



## Bicycle & Pedestrian Committee

City of Watertown  
Administration Building  
149 Main Street  
Watertown, Massachusetts 02472  
Tel. (617) 972-6417  
Fax (617) 972-6595

### COMMITTEE MEMBERS

JAMIE BURKE, CHAIR  
EILEEN BOTTI  
SHEILA FAY  
TOM FLOROS  
SHANTA KELLER  
AMY PLOVNIK  
HANNAH RAKOFF  
MARIA SAIZ  
JENNY WANG

## MEETING MINUTES

The **Bicycle & Pedestrian Committee's City Council Presentation/Update Working Group** met at Watertown City Hall on **Tuesday March 11, 2025, at 5:30 p.m.** Present: Sheila Fay (chair), Eileen Botti, Hannah Rakoff, Maria Saiz & Jenny Wang; and Zeke Mermell (staff support).

1. The Working Group discussed and iterated the presentation that the Bicycle-Pedestrian Committee will give at the March 25, 2025, Watertown City Council meeting:
  - a. How the presentation will be organized – framing of major accomplishments since the last update and detailed accomplishments from 2019-2023 and then 2024; then opportunities for 2025+. Overall grouping of accomplishments into planning, implementation and education/events.
2. Jenny showed the Working Group the slide deck that she designed and will finalize it per this meeting's takeaways. She will distribute and rehearse.
3. Eileen showed her handout/appendix and will make some residual changes. The handout will be distributed to Councilors after the slide deck presentation, not before or during so that no one is distracted from the presentation itself.
4. Jenny, Maria and Jamie to divvy presentation as they see fit (one person speaking at a time, but multiple presenters are allowed). The presentation will be a maximum of 15 mins, then a Q+A if there are questions.
5. Zeke is coordinating with City Council staff for presentation logistics, including getting slides on screen for presenters to use during presentation.