



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Committee of the Budget and Fiscal Oversight Report of the Meetings of November 13 & 21, 2023

The Committee convened on Monday November 13, 2023 at 6:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting, with remote participation by zoom. Present in person were Vincent Piccirilli, Chair; Emily Izzo, Vice Chair and Nicole Gardner, Secretary. Also present in person were Council President Mark Sideris, Councilors Bays and John Gannon, Auditor Megan Langan, Council Analyst Doug Newton, DPW Superintendent Gregory St. Louis, Library Director Kim Hewitt, and various residents. Attending by zoom were Councilors John Airasian, Lisa Feltner, and Anthony Palomba, and various residents.

The purpose of the meeting was a discussion on process for the Committee to review the American Rescue Plan Act (ARPA) Proposals, and develop a set of funding recommendations for the City Council which would total approximately \$10.7 million.

The meeting was called to order at 6:03 pm, and Councilor Piccirilli started the meeting by reminding all of the process used so far to evaluate proposals:

- Clifton/Larson/Allen (CLA) provided expert advice on which proposals met the ARPA requirements. Proposed projects that did not meet the requirements were not considered for funding. Several were eliminated from consideration. See Attachment A.
- The Committee of the Whole met on Wednesday, November 8th and Thursday, November 9th with the applicants whose proposals were qualified. During these meetings, the Councilors listened to brief presentations on the projects, and asked questions. The public was invited to these meetings, and they were broadcast on WCATV. See Attachment B for the schedule of presenters.
- Instructions and a spreadsheet were sent to the Councilors on Friday, November 10th to have them give a preliminary rank to the proposals. See Attachment C. Responses were due Monday, November 12th at 3pm to Council Analyst Doug Newton.
- Mr. Newton averaged the preliminary ratings into a single score for each project, and sent a spreadsheet with the average rating back to Councilors prior to this meeting. It will be the starting point for the Committee's deliberations. See Attachment D.
- Given the 6+ hours of public meetings, and the comments and input received from residents, the Chair stated that there would be no public comments during this meeting.

Councilor Piccirilli next explained that, based on comments from the City Auditor, there is complexity and risk created if contingencies are funded using ARPA monies. After discussion, the Committee unanimously agreed that recommendations would not include funding for contingencies.

Over the course of the meeting, the question of whether to fund 15% overhead fees with ARPA funds arose. The Committee discussed this, and acknowledged that for many non-profits, this is part of their

normal operating model, and the City would expect to cover it. However, this is a once in a lifetime opportunity for the City to fund important initiatives. The value created within our community by using that 15% for other direct services or investment is extremely high. The Committee feels the Council should try to create as much value as possible for Watertown with this one-time opportunity. Therefore, the Committee agreed that it would recommend not funding general overhead fees using ARPA monies.

In developing the first draft funding recommendation (Attachment E), in addition to the contingency fee and administrative fee noted above, the following ideas were used to stretch available funds:

1. Use the minimum funding amount in each application, which was confirmed by applicants during the interviews.
2. For applications with two separate projects in the same application, fund only one project.
3. Aggregated scores were used for guidance by the Committee:
 - a. Applications with a score less than 1 were recommended to not fund.
 - b. Highest ranked applications had highest priority for funding.
 - c. Lowest ranked applications had lowest priority for funding.
4. For remaining projects:
 - a. Fund one major Water project and one Sewer project for rate relief.
 - b. Fund all qualified Social Service projects.
 - c. Made up the difference with lead pipe removal and stormwater tree trenches (these are unit price projects and are scalable).

Next steps:

- a) Have CLA review the classification to ensure it is all correct.
- b) Communicate the draft award recommendations with applicants and ask them to confirm their interest if the award is less than the maximum requested.
- c) Determine if we should use ARPA funds to cover the CLA fees, estimated at \$21,000.
- d) Meet to review and finalize the Committee Draft Recommendations. As part of this, review how the draft allocations look across major category of spending, i.e. water & sewer, climate, social services, etc.
- e) Meet on December 4th at 6pm to present the Committee's Draft Recommendations to the community to hear their (and Councilor) feedback. At the end of that meeting, finalize the Committee recommendations for the City Council, to be discussed and voted on during the December 12, 2023 Council meeting.

The meeting adjourned at 8:44pm.

The Committee re-convened on Tuesday, November 21, 2023 at 5:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting, with remote participation by zoom. Present in person were Vincent Piccirilli, Chair; Emily Izzo, Vice Chair and Nicole Gardner, Secretary. Also present in person were Council President Mark Sideris, Auditor Megan Langan, Council Analyst Doug Newton, Assistant City Manager Steven Magoon, and various residents. Attending by zoom were Councilor John Airasian, DPW Director of Administration and Finance Michael Albano, and various residents.

The purpose of the meeting was for the Committee to finalize its draft funding recommendations for the City's \$10.7 million in ARPA funds, to present to the public for feedback, prior to City Council review.

