnings balance.

The City's FY 2026 water and sewer budgets were integrated into this study. The FY 2026 water budget is \$9,905,643, a 2.8% increase over FY 2025's water budget, and the FY 2026 sewer budget is \$13,351,401, a 6.4% increase over FY 2025's sewer budget. The MWRA's preliminary FY 2026 water assessment is \$4,688,527, a 2.3% increase over the FY 2025 assessment. This increase is more in line with what the City typically sees as a water assessment increase instead of the 9.3% increase the prior year. The MWRA's preliminary FY 2026 sewer assessment is \$7,713,813, an increase of 6.0% over the FY 2025 assessment. The sewer assessment increased 1.6% on average the five prior years. The MWRA's assessment is the single largest expense for the Water Enterprise Fund and the Sewer Enterprise Fund.

The City plans to invest in infrastructure improvements via its regularly maintained capital improvement plans ("CIPs") over the next five years. Included in the water projections presented, in addition to the funding of the City's regularly maintained CIP, is funding for capital improvements of \$2.4 million total from FY 2027 to FY 2030, to be funded out of retained earnings. Included in the sewer projections presented, in addition to the funding City's regularly maintained CIP, is funding for capital improvements of \$2.0 million total from FY 2027 to FY 2030, to be funded out of retained earnings.

Baseline Analysis

Without any changes in revenue (i.e., no rate adjustments), as presented in the baseline financial analysis, total projected water revenues for FY 2026 are \$9,658,480 and projected expenditures are \$9,905,643, leaving a deficit of over \$247,000 for FY 2026. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

Without any changes in revenue (i.e., no rate adjustments), as presented in the baseline financial analysis, total projected sewer revenues for FY 2026 are \$12,848,179 and projected expenditures are \$13,351,401, leaving a deficit of over \$503,000 for FY 2026. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

The Water Enterprise Fund and the Sewer Enterprise Fund are experiencing budgetary shortfalls because revenue recovered from rates is insufficient to cover expenditures. The City should strongly consider rate action for FY 2026 and beyond to ensure sufficient revenue is realized from rates. Any deficit at the conclusion of a fiscal year would presumably be covered by available retained earnings. While healthy retained earnings balances in both funds would allow for this, the consistent use of retained earnings over time will lower the retained earnings balances from their current healthy level.

Recommended Option for Rates and Charges

The recommended option for updated rates and charges included in this report is designed to ensure all expenses included can be covered by revenues and available retained earnings and to target healthy retained earnings of 20% of total expenditures by the end of the five-year period. The recommended retained earnings balance is between 10% and 25%.

Since the analysis conducted was a five-year look-ahead, rates are presented for the next five fiscal years, including FY 2026. Each of these options will help the City achieve its goals of covering actual costs of services, maintaining healthy retained earnings, investing in capital improvements, and ensuring long-term fiscal stability.

The recommended option is designed to change rates and charges only, without changes to the City's rate structure. This is consistent with how the City has changed rates and charges in the recent past, except for the recent addition of the fourth tier in the rate structure, which was implemented for FY 2023.

Rate increases are presented in the following table:

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Water	3.5%	4.0%	4.0%	4.0%	4.0%
Sewer	3.5%	4.0%	4.0%	4.0%	4.0%

The following table shows current meter service charges and proposed FY 2026 meter service charges along with the difference between them. The increases to the meter service charges are the same as the increases to water rates.

Meter Size (inches)	Rates/Quarter		Difference	
	Current FY 2025	Proposed FY 2026	\$	%
5/8	\$9.12	\$9.44	\$0.32	3.5%
3/4	\$9.71	\$10.05	\$0.34	3.5%
1	\$11.47	\$11.87	\$0.40	3.5%
1 1/4	\$13.81	\$14.29	\$0.48	3.5%
1 1/2	\$13.81	\$14.29	\$0.48	3.5%
2	\$20.14	\$20.84	\$0.70	3.5%
3	\$67.11	\$69.46	\$2.35	3.5%
4	\$84.50	\$87.46	\$2.96	3.5%
6	\$125.08	\$129.46	\$4.38	3.5%

The following table shows current private fire protection charges and proposed FY 2026 private fire protection charge along with the difference between them. The increases to the private fire protection charges are the same as the increases to water rates.

Service Size (inches)	Rates/Quarter		Difference	
	Current FY 2025	Proposed FY 2026	\$	%
2"	\$13.30	\$13.77	\$0.47	3.5%
3"	\$46.56	\$48.19	\$1.63	3.5%
4"	\$93.13	\$96.39	\$3.26	3.5%
6"	\$272.72	\$282.27	\$9.55	3.5%
8"	\$578.70	\$598.95	\$20.25	3.5%
10"	\$1,044.33	\$1,080.88	\$36.55	3.5%

The following table shows current volumetric rates and proposed FY 2026 volumetric rates along with the difference between them.

Tier	Volume (cu. Ft)	Volumetric Rates (per 100 cubic feet)		Difference	
		Current FY 2025	Proposed FY 2026	\$	%
Water					
1	0 - 2,500	\$5.68	\$5.88	\$0.20	3.5%
2	2,501 - 5,000	\$8.85	\$9.16	\$0.31	3.5%
3	5,001 - 25,000	\$11.96	\$12.38	\$0.42	3.5%
4	Over 25,000	\$15.61	\$16.16	\$0.55	3.5%
Irrigation	All	\$15.61	\$16.16	\$0.55	3.5%
Sewer					
1	0 - 2,500	\$11.46	\$11.86	\$0.40	3.5%
2	2,501 - 5,000	\$14.96	\$15.48	\$0.52	3.5%
3	5,001 - 25,000	\$16.70	\$17.28	\$0.58	3.5%
4	Over 25,000	\$20.45	\$21.17	\$0.72	3.5%
Combined					
1	0 - 2,500	\$17.14	\$17.74	\$0.60	3.5%
2	2,501 - 5,000	\$23.81	\$24.64	\$0.83	3.5%
3	5,001 - 25,000	\$28.66	\$29.66	\$1.00	3.5%
4	Over 25,000	\$36.06	\$37.32	\$1.26	3.5%
Irrigation	All	\$15.61	\$16.16	\$0.55	3.5%

The following table contains the quarterly bill impact on sample customers.

Meter Size	Usage (cu. Ft)	Current FY 2025			Proposed FY 2026			Difference	
		Water	Sewer	Total	Water	Sewer	Total	\$	%
5/8"	1,000	\$65.92	\$114.60	\$180.52	\$68.23	\$118.61	\$186.84	\$6.32	3.5%
5/8"	2,500	\$151.12	\$286.50	\$437.62	\$156.41	\$296.53	\$452.94	\$15.32	3.5%
5/8"	5,000	\$372.37	\$660.50	\$1,032.87	\$385.40	\$683.62	\$1,069.02	\$36.15	3.5%
5/8"	15,000	\$1,568.37	\$2,330.50	\$3,898.87	\$1,623.26	\$2,412.07	\$4,035.33	\$136.46	3.5%
1"	25,000	\$2,766.72	\$4,000.50	\$6,767.22	\$2,863.56	\$4,140.52	\$7,004.07	\$236.85	3.5%
4"	75,000	\$10,644.75	\$14,225.50	\$24,870.25	\$11,017.32	\$14,723.39	\$25,740.71	\$870.46	3.5%

The information presented for the Recommended Option includes the total additional funding of \$2.4 million in water capital from FY 2027 to FY 2030 to be funded out of retained earnings and the additional funding of \$2.0 million in sewer capital from FY 2027 to FY 2030 to be funded out of retained earnings. This funding is in addition to what is in the City-maintained water and sewer CIPs.

Conclusion

It is important to the City that the proposed rate increases are mitigated as much as possible, given the current environment. With the recent authorizations to fund water and sewer capital projects using available ARPA funds, in the amounts of about \$2.4 million for water and \$2.9 million for sewer,

the City was able to mitigate the recommended rate increase for FY 2026. What would have likely been a 5.0% recommended FY 2026 rate increase for water is now a 3.5% recommended increase and what would have likely been a 5.5% recommended FY 2026 rate increase for sewer is now a 3.5% recommended increase.

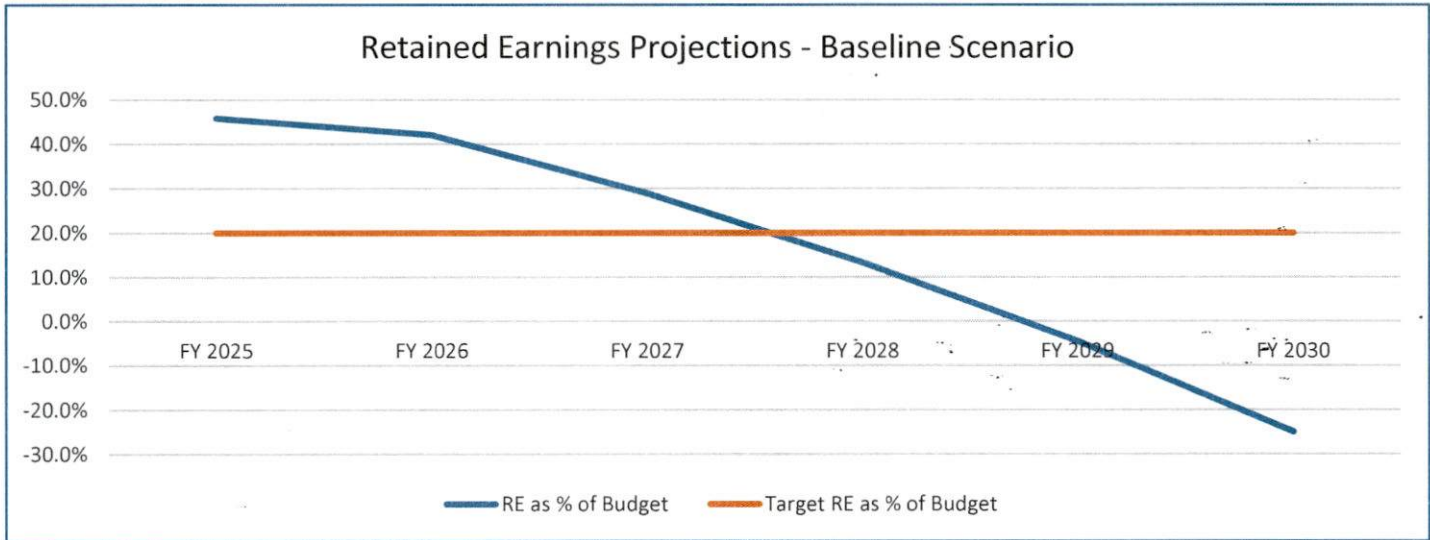
It is important for the City to continue to fund its water and sewer capital improvement plans. The projections in this report include the full funding of the CIPs, as well as funding of additional capital improvements as described.

The projections provided in the report are based on many assumptions. We recommend that the water and sewer analyses conducted for the City are reviewed and updated each year. Assumptions, like, for example, planned expenditures and anticipated revenues, change year to year and it is important to capture those changes to ensure that the rate plans presented are based on the most accurate information available at the time.

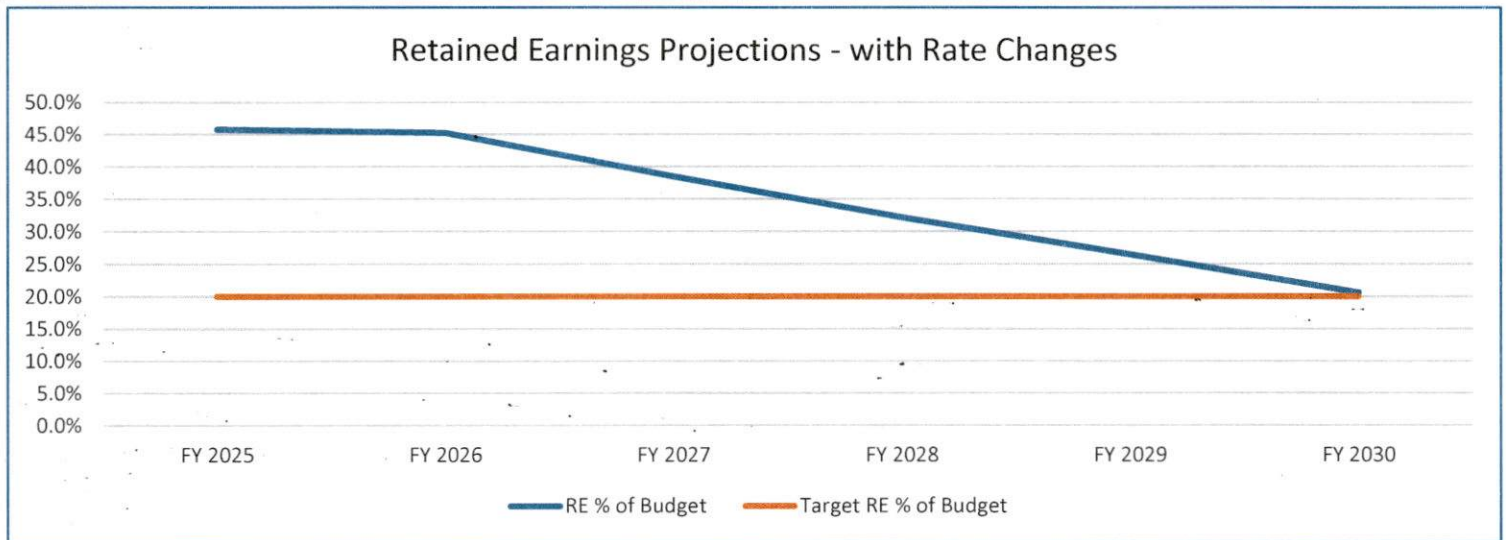
If, in future years, retained earnings projections show balances lower than those acceptable to the industry, the City can look at its planned expenses to see if any can be adjusted for a given year. This review should include any planned debt as the City can choose to push out planned debt a year or two, if necessary.

Target Retained Earnings as % of Budget:	20.0%
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Baseline	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED
Surplus/Deficit	\$ 939,759	\$ (247,163)	\$ (1,059,330)	\$ (1,598,620)	\$ (2,036,224)	\$ (2,512,505)
Projected Retained Earnings	\$ 4,409,700	\$ 4,162,537	\$ 3,103,207	\$ 1,504,587	\$ (531,637)	\$ (3,044,142)
RE as % of Budget	45.8%	42.0%	29.0%	13.4%	-4.5%	-25.0%
Target RE as % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Rate Changes:	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
	3.50%	3.50%	4.00%	4.00%	4.00%	4.00%
Rate Impact	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED
Surplus/Deficit	\$ 939,759	\$ 73,537	\$ (359,289)	\$ (504,064)	\$ (531,372)	\$ (580,946)
Projected Retained Earnings	\$ 4,409,700	\$ 4,483,237	\$ 4,123,948	\$ 3,619,884	\$ 3,088,512	\$ 2,507,566
RE % of Budget	45.8%	45.3%	38.5%	32.2%	26.4%	20.6%
Target RE % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Service Charge

Meter Size	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
5/8"	\$ 9.12	\$ 9.44	\$ 9.82	\$ 10.21	\$ 10.62	\$ 11.04
3/4"	\$ 9.71	\$ 10.05	\$ 10.45	\$ 10.87	\$ 11.30	\$ 11.75
1"	\$ 11.47	\$ 11.87	\$ 12.34	\$ 12.83	\$ 13.34	\$ 13.87
1 1/2"	\$ 13.81	\$ 14.29	\$ 14.86	\$ 15.45	\$ 16.07	\$ 16.71
2"	\$ 20.14	\$ 20.84	\$ 21.67	\$ 22.54	\$ 23.44	\$ 24.38
3"	\$ 67.11	\$ 69.46	\$ 72.24	\$ 75.13	\$ 78.14	\$ 81.27
4"	\$ 84.50	\$ 87.46	\$ 90.96	\$ 94.60	\$ 98.38	\$ 102.32
6"	\$ 125.08	\$ 129.46	\$ 134.64	\$ 140.03	\$ 145.63	\$ 151.46

Rates (per 100 cf of usage)

1st Step (0 - 2,500 cf)

2nd Step (2,501 - 5,000 cf)

3rd Step (5,001 - 25,000 cf)

4th Step (over 25,001)

	Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
1st Step (0 - 2,500 cf)	\$ 5.68	\$ 5.88	\$ 6.12	\$ 6.36	\$ 6.61	\$ 6.87
2nd Step (2,501 - 5,000 cf)	\$ 8.85	\$ 9.16	\$ 9.53	\$ 9.91	\$ 10.31	\$ 10.72
3rd Step (5,001 - 25,000 cf)	\$ 11.96	\$ 12.38	\$ 12.88	\$ 13.40	\$ 13.94	\$ 14.50
4th Step (over 25,001)	\$ 15.61	\$ 16.16	\$ 16.81	\$ 17.48	\$ 18.18	\$ 18.91

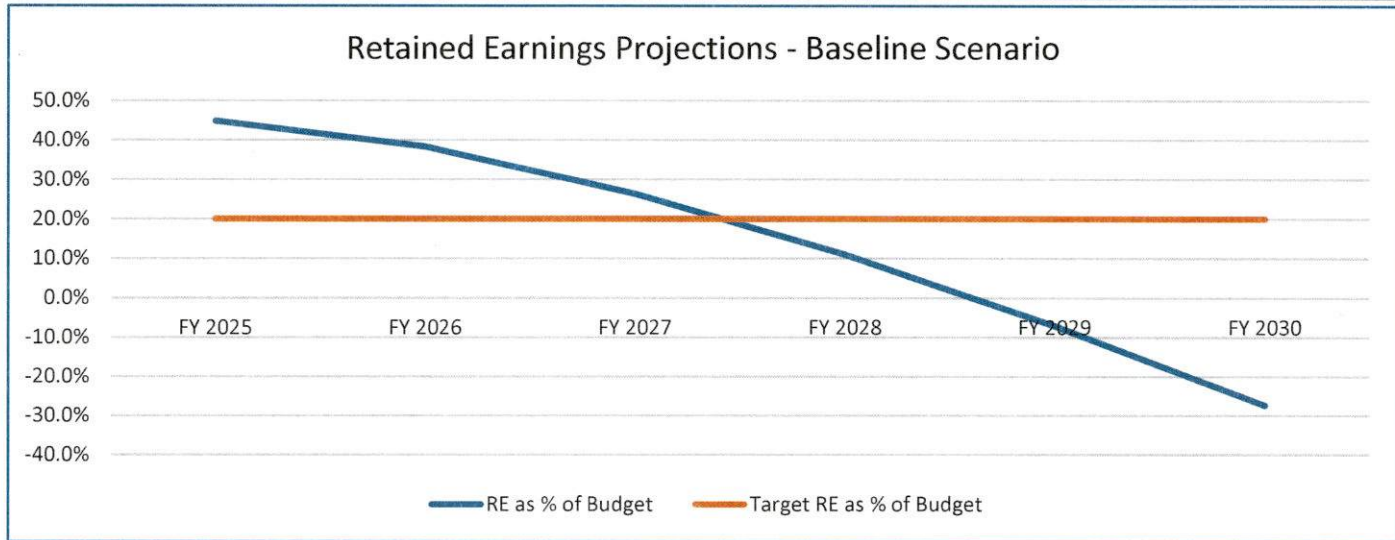
User Impact (per Bill) - Water Bills Only			New Bills				
User Type	Usage	Current Bill	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Low-End User (5/8" meter)	1,000	\$ 65.92	\$ 68.24	\$ 71.02	\$ 73.81	\$ 76.72	\$ 79.74
High Tier 1 User (5/8" meter)	2,500	\$ 151.12	\$ 156.44	\$ 162.82	\$ 169.21	\$ 175.87	\$ 182.79
High Tier 2 User (5/8" meter)	5,000	\$ 372.37	\$ 385.44	\$ 401.07	\$ 416.96	\$ 433.62	\$ 450.79
Mid Tier 2 User (5/8" meter)	15,000	\$ 1,568.37	\$ 1,623.44	\$ 1,689.07	\$ 1,756.96	\$ 1,827.62	\$ 1,900.79
High Tier 2 User (1" meter)	25,000	\$ 2,766.72	\$ 2,863.87	\$ 2,979.59	\$ 3,099.58	\$ 3,224.34	\$ 3,353.62
Large User (4" meter)	75,000	\$ 10,644.75	\$ 11,019.46	\$ 11,463.21	\$ 11,921.35	\$ 12,399.38	\$ 12,897.07

Description	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 BUDGETED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	COMMENTS
Revenues and Other Sources														
TAX LIENS REDEEMED	\$ 6,608	\$ 4,605	\$ 7,498	\$ 6,813	\$ 2,148		\$ 86,460		\$ 5,534	\$ 5,534	\$ 5,534	\$ 5,534	\$ 5,534	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN ON LIENS/WATER	\$ 7,825	\$ 8,323	\$ 3,594	\$ 3,987	\$ 2,860		\$ 20,924		\$ 5,318	\$ 5,318	\$ 5,318	\$ 5,318	\$ 5,318	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN WATER CHARGES	\$ 46,155	\$ 49,699	\$ 43,905	\$ 57,217	\$ 49,102		\$ 65,633		\$ 49,216	\$ 49,216	\$ 49,216	\$ 49,216	\$ 49,216	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
WATER UTILITY USAGE CHARGES	\$ 6,629,005	\$ 7,148,519	\$ 7,304,812	\$ 8,410,930	\$ 8,685,156		\$ 9,638,723		\$ 9,162,839	\$ 9,162,839	\$ 9,162,839	\$ 9,162,839	\$ 9,162,839	FY25 is YTD amount through late May 2025; assume level going forward
MUNICIPAL WATER CHARGES	\$ 195,000	\$ 160,000	\$ 185,675	\$ 171,810	\$ 210,248		\$ 151,761		\$ 171,810	\$ 171,810	\$ 171,810	\$ 171,810	\$ 171,810	FY25 YTD (as of late May 2025); FY26 and on is the FY23 actual amount
WATER LIENS	\$ 235,517	\$ 190,168	\$ 234,594	\$ 256,455	\$ 265,022		\$ 392,678		\$ -	\$ -	\$ -	\$ -	\$ -	FY25 YTD (as of late May 2025); zeroed out FY26-FY30 to exclude from rev req't
WATER/OTHER UTILITY CHARGES	\$ 113,359	\$ 408,882	\$ 68,287	\$ 119,824	\$ 190,732		\$ 118,868		\$ 180,217	\$ 180,217	\$ 180,217	\$ 180,217	\$ 180,217	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
WATER TEST CHARGES	\$ 71,850	\$ 74,458	\$ 77,255	\$ 85,537	\$ 85,034		\$ 89,587		\$ 78,827	\$ 78,827	\$ 78,827	\$ 78,827	\$ 78,827	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
SALE OF PROP/FINAL READS	\$ 117,633	\$ 3,890	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
WATER/INTEREST INCOME	\$ 9,819	\$ 9,349	\$ 1,177	\$ 1,314	\$ 1,939		\$ 8,527		\$ 4,720	\$ 4,720	\$ 4,720	\$ 4,720	\$ 4,720	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
Sub Total	\$ 7,432,772	\$ 8,057,893	\$ 7,926,796	\$ 9,113,886	\$ 9,492,241	\$ 9,633,402	\$ 10,573,161	\$ 9,905,643	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	
Retained Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
Total Revenues and Other Sources	\$ 7,432,772	\$ 8,057,893	\$ 7,926,796	\$ 9,113,886	\$ 9,492,241	\$ 9,633,402	\$ 10,573,161	\$ 9,905,643	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	\$ 9,658,480	
Expenditures and Other Uses														
Salaries and Wages	\$ 898,466	\$ 861,865	\$ 999,818	\$ 1,056,380	\$ 991,273	\$ 1,281,231	\$ 1,281,231	\$ 1,316,084	\$ 1,316,084	\$ 1,348,986	\$ 1,382,711	\$ 1,417,279	\$ 1,452,710	FY25 and FY26 from Budget; FY27 on 2.5% yearly incr
MWRA Assessment	\$ 3,897,384	\$ 3,935,832	\$ 4,184,354	\$ 4,147,401	\$ 4,202,656	\$ 4,592,938	\$ 4,583,303	\$ 4,688,527	\$ 4,688,527	\$ 4,901,946	\$ 5,093,122	\$ 5,291,753	\$ 5,498,132	FY25 actual and FY26 preliminary; FY27 and on based on 1.46% flow share
Other Expenses	\$ 330,698	\$ 361,066	\$ 358,695	\$ 480,254	\$ 508,423	\$ 471,475	\$ 481,110	\$ 492,757	\$ 492,757	\$ 507,540	\$ 522,766	\$ 538,449	\$ 554,602	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Capital Outlay	\$ 231,446	\$ 235,199	\$ 219,757	\$ 103,981	\$ 468,678	\$ 286,000	\$ 286,000	\$ 286,000	\$ 286,000	\$ 336,000	\$ 386,000	\$ 436,000	\$ 486,000	FY25 and FY26 from budget; \$50k increase FY27 and on
Long Term Debt	\$ 676,446	\$ 542,013	\$ 645,750	\$ 1,271,610	\$ 1,288,438	\$ 1,386,460	\$ 1,386,460	\$ 1,456,650	\$ 1,456,650	\$ 1,457,745	\$ 1,555,440	\$ 1,541,150	\$ 1,554,865	FY27 on, from Planned Debt schedule with CIP, as provided by the City
Projected Additional Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 550,000	\$ 650,000	\$ 750,000	Anticipated additional capital to be funded out of RE; Increase \$100,000 annually
Sub Total	\$ 6,034,439	\$ 5,935,975	\$ 6,408,373	\$ 7,059,626	\$ 7,459,468	\$ 8,018,104	\$ 8,018,104	\$ 8,240,018	\$ 8,240,018	\$ 9,002,217	\$ 9,490,038	\$ 9,874,631	\$ 10,296,310	
Indirect Costs	\$ 1,631,808	\$ 1,588,520	\$ 1,553,006	\$ 1,511,731	\$ 1,423,464	\$ 1,615,298	\$ 1,615,298	\$ 1,665,625	\$ 1,665,625	\$ 1,715,594	\$ 1,767,062	\$ 1,820,073	\$ 1,874,676	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Transfer to Capital Projects	\$ 500,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Used to be \$250K/\$500K annually; not including now due to add'l debt line from c
Total Expenditures and Other Uses	\$ 8,166,247	\$ 7,774,495	\$ 7,961,379	\$ 8,571,357	\$ 8,882,932	\$ 9,633,402	\$ 9,633,402	\$ 9,905,643	\$ 9,905,643	\$ 10,717,810	\$ 11,257,100	\$ 11,694,704	\$ 12,170,985	
Excess (Deficiency) of Revenues and Available Funds > Expenditures and Other Uses	\$ (733,475)	\$ 283,398	\$ (34,583)	\$ 542,529	\$ 609,309	\$ -	\$ 939,759	\$ -	\$ (247,163)	\$ (1,059,330)	\$ (1,598,620)	\$ (2,036,224)	\$ (2,512,505)	
Retained Earnings Summary														
Proj. Certified Retained Earnings as of July 1, 2024					\$ 3,469,941									
Available Retained Earnings Start of FY							\$ 3,469,941		\$ 4,409,700	\$ 4,162,537	\$ 3,103,207	\$ 1,504,587	\$ (531,637)	
Close Prior Year Reserves							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Establish New Year's Reserves (for Expenditures Only)							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Current Year Surplus/(Deficit)							\$ 939,759		\$ (247,163)	\$ (1,059,330)	\$ (1,598,620)	\$ (2,036,224)	\$ (2,512,505)	
Projected Retained Earnings Balance							\$ 4,409,700		\$ 4,162,537	\$ 3,103,207	\$ 1,504,587	\$ (531,637)	\$ (3,044,142)	
Projected Retained Earnings Balance as % of Budget					39.1%		45.8%		42.0%	29.0%	13.4%	-4.5%	-25.0%	

