



City Council Meeting
Tuesday, March 11, 2025 at 7:00 PM
Richard E. Mastrangelo Council Chamber

Agenda

ACCESS INFORMATION:

- A. This meeting will be held on March 11, 2025 at 7:00 P.M Location: Richard E. Mastrangelo Council Chamber
 - B. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/watch-now?site=3>
 - C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
 - D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
 - E. Public may comment through email: vpiccirilli@watertown-ma.gov
 - F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>
-

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. PUBLIC FORUM
- 4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from City Council Meeting February 25, 2025
- 5. PRESIDENT'S REPORT
- 6. PUBLIC HEARINGS
 - A. Public Hearing and Vote on an Amendment to the Fiscal Year 2025 Budget
- 7. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. First Reading on a Proposed Zoning Amendment to the Floodplain Ordinance (Link to [FEMA Map](#))
 - B. Resolution Authorizing a Transfer of Funds in the amount of \$82,000 from the Fiscal Year 2025 City Council Reserve to various Police Personnel Accounts
 - C. Resolution Approving the Acceptance and Expenditure of a Gift of Funds in the amount of \$1,000.13 from Watertown Savings Bank to support costs of signage for Watertown Porchfest
 - D. Resolution Approving the Acceptance and Expenditure of a Gift of Funds in the amount of \$3,660 from Watertown Savings Bank to the Watertown Farmers' Market Winter/Spring SNAP CSA Program

8. REPORTS OF COMMITTEES

- A. Committee on Parks and Recreation Report regarding its meeting on February 13, 2025 - Palomba, Chair
- B. Committee on Personnel and City Organization Report regarding its meeting on February 12, 2025 - Bays, Chair
- C. Committee of the Budget and Fiscal Oversight Report regarding its meetings on February 13, February 24, and March 3, 2025 - Piccirilli, Chair

ACTION ITEM:

Ask the City Council to adopt the above 51 conceptual recommendations

ACTION ITEM:

Ask the City Council to recommend that the City Manager maintain the Fiscal Year 2026 capital spending so that it does not exceed 8% of the submitted Fiscal Year 2026 operating budget, in order to meet the City Council's Budget Policy Guideline that the City should seek to make capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to at least 7.5-8% of the operating budget.

- D. Committee on Economic Development and Planning Report regarding its meeting on March 3, 2025 - Feltner, Chair

ACTION ITEM:

Recommend that the City Council confirm Jesse Needleman for Appointment to the Public Arts and Culture Committee for a term to expire November 15, 2027

9. COMMUNICATIONS FROM THE CITY MANAGER

- A. Request for Confirmation of Appointment to the Historic District Commission

10. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

11. ANNOUNCEMENTS

12. PUBLIC FORUM

13. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

FEBRUARY 25, 2025



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

CITY COUNCIL MEETING TUESDAY, FEBRUARY 25, 2025, 6:15 P.M. RICHARD E. MASTRANGELO COUNCIL CHAMBER ADMINISTRATION BUILDING, 149 MAIN STREET

MINUTES

ACCESS INFORMATION:

- A. This meeting will be held on February 25, 2025 at 6:15 PM in the Richard E. Mastrangelo Council Chamber
- B. The meeting will be televised through WCATV (Watertown Cable Access Television):
<http://vodwcatv.org/CablecastPublicSite/?channel=3>
- C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
- D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
- E. Public may comment through email: vpiccirilli@watertown-ma.gov
- F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>

1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 6:15 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays, John G. Gannon, Nicole Gardner (joined via Zoom during executive session at 6:16 PM and remained virtually present during regular session), Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis City Manager, Mark Reich, City Attorney, Brendan T. McCarthy, Council Clerk, and Doug Newton, Municipal Policy Analyst. Councilor Lisa J. Feltner was absent due to family bereavement.

2. EXECUTIVE SESSION – 6:15 P.M.

- A. Executive Session pursuant to G.L. c.30A, sec. 21(a)(1) to discuss strategy with respect to collective bargaining with the Police Supervisors Union as an open meeting may have a detrimental effect on the City's bargaining position.
- B. Executive Session pursuant to G.L. c. 30A, sec.21(a)(6) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body - 138 - 148 Waltham Street

President Sideris, as Chair of the City Council, declared that an open meeting would have a detrimental effect on both the consideration of the purchase, exchange, lease or real property located at 138 – 148 Waltham Street, as well as discussion of strategy regarding collective bargaining with the Police Supervisors Union.

Councilor Piccirilli moved to enter into Executive Session and Councilor Gannon seconded.

The motion passed unanimously in a Roll Call Vote.

3. RETURN TO SESSION – 7:00 P.M.

4. PLEDGE OF ALLEGIANCE

5. PUBLIC FORUM

There were no participants in Public Forum.

6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

- A. Minutes from Special City Council Meeting January 21, 2025

Councilor Piccirilli moved to adopt the minutes and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

- B. Minutes from City Council Meeting February 11, 2025

Councilor Piccirilli moved to adopt the minutes and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

7. PRESIDENT'S REPORT

A. Review and consideration of status, and possible action, on proposed acquisition of property located at 148 Waltham Street

President Sideris remarked that the Council, in executive session, has been discussing the purchase of the former Sterritt Lumber site, which has undergone several changes. Initially, when it was first purchased, there was an attempt to develop a 40B housing project, but the neighborhood pushed against that project, so it didn't proceed. Then he stated that it was permitted to be a life science lab, but the value and demand for that endeavor has dramatically dropped from a few years ago.

He continued by saying that after some due diligence, the City Manager was able to contact and engage in talks of a possible transaction with the property owners, which was also encouraged by the adjoining neighborhood who had been advocating for the City to purchase this property. A few years ago, during the lab space boom, this property would be too expensive to purchase, however there is now an opportunity to do so. He then stated that this is a good opportunity for the City to acquire another piece of property and do something beneficial for the neighbors.

City Manager Proakis echoed that have been multiple discussions about purchasing the Sterritt Lumber site for various uses, but not for another lab building, as Watertown already has 11 permitted but unbuilt lab buildings. The site's value increased significantly after it was permitted for lab use, making it unaffordable for the City, however, the lab market has since declined, and the property's value has dropped to around \$9.3 million. He stated that the City now has an opportunity to purchase the site for \$9.2 million, with an initial \$500,000 payment. The Council is considering a budget amendment to allocate funds for this purchase, which could benefit the community by addressing various needs.

He added that this is a great opportunity for the community, but the question is: an opportunity for what? He stated that there are many possible answers, but that he didn't have a definitive one yet, and that he wants to discuss this with the community, neighbors, and the City Council to find a collective future for the site.

In the short term, the City might use it for snow storage and DPW overflow, with proper fencing and screening, and long-term possibilities include affordable housing, DPW use, or a new senior center, possibly with affordable senior housing. He remarked on the need to think carefully and provide community benefits, but that they can't leave it unused. He then concluded by saying the purchase will be a friendly negotiated agreement, not an eminent domain taking – there is a willing buyer and seller, an agreed price, and the ability to fund the purchase without borrowing.

City Attorney Mark Reich echoed that this is not an adversarial process. While eminent domain often implies a contentious taking, this is a "friendly taking," where the property owner and the City agree on a negotiated price. This approach addresses statutory procedures and avoids limitations on the City's acquisition process, allowing for a fair market process.

He added that the purchase and sale agreement outlines the terms of the acquisition and anticipates the City Council's vote on an order of taking. It locks in the City's interest and the seller's position, addressing statutory requirements and title issues, and sets the stage

for an amicable resolution. He concluded by stating that the initial funding will cover the down payment, with further funding to be discussed in a later meeting.

Councilor Piccirilli moved to authorize the City Manager to sign a purchase and sale agreement to purchase 148 Waltham Street for the amount of \$9.2 million plus fees and Councilor Gannon seconded.

Councilor Izzo thanked everyone for their efforts in facilitating this purchase, including the administration, fellow Councilors, and especially the residents of the neighborhood who have been vocal about this site since 2020. She stated that the Sterritt site was one of the first major issues she worked on as a City Councilor, and that she has collaborated with many residents over the years with the issue. She remarked that the general consensus was that the neighborhood did not want a lab to be developed there. She expressed her excitement for this purchase as it is an opportunity to work with the West End residents to create a space that complements the neighborhood and serves the community.

The motion carried unanimously in a Roll Call Vote.

8. PRESENTATION OF PETITIONS, PROCLAMATIONS, AND SIMILAR PAPERS AND MATTERS

A. Proclamation Celebrating Arshile Gorky

President Sideris read the proclamation.

Councilor Piccirilli moved to accept the proclamation and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

Director of the Armenian Museum of America Jason Shoigian graciously accepted the proclamation and stated that they are proud of Gorky's history in Watertown as an American artist of Armenian heritage. Personally, he stated that this has been a long-time goal, and with the help of Jack Dargan, Liz Helfer, and City Councilors, he's proud to have made it a reality. He closed by saying that this is just the beginning of many programs in Watertown, and to stay tuned for more announcements throughout the year.

9. PUBLIC HEARINGS

A. Public Hearing and Vote on a Proposed Ordinance Establishing the Memorialization Committee

Deputy City Manager Emily Monea remarked that this item is discussing establishing a proposed Memorialization Committee. Currently, the code includes an administrative policy for naming squares or intersections for non-veterans. The new ordinance aims to expand this by establishing a five-member committee to recommend names for all public spaces in the Watertown, excluding veterans' memorials, public schools, and libraries. The committee will consist of the City Manager or their designee, a City Council

representative, and three residents selected by the Residents Advisory Committee. All committee recommendations will require City Council approval.

Councilor Piccirilli moved to approve the establishment of the Memorialization Committee and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

10. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

- A. The Committee of the Budget and Fiscal Oversight requests moving the date the City Council will adopt its conceptual recommendations on the Fiscal Year 2026-2030 Capital Improvement Program from February 25, 2025 to March 11, 2025

Councilor Piccirilli made a motion to approve moving the date and Councilor Bays seconded.

The motion carried unanimously in a Roll Call Vote.

President Sideris then requested a motion to move up Item 11C out of order as it relates to the next Item 10B.

Councilor Piccirilli made the motion and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

11.C

Committee on Human Services Report regarding its meeting on January 16, 2025 – Palomba, Chair

ACTION ITEM:

To recommend that the City Council endorse the Health and Human services Assessment and request that the City Manager take action to implement its recommendations

Councilor Palomba read the report.

Councilor Piccirilli moved to accept the report and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the action item and Councilor Gannon seconded.

President Sideris remarked that he appreciates the efforts of the committee and the recommendations of the study as it represents beneficial long-term goals.

Councilor Bays added that while the Committee on Human Services approves of the study overall, there are opportunities for improvements and tweaks to be made along the way.

Councilor Palomba voiced his support for the program, which has been in development for a long time. The assessment process took about a year and was excellent. He mentioned that Bob Buchanan appreciated the involvement of the community, departments, and Councilors. He stated that he is looking forward to the future recommendations from the Human Services Director.

Councilor Gannon also added his support for the implementation of the study, and specifically noted the effort of Councilor Palomba with his work in concert with the creation of a Human Services Department and its director.

B. Resolution Authorizing a Transfer of Funds in the amount of \$38,000 from the Fiscal Year 2025 City Council Reserve to Fiscal Year 2025 City Manager Full-Time Salaries Account

City Manager Proakis stated that this request for \$38,000 is to fund a new Human Services Director position within the City Manager's department for the remainder of fiscal year 2025. This position was recommended by a recent study endorsed by the Council. The funds will be transferred to the City Manager's office budget to post and hire for this role.

He continued by saying that the request does not include creating a full administrative reorganization plan for a Human Services Department, which is expected to be addressed in the Fiscal Year 2026 Budget. The goal is to hire a director first and then develop the organizational plan. The \$38,000 will cover the position for the rest of the year. This item is related to a City Manager item to be discussed later in the meeting.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

C. Resolution Authorizing the Transfer of Funds in the amount of \$45,000 from the Fiscal Year 2025 City Council Reserve to the Fiscal Year 2025 Transfer to Capital Projects - Public Buildings Account

City Manager Proakis stated that this proposed transfer of funds is to finish funding the Watertown Middle School feasibility study. The initial allocated amount was \$400k, but this figure covers additional costs.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Gannon seconded.

President Sideris thanked City Manager Proakis for his attentiveness to the need of expediting funds to fully cover the study where certain aspects had not been accounted for with the original allocation.

The motion carried unanimously in a Roll Call Vote.

D. First Reading on a Proposed Amendment to the Fiscal Year 2025 Budget

City Manager Proakis remarked that this budget amendment allocates \$9.3 million from free cash in two ways: \$500,000 to reimburse Item 10E, and the remainder for the purchase of 148 Waltham Street. The amendment covers the full funding cost and additional closing costs. The capital plan will increase by \$9.3 million, with \$8.8 million for land acquisition and \$500,000 to the City Council Reserve account. This is a First Reading, and a Public Hearing and Vote will be on the next agenda.

- E. Resolution Authorizing the Transfer of Funds in the amount of \$500,000 from the Fiscal Year 2025 City Council Reserve to the Fiscal Year 2025 Acquisition of Land Account

City Manager Proakis reiterated that this transfer of funds facilitates the initial deposit for the purchase of 148 Waltham Street. The amount would also be reimbursed to the City Council Reserve via free cash facilitated from the budget amendment.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

11. REPORTS OF COMMITTEES

- A. Committee on Rules and Ordinances Report regarding its meeting on January 27, 2025 – Gannon, Chair

Councilor Gannon read the report.

Councilor Piccirilli moved to accept the report and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

- B. Committee on Human Services Report regarding its meeting on February 6, 2025 – Palomba, Chair

ACTION ITEM:

To recommend that the full City Council vote to approve Jessica Malenfant as a member of the Board of Health to a term expiring February 7, 2028

Councilor Palomba read the report.

Councilor Piccirilli moved to accept the report and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the action item and Councilor Gannon seconded.

The motion passed unanimously in a Roll Call Vote.

- C. Committee on Human Services Report regarding its meeting on January 16, 2025 – Palomba, Chair

ACTION ITEM:

To recommend that the City Council endorse the Health and Human services Assessment and request that the City Manager take action to implement its recommendations

*** refer to “11.C” above***

12. COMMUNICATIONS FROM THE CITY MANAGER

- A. Parker Annex Update and Budget

City Manager Proakis shared a memo from Assistant Manager Steve Magoon regarding the Parker Building renovations. The memo resulted from discussions at the Committee of the Budget and Fiscal Oversight Committee, which is finalizing the Capital Improvement Plan. The plan includes a small cost adjustment for second-floor renovations and additional funds for Fiscal Year 2026 for code-related upgrades, ADA compliance, plumbing, and other necessary updates.

He continued to remark that the memo captures the full costs based on a recent cost estimate. The Committee will review the conceptual recommendations next week. The project is close to going out to bid and includes borrowing items for the second floor and potentially the code upgrades. The renovations will also bring the food pantry into the building.

He then added that the Parker Building has provided essential flex space for various departments, helping achieve many administration goals. The Health, IT, and Public Buildings departments have permanent spaces there, while other teams have temporary space. The goal is to move all relevant teams into a single space. Further refined numbers will be presented to the committee next week.

- B. Victory Phase II Update Memo and Budget

City Manager Proakis stated that the Victory Field Phase 2 project is included in the Capital Plan, alongside the middle school renovation and new construction project. The cost estimates for Phase 2 have escalated to around \$11 million, making it a significant project for the community. He added that the attached memo details the project as it goes out to bid, including potential add alternates suggested by the School Committee. The memo, prepared by Mr. Magoon, Ms. Erika Jerram, and Ms. Michelle Moon, outlines the current status with 90% drawings and finalizing design. He concluded that a funding proposal is expected to be presented to the City Council this spring, ensuring the project aligns with the community process., and that the project is on track for summer 2025.

C. Discussion of Qualities and Qualifications for a Human Services Director, per Section 3.2 3A of the City Charter

City Manager Proakis asked for a referral to discuss the qualities and qualifications of a Human Services Director.

President Sideris replied that request will be referred to the Committee on Human Services.

D. City Logo Update

City Manager Proakis stated that a committee report on the city logo design process will be forthcoming. The committee has guided staff to reopen the design process for a city logo, which will supplement the seal rather than replace it. The goal is to form a committee to vet logo ideas. Meanwhile, the City will proceed with implementing wayfinding signs and using the current branding color schemes in website upgrades and other visuals. The logo itself will be addressed after the committee report, but the City will continue using existing branding elements.

E. Consideration and action regarding withdrawal from the Civil Service Law – All police offer positions withing the Watertown Police Department above the rank of patrol officer

City Manager Proakis stated that the Watertown Police Supervisors Association triggered the reopener clause in their contract due to wage agreements with the Police Patrol Union. After discussions, the supervisors' contract was updated to match items negotiated by the patrol union. The City also discussed removing the supervisors from civil service, requiring a new internal promotion policy for flexibility and local control. This change needs a City Council vote to revoke civil service for positions above patrol officers.

Removing civil service has allowed for more diverse hiring and lateral transfers. The funding request for \$45,000 to cover contract costs will be presented at the next Council meeting. If the Council votes to revoke civil service tonight, new rates will be implemented in the next pay period, and the funding item will be addressed at the next meeting.

Councilor Piccirilli moved that the City of Watertown revoke its prior acceptance of G.L. Chapter 31, the civil service law, for all police officer positions within the Watertown Police Department about the rank of patrol officer and Councilor Gannon seconded.

The motion carried unanimously in a Roll Call Vote.

F. Affordable Housing Property Tax Exemption

City Manager Proakis stated that this item responds to a request for information and suggests referring it to a committee for policy consideration. The 2023 state economic development bill allows municipalities to offer property tax exemptions to owners who voluntarily rent to income-qualified persons at affordable rates year-round. This law is

complex and new, with no known local government adoption yet. The Council will discuss in a committee meeting whether this fits Watertown or not.

President Sideris referred this request to the Committee of the Budget and Fiscal Oversight.

City Manager Proakis continued by announcing that they are conducting a City ADA survey to ensure access to facilities, programs, and services for residents and visitors. The survey is open through March 24 and available on our website. For questions, contact Patrick George, our ADA coordinator.

He then remarked that applications are now open for the inaugural Watertown Civics Academy, a six-week program from May 8 to June 12, offering residents an inside look at local government. Spaces are limited, and applications close on March 21. Priority is given to residents who haven't participated in boards or commissions.

He concluded by noting that a community dialogue on accessory dwelling units is scheduled for March 24 at the Coolidge School Apartments. This event will help shape a proposal for the City Council, and that registration details will be announced in early March.

13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

There were no Requests for Information.

14. ANNOUNCEMENTS

There were no Announcements

15. PUBLIC FORUM

There were no participants in Public Forum.

16. RECESS OR ADJOURNMENT

Councilor Piccirilli made a motion to adjourn and Councilor Gannon seconded.

The motion was adopted unanimously in a Roll Call Vote.

The meeting adjourned at 8:17 p.m.

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above minutes were adopted by a vote of ___ for, ___ against, and ___ present on March 11, 2025.

Mark S. Sideris, Council President
s:/BTM

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

City Council Meeting
Tuesday, February 25, 2025 at 6:15 PM
Richard E. Mastrangelo Council Chamber
Administration Building, 149 Main Street
List of Documents

1. Arshile Gorky Proclamation – Item 8A
2. Memorialization Committee Ordinance– Item 9A
3. Transfer of Funds – Human Services Director – Item 10B
4. Transfer of Funds – Middle School Study – Item 10C
5. Budget Amendment – Item 10D
6. Transfer of Funds – P&S 148 Waltham Street Initial Payment – Item 10E
7. Committee on Rules and Ordinances Report 1/27/25 – Item 11A
8. Committee on Human Services Report 2/6/25 – item 11B
9. Committee on Human Services Report 1/16/25 – Item 11C
10. Parker Building Renovations – Item 12A
11. Victory Field Phase II Update – Item 12B
12. Civil Service Revocation – Item 12E
13. Affordable Housing Property Tax Exemption – Item 12F

**ADDENDUM TO THE
MINUTES OF THE FEBRUARY
25, 2025 CITY COUNCIL
MEETING**



City Council Meeting

Tuesday, February 25, 2025 at 6:15 PM
Richard E. Mastrangelo Council Chamber

Agenda

ACCESS INFORMATION:

- A. This meeting will be held on February 25, 2025 at 6:15 P.M. Location: Richard E. Mastrangelo Council Chamber
 - B. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vodwcatv.org/CablecastPublicSite/watch-now?site=3>
 - C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92991331344>
 - D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
 - E. Public may comment through email: vpiccirilli@watertown-ma.gov
 - F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>
-

- 1. ROLL CALL
- 2. EXECUTIVE SESSION - 6:15 P.M.
 - A. Executive Session pursuant to G.L. c.30A, sec. 21(a)(1) to discuss strategy with respect to collective bargaining with the Police Supervisors Union as an open meeting may have a detrimental effect on the City's bargaining position
 - B. Executive Session pursuant to G.L. c. 30A, sec.21(a)(6) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body - 138 - 148 Waltham Street
- 3. RETURN TO SESSION – 7:00 P.M.
- 4. PLEDGE OF ALLEGIANCE
- 5. PUBLIC FORUM
- 6. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
 - A. Minutes from Special City Council Meeting January 21, 2025
 - B. Minutes from City Council Meeting February 11, 2025
- 7. PRESIDENT'S REPORT
 - A. Review and consideration of status, and possible action, on proposed acquisition of property located at 148 Waltham Street

8. PRESENTATION OF PETITIONS, PROCLAMATIONS, AND SIMILAR PAPERS AND MATTERS
 - A. Proclamation Celebrating Arshile Gorky
9. PUBLIC HEARINGS
 - A. Public Hearing and Vote on a Proposed Ordinance Establishing the Memorialization Committee
10. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS
 - A. The Committee of the Budget and Fiscal Oversight requests moving the date the City Council will adopt its conceptual recommendations on the Fiscal Year 2026-2030 Capital Improvement Program from February 25, 2025 to March 11, 2025
 - B. Resolution Authorizing a Transfer of Funds in the amount of \$38,000 from the Fiscal Year 2025 City Council Reserve to Fiscal Year 2025 City Manager Full-Time Salaries Account
 - C. Resolution Authorizing the Transfer of Funds in the amount of \$45,000 from the Fiscal Year 2025 City Council Reserve to the Fiscal Year Transfer to Capital Projects - Public Buildings Account
 - D. First Reading on a Proposed Amendment to the Fiscal Year 2025 Budget
 - E. Resolution Authorizing the Transfer of Funds in the amount of \$500,000 from the Fiscal Year 2025 City Council Reserve to the Fiscal Year 2025 Acquisition of Land Account
11. REPORTS OF COMMITTEES
 - A. Committee on Rules and Ordinances Report regarding its meeting on January 27, 2025 - Gannon, Chair
 - B. Committee on Human Services Report regarding its meeting on February 6, 2025 - Palomba, Chair

ACTION ITEM:
To recommend that the full City Council vote to approve Jessica Malenfant as a member of the Board of Health to a term expiring February 7, 2028
 - C. Committee on Human Services Report regarding its meeting on January 16, 2025 - Palomba, Chair

ACTION ITEM:
To recommend that City Council endorse the Health and Human Services Assessment and request that the City Manager take action to implement its recommendations
12. COMMUNICATIONS FROM THE CITY MANAGER
 - A. Parker Annex Update and Budget
 - B. Victory Phase II Update Memo and Budget
 - C. Discussion of Qualities and Qualifications for a Human Services Director, per Section 3.2. 3A of the City Charter
 - D. City Logo Update

- E. Consideration and action regarding withdrawal from the Civil Service Law - All police officer positions within the Watertown Police Department above the rank of patrol officer
- F. Affordable Housing Property Tax Exemption
- 13. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
- 14. ANNOUNCEMENTS
- 15. PUBLIC FORUM
- 16. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

CITY COUNCIL ATTENDANCE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> X </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	X (@6:16 Via Zoom)	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025**

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to move into executive session

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to adopt minutes from Special Council Meeting January 21, 2025

**CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025**

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to adopt minutes from City Council Meeting February 11, 2025

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to authorize the City Manager to sign a purchase and sale agreement for \$9.2 million plus fees for the property located at 138-148 Waltham Street

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Arshile Gorky proclamation



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

PROCLAMATION HONORING ARSHILE GORKY

WHEREAS, Arshile Gorky, born Vostanig Adoian circa 1904, is regarded as one of the most influential artists of the 20th century; and

WHEREAS, Gorky's innovative art, marked by emotional depth and a unique blend of personal history and universal themes, profoundly shaped the development of modern art with his unique fusion of abstraction and surrealism; and

WHEREAS, Gorky's Armenian heritage, shaped by the trauma of the Armenian Genocide, profoundly influenced his creative vision; and

WHEREAS, Gorky arrived in Watertown, Massachusetts, a town with a strong Armenian community, on March 1st, 1920; and

WHEREAS, Gorky became a significant figure in the cultural and artistic life of the nation; and

WHEREAS, Gorky's struggle with personal hardship, and his resilience in the face of adversity have made him an enduring symbol of artistic perseverance and vision; and

WHEREAS, Gorky's legacy continues to inspire and enrich Watertown, serving as a testament to the power of art to transcend boundaries and tell stories of resilience;

NOW, THEREFORE BE IT PROCLAIMED that the City of Watertown hereby proclaims March 1, 2025 as Arshile Gorky Day in honor of his contributions to the art world, his Armenian roots, and his lasting connection to Watertown.

In Witness Whereof,

I have hereunto set our hand and caused the
Great Seal of the City of Watertown
to be affixed this 25th of February, 2025

Mark S. Sideris, Council President



CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the establishment of the Memorialization Committee



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: February 5, 2025

RE: Agenda Item – First Reading on a Proposed Ordinance Establishing the
Memorialization Committee

I respectfully request that the attached ordinance be included on the agenda for the City Council's meeting on February 11, 2025, as a First Reading.

At the November 12, 2024 City Council Meeting, there was a First Reading on a Proposed Ordinance Establishing the Memorialization Committee, which was subsequently referred to the Committee on Rules and Ordinances for further review. The Committee on Rules and Ordinances convened on December 16, 2024, to discuss this proposed ordinance. At that meeting, the committee was satisfied with the changes discussed to the draft and recommended that City Council accept the ordinance for a First Reading to create a Memorialization Committee as amended.

Please find the attached ordinance for your review and consideration.

Thank you for your consideration in this matter.



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

O-20254-

AN ORDINANCE ESTABLISHING THE MEMORIALIZATION COMMITTEE

WHEREAS, the City Council seeks to create a uniform process for the naming of public spaces, streets, squares, intersection, and City buildings under the City Manager's jurisdiction as well as for the installation of memorial objects in public spaces; and

WHEREAS, in undertaking this process, the City Council seeks to establish a permanent committee to undertake the review of and make recommendations on proposals for such namings and installations; and

WHEREAS, a Memorialization Committee established for this purpose may make recommendations to the City Council for the naming of these spaces and installation of these objects based on established policies and procedures, including consideration of the contribution honored individuals have made to the City as well as their representation of the broad diversity of those who have contributed to the City.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that the Watertown Code of Ordinances is hereby amended by deleting Subchapter I of Chapter 38, Naming of Squares or Intersections for Non-Veterans, in its entirety, and Subchapter II, Flag and Delta Lighting Policy and the subsections therein shall be renumbered accordingly; and

BE IT FURTHER ORDAINED, that the Watertown Code of Ordinances is hereby amended by adding new Subchapter VIII of Chapter 368, entitled Memorialization Committee, as follows: which will replace Subchapter I of Chapter 38, Naming of Squares or Intersections for Non-Veterans, in its entirety;

Commented [EM1]: Per Mark Reich

Commented [EM2]: Per Committee discussion.

~~§38.00 Establishment~~

~~There is hereby established a Memorialization Committee (the "Committee"), consisting of five voting members.~~

~~§36.168.10 Purpose~~

~~The City Council believes that the naming of public spaces and the installation of memorial objects in public spaces is a matter of substantial or significant public interest and deserves careful~~

Commented [EM3]: Purpose should be first section per Mark Reich

~~consideration, and the City Council will have sole authority for the naming of public spaces and installation of memorial objects in public spaces under the control of the City of Watertown.~~

- ~~a. The City Council understands that such namings and memorials may have long-lasting effects and will span future generations, whose perceptions and values may change.~~
- ~~a-b. The City Council intends to be cautious in exercising its authority to name public spaces or install memorial objects in public spaces.~~

Commented [EM4]: Per Committee discussion; modified language from Naming of Squares or Intersections for Non-Veterans policy.

§36.17 Establishment

~~Upon referral to the Committee by the City Manager or the City Council of a matter involving memorialization, the~~

Commented [EM5]: Moved below to "Process" section.

~~There is hereby established a Memorialization Committee (the "Committee"), consisting of five voting members. The Committee is established to provide a systematic, consistent, and transparent approach shall be responsible for making recommendations to the City Council for the naming of all public spaces, streets, squares, intersections, and City buildings under the City Manager's jurisdiction. The Committee shall also make recommendations to the City Council regarding and the installation of all memorial objects in public spaces. The Committee except for veteran memorials and dedications, tee shall will shall not make recommendations for vVeteran memorials and dedications, which are separately processed through the Veteran's Services Officer Department and approved by the City Council.~~

Commented [EM6]: Language from Naming of Squares or Intersections for Non-Veterans policy.

~~Public spaces include but are not limited to parks, playgrounds, and other open spaces; streets, squares, and intersections; and City buildings under the City Manager's jurisdiction. The Watertown Public Library building as well as buildings, structures, and facilities located on school property are excluded. Recommendations made by the Committee shall not be binding and shall be subject to consideration by the City Council in their discretion.~~

Commented [EM7]: Per discussion at 2/11/25 Council meeting.

Commented [EM8]: Moved below to "Process" section.

§36.188-44 Membership and Term

- (1) Composition. The composition of the Committee and the appointment authority for the Committee members ~~shall be~~ as follows:
- City Manager or their designee
 - Representative member of the City Council as designated by the City Council President
 - Three residents of Watertown appointed by the City Manager, subject to City Council confirmation
- (2) Term. The appointed resident members first appointed shall have staggered terms, with one initially serving a one-year term and the remaining two each serving a two-year term. Thereafter, all appointments and reappointments for resident members shall be for a period of two years. Resident members may be reappointed for additional terms.
- (3) Vacancy. Any vacancy in membership shall be filled for the remainder of the unexpired term in the same manner as the original appointment.
- (4) Qualifications. Resident members appointed by the City Manager ~~shall~~ should, when possible, have relevant experience and knowledge related to Watertown's diversity and local history.
- (5) Any resident member who ceases to be a resident of Watertown shall promptly provide written notification of their change in residence to the Committee chair and to the City Clerk. The Committee member may serve as a hold-over until a successor is appointed.

§36.198-42 Meetings and Officers

- (1) Meetings. The Committee shall meet as necessary. Notice of all meetings shall comply with the provisions of the Open Meeting Law, M.G.L. c. 30A, §§ 18 through 25, as may be amended. A majority of the members of the Committee ~~shall constitute~~ a quorum. The committee shall keep a written record of its proceedings.
- (2) Officers. At the first meeting of the Committee, and annually thereafter, the Committee shall elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations, and establish such subcommittees as it deems appropriate.

~~§36.208-13~~ Process

- ~~(1) The Committee shall review a matter involving memorialization upon referral by the City Manager or the City Council and develop a recommendation for the City Council.~~
 - ~~a. The Committee shall adopt policies and procedures for making such recommendations to the City Council for the naming of spaces and installation of memorial objects in public spaces.~~
 - ~~i. The Committee shall allow for public participation in establishing those policies and procedures and in the Committee's review and recommendation process.~~
 - ~~ii. The policies and procedures may include differing considerations depending on the memorialization matter the Committee is reviewing, as determined by the Committee; as an example, memorial trees may have a different threshold for consideration than the naming of a recreational facility.~~
 - ~~iii. The Committee shall review and update theirits policies and procedures as necessary but shall strive to maintain consistency in theirits approach to memorialization.~~
 - b. To the extent the Committee recommends naming public spaces in honor of specific individuals, the Committee shall consider the following:
 - i. The public interest to be served by honoring the individual.
 - ii. The leadership role or distinguished service of the individual, considering the quality of contribution along with the length of service.
 - iii. The association the individual has with the proposed naming location.
 - c. The Committee shall seek to honor those who represent the broad diversity of individuals who have contributed to the City.
 - ~~d. The Committee may recommend that the requestors for the installation of memorial objects in public spaces pay a reasonable fee to cover associated costs of the purchase, installation, and maintenance of the object.~~
- ~~(2) Recommendations made by the Committee are not binding and are subject to consideration by the City Council in their discretion.~~

Commented [EM9]: From "Purpose" section above.

~~§36.21~~ Review

~~The City Council has sole authority to remove or replace the naming of any public space or memorial object if, with the passage of time, it determines the public interest is no longer being served by such naming.~~

Commented [EM10]: Per Committee discussion; modified language from Naming of Squares or Intersections for Non-Veterans policy.

~~AND FURTHER, by amending the Watertown Code of Ordinances, Subchapter I of Section 38, Naming of Squares or Intersections for Non-Veterans, as follows, with the bold language inserted and the strike-through language deleted:~~

~~§38.01 Authority of Town **City** Council~~

~~The Town **City** Council shall have sole authority for the naming of squares or intersections in the public right-of-way under the control of the Town **City** of Watertown.~~

~~(A) The Town **City** Council understands that said naming may have long-lasting effects and will span future generations, whose perceptions and values might change.~~

~~(B) The Town **City** Council intends to be cautious exercising the policy to avoid over naming squares or intersections.~~

~~§38.02 Purpose and scope~~

~~The Town **City** Council believes that the naming of squares or intersections is a matter of substantial or significant public interest and deserves careful consideration.~~

~~(A) The Town **City** Council, therefore, creates this policy to establish a systematic, consistent and transparent approach for naming squares or intersections in Watertown.~~

~~(B) This policy is for non-veterans only, as there is a separate policy for naming of squares or intersections for veterans processed through the Veterans Service Officer.~~

~~§38.03 Process~~

~~Any Watertown resident may propose in writing that a square or intersection be named for a notable non-veteran with specific ties to Watertown.~~

~~(A) The proposal shall be submitted to the Town **City** Council President, and must include documentation to support the rationale for the naming, including a broad level of community backing **who shall refer it to the Memorialization Committee for review.**~~

~~(B) The Town Council President, upon determining the proposal is complete, shall place it on a Town Council agenda for a vote of referral to the Public Works Committee for review and recommendation.~~

~~(C) The Department of Public Works shall review the proposal and provide the Public Works Committee an analysis as to the appropriateness of signage at the location, taking into account matters such as traffic conditions, sightlines, and planned road construction projects.~~

~~(DB) The Public Works **Memorialization** Committee shall review the proposal and the Department of Public Works analysis, and, **following its adopted policies and procedures,** develop a recommendation for the Town **City** Council.~~

~~**(C) The Memorialization Committee shall provide its recommendations to the City Council President, who may then place the resolution on a City Council agenda for consideration.**~~

~~(ED) The Town **City** Council will may consider and vote on a resolution to name a square or intersection per taking into consideration the Public Works Committee **Memorialization Committee's** recommendation.~~

~~§38.04 Criteria~~

~~In deciding the appropriateness of any naming proposal, the Town Council shall consider the following:~~

~~(A) The public interest to be served by honoring the individual.~~

~~(B) The leadership role or distinguished service of the individual, considering the quality of contribution along with the length of service.~~

~~(C) The association the individual has with the proposed naming location.~~

~~§38.054 — Review~~

~~The Town City Council shall have sole authority to remove the naming of any square or intersection if, with the passage of time, it determines the public interest is no longer being served.~~

AND FURTHER, that this Ordinance shall take effect upon passage.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of ___ for, ___ against and ___ present on _____.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

Mark S. Sideris,
Council President

Caroline Bars,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE #

O-2025-

AN ORDINANCE ESTABLISHING THE MEMORIALIZATION COMMITTEE

WHEREAS, the City Council seeks to create a uniform process for the naming of public spaces, streets, squares, intersection, and City buildings under the City Manager's jurisdiction as well as for the installation of memorial objects in public spaces; and

WHEREAS, in undertaking this process, the City Council seeks to establish a permanent committee to undertake the review of and make recommendations on proposals for such namings and installations; and

WHEREAS, a Memorialization Committee established for this purpose may make recommendations to the City Council for the naming of these spaces and installation of these objects based on established policies and procedures, including consideration of the contribution honored individuals have made to the City as well as their representation of the broad diversity of those who have contributed to the City.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that the Watertown Code of Ordinances is hereby amended by deleting Subchapter I of Chapter 38, Naming of Squares or Intersections for Non-Veterans, in its entirety, and Subchapter II, Flag and Delta Lighting Policy and the subsections therein shall be renumbered accordingly; and

BE IT FURTHER ORDAINED, that the Watertown Code of Ordinances is hereby amended by adding new Subchapter V of Chapter 36, entitled Memorialization Committee, as follows:

§36.16 Purpose

The City Council believes that the naming of public spaces and the installation of memorial objects in public spaces is a matter of substantial or significant public interest and deserves careful consideration, and the City Council will have sole authority for the naming of public spaces and installation of memorial objects in public spaces under the control of the City of Watertown.

- a. The City Council understands that such namings and memorials may have long-lasting effects and will span future generations, whose perceptions and values may change.
- b. The City Council intends to be cautious in exercising its authority to name public spaces or install memorial objects in public spaces.

§36.17 Establishment

There is hereby established a Memorialization Committee (the "Committee"), consisting of five voting members. The Committee is established to provide a systematic, consistent, and transparent approach for making recommendations to the City Council for the naming of all public spaces and the installation of all memorial objects in public spaces, except for veteran memorials and dedications. Veteran memorials and dedications are separately processed through the Veterans' Services Officer and approved by the City Council.

Public spaces include but are not limited to parks, playgrounds, and other open spaces; streets, squares, and intersections; and City buildings under the City Manager's jurisdiction. The Watertown Public Library building as well as buildings, structures, and facilities located on school property are excluded.

§36.18 Membership and Term

- (1) Composition. The composition of the Committee and the appointment authority for the Committee members is as follows:
 - a. City Manager or their designee
 - b. Representative member of the City Council as designated by the City Council President
 - c. Three residents of Watertown appointed by the City Manager, subject to City Council confirmation
- (2) Term. The appointed resident members first appointed shall have staggered terms, with one initially serving a one-year term and the remaining two each serving a two-year term. Thereafter, all appointments and reappointments for resident members shall be for a period of two years. Resident members may be reappointed for additional terms.
- (3) Vacancy. Any vacancy in membership shall be filled for the remainder of the unexpired term in the same manner as the original appointment.
- (4) Qualifications. Resident members appointed by the City Manager should, when possible, have relevant experience and knowledge related to Watertown's diversity and local history.
- (5) Any resident member who ceases to be a resident of Watertown shall promptly provide written notification of their change in residence to the Committee chair and to the City Clerk. The Committee member may serve as a hold-over until a successor is appointed.

§36.19 Meetings and Officers

- (1) Meetings. The Committee shall meet as necessary. Notice of all meetings shall comply with the provisions of the Open Meeting Law, M.G.L. c. 30A, §§ 18 through 25, as may be amended. A majority of the members of the Committee constitutes a quorum. The committee shall keep a written record of its proceedings.
- (2) Officers. At the first meeting of the Committee, and annually thereafter, the Committee shall elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations, and establish such subcommittees as it deems appropriate.

§36.20 Process

- (1) The Committee shall review a matter involving memorialization upon referral by the City Manager or the City Council and develop a recommendation for the City Council.
 - a. The Committee shall adopt policies and procedures for making such recommendations.
 - i. The Committee shall allow for public participation in establishing those policies and procedures and in the Committee's review and recommendation process.
 - ii. The policies and procedures may include differing considerations depending on the memorialization matter the Committee is reviewing, as determined by the Committee; as an example, memorial trees may have a different threshold for consideration than the naming of a recreational facility.
 - iii. The Committee shall review and update its policies and procedures as necessary but shall strive to maintain consistency in its approach to memorialization.
 - b. To the extent the Committee recommends naming public spaces in honor of specific individuals, the Committee shall consider the following:
 - i. The public interest to be served by honoring the individual.
 - ii. The leadership role or distinguished service of the individual, considering the quality of contribution along with the length of service.
 - iii. The association the individual has with the proposed naming location.
 - c. The Committee shall seek to honor those who represent the broad diversity of individuals who have contributed to the City.
 - d. The Committee may recommend that the requestors for the installation of memorial objects in public spaces pay a reasonable fee to cover associated costs of the purchase, installation, and maintenance of the object.
- (2) Recommendations made by the Committee are not binding and are subject to consideration by the City Council in their discretion.

§36.21 Review

The City Council has sole authority to remove or replace the naming of any public space or memorial object if, with the passage of time, it determines the public interest is no longer being served by such naming.

AND FURTHER, that this Ordinance shall take effect upon passage.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of ___ for, ___ against and ___ present on _____.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

Mark S. Sideris,
Council President

Caroline Bars,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

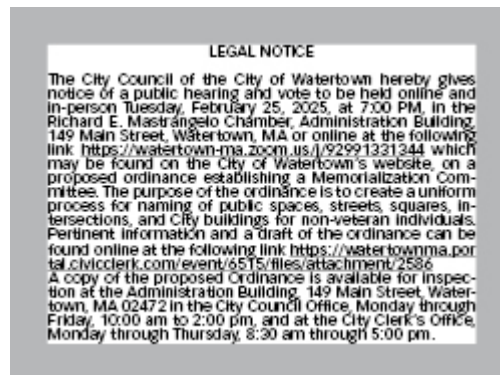
Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	747116	Order Price	\$531.73
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	02/15/2025	Last Run Date	02/15/2025
Payment Type			

AD PREVIEW:


The Boston Globe | Classified Advertising Proof | Printed on: Feb 13 2025



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDINANCE # 14

O-2025- 14

AN ORDINANCE ESTABLISHING THE MEMORIALIZATION COMMITTEE

WHEREAS, the City Council seeks to create a uniform process for the naming of public spaces, streets, squares, intersection, and City buildings under the City Manager's jurisdiction as well as for the installation of memorial objects in public spaces; and

WHEREAS, in undertaking this process, the City Council seeks to establish a permanent committee to undertake the review of and make recommendations on proposals for such namings and installations; and

WHEREAS, a Memorialization Committee established for this purpose may make recommendations to the City Council for the naming of these spaces and installation of these objects based on established policies and procedures, including consideration of the contribution honored individuals have made to the City as well as their representation of the broad diversity of those who have contributed to the City.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Watertown that the Watertown Code of Ordinances is hereby amended by deleting Subchapter I of Chapter 38, Naming of Squares or Intersections for Non-Veterans, in its entirety, and Subchapter II, Flag and Delta Lighting Policy and the subsections therein shall be renumbered accordingly; and

BE IT FURTHER ORDAINED, that the Watertown Code of Ordinances is hereby amended by adding new Subchapter V of Chapter 36, entitled Memorialization Committee, as follows:

§36.16 Purpose

The City Council believes that the naming of public spaces and the installation of memorial objects in public spaces is a matter of substantial or significant public interest and deserves careful consideration, and the City Council will have sole authority for the naming of public spaces and installation of memorial objects in public spaces under the control of the City of Watertown.

- a. The City Council understands that such namings and memorials may have long-lasting effects and will span future generations, whose perceptions and values may change.
- b. The City Council intends to be cautious in exercising its authority to name public spaces or install memorial objects in public spaces.

§36.17 Establishment

There is hereby established a Memorialization Committee (the "Committee"), consisting of five voting members. The Committee is established to provide a systematic, consistent, and transparent approach for making recommendations to the City Council for the naming of all public spaces and the installation of all memorial objects in public spaces, except for veteran memorials and dedications. Veteran memorials and dedications are separately processed through the Veterans' Services Officer and approved by the City Council.

Public spaces include but are not limited to parks, playgrounds, and other open spaces; streets, squares, and intersections; and City buildings under the City Manager's jurisdiction. The Watertown Public Library building as well as buildings, structures, and facilities located on school property are excluded.

§36.18 Membership and Term

- (1) Composition. The composition of the Committee and the appointment authority for the Committee members is as follows:
 - a. City Manager or their designee
 - b. Representative member of the City Council as designated by the City Council President
 - c. Three residents of Watertown appointed by the City Manager, subject to City Council confirmation
- (2) Term. The appointed resident members first appointed shall have staggered terms, with one initially serving a one-year term and the remaining two each serving a two-year term. Thereafter, all appointments and reappointments for resident members shall be for a period of two years. Resident members may be reappointed for additional terms.
- (3) Vacancy. Any vacancy in membership shall be filled for the remainder of the unexpired term in the same manner as the original appointment.
- (4) Qualifications. Resident members appointed by the City Manager should, when possible, have relevant experience and knowledge related to Watertown's diversity and local history.
- (5) Any resident member who ceases to be a resident of Watertown shall promptly provide written notification of their change in residence to the Committee chair and to the City Clerk. The Committee member may serve as a hold-over until a successor is appointed.

§36.19 Meetings and Officers

- (1) Meetings. The Committee shall meet as necessary. Notice of all meetings shall comply with the provisions of the Open Meeting Law, M.G.L. c. 30A, §§ 18 through 25, as may be amended. A majority of the members of the Committee constitutes a quorum. The committee shall keep a written record of its proceedings.
- (2) Officers. At the first meeting of the Committee, and annually thereafter, the Committee shall elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations, and establish such subcommittees as it deems appropriate.

§36.20 Process

- (1) The Committee shall review a matter involving memorialization upon referral by the City Manager or the City Council and develop a recommendation for the City Council.
- a. The Committee shall adopt policies and procedures for making such recommendations.
 - i. The Committee shall allow for public participation in establishing those policies and procedures and in the Committee's review and recommendation process.
 - ii. The policies and procedures may include differing considerations depending on the memorialization matter the Committee is reviewing, as determined by the Committee; as an example, memorial trees may have a different threshold for consideration than the naming of a recreational facility.
 - iii. The Committee shall review and update its policies and procedures as necessary but shall strive to maintain consistency in its approach to memorialization.
 - b. To the extent the Committee recommends naming public spaces in honor of specific individuals, the Committee shall consider the following:
 - i. The public interest to be served by honoring the individual.
 - ii. The leadership role or distinguished service of the individual, considering the quality of contribution along with the length of service.
 - iii. The association the individual has with the proposed naming location.
 - c. The Committee shall seek to honor those who represent the broad diversity of individuals who have contributed to the City.
 - d. The Committee may recommend that the requestors for the installation of memorial objects in public spaces pay a reasonable fee to cover associated costs of the purchase, installation, and maintenance of the object.
- (2) Recommendations made by the Committee are not binding and are subject to consideration by the City Council in their discretion.

§36.21 Review

The City Council has sole authority to remove or replace the naming of any public space or memorial object if, with the passage of time, it determines the public interest is no longer being served by such naming.

AND FURTHER, that this Ordinance shall take effect upon passage.


Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 8 for, 0 against and 0 present on February 25, 2025.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bars,
Councilor At Large
Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor
John G. Gannon,
Councilor At Large
Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large
Emily Izzo,
District D Councilor

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve moving the date the City Council will adopt the Committee of the Budget and Fiscal Oversight's conceptual recommendations to March 11, 2025

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve a transfer of funds in the amount of \$38,000 from the FY 2025 City Council Reserve to the FY 2025 City Manager Full Time Salaries Account



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George Proakis, City Manager

Date: February 4, 2025

RE: Agenda Item - Transfer of Funds Request

I am requesting to transfer \$38,000 from the City Council Reserve to the City Manager's full-time salaries account to fund the creation of a Human Services Director position. The creation of this position is recommended by the Health & Human Services study that was recommended for endorsement by the Council's Health & Human Services Committee at their January 16, 2025, meeting.

For administrative simplicity, I am requesting to transfer funding to the City Manager's Office budget only for the remainder of FY 2025. The FY 2026 budget will include an administrative reorganization plan establishing a new Human Services Department for the Council's consideration as well as a separate budget for the department.

I respectfully request the attached transfer be considered at the February 25, 2025, City Council meeting.

Thank you for your consideration in this matter.

cc: Megan Langan, City Auditor



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: FEBRUARY 2, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$38,000 for the purpose of funding the creation of a Human Services Director position as recommended by the Health & Human Services study for Fiscal Year 2025.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 38,000

FROM: FY 2025 CITY COUNCIL RESERVE \$ 38,000
0111152-570780

TO: FY 2025 CITY MANAGER FULL TIME SALARIES \$ 38,000
0112351-510111

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

2/2/2025
DATE

Meyer Zyzanski
CITY AUDITOR



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 15

2025 – R – 15

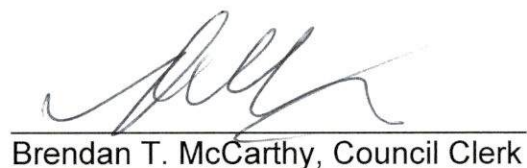
RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2025 CITY COUNCIL RESERVE TO THE FISCAL YEAR 2025 CITY MANAGER FULL TIME SALARIES ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of \$38,000 from the Fiscal Year 2025 City Council Reserve to be transferred to the Fiscal Year 2025 City Manager Full Time Salaries account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 8 for, 0 against, and 0 present on February 25, 2025.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve a transfer of funds in the amount of \$45,000 from the FY 2025 City Council Reserve to the FY 2025 Transfer to Capital Projects – Public Buildings Account



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George Proakis, City Manager

Date: February 19, 2025

RE: Agenda Item - Transfer of Funds Request

I respectfully request that the attached transfer be considered at the City Council meeting on February 25, 2025. As outlined in the attached memorandum from City Auditor Megan Langan, there is a need for additional appropriation. This request stems from the budget amendment approved by the Honorable City Council on November 12, 2024, which allocated \$400,000 for a feasibility study for the proposed Middle School Project. However, upon reviewing the proposal from the Owner's Project Manager (OPM), an additional \$45,000 is required to adequately complete the feasibility study.

Thank you for your consideration in this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR 

DATE: February 19, 2025

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the Middle School Feasibility Study for \$45,000 for Fiscal Year 2025.

As you are aware, the Honorable City Council approved a budget amendment at the November 12, 2024, Council meeting which funded \$400,000 towards a feasibility study for the proposed Middle School Project. However, upon receipt of the proposal from the OPM, an additional \$45,000 is necessary to properly complete the feasibility study.

As such, we are respectfully requesting a transfer from City Council Reserves to cover these additional costs.

I respectfully request the attached transfer be placed on the February 25, 2025, City Council Agenda.

Thank you for your consideration in this matter.

TRANSFER AMOUNT: \$ 45,000

FROM: FY 2025 CITY COUNCIL RESERVE \$ 45,000
0111152-570780

TO: FY 2025 TRANSFER TO CAP PROJECT - PUBLIC BUILDINGS \$ 45,000
0193059-596509

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

2/19/25
DATE

Megan Ryan
CITY AUDITOR



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 16

2025 – R – 18

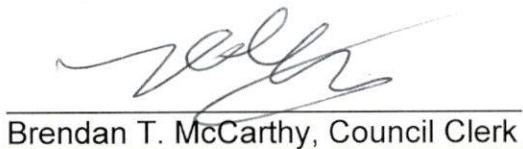
RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2025 CITY COUNCIL RESERVE TO THE FISCAL YEAR 2025 TRANSFER TO CAP PROJECT- PUBLIC BUILDINGS ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of \$45,000 from the Fiscal Year 2025 City Council Reserve to be transferred to the Fiscal Year 2025 Transfer to Cap Project- Public Buildings account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 8 for, 0 against, and 2 present on February 25, 2025.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: February 19, 2025

RE: Proposed Amendment to the Fiscal Year 2025 Budget

I respectfully request your favorable consideration of the attached Proposed Amendment to the Fiscal Year 2025 Budget. This amendment pertains to the acquisition of land located at 138/148 Waltham Street.

I kindly request that this Amendment be placed on the City Council Agenda for February 25, 2025, as a First Reading to amend the Fiscal Year 2025 Budget.

Thank you for your time and consideration of this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: February 19, 2025
RE: AGENDA ITEM – PROPOSED BUDGET AMENDMENT #2

Below please find for your review a Proposed Amendment to the Fiscal Year 2025 Budget. The proposed amendment is for the acquisition of 138/148 Waltham Street, commonly referred to as the Sterritt Lumber Site.

