



CITY OF WATERTOWN

BOARD OF ASSESSORS

Administration Building

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EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

WATERTOWN BOARD OF ASSESSORS

MEETING MINUTES

March 4, 2025

On March 4, 2025 the Watertown Board of Assessors had a scheduled meeting at 9:30 a.m., in person, in the Lower Hearing Room (ground floor) of the City Hall.

Meeting called into session at 9:30 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary, Board Member, Richard Moynihan, Board Member Earl L. Smith, Chair, Sean DelRose, Assistant Assessor and Judy Gilreath, Financial Specialist - scribe.

January 28, 2025 Meeting Minutes

The Board reviewed the meeting minutes from January 28, 2025

Kathleen motioned to approve the minutes. Earl seconded the motion.

The Board voted to accept the meeting minutes of January 28, 2025.

Approval and Signing of Warrants:

Vote/Sign Motor Vehicle Warrants:

2024.07 – Excise Motor Vehicle: \$35,791.41

2025.1 - Excise Motor Vehicle: \$3,927,025.55

Kathleen made a motion to approve warrants, however, Kathleen recused herself from voting on her own motor vehicle excise tax bill. Richard seconded the motion.

The Board voted unanimously to approve.

Office Update:

- Earl updated the Board of the current status of:
 - Processing Abatement Applications
 - Form of Lists
 - 3ABCs
 - Income and Expense:
- Drew Booras, Associate Assessor, is taking class 200

OLD/NEW Business: Discussion of Residential Exemption.

Next Board Meeting scheduled for April 22, 2025

Vote to go into EXECUTIVE SESSION – PUBLIC MEETING WILL NOT RECONVENE.

Exemption/Abatement applications are confidential under G.L. c. 59, § 60, convening in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Exemption/Abatement Applications.

Kathleen moved to adjourn the meeting and moved into Executive session.

Richard seconded.

The Board voted to adjourn the regular meeting.

The meeting adjourned at 9:43 A.M.

APPROVED 04-22-2025

Carl L. Smith
Robert Maynard
John Cheney