Description	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 BUDGETED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	COMMENTS
Revenues and Other Sources									3.50%	4.00%	4.00%	4.00%	4.00%	
TAX LIENS REDEEMED	\$ 6,608	\$ 4,605	\$ 7,498	\$ 6,813	\$ 2,148	\$ -	\$ 86,460	\$ -	\$ 5,534	\$ 5,534	\$ 5,534	\$ 5,534	\$ 5,534	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN ON LIENS/WATER	\$ 7,825	\$ 8,323	\$ 3,594	\$ 3,987	\$ 2,860	\$ -	\$ 20,924	\$ -	\$ 5,318	\$ 5,318	\$ 5,318	\$ 5,318	\$ 5,318	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN WATER CHARGES	\$ 46,155	\$ 49,699	\$ 43,905	\$ 57,217	\$ 49,102	\$ -	\$ 65,633	\$ -	\$ 49,216	\$ 49,216	\$ 49,216	\$ 49,216	\$ 49,216	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
WATER UTILITY USAGE CHARGES	\$ 6,629,005	\$ 7,148,519	\$ 7,304,812	\$ 8,410,930	\$ 8,685,156	\$ -	\$ 9,638,723	\$ -	\$ 9,483,539	\$ 9,862,880	\$ 10,257,395	\$ 10,667,691	\$ 11,094,399	FY24 is YTD amount through early June 2024; assume level going forward + rate change
MUNICIPAL WATER CHARGES	\$ 195,000	\$ 160,000	\$ 185,675	\$ 171,810	\$ 210,248	\$ -	\$ 151,761	\$ -	\$ 171,810	\$ 171,810	\$ 171,810	\$ 171,810	\$ 171,810	FY25 YTD (as of late May 2025); FY26 and on is the FY23 actual amount
WATER LIENS	\$ 235,517	\$ 190,168	\$ 234,594	\$ 256,455	\$ 265,022	\$ -	\$ 392,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FY25 YTD (as of late May 2025); zeroed out FY26-FY30 to exclude from rev req't
WATER/OTHER UTILITY CHARGES	\$ 113,359	\$ 408,882	\$ 68,287	\$ 119,824	\$ 190,732	\$ -	\$ 118,868	\$ -	\$ 180,217	\$ 180,217	\$ 180,217	\$ 180,217	\$ 180,217	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
WATER TEST CHARGES	\$ 71,850	\$ 74,458	\$ 77,255	\$ 85,537	\$ 85,034	\$ -	\$ 89,587	\$ -	\$ 78,827	\$ 78,827	\$ 78,827	\$ 78,827	\$ 78,827	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
SALE OF PROP/FINAL READS	\$ 117,633	\$ 3,890	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
WATER/INTEREST INCOME	\$ 9,819	\$ 9,349	\$ 1,177	\$ 1,314	\$ 1,939	\$ -	\$ 8,527	\$ -	\$ 4,720	\$ 4,720	\$ 4,720	\$ 4,720	\$ 4,720	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
Sub Total	\$ 7,432,772	\$ 8,057,893	\$ 7,926,796	\$ 9,113,886	\$ 9,492,241	\$ 9,633,402	\$ 10,573,161	\$ 9,905,643	\$ 9,979,180	\$ 10,358,521	\$ 10,753,036	\$ 11,163,332	\$ 11,590,040	
Retained Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
Total Revenues and Other Sources	\$ 7,432,772	\$ 8,057,893	\$ 7,926,796	\$ 9,113,886	\$ 9,492,241	\$ 9,633,402	\$ 10,573,161	\$ 9,905,643	\$ 9,979,180	\$ 10,358,521	\$ 10,753,036	\$ 11,163,332	\$ 11,590,040	
Expenditures and Other Uses														
Salaries and Wages	\$ 898,466	\$ 861,865	\$ 999,818	\$ 1,056,380	\$ 991,273	\$ 1,281,231	\$ 1,281,231	\$ 1,316,084	\$ 1,316,084	\$ 1,348,986	\$ 1,382,711	\$ 1,417,279	\$ 1,452,710	FY25 and FY26 from Budget; FY27 on 2.5% yearly incr
MWRA Assessment	\$ 3,897,384	\$ 3,935,832	\$ 4,184,354	\$ 4,147,401	\$ 4,202,656	\$ 4,592,938	\$ 4,583,303	\$ 4,688,527	\$ 4,688,527	\$ 4,901,946	\$ 5,093,122	\$ 5,291,753	\$ 5,498,132	FY25 actual and FY26 preliminary; FY27 and on based on 1.46% flow share
Other Expenses	\$ 330,698	\$ 361,066	\$ 358,695	\$ 480,254	\$ 508,423	\$ 471,475	\$ 481,110	\$ 492,757	\$ 492,757	\$ 507,540	\$ 522,766	\$ 538,449	\$ 554,602	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Capital Outlay	\$ 231,446	\$ 235,199	\$ 219,757	\$ 103,981	\$ 468,678	\$ 286,000	\$ 286,000	\$ 286,000	\$ 286,000	\$ 336,000	\$ 386,000	\$ 436,000	\$ 486,000	FY25 and FY26 from budget; \$50k increase FY27 and on
Long Term Debt	\$ 676,446	\$ 542,013	\$ 645,750	\$ 1,271,610	\$ 1,288,438	\$ 1,386,460	\$ 1,386,460	\$ 1,456,650	\$ 1,456,650	\$ 1,457,745	\$ 1,555,440	\$ 1,541,150	\$ 1,554,865	FY27 on, from Planned Debt schedule with CIP, as provided by the City
Projected Additional Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 550,000	\$ 650,000	\$ 750,000	Anticipated additional capital to be funded out of RE; Increase \$100,000 annually
Sub Total	\$ 6,034,439	\$ 5,935,975	\$ 6,408,373	\$ 7,059,626	\$ 7,459,468	\$ 8,018,104	\$ 8,018,104	\$ 8,240,018	\$ 8,240,018	\$ 9,002,217	\$ 9,490,038	\$ 9,874,631	\$ 10,296,310	
Indirect Costs	\$ 1,631,808	\$ 1,588,520	\$ 1,553,006	\$ 1,511,731	\$ 1,423,464	\$ 1,615,298	\$ 1,615,298	\$ 1,665,625	\$ 1,665,625	\$ 1,715,594	\$ 1,767,062	\$ 1,820,073	\$ 1,874,676	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Transfer to Capital Projects	\$ 500,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Used to be \$250K/\$500K annually; not including now due to add'l debt line from capital
Total Expenditures and Other Uses	\$ 8,166,247	\$ 7,774,495	\$ 7,961,379	\$ 8,571,357	\$ 8,882,932	\$ 9,633,402	\$ 9,633,402	\$ 9,905,643	\$ 9,905,643	\$ 10,717,810	\$ 11,257,100	\$ 11,694,704	\$ 12,170,985	
Excess (Deficiency) of Revenues and Available Funds > Expenditures and Other Uses	\$ (733,475)	\$ 283,398	\$ (34,583)	\$ 542,529	\$ 609,309	\$ -	\$ 939,759	\$ -	\$ 73,537	\$ (359,289)	\$ (504,064)	\$ (531,372)	\$ (580,946)	
Retained Earnings Summary														
Proj. Certified Retained Earnings as of July 1, 2024					\$ 3,469,941									
Available Retained Earnings Start of FY							\$ 3,469,941		\$ 4,409,700	\$ 4,483,237	\$ 4,123,948	\$ 3,619,884	\$ 3,088,512	
Close Prior Year Reserves							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Establish New Year's Reserves (for Expenditures Only)							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Current Year Surplus/(Deficit)							\$ 939,759		\$ 73,537	\$ (359,289)	\$ (504,064)	\$ (531,372)	\$ (580,946)	
Projected Retained Earnings Balance							\$ 4,409,700		\$ 4,483,237	\$ 4,123,948	\$ 3,619,884	\$ 3,088,512	\$ 2,507,566	
Projected Retained Earnings Balance as % of Budget					39.1%		45.8%		45.3%	38.5%	32.2%	26.4%	20.6%	

Target Retained Earnings as % of Budget:	20.0%
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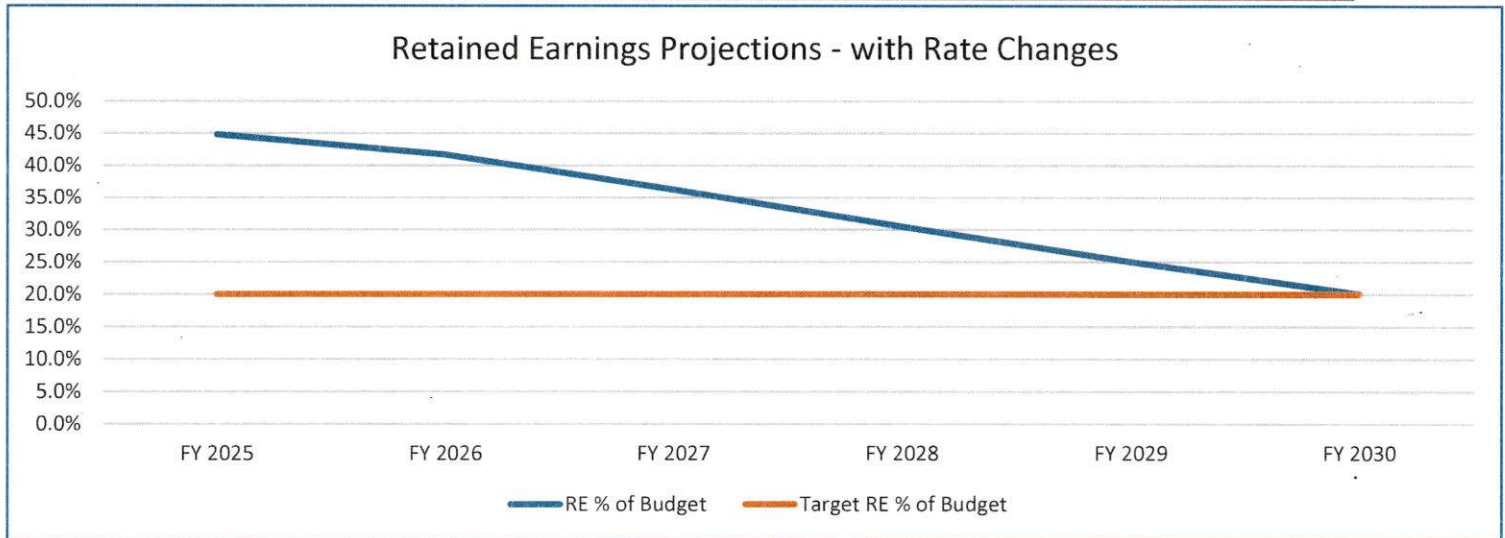
Baseline	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED
Surplus/Deficit	\$ 1,466,714	\$ (503,222)	\$ (1,374,352)	\$ (2,108,991)	\$ (2,741,372)	\$ (3,324,015)
Projected Retained Earnings	\$ 5,620,921	\$ 5,117,699	\$ 3,743,347	\$ 1,634,356	\$ (1,107,016)	\$ (4,431,031)
RE as % of Budget	44.8%	38.3%	26.3%	10.9%	-7.1%	-27.4%
Target RE as % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



City of Watertown
Sewer Rate Study

5-Year Analysis - Option 1a

Rate Changes:	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
	3.50%	3.50%	4.00%	4.00%	4.00%	4.00%
Rate Impact	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
Surplus/Deficit	\$ 1,466,714	\$ (59,777)	\$ (406,376)	\$ (595,501)	\$ (660,548)	\$ (653,164)
Projected Retained Earnings	\$ 5,620,921	\$ 5,561,144	\$ 5,154,768	\$ 4,559,267	\$ 3,898,719	\$ 3,245,555
RE % of Budget	44.8%	41.7%	36.2%	30.5%	25.0%	20.1%
Target RE % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Rates (per 100 cf of usage)

1st Step (0 - 2,500 cf)

2nd Step (2,501 - 5,000 cf)

3rd Step (5,001 - 25,000 cf)

4th Step (over 25,001)

Current	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
\$ 11.46	\$ 11.86	\$ 12.33	\$ 12.82	\$ 13.33	\$ 13.86
\$ 14.96	\$ 15.48	\$ 16.10	\$ 16.74	\$ 17.41	\$ 18.11
\$ 16.70	\$ 17.28	\$ 17.97	\$ 18.69	\$ 19.44	\$ 20.22
\$ 20.45	\$ 21.17	\$ 22.02	\$ 22.90	\$ 23.82	\$ 24.77

User Impact (per Bill) - Sewer Bills Only			New Bills				
User Type	Usage	Current Bill	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Low-End User	1,000	\$ 114.60	\$ 118.60	\$ 123.30	\$ 128.20	\$ 133.30	\$ 138.60
High Tier 1 User	2,500	\$ 286.50	\$ 296.50	\$ 308.25	\$ 320.50	\$ 333.25	\$ 346.50
Low Tier 2 User	5,000	\$ 660.50	\$ 683.50	\$ 710.75	\$ 739.00	\$ 768.50	\$ 799.25
Mid Tier 2 User	15,000	\$ 2,330.50	\$ 2,411.50	\$ 2,507.75	\$ 2,608.00	\$ 2,712.50	\$ 2,821.25
High Tier 2 User	25,000	\$ 4,000.50	\$ 4,139.50	\$ 4,304.75	\$ 4,477.00	\$ 4,656.50	\$ 4,843.25
Large User	75,000	\$ 14,225.50	\$ 14,724.50	\$ 15,314.75	\$ 15,927.00	\$ 16,566.50	\$ 17,228.25

Description	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 BUDGETED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	COMMENTS
Revenues and Other Sources														
TAX LIENS REDEEMED	\$ 7,051	\$ 7,742	\$ 12,202	\$ 9,969	\$ 3,164		\$ 128,577		\$ 8,026	\$ 8,026	\$ 8,026	\$ 8,026	\$ 8,026	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN ON LIENS/SEWER	\$ 10,473	\$ 12,874	\$ 5,233	\$ 6,191	\$ 4,434		\$ 30,912		\$ 7,841	\$ 7,841	\$ 7,841	\$ 7,841	\$ 7,841	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN ON SEWER CHARGES	\$ 68,446	\$ 80,888	\$ 70,772	\$ 88,187	\$ 77,234		\$ 97,628		\$ 77,105	\$ 77,105	\$ 77,105	\$ 77,105	\$ 77,105	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
SEWER UTILITY USAGE CHARGES	\$ 9,491,657	\$ 10,304,173	\$ 10,519,436	\$ 11,557,328	\$ 11,952,692		\$ 13,037,941		\$ 12,669,854	\$ 12,669,854	\$ 12,669,854	\$ 12,669,854	\$ 12,669,854	FY25 is YTD amount through late May 2025; assume level going forward
MUNICIPAL SEWER CHARGES	\$ 98,604	\$ 86,068	\$ 85,000	\$ 77,190	\$ 110,217		\$ 96,548		\$ 77,190	\$ 77,190	\$ 77,190	\$ 77,190	\$ 77,190	FY25 YTD (as of late May 2025); FY26 and on is the FY23 actual amount
SEWER LIENS	\$ 396,735	\$ 327,560	\$ 383,618	\$ 461,044	\$ 551,077		\$ 610,249		\$ -	\$ -	\$ -	\$ -	\$ -	FY25 YTD (as of late May 2025); zeroed out FY26-FY30 to exclude from rev req't
SEWER/OTHER UTILITY CHARGES	\$ 655	\$ 630	\$ 1,170	\$ 1,705	\$ 240		\$ 210		\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
SEWER/INTEREST INCOME	\$ 16,333	\$ 14,855	\$ 1,378	\$ 1,641	\$ 2,208		\$ 11,348		\$ 7,283	\$ 7,283	\$ 7,283	\$ 7,283	\$ 7,283	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
Sub Total	\$ 10,089,954	\$ 10,834,789	\$ 11,078,809	\$ 12,203,256	\$ 12,701,266	\$ 12,546,700	\$ 14,013,414	\$ 13,351,401	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	
Retained Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
Total Revenues and Other Sources	\$ 10,089,954	\$ 10,834,789	\$ 11,078,809	\$ 12,203,256	\$ 12,701,266	\$ 12,546,700	\$ 14,013,414	\$ 13,351,401	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	\$ 12,848,179	
Expenditures and Other Uses														
Salaries and Wages	\$ 500,413	\$ 498,991	\$ 547,601	\$ 624,811	\$ 620,031	\$ 885,697	\$ 885,697	\$ 924,601	\$ 924,601	\$ 947,716	\$ 971,409	\$ 995,694	\$ 1,020,587	FY25 and FY26 from Budget; FY27 on 2.5% yearly incr
MWRA Assessment	\$ 6,718,261	\$ 6,648,177	\$ 6,806,903	\$ 6,800,255	\$ 7,004,552	\$ 7,332,350	\$ 7,277,190	\$ 7,713,813	\$ 7,713,813	\$ 7,945,227	\$ 8,183,584	\$ 8,429,092	\$ 8,681,964	FY25 actual and FY26 preliminary; increase 3.0% yearly (3.0% average last 5 years)
Other Expenses	\$ 433,787	\$ 460,569	\$ 796,940	\$ 397,024	\$ 694,988	\$ 511,000	\$ 566,160	\$ 513,775	\$ 513,775	\$ 529,188	\$ 545,064	\$ 561,416	\$ 578,258	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Capital Outlay	\$ 1,050,791	\$ 1,053,285	\$ 3,648,133	\$ 771,263	\$ 2,835,168	\$ 1,405,000	\$ 1,405,000	\$ 1,405,000	\$ 1,405,000	\$ 1,455,000	\$ 1,505,000	\$ 1,555,000	\$ 1,605,000	FY25 and FY26 from budget; \$50k increase FY27 and on
Long Term Debt	\$ 395,515	\$ 411,053	\$ 369,578	\$ 300,253	\$ 254,588	\$ 693,775	\$ 693,775	\$ 898,355	\$ 898,355	\$ 1,042,667	\$ 1,290,798	\$ 1,426,695	\$ 1,502,581	FY27 on, from Planned Debt schedule with CIP, as provided by the City
Projected Additional Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 450,000	\$ 550,000	\$ 650,000	Anticipated additional capital to be funded out of RE; Increase \$100,000 annually
Sub Total	\$ 9,098,767	\$ 9,072,074	\$ 12,169,154	\$ 8,893,606	\$ 11,409,327	\$ 10,827,822	\$ 10,827,822	\$ 11,455,544	\$ 11,455,544	\$ 12,269,799	\$ 12,945,855	\$ 13,517,897	\$ 14,038,390	
Indirect Costs	\$ 1,534,390	\$ 1,491,802	\$ 1,507,448	\$ 1,397,994	\$ 1,494,512	\$ 1,718,878	\$ 1,718,878	\$ 1,895,857	\$ 1,895,857	\$ 1,952,733	\$ 2,011,315	\$ 2,071,654	\$ 2,133,804	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Was \$250K per year, but not including now due to additional debt line from capital
Total Expenditures and Other Uses	\$ 10,633,157	\$ 10,563,876	\$ 13,676,602	\$ 10,291,600	\$ 12,903,839	\$ 12,546,700	\$ 12,546,700	\$ 13,351,401	\$ 13,351,401	\$ 14,222,531	\$ 14,957,170	\$ 15,589,551	\$ 16,172,194	
Excess (Deficiency) of Revenues and Available Funds > Expenditures and Other Uses	\$ (543,203)	\$ 270,913	\$ (2,597,792)	\$ 1,911,656	\$ (202,573)	\$ -	\$ 1,466,714	\$ -	\$ (503,222)	\$ (1,374,352)	\$ (2,108,991)	\$ (2,741,372)	\$ (3,324,015)	
Retained Earnings Summary														
Certified Retained Earnings as of July 1, 2024					\$ 4,154,207									
Available Retained Earnings Start of FY							\$ 4,154,207		\$ 5,620,921	\$ 5,117,699	\$ 3,743,347	\$ 1,634,356	\$ (1,107,016)	
Close Prior Year Reserves							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Establish New Year's Reserves (for Expenditures Only)							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Current Year Surplus/(Deficit)							\$ 1,466,714		\$ (503,222)	\$ (1,374,352)	\$ (2,108,991)	\$ (2,741,372)	\$ (3,324,015)	
Projected Retained Earnings Balance							\$ 5,620,921		\$ 5,117,699	\$ 3,743,347	\$ 1,634,356	\$ (1,107,016)	\$ (4,431,031)	
Projected Retained Earnings Balance as % of Budget						40.4%	44.8%		38.3%	26.3%	10.9%	-7.1%	-27.4%	

Description	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 BUDGETED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	FY 2030 PROJECTED	COMMENTS
Revenues and Other Sources														
TAX LIENS REDEEMED	\$ 7,051	\$ 7,742	\$ 12,202	\$ 9,969	\$ 3,164	\$ -	\$ 128,577	\$ -	\$ 8,026	\$ 8,026	\$ 8,026	\$ 8,026	\$ 8,026	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
INT AND PEN ON LIENS/SEWER	\$ 10,473	\$ 12,874	\$ 5,233	\$ 6,191	\$ 4,434	\$ -	\$ 30,912	\$ -	\$ 7,841	\$ 7,841	\$ 7,841	\$ 7,841	\$ 7,841	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
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SEWER UTILITY USAGE CHARGES	\$ 9,491,657	\$ 10,304,173	\$ 10,519,436	\$ 11,557,328	\$ 11,952,692	\$ -	\$ 13,037,941	\$ -	\$ 13,113,299	\$ 13,637,831	\$ 14,183,344	\$ 14,750,678	\$ 15,340,705	FY25 is YTD amount through late May 2025; assume level going forward + rate changes s
MUNICIPAL SEWER CHARGES	\$ 98,604	\$ 86,068	\$ 85,000	\$ 77,190	\$ 110,217	\$ -	\$ 96,548	\$ -	\$ 77,190	\$ 77,190	\$ 77,190	\$ 77,190	\$ 77,190	FY25 YTD (as of late May 2025); FY26 and on is the FY23 actual amount
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SEWER/INTEREST INCOME	\$ 16,333	\$ 14,855	\$ 1,378	\$ 1,641	\$ 2,208	\$ -	\$ 11,348	\$ -	\$ 7,283	\$ 7,283	\$ 7,283	\$ 7,283	\$ 7,283	FY25 YTD (as of late May 2025); FY26-FY30, five-year average FY20-FY24
Sub Total	\$ 10,089,954	\$ 10,834,789	\$ 11,078,809	\$ 12,203,256	\$ 12,701,266	\$ 12,546,700	\$ 14,013,414	\$ 13,351,401	\$ 13,291,624	\$ 13,816,156	\$ 14,361,669	\$ 14,929,003	\$ 15,519,030	
Retained Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Assume none for now
Total Revenues and Other Sources	\$ 10,089,954	\$ 10,834,789	\$ 11,078,809	\$ 12,203,256	\$ 12,701,266	\$ 12,546,700	\$ 14,013,414	\$ 13,351,401	\$ 13,291,624	\$ 13,816,156	\$ 14,361,669	\$ 14,929,003	\$ 15,519,030	
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Capital Outlay	\$ 1,050,791	\$ 1,053,285	\$ 3,648,133	\$ 771,263	\$ 2,835,168	\$ 1,405,000	\$ 1,405,000	\$ 1,405,000	\$ 1,405,000	\$ 1,455,000	\$ 1,505,000	\$ 1,555,000	\$ 1,605,000	FY25 and FY26 from budget; \$50k increase FY27 and on
Long Term Debt	\$ 395,515	\$ 411,053	\$ 369,578	\$ 300,253	\$ 254,588	\$ 693,775	\$ 693,775	\$ 898,355	\$ 898,355	\$ 1,042,667	\$ 1,290,798	\$ 1,426,695	\$ 1,502,581	FY27 on, from Planned Debt schedule with CIP, as provided by the City
Projected Additional Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 450,000	\$ 550,000	\$ 650,000	Anticipated additional capital to be funded out of RE; increase \$100,000 annually
Sub Total	\$ 9,098,767	\$ 9,072,074	\$ 12,169,154	\$ 8,893,606	\$ 11,409,327	\$ 10,827,822	\$ 10,827,822	\$ 11,455,544	\$ 11,455,544	\$ 12,269,799	\$ 12,945,855	\$ 13,517,897	\$ 14,038,390	
Indirect Costs	\$ 1,534,390	\$ 1,491,802	\$ 1,507,448	\$ 1,397,994	\$ 1,494,512	\$ 1,718,878	\$ 1,718,878	\$ 1,895,857	\$ 1,895,857	\$ 1,952,733	\$ 2,011,315	\$ 2,071,654	\$ 2,133,804	FY25 and FY26 from Budget; FY27 on 3.0% yearly incr
Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Was \$250K per year, but not including now due to additional debt line from capital
Total Expenditures and Other Uses	\$ 10,633,157	\$ 10,563,876	\$ 13,676,602	\$ 10,291,600	\$ 12,903,839	\$ 12,546,700	\$ 12,546,700	\$ 13,351,401	\$ 13,351,401	\$ 14,222,531	\$ 14,957,170	\$ 15,589,551	\$ 16,172,194	
Excess (Deficiency) of Revenues and Available Funds > Expenditures and Other Uses	\$ (543,203)	\$ 270,913	\$ (2,597,792)	\$ 1,911,656	\$ (202,573)	\$ -	\$ 1,466,714	\$ -	\$ (59,777)	\$ (406,376)	\$ (595,501)	\$ (660,548)	\$ (653,164)	
Retained Earnings Summary														
Certified Retained Earnings as of July 1, 2024					\$ 4,154,207									
Available Retained Earnings Start of FY							\$ 4,154,207		\$ 5,620,921	\$ 5,561,144	\$ 5,154,768	\$ 4,559,267	\$ 3,898,719	
Close Prior Year Reserves							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Establish New Year's Reserves (for Expenditures Only)							\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
Current Year Surplus/(Deficit)							\$ 1,466,714		\$ (59,777)	\$ (406,376)	\$ (595,501)	\$ (660,548)	\$ (653,164)	
Projected Retained Earnings Balance							\$ 5,620,921		\$ 5,561,144	\$ 5,154,768	\$ 4,559,267	\$ 3,898,719	\$ 3,245,555	
Projected Retained Earnings Balance as % of Budget					40.4%		44.8%		41.7%	36.2%	30.5%	25.0%	20.1%	



Report of the Personnel and City Organization Committee, Meeting Date: June 10, 2025

The Committee convened on Tuesday, June 10, at 5:30 pm in the City Council Office.

Present were Councilors Caroline Bays, chair, Nicole Gardner, secretary, and John Gannon, vice chair.

Councilor Bays called the meeting to order at 5:32 pm. The purpose of the meeting was to interview Richard Moynihan for reappointment as a member of the Board of Assessors for a term expiring May 15, 2028.

Richard Moynihan has served on the Watertown Board of Assessors since 2005. Before retiring, Mr. Moynihan had a career in municipal government, including 20 years with the City of Newton, where he served as the Director of Human Resources, and as the Deputy Director of Assessment Administration when they conducted their first comprehensive re-evaluation of properties. He also worked for the City of Waltham and the Commonwealth of Massachusetts briefly. He enjoys contributing to Watertown by serving on the Board of Assessors. He believes they are doing a very good job in communicating the reevaluation process to residents, in listening to them when people file for an abatement, and in coming to appropriate decisions. He thinks the cyclical process of re-evaluation is working well. Mr. Moynihan also complimented the Assessing Department for their professionalism, organization, and commitment. He sees no major challenges looking forward.

→ **Action Item: Councilor Gardner made a motion, seconded by Councilor Gannon, that the Committee recommend the City Council approve the reappointment of Richard Moynihan to the Board of Assessors, for a term expiring May 15, 2028. Passed unanimously.**

The meeting adjourned at 5:52 pm.
Report prepared by Nicole Gardner

ELECTED OFFICIALS

Caroline Bays,
Chair

John G. Gannon,
Vice Chair

Nicole Gardner,
Secretary



Watertown City Council Committee on Public Works

Councilor Piccirilli-Chair, Councilor Feltner-Vice Chair, Councilor Palomba- Secretary

Committee Report of June 4, 2025 Meeting Presented to the City Council on June 24, 2025

The Committee on Public Works met on Thursday, June 4 in the City Council Chambers at 7:30 PM. It was a hybrid meeting so residents could attend the meeting on Zoom. Also, comments could be directed through email to apalomba@watertown-ma.gov.

Present at the meeting were Councilor Piccirilli, Committee Chair, Councilor Feltner, Committee Vice Chair, and Councilor Palomba, Committee Secretary. Also present were Tom Brady, Director of the Department of Public Works and Tyler Glode, Watertown City Engineer. Present remotely were Michael Albano, Director of Administration and Finance at the Department of Public Works, David Stokes, Dean Martino, Linda Scott, and Angie Kounelis.

The purpose of the meeting was to develop guidance on the use of the Chapter 90 Fair Share Amendment Appropriation for consideration by the City Council. Councilor Piccirilli explained that the Fair Share Amendment, which was passed in 2022 by the residents of Massachusetts, calls for a 4% surcharge on income in excess of \$1 million. These funds are to be used for education and public transportation including roads, bridges and sidewalks. The Massachusetts Department of Transportation is responsible for allocating the funds to cities and towns. Watertown has received \$309,948 in FY24 and will soon receive \$164,290 in FY25. At this time the State has not issued an announcement of the allocation to cities and towns for FY26.

Councilor Piccirilli explained the Committee will discuss policy guidance for the use of these funds in general and then discuss specific use of the FY24 allocation of \$309,948.

Topic #1 - Discussion of policy guidance for use of Fair Share allocation in general. Key points included:

- 1) Current allocation of the annual Chapter 90 funds the City receives from the Commonwealth is approximately split 50/50 between public roads and projects that emphasize pedestrian and bicycle improvements.
- 2) At an earlier discussion of how the additional Fair Share funds should be spent there was support from Watertown Faces Climate Change not to prioritize cars over transit.
- 3) There was some discussion among the Committee members regarding what should be prioritized - roads or pedestrian and bicycle improvements. However a consensus was reached, which was supported by Mr. Brady, that both should be pursued with equal funding.
- 4) There was also consensus that the funds should be used for capital projects and held in a separate municipal account.

5) It was noted that there was an error in the FY26 CIP which showed the allocation was \$390K, while the correct figure is \$309K. This will be fixed in the CIP going forward.

Councilor Piccirilli outlined a possible action item. After a brief discussion, Councilor Feltner made the following motion:

The Public Works Committee recommends the City Council instructs the Administration that the appropriation from the state of designated Fair Share Amendment funds for the repair and maintenance of roads, bridges and public transportation shall be kept in a separate MUNIS account, and should be used on projects to support public transportation and pedestrian and bicycle improvements.

Councilor Palomba seconded the motion and it passed 3 – 0.

Topic #2- Discussion of a specific use of the FY24 Fair Share allocation of \$309,948.

Mr. Brady explained that the City had entered into a Memorandum of Understanding (MOU) with the MBTA in July 2022 for the improvement of bus stops and associated bump outs, traffic light signal improvements, and sidewalk improvements at the intersection of White Street and Main Street and Green Street and Main Street. The MBTA would pay for the design and the City would pay for the construction. However this MOU lapsed.

The City signed a second MOU for the same project in December 2024. There is an extension of the MOU for six months. At this time the MBTA is telling the City to move forward with the MOU or lose the MBTA's allocation. Mr. Brady is asking that the FY24 Fair Share allocation be used to fund the City's responsibilities as enumerated in the 2024 MOU and to do so before the six month extension ends. Please find attached the MOU of 2022 and the MOU of 2024. Also attached are the minutes of the City Council meeting held on July 12, 2022. Page 12 is most relevant. Mr. Glode reviewed the actual engineering documents for the project. Please find attached the four pages of engineering documents.

There was extensive discussion of the request to use the FY24 Fair Share allocation for the improvements stated in the December MOU and of the engineering documents. The key points from the discussion include:

- 1) The actual construction of the project does not have begin before the end of the MOU extension which is June 30, 2025. The commitment by the MBTA will continue as long as the bid request for the project is issued by the City by the end of the extension. The Council would need to approve the appropriation of the FY24 Fair Share funds at its June 24, 2025 meeting in order to have the bid request made public.
- 2) The process followed by the City is to publicize the project and accept bids, review the bids with the goal of accepting the lowest bid depending external circumstance, and award the contract to the selected contractor. It is estimated the project could begin in September and possibly conclude in November. However if the project is not completed by the end of the construction season (beginning of April to the end of November) the construction would continue into calendar year 2026.

3) It is anticipated that the allocation of the Fair Share funds of \$309,948 would cover the cost of the City's responsibility for the project. However, if more resources are needed additional funds could be found in the Department of Public Work's FY26 budget. Also there is the possibility to request additional funding from the MBTA and/or use some the Fair Share allocation for FY25.

3) The engineering design will not change from the initial design in the MOU of 2022. There was considerable discussion of the engineering documents. Mr. Glode explained that there would be a new bus stop, an improved bus stop, curb cuts, curb ramps, and sidewalks all of which would be ADA compliant. Also the design calls for bump outs that would shorten the distance a pedestrian has to travel from one side of as street to the other side, flashing beacon signs, and tree pits.

4) In response to questions based on the engineering documents, Mr. Brady and Mr. Glode stated that the plans do not call for cover shelters at the bus stops, that there will no construction staging on Main Street that would slow traffic or negatively impacting parking in the area, and that the traffic signals would be hardwired and include an audio component to accompanied individuals who are visually challenged. The project has been reviewed by City's Tree Warden and it has been determined that no trees will be removed.

Council Piccirilli offered a draft action item. After a brief discussion, Councilor Feltner made the following motion:

The Committee on Public Works recommends the City Council authorizes the Administration to use designated Fair Share Amendment funds for the Main Street Bus Stop and Crosswalk improvements as described in the MBTA and Watertown Memorandum of Understanding.

Councilor Palomba seconded the motion and it passed 3 – 0.

The meeting was adjourned at 8:36 PM and the minutes were prepared by Councilor Palomba.

ELECTED OFFICIALS

Vincent J. Piccirilli, Jr.,
Chair

Lisa J. Feltner
Vice Chair

Anthony Palomba,
Secretary

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into as of this 12th day of July, 2022, by and between the MASSACHUSETTS BAY TRANSPORTATION AUTHORITY, a body politic and corporate and a political subdivision of the Commonwealth of Massachusetts, having offices at 10 Park Plaza, Boston, MA 02116 ("MBTA"), and the CITY OF Watertown, a municipal corporation within the Commonwealth of Massachusetts, having offices at 149 Main Street Watertown, MA 02472 ("City"). MBTA and City are sometimes collectively referred to herein as the "Parties" and individually as the "Party."

RECITALS

WHEREAS, MBTA bus services are provided to City on Main Street ("Bus Route");

WHEREAS, curb ramps on the Bus Route and at high priority bus stops need to be made ADA compliant;

WHEREAS, the sidewalks, curb ramps and bus stops along and adjacent to the Bus Route are in need of repairs and/or maintenance;

WHEREAS, the project agreement occurs in three stages: design, construction, and operations and maintenance, with joint agreement on each stage required prior to moving to the next; and,

WHEREAS, City and MBTA wish to jointly facilitate and implement the above items as set forth in this MOU.