The meeting was called to order at 5:08pm. Auditor Langan confirmed that all dollar amounts were within the category limits, per CLA review.

Councilor Piccirilli explained that he had emailed all applicants whose requests the Committee is planning to recommend funding at a level lower than the full request, to get their response to the lower funding levels. Four applicants confirmed that they would accept the smaller allocation, and move forward with the projects. They are: Watertown Housing Authority, Boys & Girls Club, Watertown Cares, and WCATV.

Metro West Collaborative said they could not provide services without some amount of money used to cover their expenses. To make it clear why, they provided a list of tasks that would need to be performed for their project to be executed. They asked if the Council could fund them overhead fees equal to 10% of the allocation, rather than their original request for 15%.

In the ensuing discussion, the following points were made:

- There is strong support for this project, given it serves residents of Watertown who are in the greatest need.
- If Metro West doesn't execute the project, there is no other way to get it done. The City can't do the work, and in fact, hired Metro West to run a similar type of program during the pandemic. The City paid the 15% fee for that project.
- Other applicants broke out their costs in detail, showing things like the compensation costs of the staff doing the work, or the costs of materials. This transparency -- compared to a percent overhead fee -- makes it easier to fund the work and know all the money allocated will either enable the program to be offered, or will go to residents
- The Committee agreed that it would like to have Metro West's detailed cost estimates of executing the program, before making a final recommendation on funding this proposal.

Councilor Gardner made a motion that that Councilor Piccirilli ask Metro West to provide a bottoms-up and itemized estimate of the costs of executing the program, which was seconded by Councilor Izzo. Voted unanimously 3-0.

The Committee next discussed whether to use the City's funds to cover the ARPA-related fees from CLA. Committee members felt the ARPA funds should be used to maximize the public benefits.

Councilor Gardner made a motion that CLA fees not be paid out of the ARPA funds, which was seconded by Councilor Izzo. Voted unanimously 3-0.

Councilor Gardner made a motion that the BFO use the current numbers as a placeholder for its December 4th meeting. This motion was seconded by Councilor Izzo. Voted unanimously 3-0.

Councilor Piccirilli next shared a graphic representation of the proposed allocations, broken into 3 categories: Water & Sewer Infrastructure, Climate & Energy, and Social Services (Attachment H).

The Committee agreed that this breakout was a useful way to show the public the proposed allocations across key priority areas for the City, before diving into recommendations by proposal.

Budget and Fiscal Oversight Committee Report November 13 & 21, 2023

Councilor Gardner made a motion, seconded by Councilor Izzo, that this allocation graphic be used to illustrate the proposed ARPA allocations at a high level, during the Committee's public hearing on December 4th. Voted unanimously 3-0.

In the closing discussion that ensued, there was general consensus that slides be crafted to show the public:

- The process used by the BFO Committee.
- Pie chart of the allocation across the 3 categories.
- 3 slides, one on each of the categories, detailing the proposals recommended for funding.
- A slide showing the 4 proposals that are not recommended for funding, including the rationale.

The meeting adjourned at 5:46pm.

Prepared by Nicole Gardner

Attachments:

- A. CLA review of project applications
- B. Schedule of presenters
- C. Ranging Instructions sent to the Councilors
- D. Spreadsheet with the aggregate average ratings
- E. First draft funding recommendation November 13
- F. Projects to be funded November 21
- G. Projects not funded November 21
- H. ARPA funding by category