REVENUE	INCREASE (DECREASE)	TO READ
UTILIZATION OF FREE CASH	\$ 9,300,000	\$ 11,300,000
TOTAL REVENUE ADJUSTMENT	\$ 9,300,000	
EXPENDITURES	INCREASE (DECREASE)	TO READ
ACQUISITION OF LAND 0194000-580950	\$ 8,800,000	\$ 8,800,000
CITY COUNCIL RESERVE 0111152-570780	\$ 500,000	\$ 3,327,000
TOTAL EXPENDITURE ADJUSTMENT	\$ 9,300,000	

Given this Amendment, the Fiscal Year 2025 Revenues and Expenditures will each be increased by \$9,300,000. Therefore, the revised Fiscal Year 2025 Revenues and Expenditures would be \$216,579,923.

FISCAL YEAR 2025 BUDGET AMENDMENT #2

REVENUE	INCREASE (DECREASE)	TO READ
UTILIZATION OF FREE CASH	\$ 9,300,000	\$ 11,300,000
TOTAL REVENUE ADJUSTMENT	<u>\$ 9,300,000</u>	

EXPENDITURES	INCREASE (DECREASE)	TO READ
ACQUISITION OF LAND 0194000-580950	\$ 8,800,000	\$ 8,800,000
CITY COUNCIL RESERVE 0111152-570780	\$ 500,000	\$ 3,327,000
TOTAL EXPENDITURE ADJUSTMENT	<u>\$ 9,300,000</u>	

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve a transfer of funds in the amount of \$500,000 from the FY 2025 City Council Reserve to the FY 2025 Acquisition of Land Account



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: February 20, 2025

RE: Agenda Item – Transfer of Funds Request

I respectfully request that the attached transfer be considered at the City Council meeting on February 25, 2025. As outlined in the attached memorandum from City Auditor Megan Langan, the Transfer of Funds request in the amount of \$500,000 is for the purpose of funding the deposit to execute the Purchase and Sale agreement for the acquisition of 138/148 Waltham Street.

Thank you for your consideration in this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR 

DATE: FEBRUARY 19, 2025

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$500,000 for the purpose of funding the deposit to execute the Purchase and Sale agreement for the acquisition of 138/148 Waltham Street, commonly referred to as the Sterritt Lumber Site.

Please be advised that a budget amendment utilizing free cash to replenish the funds transferred from City Council Reserve for this deposit as well as to fund the remaining balance required for the purchase has been presented to the Honorable City Council for their consideration to be taken up as a vote on the March 11, 2025 City Council Meeting.

TRANSFER AMOUNT: \$ 500,000

FROM: FY 2025 CITY COUNCIL RESERVE \$ 500,000
0111152-570780

TO: FY 2025 ACQUISITION OF LAND \$ 500,000
0194000-580950

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

2/19/25
DATE

Meyer Zenger
CITY AUDITOR



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 17

2025 – R – 17

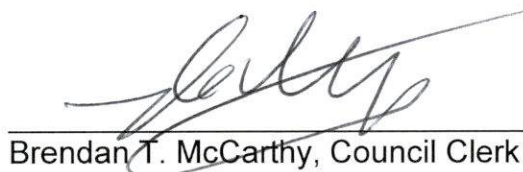
RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2025 CITY COUNCIL RESERVE TO THE FISCAL YEAR 2025 ACQUISITION OF LAND ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of \$500,000 from the Fiscal Year 2025 City Council Reserve to be transferred to the Fiscal Year 2025 Acquisition of Land account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 8 for, 0 against, and 0 present on February 25, 2025.


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee on Rules and Ordinances Report from its meeting on
January 27, 2025



Committee on Rules and Ordinances Meeting
Monday, January 27, 2025 at 6:00 PM
Richard E. Mastrangelo Council Chamber – Second Floor

M I N U T E S

Committee Members Present: Councilor John Airasian, Vice Chair (Zoom); Councilor Lisa Feltner, Secretary; Councilor John Gannon, Chair

1. Call to Order

Councilor Gannon called the meeting to order at 6:01 p.m., and announced that the meeting was a hybrid format and that questions from Zoom participants should be directed to Councilor Airasian at jairasian@watertown-mass.gov.

Present at meeting:

Councilor Nicole Gardner; Doug Newton, Watertown Municipal Policy Analyst

Zoom participants: Councilor Caroline Bays; Brian Hebeisen, Watertown Environment and Energy Efficiency Committee (WE3C); City Manager George Proakis

2. Meeting Discussion

- A. Continuation of Proposed Ordinance Establishing Memorialization Committee
 - City Manager Proakis said that there was a meeting regarding the memorialization committee in December 2024. The item in committee was sent back to full council, however it is not on tomorrow night's city council agenda in order to sort out the minutes and make sure that the right sections are added to the right sections. He is awaiting feedback and expects that it will be discharged to committee at the next meeting.
 - City Manager Proakis added a summary of the proposed Memorialization Committee. Because of the many requests made by residents to name buildings, etc., in memory of people (excluding the process of name intersections after veterans), the committee would establish parameters, standards, and appropriate circumstances for recognition.
 - City Manager Proakis concluded by saying that there was a good draft, he appreciated that it was on the agenda and hoped that the full council is supportive.
 - Councilor Feltner stated that she had reviewed the draft minutes and ordinance, and forward to KP Law.

-Councilor Airasian said he had no further comments and looked forward to it being presented to the full council.

B. Proposed Food and Beverage Single Use Items Ordinance

-Councilor Gannon recognized Councilor Gardner to discuss the proposed food and single use ordinance.

-Councilor Gardner stated that the proposed ordinance would ban restaurants from putting utensils and condiments in takeout bags unless requested, which would lead to a reduction in waste, and save restaurants money. She indicated that the restaurant owners she has spoken to appreciate this proposal, and added that Newton has passed a much broader ordinance, and Needham and Wellesley are considering a similar ordinance.

-Councilor Gannon asked Councilor Gardner if this ordinance is in line with the climate action plan, and she responded yes.

-Councilor Feltner asked Councilor Gannon for his thoughts before opening the discussion to the public.

-Councilor Gannon responded that he had spoken with City Manager Proakis who offered staff help, in addition to Doug Newton. He added that the next step would be to defer to City Manager Proakis and Doug Newton, and there would be a robust discussion once the ordinance was drafted.

-Councilor Airasian thanked Councilor Gardner for her work on the issue and said he believes it is an important issue. He added that it would be nice to know if restaurant owners have offered input.

-Councilor Feltner stated that she would like to learn more about Newton's policy, beyond restaurant containers, before a draft is created.

-Councilor Gardner responded to Councilor Airasian that she has spoken with a few restaurants; was talking with businesses and getting buy-in from the public. She stated that the goal is less plastic, less plastic in the ocean. She then responded to Councilor Felton that it has been a while since she read Newton's ordinance, but that it did include black plastic, Polystyrene (thick Styrofoam), and helium balloons.

-City Manager Proakis introduced the topic of ordinance language and consistency and streamlining of ordinance process, noting that it is relevant to this agenda item as well as the next. To that end, he would like to train five people in city government to be the best ordinance writers, with a common understanding of how new Watertown laws should be written. He would like Watertown's Sustainability Manager, Laurel Schwab, and Doug Newton to be two of these people.

-City Manager Proakis left the meeting at 6:28 p.m.

-Both Councilor Gannon and Councilor Airasian agreed with City Manager Proakis' approach in making the ordinance process consistent and with direction coming from the council.

-Brian Hebeisen (via Zoom) said he had participated in the drafting of the climate plan and believed the ordinance would fit with climate change and W3C. He supported reaching out to restaurants since ordinances can put them at a competitive

disadvantage. He suggested reaching out to surrounding cities and towns working on a similar ordinance.

-Councilor Gannon suggested making a motion to recommend to the full council that Doug Newton be assigned to research policy direction and ordinances and bylaws of other communities.

-Councilor Feltner suggests that a motion is not necessary because it's regular business.

-After discussion of whether or not a motion is needed, Councilor Gannon instructs that the minutes should reflect that the committee is seeking direction on how to move forward before discussion. In addition, it is the consensus of the committee that Doug Newton is directed/authorized to proceed in recommending and researching policy areas of regulation, and analysis of other communities' attempts. There were no further comments.

C. Proposal to Amend Noise Ordinance

- Councilor Gannon provided a quick introduction to the noise ordinance, that from September 2017 through March 2021 the committee discussed a noise ordinance, with the result a 7-1 vote opposing the draft, with one abstention. The full council has referred to the committee to begin again and create a straightforward, easy-to-understand draft ordinance.
- Councilor Feltner said she is glad to be revisiting the subject. She considered one of the biggest frustrations to be a lack of understanding about how humans are affected by sound.
- Councilor Gannon added that there are four new councilors since the last iteration of the draft.
- Councilor Airasian noted that he is one of the new councilors and that he considers it an opportunity for improvement. He would like to see work on transitional neighborhoods, and he thanked Doug Newton for the research information.
- Councilor Gannon recognizes Doug Newton. He introduced three broad issues: use of decibel limits, science of sound, level of comprehensiveness.
- Councilor Fetner asked Doug Newton if he had discovered any criminal violations in his research. He responded that police don't want to "go there."
- Other issues discussed included leaf blowers being separated from noise ordinances, baseline sound (health department), lack of clarity at public parks (police), continuity of sound, regulation inside apartment complexes, and that the last ordinance was seen as unclear and unenforceable.
- Doug Newton stressed that the goal is to achieve compliance; not be punitive. He added that the main news complaint is construction noise, followed by apartments in Arsenal Yards neighborhood. Focus should be on construction noise, and he gave caution on the issue of landscaping because it will require a lot of time, energy, and public input.
- Councilor Feltner suggested that based on the last go around, leaf blowers should have a separate ordinance. She said she was interested in background noise and how it's measured, repetitive noises, and tonal noise.

- Councilor Gardner agreed that persistent noise from labs is a big issue, and leaf blowers should have their own ordinance. She used the example of Newlywed Foods, in her district, that is working with sound engineers for their issues.
- Councilor Bays (Zoom) countered that from her experience working on the last iteration of the ordinance, many people complained about leaf blowers, and she believes they should be covered by the noise ordinance.
- Responding to Councilor Bays question about how other communities deal with leaf blowers, Doug Newton said that Newton has a separate ordinance for landscaping equipment. Councilor Gannon added that Somerville also has a separate ordinance.
- Councilor Gardner asked if leaf blowers will be included in this ordinance. Councilor Feltner responded that the consensus, without official vote, was to keep them separate.
- Councilor Gannon opened time for public comment. Cedar Pruitt (Zoom) introduced herself as a Newton resident, behind Russo's, who has been dealing with industrial sound being carried by the water of the Charles River, as well as the callousness of the businesses causing noise. She asked the committee to consider the issue of continuous noise.
- Ellen Rotham (Zoom) voiced her concern about leaf blowers as a public health threat.
- Rita Colafella, 56 Cuba Street, said she liked the noise ordinance "as is," and she liked Doug Newton's recommendations for tonal effects and decibel levels. She agreed that law enforcement shouldn't have to deal with nuisance laws. She stated that she believes that over enforcement is classist; limiting landscapers' ability to make a living.
- Linda Scott, 55 Olcott Street, said that focus should be on tonal noise first, citing the Charles River and Walker Pond as bodies of water carrying sound, and its effects on birds.
- Councilor Gannon asked for any other comments or recommendations for the next meeting.
- Councilor Feltner said her understanding is that Doug Newton and City Manager Proakis may attend the next meeting with staff. She suggested looking at a separate leaf blower ordinance. She added that she would like to hear input from Laurel Schwab.
- Councilor Airasian would like to see the ordinance be as comprehensive as possible, and simple and enforceable.
- Councilor Gannon agreed with Councilors Airasian and Feltner, and that Doug Newton should continue focusing on the common, consensus issues addressed this evening. He suggested requesting City Manager Proakis bring his staff to the next meeting. He would also like to hear from the police, health, and building departments.
- Councilor Feltner made a motion to continue, which was seconded by Councilor Airasian. All were in favor (8:26 p.m.).

3. Adjournment

Councilor Feltner made a motion to adjourn, which was seconded by Councilor Airasian. All in favor. Meeting adjourned at 8:27 p.m.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee on Human Services Report from its meeting on February 6, 2025

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the action item from the Committee on Human Services Report from its meeting on February 6, 2025



Watertown City Council Committee on Human Services Thursday, February 6, 2025

Members Present: Councilor Tony Palomba, Chair; Councilor Caroline Bays, Vice Chair; and Councilor John Gannon, Secretary

The Committee on Human Services held a public meeting on February 6, 2025, at 5:30pm to discuss the appointment of Jessica Malenfant, MPH, CSPO, as a member of the Board of Health to a term expiring February 7, 2028.

1. Call to Order

Committee Chair Palomba called the meeting to order at 5:30pm and introduced the other committee members present: Caroline Bays, Vice Chair; and John Gannon, Secretary. Also present was Jessica Malenfant.

Chair Palomba started the meeting by asking Ms. Malenfant why she wanted to be a part of the Board of Health. She replied that she enjoys living in Watertown and wants to get more involved in the community. Her career has been focused on furthering public health initiatives. She has a Masters Degree in Public Health from Boston University, with a focus on epidemiology, and a Master's Degree from the Johns Hopkins University School of Medicine in Applied Health Sciences Informatics. She is an epidemiologist with an emphasis on interpreting and analyzing electronic health data and technology, for use in the clinical and public health fields. She has, for example, worked on infectious disease epidemiology and surveillance. She stated that her prior experience working with the Massachusetts Department of Health and providing technical assistance to the boards of health of multiple Massachusetts municipalities would be directly relevant to her service on the Watertown Board of Health.

Action Item: Councilor Bays made a motion that the full Council vote to approve Jessica Malenfant as a member of the Board of Health to a term expiring February 7, 2028. Councilor Gannon seconded the motion. The motion passed by a vote of 3-0.

Councilor Bays made a motion to adjourn, which was seconded by Councilor Gannon. The motion was approved by a vote of 3-0.

The meeting concluded at 5:50pm.

Minutes prepared by John Gannon



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 18

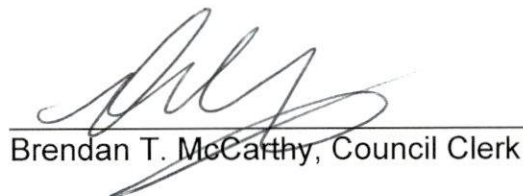
2025 – R - 18

RESOLUTION CONFIRMING THE APPOINTMENT OF JESSICA MALENFANT TO THE BOARD OF HEALTH

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the appointment of Jessica Malenfant to the Board of Health for a term to expire on February 7, 2028.


Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Resolution was adopted by a vote of 4 for, 0 against, and 2 present on February 25, 2025


Brendan T. McCarthy, Council Clerk


Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to accept the Committee on Human Services Report from its meeting on January 16, 2025

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to approve the action item from the Committee on Human Services Report from its meeting on January 16, 2025



Committee on Human Services Meeting
Monday, January 16, 2025 at 6:00 PM
Richard E. Mastrangelo Council Chamber – Second Floor

M I N U T E S

Committee Members Present: Councilor Tony Palomba, Chair; Councilor Caroline Bays, Vice Chair; Councilor John Gannon, Secretary

Present at meeting:

Rob Buchanan, Principal at Health Management Associates (HMA); Rita Colafella; Tyler Cote, Community Engagement Specialist; Patrick George, Veterans' Services Officer; Steve Magoon, Assistant City Manager for Community Development and Planning; Marcy Murningham; Domenica Puleo, Community Development and Planning Administrative Specialist; Jacky van Leeuwen; and Stephanie Venizelos, Community Wellness Program Manager.

Zoom participants: Rachel Kay, School Committee; Tara Kelly, Health Management Associates; Councilor Vinnie Piccirilli, Jacob Smith, and Linda who did not provide her full name.

1. Call to Order

Councilor Palomba called the meeting to order at approximately 6:00 p.m. and introduced those present and attending via Zoom.

2. Meeting Discussion – Discussion on the Health and Human Services Assessment

Councilor Palomba invited Rob Buchanan to make his presentation after which he planned to open the discussion to the community and councilors. (The slide presentation is attached.)

Before Rob Buchanan began his slide presentation, Councilor Gannon clarified that although there had been previous meetings with the community and a presentation at a city manager's meeting, this was the first presentation before the Committee on Human Services.

Rob Buchanan introduced his colleague, Tara Kelly, who was attending/assisting him with the slide deck via Zoom. He then proceeded to describe the background of the assessment, beginning with a community forum at the library approximately one year ago, followed by approximately twenty interviews with members of the city council, departments, and community-based organizations. The project timeline was presented, which showed the start as fall of 2023 and the final report presentation as January 2025. He described the three components of the assessment: gap assessment, organizational review, and recommendations. In addition, he presented slides that listed the interviews and focus groups conducted and described the efforts to engage as many members of the community as possible.

Rob Buchanan presented the recommendations that came out of the study. The first recommendation was to create a human services director position for the city with a key task

being the development and implementation of a human services strategic plan. The second recommendation was to create a Watertown health and human services cabinet. This would serve as a way to formalize a lot of the informal work that's presently being done.). The third recommendation was to improve digital front door awareness and access to Watertown's health and human services. The fourth recommendation was to establish a physical front door to Watertown's health and human services. Use of the Parker Annex Building was suggested for this office, as well as a new home for the Watertown Food Pantry. The fifth recommendation was to establish relationships with community-based organizations (CBO) for key programs and services. The sixth recommendation was to improve access to food supports. The seventh recommendation was to develop a DEI approach. Some of the recommended functions of a DEI approach included creating a DEI director, integrating DEI into municipal strategic planning, engaging the community on DEI issues, and developing an official statement on inclusion. The eighth recommendation was to establish a language access program. The ninth and final recommendation was to prioritize health promotion and wellness with key functions including developing a health promotion and wellness strategic plan and integrating Live Well wellness into Human Services and prioritizing strategic planning and alignment.

Community feedback included concerns from Live Well about staffing and resources, housing supports, including renters, the need for strategic planning and policy advocacy to enhance Watertown's food access and infrastructure, concerns around DEI strategies, and making sure that mobility access issues aren't forgotten. Lastly, improving accessibility and green space was deemed important by community members.

Following Rob Buchanan's presentation, Councilor Palomba recognized Jacob Smith and Linda who joined the meeting via zoom. He asked Tara Kelly from HMA if she would like to add anything to the presentation. She replied that she was happy to answer questions.

Councilor Palomba invited the community's questions. Marcy Murningham, 134 Fayette Street, congratulated the team on doing a wonderful job on the Assessment. She added that she disagrees with the recommendation regarding the structural home of Live Well Watertown. Instead, she suggested that it stay where it is in the Office of Community Development and Planning, for the moment. (An email to the members of the Committee from Ms. Murningham is attached.)

Jacky van Leeuwen, 32 Whites Avenue, stated that she appreciated the thoroughness of the Assessment. Her comments were specific to housing. She hoped that the Committee would consider a housing specialist who would have their finger on the pulse of housing in Watertown, as well as locally, regionally, and nationally, and would be able to build relationships and develop creative programs. (Attached is a statement from Housing for All Watertown regarding this issue.)

Rita Colafella, 56 Cuba Street, noted that the one thing she found troubling about the Assessment was putting disability under DEI. She stated her belief that disability should have its

own officer or director. (Attached is a letter from the Commission on Disability regarding this issue.)

Councilor Palomba paused to recognize that School Committee member Rachel Kay had arrived at the meeting on zoom and to invite anyone else who would like to speak to do so.

Rob Buchanan thanked the Watertown community for making the project so enjoyable due in great part to the passion, knowledge, and expertise of the community.

Rachel Kay apologized for being late to the meeting. She added that she thought the Assessment was well done and that her opinions overlapped with Rita regarding the role of disability. Also, she would like to see more about the role of schools in the recommendations, how the City could connect with the schools vis-à-vis implementation.

Councilor Palomba then asked Councilors Bays and Gannon for their comments and questions.

Councilor Bays began by saying she loved the Assessment, particularly recommendation number two to establish a health and human services cabinet. She questioned the discrepancy between the reference to Health and Human Services throughout the report and the position being named Human Services Director. Rob Buchanan acknowledged that it is confusing, and little consistency was found in the way that other cities and towns handle it. Councilor Gannon added his perspective and experience on the matter, but ultimately believes that having a human service department, as opposed to a health and human service department, would better serve the needs of the community. Councilor Bays offered that it might make sense to consider the title of Human Services and Community Wellness Director.

Councilor Bays asked if there is currently any access to tenant-landlord counseling and mediation in Watertown. Rob Buchanan answered, no. She went on to ask about the Somerville Housing Stability Office and whether that was something Watertown could aspire to. Rob Buchanan answered that it is the larger cities like Somerville, Cambridge, and Boston that have it, but it is something Watertown could work toward. Councilor Gannon suggested that they defer to City Manager Proakis who oversaw that office in his role as Somerville Planning Director.

Councilor Gannon said that he was impressed with the Assessment. He liked the outreach and community engagement. He commented on the difference between the Health Department and Human Services. He highlighted the new grant manager role and how that would mesh well with a Human Services department, and how impactful the role could be for Watertown.

Councilor Palomba offered his reflections and concerns. He echoed everybody's compliments on a great Assessment. He said the establishment of the position is critical. He also raised the question of this new department needing administrative support and a budget. He liked the idea of the cabinet, but voiced concern over accountability. In addition, he suggested the cabinet needs to include community folks with lived experience... He liked the idea of a

physical front door but wondered who would staff it and how residents would learn about it. He said he believes it is important to use CBO to gather data. He said he is very supportive of the expansion of the food pantry. He emphasized the importance of the strategic plan that will be one of the first responsibilities of the new director.

Councilor Gannon raised the topic of ADA in conjunction with the DEI coordinator position. He said he envisions a DEI coordinator to fight for all residents, taking on a larger role that would encompass advocacy to include residents with disabilities. Rob Buchanan clarified that the thinking around the DEI Director is that it is a standalone position. Marcy Murningham addressed the problematic nature of the term DEI and encouraged the committee to consider alternative terminology.

Councilor Gannon made a motion that the Committee on Human Services recommend that the City Council endorse the Health and Human Services Assessment and request that the City Manager take action to implement its recommendations. Councilor Bays seconded the motion. All were in favor.

3. Adjournment

Councilor Gannon made a motion to adjourn. Councilor Bays seconded the motion. All were in favor. The meeting adjourned at approximately 8:06 p.m.

The minutes were prepared by Ann Korte.



"Founded in Peace"

WATERTOWN
MASSACHUSETTS

HMA

Watertown Health and Human Services Assessment

Watertown City Council Human
Services Committee Meeting
Final Presentation

January 16, 2024
6:00 p.m.



WELCOME

Health and Human Services Assessment Report

- Rob Buchanan, Health Management Associates
- Tara Kelly, Health Management Associates

BACKGROUND OF ASSESSMENT

- » Watertown engaged **Health Management Associates (HMA)** to conduct a qualitative and quantitative assessment of the community's health and human service needs, determine the scope of services presently available to meet those needs, identify remaining disparities in services, and recommend resources to fill those gaps.
- » HMA facilitated extensive community outreach and data gathering efforts in 2024 to elicit a range of community perspectives regarding the strengths and needs of health and human services in Watertown.
- » Assessment includes relevant descriptive and quantitative data about Watertown's health and human services needs from publicly available national, statewide, and local sources.

Community Engagement

- » **20 interviews** with representation from the City Council, City of Watertown department heads and staff, and leaders of community-based organizations (CBOs)
- » **8 focus groups** composed of representatives from public and private health and human services organizations, CBOs, and residents from historically marginalized and underserved populations, including those who do not presently access health and human services
- » **2 community meetings** for all residents, including a follow-up survey
- » **Draft report feedback** was solicited from Watertown residents about the community draft report.

TIMELINE



COMPONENTS OF THE ASSESSMENT

The assessment is composed of three parts:

- » **Health and Human Services Gap Assessment.** Evaluates public and private health and human service organizations that serve Watertown. Describes available services and identifies populations that are being served or inadequately served.
- » **Health and Human Services Organizational Review.** Reviews the operation of the various health and human services functions within Watertown and summarizes staffing, management, and organizational structure.
- » **Recommendations.** Includes recommended organizational and program efficiencies and enhancements, as well as an implementation timeline

Through engagement and analysis, key community priorities emerged with a focus on programs and services relating to:

- **Housing security**
- **Food security**
- **Wellness promotion**
- **Disability supports**
- **Older adult supports**
- **Communications and language access**
- **Immigrant supports**
- **Veterans' services**
- **Public health**
- **Physical and behavioral health**

COMMUNITY ENGAGEMENT – INTERVIEWS

- [Lydia McCoy](#), Watertown Director of Senior Services
- [Patrick George](#), Watertown Veteran's Services Officer, ADA Coordinator, Liaison to Commission on Disability
- [Stephanie Venizelos](#), Watertown Community Wellness Program Manager, Live Well Watertown
- [Anthony Palomba](#), Watertown City Council, Councilor-at-Large; HHS Committee Chair
- [Abbey Meyers](#), Watertown Public Health Director
- [Caroline Bays](#), Watertown City Council, Councilor-at-Large; HHS Committee member
- [Laura Kurman](#), Senior Program Manager, Wayside Multi-Service Center
- [Sophia Suarez-Friedman](#), Wayside Multi-Service Center Social Service Resource Specialist Clinician and Program Coordinator

- [Michael Boudreau](#), Director of Public Health, Town of Natick
- [MaryAnn O'Conner](#), Director of Public Health, City of Medford
- [Nina Nazarian](#), Chief of Staff, Mayor's Office, City of Medford
- [Samantha Stone](#), Woburn Assistant to the Mayor for Community Outreach and Communication
- [Olivia Fields](#), Director of Resident Services, Watertown Housing Authority
- [Christina Lupica](#), Youth Engagement Specialist, Wayside Multi-Service Center
- [Tia Tilson](#), Executive Director, Watertown Community Foundation
- [Maysa Ramos](#), Wayside Multi-Service Center Social Service Resource Specialist Clinician
- [Colleen Leger](#), Director of HHS, Town of Arlington

COMMUNITY ENGAGEMENT – FOCUS GROUPS

- Veterans
- Older Adults (*Residents over the age of 60 years*)
- Immigrants (*Watertown Project Literacy*)
- Watertown Housing Authority Residents
- Watertown Commission on Disability
- City of Watertown Health and Human Service Departments
- Community Organizations – Health Services (*Advocates Community Behavioral Health Center, and Mt. Auburn Hospital*)
- Community Organizations – Human Services (*Springwell, Helen Robinson Wright Fund at the First Parish, Marshall Home Fund, Watertown Boys & Girls Club, Watertown Community Foundation, Watertown Police Department*)

RECOMMENDATIONS

RECOMMENDATION 1: CREATE A WATERTOWN HUMAN SERVICES DIRECTOR POSITION

- » Watertown needs designated leadership to address Watertown residents' human service needs, particularly in relationship to coordinating and championing services that address housing insecurity, food insecurity, migrant supports.
- » Under the direction of the City Manager, Watertown should create a Director of Human Services position. The role would oversee the planning, direction, management, and operation of Watertown's human services programs and referral pathways, including services that address housing insecurity, food insecurity, economic insecurity, and migrant supports.
- » The director also would oversee Watertown's partnership with Wayside Youth and Family Support Network, including the Watertown's Social Services Resource Specialist (SSRS) program.
- » As part of coordinating Watertown's initiatives to combat food insecurity, the Director of Human Services would promote food assistance programs and oversee the Watertown Food Pantry, which is currently part of the Senior Services Department. The role would also administer the Live Well Watertown program.
- » From community feedback a key task for the incoming Human Services Director will be prioritizing housing supports as a central focus of the role and assessing the need for additional staff in the future.

Key job functions:

- Develop and Implement Human Services Strategic Plan
- Oversee Policy and Workflow Development
- Lead Community Outreach
- Administer and Manage Partnerships with CBOs
- Advance Housing Insecurity Interventions
- Administer and Champion Food Security Programs
- Implement Data-Driven Approaches to Understanding Community Needs
- Manage Grant and Philanthropic Opportunities
- Oversee Budget Planning and Allocation
- Enhance Interdepartmental Coordination
- Develop and Advocate for Supportive Policies
- Convene the Health and Human Services Cabinet

RECOMMENDATION 2: ESTABLISH A WATERTOWN HEALTH AND HUMAN SERVICES CABINET

- » As Watertown navigates a rapidly evolving landscape of community health and human service needs, a dedicated, cross-functional HHS Cabinet could significantly enhance resident well-being through a comprehensive and coordinated approach to health and social services.
- » The cabinet should include key participants, such as the Human Services Director, Public Health Director, Senior Services Director, VA Officer, Community Wellness Program Manager, Housing Authority representative, Recreation Director, Public Library representative, Schools Liaison, Police Liaison, and organizations contracted to provide key services to the City.
- » The cabinet should establish a meeting structure, communications plan, cadence, and charter.

Key functions of HHS Cabinet:

- Develop and Implement Human Services Strategic Plan
- Oversee Policy and Workflow Development.
- Lead Community Outreach
- Administer and Manage Partnerships with CBOs
- Advance Housing Insecurity Interventions
- Administer and Champion Food Security Programs
- Implement Data-Driven Approaches to Understanding Community Needs
- Manage Grant and Philanthropic Opportunities
- Oversee Budget Planning and Allocation
- Enhance Interdepartmental Coordination
- Develop and Advocate for Supportive Policies
- Convene the Health and Human Services Cabinet

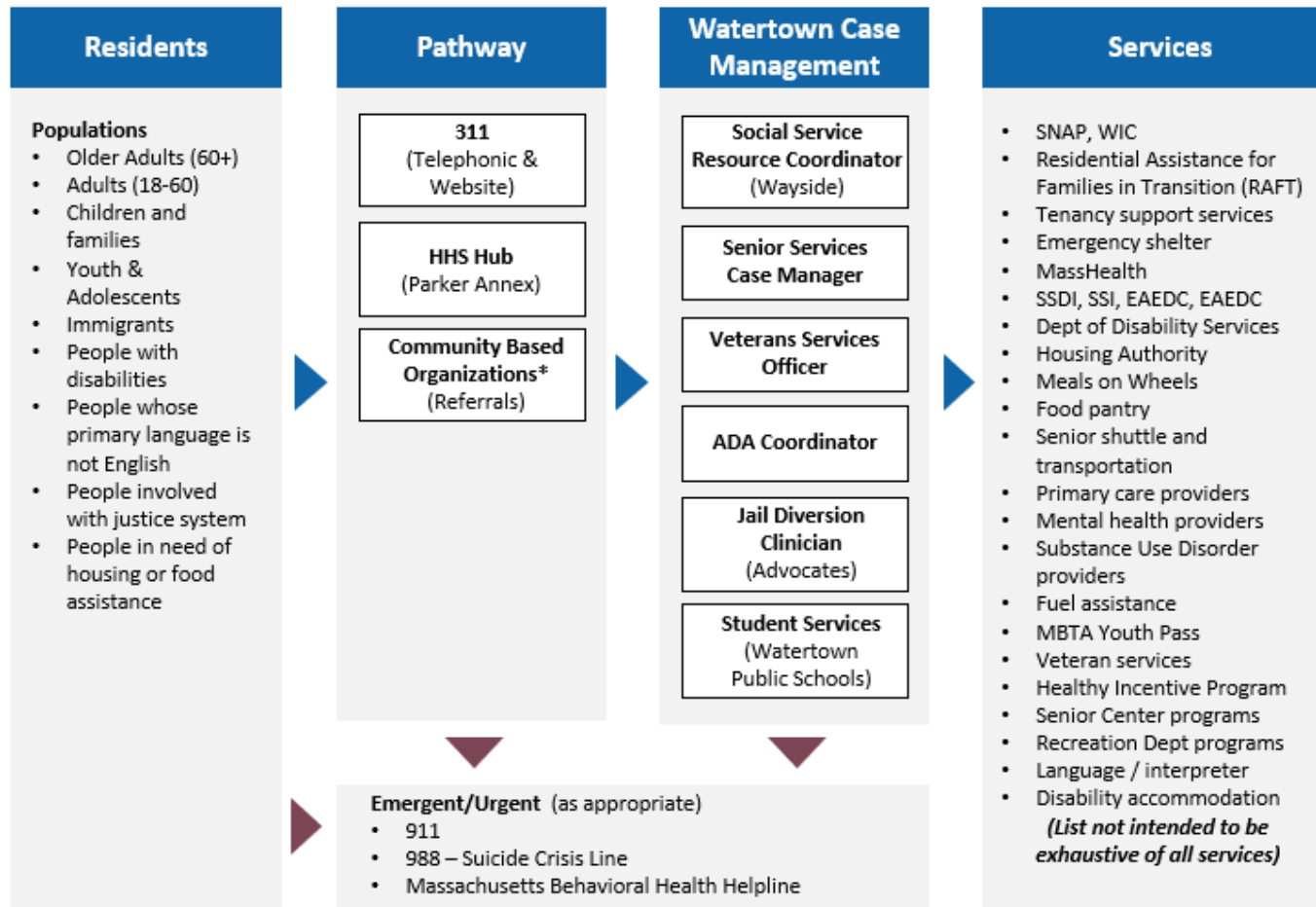
RECOMMENDATION 3: IMPROVE DIGITAL FRONT-DOOR AWARENESS AND ACCESS TO WATERTOWN'S HEALTH AND HUMAN SERVICES

- » For Watertown to better serve residents with its existing health and human services improving awareness and access through the front door can enhance user experience and increase visibility and utility of current services.
- » The front door awareness and access campaign could include leveraging 311 infrastructure as an information source to connect residents with resources for health and human services
- » Additional functions of the campaign include develop a comprehensive online and print Welcome Packet for both new and existing residents that includes an up-to-date and detailed list of available health and human services; and use email and mail campaigns to advise residents of health programs, upcoming events, and important health tips.

Key functions of Digital Front Door:

- Website Modifications
- Leverage 311 Infrastructure as an Information Source to Connect Residents with Resources
- Welcome Packet
- Email and Mail Campaign

ENSURING RESIDENTS RECEIVE HEALTH AND HUMAN SERVICES



***Community Based Organizations:** Includes broad continuum of public, private, and non-profit organizations that serve the needs the of Watertown residents and provide formal and informal referral and supportive services (e.g., Wayside Multiservice Center, schools, Watertown Police Department, health providers, churches, etc.)—all of which provide an important referral pathway into health and human services

RECOMMENDATION 4: ESTABLISH PHYSICAL FRONT DOOR TO WATERTOWN'S HEALTH AND HUMAN SERVICES

- » To enhance access and streamline navigation, Watertown should establish a physical front-door location to its health and human services. This HHS hub would serve as a single, physical point of contact where residents can obtain information, receive assistance, and access a range of health and human services.
- » As a City-owned building, the City of Watertown will ensure the Parker Annex Building will be Americans with Disabilities Act (ADA)-compliant and therefore could serve as a hub for HHS.
- » The location could incorporate routine on-site presence from key health and human service organizations, such as Wayside Multi-Service Center and the Watertown Housing Authority, to provide specialized support and ensure a comprehensive range of services.

Key functions of Physical Front Door

- Information and Referrals
- Resource Center
- Education Campaign
- Representation from Key Organizations

RECOMMENDATION 5: ESTABLISH RELATIONSHIPS WITH CBOS FOR KEY PROGRAMS AND SERVICES

- » The community engagement process highlighted the need for Watertown to develop long-term partnerships with local CBOs for the provision of key programs and services.
- » Opportunities exist to deepen existing relationships or formally establish new partnerships with local CBOs to provide needed services, such as tenancy navigation and support.
- » Watertown can work with organizations to build a more robust foundation of data to understand the community's needs and underlying service gaps.

Key functions of CBO Partnerships:

- Develop Partnerships for Housing Supports
- Strengthen Referral Pathways for Eligible Services
- Promote Cultural Competency.
- Implement Regular Updates and Information Sharing
- Coordinate with Funders to Avoid Duplication

RECOMMENDATION 6: IMPROVE ACCESS TO FOOD SUPPORTS

- » Under the leadership of the Director of Human Services, Watertown should improve access to food supports through multiple strategies.
- » The Watertown Food Pantry should move to location that could accommodate expanded access. A location change will enable extension of the food pantry's hours of operation to accommodate a broader range of schedules.
- » To improve awareness about available food assistance programs, Watertown should continue to develop easy-to-understand visuals and guides to convey information quickly and clearly.

Key functions of Food Support Expansion:

- Relocate and Expand Food Pantry Services
- Food Pantry Oversight to HHS Dpt
- Expand Awareness of Food Insecurity Programs
- Simplify Messaging for Food Assistance Programs

RECOMMENDATION 7: DEVELOP DEI APPROACH

- » To foster a more inclusive and equitable community, Watertown should establish a comprehensive diversity, equity, and inclusion (DEI) strategy.
- » Watertown could establish a DEI Director who will be responsible for overseeing and coordinating related initiatives, integrating DEI principles in the municipal strategic planning processes, developing an official statement that affirms the City's commitment to inclusion, developing and implementing awareness and education programs to promote inclusion, and actively engaging with the community on DEI issues.
- » The functions of Watertown's ADA Coordinator should be transitioned to the DEI Director to ensure that compliance with the law is integrated into the broader DEI framework, enhancing support for people with disabilities and promoting a more inclusive environment.
- » Community feedback indicated the importance to further develop a more integrated approach to addressing accessibility and inclusion, ensuring that the needs of individuals with disabilities are met with greater attention and resources. One community member from the feedback process suggested the position be called the Diversity, Equity, Inclusion, and Access Director.

Key functions of DEI Approach:

- Establish a DEI Director
- Integrate DEI into Municipal Strategic Planning
- Develop an Official Statement on Inclusion
- Promote Inclusion
- Engage with the Community on DEI Issues
- Train Staff on DEI
- Transition ADA Coordination Functions to DEI Director
- Promote Language Access

RECOMMENDATION 8: ESTABLISH A LANGUAGE ACCESS PROGRAM

- » To address the growing need for effective language access services, Watertown should establish a language access program either through a vendor, dedicated language access coordinator, or a relationship with one or more CBO(s).
- » This approach could provide a centralized resource for managing and coordinating language access services.

Key functions of Language Access Program:

- Assist Staff Communication
- Collaborate with City Staff for Dynamic Public Engagement
- Translation of Documents
- CART (Communication Access Real-time Translation)
- Interpretation in Meetings
- Over the Phone Interpretation
- Video Relay Interpretation
- Auto-Generated Captioning

RECOMMENDATION 9: PRIORITIZE HEALTH PROMOTION AND WELLNESS

- » Watertown should develop a comprehensive Health Promotion and Wellness Strategic Plan that outlines key initiatives for improving community health and wellness and foster more integrated and direct collaboration between the Health Department, the proposed Human Services Director, and Live Well Watertown.
- » This approach will support the prioritization of health promotion and wellness by ensuring that resources and efforts are aligned toward preventive and proactive care.
- » The plan should explicitly include substance use disorder awareness, support, and prevention. To enhance coordination and focus on wellness program, Live Well Watertown should be incorporated within the new Human Services Department.
- » As part of the community feedback, HMA recommends that the incoming Human Services Director prioritize strategic planning and alignment of programs and resources with LWW.

Key functions of Health Promotion and Wellness:

- Develop a Health Promotion and Wellness Strategic Plan
- Explicitly Include SUD Awareness, Support, and Prevention
- Integrate Live Well Wellness into Human Services and Prioritize Strategic Planning and Alignment.

TIMELINE

#	Recommendations	Timeline
1	Create a Watertown Human Services Director Position	January 2025
2	Establish a Watertown Health and Human Services Cabinet	January 2025
3	Improve Digital Front-Door Awareness and Access to Watertown's Health and Human Services	March 2025 – June 2026
4	Establish Physical Front Door to Watertown's Health and Human Services (Parker Annex Building)	January – March 2025
5	Establish Deeper Relationships with CBOs for Key Programs and Services (e.g., tenancy navigation and support)	July 2025 – ongoing
6	Improve Access to Food Supports (under leadership of Human Services Director)	July 2025 – ongoing
	Relocate Food Pantry	November 2025
7	Establish a Comprehensive DEI Strategy	December 2025 – June 2026
	Create a DEI Director Position	July 2026
8	Establish a Language Access Program	November 2024
9	Develop a Health Promotion and Wellness Strategic Plan	July 2025 – June 2026

COMMUNITY FEEDBACK ON DRAFT REPORT

COMMUNITY FEEDBACK ON DRAFT REPORT

Process: HMA presented draft recommendations to the residents of Watertown on October 21. Our team collected feedback both via meeting, and feedback submitted through email through November.

LiveWell

We received comments regarding LWW with information including:

- Concerns regarding staffing and resource needs required to effectively run its diverse programs, such as food security initiatives and community engagement efforts.
- Concerns for moving LWW under Human Services Director position and the potential risk of deprioritizing LWW initiatives. Many suggested that LWW should be its own separate entity.

Housing Supports

We received comments regarding the need for specialized housing leadership in human services including:

- Concerns that the responsibilities assigned to the Human Services Director are too extensive for one person to manage effectively
- An immediate need for dedicated resources and leadership in housing services given that housing insecurity is a critical issue for the city.
- Request to include renters in language regarding housing supports.

COMMUNITY FEEDBACK ON DRAFT REPORT

Food Security and Access

We received comments regarding advocacy for food security including:

- A strong emphasis on the need for strategic planning and policy advocacy to enhance Watertown's food access infrastructure
- Increased support of the management of current and proposed food access programs

Location Challenges of the Parker Annex

We received concerns about access to the Parker Annex including:

- Concerns about HHS hub location including its distance from Watertown Square and lack of public transportation access
- Concerns about ADA compliance and accessibility

DEI Implementation

We received concerns regarding DEI including:

- An ask for the early implementation of Diversity, Equity, and Inclusion (DEI) strategies and the potential establishment of a new DEI position within the Human Services Department
- Concerns regarding the lift of duties for one FTE
- Recommendation to include “Access” in the position title

SUMMARY OF COMMUNITY FEEDBACK

Disability Services

We received references including:

- Name ADA coordinator in the report, when other positioned were referenced
- Improving accessibility and access to green space in Watertown
- Ensuring access to city buildings including the Parker Annex building to eliminate long walkways to food pantry.

Data and Strategic Planning

We received references including:

- Strong support for data collection to better understand residents' needs and inform future budget planning.

Modifying the display of Comparable Communities Data

We received references requesting:

- Summarize comparable communities' data and incorporate FTEs

DISCUSSION

APPENDIX

SUMMARY OF REPORT CHANGES

- **Recommendation 1: Human Services Director.** Added the following: “During the community feedback process on the draft version of this report, a variety of community members expressed concerns that too few resources would be dedicated to addressing housing insecurity. A key task for the incoming Human Services Director will be prioritizing housing supports as a central focus of the role and assessing the need for additional staff in the future.”
- **Recommendation 4: Physical Front Door.** Added the following: “The City of Watertown is reviewing the need for any improvements necessary to ensure the Parker Annex Building complies with the ADA. Through the community feedback process, some individuals expressed concern about the location and accessibility of the Parker Annex Building.”
- **Recommendation 7: DEI Approach (bullet - Transition ADA Coordination Functions to DEI Director).** Added the following: “As part of this transition, it will be important to further develop a more integrated approach to addressing accessibility and inclusion, ensuring that the needs of individuals with disabilities are met with greater attention and resources. One community member from the feedback process suggested the position be called the Diversity, Equity, Inclusion, and Access Director.”
- **Recommendation 9: Health Promotion and Wellness (bullet - Integrate Live Well Wellness into Human Services).** Added the following: “As part of the community feedback process from draft version of this report, LWW participants in the community highlighted the significant value and contributions LWW brings to Watertown and expressed concerns about the prioritization and visibility of the program. Based on this input, HMA recommends that the incoming Human Services Director prioritize strategic planning and alignment of programs and resources with LWW.”
- **New Appendices:**
 - **Appendix 1.13:** Health and Human Service Budget and FTE Information – Comparable Communities (summarizes budget information across the comparable communities)
 - **Appendix 1.14:** Watertown Community Meeting Regarding HHS Assessment (highlights from October community meeting)

THANK YOU

Housing for All Watertown's Proposal to add to HMA' HHS Recommendations

**Establish a Director/Office within the Human Services Department,
dedicated to Housing Services and Stability**

We are advocating that Watertown prioritize assistance to low-income and workforce residents, by hiring a housing services expert to be part of the forming of the new Cabinet.

The Housing Services and Stability Director's responsibilities would include:

1. **Create a physical and digital point person/place for landlords and tenants** and for the community in the areas of housing-related education, assistance, mediation.
 - To provide a referral way-station for referrals to Wayside, Senior Center, Veterans Services, Advocates, and to legal services, for tenants' rights information, etc.
 - To advocate and seek funding for long-term Direct Assistance, landlord incentives, etc..
 - With increase in inclusionary zoning units, to support tenants and landlords, mediate rent increases, provide accountability.
 - To support migrant and other low-income families in housing searches, negotiating with landlords, in assisting to seek proofs of tenants' financial stability and character etc.
 - To support landlords willing to rent to low- and moderate-income families and are incentivized by long-term access to housing stability staff and resources.
 - To assist with efforts related to building our current pool of participating landlords willing to rent to low and moderate income families, including voucher holders.
 - To educate the community about tenants' rights, discriminatory practices, housing gaps/needs, outcomes of existing services, etc.
 - To address and refer complaints about discrimination.
2. **Convene a Watertown Housing Task Force**
 - to evaluate needs and best practices
 - to build partnerships, including with renters, landlords
 - to connect and strengthen front-line housing assistance providers
3. **Seek funds to fill in gaps.** Housing-related funding is unique and complicated; and larger grants than currently managed by Wayside are needed.
4. **Create a system of data-collection** to
 - Assist with accurate needs and outcomes assessments, and to inform data-driven decision-making.
 - Create a reporting system of homeless and unhoused residents from Schools, Library, Police, Food Pantry, Wayside, residents, and others.
 - Advocate for a Rental Registry

My statement on Live Well Watertown at tonight's hearing

Marcy Murningham <marcy.murningham@gmail.com>

Thu, Jan 16, 2025 at 8:00 PM

To: Tony Palomba <apalomba@watertown-ma.gov>, John Gannon <jgannon@watertown-ma.gov>, Caroline Bays <cbays@watertown-ma.gov>

Dear Tony, John, and Caroline,

Below is a copy of what I sent Tara Kelley at Health Management Associates on November 1, 2024, in response to their request for feedback on the Health and Human Services Assessment report. It pertains to the structural "home" for Live Well Watertown — for the moment, at least.

Before doing that, let me add a new piece, involving the outgoing Biden Administration.

As many have said, LWW is a multi-faceted entity, a literal and figurative "force of nature" that cuts across departmental divisions. Moreover "wellness" is an elastic term, be it applied to individuals, institutions, and / or communities. It's not just about blood and bandages, but the range of human and ecological well being — physical, emotional, behavioral, and spiritual.

Dr. Vivek H. Murthy, outgoing Surgeon General, elaborated on this in his *Parting Prescription for America* released two weeks ago. Drawing on his service to two different Presidents, Dr. Murthy provides a lovely exegesis on how we might cultivate health, happiness, and fulfillment by centering our attention on relationships, purpose, and service. He dubs this "the triad of fulfillment" and core pillars of community. Wise words, indeed, and central to the Human Services mission you're serving.

Now, to my Tara Kelley email sent November 1, 2024:

Dear Tara,

Here's a summary of my considered reactions to HMA's very thoughtful and well-written *Health and Human Services Assessment* for the City of Watertown. Overall, it's a superb effort that was a joy to read. What stands out is HMA's recognition of the interdependence and *intradependence* of key municipal functions with respect to sustainable municipal "thriving." Ours is an unfolding story that, as innovations occur, speak to new institutional configurations and design to meet the moment effectively. Thank you for helping we residents engage in this informed deliberation.

That said, my concern lies primarily with the structural recommendation regarding Live Well Watertown, set forth in Recommendation 9. In it, you state that LWW should be moved into the new Department of Human Services.

I respectfully disagree.

Amidst all the moving parts — affecting actions to date, those that occur within the HHS project's timeline, and recommended steps taken over the next few years — what stands out for me is that Live Well Watertown is a unique initiative. That's because it relies on multiple relationships and collaborations across the City of Watertown's organizational chart and beyond. It's a cherished part of the Watertown community, encompassing residents, civil society institutions, and local businesses.

For these reasons, I view LWW as not easily categorized as belonging in this or that department, a recognition of intersectionality you hint at in your report. Indeed, as you acknowledge in your assessment, LWW takes a holistic view of health and wellness, a systems frame that HMA utilizes in its work, too.

Put another way, using systems thinking, I view LWW as a "node" within a web of interrelated parts. Its multifaceted operation features not only the Farmer's Market but a range of both **people** and **place-based** activities affecting food access and security; sustainable design and climate resilience; substance abuse and mental health; transit mobility; intergenerational physical, emotional, and spiritual health and well-being; and community-based engagement.

I view that as a good thing, particularly within an environment that elevates interdisciplinarity and collaborative engagement with policymakers, practitioners, and the public. Indeed, as we move into an era with renewed recognition of the virtues of metropolitan area planning and development, this trans-discipline and trans-border quality takes on greater significance.

All this said, I believe that **LWW ought to remain where it is at the moment**, within the Department of Community Planning and Development, pending further strategic planning carried out on the part of the proposed Health and Human Services Cabinet, described in Recommendation 2. As you propose, LWW will be a member of this cabinet, so is in a good position to help discern where its future organizational home should lie.

Indeed, given its unique mission and composition, I envision **future elevation of LWW as a "node" within Watertown's municipal governance system**, one that is dedicated to the guiding ethic and principles articulated in:

- **Watertown's Preamble** to our revised Home Rule Charter, approved by voters three years ago tomorrow on 2 November 2021. As the *Preamble's* primary author, I point specifically to that governing ethic and those guiding principles, along with language emphasizing transparency and accountability, performance excellence, community engagement and public trust, and;
- **Watertown's 2023 Comprehensive Plan, 2023–2030 Open Space and Recreation Plan, and 2022 Climate and Energy Plan**; and, more broadly,
- the "smart growth" principles articulated by the **Metropolitan Area Planning Council** (MAPC), of which the City of Watertown is a member.

Moving LWW into a newly-constituted human services department that concentrates primarily on addressing underserved members of our community runs the risk of draining LWW of its vitality and vibrancy. Keeping it where it is at the moment, with an eye toward more "independent-but-connected" standing, helps to preserve and nurture both the social entrepreneurship and high regard LWW enjoys in our community.

Moreover, given the fact that it will take awhile for the reorganization to settle in and its operating culture to be developed and refined, keeping LWW within the DCPD with an eye toward separate standing will enable continuity while more effectively embracing and co-creating what's to come.

I'm happy to discuss any of this, but fear I've gone on too long. Nevertheless, I appreciate all your efforts, and look forward to the next stage.

Wishing you well,

Marcy.

Marcy Murningham
Principal Architect, Equity Culture / Civic Fiduciary Action Labs
*Select writings on "Wealth, Power, and the Public Interest:
Building Equity Culture and Civic Stewardship," New England
Journal of Public Policy, Vol. 30, no. 1 (2018)*
[View LinkedIn profile here](#)

Landline: 617.926.0633 | Mobile: 617.501.9421
134 Fayette Street
Watertown, MA 02472

Show quoted text

Marcy Murningham



Commission on Disability

City of Watertown
Administration Building, 149 Main Street
Watertown, MA 02472-4410

City Manager George Proakis
149 Main Street
Watertown, Massachusetts 02472

January 10, 2025

Dear City Manager Proakis:

The Watertown Commission on Disability has read, with great interest, the recent Health and Human Services Study. We appreciate the attention that the study pays to all aspects of life in Watertown, including accessibility for members of the disability community.

We do, however, find the combining of the ADA Coordinator position with that of the new Director of Diversity, Equity, and Inclusion problematic. We worry over the ability of one person to encompass so many duties and responsibilities, especially the critical duties and responsibilities of the ADA Coordinator which is much more than a title.