NOW THEREFORE, in consideration of the premises herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows.

- Responsibilities and Funding.** The responsibilities and funding obligations of both City and MBTA for this project are as follows:

PATI Phase 2 Project Design, Construction and Implementation Terms			
	Design/Construction/Implementation Item Description	MBTA	CITY
1	Fund and manage consultant contract to design bus stops and associated curb ramp and sidewalk improvements to create ADA compliant bus stops at the following locations (see Exhibit A, proposed plan): • Stop ID 8296 – Main St. @ Chestnut Ave. – design will include the following, per City request: • Revise and extend curb radius on southside of Green Street • ADA compliant curb ramps on the reciprocal corner of Green Street • Add bump-outs after the bus stop on Main Street and on the eastside of Main St, including extending the curb radius on the southside of Whites Avenue • Drainage design required due to bump-outs • Shift existing crosswalk north to bump-out locations • Add RRFBS at relocated Main Street crosswalk	X	

	- Stop ID 88171 – Main St. Opp Green St. – design will include the following, per City request: - ADA compliant curb ramps on both corners of Whites Ave		
2	Fund and manage the construction of bus stops and associated improvements as designed (see Exhibit A, proposed plan): - Stop ID 8296 – Main St. @ Chestnut Ave. – design will include the following, per City request: - Revise and extend curb radius on southside of Green Street - ADA compliant curb ramps on the reciprocal corners of Green Street - Add bump-outs after the bus stop on Main Street and on the eastside of Main St, including extending the curb radius on the southside of Whites Avenue - Drainage design required due to bump-outs - Shift existing crosswalk north to bump-out locations - Add RRFBs at relocated Main Street crosswalk - Stop ID 88171 – Main St. Opp Green St. – design will include the following, per City request: - ADA compliant curb ramps on both corners of Whites Ave		X
3	Commit to completion of construction by July 31, 2023	X	

The design plans referenced above is attached hereto as Exhibit A.

2. **Cooperation - Further Actions.** The Parties agree to cooperate and collaborate in good faith on all aspects of this MOU. Each of the Parties agrees that it shall hereafter execute and deliver such further instruments and do such further acts and things as may be reasonably required or useful to carry out the intent and purpose of this MOU and as are consistent with the terms hereof.
3. **Transportation Operations.** Notwithstanding anything to the contrary contained in this MOU, City shall not unreasonably interfere with the transportation operations of MBTA or any contractor of MBTA. MBTA recognizes and agrees that some disruption of transportation operations may be necessary to undertake the work contemplated herein and shall cooperate with City in this regard.
4. **Indemnification.** To the extent allowed by law, each Party shall indemnify, defend and save harmless the other from and against any and all liabilities, losses, damages, costs, expenses (including reasonable attorneys' expenses and fees), causes of action, suits, claims, demands or judgments of any nature whatsoever that may be imposed upon or incurred by or asserted against the indemnified party in connection with indemnifying party's activities under this MOU except to the extent arising from the gross negligence or misconduct or intentional acts of the indemnified Party or its agents or employees.
5. **Limitation on Damages.** Notwithstanding anything to the contrary contained in this MOU, in no event shall either Party be liable to the other for indirect, special, consequential, or punitive damages of any nature or for any reason whatsoever.
6. **City Insurance.** During the term of this Agreement, City shall continually maintain, with insurance carriers licensed to do business in the Commonwealth of Massachusetts, the following insurance:
 - a. Commercial General Liability Insurance

Commercial General Liability insurance for personal injury, bodily injury and property damage with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate. Such insurance shall be written on an occurrence basis (as opposed to a claims made basis). Coverage shall be equivalent to ISO Form CG 01 01 12 07. Coverage shall be provided on a first dollar basis without a deductible.

b. Workers' Compensation Insurance

(i.) Coverage A Workers' Compensation: Statutory as required by Massachusetts law.

(ii.) Coverage B Employer's Liability: (i) bodily injury by accident Five Hundred Thousand Dollars (\$500,000.00) each accident, (ii) bodily injury by disease Five Hundred Thousand Dollars (\$500,000.00) each employee and (iii) bodily injury by disease Five Hundred Thousand Dollars (\$500,000.00) policy limit.

(iii.) For all municipal contractors, insuring all persons employed by the City in connection with any work done on or about the areas subject to this Agreement, with respect to which claims for death or bodily injury could be asserted against the MBTA with limits of liability not less than those required by M.G.L. c. 152, as amended. The policy shall contain a clause waiving the company's right to subrogation against the MBTA if such a policy is commercially available.

c. Automobile Liability Insurance

Automobile liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) covering all owned, non-owned, hired, rented or leased vehicles of City and its subcontractors and consultants that are used in the activities permitted hereunder.

All policies shall have a minimum AM Best Rating of A-IX and MBTA shall be named as an additional insured on all policies except for Workers' Compensation. All policies shall contain a waiver of subrogation in favor of MBTA and the Workers' Compensation policy shall be specifically endorsed to provide such waiver.

City shall provide proof of the foregoing coverage upon the request of MBTA. Said proof of insurance may be in the form of a self-insurance letter if the City chooses to self-insure.

Prime contractors engaged by City to perform activities under this MOU shall obtain the above minimum insurance coverages (except as provided below regarding Commercial General Liability and Umbrella insurance) and shall name MBTA as an additional insured thereunder on all policies except for Workers' Compensation. All such contractor policies shall contain a waiver of subrogation in favor of MBTA and the Workers' Compensation policy shall be specifically endorsed to provide such waiver. The contractor policies shall be primary and noncontributory and the contractor's Commercial General Liability and Umbrella policies shall sit in excess of City's Commercial General Liability policy required under this MOU.

The limits of Commercial General Liability insurance required of prime contractors engaged by City to perform activities under this MOU for personal injury, bodily injury and property damage shall be not less than Three Million Dollars (\$3,000,000.00) per occurrence and Three Million Dollars

(\$3,000,000.00) in the aggregate. Such prime contractors shall obtain Umbrella insurance with limits at least equal to Three Million Dollars (\$3,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) in the aggregate. Self-insured retention shall not exceed Ten Thousand Dollars (\$10,000.00). Coverage shall be equivalent or broader than the coverage afforded on the underlying Commercial General Liability, Automobile Liability and Employer's Liability grant within the Workers' Compensation policy.

7. **Term.** This MOU shall become effective as of the date it is fully executed by City and MBTA and shall remain in full force and effect until all activities contemplated by the Parties hereunder have been completed or the Parties have otherwise agreed in writing. Either Party shall have the right to terminate this MOU upon thirty (30) days' written notice to the other Party.
8. **Consent.** Where, pursuant to this MOU, the consent or approval of one Party shall be required, requested or appropriate, such Party agrees that its consent or approval shall not be unreasonably withheld, delayed or conditioned except as expressly provided otherwise in this MOU.
9. **Authority.** The individuals executing this MOU represent that they are empowered and duly authorized to so execute this MOU on behalf of the Parties they represent.
10. **Press Releases.** If either Party wishes to issue a press release regarding this MOU, the form and content of such release shall be approved in advance by both City and MBTA.
11. **Governing Law.** This MOU and the rights and obligations of the Parties hereunder shall in all respects be governed by and construed and enforced in accordance with the laws of the Commonwealth of Massachusetts without regard to its choice of law rules.
12. **Notice.** Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified or registered mail, postage prepaid, return receipt requested, or (c) by a commercial overnight courier that guarantees next day delivery and provides a receipt. Such notices shall be addressed as follows:

If to MBTA:
Massachusetts Bay Transportation Authority
General Manager's Office
10 Park Plaza, Suite 4510
Boston, MA 02116
Attention: Deputy General Manager

With a copy to:

Massachusetts Bay Transportation Authority
Office of the General Counsel
10 Park Plaza, Suite 3510
Boston, MA 02116
Attention: General Counsel

If to City:
City Manager

City of Watertown
149 Main Street
Watertown, MA 02472

With a copy to:

Superintendent of Public Works
Watertown Department of Public Works
124 Orchard Street
Watertown, MA 02472

And

KP Law, P.C.
City Attorney
101 Arch Street
12th Floor
Boston, MA 02110-1109

or to such other address as either Party may from time to time specify in writing to the other Party.
Any notice shall be effective only upon delivery.

13. **Severability.** Any provisions of law that invalidate, or otherwise are inconsistent with, the terms of this MOU, or that would cause one or both of the Parties to be in violation of that law, shall be deemed to have superseded the terms of this MOU. Notwithstanding such invalidity or illegality, the remaining terms and provisions of this MOU shall remain in full force and effect in the same manner as if the invalid or illegal provision had not been contained herein.
14. **Counterparts.** This MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto.
15. **Successors and Assigns.** This MOU shall be binding on and inure to the benefit of the Parties hereto and their permitted successors and assigns. This MOU may not be assigned without the prior written consent of MBTA and City.
16. **Entire Agreement.** This MOU represents the entire agreement between the Parties regarding the subject matter hereof, superseding any prior oral or written agreements or understandings regarding the same.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK
SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have duly executed this Memorandum of Understanding as of the day and year first above written.

MASSACHUSETTS BAY
TRANSPORTATION AUTHORITY

By: 

Name: Richard Henderson

Title: Chief Real Estate Officer

CITY OF WATERTOWN

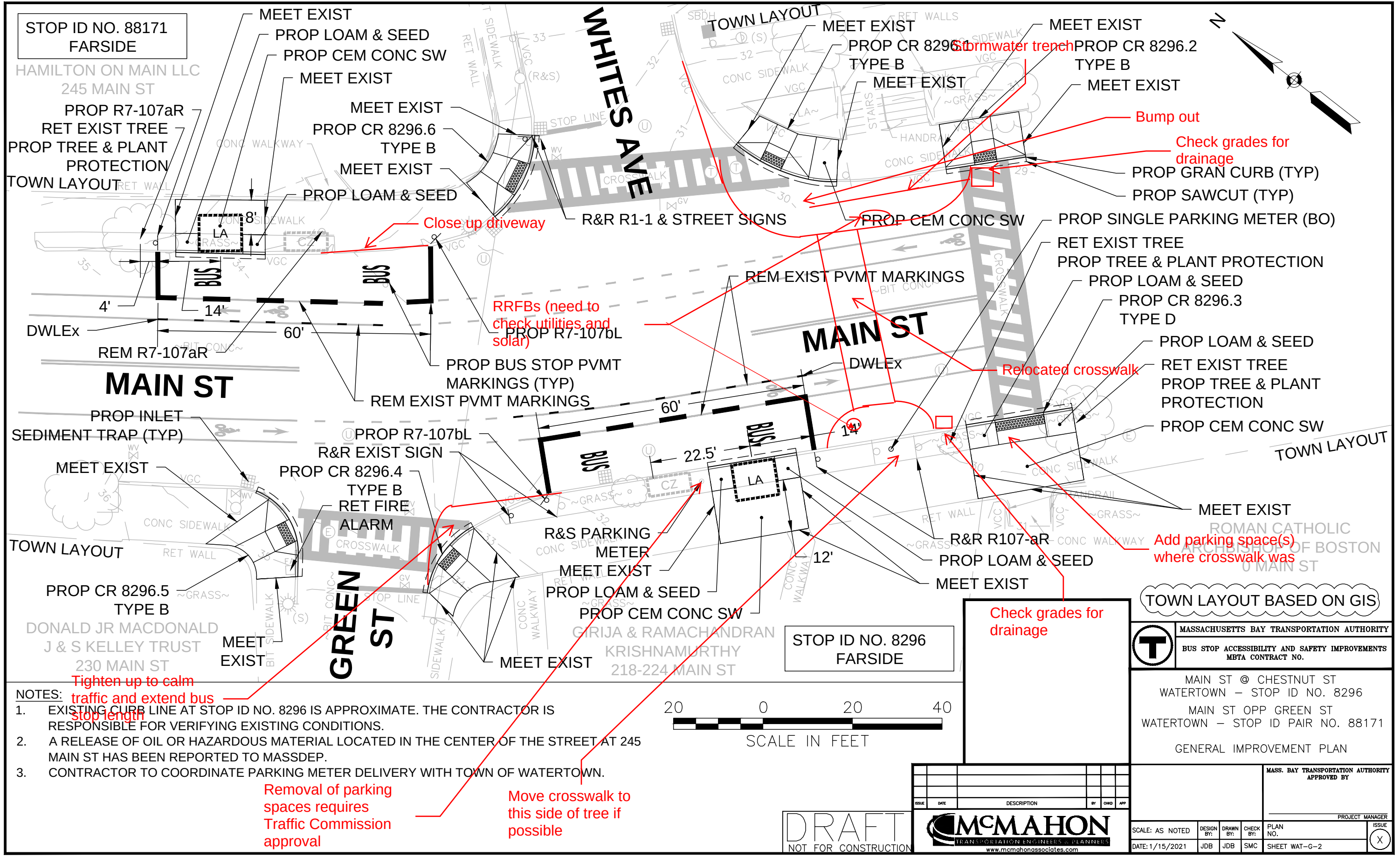
By: 

Name: Thomas J. Tracy

Title: City Manager, Watertown

EXHIBIT A
DESIGN PLAN

I:\eng\18722-42 MBTA Bus System GEC TO2\High Priority Stops\HD\DWG\Plot\18722-42 - PLOT - G - WATERTOWN.dwg, Plotted: Jan 15, 2021 - 4:51pm



- NOTES:**
1. EXISTING CURB LINE AT STOP ID NO. 8296 IS APPROXIMATE. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING EXISTING CONDITIONS.
 2. A RELEASE OF OIL OR HAZARDOUS MATERIAL LOCATED IN THE CENTER OF THE STREET AT 245 MAIN ST HAS BEEN REPORTED TO MASSDEP.
 3. CONTRACTOR TO COORDINATE PARKING METER DELIVERY WITH TOWN OF WATERTOWN.

Removal of parking spaces requires Traffic Commission approval

Move crosswalk to this side of tree if possible

T

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY
BUS STOP ACCESSIBILITY AND SAFETY IMPROVEMENTS
MBTA CONTRACT NO.

MAIN ST @ CHESTNUT ST
WATERTOWN – STOP ID NO. 8296
MAIN ST OPP GREEN ST
WATERTOWN – STOP ID PAIR NO. 88171
GENERAL IMPROVEMENT PLAN

MASS. BAY TRANSPORTATION AUTHORITY
APPROVED BY

PROJECT MANAGER

SCALE: AS NOTED	DESIGN BY: JDB	DRAWN BY: JDB	CHECK BY: SMC	PLAN NO.	ISSUE
DATE: 1/15/2021				SHEET WAT-G-2	(X)

FINAL 12-17-2024

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is made and entered into as of this 18th day of December, 2024, by and between the MASSACHUSETTS BAY TRANSPORTATION AUTHORITY, a body politic and corporate and a political subdivision of the Commonwealth of Massachusetts, having offices at 10 Park Plaza, Boston, MA 02116 (“**MBTA**”), and the CITY OF WATERTOWN, a municipal corporation within the Commonwealth of Massachusetts, having offices at 149 Main Street, Watertown, MA 02472 (“**City**”). MBTA and City are sometimes collectively referred to herein as the “**Parties**” and individually as the “**Party**.”

RECITALS

WHEREAS, MBTA bus services are provided to City on Main Street (“Bus Route”);

WHEREAS, curb ramps on the Bus Route and at high priority stops need to be made ADA compliant;

WHEREAS, the sidewalks, curb ramps and bus stops along and adjacent to the Bus Route are in need of repairs and/or maintenance;

WHEREAS, the project agreement occurs in three stages: design, construction, and operations and maintenance, with joint agreement on each stage required prior to moving to the next; and,

WHEREAS, City and MBTA wish to jointly facilitate and implement the above items as set forth in this MOU.

NOW THEREFORE, in consideration of the premises herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows.

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PATI Phase 2 Project Design, Construction, and Implementation Terms			
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FINAL 12-17-2024

	• Add RRFBs at relocated Main Street relocated crosswalk • Stop ID 88171 – Main Street Opp Green Street – design will include the following per City request: • ADA compliant curb ramps on both corners of Whites Avenue		
2	Fund and manage the construction of bus stops and associated improvements as designed (see Exhibit A, proposed plan): • Stop ID 8296 – Main Street @ Chestnut Avenue – design will include the following per City request: • Revise and extend curb radius in southside of Green Street • ADA compliant curb ramps on the reciprocal corners of Green Street • Add bump-outs after the bus stop on Main Street and on the eastside of Main Street including extending the curb radius on the southside of Whites Avenue • Drainage design required due to bump-outs • Shift existing crosswalk north to bump-out locations • Add RRFBs at relocated Main Street crosswalk • Stop ID 88171 – Main Street Opp Green Street – design will include the following per City Request: • ADA compliant curb ramps on both corners of Whites Avenue		X
3	Commit to completion of construction by July 31, 2025	X	X

The design plan referenced above is attached hereto as Exhibit A.

2. **Cooperation - Further Actions.** The Parties agree to cooperate and collaborate in good faith on all aspects of this MOU. Each of the Parties agrees that it shall hereafter execute and deliver such further instruments and do such further acts and things as may be reasonably required or useful to carry out the intent and purpose of this MOU and as are consistent with the terms hereof.
3. **Transportation Operations.** Notwithstanding anything to the contrary contained in this MOU, The City shall not unreasonably interfere with the transportation operations of MBTA or any contractor of MBTA. The MBTA recognizes and agrees that some disruption of transportation operations may be necessary to undertake the work contemplated herein and shall cooperate with the City in this regard.
4. **Indemnification.** To the extent allowed by law, City shall indemnify, defend and save harmless the other from and against any and all liabilities, losses, damages, costs, expenses (including reasonable attorneys' expenses and fees), causes of action, suits, claims, demands or judgments of any nature whatsoever that may be imposed upon or incurred by or asserted against the indemnified party in connection with the indemnified party's activities under this MOU except to the extent arising from the gross negligence, misconduct, or intentional acts of the indemnified party or its agents or employees.
5. **Limitation on Damages.** Notwithstanding anything to the contrary contained in this MOU, in no event shall either Party be liable to the other for indirect, special, consequential or punitive damages of any nature or for any reason whatsoever.

FINAL 12-17-2024

6. City Insurance. During the term of this Agreement, the City shall continually maintain, with insurance carriers licensed to do business in the Commonwealth of Massachusetts, the following insurance:

a. Commercial General Liability Insurance

Commercial General Liability insurance for personal injury, bodily injury and property damage with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate. Such insurance shall be written on an occurrence basis (as opposed to a claims made basis). Coverage shall be equivalent to ISO Form CG 01 01 12 07. Coverage shall be provided on a first dollar basis without a deductible.

b. Workers' Compensation Insurance

(i.) Coverage A Workers' Compensation: Statutory as required by Massachusetts law.

(ii.) Coverage B Employer's Liability: (i) bodily injury by accident Five Hundred Thousand Dollars (\$500,000.00) each accident, (ii) bodily injury by disease Five Hundred Thousand Dollars (\$500,000.00) each employee and (iii) bodily injury by disease Five Hundred Thousand Dollars (\$500,000.00) policy limit.

(iii.) For all municipal contractors, insuring all persons employed by the City in connection with any work done on or about the areas subject to this Agreement, with respect to which claims for death or bodily injury could be asserted against the MBTA with limits of liability not less than those required by M.G.L. c. 152, as amended. The policy shall contain a clause waiving the company's right to subrogation against the MBTA if such a policy is commercially available.

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Automobile liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) covering all owned, non-owned, hired, rented or leased vehicles of City and its subcontractors and consultants that are used in the activities permitted hereunder.

All policies shall have a minimum AM Best Rating of A-IX and MBTA shall be named as an additional insured on all policies except for Workers' Compensation. All policies shall contain a waiver of subrogation in favor of MBTA and the Workers' Compensation policy shall be specifically endorsed to provide such waiver.

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FINAL 12-17-2024

Liability and Umbrella policies shall sit in excess of City's Commercial General Liability policy required under this MOU.

The limits of Commercial General Liability insurance required of prime contractors engaged by City to perform activities under this MOU for personal injury, bodily injury and property damage shall be not less than Three Million Dollars (\$3,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) in the aggregate. Such prime contractors shall obtain Umbrella insurance with limits at least equal to Three Million Dollars (\$3,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) in the aggregate. Self-insured retention shall not exceed Ten Thousand Dollars (\$10,000.00). Coverage shall be equivalent or broader than the coverage afforded on the underlying Commercial General Liability, Automobile Liability and Employer's Liability grant within the Workers' Compensation policy.

7. **Term.** This MOU shall become effective as of the date it is fully executed by City and MBTA and shall remain in full force and effect until all activities contemplated by the Parties hereunder have been completed or the Parties have otherwise agreed in writing. Either party shall have the right to terminate this MOU upon thirty (30) days' written notice to the other party.
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12. **Notice.** Any notices required or permitted to be given hereunder shall be given in writing and shall be delivered (a) in person, (b) by certified or registered mail, postage prepaid, return receipt requested, or (c) by a commercial overnight courier that guarantees next day delivery and provides a receipt. Such notices shall be addressed as follows:

If to MBTA:

Massachusetts Bay Transportation Authority
General Manager's Office
10 Park Plaza, Suite 4510
Boston, MA 02116
Attention: Deputy General Manager

With a copy to:

Massachusetts Bay Transportation Authority

FINAL 12-17-2024

Office of the General Counsel
10 Park Plaza, Suite 3510
Boston, MA 02116
Attention: General Counsel

If to City:
City Manager
Watertown Administration Building
149 Main Street
Watertown, MA 02472

With a copy to:

Superintendent of Public Works
Watertown Department of Public Works
124 Orchard Street
Watertown, MA 02472

And

KP Law, P.C.
City Attorney
101 Arch Street
12th Floor
Boston, MA 02110-1109

or to such other address as either Party may from time to time specify in writing to the other Party.
Any notice shall be effective only upon delivery.

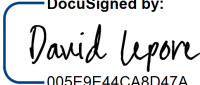
13. **Severability.** Any provisions of law that invalidate, or otherwise are inconsistent with, the terms of this MOU, or that would cause one or both of the Parties to be in violation of that law, shall be deemed to have superseded the terms of this MOU. Notwithstanding such invalidity or illegality, the remaining terms and provisions of this MOU shall remain in full force and effect in the same manner as if the invalid or illegal provision had not been contained herein.
14. **Counterparts.** This MOU may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto.
15. **Successors and Assigns.** This MOU shall be binding on and inure to the benefit of the Parties hereto and their permitted successors and assigns. This MOU may not be assigned without the prior written consent of MBTA and City.
16. **Entire Agreement.** This MOU represents the entire agreement between the Parties regarding the subject matter hereof, superseding any prior oral or written agreements or understandings regarding the same.

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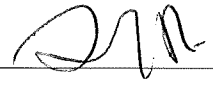
FINAL 12-17-2024

IN WITNESS WHEREOF, the parties hereto have duly executed this Memorandum of Understanding as of the day and year first above written.

MASSACHUSETTS BAY
TRANSPORTATION AUTHORITY

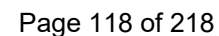
By:  005E9E44CA8D47A
Name: David Lepore
Title: _____

CITY OF WATERTOWN

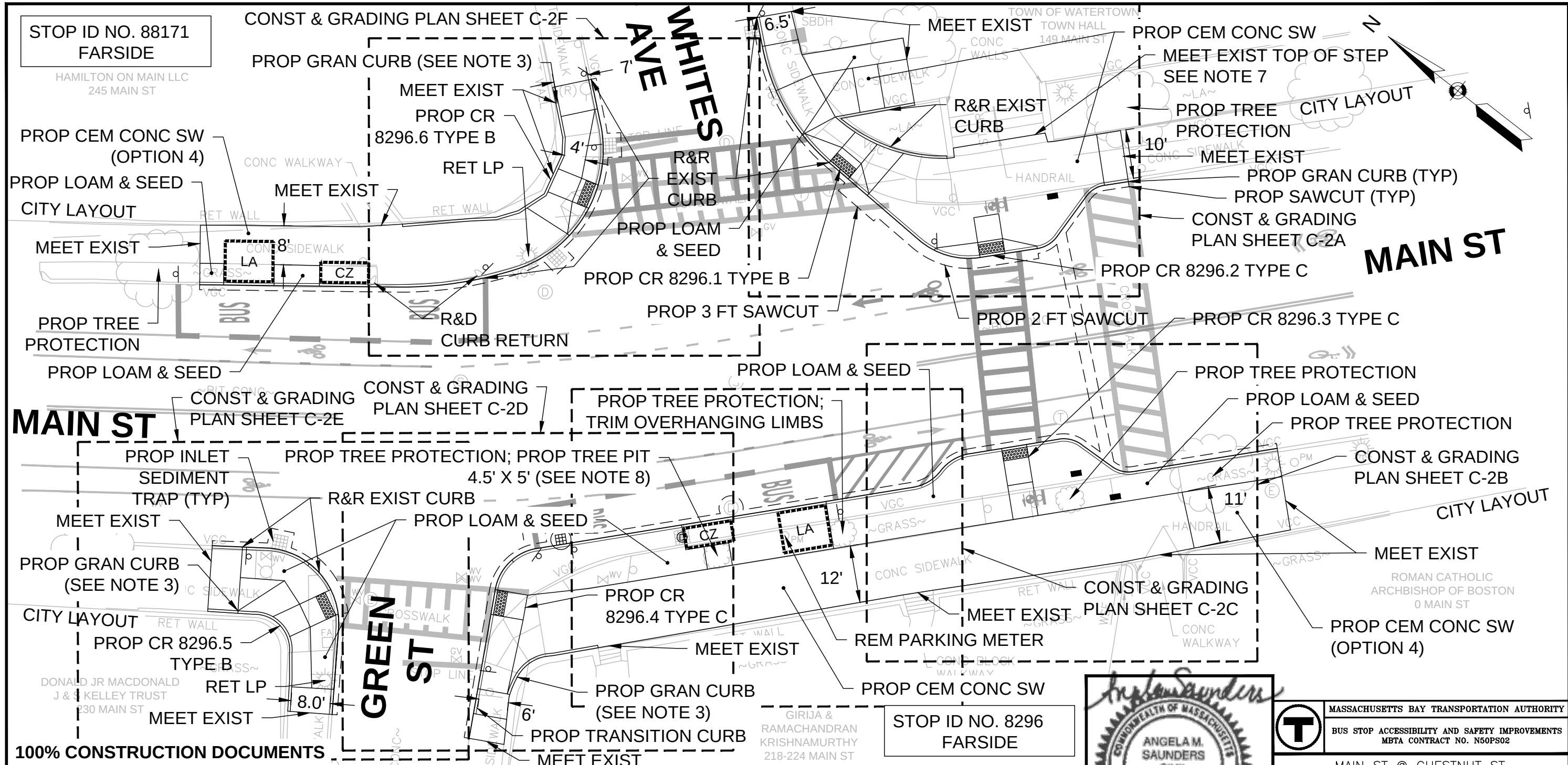
By: 
Name: George J. Proakis
Title: City Manager

FINAL 12-17-2024

EXHIBIT A
DESIGN PLAN



Q:\New England Region\McMahon\eng\18722.42 MBTA Bus System GEC T02\High Priority Stops\HD\DWG\PLT\SHETS\SET 3 OF 5\WAT-G-2 MAIN ST @ WHITES-GREEN.dwg



NOTES:

1. A RELEASE OF OIL OR HAZARDOUS MATERIAL LOCATED IN THE CENTER OF THE STREET AT 245 MAIN ST HAS BEEN REPORTED TO MASSDEP.
2. CONTRACTOR TO COORDINATE PARKING METER REMOVAL AND DELIVERY WITH CITY OF WATERTOWN.
3. GRANITE CURB AT BACK OF CR 8296.4, 8296.5, AND 8296.6 AND STOP ID NO. 88171 CAN BE ELIMINATED IF THE EXISTING RETAINING WALL EXTENDS 12 INCHES BELOW PROPOSED GRADE.
4. SEE DRAINAGE & UTILITY PLAN (WAT-D-2) FOR CATCH BASIN, MANHOLE, AND UNDERGROUND DRAINAGE PIPE DESIGN.
5. PAVEMENT MARKINGS, SIGNAGE, AND UTILITY WORK SHOWN ON THIS PLAN IN GRAY CAN BE FOUND ON SHEET WAT-G-2B AND WAT-D-2 RESPECTIVELY.
6. REFER TO TTCP-1A, TTCP-4, TTCP-6, TTCP-7 & TTCP-14 IN THE TRAFFIC MANAGEMENT PLANS.
7. CONTRACTOR SHALL ENSURE THAT STEP AND SIDEWALK ARE FLUSH AND THAT BOTH MATERIALS BOND.
8. TREE WARDEN WILL BE ONSITE DURING CONSTRUCTION. THE CITY OF WATERTOWN WILL RELOCATE OR TRIM TREE AS NEEDED. IF RELOCATION IS FEASIBLE, CITY WILL EXTEND THE SIDEWALK TO THE CURB.