#	Proposed Project Name	Submitted By	Proposal Type	Department/Organization	Recommended Project Manager	ARPA Funds Requested	Minimum Funds Needed	ARPA Eligible per CLA	Comments
1	Additional Private Workspace - Library	Caitlin Browne	City Department	Watertown Free Public Library	Caitlin Browne	25,000.00	18,000.00	Yes	Revenue Replacement Project
2	Bigelow Ave Water Main Replacement Program	Gregory St. Louis	City Department	DPW	Gregory St. Louis	3,000,000.00	2,500,000.00	Yes	Water/Sewer Revenue Replacement Project
3	College Applications Coach	Weiyan Cai	Individual	N/A	N/A	60,000.00	20,000.00	Possibly	Unable to spread funds throughout 3 years, funds would have to be committed to particular students by 12/31/24. Only eligible for revenue replacement if taken on by a City Department
4	Cottage Street Water Main Resident Engineering & Construction Services	Gregory St. Louis	City Department	DPW	Gregory St. Louis	2,000,000.00	2,000,000.00	Yes	Water/Sewer Revenue Replacement Project
5	Cultural District Matching Funds	Elizabeth Helfer	City Department	CDP	Elizabeth Helfer	30,000.00	10,000.00	Yes	Revenue Replacement Project
6	Marshall Place: Elevator Modernization for Affordable Senior Housing	Marcia Hannon	Organization	Marshall Place Apartments/Cascap Inc	Cascap, Inc.	91,788.00	84,428.00	Yes	Negative Economic Impacts Aids to Non-Profits
7	New Foundations: Expansion of Childcare Programming - Space, Safety & Security, & Staffing	Gary Beatty	Organization		Watertown Boys & Girls Club	1,815,000.00	1,815,000.00	Yes	Negative Economic Impacts Aids to Non-Profits
8	Food Security Center Building Renovation	Calista Diehl	Organization	Belmont- Watertown United Methodist Church (BWUMC)	BWUMC Board of Trustees	250,000.00	250,000.00	Yes	Negative Economic Impacts Aids to Non-Profits
9	Grant Development Manager	Emily Monea	City Department	Finance	Chief Financial Officer	344,945.00	148,593.00	Yes	Revenue Replacement Project Must be cognizant of funding for position after end of ARPA monies
10	Hybrid Capability for City Buildings	Andrea Santopietro	Organization	Watertown Cable Access Corp	Andrea Santopietro, Executive Director	169,995.00	169,995.00	No	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit.
11	Integration of the growing Chinese American Community in Watertown	Qibin Ye	Organization	Chinese American Association of Watertown	Qibin Ye	13,000.00	10,000.00	No	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit.
12	Community Interpreter Services	Jacky van Leeuwen	Individual	N/A	Community Interpreter Services	10,000.00	10,000.00	Possibly	Revenue Replacement if run by the City
13	Lead Gooseneck Removal	Gregory St. Louis	City Department	DPW	Gregory St. Louis	600,000.00	100,000.00	Yes	Water/Sewer Revenue Replacement Project
14	McSherry Gardens Improvements	Michael Lara	Organization	Watertown Housing Authority	Watertown Housing Authority - Michael Lara	1,769,308.10	1,645,868.00	Yes	Affordable Housing Negative Economic Impacts Aids to Non-Profits
15	Mosesian Arts Mainstage Accessibility Improvements	Jeannette Belcher-Schepis	Organization	The Dorothy & Charles Mosesian Center for the Arts	Darren Farrington	200,000.00	175,000.00	No	Ineligible for revenue replacement since it is not run by the City. Ineligible for Negative economic impact aid to non-profit as it does not appear to be needed as a result of the pandemic.
16	Public Art in Commercial Centers	Elizabeth Helfer	City Department	CDP	Elizabeth Helfer	60,000.00	12,000.00	Yes	Revenue Replacement project
17	PV Array for Waterton High School	George Proakis	City Department	School Building Committee	Christy Murphy, WHS Project OPM	4,462,000.00	1,000,000.00	Yes	Revenue Replacement Project Solar panels must be installed by end of 2026 to qualify
18	Quimby Affordable Condos Preservation	Caitlin Madden	Organization	Metro West Collaborative Development	Metro West Collaborative Development	334,203.00	334,203.00	Yes	Affordable Housing Eligible
19	Request for Ballot Address System	Janet Murphy	City Department	City Clerk/Elections	Janet Murphy	26,335.67	26,335.67	Yes	Revenue Replacement Project (since purchase was after March 3, 2021 the City can reimburse ourselves for the cost)
20	Request for Funds for the Folino Family on Behalf of Lisa J. Folino	John Sorabella	Individual	N/A	Folino Family	100,000.00	100,000.00	No	Aid to non-profits has to be proportionate response which this does not appear to be eligible as it is only benefiting an individual
21	Sewer Phase 4 Rehabilitation	Gregory St. Louis	City Department	DPW	Gregory St. Louis	2,800,000.00	2,500,000.00	Yes	Water/Sewer Revenue Replacement Project
22	Watertown Social Services Resource Specialist Program Expansion	Laura Kyrman	Organization	Wayside Youth & Family Support Network Multi-Service Center	Wayside Youth & Family Center Watertown Health Department	317,578.00	158,789.00	Yes	Aid to non-profit Supporting Public Health Revenue Replacement
23	Staffing for Basic Life Support Ambulance	Chief Ryan Nicholson	City Department	Fire Department	Chief Ryan Nicholson	3,569,052.00	3,569,052.00	Yes	Supporting Public Health Revenue Replacement (Must be cognizant of funding for position after end of ARPA monies)
24	Stormwater Tree Trenches	Gregory St. Louis	City Department	DPW	Gregory St. Louis	1,000,000.00	500,000.00	Yes	Water/Sewer Revenue Replacement Project
25	Study for City Supported Local Transit	Deborah Peterson	Organization	Watertown Faces Climate Change Watertown for All Ages Watertown Environment & Energy Efficiency Committee	Department of Community Development & Planning	75,000.00	67,500.00	Possibly	Eligible if run by CDP as Revenue Replacement Project'
26	Support for Early Childhood Education	Monica Fall	Individual	N/A	N/A	N/A	N/A	Yes	Negative Economic Impacts Aids to Non-Profits CLA leery due to lack of information provided to proceed on this project
27	Sustaining Watertown Community Fridge	Steven Duede	Organization	Watertown Community Fridge	Belmont-Watertown United Methodist Church (501-c3 Sponsor)	60,000.00	30,000.00	Yes	Negative Economic Impacts, aid to non-profits Housing assistance for food security
28	Watertown Cares	Daniel Unsworth	Organization	Right Turn in Conjunction with the Watertown Cares Network	Woody Giessmann & Cynthia Wachs in conjunction with the Watertown Cares Network	297,332.50	297,332.50	Yes	Aid to non-profit Supporting Public Health
29	Watertown Direct Assistance Program	Alisa Gardner-Todreas	Organization	Metro West Collaborative Development	Alisa Gardner-Todreas, Dir. Of Housing Policy & Programs	250,000.00	250,000.00	Yes	Negative Economic Impact - cash assistance
30	Watertown Farmer's Market Food Assistance Program	Stephanie Venizelos	City Department	CDP	Stephanie Venizelos	35,000.00	20,000.00	Yes	Negative Economic Impact - food assistance Revenue Replacement
31	Watertown Food Pantry	Lydia McCoy	City Department	COA	Lydia McCoy	200,000.00	152,000.00	Yes	Negative Economic Impact - food assistance Revenue Replacement
32	Watertown Pesticide Free Zones Signs	Debra Smith	Individual	N/A	Board of Health	15,000.00	12,000.00	Possibly	Revenue Replacement if City were to take on the project through the BOH

