



CITY OF WATERTOWN

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Residents' Advisory Committee Wednesday, April 2, 2025 Minutes

Committee Members Present: Kathryn Madden, Liz Cremens, Theo Offei, Sam Ling, Tom Tracy

Administrative:

The meeting started at 5 PM.

On vote approved the RAC minutes for meeting March 5, 2025

The next RAC meeting is Monday, April 14, 2025 at 5 PM and the following RAC meeting is Wednesday May 7, 2025.

Discussion:

Changes to the Universal Application, which RAC approved on January 5, 2025, have been made by Civic Plus, the City's vendor.

Updating the Boards and Commissions Webpage:

There are some problems with the Boards/Commissions/Committees Website. There have been frequent occurrences of the pages not being accessible. Civic Plus staff have been appraised and are working on a fix to the problem.

The introductory parts of the Boards/Commissions/Committees may benefit from some update and addition of information on the process. Kathryn provided Websites from Cambridge, Boston and Framingham which provide information on the process of applying for Board appointments. At our next meeting we will discuss further the adding of more information on the process of application and appointment as part of the introductory part of the Watertown Website and changes in the format of the Webpage.

Interview Questions:

Theo and Kathryn have made some changes to the Interview questions. These questions will be used at tonight's interviews.

Outreach:

About 20 Watertown residents will be participating in the upcoming Civic Academy commencing May 8.

The date for the celebration for graduates of Civic Academy and all volunteers on the Watertown Boards, Commissions, and Committees is on June 18, 2025.

Executive Session:

At 5:21 moved into Executive Session to interview and consider applicants by Motion of Theo Offei seconded by Sam Ling and unanimously approved.

The meeting did not reconvene as a public hearing.

The meeting adjourned at 7:45 PM.

Minutes submitted by Liz Cremens April 7, 2025 and approved by RAC at its meeting on April 14, 2025