20 0 20 40

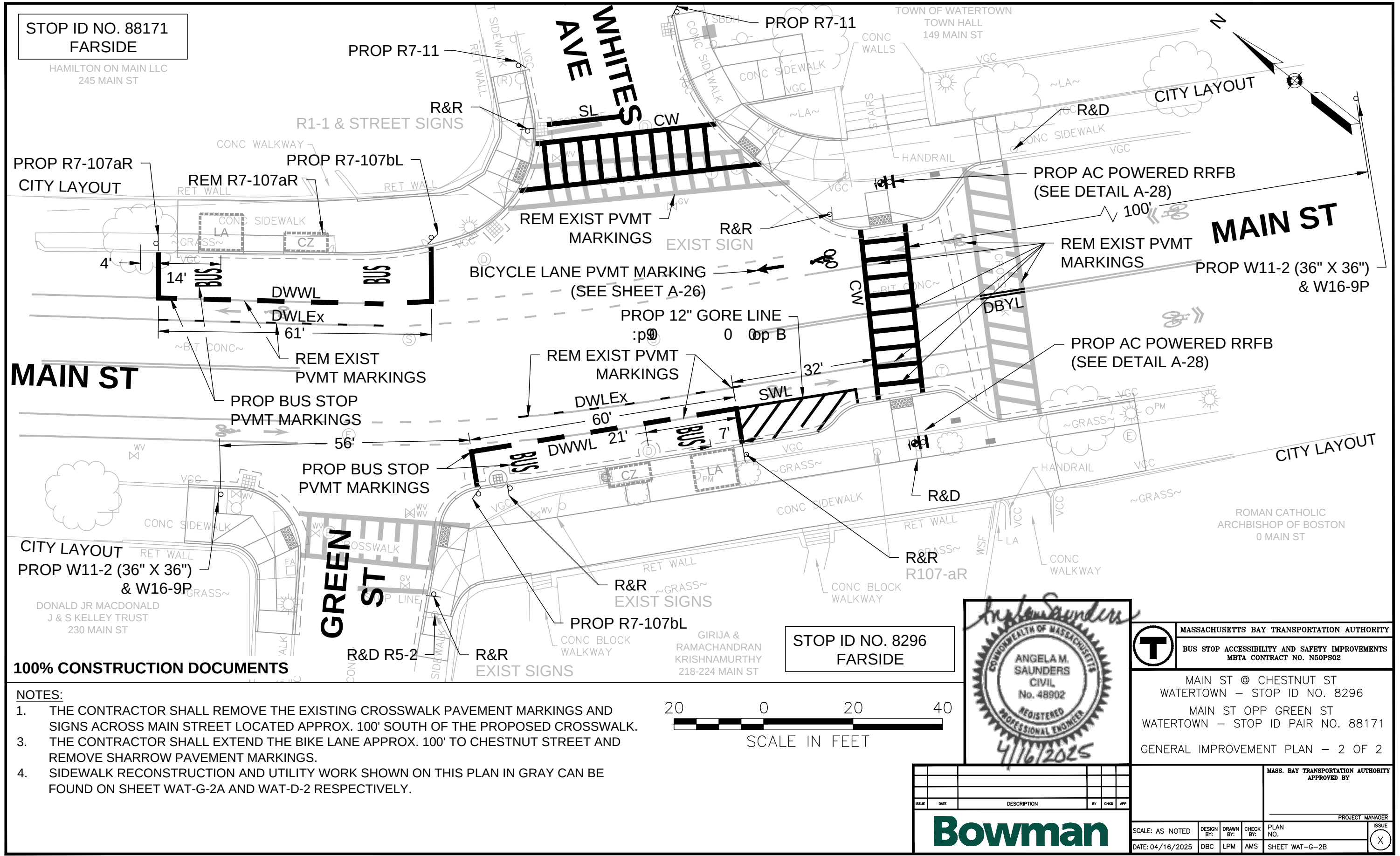
SCALE IN FEET

STOP ID NO. 88171 FARSIDE

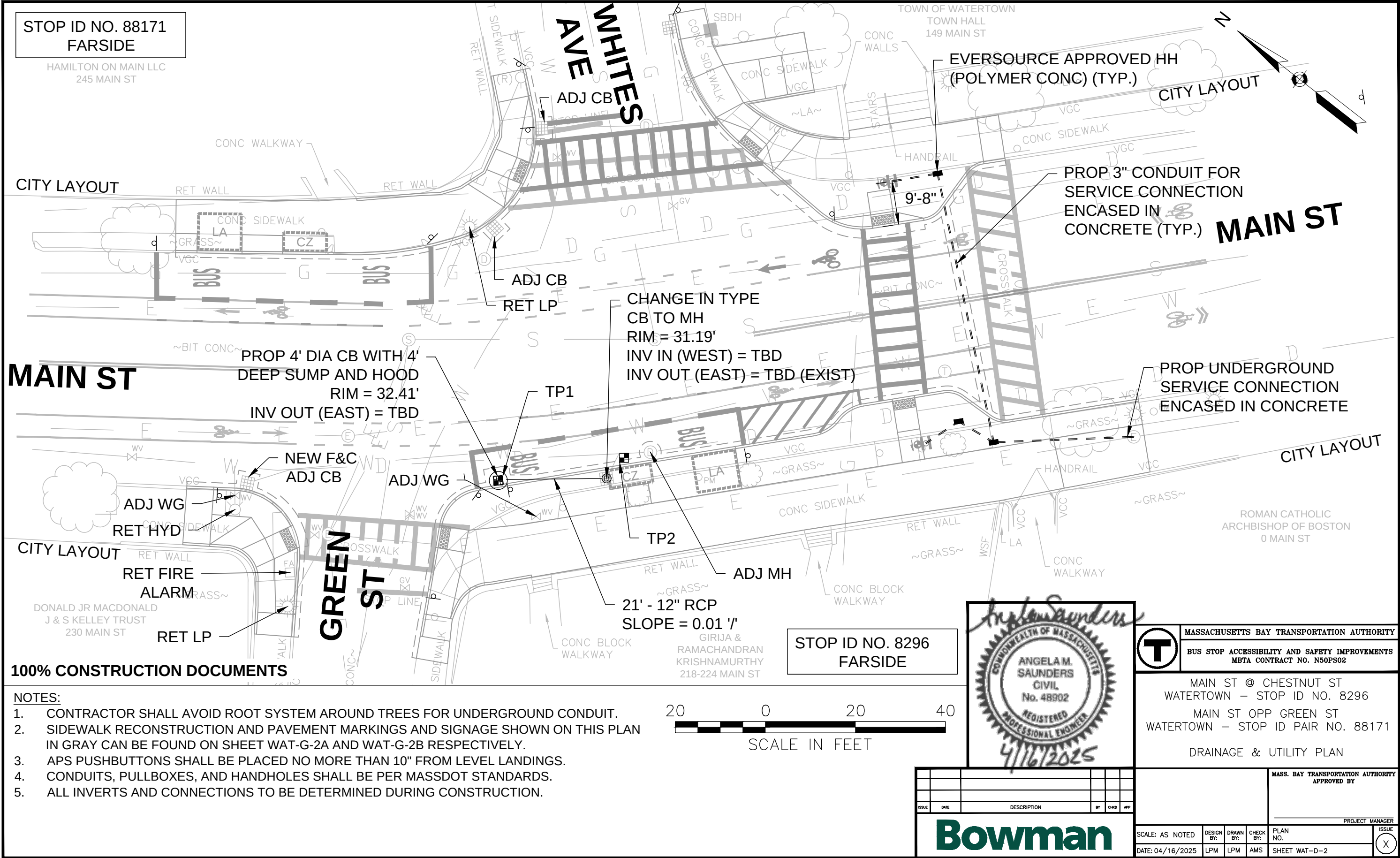
STOP ID NO. 8296 FARSIDE

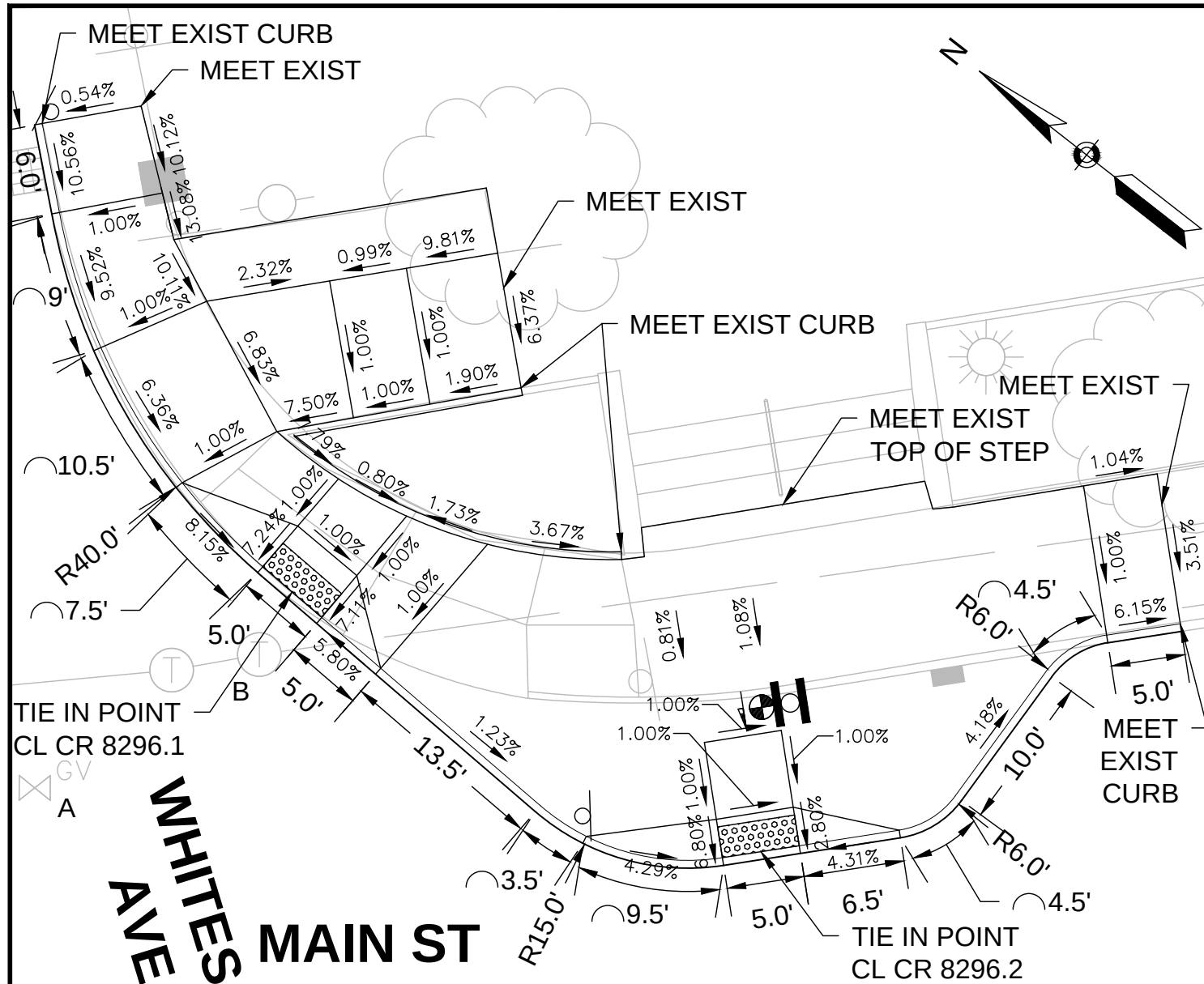
ANGELA M. SAUNDERS
CIVIL
No. 48902
REGISTERED PROFESSIONAL ENGINEER
4/16/2025

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY				
BUS STOP ACCESSIBILITY AND SAFETY IMPROVEMENTS MBTA CONTRACT NO. N50PS02				
MAIN ST @ CHESTNUT ST WATERTOWN – STOP ID NO. 8296 MAIN ST OPP GREEN ST WATERTOWN – STOP ID PAIR NO. 88171 GENERAL IMPROVEMENT PLAN – 1 OF 2				
MASS. BAY TRANSPORTATION AUTHORITY APPROVED BY				PROJECT MANAGER
SCALE: AS NOTED	DESIGN BY: DBC	DRAWN BY: LPM	CHECK BY: AMS	PLAN NO. SHEET WAT-G-2A
DATE: 04/16/2025				ISSUE (X)

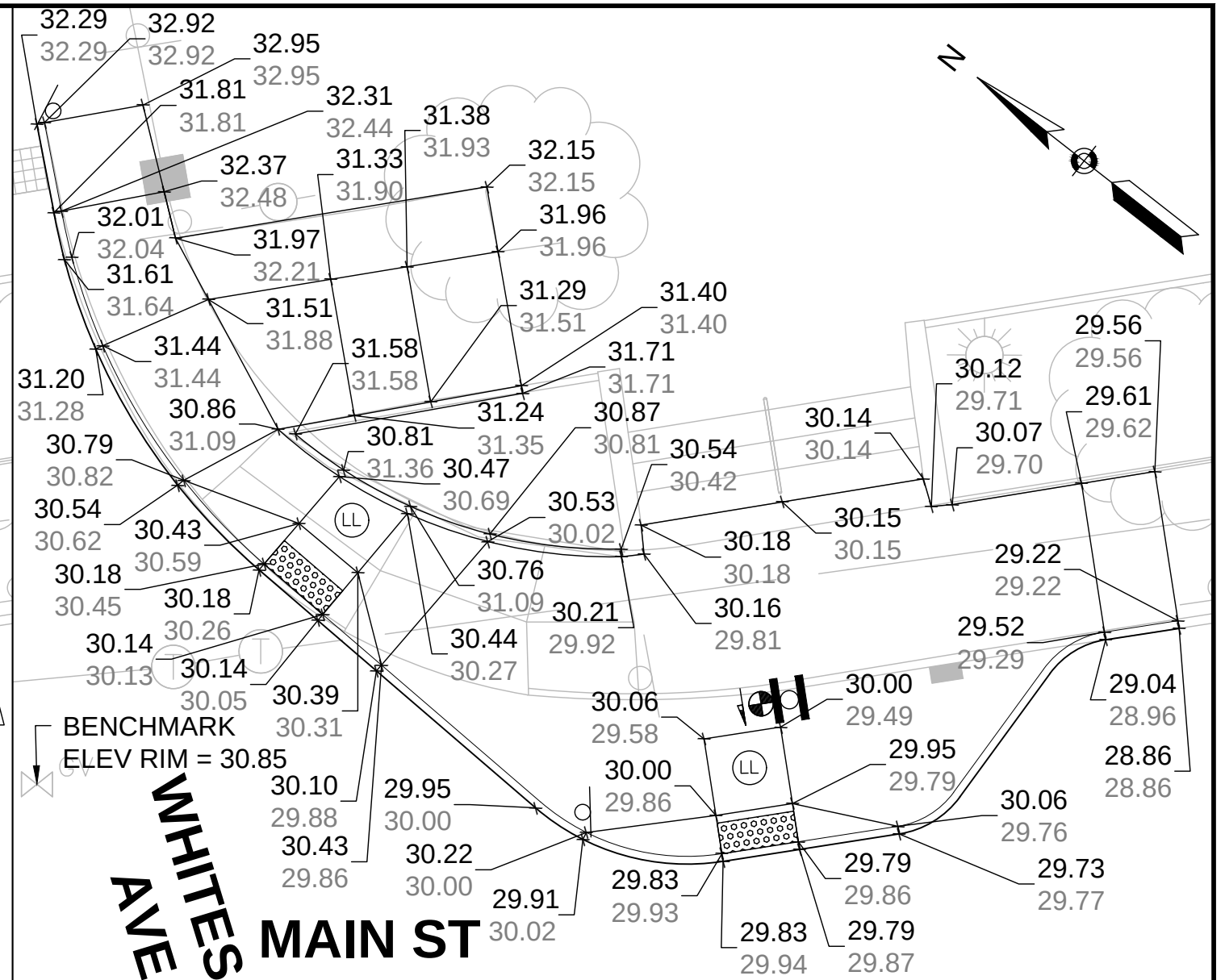


Q:\New England Region\McMahon\eng\18722.42 MBTA Bus System GEC T02\High Priority Stops\HD\DWG\PLT\SHSHEET 3 OF 5\WAT-G-2 MAIN ST @ WHITES-GREEN.dwg





CONSTRUCTION PLAN



ELEVATION PLAN

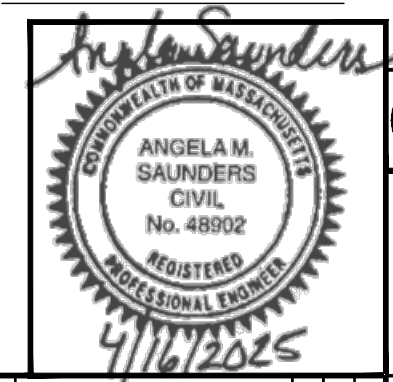
LEGEND

- 555.55 PROPOSED ELEVATION
- 555.55 EXISTING ELEVATION
- 5.55% PROPOSED GRADE
- 5.55% EXISTING GRADE
- (LL) TURNING AREA/LEVEL LANDING

SWING TIE TABLE

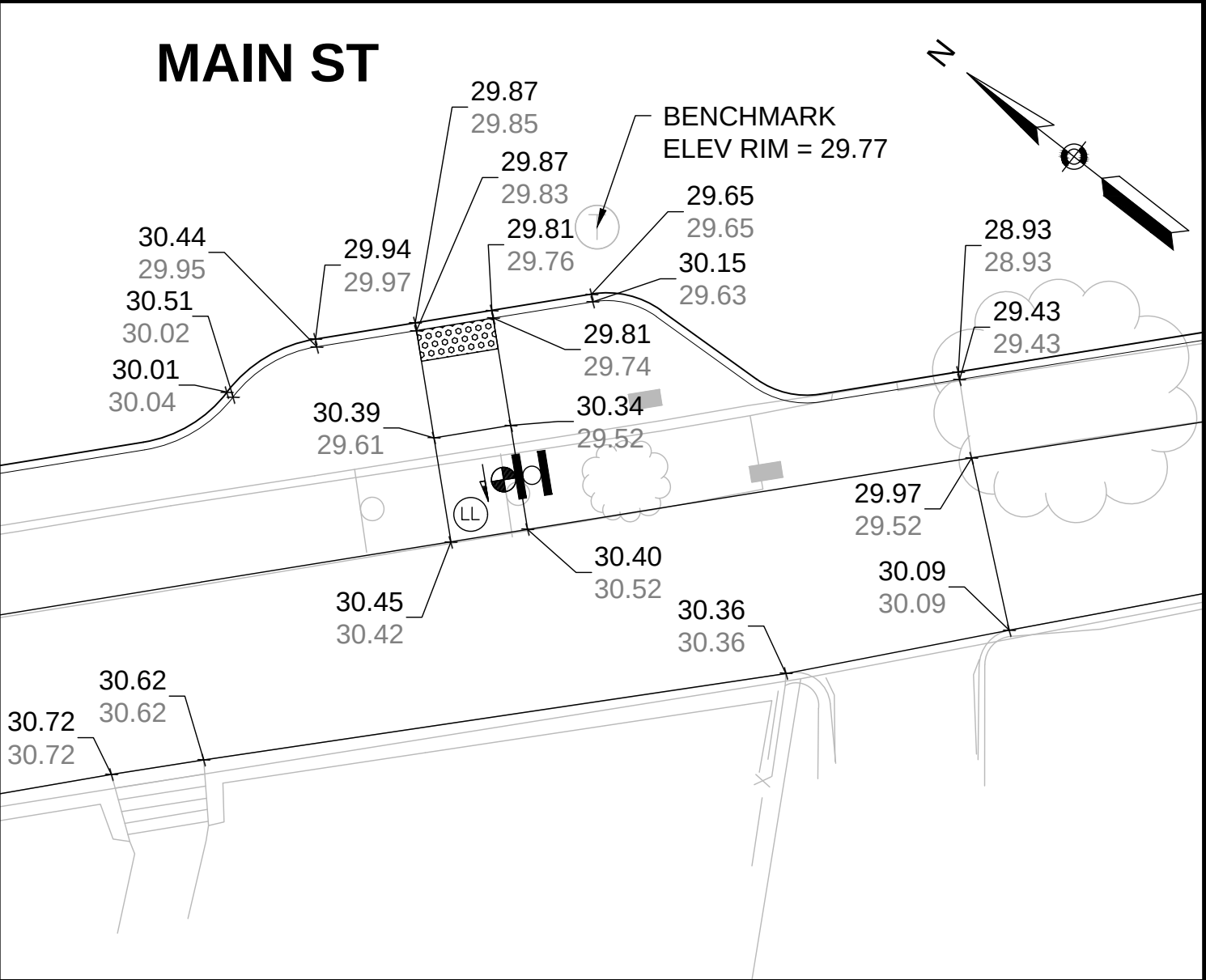
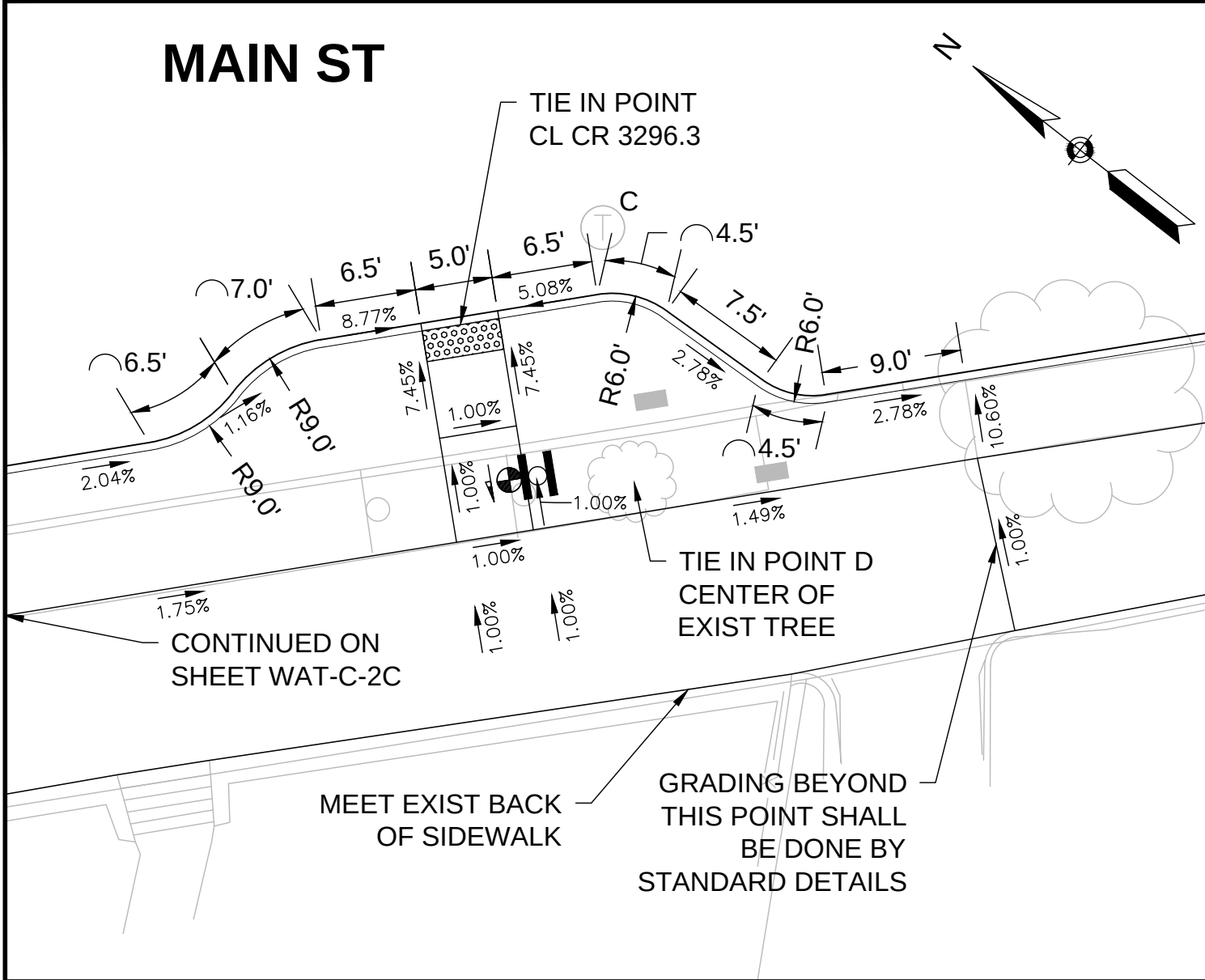
NOTE: ALL SWING TIES ARE MEASURED FROM CENTER OF FIXED OBJECTS.

STRUCTURE	DIST TO TIE-IN POINT	
	CL CR 8296.1	CL CR 8296.2
A	20.80'	46.85'
B	4.54'	34.64'



100% CONSTRUCTION DOCUMENTS

T	MASSACHUSETTS BAY TRANSPORTATION AUTHORITY					
	BUS STOP ACCESSIBILITY IMPROVEMENTS MBTA CONTRACT NO. N50PS02					
	MAIN ST @ CHESTNUT ST WATERTOWN – STOP ID NO. 8296 MAIN ST OPP GREEN ST WATERTOWN – STOP ID PAIR NO. 88171 CONSTRUCTION & GRADING PLAN					
MASS. BAY TRANSPORTATION AUTHORITY APPROVED BY		PROJECT MANAGER				
SCALE: AS NOTED		DESIGN BY: LPM	DRAWN BY: LPM	CHECK BY: AMS	PLAN NO.	ISSUE
DATE: 04/16/2025		SHEET WAT-C-2A		X		



CONSTRUCTION PLAN

ELEVATION PLAN

100% CONSTRUCTION DOCUMENTS

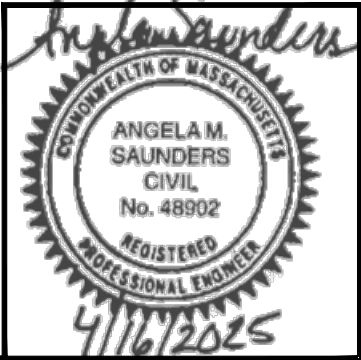
LEGEND

- 555.55 PROPOSED ELEVATION
- 555.55 EXISTING ELEVATION
- 5.55% PROPOSED GRADE
- 5.55% EXISTING GRADE
- (LL) TURNING AREA/LEVEL LANDING

SWING TIE TABLE

NOTE: ALL SWING TIES ARE MEASURED FROM CENTER OF FIXED OBJECTS.

STRUCTURE	DIST TO TIE-IN POINT
	CL CR 8296.3
C	11.09'
D	15.09'



ISSUE	DATE	DESCRIPTION	BY	CHKD	APP

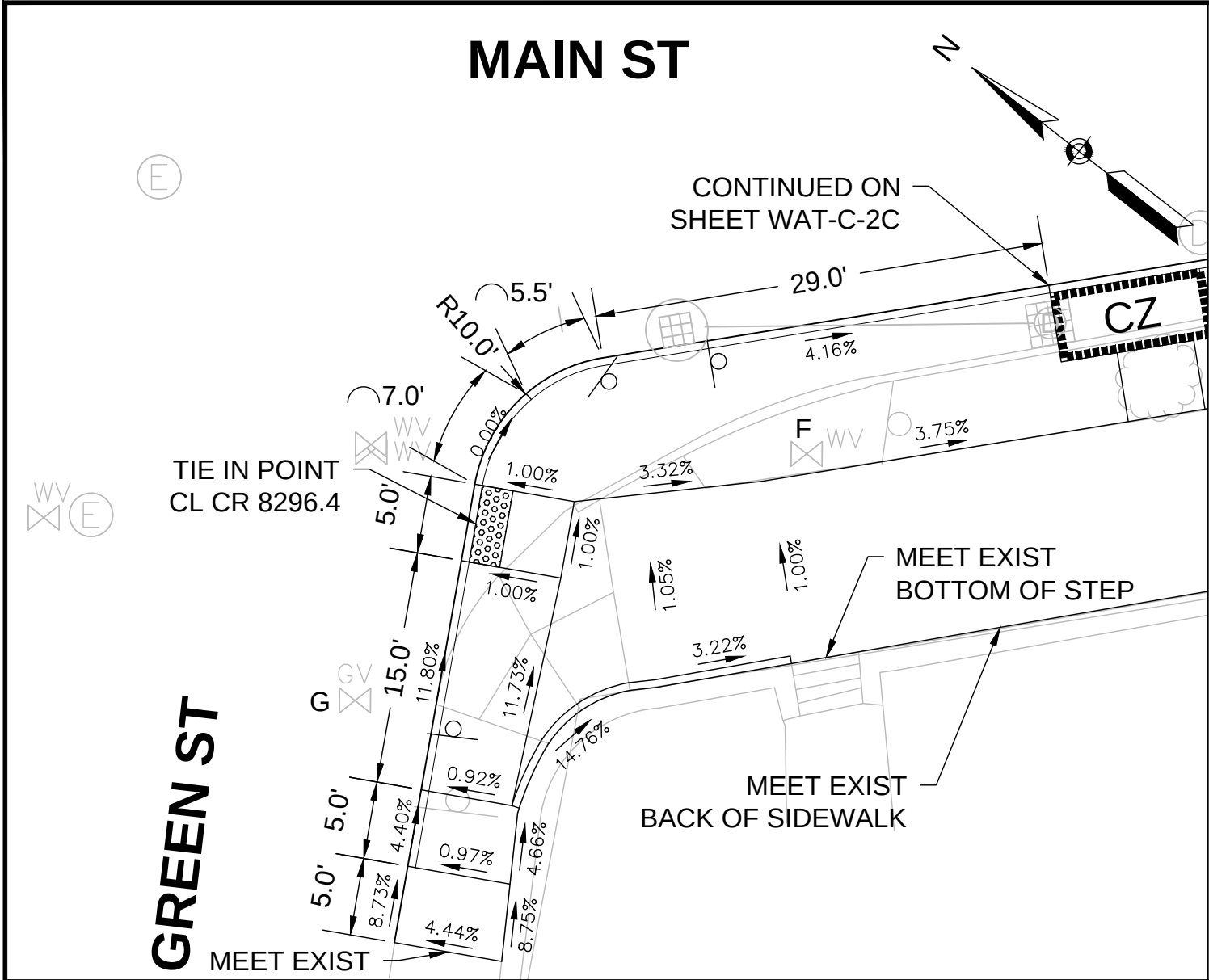
Bowman



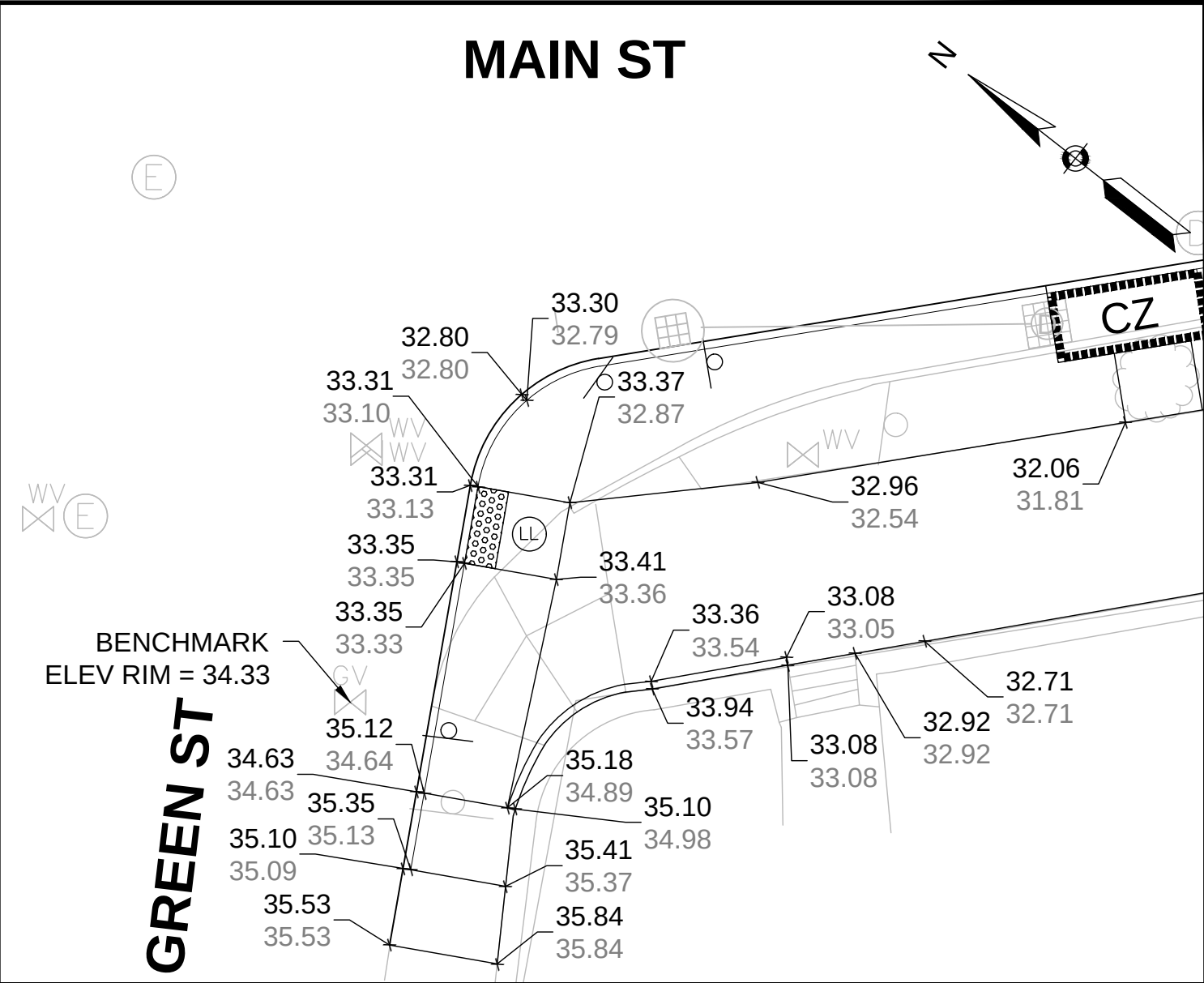
MASSACHUSETTS BAY TRANSPORTATION AUTHORITY
BUS STOP ACCESSIBILITY IMPROVEMENTS
MBTA CONTRACT NO. N50PS02

MAIN ST @ CHESTNUT ST
WATERTOWN – STOP ID NO. 8296
MAIN ST OPP GREEN ST
WATERTOWN – STOP ID PAIR NO. 88171
CONSTRUCTION & GRADING PLAN

MASS. BAY TRANSPORTATION AUTHORITY APPROVED BY				PROJECT MANAGER	
SCALE: AS NOTED	DESIGN BY: LPM	DRAWN BY: LPM	CHECK BY: AMS	PLAN NO.	ISSUE
DATE: 04/16/2025				SHEET WAT-C-2B	(X)



CONSTRUCTION PLAN



ELEVATION PLAN

LEGEND

- 555.55 PROPOSED ELEVATION
- 555.55 EXISTING ELEVATION
- 5.55% PROPOSED GRADE
- 5.55% EXISTING GRADE
- (LL) TURNING AREA/LEVEL LANDING

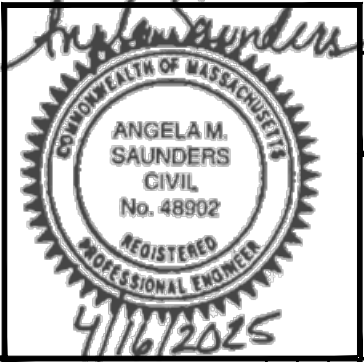
SWING TIE TABLE

NOTE: ALL SWING TIES ARE MEASURED FROM CENTER OF FIXED OBJECTS.