Our current ADA Coordinator, Patrick George, is also the Veteran Services Coordinator. He has been an excellent liaison to the Commission in his ADA capacity, but his work has included so much more than that. Between meetings, he has followed up with city departments, such as the Department of Public Works, to convey our concerns and discuss solutions and timelines. He has contacted different businesses and done site visits to examine particular accessibility and residents' issues at the site, as well as the Commission's concerns. He has coordinated with agencies in and beyond Watertown to assure us that our residents' needs are being met at all points at which a disability may limit access.

We value the intent of the DEI Director to make opportunities for inclusion available to all residents, but opportunities for inclusion are one of many challenges for residents with disabilities. There are specific and concrete needs to which an effective ADA Coordinator must be aware of and attend to, and these issues are often forgotten or overlooked in the broader DEI context. The Commission believes that meeting ADA compliance is just the minimum requirement for true accessibility, and we need to ensure the ADA Coordinator will be able to help us achieve our goals in this realm. Our most urgent concern is that some of the required functions may be lost under a DEI Director position.

We hope to see our concerns addressed before this position is posted. We would be happy to meet with you and/or your team to have further discussion. We'd appreciate the chance to discuss how this position might be structured so as to be best situated for creating a welcoming and safe community for people with disabilities in Watertown.

Thank you for your attention to this matter.

Sincerely,

Kim Charlson, WCOD Chair

CC: Patrick George, ADA Coordinator

Sarah Zoen, Human Rights Commission, Co-Chair

Mel Poindexter, Human Rights Commission, Co-Chair



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: February 19, 2025

RE: Parker Building Renovations

Attached, please find a memorandum on the subject from Steve Magoon, Assistant City Manager for Community Development & Planning.

I will present this under Communications from the City Manager at the City Council Meeting on February 25, 2025.

Thank you for your attention to this matter.



**City of Watertown
Department of
Community Development and Planning**

149 Main St and 124 Watertown St
Watertown, MA 02472
(617) 972-6417

To: George Proakis, City Manager
From: Steve Magoon, Assistant City Manager for DCDP
Date: February 19, 2025
Subject: Parker Building Renovations

As the Honorable City Council is aware, the City is preparing to renovate a portion of the Parker Building to accommodate the offices of the Department of Community Development and Planning. We are also making a number of improvements to offices for other City staff. Ai3 is the architect, and Liro Hill is OPM, that the City is utilizing to design the improvements for DCDP.

The Public Buildings Department has also contracted with Code Red, to design fire suppression sprinklers throughout the building, and Gale Associates to look at exterior work to maintain the building envelope, and Fitzmeyer and Tocci for the electric service upgrade and emergency generator install.

The improvements for DCDP include spaces 2 B, C, D F, G, and H. This will provide adequate space to hold all of the Divisions and Teams of the Department within one large space, except for the Commanders Mansion Events Team, who will remain at the Commanders Mansion. It also will utilize 2E as a public meeting room, which Public Buildings is doing mostly in house, and expects to have ready as a meeting space by May 1.

The Cities IT Department, Health Department, and Public Buildings Departments are currently in spaces on the 3rd floor of the building, and on the first floor space 1F is being converted to house the Food Pantry. As a result of the extent of the cumulative improvements, it is required that we evaluate the entire building for compliance with the Americans with Disabilities Act and make necessary improvements.

As a result, Ai3 has contracted a subcontractor, KMA, to evaluate the building. As a result, there are a number of improvements that have been added to the project scope, some improvements that we will request an extension for, and lastly some elements that we will request a waiver from MAAB for due to the details of the building.

The improvements associated with the renovation of space for DCDP is estimated at

\$2,870,518, including the renovation of space for the Food Pantry which is estimated at \$326,890, immediate code related upgrades at \$1,069,663, for a total cost of \$3,940,181.

In order to pay for this work there are a number of strategies that will be pursued. There is \$152,000 in ARPA funds allocated for the Food Pantry improvements, the City will borrow for a majority of the costs, and where improvements include tenant spaces, there will be negotiations related to cost sharing.

As for schedule, Ai3 has created 100% design drawings, we now need to coordinate the various pieces with our OPM to get the project out to bid. We had hoped to have the project out to bid now, but that is delayed until the end of February. We expect construction to occur May to October, when we will be able to occupy the renovated space.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: February 18, 2025

RE: Victory Field Phase II – Park Project (Winter Update)

Attached, please find a joint memorandum on the subject from Steve Magoon, Assistant City Manager for Community Development & Planning; Erika Oliver Jerram, Director of Community Design; and Michelle Moon, Open Space Planner.

I will present this under Communications from the City Manager at the City Council Meeting on February 25, 2025.

Thank you for your attention to this matter.



City of Watertown
Department of
Community Development and Planning
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617 972 6417
Fax: 617 972 6484
www.watertown-ma.gov

TO: Mr. George Proakis - City Manager

FROM: Mr. Steve Magoon, Assistant City Manager and DCDP
Ms. Erika Oliver Jerram, Director of Community Design
Ms. Michelle Moon, Open Space Planner

DATE: February 18, 2025

RE: Victory Field Phase II – Park Project (winter update)

On November 6, 2024, CDM Smith presented the 75% Construction Drawings (CDs) for Victory Field Phase II. The past and current site plans are at the end of this memo. Presentation slides are posted on the Victory Field Phase II project webpage: <https://www.watertown-ma.gov/1422/Victory-Field-Phase-II>

This winter the City received 90% CDs in January 2025 and provided comments that CDM is working to incorporate. The City and CDM will continue to finalize the design and anticipate presenting this spring to the City Council before putting the project out to bid.

CDM's November 2024 presentation provided an overview of the current project and highlighted the differences between what was in the Ad Hoc Committee Report (2018) and the current design. The main differences include the following items listed below.

Ad Hoc Committee Report – 75% - 90% Design Changes Summary

In December 2024, the School Committee requested the addition of movable safety nets to help improve safety for all park users. This update is being added to the CDs as an Add Alternate.

The plan includes storage for athletic equipment. The 90% Plan includes 3 storage bays, and the City has requested a 4th bay be added if there is room.



There are no significant changes to this area from the Ad Hoc Committee Report.

Due to subsurface soil conditions the rain garden south of the courts is not feasible. The area will be planted as a landscape buffer.



At the Community Meeting in November 2024, CDM stated that we would have to go up to 50-ft. poles for tennis and 90-ft poles for the track and field. We received an update in January 2025, that It looks like MUSCO was able to get these back down to the heights we had from the AD-HOC committee meetings.

F. STORMWATER SYSTEM

Subsurface Stormwater Chambers

F. PERIMETER WALLS AND FENCES

There are no significant changes to this area from the Ad Hoc Committee Report.

Also, the Orchard Street fence has also been moved a few feet from the sidewalk to help with maintenance. As part of the 75% CDs, there were brick pillars every 19 ft along the ornamental fence. As part of the 90% CDs, there is just an ornamental fence with brick pillars only at the entrances to help reduce costs.

G. OTHER EQUIPMENT, FIXTURES, LANDSCAPING, AMENITIES

Since the November 2024 Community Meeting where the 75% CDs were presented, there has been a seating area to the west of the playground. This change was based on community input from the community meeting and staff input.

DCDP - PLAN REVIEW REQUESTS (FROM FALL 2024)

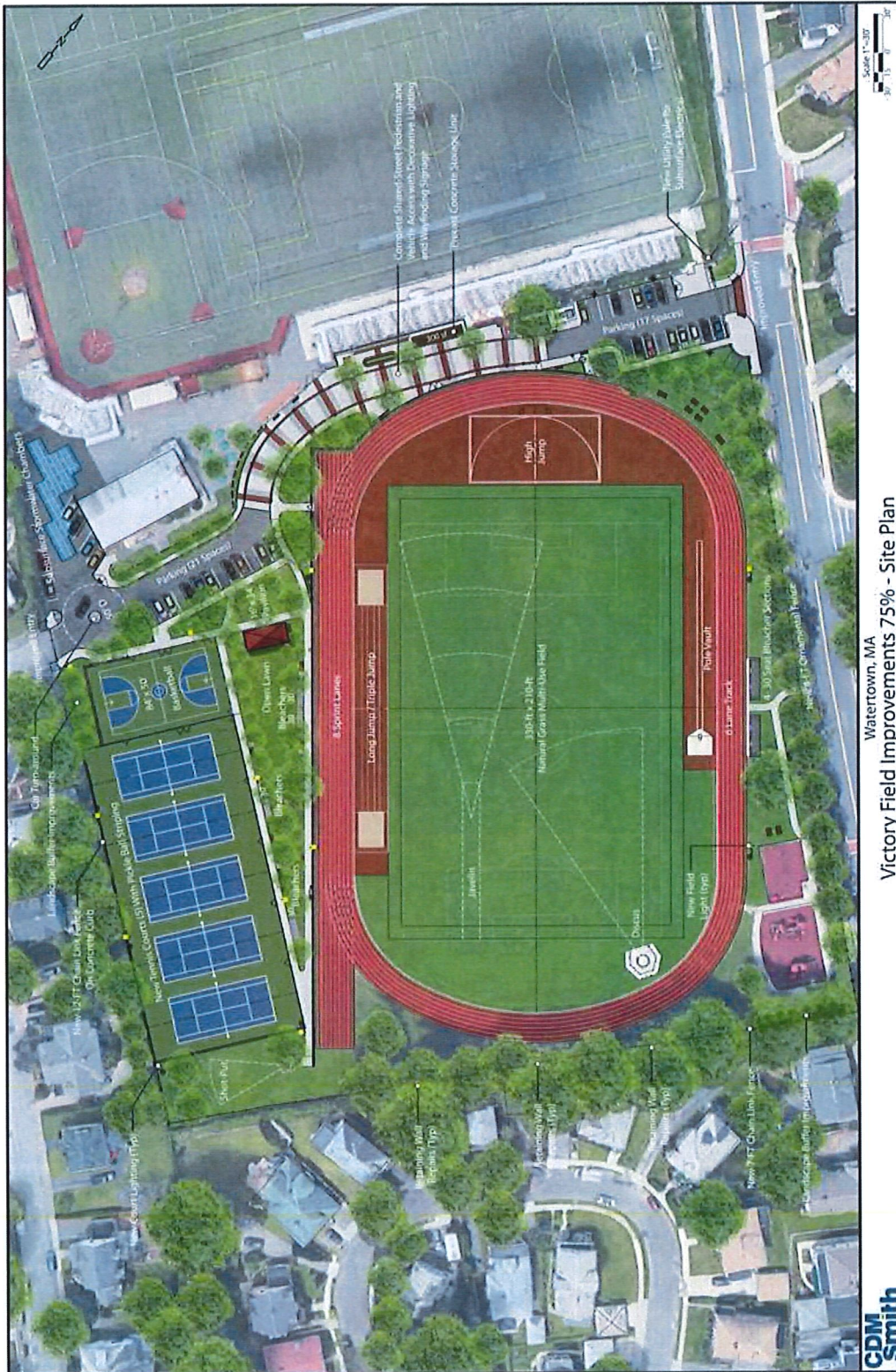
DCDP requested the following site amenities be added to the site plan: trash cans, bike racks, drinking fountain, picnic tables and/or benches along Orchard Street, landscaping at the entrance, landscape border for some sections along Orchard Street, consider adding a few more perennials to the plant palette, and set fence back from the sidewalk to reduce potential damage from snow removal.

[illegible]

Victory Field Phase II - Concept Plan (Town Council; June 25, 2019, Presentation)



Victory Field Phase II 75% CD - Site Plan (Community Meeting; November 6, 2024)



CITY COUNCIL ROLL CALL VOTE
MEETING DATE: FEBRUARY 25, 2025

	YES	NO	PRESENT
JOHN M. AIRASIAN	<u> X </u>	<u> </u>	<u> </u>
CAROLINE BAYS	<u> X </u>	<u> </u>	<u> </u>
LISA J. FELTNER	<u> </u>	<u> </u>	<u> </u>
JOHN G. GANNON	<u> X </u>	<u> </u>	<u> </u>
NICOLE GARDNER	<u> X </u>	<u> </u>	<u> </u>
EMILY IZZO	<u> X </u>	<u> </u>	<u> </u>
ANTHONY PALOMBA	<u> X </u>	<u> </u>	<u> </u>
VINCENT J. PICCIRILLI JR.	<u> X </u>	<u> </u>	<u> </u>
MARK S. SIDERIS, COUNCIL PRESIDENT	<u> X </u>	<u> </u>	<u> </u>

Motion to revoke Watertown's prior acceptance of G.L. Chapter 31, civil service law, for police officer positions about the rank of patrol officer



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: February 19, 2025

RE: Civil Service Revocation

As you may recall, at the May 14, 2024 City Council Meeting, the City Council voted to revoke its prior acceptance of M.G.L Chapter 31, the Civil Service Law, for all positions of the rank of Patrol Officer within the Police Department.

Attached, please find correspondence from Chief of Police Justin M. Hanrahan requesting the removal of supervisor ranks from the civil service system. The Police Supervisors' Union has agreed to this change. We have negotiated a new internal promotional policy that mirrors the civil service system while providing greater flexibility and local control. This policy ensures a fair, merit-based promotional process and allows us to select candidates who best meet our department's and community's evolving needs.

I will bring this matter up under Communications from the City Manager at the February 25, 2025 City Council Meeting.



WATERTOWN POLICE DEPARTMENT

JUSTIN M. HANRAHAN
CHIEF OF POLICE

MEMORANDUM

TO: GEORGE PROAKIS, CITY MANAGER

FROM: JUSTIN M. HANRAHAN, CHIEF OF POLICE

DATE: February 19th, 2025

SUBJECT: CIVIL SERVICE REVOCATION – Watertown Police Supervisor Ranks

As we continue to refine and improve our ability to recruit and promote the most qualified personnel, I respectfully request your assistance in placing this request before the Honorable City Council for its review and action. To maintain continuity with our prior decision to remove the patrol officer's rank from the Massachusetts Civil Service System, and to provide greater latitude in selecting those best suited for leadership positions, I am requesting the removal of the supervisor ranks from the civil service system as well. The police supervisor's union has voted and agreed to this change.

With the guidance of city labor counsel, we have successfully negotiated with the union to implement a new internal promotional policy that largely mirrors the structure of the civil service system while providing greater flexibility and local control. This policy ensures a fair, merit-based promotional process while allowing us to select candidates who are best suited to meet the evolving needs of our department and community.

The civil service system, while originally designed to prevent nepotism, favoritism, and corruption in hiring and promotions, has become increasingly outdated and restrictive. The bureaucratic hurdles associated with the system hinder our ability to efficiently promote the most qualified candidates. In today's policing environment, concerns about unfair hiring and promotion practices can be effectively addressed through transparent and structured internal processes, rigorous background checks, and adherence to professional standards.

By removing the supervisor ranks from the civil service system, we will:

- Regain local control over the promotional process, ensuring that leadership positions are filled by individuals best suited to lead in a modern policing environment.
- Streamline the promotional timeline, reducing delays caused by civil service testing and administrative requirements.

- Expand our ability to develop and implement policies that support professional growth and leadership development within our department.
- Maintain a promotional process that aligns with civil service principles while allowing for necessary flexibility to address department-specific needs.

The removal of the patrol officer rank from the civil service system has been an enormous success as it has allowed us to recruit and hire trained and certified officers, while speeding the process of filling existing vacancies.

Given these factors, I believe that this transition will significantly enhance our ability to attract and develop strong leadership within our department. This change will improve operational efficiency and ultimately benefit both our officers and the community we serve.

I appreciate your time and consideration of this request. Please do not hesitate to contact me with any questions or to discuss this matter further.

Proposed City Council Motion for Civil Service
as developed by KP Law

Pursuant to the provisions of G.L. c. 4, Section 4B, I move that the City of Watertown revoke its prior acceptance of G.L. c. 31, the Civil Service Law, for all police officer positions within the Watertown Police Department above the rank of patrol officer.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: February 18, 2025

RE: Affordable Housing Property Tax Exemption

Attached, please find a joint memorandum on the subject from Steve Magoon, Assistant City Manager for Community Development & Planning; Earl Smith, Assessor; Sean DelRose, Assistant Assessor; and Larry Field, Senior Planner.

I will present this under Communications from the City Manager at the City Council Meeting on February 25, 2025. I respectfully request that the Honorable City Council refer the matter to Committee for policy consideration and guidance.

Thank you for your attention to this matter.



CITY OF WATERTOWN

Department of
Community Development and
Planning

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617 972 6417
Fax: 617 972 6484
www.watertown-ma.gov

To: George Proakis, City Manager

From: Steve Magoon, Assistant City Manager for Community Development & Planning; Earl Smith, Assessor; Sean DelRose, Assistant Assessor; Larry Field, Senior Planner

Date: February 18, 2025

Re: Affordable Housing Property Tax Exemption

SUMMARY

At its November 26, 2024 meeting, the Honorable City Council voted to request the Administration provide an analysis of a 2023 state law allowing a local option property tax exemption to promote affordable housing.

Watertown's existing property tax exemptions are targeted at a small number of households (e.g., veterans with disability), designed to mitigate hardship, and come with a modest cost (about \$183,000 in FY24). The affordable housing exemption is aimed at influencing the rent-setting decisions of residential property owners. Given the large number of property owners and diversity in Watertown's housing stock, it is difficult to know how much a broad exemption would change those decisions and at what cost in lost property tax revenue. Even a much narrower exemption (e.g., only two-families) involves many properties and varying circumstances. There also are significant administrative burdens associated with implementing such an exemption, with that burden rising as the exemption applies to more properties.

All these points suggest that Watertown should wait to enact this local option exemption or start with a highly targeted pilot program.

STATE STATUTE

The 2023 Economic Development bill allowed municipalities to enact a property tax exemption for owners who rent to income-qualifying persons at affordable rates on a year-round, annual basis. G.L. c. 59, § 50 (attached as "A.") The provision provides considerable flexibility to cities/towns in structuring the exemption:

- (1) The exemption may apply to any "class one residential" unit. This can range from a single-family home to a large apartment building.

- (2) The units must be rented to income-qualifying persons; the thresholds may be set by the municipality as long as they are in accordance with HUD guidance/regulations and are not more than 200% of area median income.
- (3) Similarly, the affordable rent must be no higher than the maximum rent set by HUD for the applicable household income level.
- (4) The exemption amount is set locally but cannot be more than the unit's tax obligation.
- (5) The municipality may elect to require that the unit owner live on the property. Similarly, the municipality may elect to require a deed-restriction but, unlike units designated by the state as "affordable," the municipality may also allow the owner to offer an affordable rent for only one year.

Once enacted, the **exemption cannot be repealed for three years.**

Although the exemption is authorized by state law, the state will not reimburse the city for any lost revenue.

The statute requires that an applicant seeking the exemption must submit "any documentation the city or town deems necessary, including but not limited to, a signed lease and poof of the occupying person or persons' household income, to confirm the eligibility of the property for the exemption." However, the Commonwealth's Division of Local Services issued Guidelines in March 2024 requiring that qualifying income be established through federal and state income tax returns. (DLS Guidelines, attached as "B"). The DLS Guidelines also require that the application be filed annually on or before the tax abatement deadline, which is the due date of the first actual tax bill.

AFFORDABLE HOUSING: INCOME LIMITS AND MAXIMUM RENTS

To illustrate the qualifying income levels that could be used for an affordable housing property exemption, below is a selection from the HUD income limits chart issued in April 2024 (they are issued annually):

HUD Income Limits Applicable to Watertown 2024-2025			
Household size	50%	65%	80%
1	\$57,100	\$74,230	\$91,200
2	\$65,300	\$84,490	\$104,200
3	\$73,450	\$95,485	\$117,250
4	\$81,600	\$106,080	\$130,250

Maximum rents for these income levels are based on bedroom configurations and include a utility "allowance" based on the type of utilities that serve the unit. Below are the maximum rents for the four most common bedroom configurations:

Maximum Rents Applicable to Watertown 2024-2025

Bedrooms	50%	65%	80%
Studio	\$1,428	\$1,856	\$2,280
1BR	\$1,633	\$2,122	\$2,605
2BR	\$1,836	\$2,387	\$2,931
3BR	\$2,040	\$2,652	\$3,256

MARKET RENTS IN WATERTOWN

It is hard to match up maximum rents for affordable units and market rents because of the varied ways that information on market rents are collected. One approach is to use “average rent” as collected by those who follow the commercial real estate market. These average rents tend to be higher because the information is gathered from larger property owners. Below is one such chart, based on CoStar Group’s database as cited by Apartments.Com:

Average Rents in Watertown January 2025

Bedrooms	Rent
Studio	\$2,528
1BR	\$2,956
2BR	\$3,618
3BR	\$4,851

Another approach is to use US Census Bureau’s data. According to its American Community Survey (ACS) data, the median rent for 2019-2023 was \$2,357 (this combines all bedroom configurations and owner types).¹ The ACS also contains rent distribution percentages for the 2017-2021 period, suggesting that Watertown rents (all bedroom configurations/owner types) were equally split between rents below and above \$2,000 during this period.² Given the significant rent growth since 2017, it is likely that a much higher percentage is now over \$2,000.

RELEVANT PROPERTY TAX DATA

There are 16,778 “Class 1 residential” units in Watertown. (Assessor’s Office Data, attached as “C.”) This includes the following building types: 2,853 single family; 4,033 condominium units; 5,224 units in two-family buildings; and 3,576 in apartment and mixed-use buildings. The taxes per unit vary, with the average property tax per unit for an apartment at \$3,343 and two-family at \$4,976.

Watertown currently has property tax exemptions for certain households. Below is a chart setting forth the exemption categories, exemption amounts and abatement totals for fiscal 2024.

¹ The ACS uses sampling over multiple years to develop data on a municipality level. When rents rise over the sampling period, this obviously affects the median.

² The surprising percentage of rents under \$2,000 may suggest that some owners offer below market rents because of their interest in tenant stability, their relationship with the tenant, or the unit’s condition. These units may not turnover frequently and thus not be available to those looking in the general market.

Name	Clause	# Exemptions Granted	Exemption Amount	Total Abated
Surviving Spouses, minors, or persons 70+ years old	17D	15	\$350	\$5,250
Veterans 10% Disabled	22A	52	\$800	\$41,600
Veteran Surviving Spouse, Service Connected Death	22D	8	Full Taxes	\$47,186
Veterans 100% Disabled	22E	25	\$2,000	\$50,000
Blind	37A	25	\$1,000	\$25,000
Elderly Income Based	41C	14	\$1,000	\$14,000
				\$183,036

ANALYSIS

Watertown would be the first municipality to enact a property tax exemption for affordable housing.³ This section asks the following questions: 1) would a tax exemption increase the affordability of rental units in Watertown—and at what cost in lost revenue? and 2) what are the administrative issues in enacting such an exemption?

A. Trade-off between increasing affordability and lost property tax revenue

The primary goal of this property tax exemption is to provide an incentive for owners to offer below market rent to income-qualified households.⁴ While other considerations could affect that decision, the statute's premise is that the exemption amount would substitute for the owner's lost rental income.

There is a substantial gap between market and affordable rents in Watertown's commercial real estate market. For example, the monthly gap between average and affordable rent for a one-bedroom unit is reportedly \$351. To influence such an owner, the exemption would likely need to exceed \$4,000. In contrast, all but one of Watertown's existing exemptions offer \$2,000 or less.

On the other hand, the gap between market and affordable rent varies in smaller buildings, e.g., a two-or three-family. Some of the units, particularly in buildings that have recently been constructed or renovated, may approach the rents in apartment buildings. Others may be similar in rent to deed-restricted affordable units (or even lower). An exemption amount that influences one owner to offer the unit at a lower rent may lead another owner to obtain the exemption without

³ We confirmed this with the Division of Local Services in late January 2025. On February 12, 2025, Boston City Council approved an "order" generally accepting the state statute. The next step is for the Mayor's office to design a tax exemption program for the Council's review and approval.

⁴ It is also possible that the exemption is viewed as a "reward" for owners already offering below market rent.

lowering the rent. It is not clear, therefore, what exemption amount would increase affordability—and how much that would cost in property tax revenue.⁵

B. Administrative considerations

Complying with the DLS Guidelines for implementing the affordable housing tax exemption involves significant administrative burdens:

- (1) While the lease can be accepted as documentation, verifying the actual rent paid and appropriate utility allowance would be unmanageable for the Assessor's office.
- (2) To prove qualifying income, the applicant must produce federal and state tax returns. In households with multiple taxpayers, each return must be reviewed and then stored in a location that protects confidentiality.
- (3) The unit taxation must be calculated when there is more than one unit on the parcel.
- (4) Most property tax exemptions have a single qualifying date (July 1 or January 1). The affordable housing exemption would require a supplemental filing (or more than one) if a change of tenant occurs. The Assessor's office is likely to receive applications and supplemental filings throughout the year.

CONCLUSION

Given the many questions about whether an effective affordable housing exemption can be created, Watertown should wait for experience in other municipalities in implementing the exemption or consider a highly targeted pilot program.⁶

⁵ Unlike the existing exemption categories, which in FY24 cost \$183,036, there are so many smaller buildings with rental units that even a relatively modest exemption could double or triple what is presently dedicated. For example, if 10% of the two- and three-family owners each obtained a \$1,000 exemption, the cost would be \$331,000. Also, unlike the veteran's 100% disabled exemption, none of the affordable housing exemption would be reimbursed by the state.

⁶ One such idea is to offer an exemption to an owner creating an accessory dwelling unit, as a limited number are likely to be created over a three year period.

ATTACHMENT “A”

SECTION 3. Said chapter 59 is hereby further amended by inserting after section 5N the following section:-

Section 5O.

(a) In any city or town that accepts this section, the board of selectmen or select board of the town, the town council of a municipality having a town council form of government, the city manager, with the approval of the city council, in the case of a city with a plan D or plan E form of government, or the mayor, with the approval of the city council, in all other cities, may establish a property tax exemption for real property classified as Class One residential in the city or town. To qualify for the exemption, the property shall be:

- (i) rented at an affordable housing rate, as determined by the city or town and in accordance with the United States Department of Housing and Urban Development guidance and regulations;
- (ii) rented on a yearly basis; and
- (iii) occupied year-round by a person or persons whose household income does not exceed an amount to be set by the city or town; provided, however, that said income shall not be more than 200 per cent of the area median income.

The property tax exemption shall be for an amount determined by the city or town; provided, however, that the amount shall not be more than the tax otherwise due on the parcel based on the full and fair assessed value multiplied by the square footage of the housing units rented and occupied by a person or persons whose household income is not more than the income limit set pursuant to clause (iii), divided by the total square footage of a structure located on the parcel. Assessment of property seeking an exemption under this section, if by an income approach to value, shall assume fair market rent for all units. The property owner seeking the exemption shall submit to the city or town any documentation the city or town deems necessary, including, but not limited to, a signed lease and proof of the occupying person or persons' household income, to confirm the eligibility of the property for the exemption under this section.

(b) A municipality may adopt ordinances or by-laws to implement this section.

ATTACHMENT “B”

DIVISION OF LOCAL SERVICES Informational Guideline Release March 2024 (next page)



Geoffrey E. Snyder
Commissioner of Revenue

Sean R. Cronin
Senior Deputy Commissioner

Informational Guideline Release

Municipal Finance Law Bureau
Informational Guideline Release (IGR) No. 24-4
March 2024

AFFORDABLE HOUSING PROPERTY TAX EXEMPTION

(G.L. c. 59, § 50)

This Informational Guideline Release (IGR) informs local officials about a new local option affordable housing property tax exemption. It also explains local standards and procedures that may be adopted relative to the exemption.

Topical Index Key:

Abatements and Appeals
Exemptions

Distribution:

Assessors
Collectors
Treasurers
Accountants and Auditors
Selectmen/Mayors
City/Town Managers/Exec. Secys.
Finance Directors
City/Town Councils
City Solicitors/Town Counsels

Supporting a Commonwealth of Communities
www.mass.gov/DLS

Municipal Finance Law Bureau
Informational Guideline Release (IGR) No. 24-4
March 2024

AFFORDABLE HOUSING PROPERTY TAX EXEMPTION

(G.L. c. 59, § 50)

SUMMARY:

This Informational Guideline Release (IGR) informs local officials about a new local option, affordable housing property tax exemption. The exemption was created by section 3 of “AN ACT TO IMPROVE THE COMMONWEALTH’S COMPETITIVENESS, AFFORDABILITY AND EQUITY,” which was signed into law on October 4, 2023. [St. 2023, c. 50](#). For municipalities that accept it, this new tax exemption would apply to the property of residential unit owners who rent their units to income-qualifying persons at affordable rates on a year-round, annual basis.

GUIDELINES:

I. LOCAL ACCEPTANCE

A. Acceptance

Acceptance of G.L. c. 59, § 50 is by vote of the municipality’s legislative body, subject to charter. [G.L. c. 4, § 4](#). Following acceptance, the board of selectboard of a town; the town council of a municipality having a town council form of government; the city manager, with the city council’s approval, in a city with a plan D or E form of government; or the mayor, with the city council’s approval, in all other cities may establish the parameters of the affordable housing property tax exemption. This includes all of the locally determined amounts noted in Section II below, any other restrictions or regulations consistent with the intent of the law and any local rules and procedures. A municipality may also adopt ordinances or by-laws to implement the provisions of the exemption.

B. Effective Date

The acceptance vote should explicitly state the fiscal year in which the exemption will first be available, the first of which can be fiscal year 2025.

BUREAU OF MUNICIPAL FINANCE LAW

KENNETH WOODLAND, CHIEF

C. Revocation

Acceptance may be revoked, but the city or town must wait until at least three years after acceptance. Revocation is also by vote of the legislative body, subject to charter. [G.L. c. 4, § 4B](#).

D. Notice of Acceptance or Revocation

The city or town clerk should notify the [Municipal Databank](#) that G.L. c. 59, § 50 has been accepted or revoked as soon as possible after the vote takes place.

II. SCOPE OF ABATEMENT

A. Residential Ownership

Applicants, including the trustees of a trust, must be the assessed owner of the property on which the tax to be abated is assessed and must own the property on the applicable July 1 exemption qualification date.

This exemption only applies to class one residential units. The unit is not required to be subject to an affordability restriction, but it may have one. Additionally, an accessory dwelling unit that meets the qualifications is eligible to receive the exemption.

B. Domicile

The applicant does not have to be domiciled on their property to qualify unless the municipality adopts a local rule requiring this.

C. Exemption Amount

The amount of the exemption will be determined locally but cannot be more than the tax otherwise due on the parcel (based on its assessed full and fair cash value), multiplied by the square footage of the qualifying housing units and divided by the total square footage of the structure located on the parcel.

For example, based on full and fair cash value, the tax obligation of a three-unit home is \$12,000. Each of the three units is 900 square feet. If only one of the units qualifies for the exemption, then the property owner would receive an exemption equal to 1/3 (900/2700) of the locally determined amount. As such, in this example, the maximum exemption amount would be \$4,000 for that unit.

Otherwise, if a property for which an applicant seeking an exemption is assessed by an income approach to value, then fair market rent must be assumed for all units.

D. Exemption Criteria

Residential unit owners must rent their units to income-qualifying persons at an affordable rate in order to qualify for exemption. The affordable housing rate is determined by the city or town but must be in accordance with the United States Department of Housing and Urban Development's (HUD) guidance and regulations.

Additionally, the occupants must have an annual household income that does not exceed the amount set by the city or town; provided, however, that said income shall not be more than 200 percent of the area median income. HUD income limits are available online [here](#).

For example, a municipality determined that the gross occupant income shall not exceed 80 percent of area median income. The municipality further determined that the affordable rate shall not exceed 30 percent of the actual occupant's monthly household income. An application is submitted for an occupant household of one. The relevant area median income limit for a household of one within the statistical area in which the municipality lies was \$82,950. Under the established guidelines of the municipality as set forth above, an occupant income of \$82,950 meets the income requirement, and rent no higher than \$24,885 annually meets the affordable rate requirement.

Further, the unit(s) in question must be rented on an annual basis and be occupied by qualifying persons for the entirety of the applicable fiscal year. If a unit is occupied as such by successive but separate annual leases to qualifying persons, without a significant gap between said leases, the unit is still eligible for exemption.

There are no age-related criteria for qualifying renters.

E. Applications to Assessors

To be considered for this exemption, applicants must submit STF 50, attached below, annually to the local assessors. The applications must include, but are not limited to, a signed lease or leases evidencing an annual rental agreement (including material terms of the lease, such as the rental amount and coverage for the 12 months of the entire fiscal year at issue) with proof of the household income of the occupying person(s) as established through federal and state income tax returns. The application must be filed with the assessors on or before the abatement deadline date, which is the due date of the first actual tax bill.

Any abatements granted shall be charged against the overlay account. As such, the assessors should factor in the amounts needed to fund the exemption when determining overlay needs each year.

III. ADOPTION OF LOCAL RULES

As noted above, the board of selectmen or select board of a town; the town council of a municipality having a town council form of government; the city manager, with the

city council's approval, in a city with a plan D or E form of government; or the mayor, with the city council's approval, in all other cities may establish the parameters of the affordable housing property tax exemption. This includes all of the locally determined amounts noted in Section II above, any other restrictions or regulations consistent with the intent of the law and any local rules and procedures. A municipality may also adopt ordinances or by-laws to implement the provisions of the exemption.

A municipality should adopt rules to determine:

- The maximum amount of the exemption;
- The annual occupant household income limit;
- The affordable housing rate of rent;
- The domiciliary requirements of the owner, if any; and
- Any other restrictions or regulations consistent with the intent of the law it elects to implement.

The Commonwealth of Massachusetts

Assessors' Use only

Date Received

Application No.

Parcel Id.

Name of City or Town

FISCAL YEAR _____ APPLICATION FOR AFFORDABLE HOUSING EXEMPTION
General Laws Chapter 59, § 50

THIS APPLICATION IS NOT OPEN TO PUBLIC INSPECTION
(See General Laws Chapter 59, § 60)

Return to: Board of Assessors

Must be filed with assessors not later than due
date of first actual (not preliminary) tax payment
for fiscal year.

INSTRUCTIONS: Complete all sections fully. Please print or type.

A. IDENTIFICATION OF OWNER.

Name of Owner/Applicant: _____

Telephone Number: _____

Email Address: _____

Legal residence (domicile) on July 1, _____

Mailing address (if different)

No. Street City/Town Zip Code

Location of property: _____

No. of dwelling units: 1 ☐ 2 ☐ 3 ☐ 4 ☐ Other _____Did you own the property on July 1, _____ Yes ☐ No ☐**B. IDENTIFICATION OF RENTER/LESSEE.**

Name of Renter/Lessee: _____

Telephone Number: _____

Email Address: _____

Legal residence (domicile) on July 1, _____

Mailing address (if different)

No. Street City/Town Zip Code

No. Street City/Town Zip Code

Did the Renter/Lessee live in the property on July 1, Yes ☐ No ☐If no, did another qualifying Renter/Lessee live in the property on July 1? Yes ☐ No ☐Does the Renter/Lessee intend on living at the property through June 30, Yes ☐ No ☐If no, will another qualifying Renter/Lessee live in the property through June 30? Yes ☐ No ☐

Please supplement this application within 30 days of any change of Renter/Lessee.

Is the Renter/Lessee subject to an annual lease? Yes ☐ No ☐

How much rent is being charged (monthly)? _____

Are there any other charges being made upon the Renter/Lessee (whether included in the rental agreement or not)? If
so, please identify the charges and the respective amounts. _____

Please attach a copy of the signed lease(s) to this application.

Other information (as required by the local assessors): _____

C. RENTER/LESSEE ANNUAL HOUSEHOLD INCOME. Copies of Renter/Lessee's federal and state income tax returns, and other documentation, may be requested to verify income.

	All Household Members
Number of persons in the household.....	
Total gross income from all persons.....	

D. PARCEL INFORMATION.

How many units on are the parcel.....	
Total square footage of the structure located on the parcel.....	
Total square footage of qualifying housing units.....	

E. SIGNATURE. Sign here to complete the application.

This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief, this return and all accompanying documents and statements are true, correct and complete.

Signature of Owner Applicant

Date

If signed by agent, attach copy of written authorization to sign on behalf of taxpayer.

DISPOSITION OF APPLICATION (ASSESSORS' USE ONLY)

Ownership ☐	GRANTED ☐	Assessed Tax	\$ _____
Occupancy ☐	DENIED ☐	Prorated Exemption Amount	\$ _____
Income ☐	DEEMED DENIED ☐	Adjusted Tax	\$ _____
Rate ☐		Board of Assessors	
Date Voted/Deemed Denied	_____		
Certificate No.	_____		
Date Cert./Notice Sent	_____		
		Date:	

FILING THIS FORM DOES NOT STAY THE COLLECTION OF YOUR TAXES

THIS FORM APPROVED BY THE COMMISSIONER OF REVENUE

TAXPAYER INFORMATION ABOUT THE AFFORDABLE HOUSING EXEMPTIONS

PERSONAL EXEMPTIONS. You may be eligible to reduce all or a portion of the taxes assessed on your real property if you meet the qualifications described herein for the affordable housing exemption allowed under Massachusetts law.

More detailed information about the qualifications for this exemption may be obtained from your board of assessors.

WHO MAY FILE AN APPLICATION. You may file an application if you meet all qualifications as of July 1. You may also apply if you are the personal representative of the estate, or trustee under the will, of a person who qualified for a personal exemption on July 1.

WHEN AND WHERE APPLICATION MUST BE FILED. Your application must be filed with the assessors on or before the date the first installment payment of the actual tax bill mailed for the fiscal year is due, unless you are a mortgagee. If so, your application must be filed during the last 10 days of the abatement application period. Actual tax bills are those issued after the tax rate is set. Applications filed for omitted, revised or reassessed taxes must be filed within 3 months of the date the bill for those taxes was mailed. THESE DEADLINES CANNOT BE EXTENDED OR WAIVED BY THE ASSESSORS FOR ANY REASON. IF YOUR APPLICATION IS NOT TIMELY FILED, YOU LOSE ALL RIGHTS TO AN ABATEMENT AND THE ASSESSORS CANNOT BY LAW GRANT YOU ONE. TO BE TIMELY FILED, YOUR APPLICATION MUST BE (1) RECEIVED BY THE ASSESSORS ON OR BEFORE THE FILING DEADLINE OR (2) MAILED BY UNITED STATES MAIL, FIRST CLASS POSTAGE PREPAID, TO THE PROPER ADDRESS OF THE ASSESSORS ON OR BEFORE THE FILING DEADLINE AS SHOWN BY A POSTMARK MADE BY THE UNITED STATES POSTAL SERVICE.

PAYMENT OF TAX. Filing an application does not stay the collection of your taxes. In some cases, you must pay all preliminary and actual installments of the tax when due to appeal the assessors' disposition of your application. Failure to pay the tax when due may also subject you to interest charges and collection action. To avoid any loss of rights or additional charges, you should pay the tax as assessed. If an exemption is granted and you have already paid the entire year's tax as exempted, you will receive a refund of any overpayment.

ASSESSORS DISPOSITION. Upon applying for an exemption, you may be required to provide the assessors with further information and supporting documentation to establish your eligibility. The assessors have 3 months from the date your application is filed to act on it unless you agree in writing before that period expires to extend it for a specific time. If the assessors do not act on your application within the original or extended period, it is deemed denied. You will be notified in writing whether an exemption has been granted or denied.

APPEAL. You may appeal the disposition of your application to the Appellate Tax Board, or if applicable, the County Commissioners. The appeal must be filed within 3 months of the date the assessors acted on your application, or the date your application was deemed denied, whichever is applicable. The disposition notice will provide you with further information about the appeal procedure and deadline.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: February 19, 2025

RE: Proposed Amendment to the Fiscal Year 2025 Budget

I respectfully request your favorable consideration of the attached Proposed Amendment to the Fiscal Year 2025 Budget. This amendment pertains to the acquisition of land located at 138/148 Waltham Street.

I kindly request that this Amendment be placed on the City Council Agenda for February 25, 2025, as a First Reading to amend the Fiscal Year 2025 Budget.

Thank you for your time and consideration of this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: February 19, 2025
RE: AGENDA ITEM – PROPOSED BUDGET AMENDMENT #2

Below please find for your review a Proposed Amendment to the Fiscal Year 2025 Budget. The proposed amendment is for the acquisition of 138/148 Waltham Street, commonly referred to as the Sterritt Lumber Site.

REVENUE	INCREASE (DECREASE)	TO READ
UTILIZATION OF FREE CASH	\$ 9,300,000	\$ 11,300,000
TOTAL REVENUE ADJUSTMENT	\$ 9,300,000	
EXPENDITURES	INCREASE (DECREASE)	TO READ
ACQUISITION OF LAND 0194000-580950	\$ 8,800,000	\$ 8,800,000
CITY COUNCIL RESERVE 0111152-570780	\$ 500,000	\$ 3,327,000
TOTAL EXPENDITURE ADJUSTMENT	\$ 9,300,000	

Given this Amendment, the Fiscal Year 2025 Revenues and Expenditures will each be increased by \$9,300,000. Therefore, the revised Fiscal Year 2025 Revenues and Expenditures would be \$216,579,923.

FISCAL YEAR 2025 BUDGET AMENDMENT #2

REVENUE	INCREASE (DECREASE)	TO READ
UTILIZATION OF FREE CASH	\$ 9,300,000	\$ 11,300,000
TOTAL REVENUE ADJUSTMENT	<u>\$ 9,300,000</u>	

EXPENDITURES	INCREASE (DECREASE)	TO READ
ACQUISITION OF LAND 0194000-580950	\$ 8,800,000	\$ 8,800,000
CITY COUNCIL RESERVE 0111152-570780	\$ 500,000	\$ 3,327,000
TOTAL EXPENDITURE ADJUSTMENT	<u>\$ 9,300,000</u>	

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at <https://www.bostonglobemedia.com/specs-deadlines>.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	747805	Order Price	\$607.43
Sales Rep.	Jackson Kocak	PO No.	
Account	3028420	Payment Type	
Publication	Boston Globe	Number of dates	1
First Run Date	03/01/2025	Last Run Date	03/01/2025
Payment Type			

AD PREVIEW:

CITY OF WATERTOWN PUBLIC HEARING NOTICE BUDGET AMENDMENT The Watertown City Council shall conduct a Public Hearing and vote to be held online and in-person Tuesday, March 11, 2025, at 7:00 PM, in the Richard E. Mastrangelo Council Chamber, MA, or online at the following link: https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed amendment to the Fiscal Year 2025 City Budget. Pursuant to the first Amendment, the Fiscal Year 2025 Revenues and Expenditures will be adjusted as follows:		
REVENUE	INCREASE (DECREASE)	TO READ
Utilization of Free Cash	\$9,300,000	\$11,300,000
Total Revenue Adjustment	\$9,300,000	
EXPENDITURES	INCREASE (DECREASE)	TO READ
Acquisition of Land	\$8,800,000	\$8,800,000
City Council Reserve	\$500,000	\$3,327,000
Total Expenditure Adjustment	\$9,300,000	
Please refer to the City's website to view the proposed Budget Amendment at: www.watertown-ma.gov		

The Boston Globe | Classified Advertising Proof | Printed on: Feb 28 2025



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 5, 2025

RE: Agenda Item – First Reading on Proposed Zoning Amendment to Floodplain Ordinance

I respectfully request the attached ordinance be included on the agenda for the City Council's meeting on March 11, 2025, as a First Reading and referral to the Planning Board for public hearing.

To maintain eligibility in the National Flood Insurance Program (NFIP), Watertown must update Section 5.06 to reference FEMA's latest Flood Insurance Rate Maps (FIRMs), Flood Insurance Study (FIS) reports, and regulations by July 8, 2025, or risk suspension and loss of federal benefits.

Thank you for your consideration in this matter.



CITY OF WATERTOWN

Department of
Community Development and Planning
Parker Building
124 Watertown Street
Watertown, MA 02472
Phone: 617 972 6417
www.watertown-ma.gov

To: George Proakis, City Manager
From: Gideon Schreiber, Director of Planning and Zoning
CC: Mark Sideris, City Council President
Date: March 6, 2025
Re: **Proposed Zoning Amendment to Floodplain District/Ordinance**

Planning staff respectfully requests that an amendment to the zoning ordinance to replace the language of the Floodplain District be included on the March 11, 2025, City Council agenda for a first reading and referral to the Planning Board for public hearing.

Watertown is a member of the National Flood Insurance Program (NFIP), established in 1968 and managed by the Federal Emergency Management Agency (FEMA). To remain an NFIP community, Watertown must periodically update local regulations to remain consistent with NFIP. The Watertown Zoning Ordinance, Section 5.06, Floodplain District, must therefore be updated to reference new Flood Insurance Rate Maps (FIRMs), Flood Insurance Study (FIS) reports, and other mandated rules.

On January 8, 2025, FEMA provided a letter of final determination to the City of the final FIRM and FIS report for Watertown. The FIRM and FIS report will become effective on July 8, 2025. As stated in the letter, "Communities that fail to enact the necessary floodplain management regulations will be suspended from participation in the NFIP and subject to the prohibitions contained in Section 202(a) of the Flood Disaster Protection Act of 1973 (Public Law 93-234) as amended, and 44 CFR Part 59.24" (p. 2).

Attached to this memo is a draft of the proposed zoning amendment, the letter of final determination dated January 8, 2025, and summaries of map actions. FEMA will provide the City with final printed copies of the FIS report and FIRM by the effective date of July 8, 2025.

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

- 1) **Amendment: Strike in its entirety Article II, Section 2.29 entitled “Floodway/100-year floodplain.”, and replace with the following text:**

§ 2.29 ~~Floodway~~ **Reserved for Future Use.**

- 2) **Amendment: Strike in its entirety Article V, Section 5.06 entitled “Floodplain District”, and replace with the following text:**

§ 5.06. Floodplain District.

- (a) **Intent and Purpose.** The intent of this district is to meet, at a minimum, the requirements of the National Flood Insurance Program (NFIP). The purpose of the Floodplain District is to:

1. Ensure public safety through reducing threats to life and personal injury;
2. Minimize new hazards and obstacles to emergency response officials;
3. Reduce the impacts of flooding on water quality, contamination, and pollution;
4. Avoid impacts and disruptions to utility services susceptible to flooding;
5. Minimize economic impacts associated with flood response and cleanup; and
6. Reduce public and private property damage resulting from flooding.

- (b) **Definitions.**

DEVELOPMENT. Any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

FUNCTIONALLY DEPENDENT USE. A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE. The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

HISTORIC STRUCTURE. Any structure that:

1. Is listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Is certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Is individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

4. Is individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either: (a) By an approved state program as determined by the Secretary of the Interior or, (b) Directly by the Secretary of the Interior in states without approved programs.

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement, as defined in this section of the Zoning Ordinance.

RECREATIONAL VEHICLE. A vehicle which is: (a) Built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) Designed to be self-propelled or permanently towable by a light duty truck; and (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map by the Federal Emergency Management Agency (FEMA) as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30.

START OF CONSTRUCTION. The date of issuance of a permit for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building on a site, including a manufactured home, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation such as clearing, excavation, grading or filling, the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building.

For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE. For floodplain management purposes, a walled and roofed building, with or without habitable space, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR or the MA State Building Code in effect at the time of construction.

FLOODPLAIN VARIANCE. A grant of relief by the Zoning Board of Appeals from the terms of the floodplain management regulations.

FLOODPLAIN VIOLATION. The failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required is presumed

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

to be in violation until such time as that documentation is provided.

ZONE A. An area of special flood hazard without water surface elevations determined

ZONE A1-30 and ZONE AE. An area of special flood hazard with water surface elevations determined.

- (c) **Community Floodplain Administrator.** The City of Watertown hereby designates the Director of Planning and Zoning or their designee to be the official Floodplain Administrator for the City.
- (d) **Applicability.** The Floodplain District is established as an overlay district that includes all special flood hazard areas within the City of Watertown designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the City of Watertown are panel numbers 25017C0414F, 25017C0418F, 25017C0419F, 25017C0552F, 25017C0556F, and 25017C0557F effective July 8, 2025.

The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) that will be effective July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the Department of Community Development and Planning.

The floodplain district regulations shall apply on top of the regulations, including the use table and dimensional requirements, of the underlying zoning districts.

- (e) **Use Regulations.** Permits are required for all development. All necessary permits must be obtained prior to any development or activity within the floodplain district, as required in this section.
 - 1. All developments in the district, including structural and non-structural activities, whether permitted by right with administrative review, by permit, or by special permit, must comply with M.G.L.c.131, §40 and with the following:
 - (A) The Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas, currently 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes";
 - (B) Wetlands Protection Regulations, Department of Environmental Protection (DEP), currently 310 CMR 10.00;
 - (C) Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
 - (D) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5)
 - 2. All development must submit an initial development activity summary checklist with necessary plans and work description. The submittal will be reviewed by the City, and the following must be included for review and approval, as necessary:
 - (A) Development must identify and obtain all local, state and federal permits necessary for the proposed development in the floodplain district.
 - (B) Development must include base flood elevation data on all site plans, plot plans, or subdivision plans.
 - (C) The elevation in mean sea level to which proposed new or substantially improved structures will be elevated or flood proofed.
 - 3. Uses allowed within the Floodplain District with administrative review:

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

- (A) Conservation of soil, water, plants and wildlife.
 - (B) Outdoor recreation, including play areas, nature study, boating, fishing and hunting where otherwise legally permitted but excluding building and structures.
 - (C) Wildlife management areas, non-commercial signs, foot and bicycle paths and bridges, provided that such uses do not affect the natural flow pattern on any water course.
 - (D) Dwellings, buildings and structures lawfully existing prior to the adoption of these provisions, but not including any enlargement and/or extension thereof.
 - (E) Retail use in an RD - Limited Redevelopment District for which a final Order of Conditions is issued under the Massachusetts Wetlands Protection Act (M.G.L. c. 131, § 40) and which meets the criteria listed in § 5.06.
4. Floodplain Special Permits.
- (A) In review a project for a Special Permit or Site Plan Review, the provisions of §9.03 and §5.16, where applicable, shall be applicable to any use or structure. Specifically, the provisions of §9.03(c) are applied in a manner designed to eliminate, minimize or reduce exposure to flood damage.
 - (B) Permit application, review, and decision procedures shall be in accordance with Article IX of this Zoning Ordinance. The SPGA must also consider the following criteria:
 - (a) The proposed use will not be detrimental to the public health, safety and welfare.
 - (b) The proposed use will comply in all respects to the provisions of the underlying district or districts within which the land is located.
 - (c) Required permits and approvals have been received from governmental agencies, as required by federal, state or local law.
 - (d) Land Area and Division.
5. Restriction and Limitations.
- (A) No new construction, substantial improvement to existing structures, filling, or other land development shall be permitted unless it is demonstrated by the applicant that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood.
 - (B) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system. Discharges from sewage systems into flood waters shall be minimized or eliminated.
 - (C) Floodway Encroachment. Within the AE Flood Zone along watercourses that have a regulatory floodway designated on the City's FIRM, encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment will not result in any increase in flood levels during the occurrence of the base flood discharge.
 - (D) In A Zones, in the absence of FEMA BFE data and floodway data, the City will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State,

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

- (E) In A and AE Flood Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the flood zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.
- 6. Lot Area Allowance. The portion of any lot within the area delineated in section (d) may be used to meet the area and yard requirements for the district or districts in which the remainder of the lot is situated, provided that the portion does not exceed 25% of the minimum lot area.
- 7. Any land division proposals and development proposals in the floodplain district shall be reviewed by the City to ensure that:
 - (A) Base flood elevation data is included on all plot plans or other subdivision plans.
 - (B) Such proposals minimizes or prevents flood damage.
 - (C) Public utilities and facilities are located & constructed to minimize flood damage.
 - (D) Adequate drainage is provided.
- (f) **Floodplain Variances.** A variance from the floodplain district must follow the procedures of §9.04 of the Zoning Ordinance. In addition to the criteria set forth in §9.04, a variance from these floodplain regulations must meet State requirements and, in addition, may only be granted if:
 - (A) Good and sufficient cause and exceptional non-financial hardship exists;
 - (B) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
 - (C) the variance is the minimum action necessary to afford relief.

In addition, a variance may not be issued if any increase in flood levels during the base flood discharge would result.

