

## Human Rights Commission Rules Committee Meeting Minutes

May 1, 2025

### 1. Call to Order

The meeting was called to order at 12:01 PM.

### 2. Roll Call

Present (all by zoom) were Elizabeth Brusie, Corey Barr, and Lisa Laplante.

### 3. Acceptance of Minutes

- a. Minutes 4.14.25
- b. Minutes 3.28.25
- c. Minutes 3.10.25

Lisa Laplante made a motion, seconded by Corey Barr, to approve the minutes. The Committee voted three to zero to approve the motion.

### 4. Discussion

- a. Feedback from City Attorney as to Rules of Procedure and Complaint Procedure

The Committee considered the final feedback it had received from KP Law as to its Rules of Procedure and Complaint Procedure. The Committee Members expressed a willingness to accept the edits that had been made but wanted to go through each of them. Topics considered included referring complaints to other agencies, the Open Meeting Law, and the Commission's ability to offer privacy to complainants. The Committee also discussed requesting an email for the Human Rights Commission. The Commission added in some of its own language for clarity purposes throughout the document based on the attorneys' feedback. Lisa Laplante made a motion, seconded by Elizabeth Brusie, to approve the rules of procedure and complaint procedure for review by the full Human Rights Commission. The Committee voted three to zero to approve the motion.

### 5. Public Comment

No member of the public offered comment.

### 6. Adjournment

The meeting adjourned at 12:38 PM.