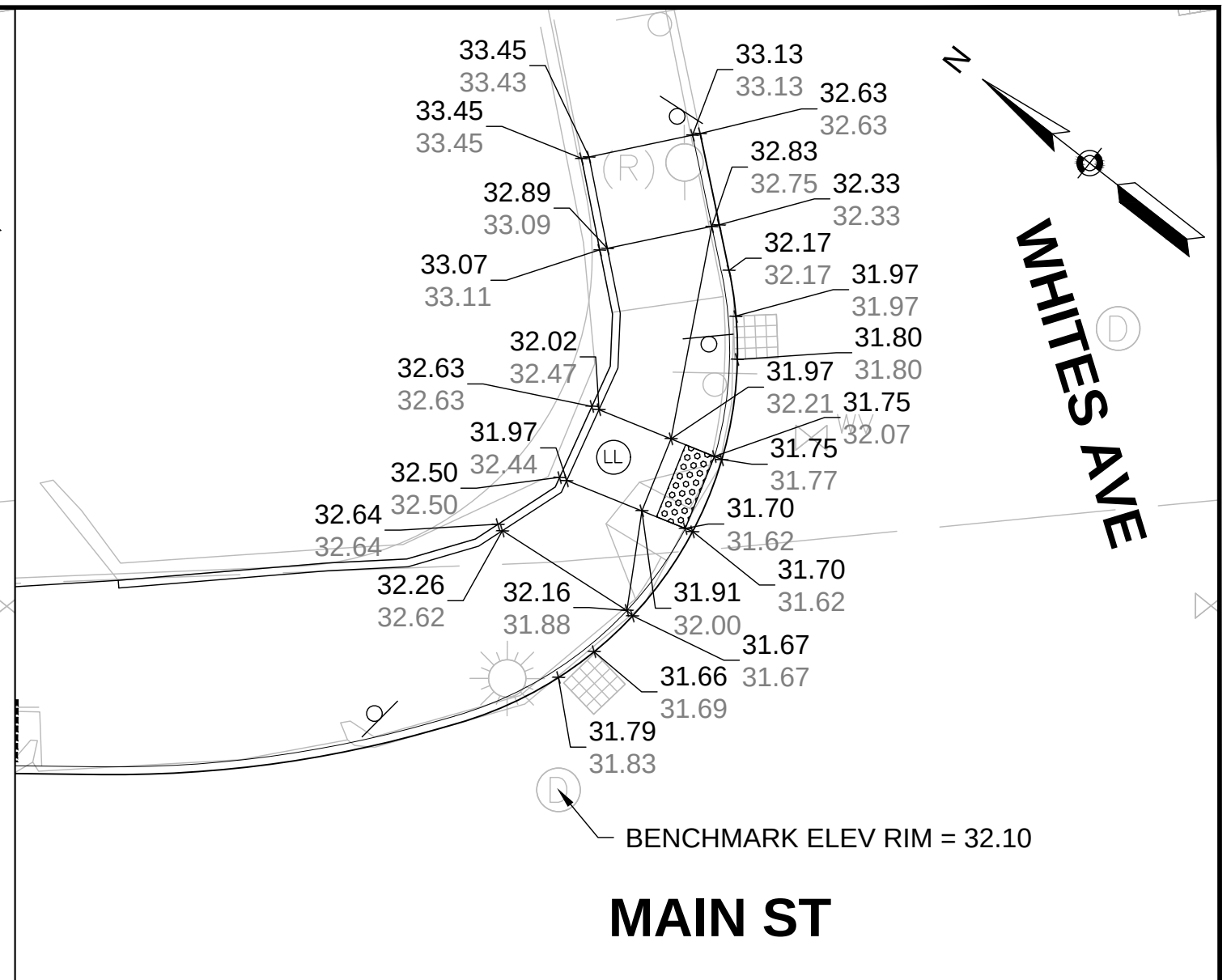
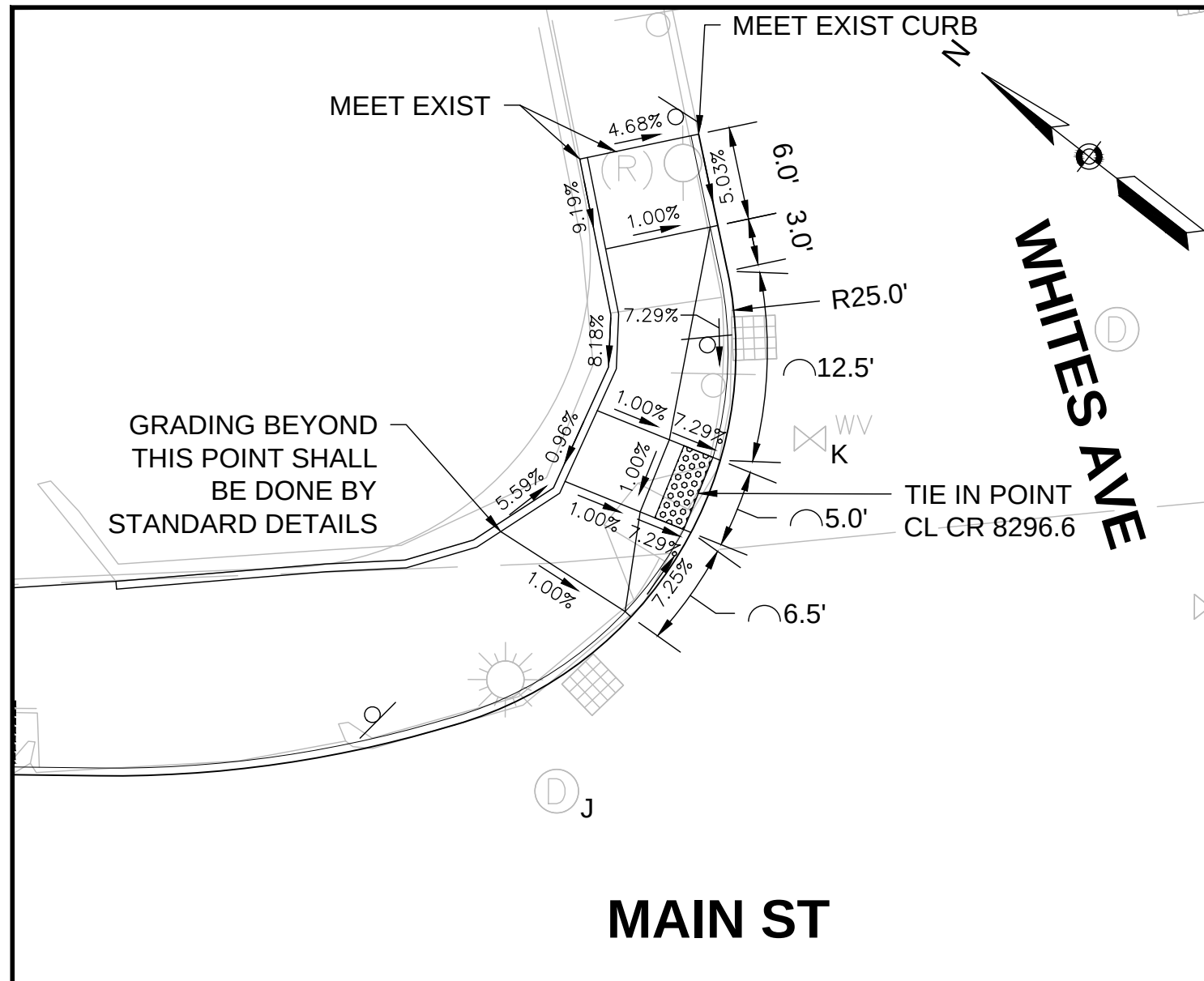
STRUCTURE	DIST TO TIE-IN POINT
	CL CR 8296.4
F	21.79'
G	13.80'



100% CONSTRUCTION DOCUMENTS



T	MASSACHUSETTS BAY TRANSPORTATION AUTHORITY				
	BUS STOP ACCESSIBILITY IMPROVEMENTS MBTA CONTRACT NO. N50PS02				
MAIN ST @ CHESTNUT ST WATERTOWN – STOP ID NO. 8296					
MAIN ST OPP GREEN ST WATERTOWN – STOP ID PAIR NO. 88171					
CONSTRUCTION & GRADING PLAN					
MASS. BAY TRANSPORTATION AUTHORITY APPROVED BY					
PROJECT MANAGER					
SCALE: AS NOTED	DESIGN BY: LPM	DRAWN BY: LPM	CHECK BY: AMS	PLAN NO.	ISSUE
DATE: 04/16/2025				SHEET WAT-C-2D	(X)



CONSTRUCTION PLAN

ELEVATION PLAN

LEGEND

~~X~~ 555.55 PROPOSED ELEVATION

 555.55 EXISTING ELEVATION

5.55% PROPOSED GRADE

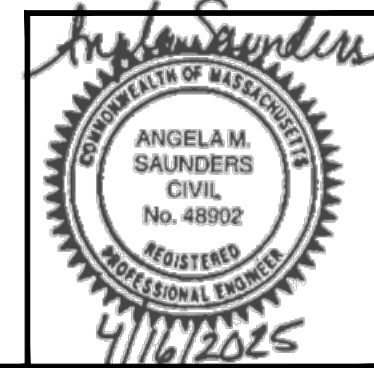
5.55% EXISTING GRADE

(LL) TURNING AREA/LEVEL LANDING

SWING TIE TABLE

NOTE: ALL SWING TIES ARE MEASURED FROM CENTER OF FIXED OBJECTS.

STRUCTURE	DIST TO TIE-IN POINT
	CL CR 8296.6
J	21.19'
K	8.00'



100% CONSTRUCTION DOCUMENTS

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY

BUS STOP ACCESSIBILITY IMPROVEMENTS
MBTA CONTRACT NO. N50PS02



MAIN ST @ CHESTNUT ST
WATERTOWN - STOP ID NO. 8296

MAIN ST OPP GREEN ST
WATERTOWN - STOP ID PAIR NO. 88171

CONSTRUCTION & GRADING PLAN

MASS. BAY TRANSPORTATION AUTHORITY
APPROVED BY

PROJECT MANAGER

SCALE: AS NOTED	DESIGN BY:	DRAWN BY:	CHECK BY:	PLAN NO.	ISSUE
DATE: 04/16/2025	LPM	LPM	AMS	SHEET WAT-C-2F	(X)

Bowman



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian
Councilor At Large

Caroline Bays
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

CITY COUNCIL MEETING TUESDAY, JULY 12, 2022, 6:15 P.M. RICHARD E. MASTRANGELO COUNCIL CHAMBER

MINUTES

ACCESS INFORMATION:

- A. The meeting will be televised through WCATV (Watertown Cable Access Television):
<http://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The Public may join the virtual meeting online:
<https://watertown-ma.zoom.us/j/92991331344>
- C. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: (877) 853-5257 or (888) 475-4499 (TollFree) and enter Webinar ID: 929 9133 1344 #
- D. Public may comment through email: vpiccirilli@watertown-ma.gov

1. ROLL CALL

Council President Sideris called to order a regular meeting of the Town Council at 6:15 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays, John G. Gannon, Lisa J. Feltner, Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Councilor Gardner attended virtually via Zoom at 7:00 p.m. Also present were Thomas Tracy, Acting City Manager, Mark Reich, Town Attorney, and Alyssa Carroll, Interim Council Clerk.

2. EXECUTIVE SESSION – 6:15 P.M.

To Consider the Purchase, Exchange, Lease, or Sale of Real Property as an Open Meeting May Have a Detrimental effect on the Negotiating Position of the Public Body – Stanley Avenue – Parcel 807 1B 1A

Councilor Piccirilli moved to enter into executive session; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

3. RETURN TO SESSION – 7:00 P.M.
4. PLEDGE OF ALLEGIANCE
5. PUBLIC FORUM

Jackie Van Leeuwen – 32 Whites Avenue – Stated she had concerns regarding the Health Department and registered that concern at their meeting. She would like the Council to have an executive session to address the matter of high attrition, loss of a Bio Tech Committee Chair, an MCAD claim, lack of minutes, and a pattern of hostility against the community and the staff. The Council needed to acknowledge the issue, hold an executive session, have the acting City Manager determine the conditions of the Department, and review these matters in the various Council Committees.

Nathanael Shea – 129 Dexter Avenue – He spoke on behalf of the resolution to permit State Senate staff to unionize. The majority of staffers have requested a union but the request and a meeting with the Senate President has not occurred. Unionization would provide a voice to staffers, provide dignity in the workplace, provide an opportunity to negotiate changes to improve the quality of work, reduce costs due to a lower staff turnover, and give employees concrete rights independent of the changes in Senate leadership.

6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes of the City Council Meeting – June 14, 2022

Councilor Piccirilli moved to accept the minutes as written; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

7. PRESIDENT’S REPORT
8. PUBLIC HEARINGS

- A. Public Hearing and Vote on a Petition for a Grant of Location from NSTAR d/b/a EVERSOURCE ENERGY for Consideration of a Grant of Location for the Grove Street Installation and Maintenance of Approximately 48 Linear Feet of 2-4" PVC Conduits from Utility Pole 63/18 to the Property Line of 185 Grove Street. The Existing Double Pole Is to Be Removed and Replaced with a Single 45-Foot Pole. This Work Is Necessary to Provide Electric Service to 185 Grove Street. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application

Joanne Callender, representing Eversource, stated this change was necessary to provide underground service to the new athletic field.

Council President Sideris opened the public hearing; there being no speakers, the public hearing was closed.

Councilor Piccirilli moved to provide a petition for a grant of location from NSTAR d/b/a EVERSOURCE ENERGY for the Grove Street installation and maintenance of approximately 48 linear feet of 2-4" PVC conduits from utility pole 63/18 to the property line of 185 Grove Street. The existing double pole is to be removed and replaced with a single 45-foot pole. This work is necessary to provide electric service to 185 Grove Street. Upon completion of the Department of Public Works review, said work is subject to the recommendations and conditions by the City Council should the grant of location be approved for this application; Councilor Gannon seconded the motion. The motion was adopted unanimously on a roll call vote.

- B. Public Hearing and Vote on a Petition from NSTAR d/b/a EVERSOURCE ENERGY for Consideration of a Grant of Location in Pleasant Street for the Installation and Maintenance of Approximately 5 Linear Feet of Two (2) - 4-Inch Conduits. This Work Is Necessary to Provide Electric Service to 385 Pleasant Street. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application

Joanne Callender, representing Eversource, stated Eversource was seeking a Grant of Location for underground service to 385 Pleasant Street.

Council President Sideris opened the public hearing; there being no speakers, the public hearing was closed.

Councilor Piccirilli moved to approve a petition from NSTAR d/b/a EVERSOURCE ENERGY for consideration of a grant of location in Pleasant Street for the installation and maintenance of approximately 5 linear feet of two (2) - 4-inch conduits. This work is necessary to provide electric service to 385 Pleasant Street. Upon completion of the Department of Public Works review, said work is subject to the recommendations and conditions by the City Council should the grant of location be approved for this application; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

- C. Public Hearing and Vote on a Petition from National Grid for Consideration of a Grant of Location in Irving Street and a Private Way to Complete in Irving Street Relay and Maintenance of Approximately 480 Linear Feet of 4-Inch Plastic Gas Main from Riverside to the End of Main and Tie into the Existing 4-Inch Plastic Gas Main in Fifield Street and to Complete in the Private Way Relay of 490 Linear Feet of 2-Inch Plastic Gas Main Serving 114-146 Charles River Road from Irving Street to the End of Main. Upon

Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application

Due to lack of representation from National Grid, the matter was put off for the next meeting.

- D. Public Hearing and Vote on a Petition from Zayo Group for Consideration of a Grant of Location in School Street to Provide Underground Installation and Maintenance of Approximately 22 Linear Feet of 1 - 4-Inch Schedule 40 PVC Communications Conduit and 1 - 2-Inch Schedule 40 PVC Communications Conduit in One (1) Trench from Metromedia Communications Manhole MH#WAT A4 to Utility Pole #194/11 Via Two (2) New Risers and to Provide Installation of Aerial Fiber Optic Line on the Existing Utility Pole Line Starting at Pole #E194/12 on Cypress Street to Pole #127/9 on School Street and Continuing Down School Street to Pole #5/34 on Arsenal Street and Extending Easterly to Proposed Riser Pole #5/17 on Arsenal Street. The Aerial Service Will Utilize an Existing Underground Conduit from Riser Pole #5/17 Under and Across Arsenal Street to the Private Underground System on Forge Road to Provide Service to 100 and 500 Forge Road. This Work Is Necessary to Provide Communications Service to 100 and 500 Forge Road. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application

Jeff Harrington, representing the Zayo Group, stated this was a breakout of the existing underground conduit system on School Street to make way to the utility pole line and to service 100 and 500 Forge Way, two new buildings constructed behind Home Depot.

Council President Sideris opened the public hearing; there being no speakers, he closed the public hearing. Councilor Piccirilli moved to approve a request from Zayo Group to provide a grant of location in School Street to Provide Underground Installation and Maintenance of Approximately 22 linear feet of 1 - 4-inch schedule 40 PVC communications conduit and 1 - 2-inch schedule 40 PVC communications conduit in one (1) trench from Metromedia Communications Manhole MH#WAT A4 to utility pole #194/11 via two (2) new risers and to provide installation of aerial fiber optic line on the existing utility pole line starting at pole #e194/12 on Cypress Street to pole #127/9 on School Street and continuing down School Street to pole #5/34 on Arsenal Street and extending easterly to proposed riser pole #5/17 on Arsenal Street. The aerial service will utilize an existing underground conduit from riser pole #5/17 under and across Arsenal Street to the Private Underground System on Forge Road to Provide Service to 100 and 500 Forge Road. This work is necessary to provide communications service to 100 and 500 Forge Road. Upon completion of the Department of Public Works review, said work is

subject to the recommendations and conditions by the City Council should the grant of location be approved for this application; Councilor Feltner seconded the motion.

In the discussion, it was brought up that Zayo Group was providing an aerial fiber optic line as a private venture and not as a public utility; therefore, it should be charged a fee for the use of the public ways. Attorney Reich stated he was unaware of any fee or what the basis of the fee would be. The provider is not renting a location and the city is merely providing access. It would be difficult to determine what the interest being provided is and what would be the basis for charging the fee. To do so would require the City to create such a policy.

In response to a question, Mr. Harrington stated the fiber optic cable would be sufficiently large to be add other entities with the service if they elected to sign up for the service. He also stated the trench would be at School and Cypress Street and be about 30 feet.

The motion was adopted on a roll call vote of 8-1. All Councilors voted in the affirmative except for Councilor Gannon who voted in the negative.

E. Public Hearing and Vote on a Proposed Ordinance Amending the City Manager's Compensation

Council President Sideris stated George Proakis, the new City Manager, would begin on August 15, 2022. Under the charter, his salary is set by ordinance. After negotiations, the salary would be \$217,500.

Council President Sideris opened the public hearing; there being no speakers; the public hearing was closed.

Councilor Piccirilli moved to adopt the proposed ordinance amending the City Manager's compensation; Councilor Feltner seconded the motion. The motion was adopted unanimously on roll call vote.

F. Public Hearing and Vote on a Proposed Order Establishing Water and Sewer Rates and Charges for Fiscal Year 2023

Mr. St. Louis, Superintendent of Public Works, spoke on the water and sewer rates. His department looked at various items to address the rates for water and sewer services, to minimize the rates where possible, to create a more sustainable enterprise fund, and to reduce increases in the future. It was known that increases were needed but they were held off due to COVID. The 5-year rate study recommended the rates should generate sufficient revenues to fund operational costs; indirect costs; debt service costs; and capital improvement while at the same time retaining 15-20% of the retained

earnings. The rate structure of peer communities was compared.

Increases are needed because the City cannot cover the annual costs from the MWRA for the purchase of the water and the treatment of sewers. In the past, DPW had forecasted increases of water usage; however, it remained static despite the increase in development. If the City maintained the current rates, there would be a decline in the Enterprise's current earnings which would go into the negative in 1.5 years. The Department's goal is to retain a revenue stream that maintains the operational and capital costs.

The current tier structure is a three-tier system and targets the individually owned homes, the bulk of the residential population. The Department is trying to modify the increase to fit 75% of the bills in the community. If the current tier structure is retained, rate increases in the future would be in the double digits. The 4-tier option uses a 2,500-unit threshold, the second tier 5,000 units; the third 25,000 units, while the new tier is for 25,000+.

The proposed rate increase would cover current capital needs and provide \$145,000 annually for proposed capital improvements. If ARPA funds were used, the city could plan to lower increases and apply the funding to capital projects. The goal of the increase is to keep retained earnings above the 15% threshold with the goal for FY 24-27 to create a maximum 4% rate increase going forward.

Council President Sideris opened the public hearing to the public; there being no speakers, the public hearing was closed.

Councilor Piccirilli moved to adopt the Order establishing water and sewer rates and charges for Fiscal Year 2023 as presented in the notice of public hearing; Councilor Feltner seconded the motion.

In the discussion, Mr. St. Lewis answered the following concerns:

- Do the proposed rates assume ARPA funds would be used in the proposed rates? The rates consider ARPA being used for capital projects in FY 2023. If they are not allocated to the rates, DPW would return in FY 2024 for even larger rate increases
- The need for the rate increases is the ability to meet the demands of MWRA and capital improvements; however, maintenance costs are not built into the MWRA rates. As such, there is a need for more money through rate increases.
- If the Build Back Better Act is passed, would it provide more funding water and sewers? It would reduce the funding needs for capital projects
- Who falls into the various tiers? Tier 1 is primarily a family with two children; Tier 2 includes larger families, smaller pizza places, bakeries, and smaller restaurants; Tier 3 consists of coffee shops and restaurants, (places that move from 5/8" to 1" service lines begin to have higher rates);

and Tier 4 is larger industrial users and lab spaces, primarily those on Arsenal and North Beacon Street.

- It was pointed out that the usage of water has decreased since the 1990's. By creating a fourth tier, the benefits are not being passed onto the average resident, but rather pushes the higher rates onto commercial businesses who have the ability those costs onto customers. The amounts needed are the same, but this seems to be a fairer and more equitable division of payment from an equity stand point.

The motion was adopted unanimously on a roll call vote.

9. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

- A. First Reading on a Proposed Order Authorizing That the Sum of \$750,000 Is Appropriated to Pay Costs of Designing, Engineering and Constructing Sewer System Improvements, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1) or §8(14), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor

Mr. Tracy stated this matter will be advertised and considered for sewer system improvements.

- B. First Reading on a Proposed Order Authorizing That the sum of \$1,000,000 Is Appropriated to Pay Costs of Replacing a Water Main Located Throughout Mt. Auburn Street, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §8(5), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the "Authority") Pursuant to the Authority's Local Water Service Assistance Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided That the Amount of the Authorized Borrowing for the Project Shall be Reduced by the Amount of Any Such Grants or Aid Received

Mr. Tracy stated this was first reading that would be advertised and is part of a two increment of the Local Water System Assistance Program (LWSAP).

- C. First Reading on a Proposed Order Authorizing That the sum of \$300,000 Is Appropriated to Pay Costs of Replacing Lead Pipes that Connect Service Lines to Water Mains, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the “Authority”) Pursuant to the Authority’s Lead Service Line Replacement Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided that the Amount of the Authorized Borrowing for the Project Shall Be Reduced by the Amount of Any Such Grants or Aid Received

Mr. Tracy stated the matter would be advertised and the funding would be for the lead goosenecks projects through out the City and ARPA funds presented by Congresswoman Clark.

- D. First Reading on a Proposed Order Authorizing That the sum of \$1,530,000 Is Appropriated to Pay Costs of Designing, Engineering and Constructing Sewer System Improvements to Eliminate Inflow and Infiltration in the System, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1) r §8(14), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the “Authority”) Pursuant to the Authority’s Inflow and Infiltration Assistance Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided that the Amount of the Authorized Borrowing for the Project Shall Be Reduced by the Amount of Any Such Grants or Aid Received

Mr. Tracy stated the matter would be advertised and relates to the infiltration and inflow assistance program and is a combination of an interest free loan and a grant.

- E. Resolution Authorizing a Transfer of Funds in the Amount of \$4,175,000 from Various Fiscal Year 2022 Department Accounts to the Fiscal Year 2022 Transfer to High School Stabilization Fund

Mr. Tracy stated new cost estimates were made regarding the High School. As there may be a need for additional resources, he was requesting the transfer of funds to the Stabilization Fund by transferring unspent moneys to this fund.

Councilor Piccirilli moved to authorize a transfer of funds in the amount of \$4,175,000 from various Fiscal Year 2022 Department Accounts to the Fiscal Year 2022 Transfer to High School Stabilization Fund; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

- F. Resolution Authorizing a Transfer of Funds in the Amount of \$200,000 from Various Fiscal Year 2022 Departmental Accounts to the Fiscal Year 2022 Transfer to Department of Public Works Property/Building Division Account

Mr. Tracy stated the transfer is to replace two aging boilers at the Department of Public Works. Due to the immediate concerns that the boiler may not make it through the winter, it was decided to transfer the funds.

Councilor Piccirilli moved to authorize a transfer of funds in the amount of \$200,000 from various Fiscal Year 2022 Departmental Accounts to the Fiscal Year 2022 Transfer to Department of Public Works Property/Building Division Account; Councilor Gannon seconded the motion. The motion was adopted unanimously on a roll call vote.

- G. Resolution Approving the Acceptance and Expenditure of a Gift of Funds in the Amount of \$5,000.00 from the Reveliotty/Carosella Family to Support the Pequossette Summer Program Operated by the Recreation Department.

Mr. Tracy stated the Reveliotty/Carosella family provided a donation of \$5,000 to the Pequossette summer program to be used at the discretion of the program director for families that may have a hardship or need for the program's services.

Councilor Piccirilli moved to accept and expend the gift of funds in the amount of \$5,000.00 from the Reveliotty/Carosella Family to support the Pequossette Summer Program operated by the Recreation Department; Councilor Gannon seconded the motion. The motion was adopted unanimously on a roll call vote.

H. Resolution In Support of a State House Senate Employee Union
Councilor Bays read the resolution.

Councilor Piccirilli moved to accept the Resolution in Support of a State House Senate Employee Union; Councilor Feltner seconded the motion.

In the comments, the Councilors made the following comments:

- While unions are supported, there was a feeling of personal conflict about this resolution. It relates to an internal labor issue that is beyond the jurisdiction of the Watertown City Council. There was a concern raised about weighing in on the internal affairs of another elected body. Watertown has used the prudent approach of not taking public statements and allowing the person designated to control of the negotiations. While there was personal support for the staff, the Council should not be making such a statement.
- The resolution shows support to another bargaining unit. The City Council shows its support and honors its own union work force by supporting others. People in unions are well represented and provide a bigger voice for its individual members.
- Unions have a long history of supporting other unions and it is one of their strengths – the common support
- Despite personal support of the unions, this is a State House matter. The Council is not the appropriate place for making these statements.

The motion was adopted on a vote of 5-4 on a roll call vote. Those voting in the affirmative were Councilor Bays, Feltner, Gannon, Gardner, and Palomba; those voting in the negative include Councilors Airasian, Izzo, Piccirilli, and Council President Sideris.

10. REPORTS OF COMMITTEES

A. Committee on Climate and Energy Report Regarding Watertown's Climate and Energy Plan – Anthony Palomba, Chair

Councilor Palomba read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Palomba seconded the motion. The motion was adopted unanimously on a roll call vote.

B. Committee on Human Services Report Regarding the Interview of Dr. Dominic Amirtharaj to the Board of Health for a Term to Expire on February 6, 2023 – Anthony Palomba, Chair

ACTION ITEM:

That the City Council Appoint Dr. Dominic Amirtharaj to the Board of Health for Term to Expire on February 6, 2023

Councilor Palomba read the Committee Report. Councilor Piccirilli moved to accept the report; Councilor Feltner seconded the motion. The motion

was adopted unanimously on a roll call vote.

Councilor Piccirilli moved to appoint Dr. Dominic Amirtharaj to the Board of Health for a term to expire on February 6, 2023; Councilor Palomba seconded the motion. The motion was adopted unanimously on a roll call vote.

- C. Committee on Rules and Ordinances Report Regarding the Proposed Council Rules for the 2022-2023 Session – John G. Gannon, Chair
ACTION ITEM: That the City Council Adopt the Proposed Council Rules as Drafted

Councilor Gannon read the Committee Report. Councilor Piccirilli moved to accept the Committee Report; Councilor Palomba seconded the motion. The motion was adopted unanimously on a roll call vote.

Councilor Piccirilli moved that the City Council adopt the proposed City Council Rules as drafted; Councilor Feltner seconded the motion.

Councilor Gannon reviewed the major changes:

- Added a provision for a periodic review of executive session minutes
- Added a Committee on Climate and Energy to the list of Committees
- Upgraded the public participation rule to recognize remote participation
- Updated the rules requiring the maintenance of cassette tapes
- Converted any references to Town to City

The motion was adopted unanimously on a roll call vote.

11. NEW BUSINESS

- A. Proposed Amendment to the Demolition Delay Ordinance and Proposed New Regulations for the Historic Commission to Be Referred to the Committee on Economic Planning and Development

Mr. Schreiber, Senior Planner for the Department of Development and Planning, stated the Historic Commission reviewed the Demolition Delay Ordinance and made some recommendations for amendments especially the notice requirements, the timeframe for demolition, and the number of demolition reviews.

Councilor Piccirilli moved to refer the proposed amendment to the Demolition Delay Ordinance and proposed new regulations for the Historic Commission to the Committee on Economic Planning and Development; Councilor Feltner seconded the motion. The motion was adopted unanimously on a roll call vote.