(g) **Base Flood Elevation and Floodway Data.**

- 1. Watercourse Alterations or Relocations. In a riverine situation, the Floodplain Administrator shall notify the following of any alteration or relocation of a watercourse: Adjacent Communities, NFIP State Coordinator, Massachusetts Department of Conservation and Recreation, NFIP Program Specialist, FEMA, Region I
- 2. Technical Data. If the City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.). Notification shall be submitted to: NFIP State Coordinator, Massachusetts Department of Conservation and Recreation, and NFIP Program Specialist, FEMA, Region I

(h) **Administration.**

- 1. Variances from State Building Code. The City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.

Draft Floodplain District Zoning Ordinance Amendment – Article II and Article V

Date: March 6, 2025

- (A) Copy of Hearing Record. This required information must also be submitted by an applicant as part of any required permitting process.
 - (B) Notice. The City will issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.
 - (C) Retention. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain district.
- 2. In the event any regulations of this Flood Plain District are in conflict with the regulations of any other districts, the more restrictive regulation shall govern.
 - 3. Disclaimer of liability. The degree of flood protection required by this section is considered reasonable but does not imply total flood protection. Property owners constructing structures and improvements in a Floodplain District do so at their own risk. Natural changes can occur over time which may affect the flood elevations.
 - 4. Severability. If any section, provision or portion of these regulations (Sec. 5.06 of the Zoning Ordinance) are deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall remain in effect.



Federal Emergency Management Agency

Washington, D.C. 20472

January 08, 2025

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:
19P

President Mark Sideris
President, Town of Watertown Town
Council
Town Hall
149 Main Street
Watertown, MA 02472

Community Name: Town of Watertown,
Middlesex County,
MA
Community No.: 250223
Map Panels See FIRM Index
Affected:

Dear President Sideris:

This is to notify you of the final flood hazard determination for Middlesex County, Massachusetts (All Jurisdictions), in compliance with Title 44, Chapter I, Part 67, Section 67.11, Code of Federal Regulations (CFR). This section requires that notice of final flood hazards shall be sent to the Chief Executive Officer of the community, all individual appellants, and the State Coordinating Agency, and shall be published in the *Federal Register*.

The statutory 90-day appeal period that was initiated for your community when the Department of Homeland Security's Federal Emergency Management Agency (FEMA) published a notice of proposed flood hazard determinations for your community in the local newspaper has elapsed.

FEMA did not receive any appeals of the proposed flood hazard determinations or submittals regarding the Revised Preliminary Flood Insurance Study (FIS) report and Flood Insurance Rate Map (FIRM) during that time.

Accordingly, the flood hazard determinations for your community are considered final. The final notice for flood hazard determinations will be published in the *Federal Register* as soon as possible. The FIS report and FIRM for your community will become effective on July 08, 2025. Before the effective date, we will send your community final printed copies of the FIS report and FIRM. For insurance purposes, the community number and new suffix code for the panels being revised are indicated on the FIRM and must be used for all new policies and renewals.

Because the FIS report for your community has been completed, certain additional requirements must be met under Section 1361 of the National Flood Insurance Act of 1968, as amended, within 6 months from the date of this letter.

It must be emphasized that all the standards specified in 44 CFR Part 60.3 (c) of the National Flood Insurance Program (NFIP) regulations must be enacted in a legally enforceable document.

This includes adoption of the current effective FIS report and FIRM to which the regulations apply and other modifications made by this map revision. Some of the standards should already have been enacted by your community in order to establish initial eligibility in the NFIP. Your community can meet any additional requirements by taking one of the following actions in this Paragraph of the NFIP regulations:

1. Amending existing regulations to incorporate any additional requirements of 44 CFR Part 60.3 (c);
2. Adopting all the standards of 44 CFR Part 60.3 (c) into one new, comprehensive set of regulations; or
3. Showing evidence that regulations have previously been adopted that meet or exceed the minimum requirements of 44 CFR Part 60.3 (c).

Also, prior to the effective date, your community is required, as a condition of continued eligibility in the NFIP, to adopt or show evidence of adoption of the floodplain management regulations that meet the standards of 44 CFR Part 60.3 (c) of the NFIP regulations by the effective date of the FIRM. These standards are the minimum requirements and do not supersede any State or local requirements of a more stringent nature.

Many states and communities have adopted building codes based on the International Codes (I-Codes); the model I-Codes (2009 and more recent editions) contain flood provisions that either meet or exceed the minimum requirements of the NFIP for buildings and structures. The model codes also contain provisions, currently found in an appendix to the International Building Code, that apply to other types of development and NFIP requirements. In these cases, communities should request review by the NFIP State Coordinator to ensure that local floodplain management regulations are coordinated (not duplicative or inconsistent) with the State or Local building code. FEMA's resource, *Reducing Flood Losses through the International Code: Coordinating Building Codes and Floodplain Management Regulations, 5th Edition (2019)*, provides some guidance on this subject and is available at <https://www.fema.gov/emergency-managers/risk-management/building-science/building-codes/flood>.

Communities that fail to enact the necessary floodplain management regulations will be suspended from participation in the NFIP and subject to the prohibitions contained in Section 202(a) of the Flood Disaster Protection Act of 1973 (Public Law 93-234) as amended, and 44 CFR Part 59.24.

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions (SOMA) to document previous Letters of Map Change (LOMC) actions (i.e., Letters of Map Amendment, Letters of Map Revision) that will be affected when the revised FIRM panels referenced above become effective. If no LOMCs were issued previously for your community, you are receiving a SOMA for informational purposes only.

Once the FIS report and FIRM are printed and distributed, the digital files containing the flood hazard data for the entire county can be provided for use in a computer mapping system. These

files can be used in conjunction with other thematic data for floodplain management purposes, insurance requirements, and many other planning applications. Copies of the digital files of the FIRM panels may be obtained by calling our FEMA Mapping and Insurance eXchange (FMIX), toll free, at (877) 336-2627 (877-FEMA MAP) or by visiting the Map Service Center at <https://www.msc.fema.gov>. In addition, your community may be eligible for additional credits under our Community Rating System if you implement your activities using digital mapping files.

For assistance with your floodplain management ordinance or enacting the floodplain management regulations, please contact Joy Duperault, NFIP State Coordinator for Massachusetts, by telephone at (857) 286-0326 or by email at joy.duperault@mass.gov. If you should require any additional information, we suggest that you contact the Director, Risk Analysis Branch of FEMA, Region I at (617) 956-7576 or kerry.bogdan@fema.dhs.gov for assistance. If you have any questions concerning mapping issues in general or the enclosed SOMA, please call our FMIX at the telephone number shown above. Additional information and resources you may find helpful regarding the NFIP and floodplain management can be found on our website at <https://www.fema.gov/flood-maps>. Copies of these documents may also be obtained by calling our FMIX.

Sincerely,



Luis Rodriguez, P.E.
Engineering and Modeling Division
Risk Management Directorate | Resilience

Enclosure:
Final SOMA

cc: Community Map Repository
Paul Johnson, Inspector of Buildings, Town of Watertown

FINAL SUMMARY OF MAP ACTIONS

Community: WATERTOWN, TOWN OF

Community No: 250223

To assist your community in maintaining the Flood Insurance Rate Map (FIRM), we have summarized below the effects of the enclosed revised FIRM panels(s) on previously issued Letter of Map Change (LOMC) actions (i.e., Letters of Map Revision (LOMRs), Letter of Map Revision based on Fill (LOMR-Fs), and Letters of Map Amendment (LOMAs)) that will be affected when the revised FIRM becomes effective on July 8, 2025.

1. LOMCs Incorporated

The modifications effected by the LOMCs listed below will be reflected on the revised FIRM. In addition, these LOMCs will remain in effect until the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

2. LOMCs Not Incorporated

The modifications effected by the LOMCs listed below will not be reflected on the revised FIRM panels or will not be reflected on the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lot(s) or structure(s) involved were outside the Special Flood Hazard Area, as shown on the FIRM. These LOMCs will remain in effect until the revised FIRM becomes effective. These LOMCs will be revalidated free of charge 1 day after the revised FIRM becomes effective through a single revalidation letter that reaffirms the validity of the previous LOMCs.

2A. LOMCs on Revised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
LOMR-F	15-01-1072A	03/05/2015	184-196 PLEASANT STREET (EVEN ADDRESSES)	25017C0552E	25017C0552F

2B. LOMCs on Unrevised Panels

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		

FINAL SUMMARY OF MAP ACTIONS

Community: WATERTOWN, TOWN OF

Community No: 250223

3. LOMCs Superseded

The modifications effected by the LOMCs listed below have not been reflected on the Final revised FIRM panels because they are being superseded by new or revised flood hazard information or the information available was not sufficient to make a determination. The reason each is being superseded is noted below. These LOMCs will no longer be in effect when the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Reason Determination Will be Superseded
LOMA	500025351R01	09/22/1997	99 Arsenal Street	1

1. Insufficient information available to make a determination.
2. Lowest Adjacent Grade and Lowest Finished Floor are below the proposed Base Flood Elevation.
3. Lowest Ground Elevation is below the proposed Base Flood Elevation.
4. Revised hydrologic and hydraulic analyses.
5. Revised topographic information.
6. Superseded by another LOMC.

4. LOMCs To Be Redetermined

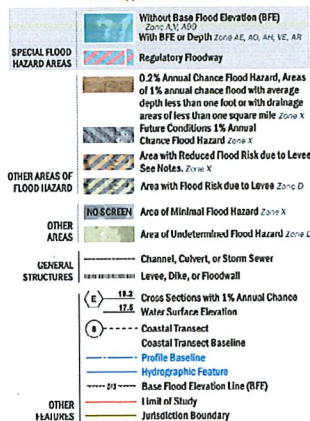
The LOMCs in Category 2 above will be revalidated through a single revalidation letter that reaffirms the validity of the determination in the previously issued LOMC. For LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures is no longer valid, the LOMC cannot be revalidated through this administrative process. Therefore, we will review the data previously submitted for the LOMC requests listed below and if appropriate issue a new determination for the affected properties after the effective date of the revised FIRM.

LOMC	Case No.	Date Issued	Project Identifier	Original Panel	Current Panel
			NO CASES RECORDED		



FLOOD HAZARD INFORMATION

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)



NOTES TO USERS

For information and questions about this Flood Insurance Rate Map (FIRM), available products associated with the FIRM, including but not limited to, the current map data, how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Mapping and Insurance Assistance at 1-877-FEMA-4387 (1-877-366-4387) or visit the FEMA Flood Map Service Center website at <https://www.fema.gov>. Available products may include previously issued letters of map change, a Flood Insurance Study Report, and/or digital versions of the map. Many of these products can be obtained or obtained directly from the website.

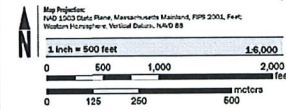
Community planning and/or adjacent FIRM panels may display a current map of the adjacent panel as well as the current FIRM data. These may be viewed directly from the Flood Map Service Center of the number listed above.

The community and boundary map data refer to the Flood Insurance Study Report for this jurisdiction.

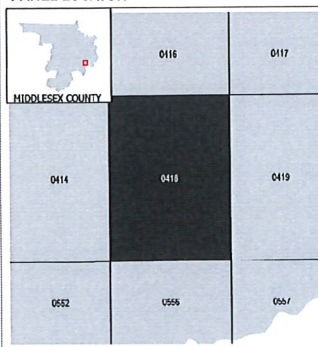
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-453-6633.

Base map information shown on the FIRM is imagery from 2017, provided by the U.S. Geological Survey, at a resolution of 30 meters and 2018 topographic data provided by the U.S. Census Bureau with an unclassified scale, and political boundaries from A117 provided by the U.S. Census Bureau at a scale of 1:50,000.

SCALE



PANEL LOCATOR



FEMA
National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM

FLOOD INSURANCE RATE MAP

MIDDLESEX COUNTY, MASSACHUSETTS

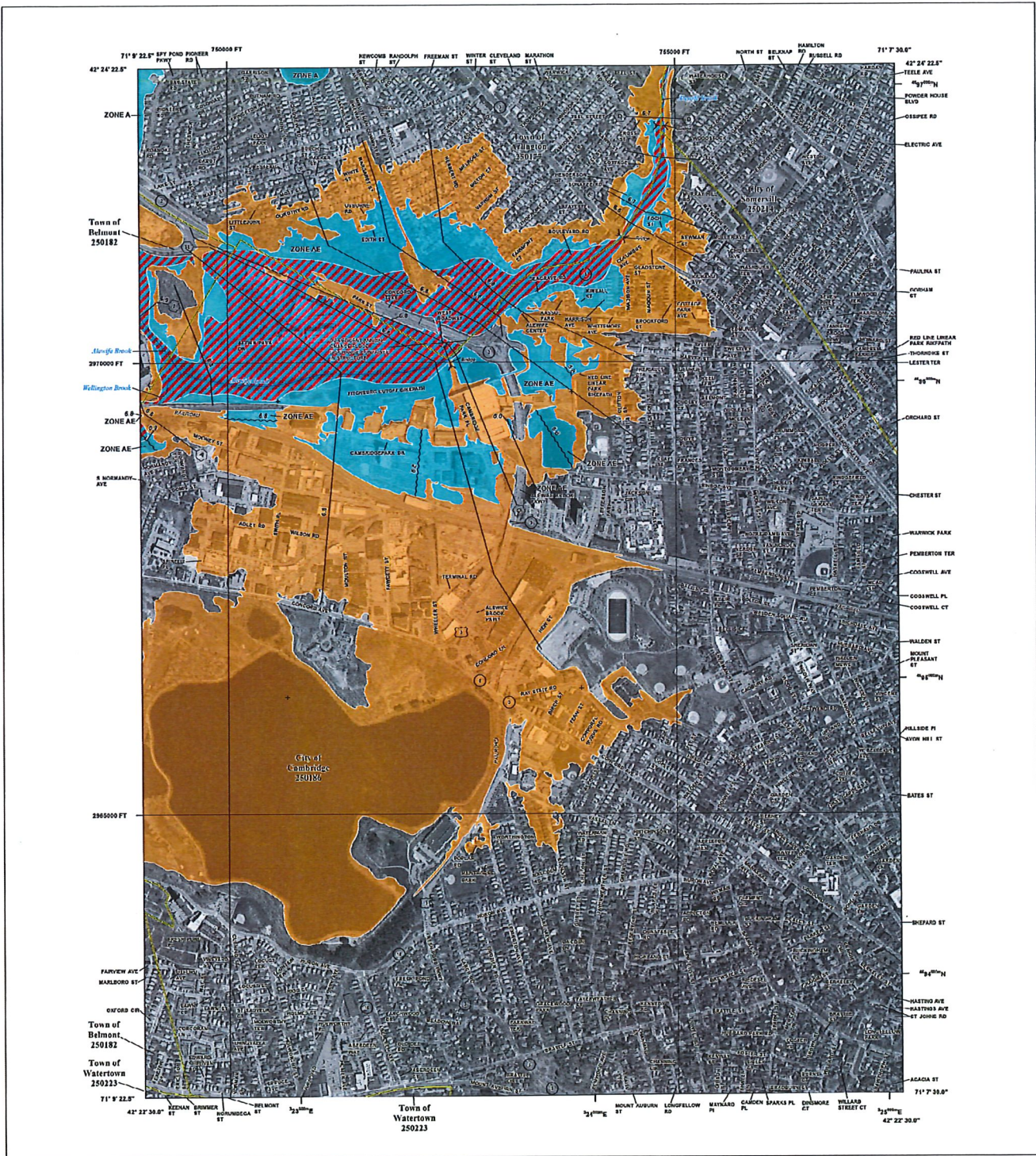
PANEL 0418 OF 0656

DATE: 06/08/2023

COMMUNITY	NUMBER	PANEL	SUFFIX
ARLINGTON, TOWN OF	250177	0418	F
ARLINGTON, TOWN OF	250182	0418	F
ARLINGTON, TOWN OF	250186	0418	F
ARLINGTON, TOWN OF	250228	0418	F

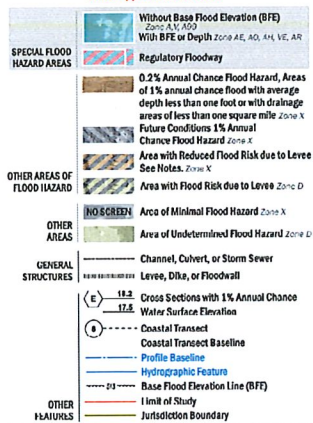
**REVISED
PRELIMINARY
06/08/2023**

VERSION NUMBER
2.6.3.6
MAP NUMBER
25017C0418F
MAP REVISED



FLOOD HAZARD INFORMATION

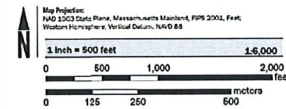
SEE THIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)



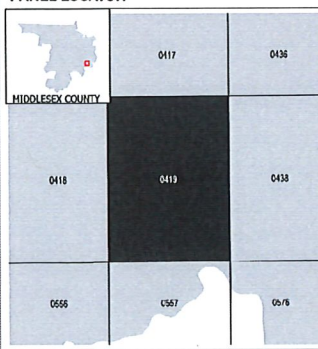
NOTES TO USERS

For information and questions about the Flood Insurance Rate Map (FIRM), available products associated with the FIRM, and other flood insurance information, the current map data for each flood panel, visit the National Flood Insurance Program (NFIP) website at <https://www.flood.gov> or call the NFIP helpline at 1-800-425-6842. For more information on the NFIP, visit the NFIP website at <https://www.flood.gov> or call the NFIP helpline at 1-800-425-6842. For more information on the NFIP, visit the NFIP website at <https://www.flood.gov> or call the NFIP helpline at 1-800-425-6842.

SCALE



PANEL LOCATOR



National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM

FLOOD INSURANCE RATE MAP

MIDDLESEX COUNTY, MASSACHUSETTS

PANEL 0419 of 0656

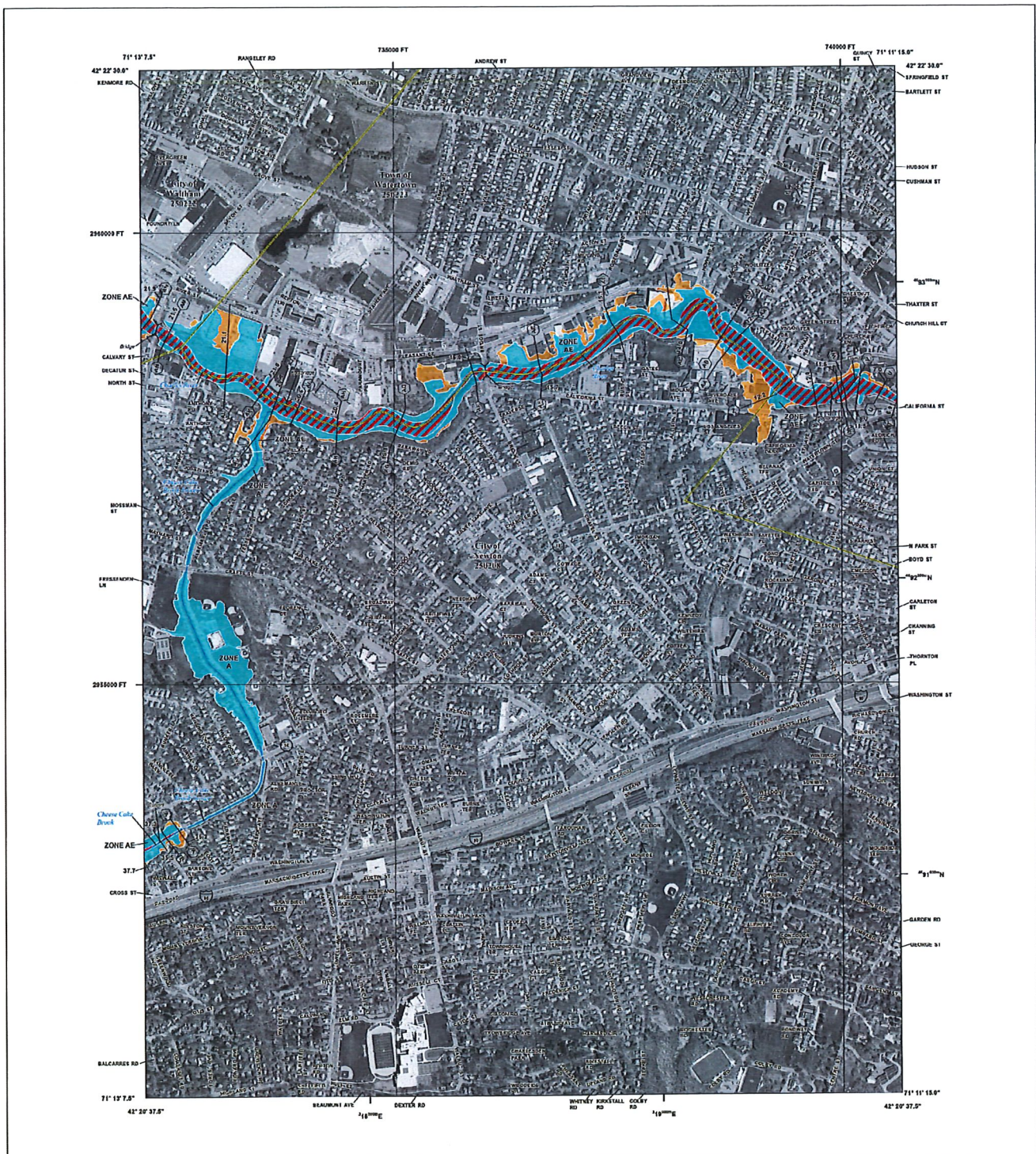


Panel Control:

COMMUNITY	NUMBER	PANEL	SUFFIX
ATLANTIC TOWN OF	250177	0419	F
DELMONT TOWN OF	250182	0419	F
QUINCYVILLE CITY OF	250180	0419	F
ROXBURY CITY OF	250114	0419	F
WATERBURY TOWN OF	250223	0419	F

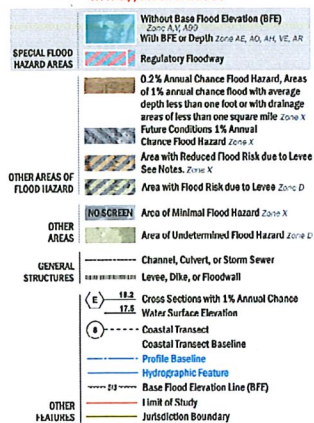
REVISED
PRELIMINARY
06/08/2023

VERSION NUMBER
2.6.3.6
MAP NUMBER
26017C0419F
MAP REVISED



FLOOD HAZARD INFORMATION

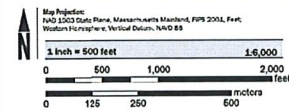
SEE THIS REPORT FOR DETAILED LEGENDS AND INDEX MAP FOR FIRM PANEL LAYOUT
THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)



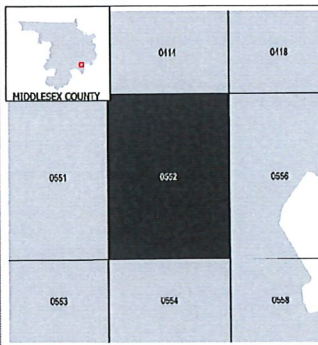
NOTES TO USERS

For information and questions about the Flood Insurance Rate Map (FIRM), available products associated with the FIRM, and any other information, contact the National Flood Insurance Program (NFIP) or the National Flood Insurance Program (NFIP) at 1-877-336-6727 or visit the FEMA website at www.fema.gov. For more information, contact the National Flood Insurance Program (NFIP) at 1-877-336-6727 or visit the FEMA website at www.fema.gov. For more information, contact the National Flood Insurance Program (NFIP) at 1-877-336-6727 or visit the FEMA website at www.fema.gov.

SCALE



PANEL LOCATOR



National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAP

MIDDLESEX COUNTY, MASSACHUSETTS
(All Jurisdictions)

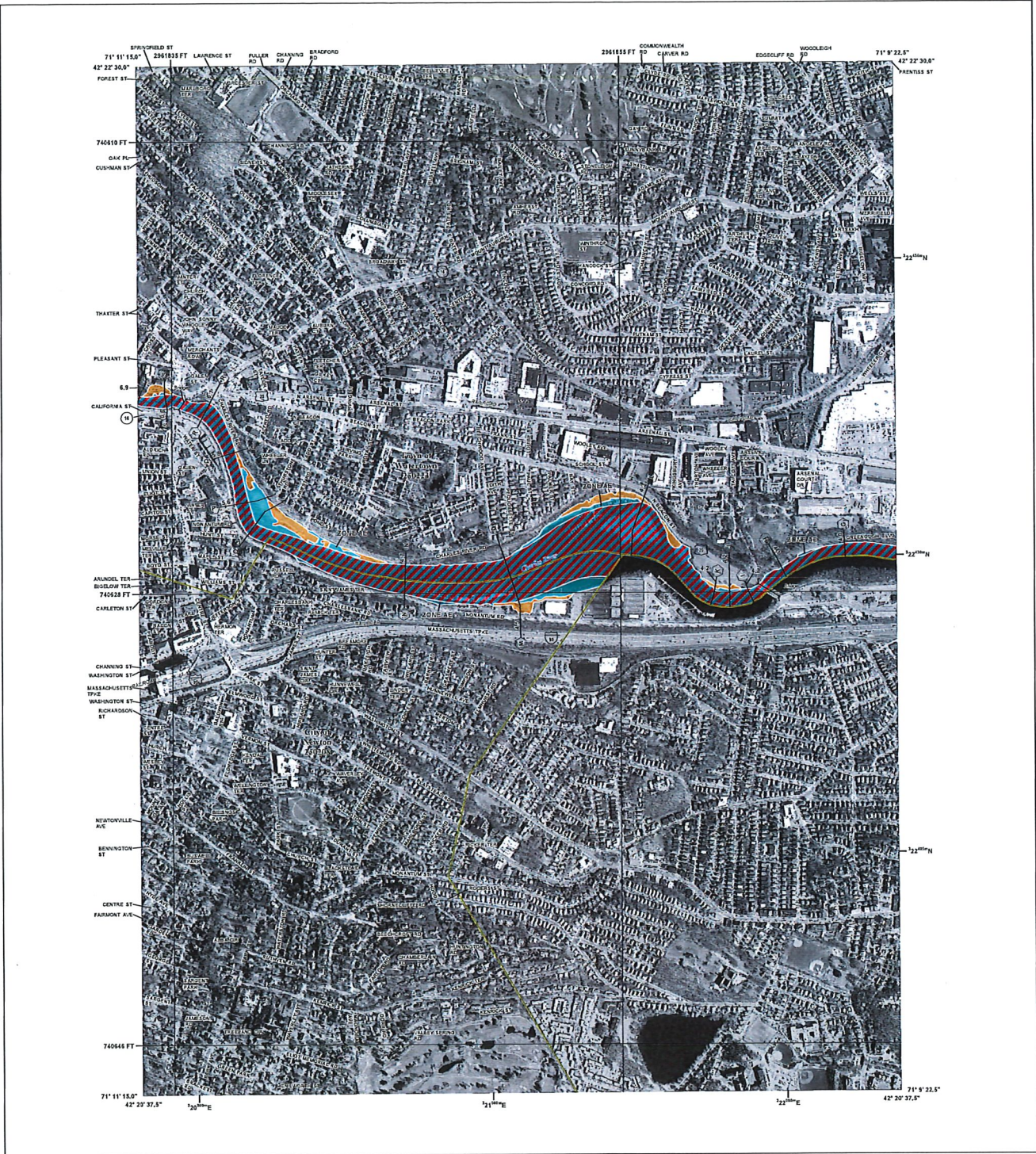
PANEL 0552 of 0656



Panel	Community	Number	Panel	Suffix
0552	Weymouth, City of	0552		F
0553	Weymouth, City of	0553		F
0554	Weymouth, City of	0554		F

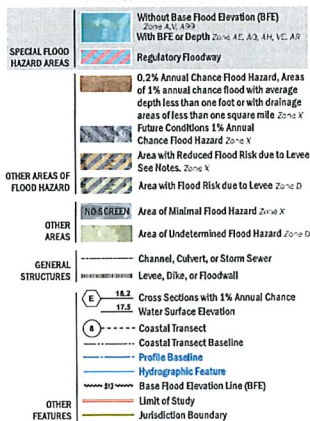
REVISED
PRELIMINARY
06/08/2023

VERSION NUMBER
2.6.3.6
MAP NUMBER
25017C0562F
MAP REVISED



FLOOD HAZARD INFORMATION

SEE THIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT
 THE INFORMATION DEPICTED ON THIS MAP AND SUPPORTING
 DOCUMENTATION ARE ALSO AVAILABLE IN DIGITAL FORMAT AT
[HTTPS://MSC.FEMA.GOV](https://msc.fema.gov)



NOTES TO USERS

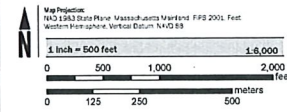
For information and questions about the Flood Insurance Rate Map (FIRM), available products associated with the FIRM, including historic versions, the current map data for each FIRM panel, and how to order products, or the National Flood Insurance Program (NFIP) in general, please call the FEMA Map Information and Insurance Assistance Center at 1-877-FEMA-4347 (1-877-366-3227) or visit the FEMA Flood Map Service Center website at floodmaps.fema.gov. Available products may include previously issued editions of Map Changes, a Flood Insurance Study Report, and/or digital versions of this map. Many of the products are available for purchase from the website, and/or digital versions of this map. Many of the products are available for purchase from the website, and/or digital versions of this map. Many of the products are available for purchase from the website, and/or digital versions of this map.

For community and countywide map data refer to the Flood Insurance Study Report for this jurisdiction.

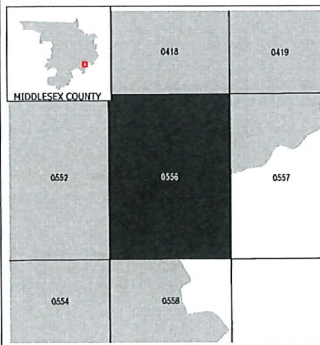
To determine if flood insurance is available in this community, contact your insurance agent or call the National Flood Insurance Program at 1-800-638-6023.

Base map information shown on the FIRM was imagery from 2010 provided by the U.S. Geological Survey at a resolution of 0.15 meter and 2016 transportation data provided by the U.S. Census Bureau with an unbroken scale, and political boundaries from 2017 provided by MapInfo at a scale of 1:50,000.

SCALE



PANEL LOCATOR



FEMA
 National Flood Insurance Program

NATIONAL FLOOD INSURANCE PROGRAM

FLOOD INSURANCE RATE MAP

MIDDLESEX COUNTY, MASSACHUSETTS

PANEL 0556 of 0656



Panel Containing:
 COMMUNITY NUMBER PANEL SUFFIX
 NEWTON CITY OF 250208 0556 F
 WATERTOWN TOWN OF 250223 0556 F

PRELIMINARY
 08/13/2021

VERSION NUMBER
 2.6.3.6
 MAP NUMBER
 25017C0556F
 MAP REVISED



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: March 4, 2025

RE: Agenda Item - Transfer of Funds Request
Watertown Police Supervisors Association, MCOP, Local 373

As you may recall, an agreement was reached with the Watertown Police Supervisors Association, MCOP, Local 373, for a three-year contract covering the period of July 1, 2022, through June 30, 2025. This agreement was funded by the Honorable City Council during its July 11, 2023, meeting.

Item 16 of the referenced Memorandum of Agreement states:

WAGE REOPENER *In the event that the City voluntarily enters into an agreement with the Patrol Officer or Firefighter bargaining unit that provides for compensation increases exceeding those outlined in this Agreement, the Union shall have the right to reopen and renegotiate this Agreement with respect to compensation.*

Pursuant to this provision, the Supervisors Association requested a meeting with the City following the recent agreement with the Patrol Union on a new Collective Bargaining Agreement (CBA). The parties subsequently met to discuss this matter and successfully reached an agreement on modifications to their CBA and other related terms.

For your reference, a copy of the Memorandum of Agreement between the City of Watertown and the Watertown Police Supervisors Association, MCOP, Local 373, is attached.

Thank you for your attention to this matter.



CITY OF WATERTOWN

Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER
FROM: MEGAN LANGAN, CITY AUDITOR 
DATE: MARCH 3, 2025
RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request in the amount of \$82,000 from City Council Reserve to various Police Personnel accounts for the purpose of funding the wage reopener for the Police Supervisor Union for Fiscal Year 2025.

Thank you for your consideration in this matter.

TRANSFER AMOUNT \$82,000

FROM:	FY 2025 CITY COUNCIL RESERVE 0111152-570780	\$	82,000
TO:	POLICE PRIOR YEARS SPECIALIST PAY 0121051-511122	\$	2,250
	FY 2025 POLICE SPECIALIST PAY 0121051-510122	\$	11,600
	POLICE PRIOR YEARS OVERTIME 0121051-511130	\$	450
	FY 2025 POLICE OVERTIME 0121051-510130	\$	2,800
	FY 2025 POLICE SHIFT DIFFERENTIAL 0121051-510141	\$	4,600
	POLICE PRIOR YEARS HOLIDAY 0121051-511142	\$	200
	FY 2025 POLICE HOLIDAY 0121051-510142	\$	10,000
	POLICE PRIOR YEAR CAREER INCENTIVE 0121051-511191	\$	1,100
	FY 2025 POLICE CAREER INCENTIVE 0121051-510191	\$	49,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

3-3-25
DATE


CITY AUDITOR

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF WATERTOWN
AND
WATERTOWN POLICE SUPERVISORS ASSOCIATION,
MCOP LOCAL 373**

WHEREAS, the Watertown Police Supervisors Association, MCOP, Local 373 (“Union”) and the City of Watertown (“City”) are parties to a Collective Bargaining Agreement that was effective from July 1, 2022 to June 30, 2025 (“CBA”);

WHEREAS, the Union requested to meet with the City pursuant to the wage reopener provision contained in the memorandum of agreement for the Parties’ CBA following the City’s agreement with the Patrol Union on a new CBA;

WHEREAS, the parties met to discuss the matter and ultimately reached agreement on the modifications to their CBA and other matters that are set forth in this Agreement;

NOW THEREFORE, the parties hereby agree, subject to ratification by the Union membership and appropriation by the City Council, as follows:

CBA CHANGES:

1. POLICE MEMORIAL DAY

Clarify language in parties’ most recent memorandum of agreement (“MOA”) for a new collective bargaining agreement (“CBA”) to reflect that officers working in administrative 5 and 2 positions that are not subject to backfilling will receive a floating day off with pay to be taken at the convenience of the Department.

The above change is intended to be retroactive for May 2023 only and further, only for those members who were in the bargaining unit as of May 15, 2023. (Note: The benefit was received in May 2024 by all eligible bargaining unit members.)

2. ARTICLE 3, SECTION B – COMPENSATION – SPECIALIST PAY

Effective June 2, 2024, education incentive and longevity pay shall be included in base pay for purposes of computing Specialty Pay.

Effective June 2, 2024, Specialty Pay shall be included in base pay for the purpose of computing overtime, court time, sick pay, injured pay, holiday pay, and vacation pay, and shall be considered regular compensation for pension/retirement purposes.

3. ARTICLE 4 – EDUCATION

Effective July 1, 2024, increase all non-Quinn education incentive amounts by \$500.00.

Effective June 2, 2024, expand qualifying degrees to include Psychology, Sociology, Social Work, Forensic Science, Homeland Security/Counterterrorism, Business, and Finance.

In addition, add the following language:

"The Chief shall also have the authority to approve an officer's request to receive education incentive benefits under this section for a degree that is not included in the list above. Such requests must be submitted to the Chief in writing and be accompanied by a transcript(s) of all coursework taken by the officer to obtain the degree. The Chief shall have 10 business days from receipt of a request to render a decision. The approval by the Chief of an officer's request shall be limited in its applicability to that officer only. Other officers possessing the same or similar degree shall be required to submit their own request with supporting documentation, as such requests will be evaluated not only on the degree obtained, but also on the underlying coursework that was taken in pursuit of the degree. A decision by the Chief to deny an officer's request shall be final and is not subject to the grievance and arbitration procedure of this Agreement."

4. STRAIGHT SHIFTS

Modify existing CBA work schedule provisions to reflect that the patrol division will be assigned to straight shifts. Split shifts will be utilized as deemed necessary by the Chief. Patrol division officers will bid their shifts based on seniority as soon as reasonably possible after the Union's ratification of this Agreement. Thereafter, shifts will be bid on the same bidding schedule as Patrol Officers. The effective date for the first shift bid will be March 1, 2025. The number and dispersal of shifts and ranks to be bid shall be as determined by the Chief. The dates and timeframes for bidding can be adjusted by mutual agreement of the Parties.

5. NIGHT DIFFERENTIAL

Effective with the implementation of straight shifts, increase night differential from 9.5% to 10.0%.

6. PLATOON LEADER STIPEND

Effective with the implementation of straight shifts, add a new Platoon Leader stipend of 1% of base pay for the three (3) Lieutenants assigned as Platoon Leaders of the patrol division on the day, evening and overnight shifts.

7. IN-SERVICE TRAINING

Effective upon funding of Agreement, add new language to CBA that reads as follows: "Officers sent to the statutorily required annual in-service training shall be entitled to a minimum of four (4) hours of pay for training sessions they attend lasting four (4) hours or less, and a minimum of eight (8) hours of pay for training sessions that exceed four (4) hours. Notwithstanding the above minimums, officers shall be required to record their actual starting and ending times for all training sessions they attend."

8. NEW PROVISIONS

Add the following new provisions to the CBA:

"JUST CAUSE"

No non-probationary member of the bargaining unit shall be disciplined without just cause. Members of the bargaining unit who have successfully completed their probationary period shall have the opportunity to appeal all discipline through the grievance and arbitration procedure in the Collective Bargaining Agreement.

"PRE-DISCIPLINARY REVIEW MEETING"

A non-probationary bargaining unit member shall not be terminated or suspended in excess of five (5) days unless the member has been furnished with written notice of intent to discipline and with an explanation of the grounds for the discipline in sufficient detail to permit the member to respond and, if the member so requests, a reasonable opportunity after receiving such written notice to review the decision with the City. The bargaining unit member receiving such notice may be represented by an attorney or other union representative at such a meeting with the City.

"LAYOFFS AND RECALL"

Lay-offs shall be made in inverse order of seniority. For the purposes of this paragraph, seniority shall be determined by date of permanent appointment to the Department. Subsequent recall following a layoff shall take place in order of seniority. Laid off bargaining unit members shall be eligible for recall for a period of ten (10) calendar years from the effective date of the layoff, unless they decline a recall offer by the City or, fail to respond to a recall offer within thirty (30) calendar days from the date of receipt of the recall notice that was mailed by the City to the last known address provided by them to the City. In either instance, the laid off bargaining unit member will be permanently removed from the recall list.

In the event that a bargaining unit member is laid off and recalled he/she shall be entitled to the following benefits upon return:

(a) Seniority: Seniority shall be determined by date of permanent appointment to the Department.

(b) Longevity: The recalled officer shall be entitled to receive credit for prior service for the purposes of longevity payment. The Officer's anniversary date for the purposes of longevity payment shall be adjusted by the number of calendar days the Officer was separated from his/her permanent position.

(c) Sick Leave: The recalled Officer shall be credited with his/her nonoccupational sick leave bank as of the time of the lay-off. The Officer shall not accrue sick leave during the period that he/she was separated from his/her permanent position.

(d) Vacation: The recalled bargaining unit member shall be granted credit for prior service for the purposes of vacation. The bargaining unit member shall not be entitled to vacation accrual for the period that he/she was separated from his/her permanent position. Upon re-hire, the bargaining unit member shall be granted a proportionate amount of vacation as the number of full calendar months remaining to be worked in the current year bears to the number of calendar months in a year. Partial vacation days shall be rounded up or down, as applicable, to the closest whole number.

(e) Step Raises The recalled bargaining unit member shall be reinstated at the step in which he/she was paid at the time of the lay-off. The bargaining unit member's years of service for step raise purposes shall be adjusted by the number of calendar days that he/she was separated from his/her permanent position.

NON-CBA CHANGES

1. CIVIL SERVICE REMOVAL

Remove all supervisory police ranks from Civil Service effective upon funding of CBA. Officers permanently appointed under Chapter 31 shall preserve all other rights and privileges to which they are entitled by law as a consequence of the City's departure from Civil Service.

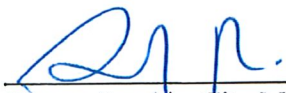
2. PROMOTIONAL POLICY

The Union agrees to accept the Watertown Police Department's Promotional Policy that is attached hereto.

3. UNION GRIEVANCE WITHDRAWAL

The Union hereby withdraws with prejudice any and all grievances that it filed regarding the City's implementation of the Police Memorial Day provision of the Parties' MOA for a new CBA, as well as any unfair labor practices that it could have filed regarding same.

For the City of Watertown


George Proakis, City Manager

Dated: 2/26/25

For Watertown Police Supervisors Association,
MCOP, Local 373

 / President
 / V.P.
 / B.A.

950417v.3/31406/0091

Dated: 2/20/25



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 5, 2025

RE: Agenda Item – Approval of Gift Expenditure

I am pleased to inform you Watertown Savings Bank has generously donated \$1,000.13 to support the costs of signage for the 2025 Watertown Porchfest, scheduled to take place on Saturday, May 17th, from 12:00 PM to 6:00 PM. This donation will cover the production of 100 yard signs for Porchfest venues as well as 3 large banners.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifts of funds needs the approval of the City Manager and City Council.

I respectfully request the attached Resolution approving this gift expenditure be placed on the March 11, 2025 City Council Agenda for your consideration.

Thank you for your anticipated cooperation in this matter.

Resolution approving the Acceptance and Expenditure of Gifts of Funds

WHEREAS, Watertown Savings Bank has generously donated \$1,000.13 to the City of Watertown to support the production of signage for the 2025 Watertown Porchfest event; and

WHEREAS, the donation will cover the costs associated with producing 100 yard signs for event venues and 3 large banners to promote Watertown Porchfest, which is scheduled to take place on Saturday, May 17, 2025, from 12:00 PM to 6:00 PM; and

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City known as the City of Watertown hereby accepts, pursuant to Massachusetts General Laws Chapter 44, Section 53A, a monetary gift of One Thousand Dollars and Thirteen Cents (\$1,000.13) from Watertown Savings Bank to cover signage costs for Watertown Porchfest 2025.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of __ for, __ against and __ present on March 11, 2025.

Council Clerk

Council President

Hand, JoAnna

From: Magoon, Steve
Sent: Wednesday, March 5, 2025 11:54 AM
To: Sideris, Mark; Proakis, George
Cc: Hand, JoAnna; McCarthy, Brendan
Subject: FW: Watertown Savings Bank Donation for Porchfest

Can we add this to a City Council agenda for the acceptance of a gift? The \$1000.13 was the exact cost of the signs, which the bank covered in total. Let me know if you have any questions. Thanks

From: Helfer, Elizabeth <ehelfer@watertown-ma.gov>
Sent: Wednesday, March 5, 2025 11:47 AM
To: Magoon, Steve <smagoon@watertown-ma.gov>
Subject: Watertown Savings Bank Donation for Porchfest

Hi Steve,

Watertown Savings Bank has generously donated \$1000.13 to cover the costs of signs for Watertown Porchfest in 2025 (event coming up on May 17th from 12-6pm), this includes 100 yard signs for Porchfest venues and 3 large banners. Signs produced by Alpha Graphics.

Best,

Liz Helfer, Public Arts & Culture Planner
[Community Development & Planning](#)
149 Main Street, Watertown, MA 02472
617-972-6417 x12167
Office Hours: M-Th



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: March 4, 2025

RE: Agenda Item – Approval of Gift Expenditure

I am pleased to inform you Watertown Savings Bank has generously donated \$3,660 to the Watertown Farmers' Market Winter/Spring SNAP CSA program. This initiative provides SNAP-eligible individuals with a \$40 bag of produce monthly through the Massachusetts Healthy Incentives SNAP CSA Program, in collaboration with the Watertown Housing Authority, which hosts the pick-up location.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A, any expenditure of gifts of funds needs the approval of the City Manager and City Council.

I respectfully request the attached Resolution approving this gift expenditure be placed on the March 11, 2025 City Council Agenda for your consideration.

Thank you for your anticipated cooperation in this matter.

Resolution approving the Acceptance and Expenditure of Gifts of Funds

WHEREAS, Watertown Savings Bank has generously donated \$3,660 to support the Watertown Farmers' Market Winter/Spring SNAP CSA program; and

WHEREAS, this food assistance program provides Supplemental Nutrition Assistance Program (SNAP) eligible customers with a free \$40 bag of fresh produce each month, through the Massachusetts Healthy Incentive SNAP CSA Program; and

WHEREAS, this year's program is conducted in collaboration with the Watertown Housing Authority, which graciously hosts the CSA pick-up location;

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City known as the City of Watertown hereby accepts, pursuant to Massachusetts General Laws Chapter 44, Section 53A, a monetary gift of Three Thousand Six Hundred Sixty Dollars (\$3,660) from Watertown Savings Bank to support the Watertown Farmers' Market Winter/Spring SNAP CSA program.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of __ for, __ against and __ present on March 11, 2025.

Council Clerk

Council President

Hand, JoAnna

From: Venizelos, Stephanie
Sent: Monday, March 3, 2025 1:26 PM
To: Hand, JoAnna
Cc: Langan, Megan; Magoon, Steve; Puleo, Domenica
Subject: Donation for the City Council Meeting Agenda

Hi JoAnna,

Watertown Savings Bank has donated \$3660 towards the Watertown Farmers' Market Winter/Spring SNAP CSA program. This food assistance program provides SNAP eligible customers with a free \$40 bag of produce each month, through the MA Healthy Incentive SNAP CSA Program. This year's program is in collaboration with the Watertown Housing Authority, who hosts the CSA pick-up location.

Please let me know if you need any additional information.

Thank you,
Stephanie

Stephanie Venizelos

Community Wellness Program Manager

Community Wellness Team

svenizelos@watertown-ma.gov

O: 617.972.6417 x12184

C: 781.482.4511

Community Development & Planning Department
Administration Building | **149 Main St.** | Watertown, MA 02472



Live Well Watertown





Watertown City Council
Committee on Parks and Recreation

Councilor Palomba, Chair, Councilor Feltner, Vice Chair, Councilor Bays, Secretary

Committee Report for February 13, 2025

Presented at City Council Meeting March 11, 2025

Attendees: Anthony Palomba, Chair, Lisa J. Feltner, Vice Chair and Caroline Bays, Secretary, Ernie Thebado, Recreation Director, Jon Kazanian, Asst. Recreation Director, Peter Centola, Ann Cox, Dan Grossman, Councilor Piccirilli, and by Zoom, Joan Gumbleton, Elodia Thomas, and David Stokes

Councilor Palomba called the meeting to order at 5:06 pm

Councilor Palomba stated that the purpose of the meeting was to review when lights were in use at the city parks and how they function, to learn more about the type of lights that are used and who operates them, to gather information about the cost of having lights on, and to discuss what options there are to reduce the costs. This meeting was called, in part, to response to residents' complaints about the policy to keep the stadium lights on until 10:00 pm at Victory Field stadium, particularly when nobody was on the field.

A number of residents complained that the lights at Victory Field are very bright and are left on until very late hours and most of the time the field is empty. Residents had questions about how late the lights were left on at Victory Field and how much it cost to keep the lights on so late. Resident Dan Grossman spoke extensively about what the cost might be given his estimate of the type of light used and the required wattage and compared these estimates to what it costs to light an average residence. Councilor Piccirilli agreed that this has been an ongoing problem and commented that the Victory Field stadium lights are particularly bright since they were installed to allow for night time filming of games. He asked that some reasonable guidelines be put in place.

Peter Centola agreed that it is important to find out the cost and to monitor the lights and he felt that there should be an automatic shutoff mechanism in all our parks, but that is not possible with the current Musco halogen lights. This would require upgrading the Victory Field and Casey Park lights to LED's. But he felt the lights should remain on until 10:00 pm because there is no other place for people to exercise at night and added that Parks and Recreation staff can control the Victory Field lights from their phones.

Councilor Feltner asked for clarity about what hours lights were on in the various parks. Mr. Thebado passed out a sheet with the on/off light times for all the parks (see attached). He explained that the plan is to eventually replace all halogen lights with LED lights and this will allow residents to have more control of the lights. In particular, LED lights at the Victory Field stadium would allow for a number of zones where lights can be turned on or off, as well as the ability to dim the lights.

The Committee and several residents suggested possible solutions. Suggestions included: installing an on/off switch at the Victory Field stadium, creating a system to have residents request to have lights turned on by staff, dimming the lights, using another smaller, less brightly lit field for free play, and redirecting people to the BB&N field after hours.

Staff explained that the halogen lights at Victory and Casey parks do not have automatic timing and shut on/off capability by the public. They felt a system where staff was on call to turn on and off the lights when residents requested use of the field were unfeasible. It is impossible for a resident to dim the lights at Victory Field stadium; however there are two zones that allow for each zone to be on or off. Mr. Thebado explained that the reason they use Victory Field for free play is because the stadium has artificial turf and residents are less likely to damage it then they are a grass field.

Councilor Palomba supported purchasing the LED lights now instead of waiting for the full implementation of Victory 3 renovations. The estimated cost to do this is \$500,000. He expressed hope that Administration would consider this and pointed out that if we had done this sooner we would solve a number of the problems raised by residents.

Mr. Thebado agreed to investigate the following options:

1. Redirecting people to the BB&N field from December 1st to April 1st.
2. Requiring people to request time for free play at the Victory Field stadium in advance.
3. Turning lights only on one of the two zones in the Victory Field stadium at night.
4. Changing/reducing the hours of operation that the lights are on at the Victory Field stadium particularly during low demand times such as from December 1st to April 1st.

In addition he agreed to investigate the usage and cost of having the lights on at the Victory Field stadium until 10:00 pm and also investigate whether LED lights might be easier for residents to control.

The Committee voted to continue the meeting and Mr. Thebado will meet with the Committee in one month with answers and information on the topics listed above. Councilor Palomba suggested that it might be helpful to have a representative from Musco attend a future meeting to provide more details on the benefits of LED lighting and their costs.

The meeting was adjourned at 7:00 pm by unanimous vote.

The minutes were prepared by Councilor Bays

TLC[®] *for* LED[®]

Total Light Control[™]




We Make It Happen[®]

Keeping Good Lighting Affordable

With the emergence of LED sports lighting, facility owners are discovering that different manufacturers produce vastly different results.

The LED light source has distinctive challenges and advantages. To realize the full potential of LED lighting, it takes experience and a proven system for controlling and applying the unique characteristics of the diode in a sports setting.

With Musco's more than 45 years of experience—and over a decade of researching LED—our Team has looked at the combination of issues to achieve the best solution to meet your needs from structures, to quality of on-field light, to off-site impact, to energy and costs.

The result is a system that makes Musco's great lighting even better.

Better for players...

who want to perform their best and be able to track the entire flight of the ball.

Better for fans...

who want to see the game better and enjoy world-class light shows watching preps or the pros.

Better for neighbors...

who won't have light spill or glare in their homes or lights left on when not in use.

Better for the night sky...

with more light directed onto the field and less spilling above it.

Better for your budget...

an affordable system that's built to last and control operating costs.

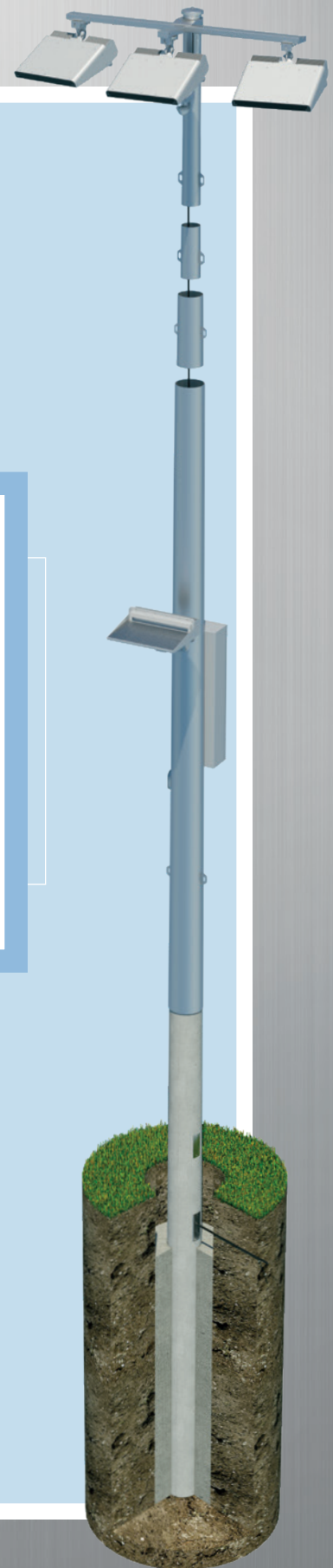
And you won't have to worry about maintenance costs for up to 25 years.