Attachment B

Application Number	Application Name	Interview Date	Interview Time
ARPA-32	Study for City supported Local Transit - Multiple	November 8	5:30
ARPA-03	Cultural District Matching Funds - DCDP	November 8	5:45
ARPA-04	Public Art in Commercial Centers - DCDP	November 8	6:00
ARPA-05	Support for Early Childhood Education - Individual (did not show up)	November 8	6:15
ARPA-07	Social Services Resource Specialist Program Expansion - Wayside Youth	November 8	6:30
ARPA-08	Staffing for Basic Life Support Ambulance - Fire Department	November 8	6:45
ARPA-09	Elevator Modernization for Affordable Senior Housing - Marshall Place	November 8	7:00
ARPA-10	Watertown Cares - Right Turn and Watertown Cares	November 8	7:15
ARPA-11	McSherry Gardens Improvements - WHA	November 8	7:30
ARPA-13	Bigelow Ave Water Main Replacement Program - DPW	November 8	7:45
ARPA-14	Sewer Phase 4 Rehabilitation - DPW	November 8	8:00
ARPA-15	Cottage Street Water Main Resident Engineering and Construction Services - DPW	November 8	8:15
ARPA-16	Stormwater Tree Trenches - DPW	November 8	8:30
ARPA-17	Lead Gooseneck Removal - DPW	November 8	8:45
ARPA-02	Additional Private Workspace - Library	November 9	5:30
ARPA-18	Watertown Food Pantry - COA	November 9	5:45
ARPA-19	Grant Development Manager - Finance Department	November 9	6:00
ARPA-20	Watertown Farmers' Market Food Assistance Program - CDP	November 9	6:15
ARPA-21	Sustaining Watertown Community Fridge - Community Fridge	November 9	6:30
ARPA-22	Watertown Pesticide Free Zones Signs - Individual	November 9	6:45
ARPA-24	PV Array for Watertown High School - SBC	November 9	7:00
ARPA-25	Watertown Direct Assistance Program - Metro West	November 9	7:15
ARPA-26	Expansion of Childcare Programming - BGC	November 9	7:30
ARPA-27	College Applications Coach - Individual	November 9	7:45
ARPA-28	Food Security Center Building Renovation - BWUMC	November 9	8:00
ARPA-29	Interpretation Services - Individual	November 9	8:15
ARPA-23	Quimby Affordable Condos Preservation - Metro West	November 9	8:30
ARPA-06	Integration of the growing Chinese American community in Watertown – CAAW	November 9	8:45
ARPA-12	Hybrid Capability for City Buildings – WCATV	November 9	9:00

Ranking of ARPA Applications by Councilors due 3:00 pm November 13

Piccirilli, Vincent J <vpiccirilli@watertown-ma.gov>

Fri 11/10/2023 10:59 AM

To: City Councilors <citycouncilors@watertown-ma.gov>; Newton, Doug <dnewton@watertown-ma.gov>

Cc: Proakis, George <gproakis@watertown-ma.gov>; Langan, Megan <mlangan@watertown-ma.gov>

Bcc: Piccirilli, Vincent <vincent.piccirilli@gmail.com>

 1 attachments (15 KB)

23-11-10 ARPA Application List for Ranking.xlsx;

Councilors, as discussed last night:

Instructions for filling out the ARPA ranking sheets:

1. Each Council member will fill out their personal rankings on the attached spreadsheet.
2. Email your completed spreadsheet to Doug Newton no later than 3:00 pm on Monday November 13. Please be considerate of Doug's time, and if you can send it sooner, please do. **DO NOT REPLY TO ALL**
3. Doug will have a master spreadsheet and will copy your rankings and paste them into the master. The master spreadsheet will calculate the aggregate totals.
4. Only put in your ranking numbers into your spreadsheet. Do not make any other changes to the spreadsheet such as adding or reordering columns or your input will be put in incorrect places on the master spreadsheet.
5. The BFO Committee will use the master spreadsheet to get a sense of the Council on how to develop recommendations at the meeting at 6:30 pm on Monday November 13.
6. Please note these aggregate rankings are not final, just guidance, and there will be give-and-take as we juggle the numbers to come up with a final recommendation.

There are five numbers that you will use for your personal rankings:

- 4 = High priority for ARPA grant funding
- 3 = Medium High priority for ARPA grant funding
- 2 = Medium Low priority for ARPA grant funding
- 1 = Low priority for ARPA grant funding
- 0 = Do not fund with ARPA grant

We had previously discussed a 1 to 4 ranking system, but after the interviews, there may be some applications that may be considered problematic to fund, in which case you can rank with 0.

Finally, the following applications are not included in the spreadsheet, for reasons previously identified:

- ARPA-01 Request for Ballot Address System - City Clerk
- ARPA-28 Food Security Center Building Renovation – BWUMC
- ARPA-30 Mosesian Arts Mainstage Accessibility Improvements – MCA
- ARPA-31 Request for Funds for the Folino Family – Individual

Thanks all!

Vinnie

This email & attachment is being sent for informational purposes only. Please do not respond to all in order to avoid any concern with the Open Meeting Law.

Number	Proposed Project Name	Average Rank	ARPA Funds Requested	CLA Comments
ARPA-02	Additional Private Workspace - Library	1.8	25,000	Revenue Replacement Project
ARPA-03	Cultural District Matching Funds - DCDP	1.8	30,000	Revenue Replacement Project
ARPA-04	Public Art in Commercial Centers - DCDP	1.4	60,000	Revenue Replacement project
ARPA-05	Support for Early Childhood Education - Individual	0.2	N/A	Negative Economic Impacts Aids to Non-Profits CLA leery due to lack of information provided to proceed on this project
ARPA-06	Integration of the growing Chinese American community in Watertown – CAAW	1.0	13,000	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)
ARPA-07	Social Services Resource Specialist Program Expansion - Wayside Youth	3.2	317,578	Aid to non-profit Supporting Public Health Revenue Replacement
ARPA-08	Staffing for Basic Life Support Ambulance - Fire Department	0.9	3,569,052	Supporting Public Health Revenue Replacement (Must be cognizant of funding for position after end of ARPA monies)
ARPA-09	Elevator Modernization for Affordable Senior Housing - Marshall Place	2.4	91,788	Negative Economic Impacts Aids to Non-Profits
ARPA-10	Watertown Cares - Right Turn and Watertown Cares	2.9	297,333	Aid to non-profit Supporting Public Health
ARPA-11	McSherry Gardens Improvements - WHA	3.2	1,769,308	Affordable Housing Negative Economic Impacts Aids to Non-Profits
ARPA-12	Hybrid Capability for City Buildings – WCATV	2.6	169,995	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)
ARPA-13	Bigelow Ave Water Main Replacement Program - DPW	2.7	3,000,000	Water/Sewer Revenue Replacement Project
ARPA-14	Sewer Phase 4 Rehabilitation - DPW	3.6	2,800,000	Water/Sewer Revenue Replacement Project
ARPA-15	Cottage Street Water Main Resident Engineering and Construction Services - DPW	3.4	2,000,000	Water/Sewer Revenue Replacement Project
ARPA-16	Stormwater Tree Trenches - DPW	2.8	1,000,000	Water/Sewer Revenue Replacement Project
ARPA-17	Lead Gooseneck Removal - DPW	3.6	600,000	Water/Sewer Revenue Replacement Project
ARPA-18	Watertown Food Pantry - COA	3.7	200,000	Negative Economic Impact - food assistance Revenue Replacement
ARPA-19	Grant Development Manager - Finance Department	1.7	344,945	Revenue Replacement Project Must be cognizant of funding for position after end of ARPA monies
ARPA-20	Watertown Farmers' Market Food Assistance Program - CDP	3.4	35,000	Negative Economic Impact - food assistance Revenue Replacement
ARPA-21	Sustaining Watertown Community Fridge - Community Fridge	3.0	60,000	Negative Economic Impacts, aid to non-profits Housing assistance for food security
ARPA-22	Watertown Pesticide Free Zones Signs - Individual	0.7	15,000	Revenue Replacement if City were to take on the project through the BOH. (Confirmed would be run by Health Department)
ARPA-23	Quimby Affordable Condos Preservation - Metro West	1.0	334,203	Affordable Housing Eligible
ARPA-24	PV Array for Watertown High School - SBC	3.2	4,462,000	Revenue Replacement Project Solar panels must be installed by end of 2026 to qualify
ARPA-25	Watertown Direct Assistance Program - Metro West	2.4	250,000	Negative Economic Impact - cash assistance
ARPA-26	Expansion of Childcare Programming - BGC	2.8	1,815,000	Negative Economic Impacts Aids to Non-Profits
ARPA-27	College Applications Coach - Individual	0.2	60,000	Unable to spread funds throughout 3 years, funds would have to be committed to particular students by 12/31/24. Only eligible for revenue replacement if taken on by a City Department. (No confirmation received from the School Department)
ARPA-29	Interpretation Services - Individual	2.6	10,000	Revenue Replacement if run by the City (Confirmed would be run by Community Engagement Department)
ARPA-32	Study for City supported Local Transit - Multiple	2.8	75,000	Eligible if run by CDP as Revenue Replacement Project. (Confirmed would be run by DCDP)
TOTAL REQUESTED			23,404,202	
Total funds available			10,742,413	
Difference			12,661,789	