12. COMMUNICATIONS FROM THE CITY MANAGER

A. Memorandum of Understanding Between the City and the MBTA for Improvements to a Bus Stop Located at Main Street and Whites Avenue and Chestnut Avenue

Mr. Tracy stated the MBTA has a Memorandum of Understanding(MOU) for signature by the City Manager. The approval of the Council would authorize him to sign the MOU allowing the MBTA to complete design work for accessibility and safety improvements to the bus stop at Main Street and Whites Avenue. The improvements would include upgrades to the crosswalk at Whites Avenue with the installation of bump outs and a rectangular rapid flashing beacon. The design work and its funding would come from the MBTA; construction of the upgrade would be completed by the Department of Public Works with the funding coming from the City. It is anticipated that Chapter 90 funds would be used. The City commits to complete the work by July 31, 2023.

Councilor Piccirilli moved to authorize the City Manager to sign the Memorandum of Understanding between the City and the MBTA for improvements to a bus stop located at Main Street and Whites Avenue and Chestnut Avenue; Councilor Feltner seconded the motion.

When asked what the cost for the construction might be, Mr. St. Louis said it would be a few hundred thousand dollars. With the construction, the City would also like to make some drainage improvements. He stated the cost of a flashing beacon is between \$30,000-\$40,000. Others stated this is a busy corner that is highly used and is hard to cross, so this will be an improvement. Mr. St. Louis was thanked for using the complete streets concept in the construction.

The motion was adopted unanimously on a roll call vote.

Mr. Tracy reminded people of the Framers' Market on Wednesdays followed by the Summer Concert series from 6:30 p.m. to 8:00 p.m.

He also mentioned the Library Summer Reading program has started and asked the public to check out it. The Watertown Bookmobile will be at the Watertown Arts Market on August 13, 2022.

13. REQUESTS FOR INFORMATION/ REVIEW OF LIST OF PENDING MATTERS

There were no requests for information.

14. ANNOUNCEMENTS

Councilor Izzo announced on Thursday, July 14, 2022 at 6:30 p.m., there would

be a vigil for victims of gun violence in Watertown Square. All are welcome to attend.

Councilor Palomba requested Council members not to plan any meetings on Thursday, September 22, 2022 because that is the date of Watertown Cares, the community's task force, program entitled "Watertown; A Community of Caring and Service, Prevention, Intervention, and Recovery Addressing Substance Abuse Disorders" where there will be a supper and testimonials.

15. PUBLIC FORUM

Libby Shaw – Suggested that with the increase in water and sewer rates, it would be helpful if a FAQ page were prepared to answer some basic questions. She wanted to celebrate the hiring of the new forestry superintendent and hoped he had the needed resources. She suggested that the Historic Commission look to include heritage trees under the Demolition Delay Ordinance so as to preserve them despite development.

16. RECESS OR ADJOURNMENT

Councilor Piccirilli moved to adjourn the meeting; Councilor Feltner seconded the motion. The motion was unanimously approved. The meeting adjourned at 8:48 p.m.

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above minutes were adopted by a vote of ___ for, ___ against, ___ present on August 9, 2022.

Mark S. Sideris, Council President
s:/MWP

**TOWN COUNCIL MEETING
TUESDAY, JULY 12, 2022, AT 6:15 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
WITH REMOTE ACCESS OPPORTUNITIES**

LIST OF DOCUMENTS

1. Minutes of the City Council Meeting – June 14, 2022 – Item 6A
2. Grant of Location Request from Eversource Energy WO #6911065 to Install and Maintain 48 Linear Feet of 2-4 Inch PVC Conduits to 185 Grove Street and to Replace an Existing Double Pole with a Single – 45 Foot Pole – Department of Public Works – June 13, 2022 – Item 8A
3. Grant of Location Request from Eversource Energy WO#1402530 to Install and Maintain Approximately 5 Linear Feet of Two 4 Inch Conduits to Service 385 Pleasant Street – Department of Public Works – May 18, 2022 – Item 8B
4. Grant of Location from National Grid WO#1430328 to Relay and Maintain Approximately 480 Linear Feet of 4 Inch Plastic Gas Main in Fifield Street and to Relay 490 Linear Feet of 2 Inch Plastic Gas Main to 114-146 Charles River Road – Department of Public Works – June 15, 2022 – Item 8C
5. Grant of Location from Zayo Group to Install and Maintain Communications Conduit and One Conduit Trench to a Utility Pole and to Install New Aerial Fiber Optic Line from Cypress Street to Arsenal Street to Provide Service to 100 and 500 Forge Road – Department of Public Works – June 22, 2022 – Item 8D
6. Legal Notice Regarding the Compensation of the City Manager – Item 8E
7. Legal Notice Regarding the Watertown Water and Sewer Rates – Item 8F
8. Water and Sewer Rates – FY 2023 – City of Watertown – Weston & Sampson – July 12, 2022 – Item 8F
9. Agenda Item – Proposed Loan Order Regarding Sewer System Improvements –Thomas Tracy, Acting City Manager, to City Council – July 7, 2002 – Item 9A
10. Agenda Item – Proposed Loan Order Regarding the Replacement of Cast Iron Water Mains – Thomas Tracy, Acting City Manager, to City Council – July 7, 2022 – Item 9B
11. Agenda Item – Proposed Loan Order Regarding the Replacement of Lead Goosenecks – Thomas Tracy, Acting City Manager, to City Council – July 7, 2022 – Item 9C

12. Agenda Item – Proposed Loan Order Regarding Inflow and Infiltration Sewer Projects – Thomas Tracy, Acting City Manager, to City Council – July 9, 2022 – Item 9D
13. Agenda Item – Transfer of Funds Request to the New High School Stabilization Fund – Thomas Tracy, Acting City Manager, to City Council – July 11, 2022 – Item 9E
14. Agenda Item – Transfer of Funds Request Regarding the Replacement of Two Boilers at the Department of Public Works – Thomas Tracy, Acting City Manager, to City Council – July 11, 2022 – Item 9F
15. Agenda Item – Acceptance of Gift of Funds and Expenditure to Support the Camp Pequot Summer Program – Thomas Tracy, Acting City Manager, to City Council – July 7, 2022 – Item 9G
16. Resolution in Support of a State House Employee Union – Item 9H
17. Committee on Climate and Energy Report Regarding A Review of the Watertown Climate and Energy Plan – Anthony Palomba, Chair, 2022 – June 16, 2022 – Item 10A
18. Committee on Human Services Report Regarding the Appointment of Dr. Dominic Amirtharaj to the Board of Health - Anthony Palomba, Chair – June 9, 2022 – Item 10B
19. Committee on Rules and Ordinances Report Regarding the City Council Rules for the 2022-2023 City Council Session – John G. Gannon, Chair – June 23, 2022 and July 6, 2022 – Item 10C
20. Proposed Demolition Delay Ordinance (Amendment to Replace the Existing Ordinance) and the Proposed Demolition Delay Regulations – Item 11A
21. Agenda Item – Approval of Memorandum of Understanding (MOU) Between the Massachusetts Bay Transportation Authority (MBTA) and the City of Watertown – Thomas Tracy, Acting City Manager, to City Council – July 11, 2022 – Item 12A

*Addendum
to the Minutes of the
July 12, 2022
City Council
Meeting*



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

CITY COUNCIL MEETING

TUESDAY, JULY 12, 2022 AT 6:15 PM

**RICHARD E. MASTRANGELO COUNCIL CHAMBER
ADMINISTRATION BUILDING, 149 MAIN STREET**

AGENDA

ACCESS INFORMATION:

- A. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/?channel=3>
- B. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- C. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
- D. Public may comment through email: vpiccirilli@watertown-ma.gov

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1. ROLL CALL
 2. EXECUTIVE SESSION - 6:15 P.M.
To Consider the Purchase, Exchange, Lease, or Value of Real Property as an Open Meeting May Have a Detrimental Effect on the Negotiating Position of the Public Body – Stanley Avenue – Parcel 807 1B 1A
 3. RETURN TO SESSION – 7:00 P.M.
 4. PLEDGE OF ALLEGIANCE
 5. PUBLIC FORUM
 6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes of the City Council Meeting - June 14, 2022
 7. PRESIDENT'S REPORT
 8. PUBLIC HEARINGS
 - A. Public Hearing and Vote on a Petition for a Grant of Location from NSTAR d/b/a EVERSOURCE ENERGY for Consideration of a Grant of Location for the Grove Street Installation and Maintenance of Approximately 48 Linear Feet of 2-4" PVC Conduits from Utility Pole 63/18 to the Property Line of 185 Grove Street. The

Existing Double Pole Is to Be Removed and Replaced with a Single 45-Foot Pole. This Work Is Necessary to Provide Electric Service to 185 Grove Street. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application.

- B. Public Hearing and Vote on a Petition from NSTAR d/b/a EVERSOURCE ENERGY for Consideration of a Grant of Location in Pleasant Street for the Installation and Maintenance of Approximately 5 Linear Feet of Two (2) - 4-Inch Conduits. This Work Is Necessary to Provide Electric Service to 385 Pleasant Street. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application.
- C. Public Hearing and Vote on a Petition from National Grid for Consideration of a Grant of Location in Irving Street and a Private Way to Complete in Irving Street Relay and Maintenance of Approximately 480 Linear Feet of 4-Inch Plastic Gas Main from Riverside to the End of Main and Tie into the Existing 4-Inch Plastic Gas Main in Fifield Street and to Complete in the Private Way Relay of 490 Linear Feet of 2-Inch Plastic Gas Main Serving 114-146 Charles River Road from Irving Street to the End of Main. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application.
- D. Public Hearing and Vote on a Petition from Zayo Group for Consideration of a Grant of Location in School Street to Provide Underground Installation and Maintenance of Approximately 22 Linear Feet of 1 - 4-Inch Schedule 40 PVC Communications Conduit and 1 - 2-Inch Schedule 40 PVC Communications Conduit in One (1) Trench from Metromedia Communications Manhole MH#WAT A4 to Utility Pole #194/11 Via Two (2) New Risers and to Provide Installation of Aerial Fiber Optic Line on the Existing Utility Pole Line Starting at Pole #E194/12 on Cypress Street to Pole #127/9 on School Street and Continuing Down School Street to Pole #5/34 on Arsenal Street and Extending Easterly to Proposed Riser Pole #5/17 on Arsenal Street. The Aerial Service Will Utilize an Existing Underground Conduit from Riser Pole #5/17 Under and Across Arsenal Street to the Private Underground System on Forge Road to Provide Service to 100 and 500 Forge Road. This Work Is Necessary to Provide Communications Service to 100 and 500 Forge Road. Upon Completion of the Department of Public Works Review, Said Work Is Subject to the Recommendations and Conditions by the City Council Should the Grant of Location Be Approved for This Application
- E. Public Hearing and Vote on a Proposed Ordinance Amending the City Manager's Compensation
- F. Public Hearing and Vote on a Proposed Order Establishing Water and Sewer Rates and Charges for Fiscal Year 2023

9. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

- A. First Reading on a Proposed Order Authorizing That the sum of \$750,000 Is Appropriated to Pay Costs of Designing, Engineering and Constructing Sewer System Improvements, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1) or §8(14), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor

- B. First Reading on a Proposed Order Authorizing That the sum of \$1,000,000 Is Appropriated to Pay Costs of Replacing a Water Main Located Throughout Mt. Auburn Street, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §8(5), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the “Authority”) Pursuant to the Authority’s Local Water Service Assistance Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided That the Amount of the Authorized Borrowing for the Project Shall be Reduced by the Amount of Any Such Grants or Aid Received
- C. First Reading on a Proposed Order Authorizing That the sum of \$300,000 Is Appropriated to Pay Costs of Replacing Lead Pipes that Connect Service Lines to Water Mains, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the “Authority”) Pursuant to the Authority’s Lead Service Line Replacement Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided that the Amount of the Authorized Borrowing for the Project Shall Be Reduced by the Amount of Any Such Grants or Aid Received
- D. First Reading on a Proposed Order Authorizing That the sum of \$1,530,000 Is Appropriated to Pay Costs of Designing, Engineering and Constructing Sewer System Improvements to Eliminate Inflow and Infiltration in the System, Including All Costs Incidental and Related Thereto; That to Meet This Appropriation, the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow Said Amount Under and Pursuant to M.G.L. c.44, §7(1) r §8(14), or Pursuant to Any Other Enabling Authority, and to Issue Bonds or Notes of the City Therefor; That the Treasurer, with the Approval of the City Manager, Is Authorized to Borrow All or a Portion of Such Amount from the Massachusetts Water Resources Authority (the “Authority”) Pursuant to the Authority’s Inflow and Infiltration Assistance Program and in Connection Therewith to Enter into a Loan Agreement and/or Financial Assistance Agreement with the Authority and Otherwise to Contract with the Authority with Respect to Such Loan and for Any Grants or Aid Available for the Project or for the Financing Thereof; and That the City Manager Is Authorized to Accept and Expend Any Grants or Aid Available for the Project or for the Financing Thereof, Provided that the Amount of the Authorized Borrowing for the Project Shall Be Reduced by the Amount of Any Such Grants or Aid Received
- E. Resolution Authorizing a Transfer of Funds in the Amount of \$4,175,000 from Various Fiscal Year 2022 Departmental Accounts to the Fiscal Year 2022 Transfer to High School Stabilization Fund

- F. Resolution Authorizing a Transfer of Funds in the Amount of \$200,000 from Various Fiscal Year 2022 Departmental Accounts to the Fiscal Year 2022 Transfer to Department of Public Works Property/Building Division Account
 - G. Resolution Approving the Acceptance and Expenditure of a Gift of Funds in the Amount of \$5,000.00 from The Reveliotto/Carosella Family to support the Pequossette Summer Program Operated by the Recreation Department
 - H. Resolution In Support of a State House Senate Employee Union
10. REPORTS OF COMMITTEES
- A. Committee on Climate and Energy Report Regarding Watertown's Climate and Energy Plan - Anthony Palomba, Chair
 - B. Committee on Human Services Report Regarding the Interview of Dr. Dominic Amirtharaj to Serve on the Board of Health for a Term to Expire on February 6, 2023 - Anthony Palomba, Chair
ACTION ITEM:
That the City Council Appoint Dr. Dominic Amirtharaj to the Board of Health for a Term to Expire on February 6, 2023
 - C. Committee on Rules and Ordinances Report Regarding the Proposed Council Rules for the 2022-2023 Session - John G. Gannon Chair
ACTION ITEM:
That the City Council Adopt the Proposed Council Rules as Drafted
11. NEW BUSINESS
- A. Proposed Amendment to the Demolition Delay Ordinance and Proposed New Regulations for the Historic Commission to Be Referred to the Committee on Economic Planning and Development
12. COMMUNICATIONS FROM THE CITY MANAGER
- A. Memorandum of Understanding Between the City and the MBTA for Improvements to a Bus Stop Located at Main Street and Whites Avenue and Chestnut Avenue
13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
14. ANNOUNCEMENTS
15. PUBLIC FORUM
16. RECESS OR ADJOURNMENT

CITY COUNCIL ATTENDANCE
MEETING DATE: JULY 12, 2022

	YES	NO	PRESENT
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	ARRIVED VIA ZOOM AT 7:00 PM	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
NICOLE GARDNER	_____	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO ENTER INTO EXECUTIVE SESSION.

COUNCILOR GARDNER WAS NOT PRESENT FOR THIS VOTE.

City Council re: Health Department and Responsibilities of the City Council in Overall Oversight and Accountability when it comes to city employees and residents' services impacted

Jacky van Leeuwen, 32 Whites Ave, Watertown

July 12, 2022

I am speaking to you about my concern over the long-standing problems within our Health Department. My information is from my attendance at Board of Health meetings, a review of minutes of public meetings, and my communications with members of the community and City staff.

I read a statement at the January Board of Health meeting detailing my concerns, and what I described has since grown worse. In essence I asked the BOH to look beyond the Department Head reports and examine the reasons so many talented people are leaving our city vulnerable during what was such a critical time. I am appealing to the City Council to exercise their charter-mandated oversight responsibility and hold an Executive Session to address the situation.

My key concerns within the Health Department are:

- **An alarming attrition rate:** around 8 employees in the last 3 years. Even newly hired staff are resigning after only a few months.
- **The resignation of a dedicated and gifted BioTech Committee Chair.**
- **A claim accepted for investigation by Mass Commission Against Discrimination targeting the Health Department.**
- **Inaccessible Board of Health meeting minutes and reliance on only the Department Head for vital status reports.**
- **A pattern of hostility and harassment directed at community members and staff, sometimes publicly.** These patterns have been reported, but without effective oversight and accountability in place when problems of this nature arise, they worsen, directly impacting the lives of community members and City personnel.

With that in mind, I ask you to consider these actions:

- **Acknowledge there is a systemic issue from many years of poor oversight and insufficient information requested by and given to City Council.**
- **Hold an executive session and report to one another about complaints you have received from impacted staff, residents, volunteers, other stakeholders.**
- **Report/review concerns you have experienced and witnessed and those that are public record.**
- **Ask the Acting City Manager to provide status updates related to Health Department concerns.**
- **Direct the Acting City Manager to work with a Personnel Consultant to determine what is needed to implement accountability and resolution of the disturbing patterns and potentially legal violations claimed.**
- **Request all impacted committees – Personnel and City Organization, Human Services, Planning and Economic Development, BioSafety, to name some – to provide a report on their Health Department-related work collaborations and complaints received.**

I respectfully request City Councilors go into Executive Session, share what you know and agree on what else you need to know. Please, don't wait for the new City Manager. Oversight is your responsibility. Thank you.

City Council re: Health Department and Responsibilities of the City Council in Overall Oversight and Accountability when it comes to city employees and residents' services impacted

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**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
JOHN G. GANNON	___X___	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO ACCEPT THE CITY COUNCIL MEETING MINUTES AS WRITTEN FOR JUNE 14, 2022

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VNICENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO PROVIDE A GRANT OF LOCATION FROM NSTAR D/B/A EVERSOURCE ENERGY FOR THE GROVE STREET INSTALLATION AND MAINTENANCE OF APPROXIMATELY 48 LINEAR FEET OF 2-4" PVC CONDUITS FROM UTILITY POLE 63/18 TO THE PROPERTY LINE OF 185 GROVE STREET. THE EXISTING DOUBLE POLE IS TO BE REMOVED AND REPLACED WITH A SINGLE 45-FOOT POLE. THIS WORK IS NECESSARY TO PROVIDE ELECTRIC SERVICE TO 185 GROVE STREET. UPON COMPLETION OF THE DEPARTMENT OF PUBLIC WORKS REVIEW, SAID WORK IS SUBJECT TO THE RECOMMENDATIONS AND CONDITIONS BY THE CITY COUNCIL SHOULD THE GRANT OF LOCATION BE APPROVED FOR THIS APPLICATION



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 82

R – 2022 – 82

BE IT RESOLVED: Watertown Department of Public Works has reviewed the attached petition by Eversource for consideration of a Grant of Location for the following installations:

- Grove Street – Install and maintain approximately 48 linear feet of 2 – 4-inch PVC conduits from utility pole 63/18 to the property line of 185 Grove Street. The existing double pole is to be removed and replaced with a single 45-foot pole.

This work is necessary to provide electric service to 185 Grove Street. Said Grant of Location shall be subject to the following recommendations and conditions.

Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times, or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that a City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces, should be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, AAB and City of Watertown standards.
6. All work within the right of way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the

Manual of Uniform Traffic Control Devices.

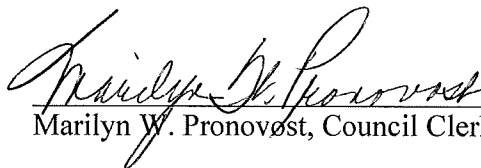
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices, such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted, and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.

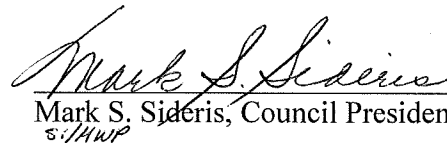
BE IT FURTHER RESOLVED: That the petitioner shall deposit sufficient cash surety as determined by the Superintendent of Public Works to be held in escrow until the Superintendent of Public Works is satisfied with the condition of repair and restoration of the street.

BE IT FURTHER RESOLVED: That a copy of said petition is forwarded to the City Clerk for processing.


s./HWP Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote 9 for, 0 against, and 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President
s./HWP



CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE
Superintendent of Public Works

(P) 617-972-6420
(F) 617-972-6402

TYPE: Grant of Location
DATE: June 13, 2022
APPLICANT: Eversource
WORK ORDER: WO# 6911065
LOCATION: Grove Street

Watertown Department of Public Works has reviewed the attached petition by Eversource for consideration of a Grant of Location for the following installations:

- **Grove Street – Install and maintain approximately 48 linear feet of 2 – 4-inch PVC conduits from utility pole 63/18 to the property line of 185 Grove Street. The existing double pole is to be removed and replaced with a single 45-foot pole.**

This work is necessary to provide electric service to 185 Grove Street. Upon completion of our review, we are submitting the following recommendations and conditions for consideration by the City Council should the Grant of Location be approved for this application. A photo of the location of the proposed work is presented attached to this document.

Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that and City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces shall be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, MAAB and City of Watertown standards.
6. All work within the Right of Way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to all applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and shall be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.

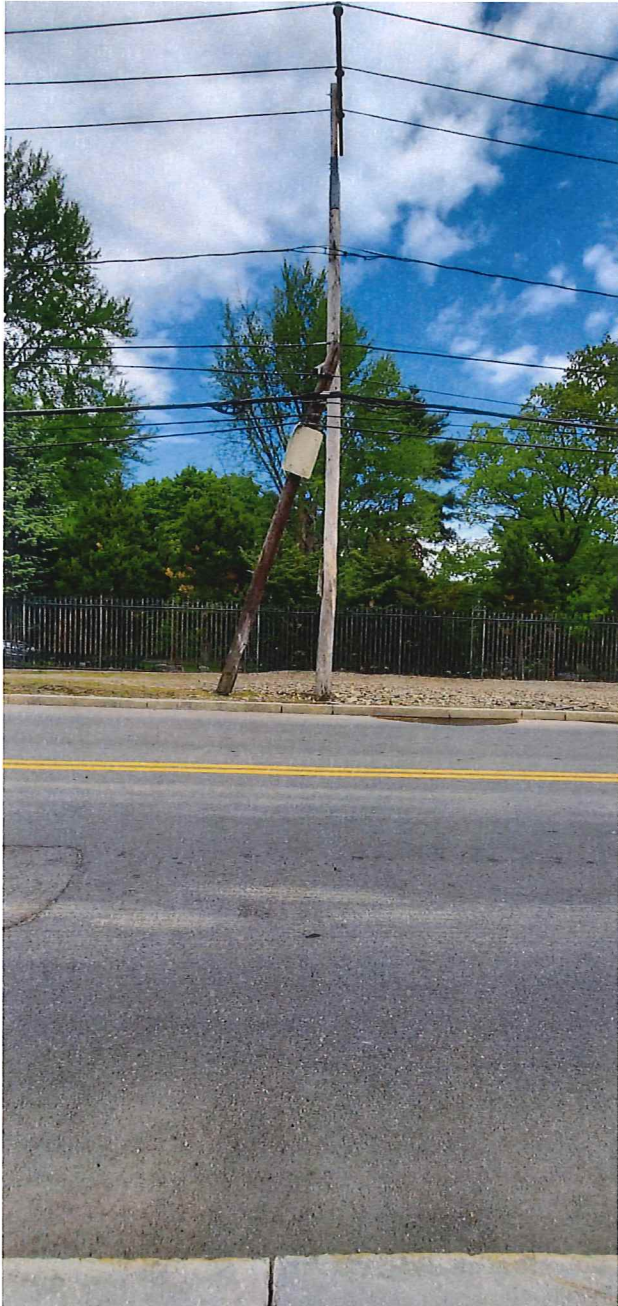


Photo 1: View of double utility pole 63/18 from Grove Street and connection point to 165 Grove Street.



Photo 2: View of Utility Pole ID 63/18.

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY
FOR LOCATION FOR CONDUITS
AND MANHOLES**

To the **City Council** of the Town of **WATERTOWN** Massachusetts:

Respectfully represents **NSTAR ELECTRIC Company d/b/a Eversource Energy** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the council may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **T. Thibault Dated April 28, 2022**, and filed herewith, under the following public way or ways of said City:

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

Grove Street - Southwesterly from pole 63/18, approximately 296 feet southeast of Coolidge Hill Road, install approximatley 48 feet conduit.

W.O.# 6911065

Prior to installing the couduit, Pole 63/18 is to be replaced with a new 45 foot pole.

BY *Richard M. Schifone*

Richard M. Schifone, Supervisor
Rights & Permits

Dated this ____ day of _____ 2022

City of **WATERTOWN** Massachusetts

Received and filed _____ 2022

Page 159 of 218

Attest: _____
Clerk of the City of **WATERTOWN**, Massachusetts

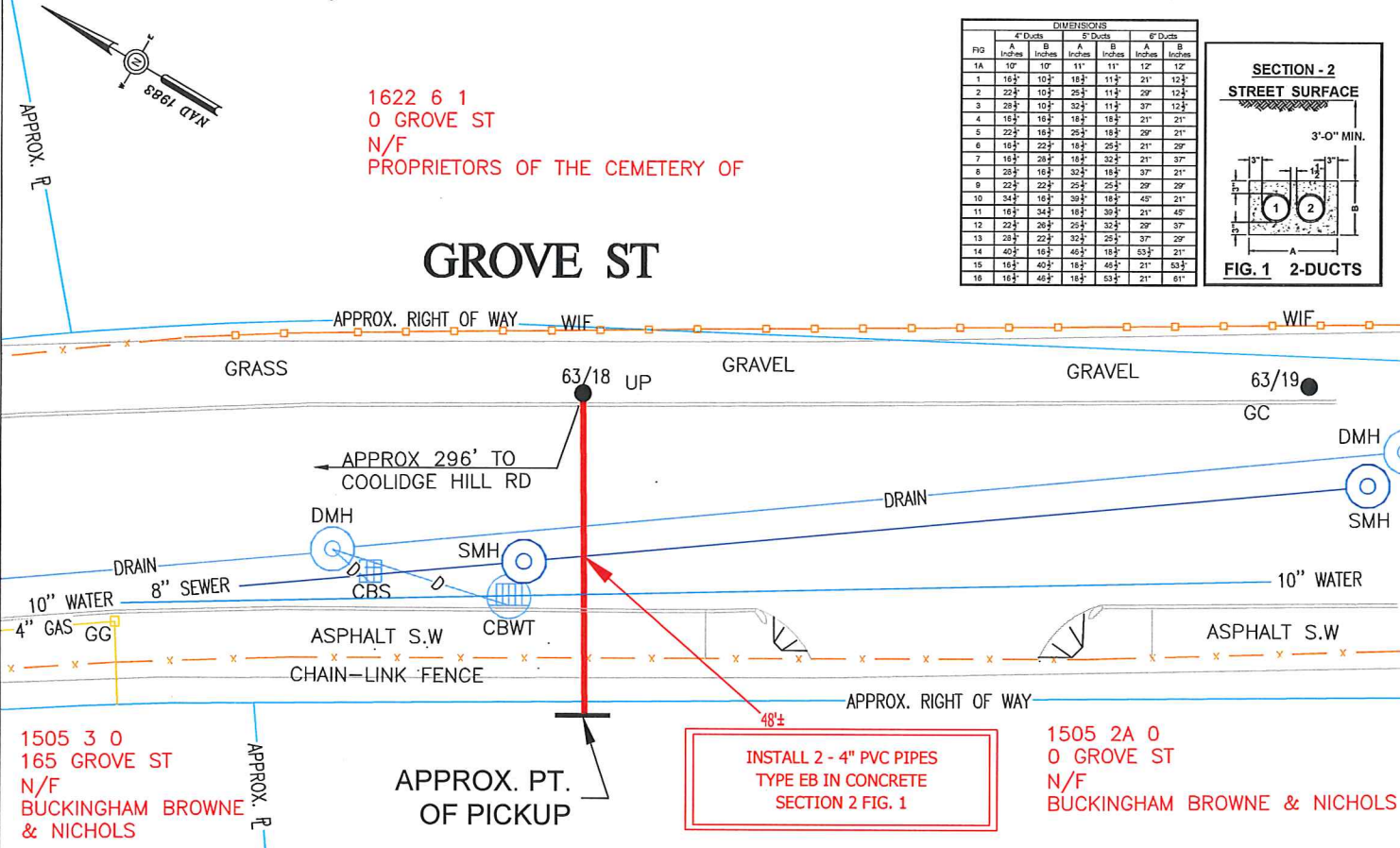
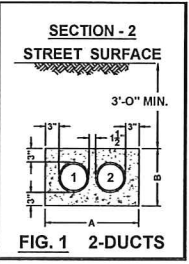


FIG	4" DUCTS				6" DUCTS			
	A	B	A	B	A	B	A	B
1A	10"	10"	11"	11"	12"	12"		
1	16"	10"	18"	11"	21"	12"		
2	22"	10"	25"	11"	29"	12"		
3	28"	10"	32"	11"	37"	12"		
4	16"	18"	18"	18"	21"	21"		
5	22"	18"	25"	18"	29"	21"		
6	16"	22"	18"	25"	21"	29"		
7	16"	28"	18"	32"	21"	37"		
8	22"	18"	25"	18"	29"	21"		
9	22"	22"	25"	25"	29"	29"		
10	34"	16"	39"	18"	45"	21"		
11	16"	34"	18"	39"	21"	45"		
12	22"	28"	25"	32"	29"	37"		
13	28"	22"	32"	25"	37"	29"		
14	40"	16"	46"	18"	53"	21"		
15	16"	40"	18"	46"	21"	53"		
16	16"	46"	18"	53"	21"	61"		



0 20 40

SCALE IN FEET

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, HOLD HARMLESS AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSIGNED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C#	
Ward #	
Work Order #	6911065
Surveyed by:	GR/SJ
Research by:	JC
Plotted by:	JC
Proposed Structures:	JC
Approved:	T THIBAUT
P#	

NSTAR EVERSOURCE
1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of GROVE STREET
WATERTOWN
Showing PROPOSED CONDUIT LOCATION

Scale 1"=20' Date APRIL 28, 2022
SHEET 1 of 1

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO APPROVE A PETITION FROM NSTAR D/B/A EVERSOURCE ENERGY FOR CONSIDERATION OF A GRANT OF LOCATION IN PLEASANT STREET FOR THE INSTALLATION AND MAINTENANCE OF APPROXIMATELY 5 LINEAR FEET OF TWO (2) - 4-INCH CONDUITS. THIS WORK IS NECESSARY TO PROVIDE ELECTRIC SERVICE TO 385 PLEASANT STREET. UPON COMPLETION OF THE DEPARTMENT OF PUBLIC WORKS REVIEW, SAID WORK IS SUBJECT TO THE RECOMMENDATIONS AND CONDITIONS BY THE CITY COUNCIL SHOULD THE GRANT OF LOCATION BE APPROVED FOR THIS APPLICATION



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 83

R – 2022 – 83

BE IT RESOLVED: Watertown Department of Public Works has reviewed the attached petition by Eversource for consideration of a Grant of Location in Pleasant Street for the installation and maintenance of approximately 5 linear feet of two (2) – 4 -inch conduits. This work is necessary to provide electric service to 385 Pleasant Street. Said Grant of Location shall be subject to the following recommendations and conditions.

Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times, or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that a City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces, should be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, AAB and City of Watertown standards.
6. All work within the right of way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.
7. All material stockpiled on roadways and/or roadway shoulders shall be

protected with erosion control devices, such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.

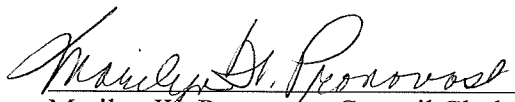
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted, and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.

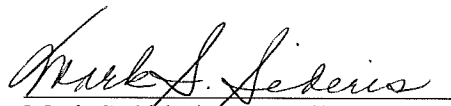
BE IT FURTHER RESOLVED: That the petitioner shall deposit sufficient cash surety as determined by the Superintendent of Public Works to be held in escrow until the Superintendent of Public Works is satisfied with the condition of repair and restoration of the street.

BE IT FURTHER RESOLVED: That a copy of said petition is forwarded to the City Clerk for processing.


S:JHG/C Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote 9 for, 0 against, and 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President
S:MS/S



CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE
Superintendent of Public Works

(P) 617-972-6420
(F) 617-972-6402

TYPE: Grant of Location
DATE: May 18, 2022
APPLICANT: Eversource
WORK ORDER: WO# 1402530
LOCATION: 385 Pleasant Street

Watertown Department of Public Works has reviewed the attached petition by Eversource for consideration of a Grant of Location for the following installations:

- **Pleasant Street – Install and maintain approximately 5 linear feet of two (2) – 4-inch conduits.**

This work is necessary to provide electric service to 385 Pleasant Street. Upon completion of our review, we are submitting the following recommendations and conditions for consideration by the City Council should the Grant of Location be approved for this application. A photo of the location of the proposed work is presented attached to this document.

Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that and City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces shall be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, MAAB and City of Watertown standards.
6. All work within the Right of Way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to all applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and shall be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.



Photo 1: View of Utility Pole 16/52 on Pleasant Street where the connection to 385 Pleasant Street is proposed.

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY
FOR LOCATION FOR CONDUITS
AND MANHOLES**

To the **Town Council** of the Town of **WATERTOWN** Massachusetts:

Respectfully represents **NSTAR ELECTRIC Company d/b/a Eversource Energy** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the council may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **T. Thibault Dated January 22, 2022**, and filed herewith, under the following public way or ways of said Town:

**NSTAR ELECTRIC COMPANY
d/b/a EVERSOURCE ENERGY**

**Pleasant Street - Northerly from Pole 16/52, approximately 590 feet
 northeast from Bridge Street, install approximately
 5 feet conduit.**

W.O.# PP02409735

BY *Richard M. Schifone*
Richard M. Schifone, Supervisor
Rights & Permits

Dated this ____ day of _____ 2022

Town of **WATERTOWN** Massachusetts

Received and filed _____ 2022

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of WATERTOWN

WHEREAS, **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

**Pleasant Street - Northerly from Pole 16/52, approximately 590 feet
northeast from Bridge Street, install approximately
5 feet conduit.**

W.O.# PP02409735

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **T. Thibault, dated January 22, 2022** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. All work shall be done to the satisfaction of the town council or such officer or officers as it may appoint to supervise the work.

1 Mark S. Sidaris
2 6/14/22
3 City Council President
4 _____
5 _____

Town Council
the Town of
WATERTOWN

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the council to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the 12th day of July, 2022 at Watertown City Hall in said Town.

1 Mark S. Sidaris
2 6/14/22
3 City Council President
4 _____
5 _____

Town Council
the Town of
WATERTOWN

CERTIFICATE

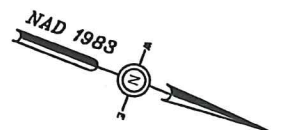
I hereby certify that the foregoing are true copies of the Order of the **Town Council** of the Town of **WATERTOWN**, Massachusetts, duly adopted on the _____ day of _____, 2022 and recorded with the records of location Orders of said Town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **WATERTOWN**, Massachusetts

221 31 0
385 PLEASANT ST
N/F
AMSTEL HERITAGE
WATEROWN LLC

APPROX. PT.
OF PICKUP

#385



16/53

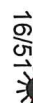
MH10711

16/52

5±

INSTALL 2 - 4" PVC PIPES
TYPE EB IN CONCRETE
SECTION 2 FIG. 1

ELEC



APPROX. 590'
TO BRIDGE ST

PLEASANT ST

DIMENSIONS

FIG	4" DUCT	4" DUCT	4" DUCT	4" DUCT	4" DUCT
	A	B	A	B	A
	Inches	Inches	Inches	Inches	Inches
1A	10"	10"	11"	11"	12"
1	16"	10"	18"	11"	12"
2	22"	10"	25"	11"	29"
3	28"	10"	33"	11"	37"
4	34"	10"	39"	11"	45"
5	40"	10"	45"	11"	51"
6	46"	10"	51"	11"	57"
7	52"	10"	57"	11"	63"
8	58"	10"	63"	11"	69"
9	64"	10"	69"	11"	75"
10	70"	10"	75"	11"	81"
11	76"	10"	81"	11"	87"
12	82"	10"	87"	11"	93"
13	88"	10"	93"	11"	99"
14	94"	10"	99"	11"	105"
15	100"	10"	105"	11"	111"
16	106"	10"	111"	11"	117"

SECTION - 2

STREET SURFACE

3'-0" MIN.

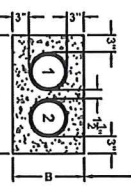


FIG. 1 2-DUCTS

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSIR ELECTRIC COMPANY, NSIR GAS COMPANY NOR ITS PRESENT, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS COLLECTIVELY THE "NSIR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSIR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.



SCALE IN FEET

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C#	Ward #	NSIR EVERSOURCE d/d/a 1165 MASSACHUSETTS AVE DORCHESTER, MASS. 02125
	Work Order # 2409735	
	Surveyed by: N/A	Plan of PLEASANT STREET
	Research by: N/A	WATERTOWN
	Plotted by: TL	Showing PROPOSED CUSTOMER TO INSTALL CONDUIT LOCATION
	Proposed Structures: TL	
	Approved: T THIBAUT	Scale 1"=20'
P#		Date JANUARY 22, 2022
		SHEET 1 of 1

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> </u>	<u> X </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO APPROVE A REQUEST FROM ZAYO GROUP TO PROVIDE A GRANT OF LOCATION IN SCHOOL STREET TO PROVIDE UNDERGROUND INSTALLATION AND MAINTENANCE OF APPROXIMATELY 22 LINEAR FEET OF 1 - 4-INCH SCHEDULE 40 PVC COMMUNICATIONS CONDUIT AND 1 - 2-INCH SCHEDULE 40 PVC COMMUNICATIONS CONDUIT IN ONE (1) TRENCH FROM METROMEDIA COMMUNICATIONS MANHOLE MH#WAT A4 TO UTILITY POLE #194/11 VIA TWO (2) NEW RISERS AND TO PROVIDE INSTALLATION OF AERIAL FIBER OPTIC LINE ON THE EXISTING UTILITY POLE LINE STARTING AT POLE #E194/12 ON CYPRESS STREET TO POLE #127/9 ON SCHOOL STREET AND CONTINUING DOWN SCHOOL STREET TO POLE #5/34 ON ARSENAL STREET AND EXTENDING EASTERLY TO PROPOSED RISER POLE #5/17 ON ARSENAL STREET. THE AERIAL SERVICE WILL UTILIZE AN EXISTING UNDERGROUND CONDUIT FROM RISER POLE #5/17 UNDER AND ACROSS ARSENAL STREET TO THE PRIVATE UNDERGROUND SYSTEM ON FORGE ROAD TO PROVIDE SERVICE TO 100 AND 500 FORGE ROAD. THIS WORK IS NECESSARY TO PROVIDE COMMUNICATIONS SERVICE TO 100 AND 500 FORGE ROAD AND IS SUBJECT TO CONDITIONS SET BY THE CITY COUNCIL.



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 84

R – 2022 – 84

BE IT RESOLVED: Watertown Department of Public Works has reviewed the attached petition from Zayo Group to provide a grant of location in School Street to Provide Underground Installation and Maintenance of Approximately 22 linear feet of 1 - 4-inch schedule 40 PVC communications conduit and 1 - 2-inch schedule 40 PVC communications conduit in one (1) trench from Metromedia Communications Manhole MH#WAT A4 to utility pole #194/11 via two (2) new risers and to provide installation of aerial fiber optic line on the existing utility pole line starting at pole #e194/12 on Cypress Street to pole #127/9 on School Street and continuing down School Street to pole #5/34 on Arsenal Street and extending easterly to proposed riser pole #5/17 on Arsenal Street. The aerial service will utilize an existing underground conduit from riser pole #5/17 under and across Arsenal Street to the Private Underground System on Forge Road to Provide Service to 100 and 500 Forge Road. This work is necessary to provide communications service to 100 and 500 Forge Road. Said Grant of Location shall be subject to the following recommendations and conditions.

Additional Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times, or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that a City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway

surfaces, should be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, AAB and City of Watertown standards.

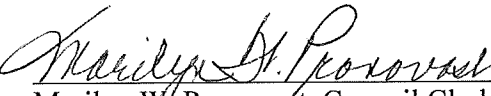
6. All work within the right of way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.
7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices, such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted, and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.

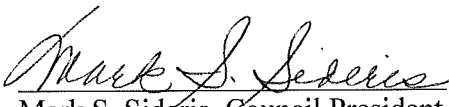
BE IT FURTHER RESOLVED: That the petitioner shall deposit sufficient cash surety as determined by the Superintendent of Public Works to be held in escrow until the Superintendent of Public Works is satisfied with the condition of repair and restoration of the street.

BE IT FURTHER RESOLVED: That a copy of said petition is forwarded to the City Clerk for processing.


s:JHG/C Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote 8 for, 1 against, and 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President
s:MS/MS



CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE
Superintendent of Public Works

(P) 617-972-6420
(F) 617-972-6402

TYPE: Grant of Location
DATE: June 22, 2022
APPLICANT: Zayo Group
WORK ORDER: -
LOCATION: 100 & 500 Forge Road Service from MH#WAT A4 and Utility Pole #194/11 on School Street.

Watertown Department of Public Works has reviewed the attached petition by Zayo Group for consideration of a Grant of Location for the following installations:

- **Underground Grant of Location - School Street – Install and maintain approximately 22 linear feet of 1 – 4-inch Schedule 40 PVC communications conduit and 1 – 2-inch Schedule 40 PVC communications conduit in one (1) trench from Metromedia communications manhole MH#WAT A4 to utility pole #194/11 via two (2) new risers.**
- **Aerial Grant of Location – Install new aerial fiber optic line on the existing utility pole line starting at pole #E194/12 on Cypress Street to pole #127/9 on School Street and continuing down School Street to pole #5/34 on Arsenal Street and extending easterly to proposed rise pole #5/17 on Arsenal Street. The aerial service will utilize an existing underground conduit from riser pole #5/17 under and across Arsenal Street to the private underground system on Forge Road to provide service to 100 and 500 Forge Road.**

This work is necessary to provide communications service to 100 & 500 Forge Road. Upon completion of our review, we are submitting the following recommendations and conditions for consideration by the City Council should the Grant of Location be approved for this application. A photo of the location of the proposed work is presented attached to this document.

Standard Conditions

1. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times or an appropriate alternative path provided.
2. Please be aware that there may be utility infrastructure that is not shown on the plan and may be encountered in the field. If a conflict occurs between the proposed installation and existing City-Owned and/or private utility infrastructure, The City Engineer shall be contacted directly to discuss an appropriate resolution.
3. It is the sole responsibility of the Applicant, and their Contractor, to ensure that and City-Owned and or private utilities, if located within the limits of work should be properly marked and protected during construction activities. **The City of Watertown is not a member of Dig Safe and must be notified separately.**
4. The proposed scope of work requires a DPW Street Opening Permit through the Watertown DPW prior to the start of construction.
5. All disturbances to curbing, grass strips, sidewalks, walkways, and roadway surfaces shall be repaired in kind to the satisfaction of the City of Watertown DPW. If any existing sidewalk is proposed to be removed and replaced in full width, the restoration must be completed in accordance with all current ADA, MAAB and City of Watertown standards.
6. All work within the Right of Way shall require the Contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be implemented in adherence to all applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual of Uniform Traffic Control Devices.

7. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices such as silt fence or straw wattles. It will be the sole responsibility of the Contractor to remove any sediment that enters the City drainage system as a result of the proposed work.
8. Equipment, staging, and stockpiles shall not be located in a manner so as to interfere with intersection sightlines and shall be kept in a neat and orderly fashion.
9. Public shade trees within and adjacent to the proposed work zone must be protected. The Contractor shall install individual tree protection on any public shade tree that may be impacted and the Contractor shall not stockpile material or equipment within the drip zone of a public shade tree.
10. Contractor shall coordinate with City Health Department on rodent control requirements.



Photo 1: View of 85 School Street, manhole MH#WAT A4 and utility pole #194/11 from the corner of School Street and Cypress Street where the connection is proposed to be made from manhole MH#WAT A4 to utility pole #194/11 via two (2) new risers.

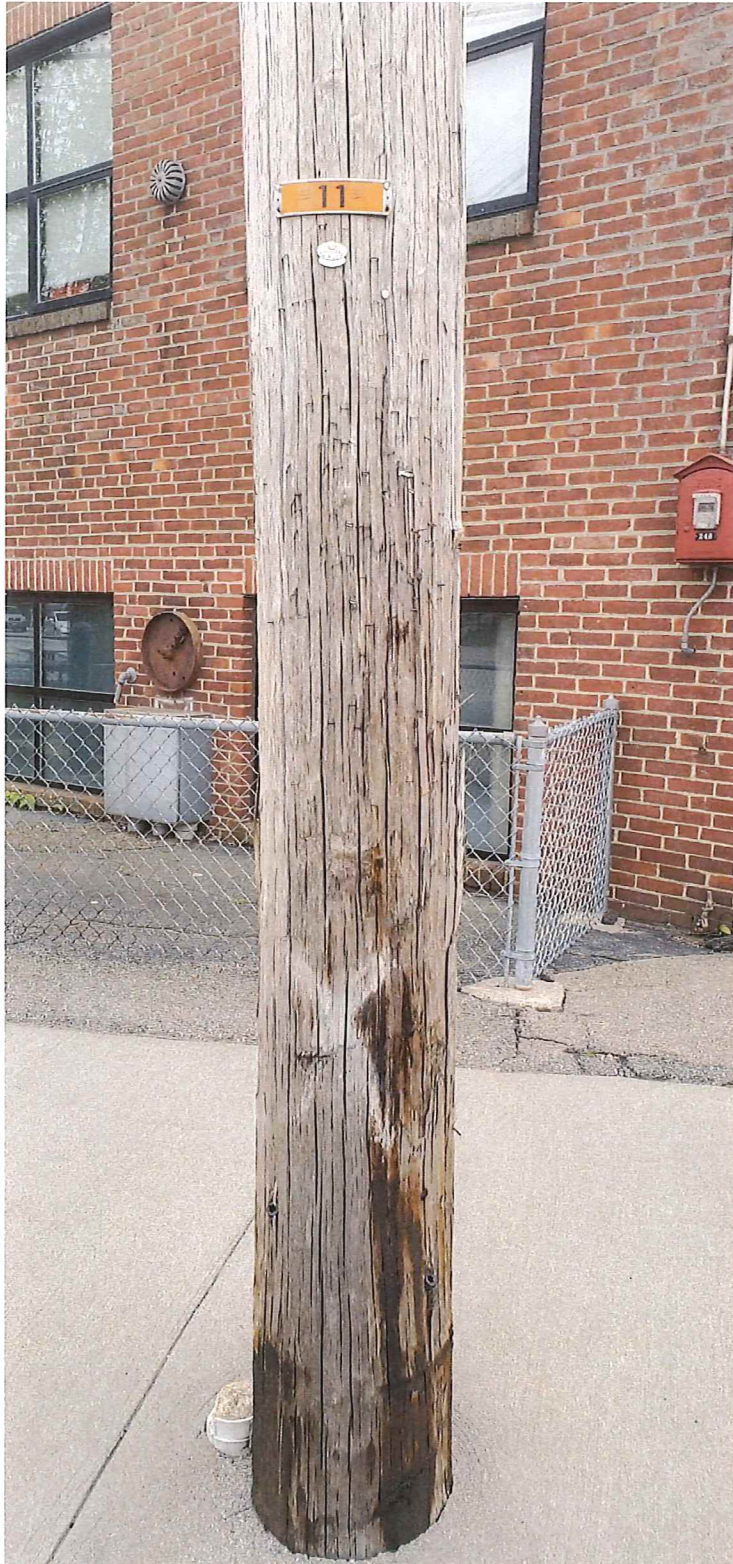


Photo 2: View of Utility Pole #194/11



Photo 3: View of manhole MH#WAT A4 to utility pole #194/11 from manhole MH#WAT A4 in School Street facing Cypress Street looking East.

Scope of Work

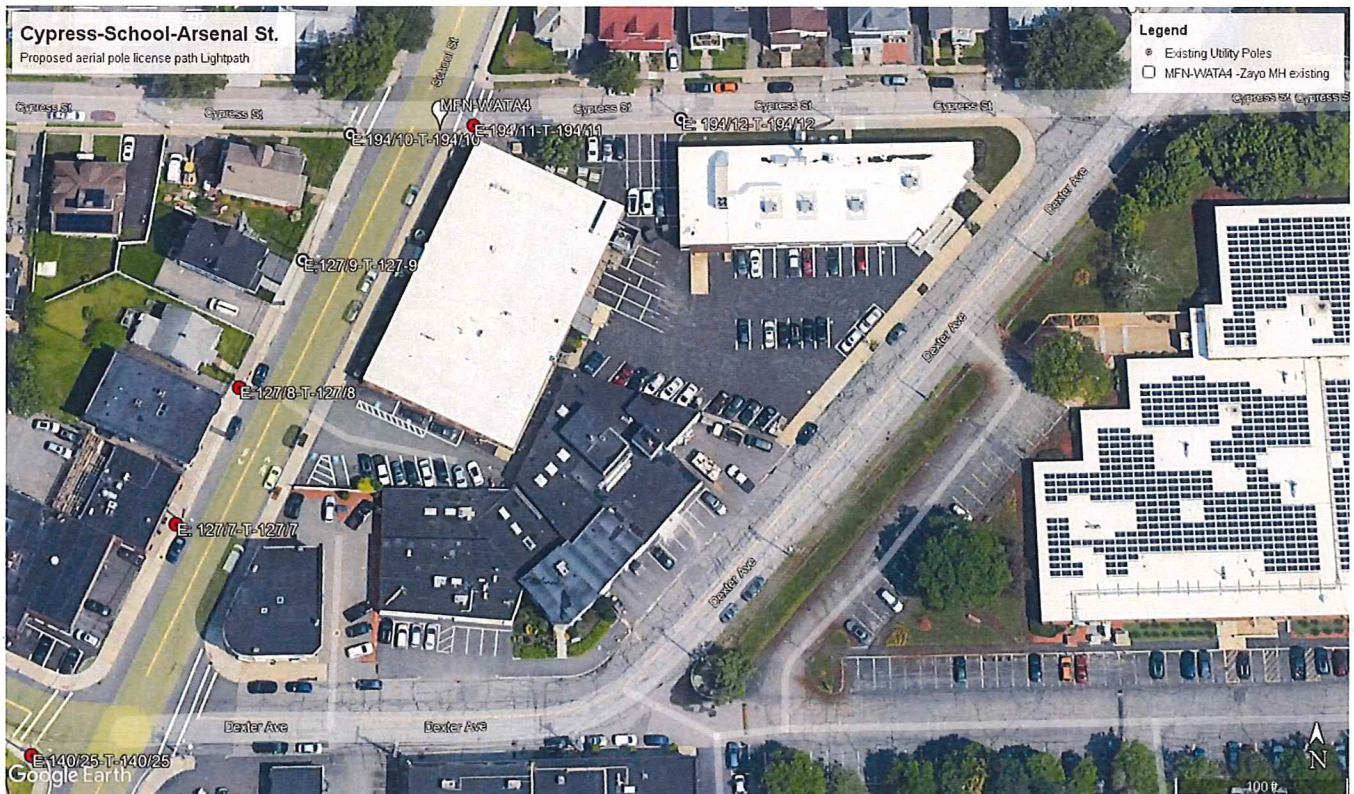
Underground grant of location description:

Lightpath and Zayo communications requests the ability to construct one new four inch pipe and a second two inch pipe from the existing Zayo MH at the corner of Cypress St and School St. to existing Utility pole # 194/11. The purpose of the single four inch is to leave a pipe for Zayo for future service and take part in the joint trench so as to only excavate within the public right of way one time. The purpose of the single two inch pipe will provide a path for a new Lightpath cable to access the Zayo conduit system and underground fiber optic cable splice within the requested manhole. Lightpath has fibers within the Zayo splice and would like to access these fibers to provide service to Lightpath customers.

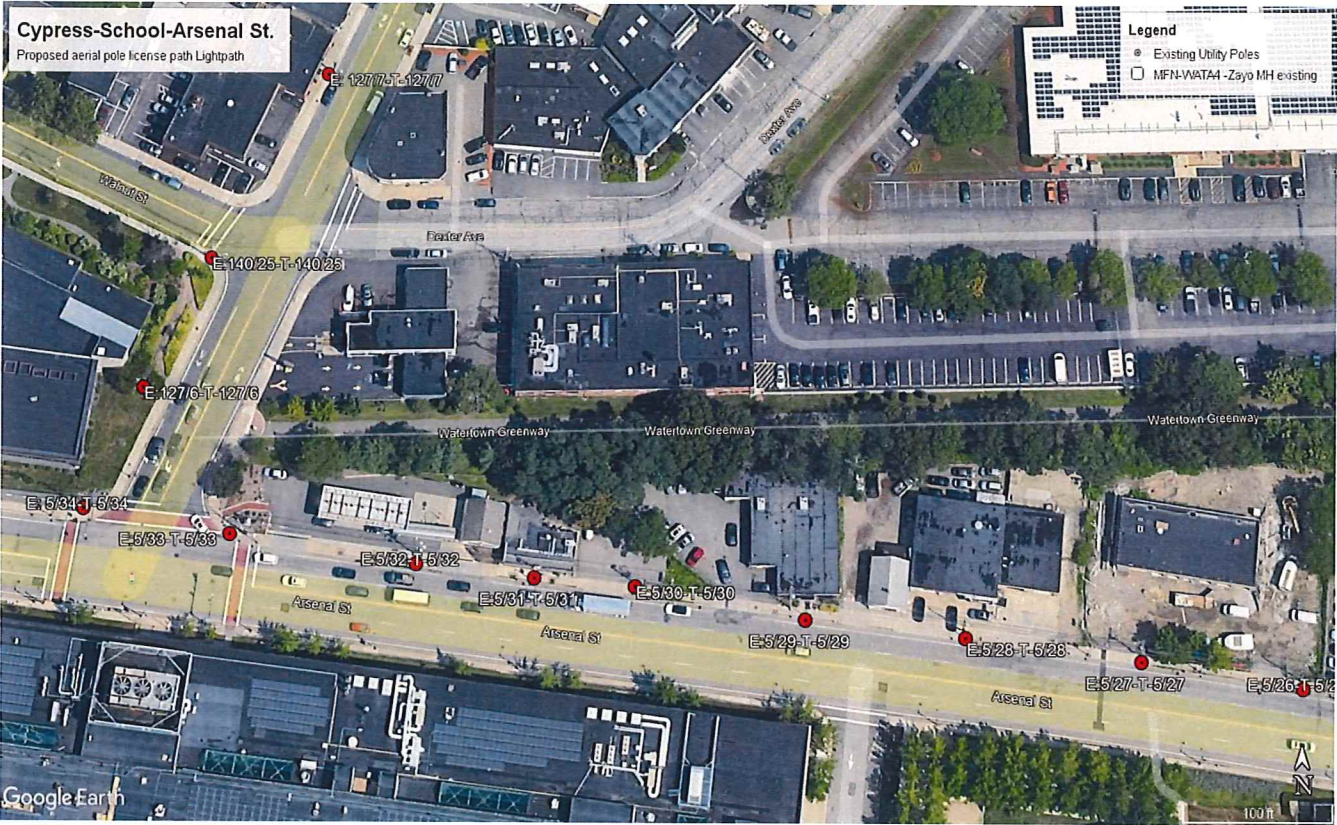
Aerial grant of location description:

This aerial work is an extension off the requested underground conduit request from Zayo MH to riser pole #194/11. Lightpath has requested the ability to license space to attached a new aerial fiber optic line on existing Utility pole line starting at pole # E 194/12 on Cypress St to pole # 127/9 School St. continuing down School St to pole 5/34 Arsenal St and extending in an Easterly direction to proposed riser pole 5/17 Arsenal St. Lightpath proposes to traverse an existing conduit from existing pole # 17 in a Southerly direction across Arsenal St. to a private property underground system on the Forge Rd. property. The purpose of this cable installation is to offer service to building # 100 and # 500 Forge Rd.

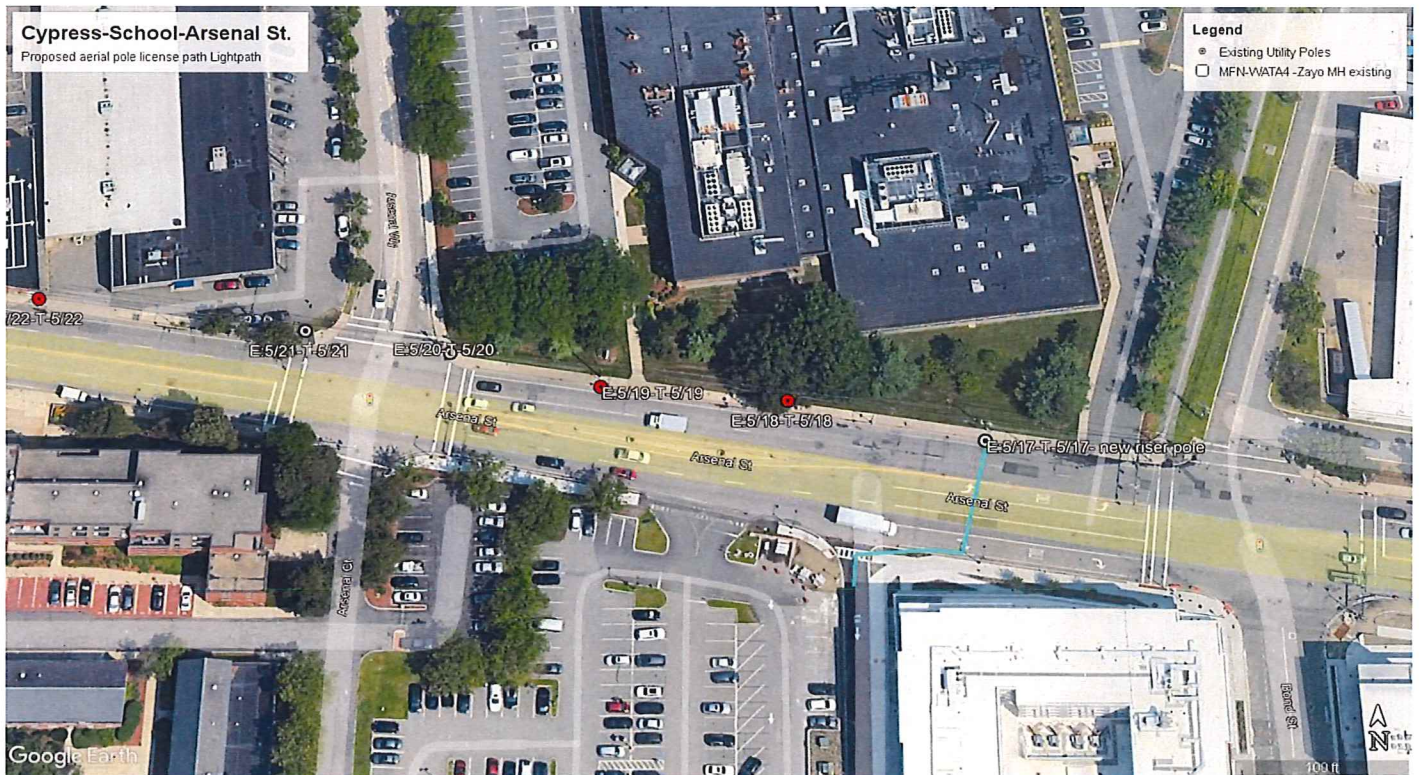
AERIAL MAP 1



AERIAL MAP 2



AERIAL MAP 3



PETITION FOR CONDUIT LOCATION

To The City Council

Of the City of Watertown, Massachusetts

Zayo requests permission to lay and maintain underground conduits, with wires and cables to be placed therein, under the surface of the following public way:

School Street

To place (1) 4" PVC & (1) 2" PVC conduit from an existing MFN A4 at the intersection of School and Cypress Streets approximately

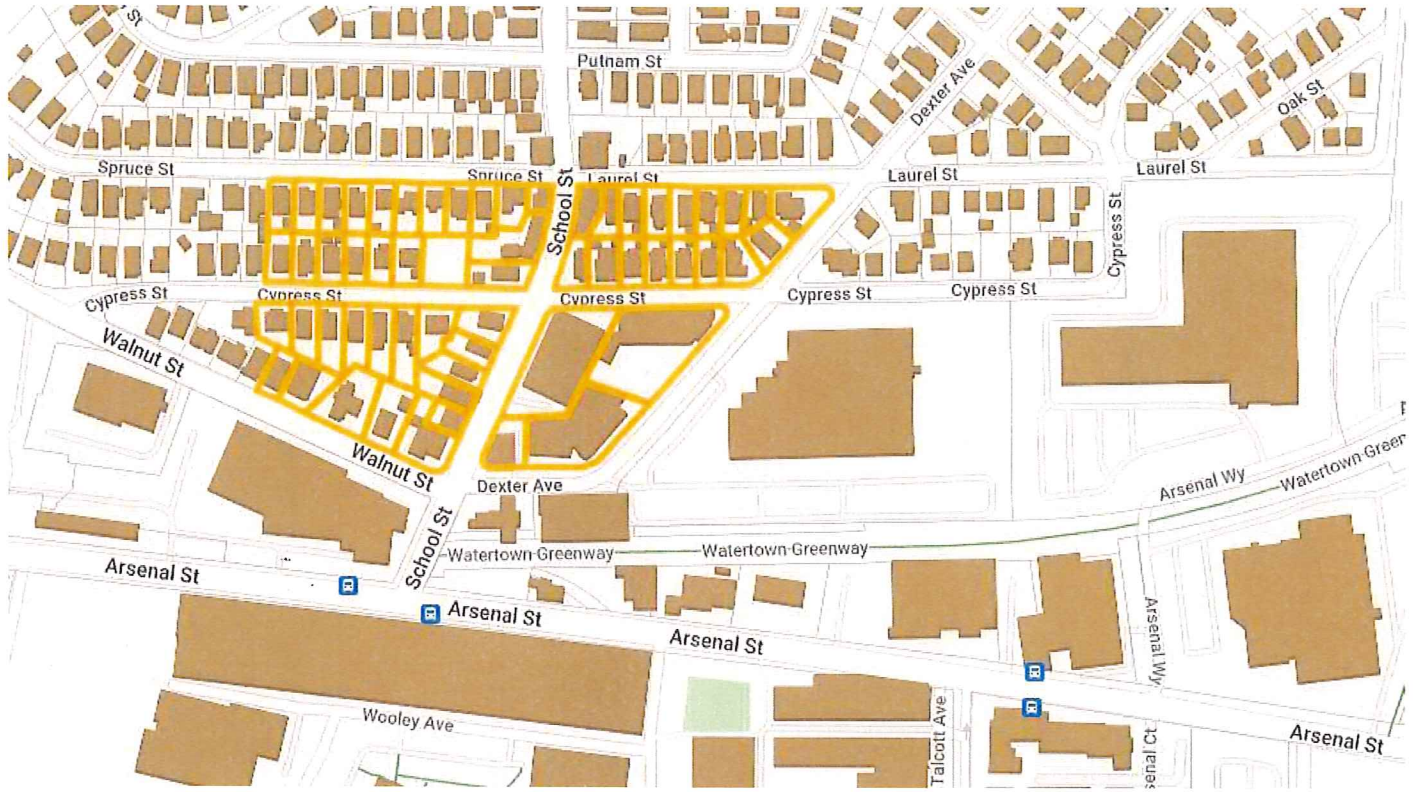
Plan entitled "Proposed Conduit Installation at School Street and date 3/25/22 is filed herewith.