Control

from foundation to poletop...

from the light source to the field,
preserving the night sky...

assuring the results you expect,
day 1... year 1... and for 25 years.



A Unique System Design

5 Easy Pieces™ complete from foundation to poletop.

While other manufacturers produce single light fixtures, our system approach delivers better long-term reliability and trouble-free operation.

Whether it's Light-Structure System™ complete from foundation to poletop, or SportsCluster® System retrofitted to existing structures, we include lighting, structural, and electrical components designed to work together.

Our system provides a more protective environment for the LED's sensitive electronics, integrated grounding, surge protection, and remote drivers so servicing can be done from a step ladder, not a lift.

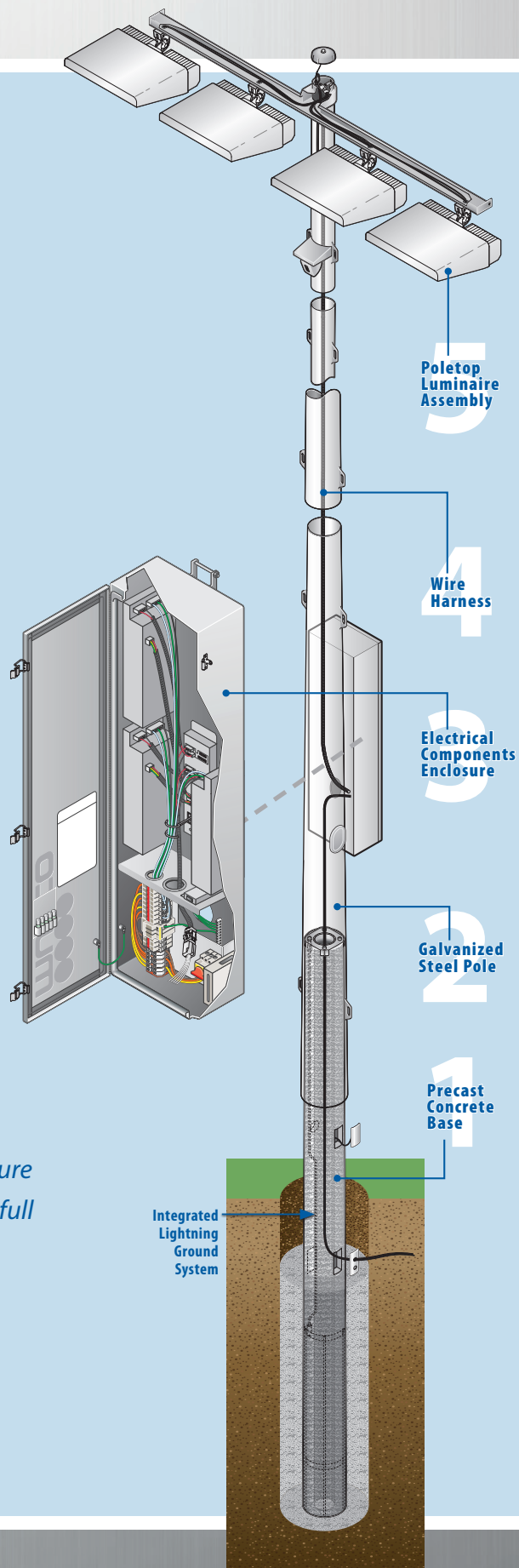
And we guarantee its performance for up to 25 years.



Control
from the foundation to the poletop.



TLC[®] for LED[®]
Total Light Control[™]



"Advancements in all aspects of fixture design are critical to achieving the full performance of LED technology."

— U.S. Department of Energy
www.energy.gov/eere/ssl/led-basics

A Better Night Game Experience

The key issues in sports lighting haven't changed—how do you put more light onto the field, spill less around it, protect the night sky, reduce glare, and ensure it performs when needed and withstands the elements.

Our TLC for LED® system delivers highly-controlled downward light from the poletop, along with precisely-targeted upward light from our BallTracker® luminaires. Together, this patented system illuminates the underside of a ball in flight, creates better contrast against the dark night sky, and creates unparalleled cut-off, preventing spill and glare from affecting the surrounding area.

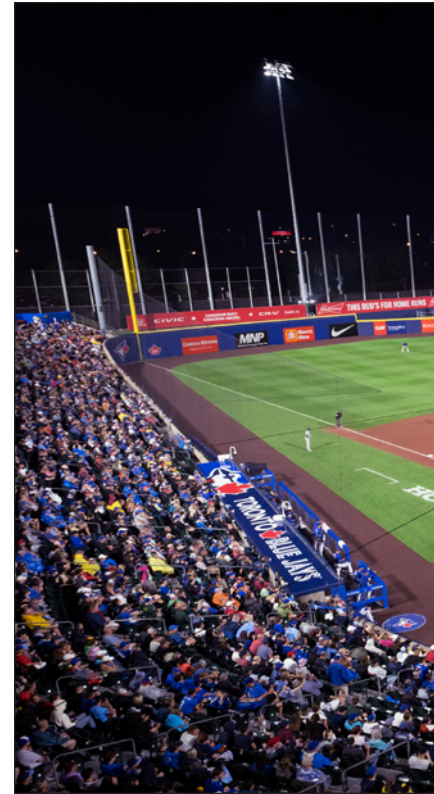
And for an enhanced entertainment experience, Musco's strategically located color-changing luminaires and innovative light-to-sound synchronization capabilities create Big League light shows for players and fans at fields of all sizes.

This is why, when you walk onto a field lighted by Musco, it just looks better.

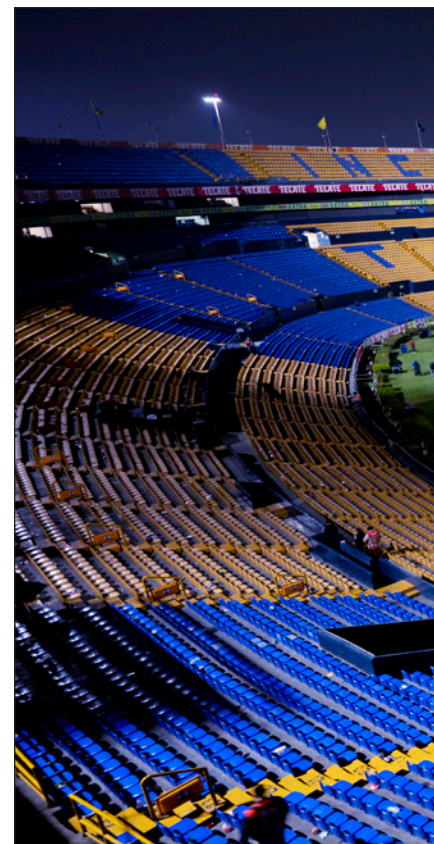
"Now you can actually see the seams of the baseball coming in at you, and you can pick up spin easier. BallTracker is really important because when the ball gets up into the air it keeps the ball white against the dark sky. So it helps a lot."

— Nate Esposito, Wilmington Blue Rocks (MiLB)

Control
from the light source to the field.



Sahlen Field - Buffalo, New York, USA



Estadio Tigres - Nuevo Leon, Mexico



With patented BallTracker® technology, players enjoy quality lighting, no glare, and better ability to track the entire flight of the ball.



Mount Rushmore - Keystone, South Dakota, USA

Pinpoint control from 1,100 feet away highlights the target area while preserving surrounding darkness.



University of Notre Dame - Notre Dame, Indiana, USA

Event lighting with dimming saves energy for high-usage, multi-use venues.



Show-Light® theatrics and special effects enhance fan and TV experience.

A Solution Neighbors Will Love

Emitting light is easy, controlling it isn't. At Musco, we care as much about preserving darkness around your field as we do putting high-quality lighting onto it.

Our system's custom optics, designed around the LEDs, control and apply the light precisely where it's needed. And our patented fixture visoring greatly reduces glare at the light source.

This means no spill light or disruptive glare affecting neighboring homes, and the preservation of dark skies above. It's why our system could be installed at a large, multi-field sports complex located in close proximity to an international airport.

Our light control capabilities have made lighting possible at fields where, previously, it wasn't allowed due to community concerns.

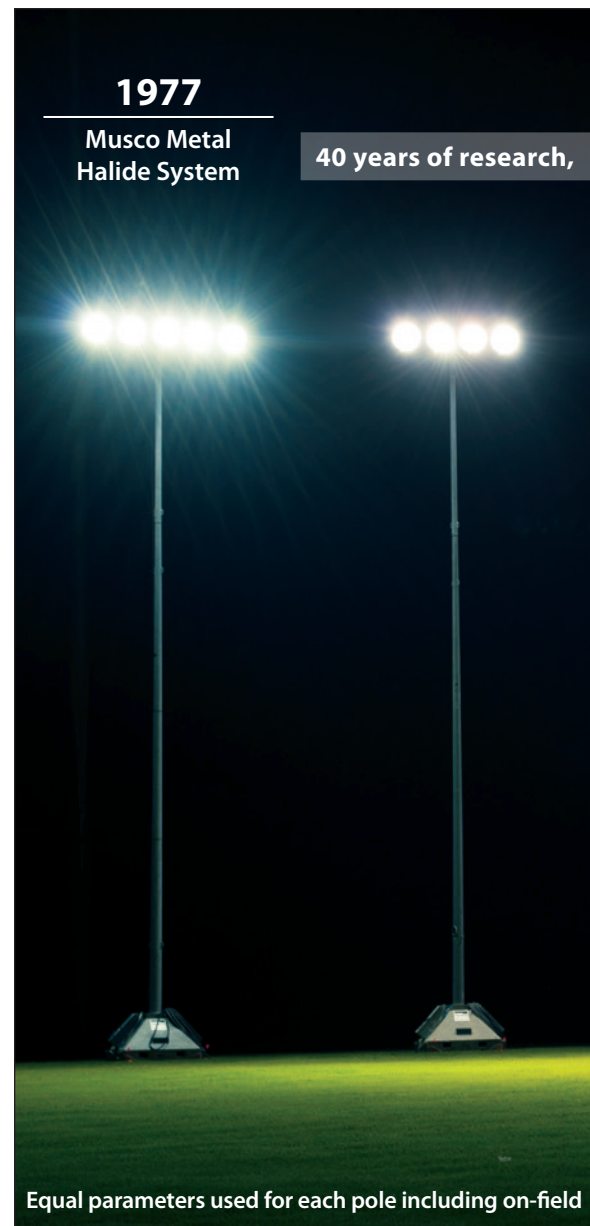
Control preserving the night sky.

"Glyndon Park is in a naturally wooded residential area. We didn't want to illuminate the homes of neighbors in the area. I initially wasn't supportive of putting in traditional lights. The product Musco has developed allows us to light this field, yet light nothing else around it."

— Parks and Recreation Director, Vienna, VA



Glyndon Park Little League, Vienna, Virginia, USA



increasing efficiency and minimizing environmental impact.

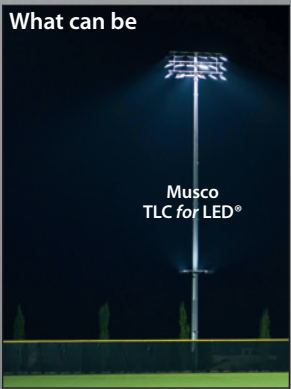
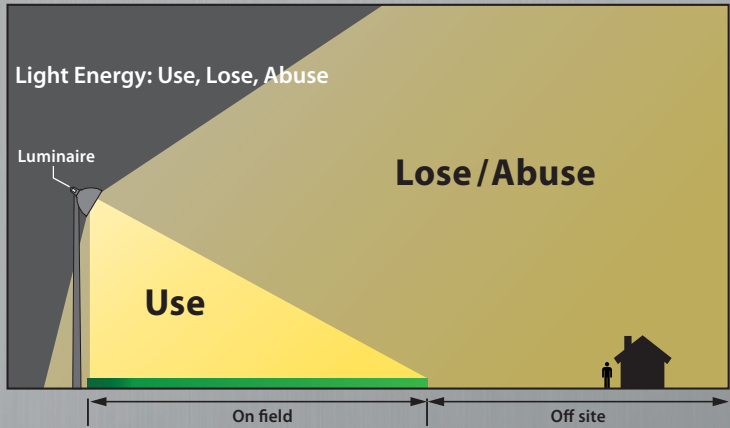
Today

Musco LED
System

Today

Other Luminaire
Manufacturer
LED

light produced, wattage, height, and aiming angle.



A Field That's Always Ready for Play

With the remote facility management of Musco's Control-Link® service, your field will always have light when it's needed.

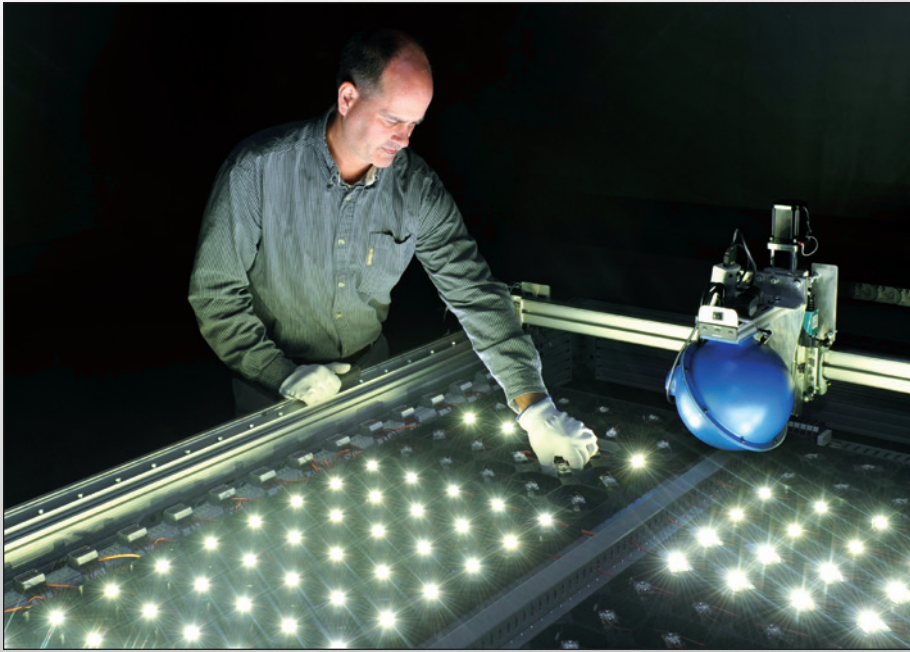
You'll be able to instantly turn your lights on or off from anywhere, with the touch of a smart phone. Our Team at Control-Link Central™ will be there for you 24/7 to provide scheduling and monitoring support.

In fact, if a problem arises we'll likely know about it before you do, right down to the fixture. Here's a look at the service we provided customers in just the past year:

- *Turned lights on/off remotely for more than 7.6 million events.*
- *Conducted routine inspections and maintenance at over 11,000 fields.*
- *Helped with scheduling and answered questions on over 297,000 calls, over 981,000 app sessions, and 1.3 million web site log-ins.*
- *Traveled enough miles servicing fields to circle the equator 24 times.*

And with our 25-year parts and labor warranty, you'll have peace of mind for the next 9,125 days knowing that you'll pay zero maintenance costs, won't have headaches over staffing and managing your lights, and will be free from neighbors complaining about lights being left on.

Control assuring the results you expect.



Our R&D, customization, and application capabilities deliver solutions specific to each customer's needs.

"Musco called to let us know there was an issue before we knew we had a problem."

— Stephen Cooke, CPRP, CYSA
Greenville County Recreation Athletics Manager, Taylors, SC



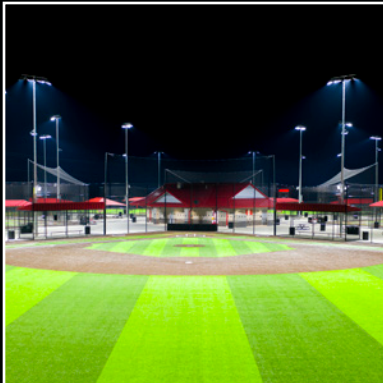
Our regionally-based technicians provide prompt service for 25 years.



Our Control-Link service provides 24/7 proactive monitoring and the support of a fully staffed call center.



Musco's Light-Structure System™ performs in real world conditions **for 25 years, guaranteed.**
We Make It Happen.



Control

from foundation to poletop...

from the light source to the field,
preserving the night sky...

assuring the results you expect,
day 1...year 1...and for 25 years.



We Make It Happen.

www.musco.com

e-mail: lighting@musco.com

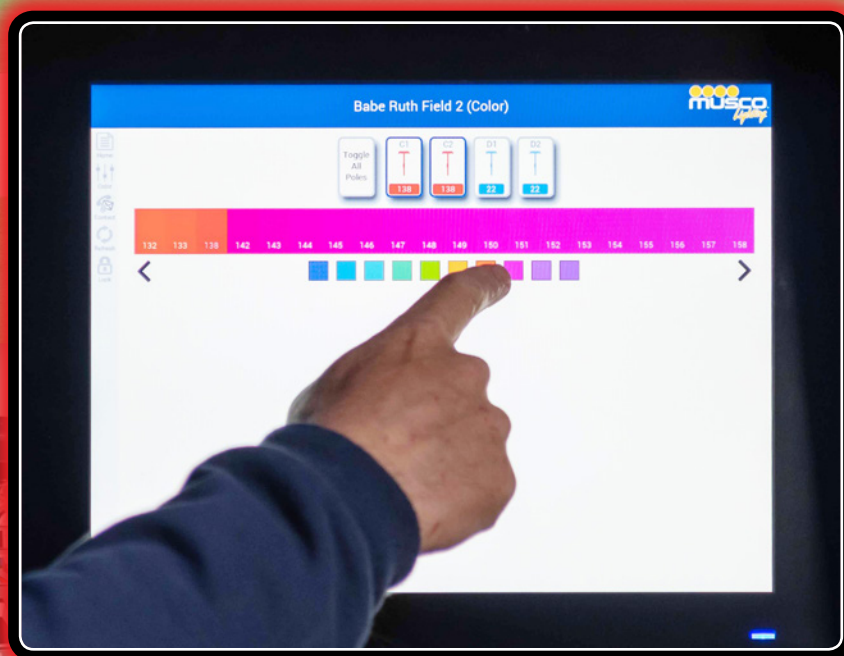
Phone: 800.825.6030

Musco Control Solutions

24/7/365 monitoring and support

Control-Link® control and monitoring system

Show-Light™ entertainment features



Making Facility Management Easy Since 1999

The most innovative solutions are developed in response to real-world problems. In 1999 Musco introduced Control-Link® as a first-of-its-kind light management system to help customers who were getting calls from neighbors at 2 a.m. about lights left on, to help cut energy costs, and save staff time.

Since that first introduction, Musco has installed thousands of control systems from fully automated unmanned recreational sites to complex theatrical solutions for many of the largest stadiums in the world.

Anytime, Anywhere ...Control-Link management tools allow you to access and manage your lights instantly, from anywhere via a cellular internet connection.

A Real, Live Voice ...Control-Link Central™ team will monitor, schedule, and help manage your lights 24/7/365, and a real live voice will be on the other end of the phone when you call.

Factory Wired, Programmed, and Tested ...our unique system approach streamlines installation and assures that your controls, from basic on/off to professional level light shows, will be ready to work on day one.



5.8 million

schedules managed
and monitored by our
Control-Link Central™
Team last year



360,000

calls fielded to assist
customers last year

How can controls enhance your facility?

Control-Link

- ☐ **Remote on/off scheduling**
for easy control from anywhere
- ☐ **Dimming** (3 levels)
saves energy for practice and other activities
- ☐ **System monitoring**
alerts Musco of any issues

Show-Light™

- ☐ **Predesigned light shows**
adds excitement to events
- ☐ **Color accents**
highlight poles and other structures

Show-Light+™

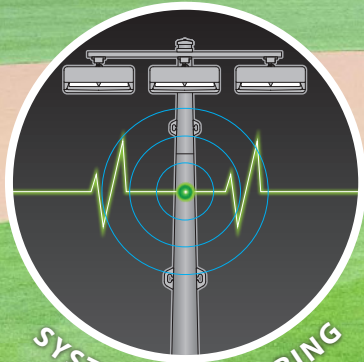
- ☐ **Custom-choreographed light shows**
precisely timed to music



REMOTE ON/OFF SCHEDULING



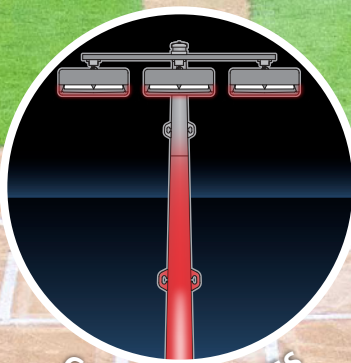
DIMMING



SYSTEM MONITORING



PREDESIGNED LIGHT SHOWS



COLOR ACCENTS



CUSTOM LIGHT SHOWS

Flexible Control, Solid Management

Your Control-Link® control and monitoring system offers efficient, cost-effective tools that are both cutting-edge and simple to use.

Musco will have your back 24/7/365 to ensure your lights are only on when needed, keeping neighbors and taxpayers happy. Because more than anything, it's about your peace of mind.

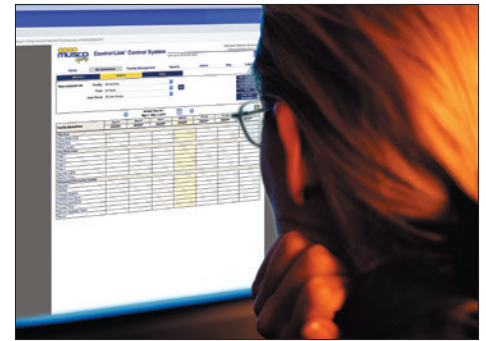
The Control-Link system provides comprehensive scheduling assistance, system monitoring, secure password-protected access, automated equipment controls, and valuable usage data.

Flexible and Reliable . . . remote scheduling and controls mean no more staffing headaches, tracking multiple sets of keys, or late-night hours having to be on-site to turn your lights off.

24/7/365 Monitoring . . . our Team will monitor your system's performance at the luminaire level, so if an issue arises we'll likely know about it before you do.

Better for Your Budget . . . automated operation of your lights, as well as three levels of dimming that come standard, will reduce energy consumption and cut staffing costs.

Data You Can Use . . . we'll help create usage reports and analytics for your facilities from the extensive data we store, which will help improve operational efficiencies and future planning.



Enter schedules up to 10 years in advance.



Control-Link® Control System

Sample Owner

Today is Wednesday, August 7, 2019

Call us at: (877) 347-3379

Home

My Schedules

Facility Management

Reports

Admin

Help

Logout

DASHBOARD

SERVICES

Owner

Mahaska Comm. Rec Foundation

Facility

Lacey Park Ballfields

Field

All Fields

Energy Used kWh:

519

Service Visits:

6

Schedules:

171

Phone Calls to CLC:

16

Web Logins:

2

YTD (Jul 2019):

12,847

YTD (Jul 2019):

8

YTD (Jul 2019):

1,333

YTD (Jul 2019):

99

YTD (Jul 2019):

13

All Facilities for Mahaska Comm. Rec Foundation - All Fields for Lacey Park Ballfields

FIELD

Lamp Outages

Controls

Switch Position Auto/Manual

Lamp Life

Relamps Completed

Musco Warranty Program

Warranty Start Date

Estimated Warranty Expire Date

SB BB Field 24LED *

0

Auto

Auto

645 hrs used

0 of 1

Constant 25

03/28/2017

03/28/2042

SB BB Field 34.5G

0

Auto

Auto

1896 used 3184 remain

0 of 1

Constant 25

05/04/2006

05/04/2031

SB BB Field 44.5G

0

Auto

Auto

1645 used 3255 remain

0 of 1

Constant 25

05/04/2006

05/04/2031

SB BB Field 54.5G

0

Auto

Auto

1805 used 3195 remain

0 of 1

Constant 25

05/04/2006

05/04/2031

* Not included in energy usage calculations

Lamp Outages: Green = No Lamp Outages, Yellow = Lamp Outage Detected, No Monitoring = System has On/Off controls, but not Lamp Monitoring Capability

Control: Green = All Controls Operational, Yellow = Control System Issue Detected

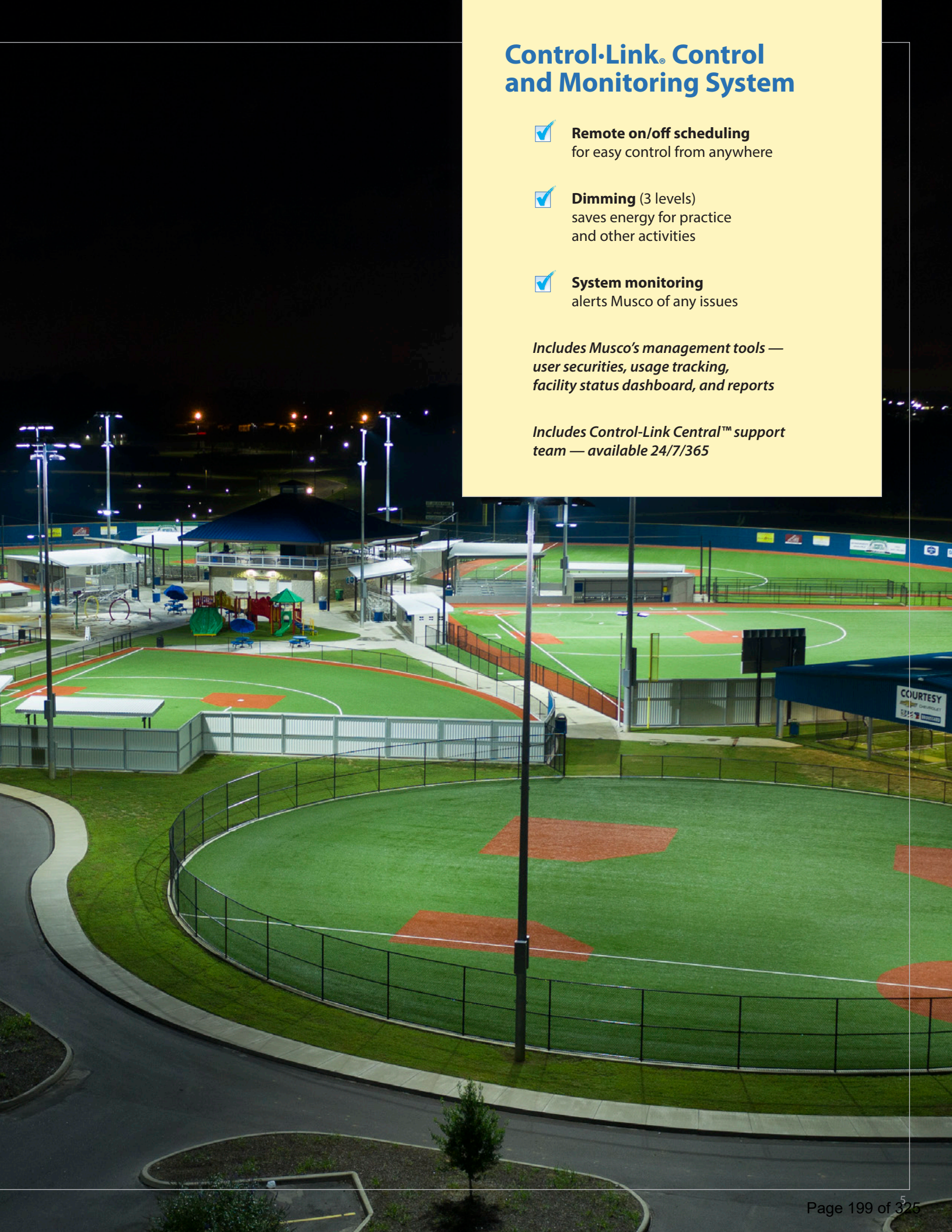
Dashboard tracking allows you to see the operation and service status of your fields.

Musco Control-Link Usage Report (Auto Only)			
By Facility, Field			
Usage Type of Light Usage			
June, 2019			
Summary by Facility			
Facility	Total Auto Hours Usage	Total Hours Saved from Early Offs	
Cowley	112:50	17:08	
Dunbar	64:53	29:46	
Garland Parklet	49:48	0:00	
Herschel Field	256:47	26:05	
Total:	484:18	72:59	
Summary by Facility, Field			
Facility	Field	Total Auto Hours Usage	Total Hours Saved from Early Offs
Cowley	Baseball	63:04	17:08
Cowley	Basketball	49:46	0:00

Control-Link Central database stores usage data by field and user group.

"In the past, a light could've gone out and our guys wouldn't see it for two to three weeks or until a whole pole went dark. Now if one light goes out we get an e-mail notice immediately from Musco's Control-Link Central."

– Chuck Vones, Parks and Recreation Director
Pembroke Pines, Florida



Control-Link® Control and Monitoring System

- ✓ **Remote on/off scheduling**
for easy control from anywhere
- ✓ **Dimming** (3 levels)
saves energy for practice and other activities
- ✓ **System monitoring**
alerts Musco of any issues

Includes Musco's management tools — user securities, usage tracking, facility status dashboard, and reports

Includes Control-Link Central™ support team — available 24/7/365

Big Time Light Shows at Hometown Fields

Our Show-Light™ entertainment package provides a cost-effective way for you to bring professional light shows to your facility. From pre-game introductions, to halftime shows, to celebrating big plays and big wins, this special effects lighting will energize players and fans and take your game atmosphere to a new level.

Special effects light shows aren't just for the pros anymore.

Musco's Show-Light technology utilizes instant on/off and the advanced control capabilities of LED, is easy to use, and delivers both predesigned and customized light shows.

Set the Scene . . . you'll get preprogrammed light shows that will set the scene and excite players and fans through the entire game night experience.

Plenty of Options . . . you can choose from Musco's library of light shows or work with our design engineers to create customized shows and scenes.

As Easy as a Touchscreen . . . you'll be provided an industrial grade 15-inch smart device with touchscreen to start and stop shows, select dimming levels, and adjust accent colors.

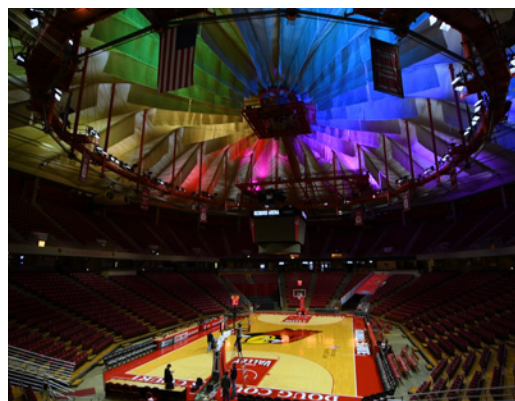
Reliable and Versatile . . . your light shows will be stored on site and backed up at Control-Link Central™ data center.



Choose from over 100 color options to show your team color, highlight special events, or enhance light shows.

"The people Musco has answering the phones and adjusting the schedule are the most friendly and accommodating of any phone service I have ever called. They are always extremely friendly and professional, the service could not be better."

– Mark Buggins, Head Baseball Coach (retired)
Sitka High School





Show-Light™ Entertainment Package

- ✓ **Remote on/off scheduling**
for easy control from anywhere
- ✓ **Dimming** (3 levels)
saves energy for practice and
other activities
- ✓ **System monitoring**
alerts Musco of any issues
- ✓ **Predesigned light shows**
add excitement to events
- ✓ **Color accents**
highlight poles and other structures

*Includes industrial grade touchscreen
tablet for easy control*

*Includes Control-Link Central™ support
team — available 24/7/365*



*See West Des Moines Valley High
School's light shows in action.*

Take Your Light Shows to the Next Level

With our Show-Light+™ entertainment package, you'll tap into advanced customization capabilities and more complex light shows that incorporate music along with the special effects lighting. The Show-Light+ system is easy to use and will provide an even more memorable game night experience.

Light and sound shows that mirror what's seen at the biggest and best professional stadiums.

The equipment you'll be supplied with, and the light shows it will deliver, are exactly the same as what we provide our NFL, MLB, NBA, and NHL customers.

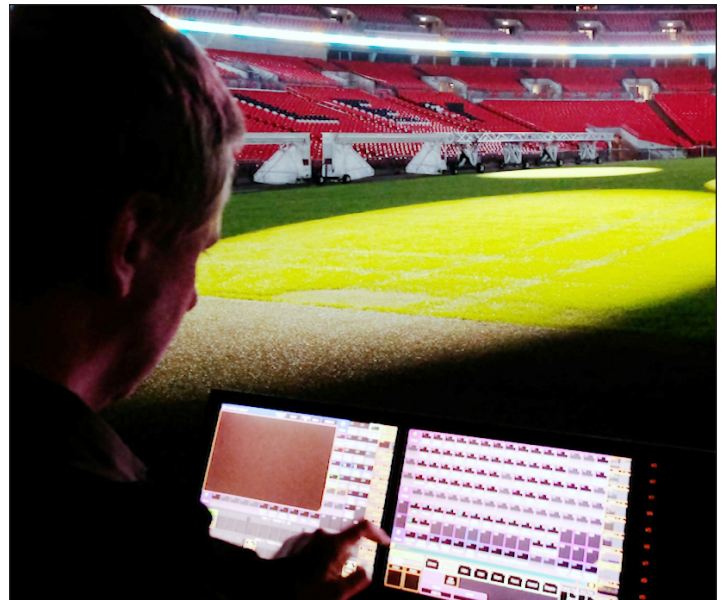
Light and Sound . . . in addition to the preprogrammed light shows from the base Show-Light package, you'll get three shows with lights synchronized to your music for an amazing visual and audio experience.

Easy to Use . . . for each light show Musco's design engineers will align lighting cues with audio files played through an on-site server, you just start and stop the shows with an easy-to-use touchscreen device.

Streamlined Solution . . . if you already have a DMX system, Show-Light+ equipment will act as a fully integrated extension of that system.



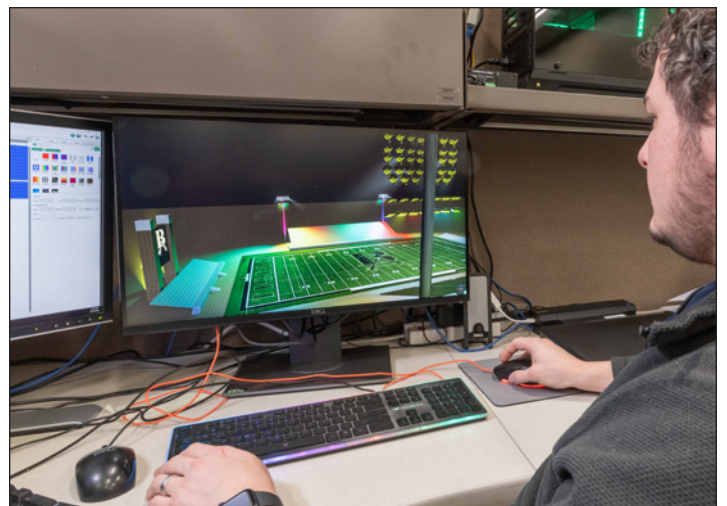
Musco's field lighting shows can interface with your separate controller for other show features, such as pyrotechnics.



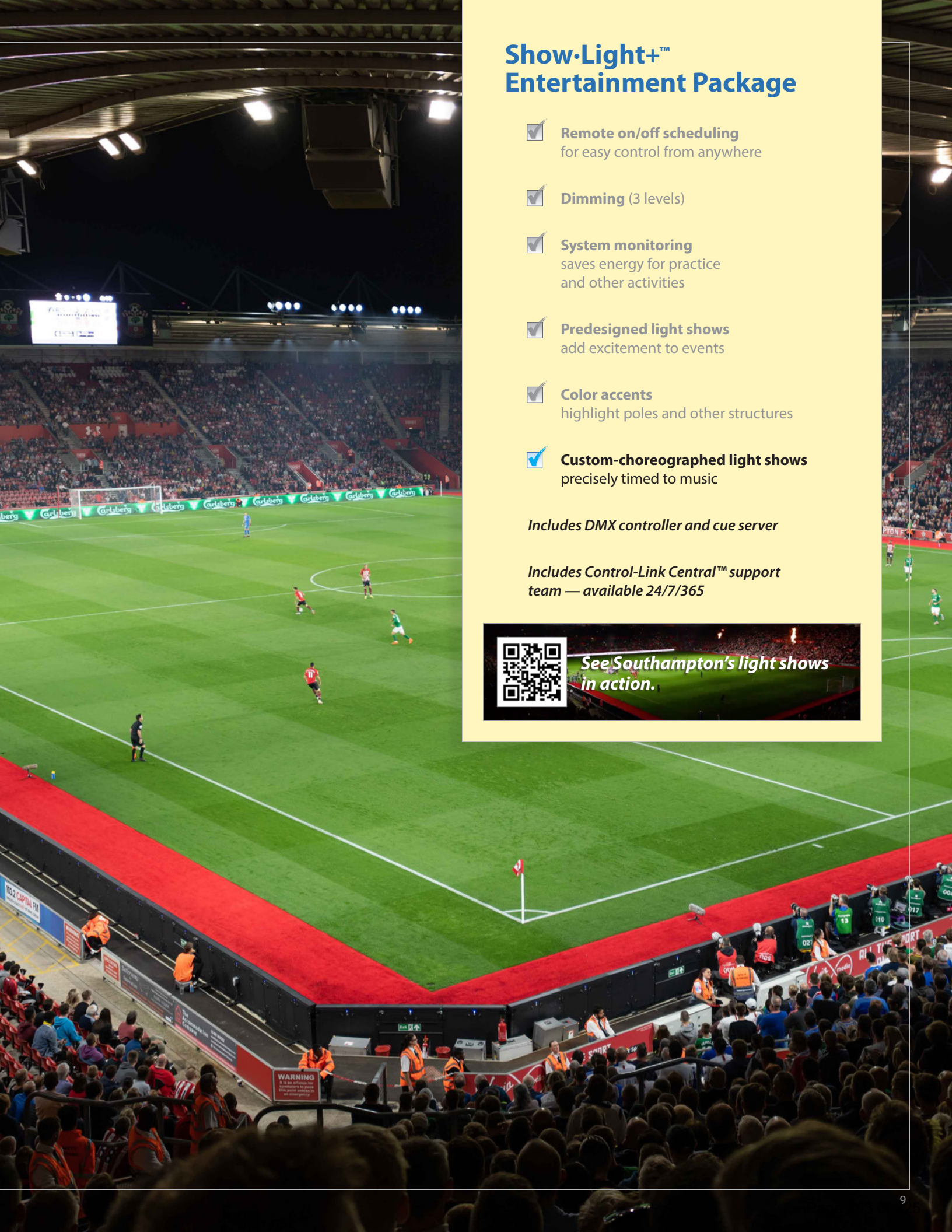
Light shows are operated via an easy-to-use touchscreen.

"The fan reaction has been great. I look for the lights to be as much of an entertainment vehicle as I do fireworks — seventh inning stretch, when we hit a home run, when we win the game. Everybody loves it, particularly when we make the lights flash and dance to the music."

– Sam Bernabe, President & General Manager
Iowa Cubs



Musco's light show programming specialists will custom time shows to your music.



Show-Light+™ Entertainment Package

- ✓ **Remote on/off scheduling**
for easy control from anywhere
- ✓ **Dimming** (3 levels)
- ✓ **System monitoring**
saves energy for practice
and other activities
- ✓ **Predesigned light shows**
add excitement to events
- ✓ **Color accents**
highlight poles and other structures
- ✓ **Custom-choreographed light shows**
precisely timed to music

Includes DMX controller and cue server

*Includes Control-Link Central™ support
team — available 24/7/365*



*See Southampton's light shows
in action.*

Innovative, Streamlined Communications Managed by Our Team 24/7/365

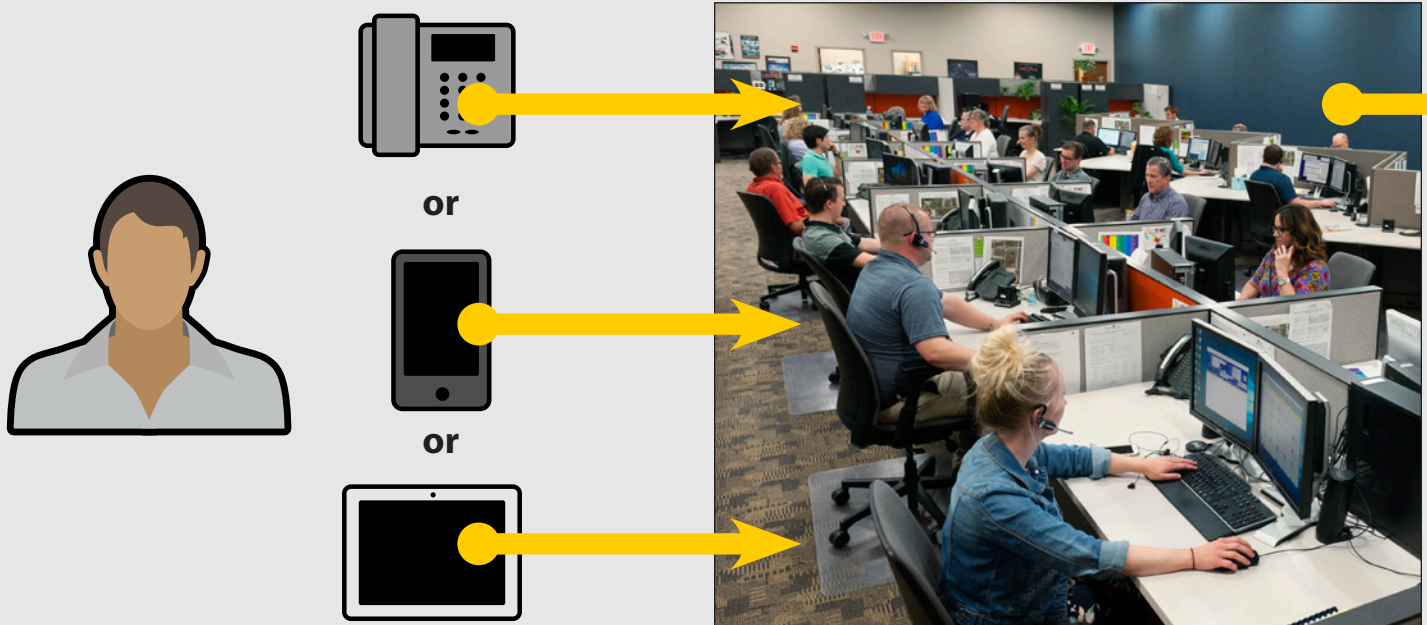
Each component of the Control-Link® system is designed, factory-built and tested for seamless operation and integration with your lighting system.

Proven Technology, Innovated . . . Musco's advanced powerline communication technology provides robust control and monitoring for the system.

Reliable Installation and Operation . . . no added communication cable installation costs. Lights may be scheduled remotely or operated manually on site with a key switch.

Safety Features . . . electricity is only on when the system is in use, with built-in fusing and surge protection.

Monitoring and Support . . . our Control-Link Central™ Team monitors your system 24/7/365 to ensure schedules execute and to provide assistance.



1) Enter schedules at your convenience

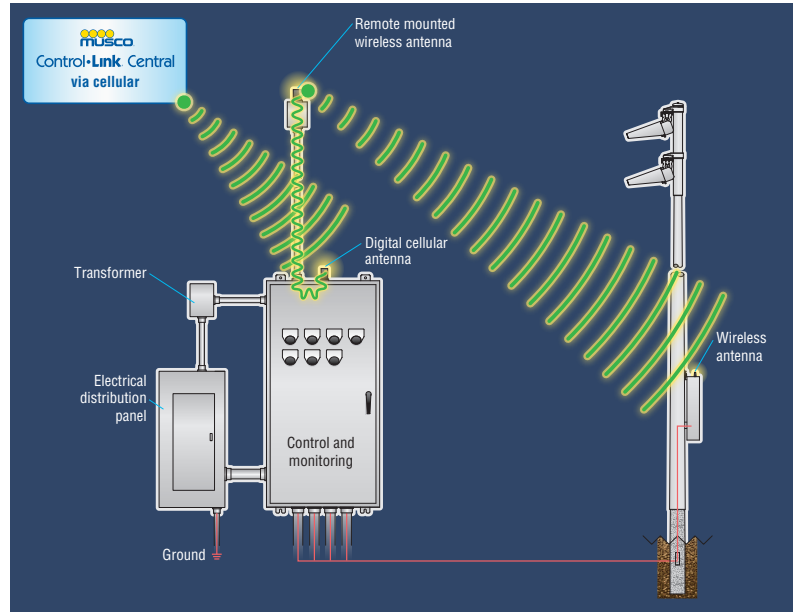
Based on security levels, users schedule field lighting and other equipment such as door locks, concession stands, and security lights from any location via website, smartphone app, or phone call.

2) Control-Link Central™ data center routes schedules, with 24/7/365 team member monitoring support

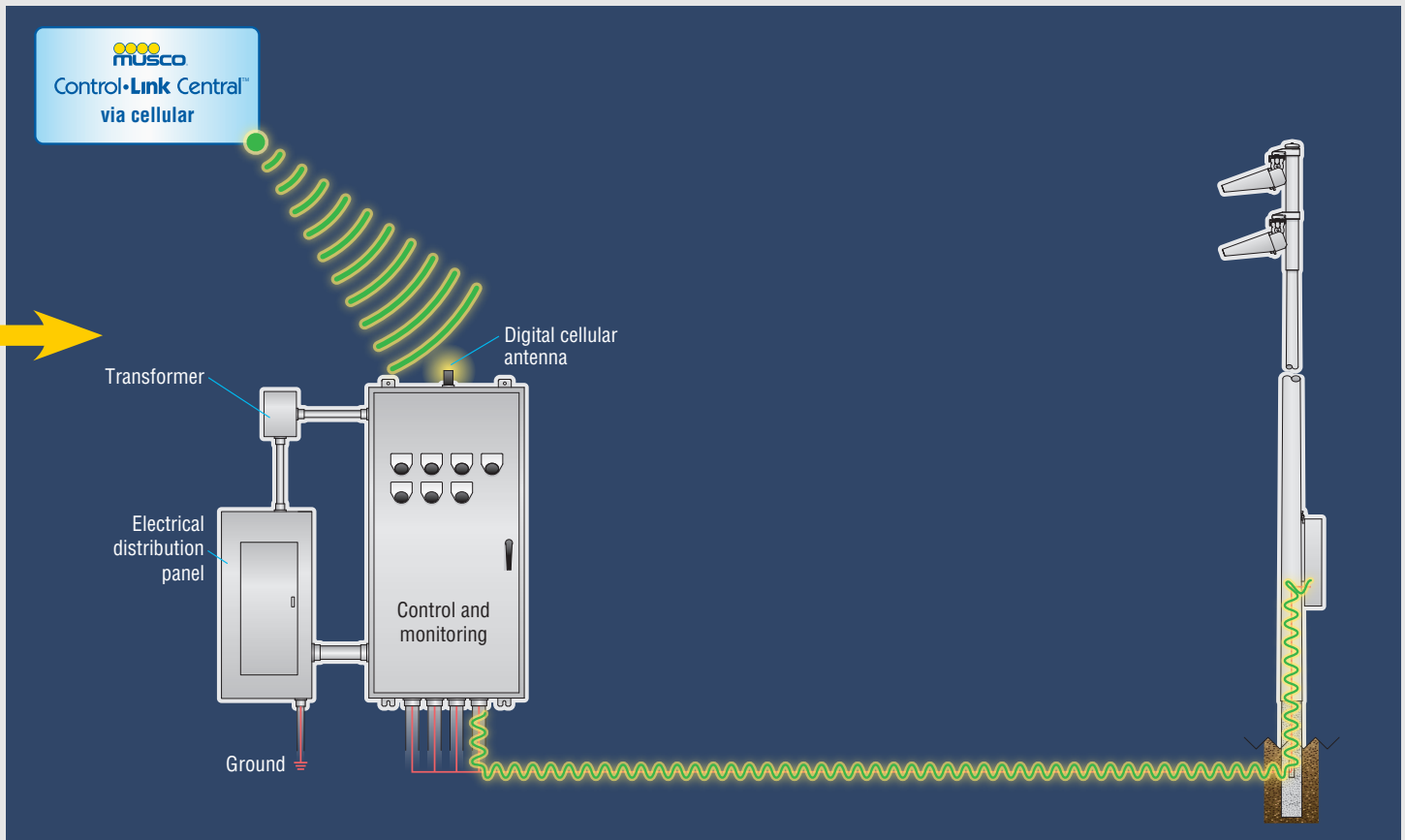
Schedules are received, routed to your site, and backed up at the Control-Link Central data center, where our staff provides scheduling support and verification, and monitors your lighting system operation.

Wireless Communication

An optional wireless mesh network is available depending on your project requirements



Powerline Communication System™ Uses supply wiring for control commands and monitoring feedback



3) Schedules are stored on-site

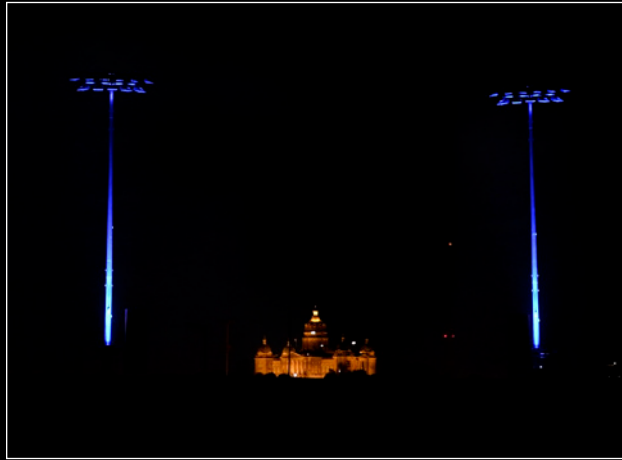
Schedules are transmitted to your facility via cellular technology and stored in the on-site equipment controller.

4) Equipment is controlled automatically with on-site show controls

Lights are operated per your schedules via Musco's Powerline Communication System technology. You can control optional Show-Light™ features with the on-site tablet.

5) Continuous monitoring

Entire system is monitored during operation and the Control-Link Central team is notified of any issues.



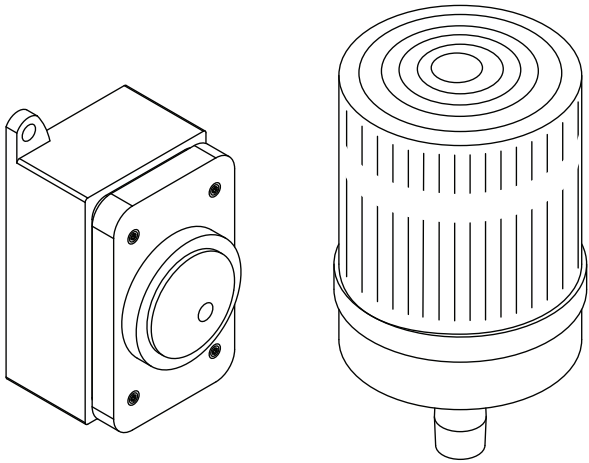
Unequaled performance . . .
for your budget, for the environment.



We Make It Happen®

www.musco.com
e-mail: lighting@musco.com

©1998, 2019 Musco Sports Lighting LLC - M-1546-enUS-14
All trademarks are property of Musco Corporation, U.S. and foreign patents issued and pending.



Overview

Musco's player-activated control reduces energy use while allowing facility users instant access to lighted facilities. Lights remain in standby mode until activated locally. Adjustable timers allow you to determine the duration of full power operation.