Attachment E

Number	Proposed Project Name	Average Rank	ARPA Funds Requested	CLA Comments	Recommended Funding	Explanation
ARPA-18	Watertown Food Pantry - COA	3.7	200,000	Negative Economic Impact - food assistance Revenue Replacement	152,000	Without contingency
ARPA-14	Sewer Phase 4 Rehabilitation - DPW	3.6	2,800,000	Water/Sewer Revenue Replacement Project	2,500,000	1 sewer project
ARPA-17	Lead Gooseneck Removal - DPW	3.6	600,000	Water/Sewer Revenue Replacement Project	380,000	
ARPA-15	Cottage Street Water Main Resident Engineering and Construction Services - DPW	3.4	2,000,000	Water/Sewer Revenue Replacement Project	2,000,000	1 water project
ARPA-20	Watertown Farmers' Market Food Assistance Program - CDP	3.4	35,000	Negative Economic Impact - food assistance Revenue Replacement	35,000	Staff could get additional people on SNAP, reasonable ask
ARPA-07	Social Services Resource Specialist Program Expansion - Wayside Youth	3.2	317,578	Aid to non-profit Supporting Public Health Revenue Replacement	317,578	Could subtract overhead if needed
ARPA-11	McSherry Gardens Improvements - WHA	3.2	1,769,308	Affordable Housing Negative Economic Impacts Aids to Non-Profits	1,621,760	
ARPA-24	PV Array for Watertown High School - SBC	3.2	4,462,000	Revenue Replacement Project Solar panels must be installed by end of 2026 to qualify	1,000,000	Potential addition if extra remains
ARPA-21	Sustaining Watertown Community Fridge - Community Fridge	3.0	60,000	Negative Economic Impacts, aid to non-profits Housing assistance for food security	60,000	100% goes to food for those in need
ARPA-10	Watertown Cares - Right Turn and Watertown Cares	2.9	297,333	Aid to non-profit Supporting Public Health	258,550	Minus administrative fee
ARPA-16	Stormwater Tree Trenches - DPW	2.8	1,000,000	Water/Sewer Revenue Replacement Project	380,000	
ARPA-26	Expansion of Childcare Programming - BGC	2.8	1,815,000	Negative Economic Impacts Aids to Non-Profits	1,563,861	Construction only
ARPA-32	Study for City supported Local Transit - Multiple	2.8	75,000	Eligible if run by CDP as Revenue Replacement Project. (Confirmed would be run by DCDP)	67,500	Can review once done with all
ARPA-13	Bigelow Ave Water Main Replacement Program - DPW	2.7	3,000,000	Water/Sewer Revenue Replacement Project	0	Already funded 1 water and 1 sewer
ARPA-12	Hybrid Capability for City Buildings – WCATV	2.6	169,995	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)	82,328	Funding the two carts
ARPA-29	Interpretation Services - Individual	2.6	10,000	Revenue Replacement if run by the City (Confirmed would be run by Community Engagement Department)	0	Manager should build this into Community Engagement Department
ARPA-09	Elevator Modernization for Affordable Senior Housing - Marshall Place	2.4	91,788	Negative Economic Impacts Aids to Non-Profits	84,428	Minus contingency
ARPA-25	Watertown Direct Assistance Program - Metro West	2.4	250,000	Negative Economic Impact - cash assistance	212,500	Minus administrative fee
ARPA-02	Additional Private Workspace - Library	1.8	25,000	Revenue Replacement Project	18,000	
ARPA-03	Cultural District Matching Funds - DCDP	1.8	30,000	Revenue Replacement Project	10,000	
ARPA-19	Grant Development Manager - Finance Department	1.7	344,945	Revenue Replacement Project Must be cognizant of funding for position after end of ARPA monies	0	Should be funded from operating budget & perhaps not as a pilot
ARPA-04	Public Art in Commercial Centers - DCDP	1.4	60,000	Revenue Replacement project	0	
ARPA-06	Integration of the growing Chinese American community in Watertown – CAAW	1.0	13,000	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)	0	No non-profit in existence
ARPA-23	Quimby Affordable Condos Preservation - Metro West	1.0	334,203	Affordable Housing Eligible	0	Lack of planning
ARPA-08	Staffing for Basic Life Support Ambulance - Fire Department	0.9	3,569,052	Supporting Public Health Revenue Replacement (Must be cognizant of funding for position after end of ARPA monies)	0	Low ranking
ARPA-22	Watertown Pesticide Free Zones Signs - Individual	0.7	15,000	Revenue Replacement if City were to take on the project through the BOH. (Confirmed would be run by Health Department)	0	Low ranking
ARPA-05	Support for Early Childhood Education - Individual	0.2	N/A	Negative Economic Impacts Aids to Non-Profits CLA leery due to lack of information provided to proceed on this project	0	Low ranking
ARPA-27	College Applications Coach - Individual	0.2	60,000	Unable to spread funds throughout 3 years, funds would have to be committed to particular students by 12/31/24. Only eligible for revenue replacement if taken on by a City Department. (No confirmation received from the School Department)	0	Low ranking
TOTAL REQUESTED			23,404,202		10,743,505	
Total funds available			10,742,413		10,742,413	
Difference			12,661,789		-1,092	