By:

A handwritten signature in black ink, reading "Mark T Pavone". The signature is written in a cursive style with a large, stylized "X" at the beginning.

Mark Pavone, President
MTP Communications, Inc

Dated this 25th date of March, 2022





PROPOSED CONDUIT INSTALLATION

AT

85 SCHOOL ST

(400 TALCOTT AVE)

IN

WATERTOWN, MA

INDEX OF DRAWING

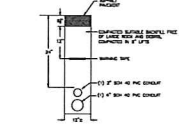
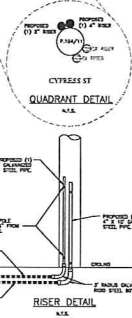
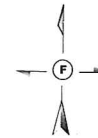
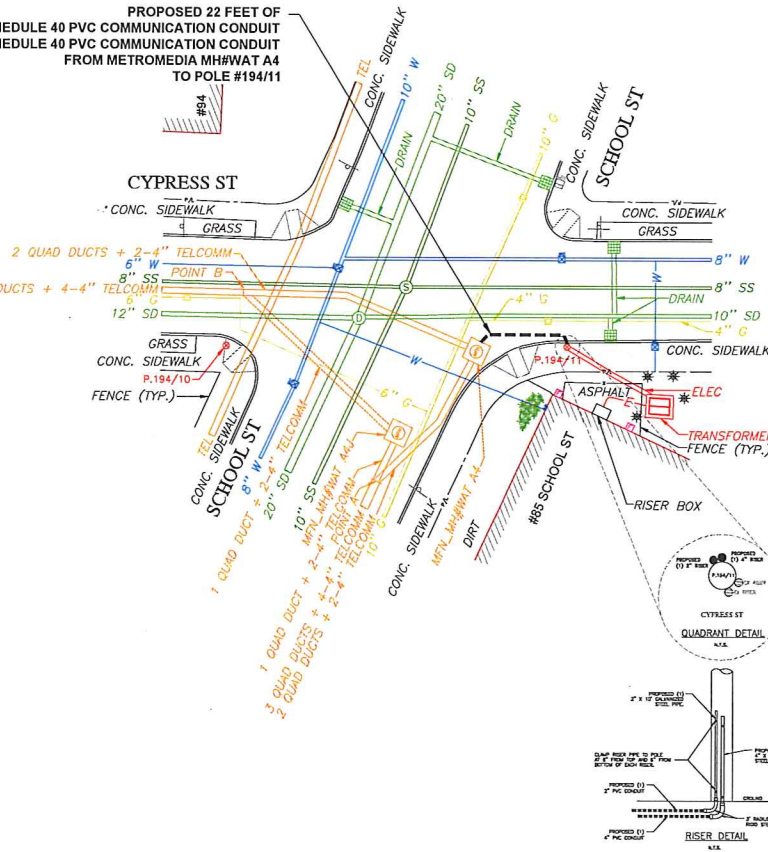
SHT NO.	DESCRIPTION
01	PROPOSED PLAN

PREPARED BY:

FAYNET
ENGINEERING GROUP

[illegible]

2 QUAD DUCTS + 2-4" TELCO
6" W
8" SS POINT
3 QUAD DUCTS + 4-4" TELCOMM
6" C



ROADWAY PATCH AND DUCT BAY INSTALLATION DETAIL

THROW DETAIL NOTES:

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE
2. 12" FROM TOP OF CONDUIT TO METALLIC WRAPPING TAPE PLACED ABOVE.
3. REPAIR SPOCKLING AND WALKWAYS WITH SAME MATERIALS AS EXISTING.

DATE	APPROVED	REVISION	LEGEND										NOTES	PREPARED FOR	TITLE						
UNDERGROUND SERVICE ALERT (800-4-A-SHIELD) CALL BEFORE YOU DIG 1-800-4-A-SHIELD		- P.A. PROPERTY LINE - E.D.P. EDGE OF PAVEMENT - PROPOSED HATCHOLE - PROPOSED HATCHOLE - PROPOSED HATCHOLE - AS-BUILT GROUT	 P.A. NAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. PARKING METER  S.D.P. DOUBLE PARKING METER HATCHOLE  HATCHOLE  HATCHOLE	 TRAFFIC SIGNAL  E.D.P. 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**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT J. PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO ADOPT THE PROPOSED ORDINANCE AMENDING THE CITY MANAGER'S
COMPENSATION



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian
Councilor At Large

Caroline Bays
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

ORDINANCE # 85

2022 – O – 85

WHEREAS: Pursuant to the Charter of the City of Watertown, Section 2-7 (e) provides the mechanism to adjust the Town Auditor's annual salary amount as may from time to time be provided for such office by Ordinance.

NOW THEREFORE BE IT ORDAINED: That the City Council of the City of Watertown that Chapter XIV of the Watertown Ordinances is hereby amended as follows:

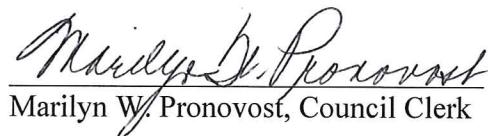
By deleting Section 1: Compensation and inserting in its place the following:

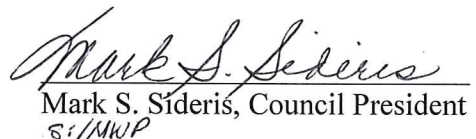
Section 1: Compensation

(a) Effective August 15, 2022 (Fiscal Year 2023), the City Manager's compensation shall be set at \$217,500.


Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Ordinance was adopted by a vote of 9 for, 0, against, and 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ADOPT THE PROPOSED ORDER ESTABLISHING WATER AND SEWER RATES
AND CHARGES FOR FISCAL YEAR 2023



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

ORDER # 86

2022 – O – 86

Vincent J. Piccirilli, Jr.,
Vice President and
District C Councilor

ORDER ADOPTING FISCAL YEAR 2023 WATER AND SEWER RATES AND CHARGES

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

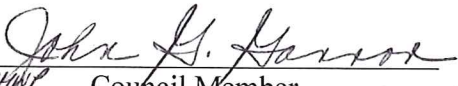
ORDERED: That the City Council of the City of Watertown hereby adopts Fiscal Year 2023 Water and Sewer Rates and Charges as attached.

John G. Gannon,
Councilor At Large

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector.

Anthony Palomba,
Councilor At Large

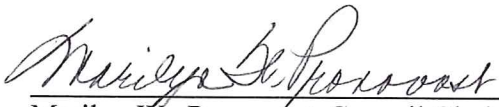
Nicole Gardner,
District A Councilor


Council Member

Lisa J. Feltner,
District B Councilor

Emily Izzo
District D Councilor

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President

Tables 1 and 2 below present the current and proposed water and sewer rates, as well as quarterly bill impacts for typical customers, respectively.

Table 1: Current and Proposed Water and Sewer Rates

Base Charge		FY 2022		FY 2023		Difference	
Minimum Charge (Quarterly)		Current		Proposed		\$	%
5/8	\$	7.88		8.35	\$	0.47	6.0%
3/4		8.39		8.89		0.50	6.0%
1		9.91		10.50		0.59	6.0%
1 1/4		11.92		12.64		0.72	6.0%
1.5		11.92		12.64		0.72	6.0%
2		17.41		18.45		1.04	6.0%
3		57.98		61.46		3.48	6.0%
4		73.00		77.38		4.38	6.0%
6		108.07		114.55		6.48	6.0%
Volumetric Rate (per Ccf)							
<u>Water</u>							
Tier 1	\$	5.15		5.20	\$	0.05	1.0%
Tier 2		8.00		8.10		0.10	1.3%
Tier 3		12.62		10.96		2.96	37.0%
Tier 4		-		14.29		1.67	13.2%
<u>Sewer (100% of Water Consumption)</u>							
Tier 1	\$	10.11		10.44	\$	0.33	3.3%
Tier 2		13.07		13.63		0.56	4.3%
Tier 3		17.50		15.23		2.16	16.5%
Tier 4		-		18.64		1.14	6.5%
<u>Combined Rate</u>							
Tier 1	\$	15.26		15.64	\$	0.38	2.5%
Tier 2		21.07		21.73		0.66	3.1%
Tier 3		30.12		26.19		5.12	24.3%
Tier 4		-		32.93		2.81	9.3%
<u>Irrigation (all Ccf)</u>	\$	12.62		14.29		1.67	13.2%

Table 2: Quarterly Bill Impacts for Typical Customers

			Current			Proposed				
<u>M. Size</u>	<u>Customer</u>	<u>Consumption (Ccf)</u>	<u>Water(\$)</u>	<u>Sewer(\$)</u>	<u>Total(\$)</u>	<u>Water(\$)</u>	<u>Sewer(\$)</u>	<u>Total(\$)</u>	<u>Diff. (\$)</u>	<u>Diff. (%)</u>
5/8"	Small User	500	33.63	50.55	84.18	34.36	52.19	86.55	2.37	3%
5/8"	Low-End User	1,000	59.38	101.10	160.48	60.37	104.39	164.75	4.27	3%
5/8"	Avg. Res. User 1	1,800	100.58	181.98	282.56	101.98	187.89	289.87	7.31	3%
5/8"	Avg. Res. User 2	2,800	152.08	283.08	435.16	162.69	301.84	464.53	29.37	7%
5/8"	Low Tier 2 User	4,000	242.38	434.00	676.38	259.89	465.35	725.24	48.86	7%
5/8"	Pizza Place	1,820	101.61	184.00	285.61	103.02	189.98	293.00	7.39	3%
5/8"	Bakery	3,553	206.62	375.58	582.20	223.68	404.44	628.12	45.93	8%
5/8"	Restaurant	4,764	303.50	533.85	837.35	321.77	569.45	891.22	53.86	6%
5/8"	Coffee Shop	7,511	523.26	892.89	1,416.15	616.10	983.94	1,600.04	183.89	13%
1"	Restaurant	14,482	1,082.97	1,804.00	2,886.97	1,382.27	2,045.38	3,427.65	540.68	19%
3/4"	Diner	23,112	1,771.85	2,931.94	4,703.79	2,326.51	3,359.43	5,685.94	982.15	21%
2"	Lg. Commercial User	39,255	3,499.89	5,451.83	8,951.72	4,580.34	6,303.69	10,884.02	1,932.31	22%
5/8"	Avg. Irrig. User	3,500	449.58	-	449.58	508.58	-	508.58	59.00	13%

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO AUTHORIZE A TRANSFER OF FUNDS IN THE AMOUNT OF \$4,175,000 FROM
VARIOUS FISCAL YEAR 2022 DEPARTMENT ACCOUNTS TO THE FISCAL YEAR 2022
TRANSFER TO HIGH SCHOOL STABILIZATION FUND



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 87

2022 – R – 87

BE IT RESOLVED: That the City Council of the City of Watertown hereby approves the transfer amount of \$4,175,000 from various Fiscal Year 2022 Accounts (See attached) to the Fiscal Year 2022 Transfer to New High School Stabilization Account # 0194000-596809.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector

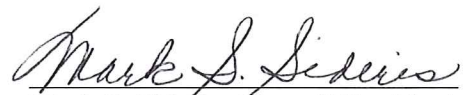


s: JHWP Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, 0 present on July 12, 2022.



Marilyn W. Pronovost, Council Clerk



s: JHWP Mark S. Sideris, Council President

Transfer Amount \$4,175,000

FROM:	FY22 TOWN COUNCIL RESERVE 01111520-570780	\$	1,750,000
	FY22 TOWN MGR. FULL TIME 0112351-510111	\$	50,000
	FY22 TOWN AUDITOR FULL TIME 0113551-510111	\$	40,000
	FY22 ASSESSORS FULL TIME 0114151-510111	\$	8,000
	FY22 ASSESSORS OVERTIME 0114151-510130	\$	1,000
	FY22 TREASURER/COLLECTOR FULL TIME 0114551-510111	\$	50,000
	FY22 TREASURE/COLLECTOR OVERTIME 0114551-510130	\$	3,000
	FY22 PERSONNEL PART TIME 0115251-510111	\$	25,000
	FY22 I/T FULL TIME 0115551-510111	\$	50,000
	FY22 TOWN CLERK FULL TIME 0116151-510111	\$	25,000
	FY22 TEMPORARY PART TIME 0116251-510121	\$	40,000
	FY22 CDP FULL TIME 0118151-510111	\$	75,000
	FY22 PARKING LOTS FULL TIME 0119351-510111	\$	20,000

FY22 DPW ADMIN FULL TIME \$ 25,000
0140151-510111

FY22 SNOW AND ICE OVERTIME \$ 125,000
0112351-510130

FY22 DPW FORESTRY FULL TIME \$ 13,000
0149451-510111

FY22 HEALTH FULL TIME \$ 75,000
0151051-51011

VETERANS BENEFITS \$ 50,000
0154352-570770

FY22 RINK PART TIME \$ 25,000
0163151-510112

FY22 PLANNED DEBT \$ 1,500,000
0171000-590927

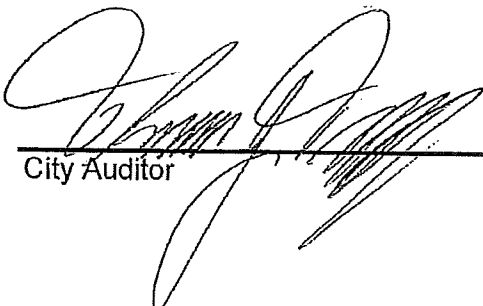
FY 22 UNEMPLOYMENT \$ 25,000
0191200-510175

FY22 TOWN GROUP HEALTH \$ 200,000
0191200-510180

TO: FY22 TRANSF. NEW HIGH SCHOOL STAB. \$ 4,175,000
0194000-596809

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

7/11/22
Date


City Auditor

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VNICENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO AUTHORIZE A TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM
VARIOUS FISCAL YEAR 2022 DEPARTMENTAL ACCOUNTS TO THE FISCAL YEAR 2022
TRANSFER TO DEPARTMENT OF PUBLIC WORKS PROPERTY/BUILDING DIVISION ACCOUNT



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 88

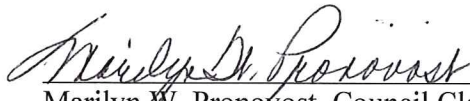
2022 – R – 88

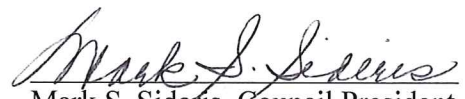
BE IT RESOLVED: That the City Council of the City of Watertown hereby approves the transfer amount of \$200,000 from various Fiscal Year 2022 Accounts (See attached) to the Fiscal Year 2022 Transfer to Capital Projects Account # 0193059-596502.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk

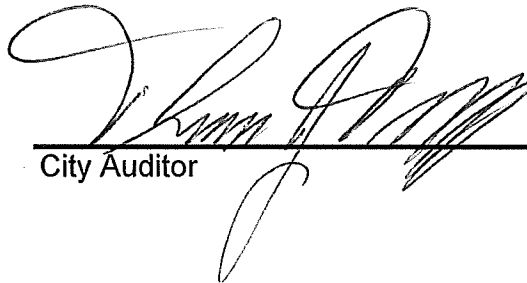

Mark S. Sideris, Council President

Transfer Amount \$200,000

FROM:	FY22 Planned Debt 0171000-590927	\$	150,000
	FY22 School Health Insurance 0191200-510181	\$	50,000
TO:	FY22 Transfer To Town Capital Projects 0193059-596502	\$	200,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

7/11/22
Date


City Auditor

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ACCEPT AND EXPEND THE GIFT OF FUNDS IN THE AMOUNT OF \$5,000.00 FROM THE REVELIOTTY/CAROSELLA FAMILY TO SUPPORT THE PEQUOSSETTE SUMMER PROGRAM OPERATED BY THE RECREATION DEPARTMENT



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 89

2022 – R – 89

RESOLUTION APPROVING THE ACCEPTANCE AND EXPENDITURE OF GIFT OF FUNDS

WHEREAS: From time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants lives; and

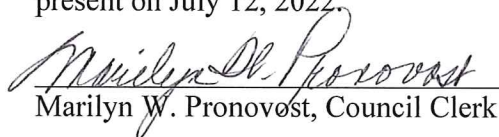
WHEREAS: Alex Reveliotty, Angela Carosella, and Massimo Reveliotty have offered to make a generous contribution in an amount of \$5,000.00 to support the Pequotsette Summer Program operated by the Recreation Department; and

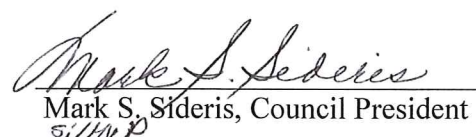
WHEREAS: It is requested that the donation be used to help families who may have a hardship in paying Pequotsette Summer Program fees and/or the funds may be used for more pressing needs for the camp at the discretion of Brian Donato, Program Director; and

NOW THEREFORE BE IT RESOLVED: That the City Council of the City of Watertown, hereby accepts and appropriates, pursuant to Massachusetts General Laws Chapter 44, Section 53A, monetary gifts in the amount of \$5,000.00 generously donated by the Reveliotty/Carosella Family.


Council Member

I hereby certify that at a Meeting of the Town Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, 0 present on July 12, 2022.


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
VINCENT J. PICCIRILLI	_____	___X___	_____
JOHN M. AIRASIAN	_____	___X___	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	_____	___X___	_____
ANTHONY PALOMBA	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	_____	___X___	_____

MOTION TO ACCEPT THE RESOLUTION IN SUPPORT OF A STATE HOUSE SENATE
EMPLOYEE UNION



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian
Councilor At Large

Caroline Bays
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION IN SUPPORT OF A STATE HOUSE SENATE EMPLOYEE UNION

WHEREAS, Since the Summer of 2020 formation of Beacon B.L.O.C (Building Leaders of Color), led by a collective of Black staffers of the Massachusetts State House, legislative staff have been advocating for necessary reforms to advance workplace equity; and

WHEREAS, On March 31, 2022, representatives of the International Brotherhood of Electrical Workers (IBEW) Local 2222 notified the President of the Massachusetts Senate that a strong majority of Senate employees had signed authorization cards supporting the formation of a Massachusetts Senate staff union; and

WHEREAS, Once recognized, the Massachusetts State House Employee Union will become the second state legislative staff union in the country, after Oregon in May 2021; and

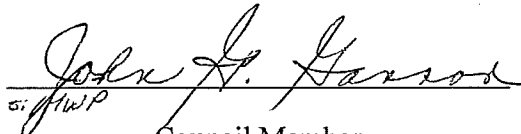
WHEREAS, Staff organizers have identified several factors motivating the unionization effort, including the creation of a workplace free from discrimination and sexual harassment; health insurance coverage beginning on the first day of employment; fair and consistent pay grades across offices; measures to recruit, support, and retain a diverse workforce; clearly defined job roles and responsibilities; comprehensive professional development opportunities; and the right to collective bargaining to provide staff a formal voice in matters concerning their workplace; and

WHEREAS, Legislative staff are vital to the work of government in supporting constituents and enacting good public policy, and a workplace that supports its staff fosters strong, open, and respectful culture that will best serve residents of the Commonwealth; and

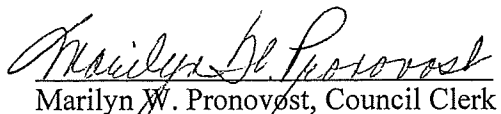
WHEREAS, The City of Watertown and the Commonwealth of Massachusetts consistently support unions and organized labor, believing that every worker deserves a union;

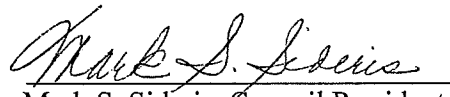
NOW, THEREFORE BE IT RESOLVED, That the Watertown City Council, strongly supports the unionization efforts of legislative staff and urges recognition of the Massachusetts State House Employee Union; and

BE IT FURTHER RESOLVED, That the Clerk of the City of Watertown be, and hereby is, respectfully requested to transmit a suitably attested copy of this Resolution to the Senate President, the Speaker of the House, and members of the Watertown Delegation to the General Court.


Council Member

I hereby certify that at a regular meeting of the Town Council for which a quorum was present, the above Ordinance was adopted by a vote of 5 for, 4 against, and 0 present on July 12, 2022 .


Marilyn W. Pronovost, Council Clerk


Mark S. Sideris, Council President

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI, JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ACCEPT THE COMMITTEE ON CLIMATE AND ENERGY REPORT REGARDING
WATERTOWN'S CLIMATE AND ENERGY PLAN

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ACCEPT THE COMMITTEE ON HUMAN SERVICES REPORT REGARDING THE INTERVIEW OF DR. DOMINIC AMIRTHARAJ TO THE BOARD OF HEALTH FOR A TERM TO EXPIRE ON FEBRUARY 6, 2023

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT J. PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO APPOINT DR. DOMINIC AMIRTHARAJ TO THE BOARD OF HEALTH FOR TERM
TO EXPIRE ON FEBRUARY 6, 2023



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

RESOLUTION # 90

2022 – R – 90

RESOLUTION CONFIRMING THE APPOINTMENT OF DR. DOMINIC AMIRTHARAJ TO THE BOARD OF HEALTH

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Dr. Dominic Amirtharaj to the Board of Health for a term to expire on February 6, 2023.

Handwritten signature of John G. Gannon.
Council Member

I hereby certify that as a regular meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 12, 2022

Handwritten signature of Marilyn W. Pronovost.
Marilyn W. Pronovost, Council Clerk

Handwritten signature of Mark S. Sideris.
Mark S. Sideris, Council President

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ACCEPT THE COMMITTEE ON RULES AND ORDINANCES REPORT REGARDING
THE PROPOSED COUNCIL RULES FOR THE 2022-2023 SESSION

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT PICCIRILLI	___X___	_____	_____
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	___X___	_____	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

MOTION TO ADOPT THE PROPOSED CITY COUNCIL RULES AS DRAFTED

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VNICENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO REFER THE PROPOSED AMENDMENT TO THE DEMOLITION DELAY
ORDINANCE AND PROPOSED NEW REGULATIONS FOR THE HISTORIC COMMISSION TO
THE COMMITTEE ON ECONOMIC PLANNING AND DEVELOPMENT

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE MBTA FOR IMPROVEMENTS TO A BUS STOP LOCATED AT MAIN STREET AND WHITES AVENUE AND CHESTNUT AVENUE

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 12, 2022**

	YES	NO	PRESENT
VINCENT J. PICCIRILLI	<u> X </u>	<u> </u>	<u> </u>
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> X </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

MOTION TO ADJOURN AT 8:48 P.M.



**Watertown City Council
Committee on Human Services
Tuesday, May 6, 2025**

Members Present: Councilor Tony Palomba, Chair; Councilor Caroline Bays, Vice Chair; and Councilor John Gannon, Secretary. Other individuals present were Gabriel Camacho and Elizabeth Bruise.

The Committee on Human Services held a public meeting on May 6, 2025, at 5:30pm to discuss the following:

- A. Reappoint Gabriel Camacho as a member of the Human Rights Commission for a term expiring April 1, 2028; and
- B. Reappoint Elizabeth Bruise as a member of the Human Rights Commission for a term expiring April 1, 2028.

1. Call to Order

Committee Chair Palomba called the meeting to order at 5:30pm and introduced the other committee members present: Caroline Bays, Vice Chair; and John Gannon, Secretary. Due to a time delay, Councilor Bays moved to vote for a meeting recess, seconded by Councilor Gannon. The motion to recess was approved by a 3-0 vote.

At 5:50pm, Councilor Gannon moved to vote to reconvene the meeting, seconded by Councilor Bays. The motion to reconvene was approved by a 3-0 vote.

2. Consideration of Reappointment of Gabriel Camacho as a member of the Human Rights Commission for a term expiring April 1, 2028

Mr. Camacho's professional career has mainly been with the United Food and Commercial Workers Union. He also spent many years working with American Friends Services Committee, where he was Coordinator of Immigration Programs, and developed strategic plans relative to immigrant issues. He has a degree from SUNY Albany and worked with the American Arbitration Association. He has an extensive career in human rights issues. He stated that he is semi-retired and is a consultant and has more time to contribute to the Watertown community. He has an extensive background in immigrant rights issues. Councilor Palomba asked whether residents come before the Human Rights Commission to address their concerns. Mr. Camacho stated that, so far, the Commission has heard from a few residents on issues concerning disability rights and other topics, but he feels the Commission could do a better job in promoting itself to let people know of its work with the community. He stated that the Commission has created a subcommittee that is creating an action plan related to community outreach. Mr. Camacho would like to see the Commission become more well known.

Action Item: Councilor Gannon made a motion that the full Council vote to approve the reappointment of Gabriel Camacho to the Human Rights Commission for a term expiring April 1, 2028. Councilor Bays seconded the motion. The motion passed by a vote of 3-0.

2. Consideration of Reappointment of Elizabeth Bruise as a member of the Human Rights Commission for a term expiring April 1, 2028

Elizabeth Bruise is a staff attorney on the Massachusetts Commission on Judicial Conduct and has spent time as a legal director for De Novo, a center for justice that has provided a lot of assistance for low-income community members on addressing legal needs, including domestic violence and other family law issues. She has a law degree from the City University of New York. She's been extensively involved in human rights issues. In response to a question from Councilor Palomba, Ms. Bruise commended the collective talent of the Commission. The Commission is working on promoting a celebration of Juneteenth and will be sponsoring a local commemoration in 2026. She is chair of the Commission's Rules Committee. She sees the value of the Commission in serving as a public face for those who feel they need a voice. She stated that local students are designing a logo for the Commission to help promote its service to the community. She would like to see the Commission sponsor more programming in the future. She stated that the Commission has subcommittees dedicated to rules, immigration support, housing, and designing an action plan.

Action Item: Councilor Bays made a motion that the full Council vote to approve the reappointment of Elizabeth Bruise to the Human Rights Commission for a term expiring April 1, 2028. Councilor Gannon seconded the motion. The motion passed by a vote of 3-0.

Councilor Gannon made a motion to adjourn, which was seconded by Councilor Bays. The motion was approved by a vote of 3-0.

The meeting concluded at 6:32pm.

Minutes prepared by John Gannon

ELECTED OFFICIALS

Anthony Palomba,
Chair

Caroline Bays,
Vice Chair

John G. Gannon,
Secretary



**Watertown City Council
Committee on Human Services
Tuesday, June 10, 2025**

Members Present: Councilor Tony Palomba, Chair; Councilor Caroline Bays, Vice Chair; and Councilor John Gannon, Secretary. Also present was Corey Barr.

The Committee on Human Services held a public meeting on June 10, 2025, at 5:00pm to discuss the following:

A. Reappoint Corey Barr as a member of the Human Rights Commission for a term expiring April 1, 2028.

1. Call to Order

Committee Chair Palomba called the meeting to order at 5:00pm and introduced the other committee members present: Caroline Bays, Vice Chair; and John Gannon, Secretary.

2. Consideration of Reappointment of Corey Barr as a member of the Human Rights Commission for a term expiring April 1, 2028

Corey Barr is a human rights professional with over 15 years of experience in research, education and training, who has worked with non-governmental organizations and has worked on human rights issues around the world. She has a Master of Arts degree in Law and Diplomacy from the Fletcher School at Tufts University, with a major in Human Security, and she has a Bachelor of Arts degree from Hampshire College, where her major was U.S. Foreign Policy and Human Rights.

In describing her experience with serving as a member of the Human Rights Commission, she stated that the commission as an organization is working hard to fulfill its mission. The members have established subcommittees and have learned the Open Meeting Law. The commission sees community education of its service to the community as an important start and has been a sponsor of the Watertown Pride event and plans to promote its mission by sponsoring booths at community celebrations, such as the Watertown Faire on the Square, and establishing a local Juneteenth event next year. The Commission is presently developing a flyer to explain its human rights mission to the community. The commission is developing processes on how to address issues that residents refer to the commission and is discussing future initiatives.

Action Item: Councilor Gannon made a motion that the full Council vote to approve the reappointment of Corey Barr to the Human Rights Commission for a term expiring April 1, 2028. Councilor Bays seconded the motion. The motion passed by a vote of 3-0.

Councilor Gannon made a motion to adjourn, which was seconded by Councilor Bays. The motion was approved by a vote of 3-0.

The meeting concluded at 5:21pm.

Minutes prepared by John Gannon

ELECTED OFFICIALS

Anthony Palomba,
Chair

Caroline Bays
Vice Chair

John G. Gannon,
Secretary



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Request for Confirmation - Appointments to the Community Preservation Committee

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for appointments to the Community Preservation Committee which requires Council confirmation. The appointment of Amy Plovnick will be to fill the unexpired term of Mark Krackiewicz.

- Amy Plovnick – Appointment as a member of the Community Preservation Committee to a term expiring February 1, 2026
- Marissa Mayo– Appointment as a member of the Community Preservation Committee to a term expiring February 1, 2028

Thank you for your anticipated cooperation in this matter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: June 17, 2025

RE: Request for Confirmation – Appointment and Reappointment to the Licensing Board

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for appointment and reappointment to the Licensing Board which requires Council confirmation.

- John Bartley– Appointment as a full member of the Licensing Board to a term expiring February 15, 2028
- Jimmy Tsekrekas– Reappointment as an alternate member of the Licensing Board to a term expiring February 15, 2028

Thank you for your anticipated cooperation in this matter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 16, 2025

RE: Request for Confirmation - Reappointments to the Affordable Housing Trust

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointments to the Affordable Housing Trust which requires Council confirmation.

- Jill Hyde – Reappointment as a member of the Affordable Housing Trust to a term expiring June 30, 2027
- David Leon – Reappointment as a member of the Affordable Housing Trust to a term expiring June 30, 2027
- Leo Patterson – Reappointment as a member of the Affordable Housing Trust to a term expiring June 30, 2027

Thank you for your anticipated cooperation in this matter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: June 18, 2025

RE: Request for Confirmation – Appointments to the Traffic Commission

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for appointments to the Traffic Commission which requires Council confirmation.

These appointments follow the adoption of Ordinance 2024-82 (attached), which amended Section 70.04(F) to increase the number of resident members from two to four, ensuring representation from a diverse cross-section of road users including pedestrians, transit riders, bicyclists, motorists, and commercial operators.

- Daniel Grieneisen– Appointment as a member of the Traffic Commission to a term expiring May 15, 2026
- Ryan McMorrow – Appointment as a member of the Traffic Commission to a term expiring May 15, 2027

Thank you for your anticipated cooperation in this matter.