Features

Control

- Push button control of lighting contactor cabinet or control and monitoring cabinet
- Adjustable timer from 6 minutes to 6 hours
- Included strobe alerts users of lighting cycle end
- Key switch override control

Optional Control-Link. Control and monitoring system Support

- Schedule hours of available push button operation
- Control-Link Central™ service center provides support 24 hours a day, 7 days a week for scheduling, monitoring, and reporting
- Luminaire outage notification within the next business day
- Customized usage reports through website

Technical Specifications

Actuator Specs

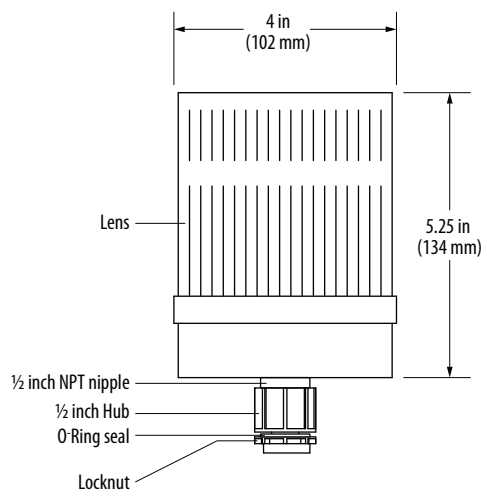
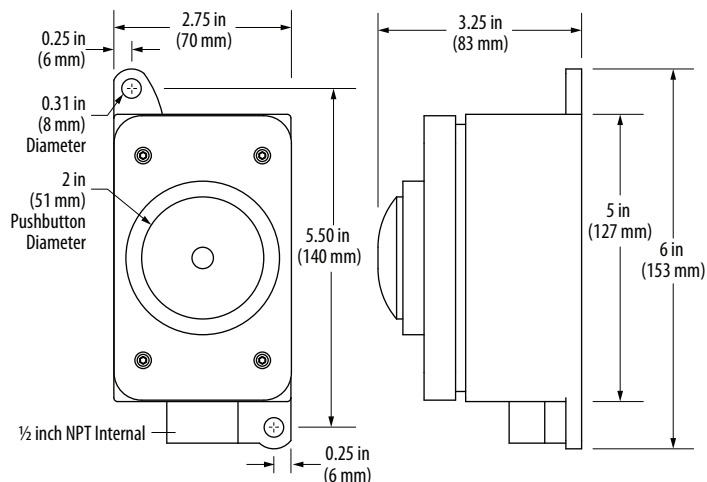
Current Rating	15 A (125 Vac)
Maximum cable length.....	300 ft (91.4 m)
Actuator.....	Stainless steel, machined
Housing	Malleable iron
Actuator color	Silver
Housing color.....	Gray
Bezel color.....	Black

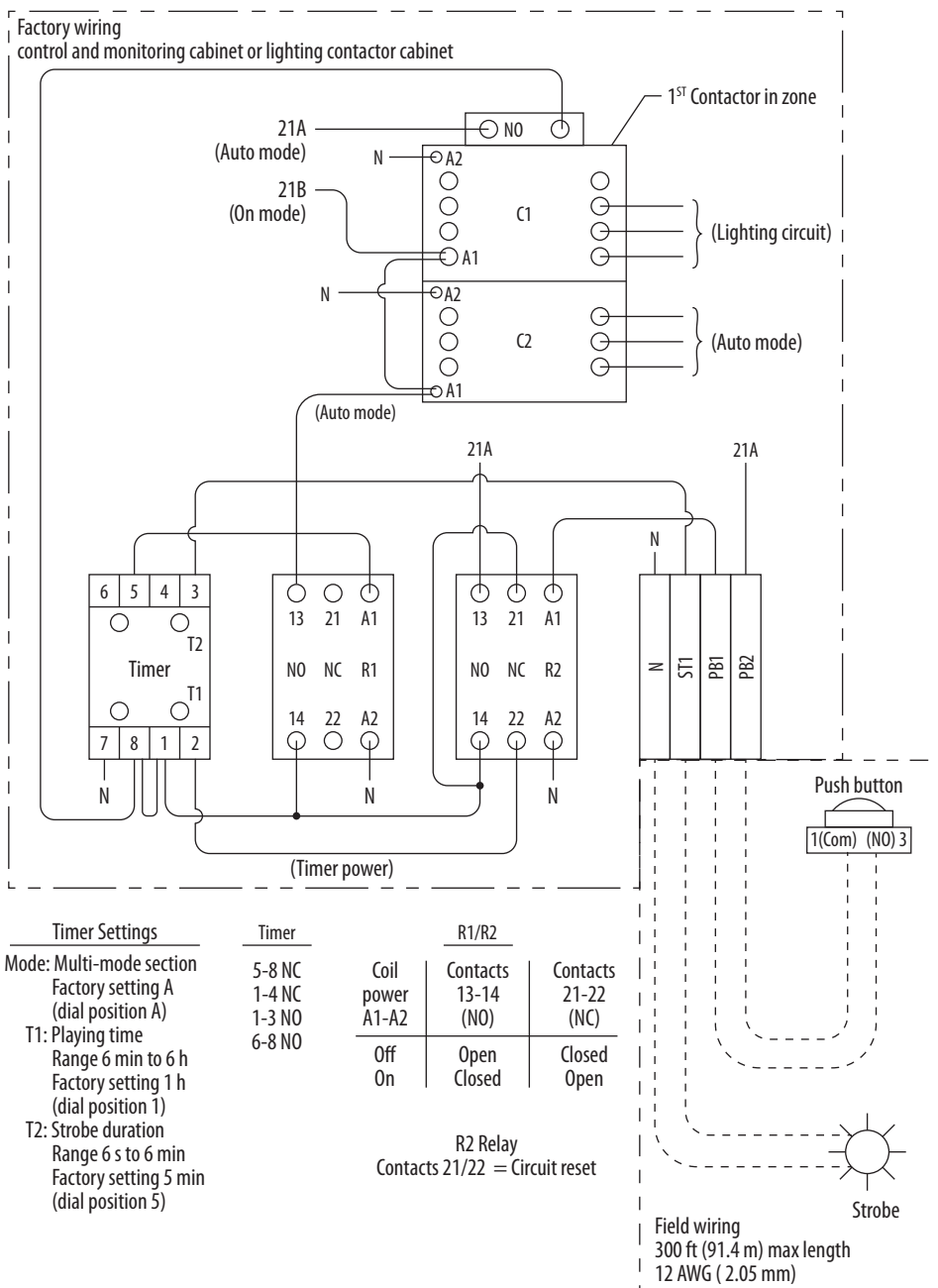
Strobe Specs

UL Listed	UL , cUL, CSA Certified
Ingress protection	IP66, IP69K
Operating temperature	-31°F to 150°F (-35°C to 66°C)
Operating voltage	120 - 240 Vac ⁵⁰ / ₆₀ Hz
Weight	2 lb (0.91 kg)
Flash	Amber
Flash rate per minute.....	80
Luminous intensity, peak.....	1,000,000 cp
Luminous intensity, effective	300 cp

Timer Specs

Cycle duration	6 min - 6 h
Strobe duration.....	6 s - 6 min
Operating temperature	-14°F to 122°F (-10°C to 50°C)
Operating voltage	120 - 240 Vac ⁵⁰ / ₆₀ Hz





Operation

Control-Link® Control and Monitoring System

- Prepare field for player activated control by setting manual switch to auto position and scheduling desired available hours of operation using Control-Link Central™ scheduling tools
- Scheduled operation enables player activated circuit
- Players push button to activate lighting for preset timing cycle
- End of timing cycle activates strobe for preset time, warning players of lighting cycle end
- Players push button to extend lighting for an additional cycle or lights extinguish as cycle ends

Lighting Contactor Cabinet

- Prepare field for player activated control using manual switch, photocell, or timeclock
- Players push button to activate lighting for preset timing cycle
- End of timing cycle activates strobe for preset time, warning players of lighting cycle end
- Players push button to extend lighting for an additional cycle or lights extinguish as cycle ends

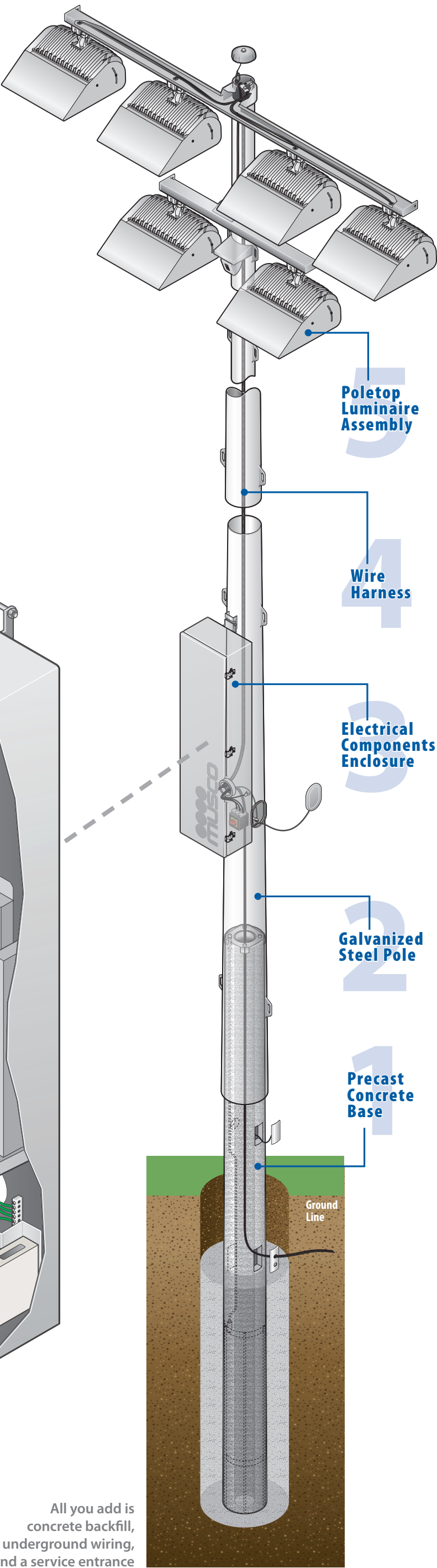
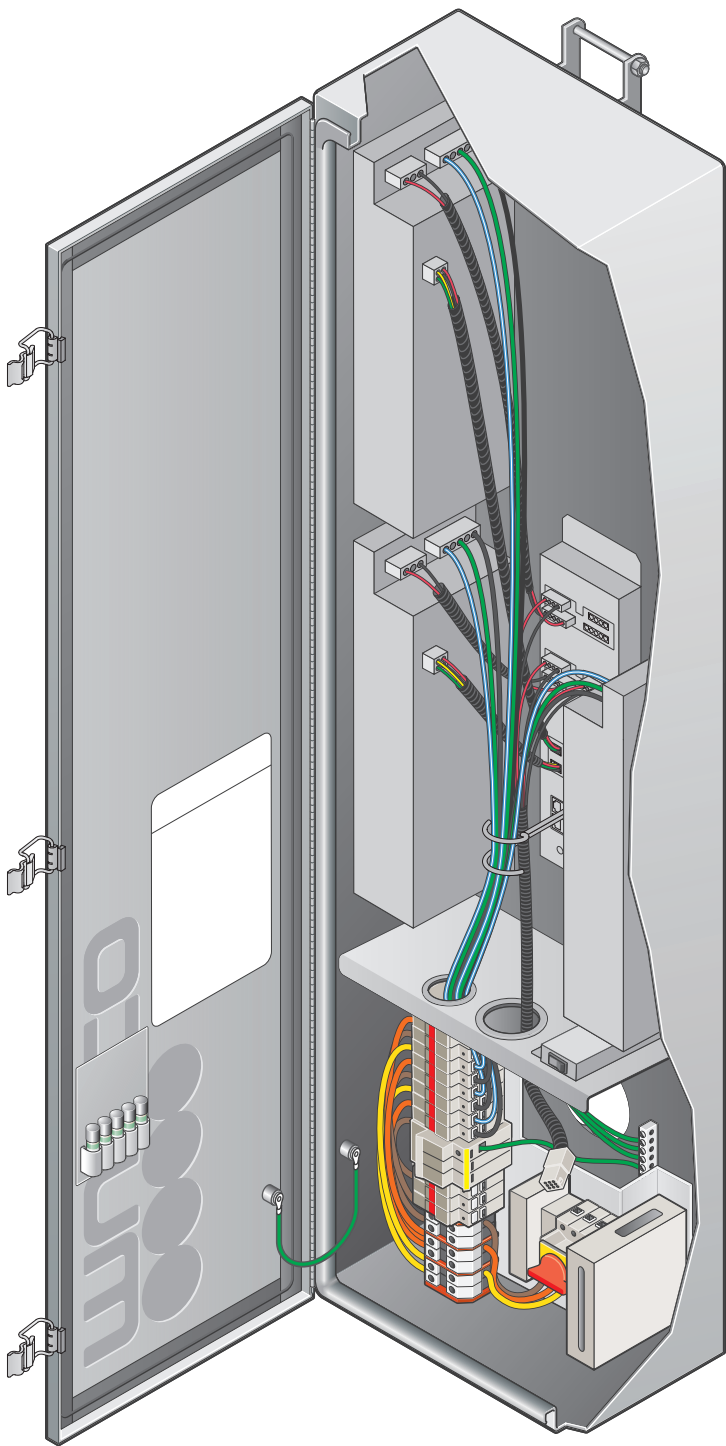
Light·Structure Green™ System

Diode Light Source – LED

For your
BUDGET,
for the
ENVIRONMENT.

5 Easy Pieces™
Complete System from
Foundation to Poletop

- Factory wired, aimed, and tested
- Fast, trouble-free installation
- Comprehensive corrosion package
- Integrated lightning ground system

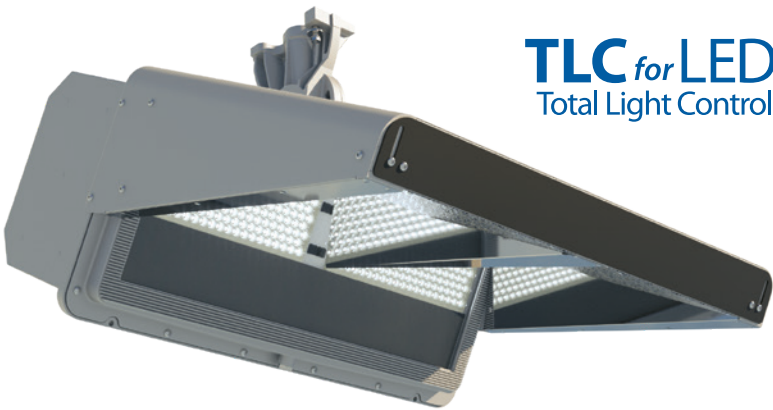


All you add is
concrete backfill,
underground wiring,
and a service entrance

Light•Structure System™

5 Easy Pieces™

Complete System from
Foundation to Poletop



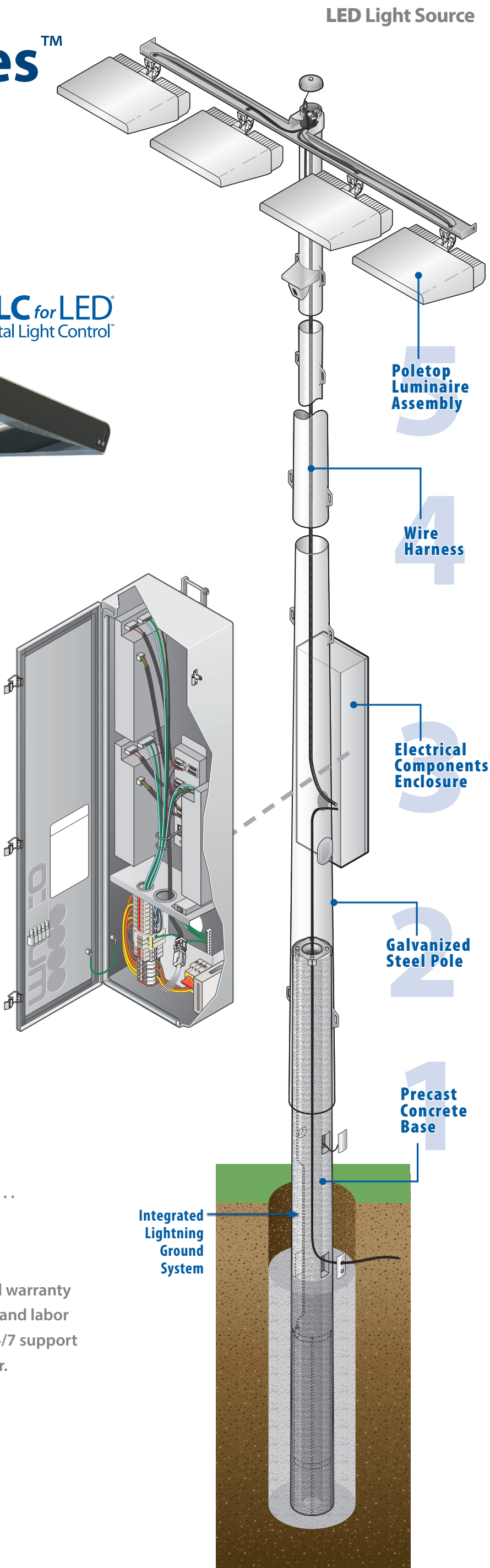
TLC for LED
Total Light Control™



All components designed to work together . . .
factory built, wired, aimed, and tested
to assure reliable, trouble-free operation

Covered by a 25-year product assurance and warranty
program with guaranteed light levels, parts and labor
for maintenance, system monitoring, and 24/7 support
from our Control-Link Central™ service center.

For your
BUDGET,
for the
ENVIRONMENT.



Watertown Recreation Department Field and Court Lighting – Historical and Guidelines – 2018

This document was updated in 2019 to reflect the addition of the Filippello basketball, futsal and pickleball court

Thanks to the recommendation and perseverance of the Recreation Department and the support and approval of the Town Manager and Town Council, many old, antiquated electrical boxes, which controlled many of the field and court lighting, were demolished and new control cabinets with MUSCO Control link were installed similar to the technology utilized extensively for the Victory Field Turf Field.

Below is a list of the fields and courts in alphabetical order which has a lighting system in place. Although most facilities have consistent guidelines, some have unique guidelines to fit the historical use of the field /court and to allow use by non permitted time as the Department of Conservation and Recreation, City of Boston and other municipalities does. This philosophy encourages active, healthy, social and fun time under the lights on an informal basis.

Casey Park Basketball, Multipurpose, and Tennis Courts:

Lights are turned on according to the sunset minus ½ rules (weather permitting) and there is a hard stop at 10:00PM.

Casey Baseball Field:

If the field is permitted, lights are turned on according to the sunset minus ½ rule (weather permitting) and there is a hard stop 15 minutes after the permit ends with the maximum end time of 10:00.

Filippello Park Basketball, Futsal and Pickleball Courts:

Lights are turned on according to the sunset minus ½ rules (weather permitting) and there is a hard stop at 10:00PM.

Filippello (Arlington Grove) Multipurpose / Softball Field:

If the field is permitted, lights are turned on according to the sunset minus ½ rule (weather permitting) and there is a hard stop 15 minutes after the permit ends.

Historically, this field has been allowed to have the lights on until 10:15 if the field is permitted until 10:00. This allows safe exit from the field for participants, and spectators.

Moxley Basketball and Tennis Courts:

Unfortunately the control system for these lights have not been modernized and do not have the Musco Control link system and therefore cannot be controlled remotely. The DPW Parks Department sets a dial for the lights to shut down at 10:00, but is not exact and does not automatically respond to changes in the sunset time.

Saltonstall Field:

If the field is permitted, lights are turned on according to the sunset minus $\frac{1}{2}$ rule (weather permitting) and there is a hard stop 15 minutes after the permit ends with the maximum end time of 10:00.

Saltonstall Basketball Court:

Lights are turned on according to the sunset minus $\frac{1}{2}$ rules (weather permitting) and there is a hard stop at 10:00PM. The exception is when the men's summer basketball league is in season and the lights could be on until 10:15

The basketball court lights that are located on the Boy's and Girls Club are manually turn on and off by the recreation staff during the season.

Victory Field Basketball and Tennis Courts:

Unfortunately the control system for these lights have not been modernized and do not have the Musco Control link system and therefore cannot be controlled remotely. The DPW Parks Department sets a dial for the lights to shut down at 10:00, but is not exact and does not automatically respond to changes in the sunset time.

Victory (Artificial Turf Field)

The Victory Field Artificial Field is used every day during the months of March through November (weather permitting). If the weather is conducive and the field is clear, the turf field is open for use during the winter months as well on a daily basis.

Because of the artificial surface, the facility is used during inclement weather (other than electrical storms) by non-permitted and permitted users. Most of the use is by permitted users during the spring, summer and fall months, but the field is used by many non permitted users as well. We welcome and support their use, is certainly appreciated by our residents and heavily used well into the night.

For these and other reasons, the field lights are turned on according to the sunset minus ½ rule and there is a hard stop at 10:00, unless the permit is scheduled until 10:00. Historically, this field has been allowed to have the lights on until 10:15 if the field is permitted until 10:00. This allows safe exit from the field for participants, and spectators.

We sometimes have a Park Ranger scheduled to supervise the facility based on availability. If towards the end of the night, 9:30 or so, it is clear that no one will be using the field we have and will shut the field down early.



Committee on Personnel and City Organization Minutes
Wednesday, February 12, 2025
6:00 PM
Watertown City Hall, Lower Meeting Room

Attendees:

Caroline Bays - Committee Chair, John Gannon - Vice-Chair, Nicole Gardner - Secretary, George Proakis, City Manager, Tyler Cote, Engagement Specialist, Emily Monae, Deputy City Manager, Laura Murray, Jeanne Ostroff, Digital Media Manager, Councilor Vinnie Piccirilli, Councilor Tony Palomba, Ryan Nicholson, Fire Chief, Linda Scott, Angeline Kounelis, Elodia Thomas, Joan Gumbleton, and Rita Colafella

Chair Bays called the meeting to order at 6:02 PM. The purpose of the meeting was to discuss and review a proposed city logo.

She began by asking if the Committee members or the public would like to make comments. Angeline Kounelis asked that her letter to the Council be read into the record. In the letter, Ms. Kounelis reiterated her opposition to the proposed logo, citing concerns that the initiative could gradually phase out the official city seal, and questioning the level of community involvement in the process. Ms. Kounelis emphasized her belief that the city seal represents the city's history and the respect for its people, and that it serves as an effective and honored symbol of the city.

Attachment #1.

Chair Bays next asked the Manager to update the community and the Committee on the status of the branding and logo, and related matters.

Manager Proakis began by reiterating that the Administration began working with a graphic designer some time ago to develop a cohesive, recognizable brand strategy that includes a color palette, and fonts, and a logo which would ideally offer the potential for department specific branding). The goal is to streamline communication efforts and create a consistent identity for the City, including in social media, email signatures, business cards, posters and collateral. The brand would be implemented gradually, replacing materials as they wore out or were updated. The logo would complement the existing city seal, which would remain the official symbol of Watertown and would continue to be used for all official purposes, including things like documents from the City Clerk and the patches worn by the Police Department.

The Manager next clarified that the City's wayfinding signs, which had been designed some years ago, have been produced by DPW and are ready for installation. These signs, which have a similar color palette to the proposed brand palette, would be used at city borders and to help people navigate within the city, identifying landmarks like the library and city hall. The colors used in the signs (green and blue) align with the

proposed branding efforts. Chair Bays suggested sharing the map of locations of signs with the PCO committee for future discussions.

Next the Committee reviewed the community feedback on the logo obtained through the FlashVote survey administered last October. Slides were presented. **Attachment #2**

Tyler Cote began with a brief overview of the FlashVote system, highlighting its use to gather public input in a cost-effective and efficient manner. Residents are periodically invited to sign up to participate in FlashVotes, via social media etc. Mr. Cote explained that FlashVote's methodology helps address self-selection bias, as individuals who sign up for FlashVote are agreeing to participate in any survey, not knowing the topic in advance. This reduces the chance of getting responses only from people who feel strongly about one specific issue.

When a FlashVote survey is conducted by the City of Watertown, the survey is released, via text or email, to a representative panel of residents who are already signed up, with a 48-hour window for responses. Councilor Gannon questioned whether there had been social media outreach for this specific topic. Manager Proakis explained that no targeted social media outreach occurred for this specific logo survey, or any other specific survey administered by the City, because the aim is to avoid bias by focusing on a broad cross-section of the community rather than attracting highly opinionated individuals.

Mr. Cote said the survey went to a panel of 934 potential participants, and 495 people responded to at least one question. He also explained that the Watertown News published an article about the survey, which was also shared on Facebook. This allowed people who had not signed up for FlashVote to access the survey via an open link. This led to 56 "open-link" responses from individuals outside the FlashVote panel.

Councilor Gardner raised a concern about the methodology, questioning if the open survey link could skew the data. Mr. Cote acknowledged that this was an unusual situation, and explained that responses from the "open-link" respondents can be differentiated from the Flash Vote member panel, which is made up of a random cross section of the community.

The first question asked was "Do you approve or disapprove of this logo concept?" The 495 FlashVote member panel respondents showed a positive skew, with ~53% of respondents either strongly approving or somewhat approving of the logo. Of the remaining respondents, ~17% were neutral, ~28% strongly or somewhat disapproved, and ~2% were unsure.

In contrast, of the 56 open link participants, ~61% either strongly disapproved or somewhat disapproved of the logo concept.

The second survey question asked if there were any changes that would make the respondent like the logo concept more. Results from the FlashVote member

panel showed that ~24% said yes and offered ideas, ~35% were unsure, and 39% felt no changes would make them feel more favorable.

The final question sought any other comments or suggestions about the potential logo. A mix of responses were received, ranging from recommendations for minor changes to the logo's design to more general feedback, such as a desire to keep the city seal, or concerns about where the logo might be used.

Councilor Gardner asked if there were any major themes or suggestions that emerged. Mr. Cote explained that while some themes could be identified (e.g., requests for various minor design tweaks), it was challenging to group responses in a meaningful way.

The meeting was then opened for public comment.

Linda Scott read from prepared remarks, expressing concerns regarding the logo process, specifically referencing FlashVote, the lack of public input, and the appearance of contradictory feedback from the community. She also expressed concerns about a new city position tied to its development. She has made public records requests regarding the logo design and an employee position created for it, raising questions about job titles, funding sources, supervision, and job classification. Councilor Gardner asked Ms. Scott to send her comments and relevant documents to be attached to these minutes. **Attachment #3.**

The Manager responded by explaining that the consultant that had developed the proposed brand – color scheme, fonts, and logo – was then hired as a part-time, hourly, temporary employee to support the implementation of the branding effort, with tasks to be assigned as they arose, assuming the Council approved the proposed branding. This is a simpler operational approach than hiring the individual as an independent contractor.

Elodia Thomas shared concerns about the multiple projects underway in the city, including this branding/logo project, the way-finding signs, and the development of a logo for the Watertown Arts District. She asked who was overseeing these initiatives and voiced concerns about the lack of public transparency, especially regarding the FlashVote results and potential conflicts of interest with out-of-town participants.

Joan Gumbleton questioned the need to alter the city's long-standing seal and argued that it could be seen as an unnecessary expense, especially considering the costs associated with rebranding efforts such as vehicle wraps and new stationery. She criticized the lack of public input in the logo process and expressed dissatisfaction with the FlashVote results, suggesting they may not represent the broader community's views, particularly seniors. She suggested using real estate tax statements to disseminate important information about surveys and public input opportunities,

particularly for renters and homeowners who may not be reached otherwise. The Manager said this had been done in the past and that the City would continue to do so.

With regard to public participation, Mr. Cote shared that respondents skewed toward older residents, as follows:

- ~40% of responses came from individuals aged 61+,
- ~27% was from the 46 to 60 age range,
- ~31% was from the 31 to 45 age range, and
- ~2% was from individuals 30 and under.

Mr. Proakis explained that FlashVote aims to capture a more diverse and representative sample than what would typically be gathered from people who regularly attend meetings or write letters to councilors. While acknowledging the system is not perfect, Proakis emphasized that survey data is just one of many tools used to inform policy decisions.

Councilor Gannon reiterated that the survey's sample size and diversity must be considered in context. He also cited the strong public participation process during the Watertown Square project as an example of effective community involvement.

Councilor Gardner acknowledged that not everyone has access to technology or can attend meetings. She felt the data provided by FlashVote was useful and directionally informative. She also stressed that the survey data should not be taken in isolation but should be one part of a broader discussion.

Ms. Kounelis again expressed disappointment over the lack of oversight and transparency regarding the logo process, citing that it was not properly vetted by elected city representatives. She also raised concerns about the use of public funds for the project without proper authorization and questioned the limited community involvement.

Mr. Proakis acknowledged the concerns about transparency and emphasized the challenges in balancing efficiency with full community input. He assured attendees that the administration is open to further discussion and will work to ensure the public has the opportunity to provide feedback on the branding and logo process.

Returning to the logo discussion, Councilor Gannon expressed his concern that there had not been sufficient debate or discussion within the council before approving the logo decision. He noted that the logo could be related to the town's way-finding signs but also questioned if it was necessary at all. Councilor Gardner observed that the council had unanimously voted last October to proceed with having a brand and logo.

After a reiteration of concerns from several meeting participants, Chair Bays acknowledged that while the process was not perfect, the goal was to move forward and

rebuild trust with the community. She noted that despite efforts to engage the public, there remained mistrust around the logo's purpose and its place within the larger community context. She suggested that more information about the logo's intended use and how it fits alongside the existing seal and signage would be helpful in clarifying the situation. She then proposed further clarifying discussions on the uses of the logo, way-finding signs, and the town seal, to ensure that the public understood the distinct roles each played in representing Watertown.

With regard to the branding and logo, the Manager outlined three potential strategies for developing a new logo:

1. Moving forward with the current logo if the flash vote results are seen as favorable enough.
2. Testing multiple variations of the logo if the flash vote results are seen as not conclusive.
3. A more involved and expensive process, including creating a logo committee and conducting a procurement process to refine logo options.

Chair Bays suggested the possibility of having an artist competition or narrowing the options by limiting the color palette to those used in the way-finding signs. Mr. Proakis explained that the committee approach was important for ensuring that the logo would work operationally, but there could be flexibility in how the process unfolds, depending on community input. Councilor Gardner expressed interest in seeing a refined budget and timeline for a potential "skinnier" public process.

Manager Proakis said the administration would explore options for logo development and the public process, including ensuring broader participation moving forward. The next step will involve developing a proposed plan, budget and timeline for further action.

In closing, Chair Bays emphasized that the council is not considering replacing the city seal and reassured the public that it will continue to be used for official, important documents.

The meeting was adjourned at 7:49 pm on a unanimous vote.

Minutes prepared by Nicole Gardner

Dear Councilors Bays, Gannon and Gardner:

FOR THE RECORD - PLEASE READ

Herein, I reiterate my thoughts, as previously submitted to the Committee and City Council on 06/11/2024 and 03/26/2024. I, along with many others, are strongly opposed to "branding" of the City of Watertown with the proposed Logo.

The Administration *states*, as follows:

"Please note that the project does not affect the City seal, which will continue to be used for official purposes."

In my opinion: the proposed "Logo" is the precursor to the gradual elimination of the City Seal. A segue to send the City Seal into obscurity for "official purposes", only.

Once again: where was the community input? Were the City Councilors, the representatives of the electorate, aware of the Administration's Logo initiative?

The Administration *believes*, as follows:

*"While implementation will take time, **we believe** this project will ultimately create unity and consistency in the image of the City we project to the community."*

Unity is: *"In Pace Condita,"* (founded in peace)

"Consistency" is the use of one, City of Watertown Seal that speaks for itself. Not to be confused with a second, branding of Watertown Logo.

Technology allows for easy transfer of the City Seal to all documents and surfaces. The City created a simplified (line art) version of the City Seal that appears on the high density polyethylene trash and recycling totes, (image attached).

In my opinion, the City Seal exudes respect for the City and its people. Whether the Seal is affixed to City letterhead, business cards, vehicles or emblazoned on a trash receptacle.

I considered it an honor and privilege to serve under the City Seal of Watertown. Thank you.

Best,
Angie
Angeline Maria B. Kounelis
Retired District A, East End, City Councilor

Committee on Personnel and City Organization

February 12, 2025

A Review of Previous Steps

June 2024 - Now

Developing a brand for Watertown

Watertown set out to develop a cohesive, easily recognizable brand for the City in 2023.

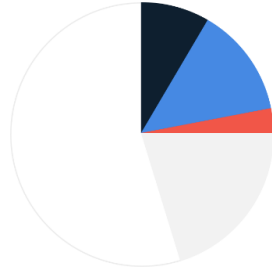
Working with a graphic designer with extensive municipal government experience, we strove to develop a brand strategy that includes a logo, a color palette, fonts, and other design elements that allow the City to present itself in a consistent way to the public while also giving departments and programs the flexibility to portray their own unique identities.

Importantly, this brand is meant to exist in tandem with our City Seal, which will continue to be used for official purposes.

Example of a municipal branding strategy

COLOR

COLOR RELATIONSHIPS



TYPOGRAPHY

BRAND STRATEGY

Watertown's current visual public presentation

- The City's current visual presentation of itself is inconsistent.
- A few departments use department-specific logos, while many use the City seal or no symbolic identification at all. Often departments use a mix of these three methods depending on the work product.
- There is no consistency in colors, fonts, or styles used across departments (and sometimes within departments).



Brand strategy – in progress



Brand strategy:

The purpose of the rebrand is to reflect the City's core values and present a consistently clean image

Innovative – Our logo represents new creative, yet consistent, ideas and processes.

Optimistic – Our Brand embodies a hopeful and confident future.

Accessibility – Our brand strategy is made for everyone. Whether written information or visual guides, the City of Watertown finds it critical for its residents to not only access the information they need, but the resources available to them.

Resiliency – To align with our initiatives of the Climate and Energy plans. Our branding mirrors the values of perseverance and rising to each new challenge.



311



What is a logo?

A logo is a graphic symbol that is used to identify City programs, initiatives, marketing and promotional materials, and more.

Logos are often part of a broader branding strategy and are intended to be relatively simple and flexible in design. They can also be adapted for individual departments and programs.



WATERTOWN
MASSACHUSETTS



WATERTOWN
MASSACHUSETTS



Department sub-branding – illustrative & not final



WATERTOWN
CITY CLERK



WATERTOWN
HEALTH



WATERTOWN
EMERGENCY MANAGEMENT



WATERTOWN
RECREATION



WATERTOWN
311 DEPARTMENT



WATERTOWN
PUBLIC BUILDINGS

What is a seal?

A seal is the most formal and authoritative symbol of a municipality and is used to certify official documents and records. The City Clerk is the official custodian of Watertown's seal.

A seal often represents a municipality's history and founding, and they are often intricate in design. Seals are used in contexts that require authenticity and official recognition, such as legally binding documentation, government-issued certificates, and proclamations.



We are not proposing
to change the seal or
its use for official
documents and
records.



CITY OF WATERTOWN
Massachusetts
2024-000
Office of the City Clerk

BUSINESS CERTIFICATE - D/B/A

Original Issue Date: 01/26/2024 New or Renewal: New
Original Expiration: 01/26/2028 Renewal Expiration: N/A

The undersigned hereby declares a business as described below under the following title and address, and further acknowledges compliance with all local Zoning, Inspectional Services and/or State requirements.

ABC Corporation dba XYZ Cafe
(Name of Business)
123 Main Street
(Address of Business)
Sample Business
(Description of Business)

OWNER SIGNATURE(S):

(1) _____ (2) _____
(3) _____ (4) _____

Printed Owner Name (s): Residence:

1) Owner Info 978 Main Street Watertown MA 02472
2) _____
3) _____
Notes _____

CITY CLERK or DESIGNEE

On this date then personally appeared the above-named person(s) who proved to me through satisfactory evidence of identification (the person(s) whose name(s) is/are signed on the preceding documented who swore or affirmed to me that the contents of this document are truthful and accurate to the best of their knowledge and belief.

Noelle Gilligan City Clerk
City Clerk / Designee Printed Name Title



City Council Meeting
Tuesday, June 11, 2024 at 7:00 PM
Richard E. Mastrangelo Council Chamber
149 Main Street
Watertown, MA
Agenda

ACCESS INFORMATION:

- A. This meeting will be held on June 11, 2024 at 7:00 P.M. Location: Richard E. Mastrangelo Council Chamber
B. The meeting will be televised through WCATV (Watertown Cable Access Television): <http://vod.wcatv.org/CablecastPublicSite/watch-now/?site=3>
C. The Public may join the virtual meeting online: <https://watertown-ma.zoom.us/j/92691331344>
D. Public may join the virtual meeting audio only by phone: (877) 853-6257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 529 9133 1344
E. Public may comment through email: jpicci@watertown-ma.gov
F. Please Visit the City Council Website here: <https://www.watertown-ma.gov/350/City-Council>

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
A. Minutes from City Council Meeting May 28, 2024
5. PRESIDENT'S REPORT



CITY OF WATERTOWN
Office of the City Clerk
Administration Building
149 Main Street
Watertown, Massachusetts 02472

Noelle Gilligan
City Clerk/Chief Election Officer

Telephone (617) 715-8686
Fax (617) 972-6595

VOTER REGISTRATION CERTIFICATE

We certify that _____

is a registered voter at _____

as of the date of this certificate.

At least three registrars' names must be signed or stamped below.

(Today's Date: Month, Day, Year)

**REGISTRARS OF VOTERS OR
ELECTION COMMISSIONERS**

(City or Town)



City of Watertown
Watertown, MA

WATER & SEWER BILL
Customer Copy
Keep this portion for your records

Customer				Service Address			
RESIDENT NAME				123 ABC ROAD			
Bill Number	Account Number			Bill Date		Due Date	
000000000	00000000			04/12/2024		05/13/2024	
Description	ERT Number	Current Read Date	Previous Read Date	Current Meter Reading	Previous Meter Reading	Read Code	Usage Charge
5/8" WATER METER	1735015	03/01/2024	12/01/2023	223015	220736	OTHER READ	2279 133.93
SEWER CHARGE		03/01/2024	12/01/2023	223015	220736		2279 252.29

Many communities use both seals and logos – for different purposes



CITY OF KNOXVILLE



CITY OF KNOXVILLE

Alternative logo options considered



Example materials with utilized “waves logo”

Hello, Watertown 311.
How can we help?

311
SEE - CLICK - FIX

A pothole needs
to be filled.



WATERTOWN 311
SEE - CLICK - FIX

New City Hall, Parker Annex & Senior Center Building Hours



Most City departments' hours are changing



DPW & Inspectional Services on different schedules

Starting June 3, 2024

Monday	8:30 AM - 5:00 PM
Tuesday	8:30 AM - 7:00 PM
Wednesday	8:30 AM - 5:00 PM
Thursday	8:30 AM - 5:00 PM
Friday	8:30 AM - 12:30 PM

These are new permanent hours!

Email
311@watertown-ma.gov

Call
311

Visit
www.watertown-ma.gov



WATERTOWN
MASSACHUSETTS

Month, Day, Year

Date:

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat.

Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et accumsan.

Nam liber tempor cum soluta roboris dictum est, congue nihil imperdiet doming id quod mazim placerat facer possit assum. Typi non habent claritatem insitam, est una legentis in in qui facit noxum clariorum. Investigationes demonstraverunt lectores legere me lius quod il legunt neque.

Sincerely,

YOUR NAME

City Hall - 149 Main Street - Watertown - MA - 02472 - 617-972-6466

City of Watertown Brand Introduction Presentation



WATERTOWN
MASSACHUSETTS





City of Watertown, MA
George Proakis
City Manager | City Manager
gproakis@watertown-ma.gov
617-972-6465

watertown-ma.gov



City of Watertown, MA
George Proakis (he/him/his)
City Manager
617-972-6465

watertown-ma.gov




City of Watertown, MA
Laura Murray (she/her)
Director | Constituent Services
617-972-6465

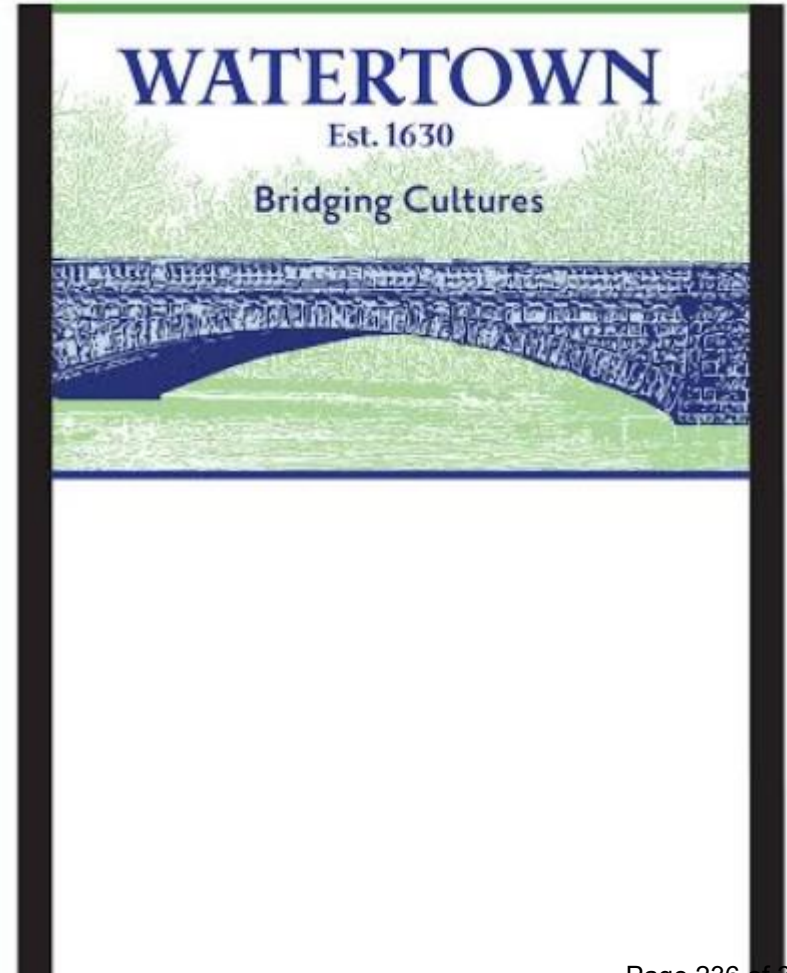
watertown-ma.gov


June 2024 Committee Meeting | Review

- Committee on Personnel and City Organization voted unanimously that the City create a logo.
- Discussion was had about the overlap between the City's wayfinding signs and a City logo.
- Committee directed administration to develop cost-effective, time conscious approach to gathering community input about the prospective logo for the City.
 - A new memo was shared with Council about developing and sharing a FlashVote in October 2024.
 - FlashVote was completed on October 19, 2024 and we are here to share results.

A Word About Wayfinding

- We reviewed the history of the Wayfinding Signs with regards to branding and the logo:
 - The Committee on Economic Development and Planning recommended the Town Council endorse moving forward with a revised wayfinding sign design on March 31, 2021 (right).
 - The Town Council voted to endorse the updated design for the wayfinding signs with the added “Established 1630” text, and blue tone design on April 13, 2021.



A Review FlashVote

October 2024

“Waves Logo” FlashVote

1

The City Manager shared a memo with the Honorable City Council on October 16, 2024, detailing the challenges associated with branding exercises.

2

To gather public input, the communications team worked with FlashVote to initiate a representative survey about the proposed logo.

3

Upon its completion, the communications team now returns to communicate with the Committee the results and hear next steps.

Drafted “Waves” Logo



WATERTOWN
MASSACHUSETTS



WATERTOWN
MASSACHUSETTS



WATERTOWN
MASSACHUSETTS



WATERTOWN
311 DEPARTMENT

October 2024

Su	Mo	Tu	We	Th	Fr	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



934 Residents Invited to Survey



48 Hours to Respond



3 Questions

Benefits of FlashVote

All Residents Can Sign Up

Upon sign-up, residents give some general demographic data, including their address. They are then added to a “member panel” of respondents invited to take each FlashVote.



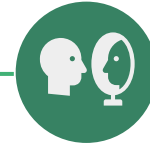
Survey Sent Directly to Residents

Those who have signed up are sent the survey by FlashVote directly by either email or text and have 48 hours to complete the survey.



Accounts for Self-Selection Bias

Those invited to participate in the survey have demonstrated they are likely to participate in surveys, regardless of the topic, account for the self-selection bias.



Shortcoming of Self-Selection

Self selection bias can occur on topics that might trigger emotional or passionate responses, something graphic design can easily do.



Watertown News Coverage



On October 18, 2024, Watertown News posted a story about the FlashVote going live, with an open survey link for anyone to take the survey while it was live.



This link was later circulated around social media, leading to an additional 56 responses from those not previously signed-up for FlashVote and likely opted-in to taking the survey after knowing its topic.



Therefore, the following graphs show the two groups separately; in red – respondents who opted-in to taking the survey through the open link; in blue – those who were invited to participate by FlashVote after previously signing up to participate in surveys, regardless of the topic.



Question 1:

The City of Watertown currently has an Official City Seal, but it does not have a separate logo to help residents easily recognize City promotional materials and general communications.

Below are images of a logo concept for the City, which represents the waves of the Charles River, the four districts of Watertown, and the four square miles that make up our great city:



The logo could also be customized for different departments and programs like these:

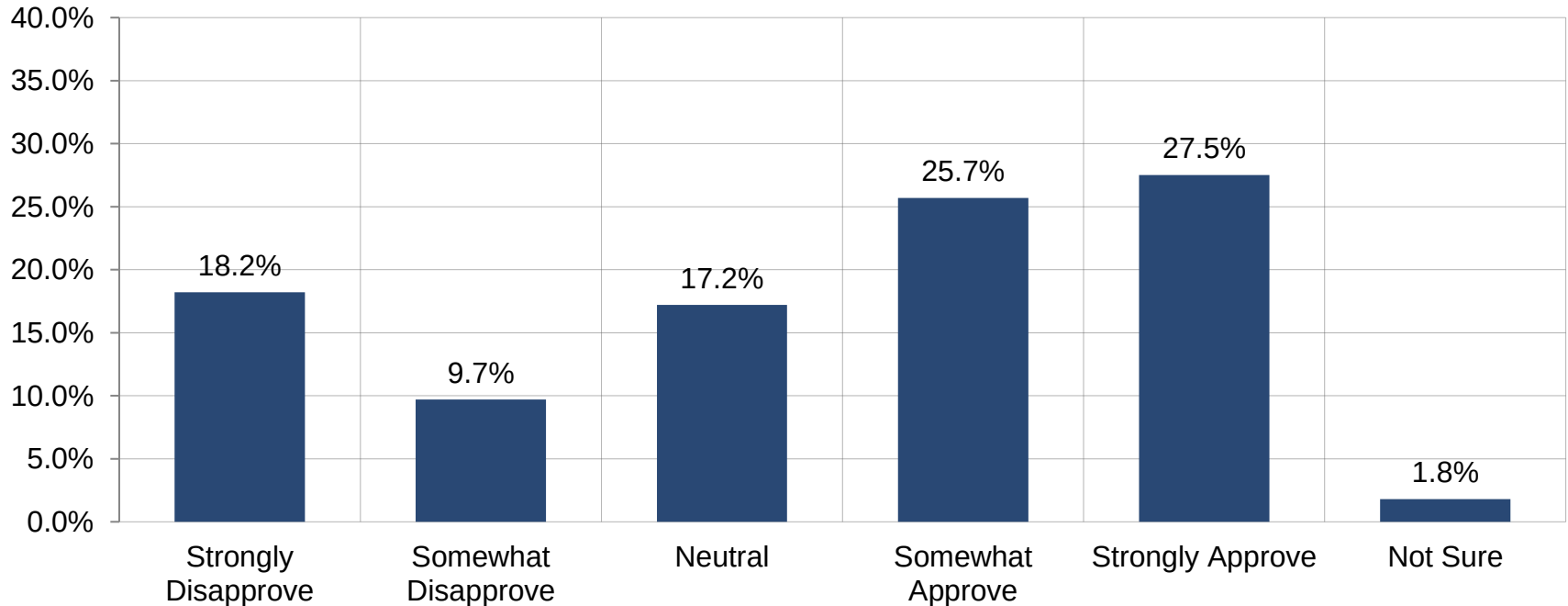


Do you approve or disapprove of this logo concept?

495 responses from
the Member Panel

Question 1:

Do you approve or disapprove of this logo concept?



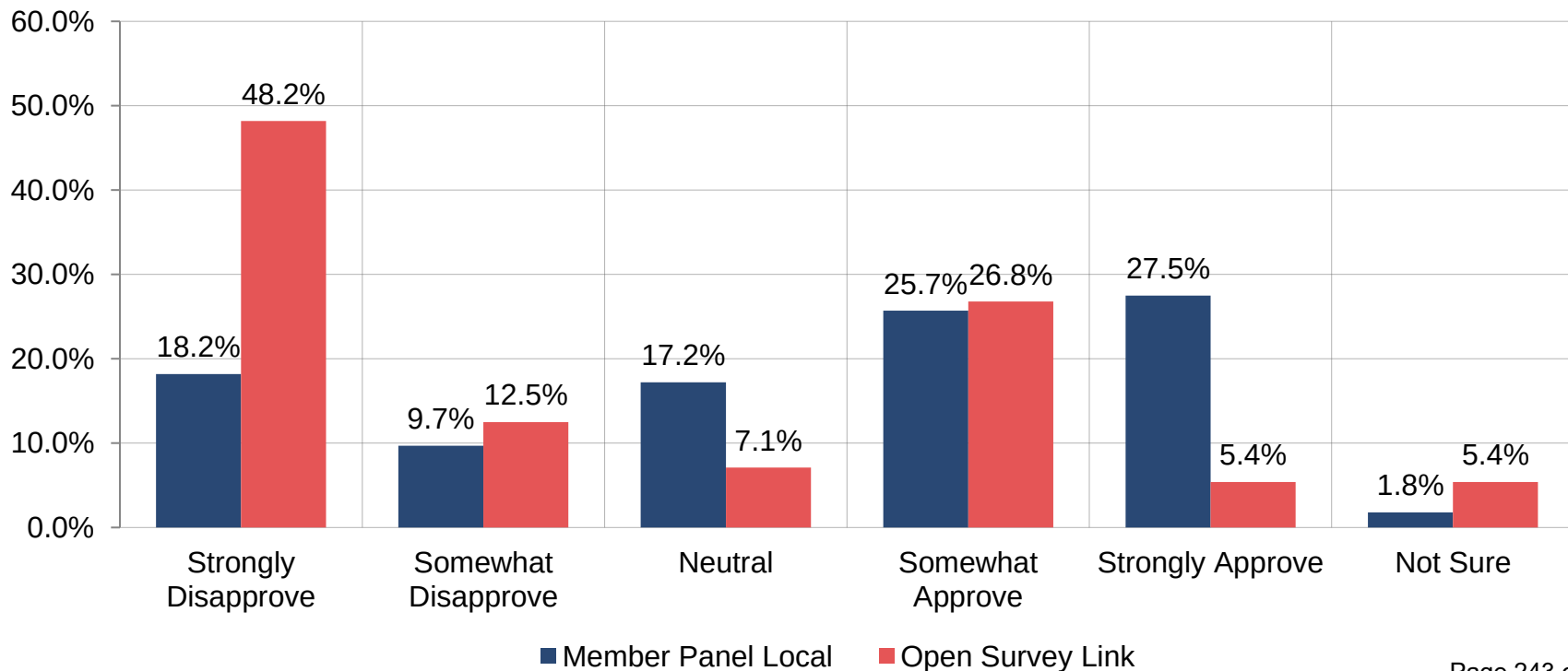
■ Member Panel Local

Question 1:

495 responses from
the Member Panel

56 responses from
the Open Survey Link

Do you approve or disapprove of this logo concept?