Number	Proposed Project Name	Council Average Rank	ARPA Funds Requested	Minimum Requested	CLA Comments	BFO Committee Recommended Funding	BFO Committee Explanation	Category
ARPA-18	Watertown Food Pantry - COA	3.7	200,000	152,000	Negative Economic Impact - food assistance Revenue Replacement	152,000	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Social Services
ARPA-14	Sewer Phase 4 Rehabilitation - DPW	3.6	2,800,000	2,500,000	Water/Sewer Revenue Replacement Project	2,500,000	Fund at minimum request help sewer rates. Per applicant, project can be completed at this level of funding.	W/S Infrastructure
ARPA-17	Lead Gooseneck Removal - DPW	3.6	600,000	300,000	Water/Sewer Revenue Replacement Project	379,454	Scaleable. Use to absorb remaining funds.	W/S Infrastructure
ARPA-15	Cottage Street Water Main Resident Engineering and Construction Services - DPW	3.4	2,000,000	2,000,000	Water/Sewer Revenue Replacement Project	2,000,000	Fully fund 1 water project to help water rates.	W/S Infrastructure
ARPA-20	Watertown Farmers' Market Food Assistance Program - CDP	3.4	35,000	20,000	Negative Economic Impact - food assistance Revenue Replacement	35,000	Fully fund, staff could get additional people on SNAP.	Social Services
ARPA-07	Social Services Resource Specialist Program Expansion - Wayside Youth	3.2	317,578	158,789	Aid to non-profit Supporting Public Health Revenue Replacement	317,578	Fully fund, could subtract overhead if needed.	Social Services
ARPA-11	McSherry Gardens Improvements - WHA	3.2	1,769,308	1,645,868	Affordable Housing Negative Economic Impacts Aids to Non-Profits	1,621,760	Minus contingency 24,108. Confirmed by applicant.	Social Services
ARPA-24	PV Array for Watertown High School - SBC	3.2	4,462,000	1,000,000	Revenue Replacement Project Solar panels must be installed by end of 2026 to qualify	1,000,000	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Climate & Energy
ARPA-21	Sustaining Watertown Community Fridge - Community Fridge	3.0	60,000	30,000	Negative Economic Impacts, aid to non-profits Housing assistance for food security	60,000	Fully fund, 100% goes to food for those in need	Social Services
ARPA-10	Watertown Cares - Right Turn and Watertown Cares	2.9	297,332	297,332	Aid to non-profit Supporting Public Health	258,550	Minus administrative fee 38,782. Confirmed by applicant.	Social Services
ARPA-16	Stormwater Tree Trenches - DPW	2.8	1,000,000	500,000	Water/Sewer Revenue Replacement Project	379,454	Scaleable. Use to absorb remaining funds.	Climate & Energy
ARPA-26	Expansion of Childcare Programming - BGC	2.8	1,815,000	1,815,000	Negative Economic Impacts Aids to Non-Profits	1,563,861	Fund construction only, do not fund salaries at 251,128. Confirmed by applicant.	Social Services
ARPA-32	Study for City supported Local Transit - Multiple	2.8	75,000	67,500	Eligible if run by CDP as Revenue Replacement Project. (Confirmed would be run by DCDP)	67,500	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Climate & Energy
ARPA-12	Hybrid Capability for City Buildings – WCATV	2.6	169,995	169,995	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)	82,328	Funding the two carts, do not fund upgrades to existing systems. Confirmed by applicant.	Social Services
ARPA-09	Elevator Modernization for Affordable Senior Housing - Marshall Place	2.4	91,788	84,428	Negative Economic Impacts Aids to Non-Profits	84,428	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Social Services
ARPA-25	Watertown Direct Assistance Program - Metro West	2.4	250,000	250,000	Negative Economic Impact - cash assistance	212,500	Minus administrative fee (to be confirmed by applicant)	Social Services
ARPA-02	Additional Private Workspace - Library	1.8	25,000	18,000	Revenue Replacement Project	18,000	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Social Services
ARPA-03	Cultural District Matching Funds - DCDP	1.8	30,000	10,000	Revenue Replacement Project	10,000	Fund at minimum request. Per applicant, project can be completed at this level of funding.	Social Services
TOTAL REQUESTED			15,998,001	11,018,912		10,742,413		
Total funds available			10,742,413	10,742,413		10,742,413		
Difference			5,255,588	276,499		0		