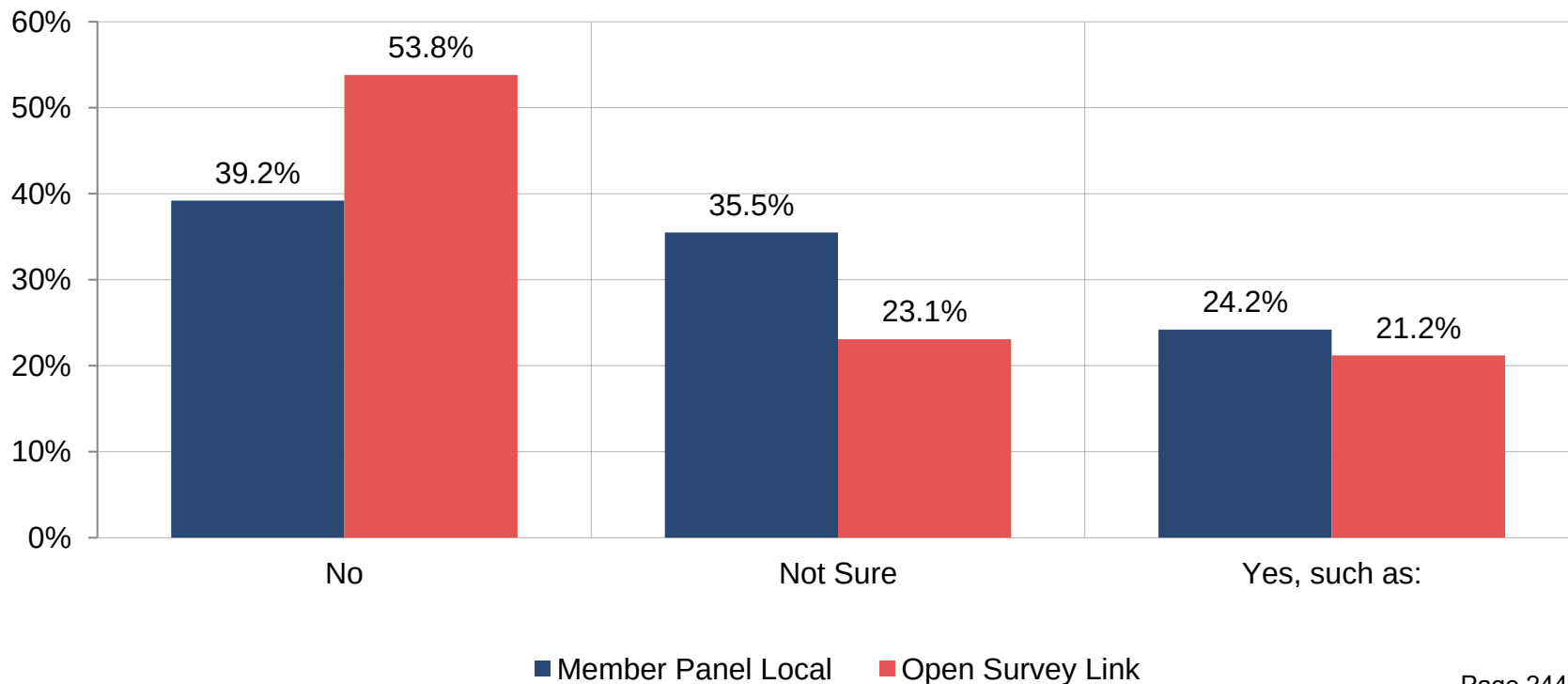


Question 2:

479 responses from
the Member Panel

52 responses from
the Open Survey Link

Is there any change that would make you like it more?



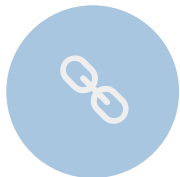
Question 3:

Any other comments or suggestions about a potential logo for the City of Watertown?



Received 176 Responses

This question received 176 responses from the local member panel.



29 Open Survey Responses

An additional 29 responses were submitted by those who accessed the survey through an open survey link.



Hello Councilors,

I hope that you are enjoying this “winter wonderland” and are staying safe and warm.

I attended the February 12th Personnel and City Organization meeting, where I made a lengthy contribution to the discussion. Councilor Gardner asked me to send her my remarks that night for inclusion in the minutes.

When I thought about this a little more, I thought that I would send the background for those remarks and the follow up that I promised Councilors Gardner, Gannon and Bays that I would share with them when I received it from the Clerk’s office.

As I started to assemble all of this, it occurred to me that this might be a matter for all City Councilors, or at least it might be of interest to you all. So attached in one document is:

Part 1: The pertinent information that I received in a Public Records Request

Part 2: My written comments and questions the night of the meeting, which were based upon Part 1.

Part 3: The results of the second Public Records request that came to me the day after the February 12th meeting.

Based upon all of this, my opinion.

I hope that you will find my research helpful..

Sincerely,
Linda Scott
55 Olcott Street

Hello Nicole, Caroline and John,

Nicole asked me to send my remarks at the Personnel and City Organization meeting of February 12, 2025 to her for inclusion in the minutes, so I thought that I'd send it to the entire City Council, since they are all our elected representatives.

Before I get to the document that I read on the 12th, I'd like to reference a few documents obtained through my Public Records Request related to the Watertown Logo. I'll just give you the date, people involved and gist of the City communication that caught my eye when thinking about this issue. Perhaps you can ask staff to get the originals to you.

Part 1 (Documents from Public Records Request 1)

One of the earliest e-mails that I found in this records request on the topic of developing a City logo was dated about two years ago:

February 28, 2023 An e-mail sent from Jeanne Ostroff to Sebastian Ebarb
Subject: Watertown logos and design guidelines questions

"Hello Sebastian,
Thank you for the info you sent about designing a new seal for Watertown. The City and Deputy Managers think a seal should be a longtime process if the City decides to go in that direction.

Instead we are now considering a city logo, a 311 logo and a City Style Guide, that can coordinate in some way with the already approved Wayfinding signs (see the attached document). Note, the wayfinding was designed and approved before our Public Arts & Culture Planner, Liz Helfer (copied in this email) and I started working in Watertown."

It goes on to ask if he does logos, what he would charge and how long it would take. Please see the e-mail for the complete list of questions, etc.

After the February 28, 2023 email, there is an on-going exchange of messages between Mr. Ebarb and Watertown employees.

Questions: How did Mr. Ebarb become involved in this Watertown project? How was Mr. Ebarb's work being paid for in 2023? Did the City Council approve this? Was there an effort to involve Watertown residents? If yes, what was that effort?

We're jumping a year ahead now.

February 15, 2024. An e-mail sent from Emily Monea to Sebastian Ebarb:
Subject: RE: New Item

This e-mail discusses the job title for Sebastian. Emily suggested a slight change from what Sebastian comes up with so that Sebastian doesn't look like the designer and the city manager.

February 15, 2024. An e-mail sent from Sebastian Ebarb to Emily Monea
Subject: RE: New Item

This e-mail thanks Emily for forwarding the budget. He's also designing a "Job Document Template."

February 19, 2024 E-mail from Sebastian Ebarb to Emily Monea
Subject: Watertown Logo!

Last SEED invoice (What does SEED stand for? Perhaps Sebastian Ellington Ebarb Design?)
Will be recording his hours for submittal after this. No CORI check yet

February 20, 2024. From William Robbins (Watertown HR) To Sebastian Ebarb
Subject: New Hire Paperwork and Offer Letter

February 21, 2024 From: Sebastian Ebarb To: Tyler Cote
Subject: Connecting with the Commander's Mansion Team

Note: Since Mr. Ebarb's involvement in designing a Watertown logo in February 2023, he has had discussions with a variety of city departments under his own e-mail address. Sebastian now has a Watertown e-mail address.

February 21 and 22, 2024. E-mails between William Robbins (City of Watertown HR) and Sebastian Ebarb

March 7, 2024. From Sebastian Ebarb to a number of Watertown employees

Sebastian has questions for them to answer so that he can implement information into the Logo format. (Note: all of this is occurring before the Council actually sees and approves of this logo and the public weighs-in).

March 13, 2024 from Emily Monea to Sebastian Ebarb
Subject Watertown Brand Updates

"Hi Sebastian

Hope you're doing well. A few updates for you:

1. George liked the suggestion of using the City logo for the City Manager's Office.
2. He also liked the budget template but...we need it to be landscape. Our budget development process is still pretty old school (it will be better next year!), and the formatting is based on PDFing excel charts that need to be landscape. Attaching the email I sent with links to the budget books and docs for your reference.
3. George spoke with the City Council President, and he suggested we submit a memo to the Council in advance of the budget to get their support on the logo and branding effort, so we're aiming to do that at the 3/26 Council meeting. George will also give a brief presentation. We don't anticipate any work tasks for you on that-just an FYI.
4. The City Council President also encouraged us to wrap our new electric van in the new logo (we were happily surprised about that!), but we'd like to add something to the design to highlight the fact that it's an electric vehicle. Can you please add this to your list? It is not time sensitive.

Thanks,
Emily"

Note Again: All of the above occurred BEFORE the public got to participate in the Logo's creation in any meaningful way. In fact, in a letter that George Proakis wrote to the City Council,

our City Manager states that Mr. Ebarb and his company, Nahi, started working with the City on this project in 2023.

By February 20, 2024, Mr. Ebarb (whose city logo design this is) is already hired and working with different departments around this logo. He's also working on layouts and formatting of documents for the City Manager.

The first involvement of the City Council appears to be at their March 26, 2024 City Council meeting (over a year into the process).

The first opportunity for the public to give feedback on the already designed logo is a few days in October 2024, by taking an on-line FlashVote survey. As Watertown resident, Devan Scott, responded in Watertown News on October 18, 2024:

"There is a FlashVote asking for input on which of 4 versions of this logo people prefer. Not sure why this project has continued without community input until – 'which version of this logo do you prefer?' The comments in this thread were clear, sensible and seemingly went completely unheard. I love Watertown & many of the things happening here. I do not support a logo that can induce migraines - especially when it says nothing about Watertown."

After reading these e-mails and more, I had questions.

Part 2 What I read at the February 12, 2025 Personnel and City Organization meeting.

“Good Evening Councilors,

I started assembling and writing an article about the prospective new Watertown Logo in October 2024.

When reviewing resident results on the City Logo Survey, there was this response:

One Watertown artist asked “This is the first I’ve heard of designing a new logo. I’m a working artist in Watertown and know many other artists in the town. Was there a call for art?”

There were many other responses to the survey that left me asking more and more questions:

They ranged from expressing a lack of opportunity for public input; a lack of sense of government teamwork; a distrust of government intentions; squandering of public resources; questioning why a City logo was needed.

My Public Records Request on the new logo process itself was submitted to the clerk’s office in December 2024. I received the documents (about 100 pages) on December 19, 2024.

That data returned some interesting and surprising results. It seems that this logo process has been on-going for years, with what looks like a City job, in which the employee got to make up his own job title.

Obviously, I had a significant number of questions to be answered given this data. I made a second Public Records Request on January 21, 2025:

Dear Ms. Gilligan,

I am making a request for records under the Public Records Law.

After reviewing a previous set of records, I would like to have information on a possibly new City position.

The title of that position is probably “Designer/Watertown City Managers Office.”

If this is hard to find, you can look under an employee’s name, Sebastian Ebarb. He should have been appointed around February of 2024 to this position. Perhaps that’s the quickest way to find the information. Here are some of the questions that I’d like to be able to answer:

The official title for that position (if not the above).

The job description for this position.

Is this a municipal position or some job funded through some other source? If funded in another way, what is that source?

Who is this position assigned to for supervision?

When this position was created and by whom?

What's its classification and salary range?

Any benefits, etc. assigned to this position?

Anything "special" about this job...is it a "remote" position, for instance.

I'd also like a record of the job search history for this position...who in Watertown handled it? Where and when was the job posted for applicants? How many applicants applied for this job?

Is there some procedure that the city must follow when establishing and hiring for a new position such as this? If yes, what is it?

I received a letter from the City Clerk on February 4, 2025, saying that this information should be ready by the end of this week. This would be just days AFTER you make your decision this evening.

There may be no "there there." But this Logo process seems to be less than transparent and aboveboard, and before you send off your "stamp of approval," I'm asking that you hold off on sending this matter to the City Council for a vote until there is more clarity.

I'd be glad to share any results that I receive with you. Thank you!"

End of my reading for the February 12, 2025 meeting

Part 3: Sharing The Second Set of Public Records Request Data

The information below arrived on February 13th, the day after the meeting. My request date was certified on January 21, 2025. I received a letter from the City Clerk on February 4, 2025, saying that the response would be delayed until late this week.

The response arrived the day after the meeting on the City Logo. It consisted of 5 pages, the Clerk's response to me, a copy of the letter that I sent to her and an offer letter from City Manager George Proakis to Sebastian Ebarb in February 2024.

At the bottom of the Clerk's letter it states:

“Please be aware that a record holder's duty to respond to requests for information extends only to records that are in existence and in his custody. See G.L. c.4, §7(26); see also 950 CMR 32.03 (defining "custodian" as the public official who has routine access to or control of public records). Moreover, there is no obligation to create a record in response to a public records request. G.L. c.66, §10(a); 32 Op. Att’y Gen. 157, 165 (May 18, 1977).

Attached you will find the offer letter that was signed by Sebastian Ebarb. There are no further documents that relate to your request. The City has no further documents responsive to your request.”

The following two pages are a copy of City Manager Proakis’ offer letter to Sebastian Ebarb and an analysis of the information that can be gleaned from that letter.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

Sebastian Ebarb
[REDACTED]

Dear Sebastian,

We are pleased to extend an offer to you for the position of Graphic Designer with the City of Watertown. You have been carefully selected to be part of our staff dedicated to providing the citizens of Watertown with the most thorough, efficient, and effective municipal services possible.

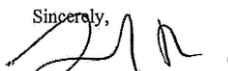
As you are aware, this position is temporary in nature. Your hours will vary but will not exceed 20 hours per week. Your rate of pay will be \$80.00 per hour.

This offer is contingent upon the results of the mandatory CORI check which is also attached. Please fill out that paperwork and scan it back to hr@watertown-ma.gov along with a copy of your driver's license.

The initial six months of employment are probationary for all employees. If you find the terms of this letter to be acceptable, please sign two copies of this letter and return one to this office.

Welcome to the City of Watertown! We look forward to seeing you on Tuesday, February 20th, 2024. We hope that you find your new position to be both challenging and rewarding.

Sincerely,


George J. Proakis
City Manager

AGREED: Sebastian Ebarb
Sebastian Ebarb

Date: Feb 21 2024

Cc: Honorable City Council
Colleen Doyle, Director of Human Resources
Megan Langan, City Auditor
Steven Magoon, Assistant City Manager for Community Development and Planning
Emily Monea, Deputy City Manager
Kayla A. Sheehan, Director, Watertown Contributory Retirement Board

Comparing the Mr. Proakis' offer letter to my public information request questions, here's what I've found:

Question	Answer
Job Title	Graphic Designer with the City of Watertown
Job Description	None
Municipal Job?	Letter mentions municipal services
Funded by	None
Job hours/pay	No more than 20 hours/week @ \$80/hour
Benefits?	None listed*
Start Date	February 20, 2024
Supervisor	None listed
When and by whom job created?	None listed
Job Classification/salary range	None listed
Special parts of job?	Can hours be outside of City Hall? None mentioned. Where's his office and what are his hours?
Job Search History	Letter mentions he was "carefully selected," but no job listing for this can be found.
City hiring procedures?	None
When, how and by whom was hiring process conducted?	None

*Sebastian got open enrollment forms for dental and vision on April 3, 2024. Is this proof of insurance eligibility?

In short, the information in the offer letter seems to provide the nuts and bolts of hiring an employee... hours, pay, etc.). And judging from the City Clerk's letter, there is nothing else to be found... no announcement for soliciting applications for this position, no posting on the City website or elsewhere, no evidence of interviews with those who applied, because this job search (and likewise the city logo creation) was not part of a public, transparent process.

Question: In City Manager Proakis' 10/22/2024 presentation to the City Council, he answers the oft asked question, how many staff did we bring on-board in 2024?

See <http://vodwcatv.org/CablecastPublicSite/show/3449?site=3> minute 52:05
Where is Mr. Ebarb's part-time job accounted for on that screen? Are there any other jobs like Mr. Ebarb's that have gone uncounted?

My Opinion:

Personally, I don't buy our City Manager's explanation made at the February 12th meeting, that we in Watertown don't have a lot of personnel policies. It sounds more like an excuse. We didn't hire a municipal neophyte for City Manager. He knows better than to hire folks without a legitimate process.

Sure, the Manager has stated that the number of hours has been low thus far, but let's not downplay the potential full cost of this "part-time job": 20 hrs/wk X \$80/hr X 52/wks/yr = \$83,200/year, (plus benefits?).

I'm wondering if this number aligns with the intent of the fund transfer Mr. Proakis requested at the November 27, 2023 City Council meeting. (<https://watertownma.portal.civicclerk.com/event/5322/files/report/374>).

I discovered the existence of a curious e-mail sent by Emily Monea to Sebastian Ebarb on February 15, 2024 (Mr. Ebarb's official start date as a Watertown employee was February 20, 2024). The subject line of this e-mail: FW: City Council Request -November 27, 2023. The attachments included something called "City Council request_HR budget transfer_Nov 2023. It would be good to get clarification on this.

Finally, I want to make crystal clear that this has absolutely nothing to do with the quality of work or the professionalism of Mr. Ebarb and his ability to have won this position, if in fact it had been advertised appropriately by the City. This has everything to do with a City government that's cutting corners in very important and critical ways that can, in the future, lead to community distrust, ethics problems and lawsuits.

Isn't it time to rein in these types of hiring abuses? How many other examples are there of this form of hiring during Mr. Proakis' tenure, and how can we assure through policies, ordinances and oversight that this does not happen again?

Thank you.

Linda Scott
55 Olcott Street



Watertown City Council

Administration Building

149 Main Street

Watertown, MA 02472

Phone: 617-972-6470

ELECTED
OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli,
Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Committee of the Budget and Fiscal Oversight **Meeting: Meetings of February 13, February 24 and March 3, 2025** **Report: March 11, 2025**

The purpose of these meetings was to review Watertown's FY2026-FY2030 Capital Improvement Program (CIP) dated January 28, 2025 as submitted by the City Manager to the City Council, and to make conceptual recommendations to the City Council.
(see <https://portal.laserfiche.com/Portal/DocView.aspx?id=106585&repo=r-5ece5628>)

The Committee convened on Thursday, February 13 at 6:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting with remote participation by zoom. Present were Vincent Piccirilli, Chair; Emily Izzo, Vice Chair and Nicole Gardner, Secretary. Staff present were City Manager George Proakis, City Auditor Megan Langan, Treasurer/Collector Melissa Morrissey, and Assistant City Manager for Community Development and Planning Steven Magoon. Also present were Councilor Caroline Bays and resident Elodia Thomas. Present by zoom were Fire Chief Ryan Nicholson, Library Director Kim Long, Councilor John Gannon, and resident David Stokes.

Ms. Langan distributed the Cost Analysis (Attachment A), Actual & Projected Debt worksheets for the General Fund (Attachment B), the FY26-FY30 Water & Sewer Enterprise Fund CIP (Attachment C), and Actual & Projected Debt worksheets (Attachment D). The Water & Sewer Enterprise Fund Actual & Projected Debt worksheet was updated on March 3, and the attachment reflects the final version.

Mr. Proakis began with an overview of the Fiscal Year 2026-2030 Capital Improvement Program memo, with the following key points:

1. The Middle School renovation project, which was given a high priority by the City Council on November 19, 2024, requires an aggressive funding schedule, and moving or deferring some other projects to accommodate it.
2. Staff reviewed all prior planned debt prior to FY25, and recommend deferring \$11.8M in projects, and eliminating \$13.2M in projects, as shown in the table on page 6.
3. The status of all park projects was reviewed in CIP Appendix A/page 8.
4. The status of all current and prior year projects was reviewed in CIP Appendix B/pages 8-9.

Next, Mr. Proakis walked through all sections of the CIP, for Committee discussion, except Schools and DPW, which will be discussed at the next meeting.

Regarding Victory Field Phase 2, the Committee asked for a more detailed update of changes from the 75% design meeting, and the comments from the School Committee. Regarding the Parker Annex 2nd floor renovations, the Committee asked for a more detailed update of the scope of work and related code upgrades. The Manager subsequently provided two memos to the City Council on February 25.

The meeting adjourned at 8:21 pm.

The Committee reconvened on Monday, February 24, at 6:30 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting with remote participation by zoom. Present were Mr. Piccirilli, Ms. Izzo with Ms. Gardner attending by zoom. Staff present were Mr. Proakis, Ms. Langan, Ms. Morrissey, Assistant City Manager for Finance Ari Sky, Director of Public Buildings Denise Moroney, DPW Director Thomas Brady, DPW Director of Administration & Finance Michael Albano, and Council Analyst Doug Newton. Also present were Council President Mark Sideris, Councilors Caroline Bays and Anthony Palomba, and residents David Stokes and Peter Centola. Present by zoom was WPS Director of Finance and Operations Lisa Gibbons.

The School Department went first, with Ms. Moroney reviewing the CIP requests. Two highlights:

1. With the planned Middle School project, and all the other new buildings, there is not a lot of other requests, except some critical Phillips School maintenance.
2. In FY26 there is a total of \$1,285,000 in projects TBD that cannot be funded at this time due to the proposed Middle School project, and will need to be deferred to future years, or funded by the School Department if they have unexpended funds at the end of the year.

The Department of Public Works went next. Mr. Brady and Mr. Albano gave a presentation on the CIP requests (Attachment E). Three key highlights:

1. The Committee discussed the status of road projects, and asked the DPW to come up with an action plan to get construction back on schedule, such as the FY24 road project, Springfield & Forest Streets, Riverside St, and Fifth Ave. This will require further research and discussion.
2. The Water/Sewer CIP had some older proposed loan orders planned for equipment to be purchased in FY17 and FY24, and the Committee asked if the DPW needed these, and if so, are the estimated purchase costs still realistic, and to report back at the next meeting.
3. The meeting to discuss the use of Fair Share Amendment money has not yet been held, due to the departure of the previous DPW Director. This is still ongoing, and will include proposed appropriations for FY26, although the Governor has not yet announced the amount.

The meeting adjourned at 8:11 pm.

The Committee reconvened on Monday, March 3 at 6:00 pm in the Louis P. Andrews Upper Conference Room, as a hybrid meeting with remote participation by zoom. Present were Mr. Piccirilli, Ms. Izzo and Ms. Gardner. Staff present were Mr. Proakis, Ms. Langan, Mr. Sky, and Ms. Morrissey. Also present were Councilors Caroline Bays, Lisa Feltner and Anthony Palomba, and residents Peter Centola and Trevor Zandi. Present by zoom were Mr. Albano, resident David Stokes, and Councilor John Gannon.

Mr. Sky provided a memo with additional information about the Parker Annex renovations with the most current cost estimates, and the source of funding (Attachment F).

Next, Mr. Piccirilli distributed a draft of recommendations to the Committee which included all prior discussions. The Committee reviewed and revised them and agreed on the final wording as follows:

1. Confirm canceling the prior recommendation to proceed with the FY18 proposed design loan order for \$325,000, and the FY20 proposed construction loan order for \$3,000,000, the for the Community Path from Saltonstall Park to Taylor St, to be integrated with Watertown Square Project, as this is now shown to be brought forward for new loan orders in FY28 for \$325,000 and FY29 for \$3,000,000.

2. Due to upcoming Middle School Building Project, confirm canceling the prior recommendation to proceed with the FY22 proposed loan order for Various School Improvements in the Middle School for \$2,765,000 consisting of:
 - Upgrade phone system @ 50,000
 - Remodel bathrooms (8) @ 210,000
 - New fire protection system @ 2,000,000
 - First and Second floor air-conditioning @ 505,000
3. Confirm canceling the prior recommendation to proceed with the FY22 proposed loan order for \$700,000, for Sullivan Playground Improvements to tot lot and walkways, as this is now shown to be brought forward for a new loan order in FY27 for \$550,000.
4. Confirm canceling the prior recommendation to proceed with the FY22 proposed design loan order for \$375,000, and the FY23 proposed construction loan order for \$4,000,000, for the Victory Field Phase 3 Fieldhouse, as this is now shown to be brought forward for new loan orders in FY27 for \$125,000 and FY28 for \$4,000,000.
5. Confirm the prior recommendation to proceed with the FY23 \$500,000 proposed loan order for Information Technology, consisting of:
 - Infrastructure Improvements @ 300,000
 - Permitting and Transparency Dashboards @ 100,000
 - Document Scanning @ 100,000
6. Confirm the prior recommendation to proceed with the FY23 \$200,000 proposed loan order to replace Library boilers and pumps.
7. Confirm the prior recommendation to proceed with the FY23 proposed loan order for \$500,000 for the How Park new playground equipment and resurfacing, noting this will require additional CIP funds with a supplemental loan order in FY26 for \$650,000, subject to the condition that the Administration shall have an informational presentation to the City Council, for construction in Summer 2025.
8. Due to upcoming Middle School Building Project, confirm canceling the prior recommendation to proceed with the School Department's FY23 proposed loan order for Improvements in the Middle School for \$395,000 consisting:
 - Design Courtyard & Exterior Grounds Landscape @ 120,000
 - Renovate Courtyard & Exterior Grounds Landscape @ 275,000
9. For the School Department's FY24 proposed loan order for Various School Improvements:
 - Confirm the prior recommendation to proceed with the District security systems enhancements for \$95,000.
 - Cancel the prior recommendation Middle School construction HVAC Basement for \$72,000 due to upcoming Middle School Building Project.

10. Confirm the prior recommendation to proceed with the FY24 \$1,275,000 proposed loan orders for Parker Annex Renovation Projects, consisting of:
 - Replace Main Electrical Service @ 100,000
 - Install Building Generator @ 300,000
 - Point/Repair Masonry Façade @ 125,000
 - Install Fire Suppression System @ 750,000
11. Confirm the prior recommendation to proceed with the FY24 \$1,138,432 proposed loan orders for Information Technology, consisting of:
 - Infrastructure Improvements @ 138,432
 - Permitting and Transparency Dashboards @ 150,000
 - Document Scanning @ 200,000
 - MUNIS System Enhancements @ 150,000
 - Parker Annex Technology @ 500,000
12. Confirm the prior recommendation to proceed with the FY24 \$310,000 proposed loan orders for the Fire Department, consisting of:
 - Main Station Interior Repairs @ 100,000
 - Main Station Emergency Generator Replacement @ 90,000
 - Station Alerting System @ 120,000
13. Confirm the prior recommendation to proceed with the FY24 \$786,300 proposed loan order for Library Improvements, consisting of:
 - Design/Engineer Chiller & Roof Top Units @ 50,000
 - Design Heating System & Controls Replacement @120,000
 - Replace Chiller @ 200,000
 - Replace Roof Top Units/Compressors @ 416,300
14. Confirm the prior recommendation to proceed with the FY24 \$37,000 proposed loan order or transfer of funds for the Police Department, to Replace Access Control/Building Video System Servers.
15. Confirm the prior recommendation to proceed with the FY24 \$2,100,000 proposed loan order for connector roads/longer street projects, in accordance with the Public Works Committee report approved by the City Council on December 13, 2022 for reconstruction of Forest and Springfield Streets in 2025.
16. Confirm the prior recommendation to proceed with the FY25 \$2,217,000 proposed loan order for Parker Annex Second Floor Renovations, noting this will require additional CIP funds with a supplemental loan order in FY26 for \$230,000.
17. Confirm the prior recommendation to proceed with the FY25 \$350,000 proposed loan order for Commander's Mansion Elevator.
18. Confirm the prior recommendation to proceed with the FY25 \$960,000 proposed loan order for Bemis Park Playground equipment & surface, and spray park, subject to the condition that the

Administration shall have an informational presentation to the City Council, for construction in Summer 2025.

19. Confirm the prior recommendation to proceed with the FY25 \$1,100,000 proposed loan order for Information Technology, consisting of:
 - Infrastructure Improvements @ 200,000
 - Permitting and Transparency Dashboards @ 150,000
 - Document Scanning @ 200,000
 - MUNIS Financial System Enhancements @ 100,000
 - Parker Annex Technology @ 200,000
 - Digital Equity and Broadband @ 250,000
20. Confirm the prior recommendation to proceed with the FY25 \$130,800 proposed loan order for the Fire Department Main & North Stations Apparatus Doors.
21. Confirm the prior recommendation to proceed with the FY25 \$693,000 proposed loan order for the Police Department, consisting of:
 - Replace Training Simulator Computer System @ 93,000
 - Firing Range HVAC Upgrade @ 600,000
22. Confirm the prior recommendation to proceed with the FY25 \$650,000 proposed loan order for the Public Buildings Department for the roof replace/solar & Solar Canopy at the DPW parking lot.
23. Confirm the prior recommendation to proceed with the FY25 \$417,000 proposed loan order for the Public Works Department, consisting of:
 - Highway Skid Steer @ 65,000
 - Snow & Ice Loader $\frac{3}{4}$ yard @ 107,000
 - Cemetery Off-road Utility Vehicles (2) @ 30,000
 - Cemetery Backhoe @ 140,000
 - Tree Chipper @ 75,000
24. For the School Department's FY25 proposed loan order for Various School Improvements:
 - Confirm the prior recommendation to proceed with the District security systems enhancements for \$95,000.
 - Cancel the prior recommendation for \$920,000 due to upcoming Middle School Building Project consisting of:
 - i. Middle School remodel 8 bathrooms @ 120,000
 - ii. Middle School roof refurbishing/replacement/solar @ 500,000
 - iii. Middle School design/replace Auditorium/Gym HVAC @ 200,000
 - iv. Middle School Main Office Conference Room @ 100,000
25. Confirm the prior recommendation to proceed with the FY25 \$40,000 proposed loan order or transfer of funds for the Skating Rink Enclosure Soffits/outside walls.
26. Proceed with the FY25 \$2,750,000 proposed loan order for local road construction projects in the summer of 2025, in accordance with the Public Works Committee Report approved by the City Council on November 26, 2024.

27. Confirm the prior recommendation to proceed with the FY25 \$2,200,000 proposed loan order for connector roads/longer street projects, in accordance with the Public Works Committee report approved by the City Council on December 13, 2022 for reconstruction of Riverside Street in 2026.
28. Confirm the prior recommendation to proceed with the FY25 \$500,000 proposed loan order for Mt Auburn Street Non-participatory funds.
29. Proceed with the FY26 \$300,000 proposed loan order for Administration Building Additional Roof/Masonry.
30. Proceed with the FY26 \$3,561,000 proposed loan order for Parker Annex Renovation Projects, consisting of:
 - Second Floor Renovations additional funds @ 230,000
 - ADA/Code Update Requirements @ 2,106,000
 - Retro-commissioning Study @ 75,000
 - Retro-commissioning Upgrades @ 800,000
 - Masonry Additional Costs @ 350,000
31. Proceed with the FY26 \$650,000 proposed loan order for How Park new playground equipment and resurfacing additional funds, for construction in Summer 2025.
32. Proceed with the FY26 loan order for \$11,000,000 for Victory Field Phase 2 (in accordance with the Final Report of the Ad Hoc Committee on Victory Field Phase 2 dated June 28, 2018 as approved by the City Council on August 14, 2018, with feedback from the 75% design final community meeting as noted in the Manager's memo February 18, 2025, for construction in Summer 2025.
33. Proceed with the FY26 \$40,000 proposed loan order or transfer of funds for Recreation Facilities AEDs.
34. Proceed with the FY26 \$850,000 proposed loan order for Information Technology, consisting of:
 - Infrastructure Improvements @ 200,000
 - Permitting and Transparency Dashboards @ 150,000
 - Document Scanning @ 200,000
 - MUNIS Financial System Enhancements @ 100,000
 - Parker Annex Technology @ 50,000
 - Digital Equity and Broadband @ 150,000
35. Proceed with the FY26 \$697,000 proposed loan order for the Fire Department, consisting of:
 - East End Fire Station HVAC/Plumbing @ 126,000
 - East End Fire Station Painting-Carpet-Lighting @ 121,000
 - Firefighter Protective Outer Gear @ 450,000
36. Proceed with the FY26 \$1,667,000 proposed loan order for the Police Department, consisting of:
 - Video System Security Replacement @ 48,000
 - Level 3 EV Charging Station @ 1,585,000
 - Security Switch Replacement @ 34,000

37. Proceed with the FY26 \$1,000,000 proposed loan order for the Public Works Department, consisting of:
- Traffic Supervisor vehicle #C10 @ 80,000
 - Highway Hot Box #49 @ 300,000
 - Snow & Ice 4x4 Sander #37 @ 320,000
 - Cemetery Dump Truck #202 @ 100,000
 - Parks & Forestry Chipper Body #74 @ 200,000
38. Proceed with the FY26 \$2,500,000 proposed loan order for the Public Buildings Department, consisting of:
- Vehicles & Snow Equipment @ 60,000
 - Inventory Equipment @ 150,000
 - Add EV Stations @ 90,000
 - DPW Roof replace/solar & Solar Canopy DPW parking lot @ 2,000,000
 - DPW Garage Fan & Doors @ 200,000
39. Proceed with the FY26 \$55,000 proposed loan order or transfer of funds for the Skating Rink, consisting of:
- Rebuild of Compressors @ 25,000
 - Upgrade of Internal Lighting to LED @ 30,000
40. For the Watertown Middle School partial reconstruction, which is the final Building for the Future project, and which is proposed using a combination of \$14.7M in stabilization funds & free cash, and \$70M in loans, proceed with the FY26 proposed loan order of \$10,000,000, subject to the completion of the Feasibility Study by the School Building Committee. If the Feasibility Study determines that the project cannot be completed as proposed, further discussion will be required to determine an alternate path forward and its impact on the CIP.
41. Proceed with the School Department's FY26 capital appropriation request of \$472,000 for projects as shown in the CIP as follows:
- \$155,000 for various items to be funded with tax revenues, consisting of:
 - i. District update food service equipment @ 30,000
 - ii. District interior painting @125,000
 - A proposed loan order for Various School Improvements for \$317,000 consisting of:
 - i. Phillips School Masonry Repairs @ 222,000
 - ii. District security systems enhancements @ 95,000
 - It is agreed the remaining School Capital Items requested in FY26, totaling \$1,285,000, cannot be funded at this time due to the proposed Middle School project, and will need to be deferred to future years, or funded by the School Department if they have unexpended funds at the end of the year.

42. Refer to the Public Works Committee, for policy guidance, in accordance with Resolution 2013-76 *Watertown's Ongoing Capital Project Budget Guidelines*:
- The FY26 \$2,875,000 proposed loan order for local road construction projects in the summer of 2026.
 - The FY26 \$2,300,000 proposed loan order for connector roads/longer street projects for the summer of 2026.
43. Proceed with the additional FY26 Streets & Sidewalk proposed loan orders:
- Underground Ducts for Utilities for \$300,000
 - Ornamental Street Lighting for \$300,000
 - Mt Auburn Street Non-participatory funds for \$500,000
44. Refer to the Public Works Committee, for policy guidance, plans for the FY26 \$390,000 Chapter 90 Fair Share Amendment Appropriation.

Water/Sewer Enterprise Fund CIP

45. Confirm the prior recommendation to proceed with the FY19 proposed Sewer Enterprise Fund loan order for \$394,000 for a Heavy-duty Crane. *Note: price updated from \$270,00 with current quote.*
46. Confirm the prior recommendation to proceed with FY24 \$879,000 Sewer Enterprise Fund proposed loan orders:
- Sewer Vac @ 624,000 *Note: price updated from \$430,00 with current quote.*
 - Swap Dump Truck @ 255,000 *Note: price updated from \$190,00 with current quote.*
47. Confirm the prior recommendation to proceed with the FY25 Water & Sewer Enterprise Funds proposed MWRA loan order:
- Sewer Inflow & Infiltration Local Financial Assistance Program (I&I) for \$1,320,000 consisting of a \$990,000 grant and a 330,000 interest-free loan.
48. Confirm the prior recommendation to proceed with the FY25 Sewer Enterprise Fund proposed loan order for \$320,000 consisting of:
- 35 GVW Service Truck @ 170,000
 - Sewer Pump/Trailer @ 150,000
49. Confirm the prior recommendation to proceed with the FY25 Water Enterprise Fund proposed loan order for \$80,000 for Utility Truck.
50. Proceed with the FY26 Water & Sewer Enterprise Funds proposed MWRA loan orders:
- Sewer Inflow & Infiltration Local Financial Assistance Program (I&I) for \$1,320,000 consisting of a \$990,000 grant and a 330,000 interest-free loan.
 - Local Water System Assistance Program (LWSAP) \$500,000 interest-free loan to replace outdated unlined cast iron water mains.
 - Lead Loan Program (LLP) \$300,000 interest-free loan to replace lead service lines.
51. Proceed with the FY26 Sewer Enterprise Fund proposed loan order for \$940,000 consisting of:
- Sewer system improvements @ 750,000
 - Service Response Truck #60 @ 190,000

Next, the Committee discussed the summary of total proposed capital spending for FY26, with the following numbers provided by Ms. Langan:

Three Elementary School Project & High School Project (related Permanent Debt Service)	19,279,050.00
High School Project (related Auth/Unissued Debt Service)	3,916,667.00
Total Building for the Future FY26 capital spending:	23,195,717.00
All other FY26 capital spending (Debt Service + Transfer to Capital Projects)	15,294,496.00
The total FY26 estimated capital spending	38,490,213.00
FY26 revenue projection in the October 22, 2024 Preliminary Budget Overview:	214,668,761.00
Current FY26 Local Aid estimate increase (16,926,406 - 16,597,664)	328,742.00
Revised FY26 revenue projection:	214,997,503.00

Based on the revised FY26 revenue projection, the total proposed FY26 capital spending would be 17.9% of the operating budget, or 7.1% without the "Building for the Future" initiative.

- ➔ **ACTION ITEM** - Councilor Gardner made a motion, seconded by Councilor Izzo, to ask the City Council to adopt the above 51 conceptual recommendations. Voted 3-0
- ➔ **ACTION ITEM:** Councilor Gardner made a motion, seconded by Councilor Izzo, to ask the City Council to recommend that the City Manager maintain the FY2026 capital spending so that it does not exceed 8% of the submitted FY2026 operating budget, in order to meet the City Council's Budget Policy Guideline that the City should seek to make capital expenditures (including debt and exclusive of the school Building for the Future Initiative funding and enterprise funds) equal to at least 7.5-8% of the operating budget. Voted 3-0

Finally, Mr. Centola presented a letter regarding parks projects and asked to speak. (Attachment G) The Committee discussed his request about accelerating the installing of AEDs in parks, and the Committee asked the Administration to evaluate the 5-year timeline, the plan of construction, the proposed locations for the equipment, and an inventory of where AEDs were already installed in City buildings, and report back to the Council.

The Committee adjourned at 7:54 pm.

This report was prepared by Vincent Piccirilli and edited by Nicole Gardner.

Attachments:

- A. CIP FY26 to FY30 Cost Analysis
- B. General Fund Debt Financing
- C. FY2026-FY2030 Water & Sewer Enterprise Fund CIP
- D. Water & Sewer Enterprise Debt Financing
- E. DPW CIP Presentation
- F. Parker Building Funding Renovations
- G. Peter Centola Letter

City of Watertown
CIP FY26 TO FY30 Cost Analysis

AUTHORIZED UNISSUED DEBT		FY	COST	FY 26		FY 27		FY 28		FY 29		FY 30	
				PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
15	MIDDLE: HVAC (VRF) 1ST FLOOR & basement	BR	23	\$ 945,000	\$ 63,000 \$ 42,525	\$ 63,000 \$ 39,690	\$ 63,000 \$ 36,855	\$ 63,000 \$ 34,020	\$ 63,000 \$ 31,185				
					\$ 63,000 \$ 42,525	\$ 63,000 \$ 39,690	\$ 63,000 \$ 36,855	\$ 63,000 \$ 34,020	\$ 63,000 \$ 31,185				
5	HIGHWAY (CONNECTOR/THROUGHWAYS) Morse	STB	24	\$ 2,000,000	\$ 400,000 \$ 90,000	\$ 400,000 \$ 72,000	\$ 400,000 \$ 54,000	\$ 400,000 \$ 36,000	\$ 400,000 \$ 18,000				
				\$ 2,000,000	\$ 400,000 \$ 90,000	\$ 400,000 \$ 72,000	\$ 400,000 \$ 54,000	\$ 400,000 \$ 36,000	\$ 400,000 \$ 18,000				
30	NEW HIGH SCHOOL BUILDING - CONSTR.	BR	24	\$ 50,000,000	\$ 1,666,667 \$ 2,250,000	\$ 1,666,667 \$ 2,175,000	\$ 1,666,667 \$ 2,100,000	\$ 1,666,667 \$ 2,025,000	\$ 1,666,667 \$ 1,950,000				
				\$ 50,000,000	\$ 1,666,667 \$ 2,250,000	\$ 1,666,667 \$ 2,175,000	\$ 1,666,667 \$ 2,100,000	\$ 1,666,667 \$ 2,025,000	\$ 1,666,667 \$ 1,950,000				
5	STREETS & SIDEWALKS:UNDERGROUND DUCT FOR UTILITIES	BR	24	\$ 300,000	\$ 60,000 \$ 13,500	\$ 60,000 \$ 10,800	\$ 60,000 \$ 8,100	\$ 60,000 \$ 5,400	\$ 60,000 \$ 2,700				
				\$ 300,000	\$ 60,000 \$ 13,500	\$ 60,000 \$ 10,800	\$ 60,000 \$ 8,100	\$ 60,000 \$ 5,400	\$ 60,000 \$ 2,700				
10	HIGHWAY RACK TRUCK	BE	24	\$ 150,000	\$ 15,000 \$ 6,750	\$ 15,000 \$ 6,075	\$ 15,000 \$ 5,400	\$ 15,000 \$ 4,725	\$ 15,000 \$ 4,050				
10	HIGHWAY CREW TRUCK	BE	24	\$ 180,000	\$ 18,000 \$ 8,100	\$ 18,000 \$ 7,290	\$ 18,000 \$ 6,480	\$ 18,000 \$ 5,670	\$ 18,000 \$ 4,860				
10	SNOW&ICE: SALTER 6 WHEELER	BE	24	\$ 300,000	\$ 30,000 \$ 13,500	\$ 30,000 \$ 12,150	\$ 30,000 \$ 10,800	\$ 30,000 \$ 9,450	\$ 30,000 \$ 8,100				
10	PROP/BLDG: HEAVY DUTY 4X4 FORKLIFT	BE	24	\$ 100,000	\$ 10,000 \$ 4,500	\$ 10,000 \$ 4,050	\$ 10,000 \$ 3,600	\$ 10,000 \$ 3,150	\$ 10,000 \$ 2,700				
10	PARKS & FORESTRY: TREE CHIPPER	BE	24	\$ 75,000	\$ 7,500 \$ 3,375	\$ 7,500 \$ 3,038	\$ 7,500 \$ 2,700	\$ 7,500 \$ 2,363	\$ 7,500 \$ 2,025				
10	PARKS & FORESTRY: UTILITY TRUCK	BE	24	\$ 65,000	\$ 6,500 \$ 2,925	\$ 6,500 \$ 2,633	\$ 6,500 \$ 2,340	\$ 6,500 \$ 2,048	\$ 6,500 \$ 1,755				
5	CEMETERY: OFF ROAD UTILITY VEH	BE	23	\$ 30,000	\$ 6,000 \$ 1,350	\$ 6,000 \$ 1,080	\$ 6,000 \$ 810	\$ 6,000 \$ 540	\$ 6,000 \$ 270				
				\$ 900,000	\$ 93,000 \$ 40,500	\$ 93,000 \$ 36,315	\$ 93,000 \$ 32,130	\$ 93,000 \$ 27,945	\$ 93,000 \$ 23,760				
5	DPW Water Heater Replacement	BR	24	\$ 65,550	\$ 13,110 \$ 2,950	\$ 13,110 \$ 2,360	\$ 13,110 \$ 1,770	\$ 13,110 \$ 1,180	\$ 13,110 \$ 590				
				\$ 65,550	\$ 13,110 \$ 2,950	\$ 13,110 \$ 2,360	\$ 13,110 \$ 1,770	\$ 13,110 \$ 1,180	\$ 13,110 \$ 590				
5	FIRE: AMBULANCE	BE	25	\$ 500,000	\$ 100,000 \$ 22,500	\$ 100,000 \$ 18,000	\$ 100,000 \$ 13,500	\$ 100,000 \$ 9,000	\$ 100,000 \$ 4,500				
				\$ 500,000	\$ 100,000 \$ 22,500	\$ 100,000 \$ 18,000	\$ 100,000 \$ 13,500	\$ 100,000 \$ 9,000	\$ 100,000 \$ 4,500				
15	FIRE: ENGINE 1 TRUCK REPLACEMENT	BE	25	\$ 885,000	\$ 59,000 \$ 39,825	\$ 59,000 \$ 37,170	\$ 59,000 \$ 34,515	\$ 59,000 \$ 31,860	\$ 59,000 \$ 29,205				
				\$ 885,000	\$ 59,000 \$ 39,825	\$ 59,000 \$ 37,170	\$ 59,000 \$ 34,515	\$ 59,000 \$ 31,860	\$ 59,000 \$ 29,205				
5	DPW ADMIN:ADD EV STATIONS	BR	24/25	\$ 180,000	\$ 36,000 \$ 8,100	\$ 36,000 \$ 6,480	\$ 36,000 \$ 4,860	\$ 36,000 \$ 3,240	\$ 36,000 \$ 1,620				
				\$ 180,000	\$ 36,000 \$ 8,100	\$ 36,000 \$ 6,480	\$ 36,000 \$ 4,860	\$ 36,000 \$ 3,240	\$ 36,000 \$ 1,620				
TOTAL AUTHORIZED UNISSUED DEBT				\$ 54,830,550	\$ 2,490,777 \$ 2,509,900	\$ 2,490,777 \$ 2,397,815	\$ 2,490,777 \$ 2,285,730	\$ 2,490,777 \$ 2,173,645	\$ 2,490,777 \$ 2,061,560				
PLANNED DEBT													
10	CDP: HOW PARK PLAYGROUND	BR	23	\$ 500,000	\$ 50,000 \$ 22,500	\$ 50,000 \$ 20,250	\$ 50,000 \$ 18,000	\$ 50,000 \$ 15,750	\$ 50,000 \$ 13,500				
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	23	\$ 300,000	\$ 60,000 \$ 13,500	\$ 60,000 \$ 10,800	\$ 60,000 \$ 8,100	\$ 60,000 \$ 5,400	\$ 60,000 \$ 2,700				
5	IT: PERMITTING/TRANSPARENCY DASHBRDS	BE	23	\$ 100,000	\$ 20,000 \$ 4,500	\$ 20,000 \$ 3,600	\$ 20,000 \$ 2,700	\$ 20,000 \$ 1,800	\$ 20,000 \$ 900				
5	IT: DOCUMENT SCANNING	BE	23	\$ 100,000	\$ 20,000 \$ 4,500	\$ 20,000 \$ 3,600	\$ 20,000 \$ 2,700	\$ 20,000 \$ 1,800	\$ 20,000 \$ 900				
20	LIBRARY: REPLACE BOILERS & PUMPS	BE	23	\$ 200,000	\$ 10,000 \$ 9,000	\$ 10,000 \$ 8,550	\$ 10,000 \$ 8,100	\$ 10,000 \$ 7,650	\$ 10,000 \$ 7,200				
				\$ 1,200,000	\$ 160,000 \$ 54,000	\$ 160,000 \$ 46,800	\$ 160,000 \$ 39,600	\$ 160,000 \$ 32,400	\$ 160,000 \$ 25,200				
5	PARKER: REPLACE MAIN ELECTRICAL SERVICE	BR	24	\$ 100,000	\$ 20,000 \$ 4,500	\$ 20,000 \$ 3,600	\$ 20,000 \$ 2,700	\$ 20,000 \$ 1,800	\$ 20,000 \$ 900				
5	PARKER:INSTALL BUILDING GENERATOR	BR	24	\$ 300,000	\$ 60,000 \$ 13,500	\$ 60,000 \$ 10,800	\$ 60,000 \$ 8,100	\$ 60,000 \$ 5,400	\$ 60,000 \$ 2,700				
5	PARKER:POINT/REPAIR EXT MASONARY FAÇADE	BR	24	\$ 125,000	\$ 25,000 \$ 5,625	\$ 25,000 \$ 4,500	\$ 25,000 \$ 3,375	\$ 25,000 \$ 2,250	\$ 25,000 \$ 1,125				
15	PARKER:INSTALL FIRE SUPPRESSION SYSTEM	BR	24	\$ 750,000	\$ 50,000 \$ 33,750	\$ 50,000 \$ 31,500	\$ 50,000 \$ 29,250	\$ 50,000 \$ 27,000	\$ 50,000 \$ 24,750				
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	24	\$ 138,432	\$ 27,686 \$ 6,229	\$ 27,686 \$ 4,984	\$ 27,686 \$ 3,738	\$ 27,686 \$ 2,492	\$ 27,686 \$ 1,246				
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	24	\$ 150,000	\$ 30,000 \$ 6,750	\$ 30,000 \$ 5,400	\$ 30,000 \$ 4,050	\$ 30,000 \$ 2,700	\$ 30,000 \$ 1,350				
5	IT: DOCUMENT SCANNING	BE	24	\$ 200,000	\$ 40,000 \$ 9,000	\$ 40,000 \$ 7,200	\$ 40,000 \$ 5,400	\$ 40,000 \$ 3,600	\$ 40,000 \$ 1,800				
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	24	\$ 150,000	\$ 30,000 \$ 6,750	\$ 30,000 \$ 5,400	\$ 30,000 \$ 4,050	\$ 30,000 \$ 2,700	\$ 30,000 \$ 1,350				
5	IT: PARKER ANNEX TECHNOLOGY	BR	24	\$ 500,000	\$ 100,000 \$ 22,500	\$ 100,000 \$ 18,000	\$ 100,000 \$ 13,500	\$ 100,000 \$ 9,000	\$ 100,000 \$ 4,500				
5	FIRE: MAIN STATION INTERIOR REPAIRS	BR	24	\$ 100,000	\$ 20,000 \$ 4,500	\$ 20,000 \$ 3,600	\$ 20,000 \$ 2,700	\$ 20,000 \$ 1,800	\$ 20,000 \$ 900				
5	FIRE: MAIN STN. REPLACE EMERG GEN	BE	24	\$ 90,000	\$ 18,000 \$ 4,050	\$ 18,000 \$ 3,240	\$ 18,000 \$ 2,430	\$ 18,000 \$ 1,620	\$ 18,000 \$ 810				
5	FIRE: MAIN STATION ALERTING SYSTEM	BE	24	\$ 120,000	\$ 24,000 \$ 5,400	\$ 24,000 \$ 4,320	\$ 24,000 \$ 3,240	\$ 24,000 \$ 2,160	\$ 24,000 \$ 1,080				
5	LIBRARY: DESIGN/ENGINEER CHILLER & ROOF TOP UNITS	BR	24	\$ 50,000	\$ 10,000 \$ 2,250	\$ 10,000 \$ 1,800	\$ 10,000 \$ 1,350	\$ 10,000 \$ 900	\$ 10,000 \$ 450				
5	LIBRARY:DESIGN HEATING SYSTEM & CONTROLS REPLACMENT	BR	24	\$ 120,000	\$ 24,000 \$ 5,400	\$ 24,000 \$ 4,320	\$ 24,000 \$ 3,240	\$ 24,000 \$ 2,160	\$ 24,000 \$ 1,080				
20	LIBRARY:REPLACE CHILLER	BR	24	\$ 200,000	\$ 10,000 \$ 9,000	\$ 10,000 \$ 8,550	\$ 10,000 \$ 8,100	\$ 10,000 \$ 7,650	\$ 10,000 \$ 7,200				
5	LIBRARY:REPL ROOF TOP UNITS/COMPRESSORS	BR	24	\$ 416,300	\$ 83,260 \$ 18,734	\$ 83,260 \$ 14,987	\$ 83,260 \$ 11,240	\$ 83,260 \$ 7,493	\$ 83,260 \$ 3,747				
5	POLICE: REPL ACCESS CONTRL BLD VIDEO SYS SERV	BE	24	\$ 37,000	\$ 7,400 \$ 1,665	\$ 7,400 \$ 1,332	\$ 7,400 \$ 999	\$ 7,400 \$ 666	\$ 7,400 \$ 333				
				\$ 3,546,732	\$ 579,346 \$ 159,603	\$ 579,346 \$ 133,532	\$ 579,346 \$ 107,462	\$ 579,346 \$ 81,391	\$ 579,346 \$ 55,321				
5	HIGHWAY (CONNECTOR/THROUGHWAYS)	STB	24	\$ 2,100,000	\$ 420,000 \$ 94,500	\$ 420,000 \$ 75,600	\$ 420,000 \$ 56,700	\$ 420,000 \$ 37,800	\$ 420,000 \$ 18,900				
				\$ 2,100,000	\$ 420,000 \$ 94,500	\$ 420,000 \$ 75,600	\$ 420,000 \$ 56,700	\$ 420,000 \$ 37,800	\$ 420,000 \$ 18,900				
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	24	\$ 95,000	\$ 19,000 \$ 4,275	\$ 19,000 \$ 3,420	\$ 19,000 \$ 2,565	\$ 19,000 \$ 1,710	\$ 19,000 \$ 855				
				\$ 95,000	\$ 19,000 \$ 4,275	\$ 19,000 \$ 3,420	\$ 19,000 \$ 2,565	\$ 19,000 \$ 1,710	\$ 19,000 \$ 855				
20	PARKER: 2ND FLOOR RENOVATIONS	BR	25	\$ 2,217,000	\$ 110,850 \$ 99,765	\$ 110,850 \$ 94,777	\$ 110,850 \$ 89,789	\$ 110,850 \$ 84,800	\$ 110,850 \$ 79,812				
5	COMMANDER'S MANSION ELEVATOR	BE	25	\$ 350,000	\$ 70,000 \$ 15,750	\$ 70,000 \$ 12,600	\$ 70,000 \$ 9,450	\$ 70,000 \$ 6,300	\$ 70,000 \$ 3,150				
10	BEMIS INSTALL, PLYGRD EQUIP, SPRAY	BR	25	\$ 96,000	\$ 96,000 \$ 43,200	\$ 96,000 \$ 38,880	\$ 96,000 \$ 34,560	\$ 96,000 \$ 30,240	\$ 96,000 \$ 25,920				
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	25	\$ 200,000	\$ 40,000 \$ 9,000	\$ 40,000 \$ 7,200	\$ 40,000 \$ 5,400	\$ 40,000 \$ 3,600	\$ 40,000 \$ 1,800				
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	25	\$ 150,000	\$ 30,000 \$ 6,750	\$ 30,000 \$ 5,400	\$ 30,000 \$ 4,050	\$ 30,000 \$ 2,700	\$ 30,000 \$ 1,350				
5	IT: DOCUMENT SCANNING	BE	25	\$ 200,000	\$ 40,000 \$ 9,000	\$ 40,000 \$ 7,200	\$ 40,000 \$ 5,400	\$ 40,000 \$ 3,600	\$ 40,000 \$ 1,800				
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	25	\$ 100,000	\$ 20,000 \$ 4,500	\$ 20,000 \$ 3,600	\$ 20,000 \$ 2,700	\$ 20,000 \$ 1,800	\$ 20,000 \$ 900				
5	IT: PARKER ANNEX TECHNOLOGY	BR	25	\$ 200,000	\$ 40,000 \$ 9,000	\$ 40,000 \$ 7,200	\$ 40,000 \$ 5,400	\$ 40,000 \$ 3,600	\$ 40,000 \$ 1,800				