Number	Proposed Project Name	Council Average Rank	ARPA Funds Requested	Minimum Requested	CLA Comments	BFO Committee Recommended Funding	BFO Committee Explanation
ARPA-13	Bigelow Ave Water Main Replacement Program - DPW	2.7	3,000,000	2,500,000	Water/Sewer Revenue Replacement Project	0	Already funded 1 water project.
ARPA-29	Interpretation Services - Individual	2.6	10,000	10,000	Revenue Replacement if run by the City (Confirmed would be run by Community Engagement Department)	0	Manager should build this into Community Engagement Department
ARPA-19	Grant Development Manager - Finance Department	1.7	344,945	148,593	Revenue Replacement Project Must be cognizant of funding for position after end of ARPA monies	0	Should be funded from operating budget & perhaps not as a pilot.
ARPA-04	Public Art in Commercial Centers - DCDP	1.4	60,000	12,000	Revenue Replacement project	0	FY25 Budget Policy Guidelines has additional funds for art.
ARPA-06	Integration of the growing Chinese American community in Watertown – CAAW	1.0	13,000	13,000	For a non-profit to be eligible they must be able to provide how the pandemic impacted them to the point where they need these funds and to be able to show the costs are a reasonable response to the negative economic impact. Project does not appear to be in response to the pandemic which would make it ineligible for ARPA funding for the non-profit. (After further analysis, CLA determind the non-profit is eligible)	0	No non-profit exists as this time to receive funds.
ARPA-23	Quimby Affordable Condos Preservation - Metro West	1.0	334,203	334,203	Affordable Housing Eligible	0	Lack of long-term plan to address condo fees and building maintenance.
ARPA-08	Staffing for Basic Life Support Ambulance - Fire Department	0.9	3,569,052	35,569,052	Supporting Public Health Revenue Replacement (Must be cognizant of funding for position after end of ARPA monies)	0	Low ranking by Council.
ARPA-22	Watertown Pesticide Free Zones Signs - Individual	0.7	15,000	12,000	Revenue Replacement if City were to take on the project through the BOH. (Confirmed would be run by Health Department)	0	Low ranking by Council.
ARPA-05	Support for Early Childhood Education - Individual	0.2	N/A	N/A	Negative Economic Impacts Aids to Non-Profits CLA leery due to lack of information provided to proceed on this project	0	Low ranking by Council.
ARPA-27	College Applications Coach - Individual	0.2	60,000	20,000	Unable to spread funds throughout 3 years, funds would have to be committed to particular students by 12/31/24. Only eligible for revenue replacement if taken on by a City Department. (No confirmation received from the School Department)	0	Low ranking by Council.
ARPA-01	Request for Ballot Address System - City Clerk	N/A	26,336	26,336	Revenue Replacement Project (since purchase was after March 3, 2021 the City can reimburse ourselves for the cost)	N/A	Withdrawn by applicant, funded by City Council appropriation.
ARPA-28	Food Security Center Building Renovation - BWUMC	N/A	250,000	250,000	Negative Economic Impacts Aids to Non-Profits	N/A	Withdrawn by applicant, building plans changed.
ARPA-30	Mosesian Arts Mainstage Accessibility Improvements - MCA	N/A	200,000	175,000	Ineligible for revenue replacement since it is not run by the City. Ineligible for Negative economic impact aid to non-profit as it does not appear to be needed as a result of the pandemic.	N/A	Not eligible per CLA & Auditor.
ARPA-31	Request for Funds for the Folino Family - Individual	N/A	100,000	100,000	Aid to non-profits has to be proportionate response which this does not appear to be eligible as it is only benefiting an individual.	N/A	Not eligible per CLA & Auditor.

Proposed ARPA Allocation \$10,742,413