5	IT: DIGITAL EQUITY & BROADBAND	BR	25	\$	250,000	\$	50,000	\$	11,250	\$	50,000	\$	9,000	\$	50,000	\$	6,750	\$	50,000	\$	4,500	\$	50,000	\$	2,250
5	FIRE: MAIN & NORTH ST. APPARATUS DOORS	BR	25	\$	130,800	\$	26,160	\$	5,886	\$	26,160	\$	4,709	\$	26,160	\$	3,532	\$	26,160	\$	2,354	\$	26,160	\$	1,177
5	POLICE: REPL TRAINING SIMULATOR COMPUTER SYSTEM	BE	25	\$	93,000	\$	18,600	\$	4,185	\$	18,600	\$	3,348	\$	18,600	\$	2,511	\$	18,600	\$	1,674	\$	18,600	\$	837
10	POLICE: FIRING RANGE HVAC UPGRADE	BE	25	\$	600,000	\$	60,000	\$	27,000	\$	60,000	\$	24,300	\$	60,000	\$	21,600	\$	60,000	\$	18,900	\$	60,000	\$	16,200
10	PUBLIC BLDG: SOLAR CANOPY DPW PKG LOT	BR	25	\$	650,000	\$	65,000	\$	29,250	\$	65,000	\$	26,325	\$	65,000	\$	23,400	\$	65,000	\$	20,475	\$	65,000	\$	17,550
5	HIGHWAY: SKID STEER	BE	25	\$	65,000	\$	13,000	\$	2,925	\$	13,000	\$	2,340	\$	13,000	\$	1,755	\$	13,000	\$	1,170	\$	13,000	\$	585
10	SNOW AND ICE: LOADER 3/4 YARD	BE	25	\$	107,000	\$	10,700	\$	4,815	\$	10,700	\$	4,334	\$	10,700	\$	3,852	\$	10,700	\$	3,371	\$	10,700	\$	2,889
5	CEMETERY: OFF ROAD UTILITY VEH 4X4 (2)	BE	25	\$	30,000	\$	6,000	\$	1,350	\$	6,000	\$	1,080	\$	6,000	\$	810	\$	6,000	\$	540	\$	6,000	\$	270
10	CEMETERY: BACKHOE	BE	25	\$	140,000	\$	14,000	\$	6,300	\$	14,000	\$	5,670	\$	14,000	\$	5,040	\$	14,000	\$	4,410	\$	14,000	\$	3,780
10	PARKS & FORESTRY: TREE CHIPPER	BE	25	\$	75,000	\$	7,500	\$	3,375	\$	7,500	\$	3,038	\$	7,500	\$	2,700	\$	7,500	\$	2,363	\$	7,500	\$	2,025
10	RINK ENCLOSURE OF SOFFITS/OUTSIDE WALLS	BR	25	\$	40,000	\$	4,000	\$	1,800	\$	4,000	\$	1,620	\$	4,000	\$	1,440	\$	4,000	\$	1,260	\$	4,000	\$	1,080
				\$	6,557,800	\$	721,810	\$	295,101	\$	721,810	\$	262,620	\$	721,810	\$	230,138	\$	721,810	\$	197,657	\$	721,810	\$	165,175
5	MT. AUBURN ST NON PARTICIPATORY FUNDS	BR	25	\$	500,000	\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	13,500	\$	100,000	\$	9,000	\$	100,000	\$	4,500
5	HIGHWAY (CONNECTOR/LONGER STREETS)	STB	25	\$	2,200,000	\$	440,000	\$	99,000	\$	440,000	\$	79,200	\$	440,000	\$	59,400	\$	440,000	\$	39,600	\$	440,000	\$	19,800
5	HIGHWAY RECONSTR BONDS	STB	25	\$	2,200,000	\$	440,000	\$	99,000	\$	440,000	\$	79,200	\$	440,000	\$	59,400	\$	440,000	\$	39,600	\$	440,000	\$	19,800
5	SIDEWALK RECONSTR BONDS	SWB	25	\$	550,000	\$	110,000	\$	24,750	\$	110,000	\$	19,800	\$	110,000	\$	14,850	\$	110,000	\$	9,900	\$	110,000	\$	4,950
				\$	5,450,000	\$	1,090,000	\$	245,250	\$	1,090,000	\$	196,200	\$	1,090,000	\$	147,150	\$	1,090,000	\$	98,100	\$	1,090,000	\$	49,050
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	25	\$	95,000	\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	2,565	\$	19,000	\$	1,710	\$	19,000	\$	855
				\$	95,000	\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	2,565	\$	19,000	\$	1,710	\$	19,000	\$	855
5	ADMIN BLDG: ROOF SHINGLE REPLACEMENT/ROOF REFURBISH	BR	26	\$	300,000					\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	8,100	\$	60,000	\$	5,400
10	PARKER: 2ND FLOOR RENOVATIONS	BR	26	\$	230,000					\$	23,000	\$	10,350	\$	23,000	\$	9,315	\$	23,000	\$	8,280	\$	23,000	\$	7,245
15	PARKER: ADA/CODE UPDATE REQUIREMENTS	BR	26	\$	2,106,000					\$	140,400	\$	94,770	\$	140,400	\$	88,452	\$	140,400	\$	82,134	\$	140,400	\$	75,816
5	PARKER: RETROCOMMISSIONING STUDY	BR	26	\$	75,000					\$	15,000	\$	3,375	\$	15,000	\$	2,700	\$	15,000	\$	2,025	\$	15,000	\$	1,350
10	PARKER: RETROCOMMISSIONING UPGRADES	BR	26	\$	800,000					\$	80,000	\$	36,000	\$	80,000	\$	32,400	\$	80,000	\$	28,800	\$	80,000	\$	25,200
10	PARKER BUILDING: MASONRY ADDITIONAL COSTS	BR	26	\$	350,000					\$	35,000	\$	15,750	\$	35,000	\$	14,175	\$	35,000	\$	12,600	\$	35,000	\$	11,025
10	CDP: HOW PARK PHASE 1	BR	26	\$	650,000					\$	65,000	\$	29,250	\$	65,000	\$	26,325	\$	65,000	\$	23,400	\$	65,000	\$	20,475
15	CDP: VICTORY TRACK, FIELD & CRT RENO-Phase II	BE	26	\$	11,000,000					\$	733,333	\$	495,000	\$	733,333	\$	462,000	\$	733,333	\$	429,000	\$	733,333	\$	396,000
5	REC: AEDS	BE	26	\$	40,000					\$	8,000	\$	1,800	\$	8,000	\$	1,440	\$	8,000	\$	1,080	\$	8,000	\$	720
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	26	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	26	\$	150,000					\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700
5	IT: DOCUMENT SCANNING	BE	26	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	26	\$	200,000					\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	2,700	\$	20,000	\$	1,800
5	IT: PARKER ANNEX TECHNOLOGY	BE	26	\$	50,000					\$	10,000	\$	2,250	\$	10,000	\$	1,800	\$	10,000	\$	1,350	\$	10,000	\$	900
5	IT: DIGITAL EQUITY & BROADBAND	BE	26	\$	150,000					\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700
5	FIRE: EAST END STATION HVAC/PLUMBING	BR	26	\$	126,000					\$	25,200	\$	5,670	\$	25,200	\$	4,536	\$	25,200	\$	3,402	\$	25,200	\$	2,268
5	FIRE: EAST END STATION PAINTING-CARPET-LIGHTING	BR	26	\$	121,000					\$	24,200	\$	5,445	\$	24,200	\$	4,356	\$	24,200	\$	3,267	\$	24,200	\$	2,178
10	FIRE: PROTECTIVE OUTER GEAR	BE	26	\$	450,000					\$	45,000	\$	20,250	\$	45,000	\$	18,225	\$	45,000	\$	16,200	\$	45,000	\$	14,175
5	POLICE: VIDEO SYSTEM SECURITY REPLACEMENT	BE	26	\$	48,000					\$	9,600	\$	2,160	\$	9,600	\$	1,728	\$	9,600	\$	1,296	\$	9,600	\$	864
5	POLICE: SECURITY SWITCH REPLACEMENT	BE	26	\$	34,000					\$	6,800	\$	1,530	\$	6,800	\$	1,224	\$	6,800	\$	918	\$	6,800	\$	612
10	POLICE: LEVEL 3 EV CHARGING STATION INSTALL	BE	26	\$	1,585,000					\$	158,500	\$	71,325	\$	158,500	\$	64,193	\$	158,500	\$	57,060	\$	158,500	\$	49,926
5	FLEET: TRAFFIC SUPERVISOR VEHICLE (C#10)	BE	26	\$	80,000					\$	16,000	\$	3,600	\$	16,000	\$	2,880	\$	16,000	\$	2,160	\$	16,000	\$	1,440
10	HWY: HOT BOX #49	BE	26	\$	300,000					\$	30,000	\$	13,500	\$	30,000	\$	12,150	\$	30,000	\$	10,800	\$	30,000	\$	9,450
10	SNOW&ICE: 4X4 SANDER (#37)	BE	26	\$	320,000					\$	32,000	\$	14,400	\$	32,000	\$	12,960	\$	32,000	\$	11,520	\$	32,000	\$	10,080
5	CEMETARY: DUMP TRUCK 4X4 #202	BE	26	\$	100,000					\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	2,700	\$	20,000	\$	1,800
5	PARKS & FORESTRY: CHIPPER BODY #74	BE	26	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	PUB. BLDGS: SIDEWALK SNOWBLOWER	BE	26	\$	60,000					\$	12,000	\$	2,700	\$	12,000	\$	2,160	\$	12,000	\$	1,080	\$	12,000	\$	1,080
5	PUB BLDG: EQUIPMENT INVENTORY SYST	BE	26	\$	150,000					\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050	\$	30,000	\$	2,700
15	PUB. BLDG: ROOF REPLACEMENT/SOLAR & SOLAR CANOPY DPW PKG LOT	BE	26	\$	2,000,000					\$	133,333	\$	90,000	\$	133,333	\$	84,000	\$	133,333	\$	78,000	\$	133,333	\$	72,000
5	PUB. BLDGS: ADD EV STATIONS	BR	26	\$	90,000					\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	2,430	\$	18,000	\$	1,620
5	PUB. BLDGS: DPW GARAGE FANS & DOORS	BR	26	\$	200,000					\$	40,000	\$	9,000	\$	40,000	\$	7,200	\$	40,000	\$	5,400	\$	40,000	\$	3,600
5	RINK: REBUILD OF COMPRESSORS	BE	26	\$	25,000					\$	5,000	\$	1,125	\$	5,000	\$	900	\$	5,000	\$	675	\$	5,000	\$	450
5	RINK: UPGRADE INTERNAL LIGHTING TO LED	BR	26	\$	30,000					\$	6,000	\$	1,350	\$	6,000	\$	1,080	\$	6,000	\$	810	\$	6,000	\$	540
				\$	22,320,000	\$	-	\$	-	\$	1,981,367	\$	1,004,400	\$	1,981,367	\$	915,239	\$	1,981,367	\$	826,077	\$	1,981,367	\$	736,916
30	NEW MIDDLE SCHOOL	BR	26	\$	10,000,000					\$	333,333	\$	450,000	\$	333,333	\$	435,000	\$	333,333	\$	420,000	\$	333,333	\$	405,000
				\$	10,000,000	\$	-	\$	-	\$	333,333	\$	450,000	\$	333,333	\$	435,000	\$	333,333	\$	420,000	\$	333,333	\$	405,000
5	MT. AUBURN ST NON PARTICIPATORY FUNDS	BR	26	\$	500,000					\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	13,500	\$	100,000	\$	9,000
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	26	\$	300,000					\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	8,100	\$	60,000	\$	5,400
5	HIGHWAY (CONNECTOR/THROUGHWAYS)	STB	26	\$	2,300,000					\$	460,000	\$	103,500	\$	460,000	\$	82,800	\$	460,000	\$	62,100	\$	460,000	\$	41,400
5	HIGHWAY RECONSTR	STB	26	\$	2,300,000					\$	460,000	\$	103,500	\$	460,000	\$	82,800	\$	460,000	\$	62,100	\$	460,000	\$	41,400
5	STREETS & SIDEWALKS: UNDERGROUND DUCT	BR	26	\$	300,000					\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	8,100	\$	60,000	\$	5,400
5	SIDEWALK RECONSTR	SWB	26	\$	575,000																				

IT: DIGITAL EQUITY & BROADBAND	BE	27	\$	150,000					\$	30,000	\$	6,750	\$	30,000	\$	5,400	\$	30,000	\$	4,050				
5 FIRE: MAIN STATION HVAC REPLACEMENT	BE	27	\$	250,000					\$	50,000	\$	11,250	\$	50,000	\$	9,000	\$	50,000	\$	6,750				
20 FIRE: Engine Truck Replacement for 2013 Engine 3	BE	27	\$	1,250,000					\$	62,500	\$	56,250	\$	62,500	\$	53,438	\$	62,500	\$	50,625				
10 FLEET: ANIMAL CONTROL VEHICLE	BE	27	\$	75,000					\$	7,500	\$	3,375	\$	7,500	\$	3,038	\$	7,500	\$	2,700				
10 FLEET: PICKUP TRUCK	BE	27	\$	80,000					\$	8,000	\$	3,600	\$	8,000	\$	3,240	\$	8,000	\$	2,880				
10 HIGHWAY: HEAVY DUTY DUMP TRUCK #40	BE	27	\$	240,000					\$	24,000	\$	10,800	\$	24,000	\$	9,720	\$	24,000	\$	8,640				
10 HIGHWAY: ELECTRIC STREET SWEEPER #21	BE	27	\$	600,000					\$	60,000	\$	27,000	\$	60,000	\$	24,300	\$	60,000	\$	21,600				
10 CEMETARY: DUMP TRUCK #79	BE	27	\$	90,000					\$	9,000	\$	4,050	\$	9,000	\$	3,645	\$	9,000	\$	3,240				
10 CEMETARY: UTILITY VEHICLE #C7	BE	27	\$	85,000					\$	8,500	\$	3,825	\$	8,500	\$	3,443	\$	8,500	\$	3,060				
10 PARKS & FORESTRY: BACKHOE #25	BE	27	\$	140,000					\$	14,000	\$	6,300	\$	14,000	\$	5,670	\$	14,000	\$	5,040				
10 PARKS & FORESTRY: 4X4 LANDSCAPE DUMP TRUCK #78	BE	27	\$	160,000					\$	16,000	\$	7,200	\$	16,000	\$	6,480	\$	16,000	\$	5,760				
5 TRAFFIC CONTROL: ADAPTIVE TRAFFIC MANAGEMENT	BE	27	\$	100,000					\$	20,000	\$	4,500	\$	20,000	\$	3,600	\$	20,000	\$	2,700				
5 PUBLIC BLDs: SIDEWALK SNOWBLOWER/CABS	BE	27	\$	60,000					\$	12,000	\$	2,700	\$	12,000	\$	2,160	\$	12,000	\$	1,620				
5 PUB. BLDGS: ADD EV STATIONS	BR	27	\$	90,000					\$	18,000	\$	4,050	\$	18,000	\$	3,240	\$	18,000	\$	2,430				
5 SKATING RINK: GARAGE DOORS ZAMBONI ROOM	BE	27	\$	30,000					\$	6,000	\$	1,350	\$	6,000	\$	1,080	\$	6,000	\$	810				
				\$ 6,715,000	\$	-	\$	-	\$	-	\$	-	\$	736,333	\$	302,175	\$	736,333	\$	269,040	\$	736,333	\$	235,905
30 NEW MIDDLE SCHOOL	BR	27	\$	30,000,000					\$	1,000,000	\$	1,350,000	\$	1,000,000	\$	1,305,000	\$	1,000,000	\$	1,260,000				
				\$ 30,000,000	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$	1,350,000	\$	1,000,000	\$	1,305,000	\$	1,000,000	\$	1,260,000
10 PHILLIPS: ROOF REPAIR/REPLACEMENT	BR	27	\$	100,000					\$	10,000	\$	4,500	\$	10,000	\$	4,050	\$	10,000	\$	3,600				
5 DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	27	\$	95,000					\$	19,000	\$	4,275	\$	19,000	\$	3,420	\$	19,000	\$	2,565				
				\$ 195,000	\$	-	\$	-	\$	-	\$	-	\$	29,000	\$	8,775	\$	29,000	\$	7,470	\$	29,000	\$	6,165
5 MT. AUBURN St NON PARTICIPATORY FUNDS	BR	27	\$	500,000					\$	100,000	\$	22,500	\$	100,000	\$	18,000	\$	100,000	\$	13,500				
5 STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	27	\$	300,000					\$	60,000	\$	13,500	\$	60,000	\$	10,800	\$	60,000	\$	8,100				
5 HIGHWAY RECONSTRUCTION BONDS	STB	27	\$	2,400,000					\$	480,000	\$	108,000	\$	480,000	\$	86,400	\$	480,000	\$	64,800				
5 HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	27	\$	2,400,000					\$	480,000	\$	108,000	\$	480,000	\$	86,400	\$	480,000	\$	64,800				
5 SIDEWALK RECONSTRUCTION BONDS	SWB	27	\$	600,000					\$	120,000	\$	27,000	\$	120,000	\$	21,600	\$	120,000	\$	16,200				
				\$ 6,200,000	\$	-	\$	-	\$	-	\$	-	\$	1,240,000	\$	279,000	\$	1,240,000	\$	223,200	\$	1,240,000	\$	167,400
15 ADMIN: SECURITY & ACCESSABILITY IMPROV	BR	28	\$	600,000									\$	40,000	\$	27,000	\$	40,000	\$	25,200				
15 ADMIN: LIGHTING AND ELECTRICAL UPGRADES	BR	28	\$	300,000									\$	20,000	\$	13,500	\$	20,000	\$	12,600				
5 ADMIN: BUILDING RETROCOMMISSIONING STUDY	BR	28	\$	325,000									\$	65,000	\$	14,625	\$	65,000	\$	11,700				
15 PARKER: ADA/CODE UPDATE REQUIREMENTS	BR	28	\$	1,547,000									\$	103,133	\$	69,615	\$	103,133	\$	64,974				
10 PARKER: ROOF DESIGN REPLACEMENT	BR	28	\$	1,100,000									\$	110,000	\$	49,500	\$	110,000	\$	44,550				
10 CDP: LOWER SALTONSTALL TOT LOT & EQUIPMENT	BR	28	\$	400,000									\$	40,000	\$	18,000	\$	40,000	\$	16,200				
10 CDP: COMMUNITY PATH DESIGN - TAYLOR/LINEAR	BR	28	\$	325,000									\$	32,500	\$	14,625	\$	32,500	\$	13,163				
10 CDP: MOXLEY PK: INSTALL: FIEDLS, NET BLEACHER DUGOUTS	BR	28	\$	250,000									\$	25,000	\$	11,250	\$	25,000	\$	10,125				
10 CDP: VICTORY FIELD DESIGN TOT LOT	BR	28	\$	100,000									\$	10,000	\$	4,500	\$	10,000	\$	4,050				
10 CDP: VICTORY FIELD PHASE III - FIELD HOUSE & ELEVATOR CONSTRUCTION	BR	28	\$	4,000,000									\$	400,000	\$	180,000	\$	400,000	\$	162,000				
5 REC: AEDS	BE	28	\$	40,000									\$	8,000	\$	1,800	\$	8,000	\$	1,440				
5 IT: INFRASTRUCTURE IMPROVEMENTS	BE	28	\$	200,000									\$	40,000	\$	9,000	\$	40,000	\$	7,200				
5 IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	28	\$	150,000									\$	30,000	\$	6,750	\$	30,000	\$	5,400				
5 IT: DOCUMENT SCANNING	BE	28	\$	200,000									\$	40,000	\$	9,000	\$	40,000	\$	7,200				
5 IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	28	\$	100,000									\$	20,000	\$	4,500	\$	20,000	\$	3,600				
5 IT: PARKER ANNEX TECHNOLOGY	BE	28	\$	105,000									\$	21,000	\$	4,725	\$	21,000	\$	3,780				
5 IT: DIGITAL EQUITY & BROADBAND	BE	28	\$	150,000									\$	30,000	\$	6,750	\$	30,000	\$	5,400				
5 FIRE: MAIN STATION INTERIOR REPAIRS	BR	28	\$	100,000									\$	20,000	\$	4,500	\$	20,000	\$	3,600				
5 FIRE: DOT TYPE III EMERGENCY AMBULANCE VEHICLE	BR	28	\$	550,000									\$	110,000	\$	24,750	\$	110,000	\$	19,800				
5 POLICE: MOBILE DATA TERMINAL SYSTEM REPLACEMENT	BE	28	\$	158,200									\$	31,640	\$	7,119	\$	31,640	\$	5,695				
5 FLEET: ELECTRICIAN SUPERVISOR PICKUP TRUCK (#C8)	BE	28	\$	90,000									\$	18,000	\$	4,050	\$	18,000	\$	3,240				
5 HIGHWAY: BACKHOE #12	BE	28	\$	150,000									\$	30,000	\$	6,750	\$	30,000	\$	5,400				
5 HIGHWAY: LOADER #29	BE	28	\$	325,000									\$	65,000	\$	14,625	\$	65,000	\$	11,700				
5 HIGHWAY: 6-WHEEL DUMP TRUCK #34	BE	28	\$	290,000									\$	58,000	\$	13,050	\$	58,000	\$	10,440				
5 SNOW & ICE: SNOW FIGHTER #5	BE	28	\$	340,000									\$	68,000	\$	15,300	\$	68,000	\$	12,240				
5 PARKS & FORESTRY: PICKUP TRUCK #140	BE	28	\$	140,000									\$	28,000	\$	6,300	\$	28,000	\$	5,040				
5 PARKS & FORESTRY: IRRIGATION INSTALLATION & IMPROVEMENTS	BE	28	\$	100,000									\$	20,000	\$	4,500	\$	20,000	\$	3,600				
5 PUBLIC BLDs: SIDEWALK SNOWBLOWER/CABS	BE	28	\$	60,000									\$	12,000	\$	2,700	\$	12,000	\$	2,160				
5 PUB BLDGS: ADD EV STATIONS	BR	28	\$	90,000									\$	18,000	\$	4,050	\$	18,000	\$	3,240				
10 SKATING RINK: REPLACEMENT OF RINK FLOORING	BR	28	\$	1,200,000									\$	120,000	\$	54,000	\$	120,000	\$	48,600				
				\$ 13,485,200	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,633,273	\$	606,834	\$	1,633,273	\$	533,337
30 NEW MIDDLE SCHOOL	BR	28	\$	30,000,000									\$	1,000,000	\$	1,350,000	\$	1,000,000	\$	1,305,000				
				\$ 30,000,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,000,000	\$	1,350,000	\$	1,000,000	\$	1,305,000
10 CUNIFF: RETROCOMMISSIONING STUDY/REPAIRS	BR	28	\$	400,000									\$	40,000	\$	18,000	\$	40,000	\$	16,200				
5 PHILLIPS: ROOF REPAIR/REPLACEMENT	BR	28	\$	1,000,000									\$	200,000	\$	45,000	\$	200,000	\$	36,000				
5 DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	28	\$	95,000									\$	19,000	\$	4,275	\$	19,000	\$	3,420				
				\$ 1,495,000	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	259,000	\$	67,275	\$	259,000	\$	55,620
5 MT. AUBURN St NON PARTICIPATORY FUNDS	BR	28	\$	500,000									\$	100,000	\$	22,500	\$	100,000	\$	18,000				
5 STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	28	\$	300,000									\$	60,000	\$	13,500	\$	60,000	\$	10,800				
5 HIGHWAY RECONSTRUCTION BONDS	STB	28	\$	2,500,																				

5	REC: AEDS	BE	29	\$	40,000												\$	8,000	\$	1,800						
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	29	\$	200,000												\$	40,000	\$	9,000						
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	29	\$	150,000												\$	30,000	\$	6,750						
5	IT: DOCUMENT SCANNING	BE	29	\$	200,000												\$	40,000	\$	9,000						
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	29	\$	100,000												\$	20,000	\$	4,500						
5	IT: PARKER ANNEX TECHNOLOGY	BE	29	\$	105,000												\$	21,000	\$	4,725						
5	IT: DIGITAL EQUITY & BROADBAND	BE	29	\$	150,000												\$	30,000	\$	6,750						
5	FIRE: REPLACE 3 CARDIAC MONITORS	BE	29	\$	165,000												\$	33,000	\$	7,425						
5	FIRE: GEAR EXTRACTORS & DRYERS (3 EACH)	BE	29	\$	110,000												\$	22,000	\$	4,950						
10	FIRE: SCOTT AIRPAK REPLACEMENT	BE	29	\$	400,000												\$	40,000	\$	18,000						
5	LIBRARY: FEAS. STDY FOR LIBRARY EXPANSION	BR	29	\$	100,000												\$	20,000	\$	4,500						
5	FLEET: SERVICE TRUCK	BE	29	\$	110,000												\$	22,000	\$	4,950						
5	DPW: HATCH ELECTRIC ADMIN #127	BR	29	\$	60,000												\$	12,000	\$	2,700						
10	HIGHWAY: TRIAXLE DUMP TRUCK WITH SLIDING SANDER & PLOW #43	BE	29	\$	320,000												\$	32,000	\$	14,400						
5	HIGHWAY: PAINT CREW TRUCK #26	BE	29	\$	160,000												\$	32,000	\$	7,200						
10	SNOW & ICE: 2 - SALTER 6 WHEELERS (#18 & #39)	BE	29	\$	625,000												\$	62,500	\$	28,125						
5	PARKS & FORESTRY: PICKUP TRUCK #72	BE	29	\$	85,000												\$	17,000	\$	3,825						
5	PARKS & FORESTRY:IRRIGATION INSTALLATION & IMPROVEMENTS	BE	29	\$	100,000												\$	20,000	\$	4,500						
5	PUBLIC BLDs: SIDEWALK SNOWBLOWER/CABS	BE	29	\$	60,000												\$	12,000	\$	2,700						
5	PUB BLDGS: ADD EV STATIONS	BR	29	\$	90,000												\$	18,000	\$	4,050						
5	PUB BLDGS: DPW GENERATOR REPLACEMENT	BE	29	\$	200,000												\$	40,000	\$	9,000						
5	SKATING RINK: REBUILD OF COMPRESSORS	BE	29	\$	25,000												\$	5,000	\$	1,125						
					\$ 9,345,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	1,152,500	\$	420,525						
5	CUNNIFF: GENERATOR DESIGN/INSTALL	BE	29	\$	150,000												\$	30,000	\$	6,750						
10	HOSMER: RETROCOMISSIONING STUDY/REPAIRS	BR	29	\$	500,000												\$	50,000	\$	22,500						
5	LOWELL: GENERATOR DESIGN/INSTALL	BE	29	\$	150,000												\$	30,000	\$	6,750						
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	29	\$	95,000												\$	19,000	\$	4,275						
					\$ 895,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	129,000	\$	40,275						
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	29	\$	300,000												\$	60,000	\$	13,500						
5	HIGHWAY RECONSTRUCTION BONDS	STB	29	\$	2,600,000												\$	520,000	\$	117,000						
5	HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	29	\$	2,600,000												\$	520,000	\$	117,000						
5	SIDEWALK RECONSTRUCTION BONDS	SWB	29	\$	650,000												\$	130,000	\$	29,250						
					\$ 6,150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	1,230,000	\$	276,750						
15	ADMN:UPGRADE FIRE PROTECTION SYSTEM DESIGN/INSTALL	BR	30	\$	700,000																					
10	CDP: HOW PARK PHASE 2 CONSTRUCTION	BR	30	\$	2,100,000																					
10	CDP: MOXLEY PARK: INSTALL:FIELD, NETS, BLEACHERS, DUGOUTS	BR	30	\$	5,000,000																					
5	REC: AEDS	BE	30	\$	40,000																					
5	IT: INFRASTRUCTURE IMPROVEMENTS	BE	30	\$	200,000																					
5	IT: PERMITTING/TRANSPARENCY DASHBOARDS	BE	30	\$	150,000																					
5	IT: DOCUMENT SCANNING	BE	30	\$	200,000																					
5	IT: MUNIS FINANCIAL SYSTEM ENHANCEMENTS	BE	30	\$	100,000																					
5	IT: PARKER ANNEX TECHNOLOGY	BE	30	\$	105,000																					
5	IT: DIGITAL EQUITY & BROADBAND	BE	30	\$	150,000																					
5	FIRE: SOLAR POWERED RADIO BOX FOR EMERGENCY REPORTING(5)	BR	30	\$	75,000																					
5	FIRE: MAIN & NORTH STATION SECURITY UPGRADES/ACCESS CONTROL	BR	30	\$	50,000																					
5	FIRE: UTV REPLACEMENT	BR	30	\$	50,000																					
5	POLICE: LED LIGHTING THROUGH INTERIOR FACILITY	BR	30	\$	100,000																					
5	POLICE: TRANSPORT VEHICLE (FORD F-150 EV)	BR	30	\$	82,000																					
5	ENGINEER: SE AWD #126	BR	30	\$	65,000																					
5	DPW: POOL CAR ECHO BOOST ENGINEER #OLD C3	BR	30	\$	50,000																					
5	DPW: HATCH ELECTRIC ADMIN #128	BR	30	\$	65,000																					
5	HIGHWAY: SKID STEER #102	BR	30	\$	90,000																					
5	SNOW & ICE: 4X4 SANDER #38	BE	30	\$	300,000																					
10	SALT SHED REPAIR	BE	30	\$	400,000																					
5	SNOW & ICE: SANDER #20	BE	30	\$	165,000																					
10	SNOW & ICE: SIDEWALK TRACTOR #48	BE	30	\$	200,000																					
5	TRAFFIC CONTROL: BUCKET TRUCK #15	BE	30	\$	200,000																					
5	PARKS & FORESTRY:IRRIGATION INSTALLATION & IMPROVEMENTS	BE	30	\$	100,000																					
5	PUBLIC BLDs: SIDEWALK SNOWBLOWER/CABS	BE	30	\$	60,000																					
5	PUB BLDGS: ADD EV STATIONS	BR	30	\$	90,000																					
					\$ 10,887,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-						
5	CUNNIFF: GENERATOR DESIGN/INSTALL	BE	30	\$	600,000																					
10	LOWELL: RETROCOMISSIONING STUDY/REPAIRS	BR	30	\$	500,000																					
5	LOWELL: GENERATOR DESIGN/INSTALL	BE	30	\$	600,000																					
5	DISTRICT: SECURITY SYSTEM ENHANCEMENTS	BR	30	\$	95,000																					
					\$ 1,795,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-						
5	STREETS & SIDEWALKS: ORNAMENTAL STREET LIGHTING	BR	30	\$	300,000																					
5	HIGHWAY RECONSTRUCTION BONDS	STB	30	\$	2,700,000																					
5	HWY RECONST-CONNECTOR ROADS/LONGER STREETS	STB	30	\$	2,700,000																					
5	STREETS & SIDEWALKS: UNDERGROUND DUCT	BR	30	\$	300,000																					
5	SIDEWALK RECONSTRUCTION BONDS	SWB	30	\$	675,000																					
					\$ 6,675,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-						
TOTAL PLANNED DEBT					\$	188,518,732	\$	3,009,156	\$	857,004	\$	6,642,256	\$	2,472,632	\$	9,647,590	\$	4,113,680	\$	13,884,863	\$	6,006,273	\$	16,396,363	\$	6,119,004
TOTAL PERMANENT DEBT							\$	15,800,000	\$	10,098,576	\$	15,430,000	\$	9,331,000	\$	14,915,000	\$	8,581,513	\$	14,300,000	\$	7,890,068	\$	13,465,000	\$	7,201,208
TOTAL AUTHORIZED UNISSUED DEBT							\$	2,490,777	\$	2,509,900	\$	2,490,777	\$	2,397,815	\$	2,490,777	\$	2,285,730	\$	2,490,777	\$	2,173,645	\$	2,490,777	\$	2,061,560

TOTAL PLANNED DEBT (FY26 - FY 30)

TOTAL

\$ 3,009,156	\$ 857,004	\$ 6,642,256	\$ 2,472,632	\$ 9,647,589	\$ 4,113,680	\$ 13,884,862	\$ 6,006,273	\$ 16,396,362	\$ 6,119,004
\$ 21,299,933	\$ 13,465,480	\$ 24,563,033	\$ 14,201,447	\$ 27,053,365	\$ 14,980,923	\$ 30,675,639	\$ 16,069,985	\$ 32,352,139	\$ 15,381,772
\$ 34,765,413		\$ 38,764,480		\$ 42,034,288		\$ 46,745,624		\$ 47,733,910	

Permanent Debt/Interest
ESCO - Permanent Debt/Interest
Three Elem. School & High School Proj. - Permanent Debt/Interest
TOTAL PERMANENT DEBT/INTEREST

Street & Sidewalk - Auth/Unissued & Planned
New High School - Authorized/Unissued
New Middle School - Authorized/Unissued & Planned
Other Debt - Authorized/Unissued & Planned
TOTAL AUTHORIZED/UNISSUED & PLANNED DEBT

TOTAL PERMANENT, AUTH/UNISSUED & PLANNED DEBT

FY 26		FY 27		FY 28		FY 29		FY 30	
PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
\$ 4,763,000	\$ 1,364,401	\$ 5,840,000	\$ 3,130,800	\$ 5,315,000	\$ 2,852,363	\$ 4,850,000	\$ 2,599,738	\$ 4,015,000	\$ 1,910,878
\$ 395,000	\$ 97,125	\$ 400,000	\$ 85,950	\$ 410,000	\$ 74,400	\$ 425,000	\$ 60,980	\$ 425,000	\$ 60,980
\$ 10,642,000	\$ 8,637,050	\$ 9,190,000	\$ 6,114,250	\$ 9,190,000	\$ 5,654,750	\$ 9,025,000	\$ 5,229,350	\$ 9,025,000	\$ 5,229,350
\$ 15,800,000	\$ 10,098,576	\$ 15,430,000	\$ 9,331,000	\$ 14,915,000	\$ 8,581,513	\$ 14,300,000	\$ 7,890,068	\$ 13,465,000	\$ 7,201,208
\$ 1,970,000	\$ 443,250	\$ 3,225,000	\$ 636,975	\$ 4,465,000	\$ 770,850	\$ 5,810,000	\$ 872,550	\$ 7,040,000	\$ 887,850
\$ 1,666,667	\$ 2,250,000	\$ 1,666,667	\$ 2,175,000	\$ 1,666,667	\$ 2,100,000	\$ 1,666,667	\$ 2,025,000	\$ 1,666,667	\$ 1,950,000
\$ -	\$ -	\$ 333,333	\$ 450,000	\$ 1,333,333	\$ 1,785,000	\$ 2,333,333	\$ 3,075,000	\$ 2,333,333	\$ 2,970,000
\$ 1,863,266	\$ 673,654	\$ 3,908,033	\$ 1,608,472	\$ 4,673,366	\$ 1,743,560	\$ 6,565,640	\$ 2,207,368	\$ 7,847,140	\$ 2,372,714
\$ 5,499,933	\$ 3,366,904	\$ 9,133,033	\$ 4,870,447	\$ 12,138,366	\$ 6,399,410	\$ 16,375,640	\$ 8,179,918	\$ 18,887,140	\$ 8,180,564
\$ 21,299,933	\$ 13,465,480	\$ 24,563,033	\$ 14,201,447	\$ 27,053,366	\$ 14,980,923	\$ 30,675,640	\$ 16,069,985	\$ 32,352,140	\$ 15,381,772
\$ 34,765,412		\$ 38,764,479		\$ 42,034,288		\$ 46,745,624		\$ 47,733,911	

\$ (1)

\$ (1)

\$ -

\$ -

\$ 1

	FY'26	FY'27	FY'28	FY'29	FY'30
PERMANENT DEBT					
FY09 Bond (Jul 08)					
Prin (15,650,000)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -
L/T Int	\$ 80,000	\$ 57,500	\$ 34,688	\$ 11,563	\$ -
Subtotal	\$ 580,000	\$ 557,500	\$ 534,688	\$ 511,563	\$ -
FY10 Bond (Feb 10)					
Prin (5,452,000)	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
L/T Int	\$ 41,213	\$ 33,600	\$ 25,200	\$ 16,800	\$ 8,400
Subtotal	\$ 251,213	\$ 243,600	\$ 235,200	\$ 226,800	\$ 218,400
FY12 Bond (June 12)					
Prin (3,722,000)	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -
L/T Int	\$ 7,500	\$ 3,750	\$ -	\$ -	\$ -
Subtotal	\$ 132,500	\$ 128,750	\$ -	\$ -	\$ -
FY 14 Bond (Nov 13)					
Prin (6,000,000) ESCO	\$ 305,000	\$ 310,000	\$ 320,000	\$ 335,000	\$ 345,000
L/T Int	\$ 88,800	\$ 79,650	\$ 70,350	\$ 59,630	\$ 48,408
Subtotal	\$ 393,800	\$ 389,650	\$ 390,350	\$ 394,630	\$ 393,408
FY 12 Bond (May 2014)					
Prin (1,088,000) Victory Field	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -
L/T Int	\$ 2,600	\$ 800	\$ -	\$ -	\$ -
Subtotal	\$ 82,600	\$ 80,800	\$ -	\$ -	\$ -
FY 13 Bond (May 2014)					
Prin (1,350,000) ESCO	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ -
L/T Int	\$ 8,325	\$ 6,300	\$ 4,050	\$ 1,350	\$ -
Subtotal	\$ 98,325	\$ 96,300	\$ 94,050	\$ 91,350	\$ -
FY 13 Bond (May 2014)					
Prin (207,000) Various School Buildings	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ -
L/T Int	\$ 775	\$ 550	\$ 300	\$ 75	\$ -
Subtotal	\$ 10,775	\$ 10,550	\$ 10,300	\$ 5,075	\$ -
FY 13 Bond (May 2014)					
Prin (370,000) Casey Park	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ -
L/T Int	\$ 2,163	\$ 1,600	\$ 975	\$ 300	\$ -
Subtotal	\$ 27,163	\$ 26,600	\$ 25,975	\$ 20,300	\$ -

FY 18 Bond (January 2018)

Prin (1,793,000) Various Equipment & Vehicles	\$	120,000	\$	115,000	\$	115,000	\$	30,000	\$	30,000
L/T Int	\$	18,500	\$	13,700	\$	9,100	\$	4,500	\$	3,300
Subtotal	\$	138,500	\$	128,700	\$	124,100	\$	34,500	\$	33,300

FY 18 Bond (January 2018)

Prin (1,327,200) Various Municipal Buildings	\$	75,000	\$	75,000	\$	75,000	\$	75,000	\$	75,000
L/T Int	\$	20,100	\$	17,100	\$	14,100	\$	11,100	\$	8,100
Subtotal	\$	95,100	\$	92,100	\$	89,100	\$	86,100	\$	83,100

FY 18 Bond (January 2018)

Prin (4,034,800) Street and Sidewalks	\$	85,000	\$	80,000	\$	-	\$	-	\$	-
L/T Int	\$	6,600	\$	3,200	\$	-	\$	-	\$	-
Subtotal	\$	91,600	\$	83,200	\$	-	\$	-	\$	-

FY 19 Bond (June 2019)

Prin (247,500) Middle School Girls Locker Rooms	\$	25,000	\$	25,000	\$	25,000	\$	20,000	\$	-
L/T Int	\$	4,750	\$	3,500	\$	2,250	\$	1,000	\$	-
Subtotal	\$	29,750	\$	28,500	\$	27,250	\$	21,000	\$	-

FY 19 Bond (June 2019)

Prin (908,000) Filippello Park	\$	90,000	\$	90,000	\$	90,000	\$	90,000	\$	-
L/T Int	\$	18,000	\$	13,500	\$	9,000	\$	4,500	\$	-
Subtotal	\$	108,000	\$	103,500	\$	99,000	\$	94,500	\$	-

FY 19 Bond (June 2019)

Prin (1,443,500) Various Equipment & Vehicles	\$	125,000	\$	120,000	\$	120,000	\$	105,000	\$	-
L/T Int	\$	23,500	\$	17,250	\$	11,250	\$	5,250	\$	-
Subtotal	\$	148,500	\$	137,250	\$	131,250	\$	110,250	\$	-

FY 20 Bond (June 2020)

Prin (3,223,467) Cunniff Elementary Design	\$	160,000	\$	160,000	\$	160,000	\$	160,000	\$	160,000
L/T Int	\$	77,600	\$	69,600	\$	61,600	\$	53,600	\$	45,600
Subtotal	\$	237,600	\$	229,600	\$	221,600	\$	213,600	\$	205,600

FY 20 Bond (June 2020)

Prin (5,729,088) Hosmer Elementary Design	\$	285,000	\$	285,000	\$	285,000	\$	285,000	\$	285,000
L/T Int	\$	138,225	\$	123,975	\$	109,725	\$	95,475	\$	81,225
Subtotal	\$	423,225	\$	408,975	\$	394,725	\$	380,475	\$	366,225

FY 20 Bond (June 2020)

Prin (1,122,445) Hosmer Elementary OPM	\$	55,000	\$	55,000	\$	55,000	\$	55,000	\$	55,000
L/T Int	\$	26,675	\$	23,925	\$	21,175	\$	18,425	\$	15,675
Subtotal	\$	81,675	\$	78,925	\$	76,175	\$	73,425	\$	70,675

FY 20 Bond (June 2020)

Prin (245,000) Middle School Men's Lockerroom	\$	25,000	\$	25,000	\$	25,000	\$	20,000	\$	20,000
L/T Int	\$	5,750	\$	4,500	\$	3,250	\$	2,000	\$	1,000
Subtotal	\$	30,750	\$	29,500	\$	28,250	\$	22,000	\$	21,000

FY 20 Bond (June 2020)

Prin (1,100,000) Ladder Truck	\$	75,000	\$	75,000	\$	75,000	\$	75,000	\$	75,000
L/T Int	\$	27,850	\$	24,100	\$	20,350	\$	16,600	\$	12,850
Subtotal	\$	102,850	\$	99,100	\$	95,350	\$	91,600	\$	87,850

FY 20 Bond (June 2020)

Prin (1,175,375) Filippello Lights & Scoreboard	\$	115,000	\$	115,000	\$	115,000	\$	115,000	\$	115,000
L/T Int	\$	28,750	\$	23,000	\$	17,250	\$	11,500	\$	5,750
Subtotal	\$	143,750	\$	138,000	\$	132,250	\$	126,500	\$	120,750

FY 21 Bond (January 2021)

Prin (52,145,000) 3 Elementary School Project	\$	2,610,000	\$	2,610,000	\$	2,610,000	\$	2,610,000	\$	2,610,000
L/T Int	\$	1,303,750	\$	1,173,250	\$	1,042,750	\$	912,250	\$	781,750
Subtotal	\$	3,913,750	\$	3,783,250	\$	3,652,750	\$	3,522,250	\$	3,391,750

FY 21 Bond (April 2021)

Prin (34,106,200) 3 Elem School Bldg	\$	1,705,000	\$	1,705,000	\$	1,705,000	\$	1,705,000	\$	1,705,000
L/T Int	\$	818,400	\$	733,150	\$	647,900	\$	596,750	\$	511,500
Subtotal	\$	2,523,400	\$	2,438,150	\$	2,352,900	\$	2,301,750	\$	2,216,500

FY 21 Bond (April 2021)

Prin (1,469,800) Middle Sch. Boilers & HVAC Cafeteria	\$	145,000	\$	145,000	\$	145,000	\$	145,000	\$	145,000
L/T Int	\$	38,950	\$	31,700	\$	24,450	\$	20,100	\$	12,850
Subtotal	\$	183,950	\$	176,700	\$	169,450	\$	165,100	\$	157,850

FY 21 Bond (April 2021)

Prin (1,771,000) Public Safety Radio Infrastrucuture	\$	180,000	\$	175,000	\$	175,000	\$	175,000	\$	175,000
L/T Int	\$	47,300	\$	38,300	\$	29,550	\$	24,300	\$	15,550
Subtotal	\$	227,300	\$	213,300	\$	204,550	\$	199,300	\$	190,550

FY 21 Bond (April 2021)									
Prin (355,000) Fire Ambulance	\$	70,000	\$	-	\$	-	\$	-	\$
L/T Int	\$	3,500	\$	-	\$	-	\$	-	\$
Subtotal	\$	73,500	\$	-	\$	-	\$	-	\$

FY 21 Bond (April 2021)

Prin (188,000) Admin. Bldg Elevator	\$	35,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	1,750	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	36,750	\$	-	\$	-	\$	-	\$	-

FY 21 Bond (April 2021)

Prin (1,200,000) Streets & Sidewalks	\$	240,000	\$	-	\$	-	\$	-	\$	-
L/T Int	\$	12,000	\$	-	\$	-	\$	-	\$	-
Subtotal	\$	252,000	\$	-	\$	-	\$	-	\$	-

FY 22 Bond (April 2022)

Prin (243,000) Highway Dump Truck	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	8,250	\$	7,000	\$	5,750	\$	4,500	\$	3,250
Subtotal	\$	33,250	\$	32,000	\$	30,750	\$	29,500	\$	28,250

FY 22 Bond (April 2022)

Prin (265,000) SN & I:Combo Body 6-wheeler	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	8,750	\$	7,500	\$	6,250	\$	5,000	\$	3,750
Subtotal	\$	33,750	\$	32,500	\$	31,250	\$	30,000	\$	28,750

FY 22 Bond (April 2022)

Prin (85,000) Highway Service Flat Bed	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	5,000
L/T Int	\$	2,750	\$	2,250	\$	1,750	\$	1,250	\$	750
Subtotal	\$	12,750	\$	12,250	\$	11,750	\$	11,250	\$	5,750

FY 22 Bond (April 2022)

Prin (120,000) Prop & Bldg Sign Truck	\$	25,000	\$	20,000	\$	-	\$	-	\$	-
L/T Int	\$	2,250	\$	1,000	\$	-	\$	-	\$	-
Subtotal	\$	27,250	\$	21,000	\$	-	\$	-	\$	-

FY 22 Bond (April 2022)

Prin (85,000) Hwy Street Vactor	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	5,000
L/T Int	\$	2,750	\$	2,250	\$	1,750	\$	1,250	\$	750
Subtotal	\$	12,750	\$	12,250	\$	11,750	\$	11,250	\$	5,750

FY 22 Bond (April 2022)

Prin (280,000) SN & I: Salter 6-wheeler	\$	30,000	\$	30,000	\$	30,000	\$	25,000	\$	25,000
L/T Int	\$	9,500	\$	8,000	\$	6,500	\$	5,000	\$	3,750
Subtotal	\$	39,500	\$	38,000	\$	36,500	\$	30,000	\$	28,750

FY 22 Bond (April 2022)

Prin (300,000) SNOW &ICE: Loader	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000
L/T Int	\$	10,500	\$	9,000	\$	7,500	\$	6,000	\$	4,500
Subtotal	\$	40,500	\$	39,000	\$	37,500	\$	36,000	\$	34,500
FY 22 Bond (April 2022)										
Prin (250,000) Street Sweeper	\$	25,000	\$	25,000	\$	25,000	\$	25,000	\$	25,000
L/T Int	\$	8,750	\$	7,500	\$	6,250	\$	5,000	\$	3,750
Subtotal	\$	33,750	\$	32,500	\$	31,250	\$	30,000	\$	28,750
FY 22 Bond (April 2022)										
Prin (775,674) Hwy Connt/Throughways Waverly	\$	155,000	\$	155,000	\$	-	\$	-	\$	-
L/T Int	\$	15,500	\$	7,750	\$	-	\$	-	\$	-
Subtotal	\$	170,500	\$	162,750	\$	-	\$	-	\$	-
FY 22 Bond (April 2022)										
Prin (423,826) Admin Bld: Repl Chiller	\$	25,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000
L/T Int	\$	14,500	\$	13,250	\$	12,250	\$	11,250	\$	10,250
Subtotal	\$	39,500	\$	33,250	\$	32,250	\$	31,250	\$	30,250
FY 22 Bond (April 2022)										
Prin (1,250,000)Fire Lader Truck	\$	85,000	\$	85,000	\$	85,000	\$	85,000	\$	85,000
L/T Int	\$	45,250	\$	41,000	\$	36,750	\$	32,500	\$	28,250
Subtotal	\$	130,250	\$	126,000	\$	121,750	\$	117,500	\$	113,250
FY 22 Bond (April 2022)										
Prin (2,376,000)Public Safety Ph 2 Radio Infrast.	\$	240,000	\$	240,000	\$	235,000	\$	235,000	\$	235,000
L/T Int	\$	82,750	\$	70,750	\$	58,750	\$	47,000	\$	35,250
Subtotal	\$	322,750	\$	310,750	\$	293,750	\$	282,000	\$	270,250
FY 22 Bond (April 2022)										
Prin (110,000)DPW Bldg Sidewks & Pkg Lot	\$	10,000	\$	10,000	\$	10,000	\$	10,000	\$	10,000
L/T Int	\$	3,500	\$	3,000	\$	2,500	\$	2,000	\$	1,500
Subtotal	\$	13,500	\$	13,000	\$	12,500	\$	12,000	\$	11,500
FY 22 Bond (April 2022)										
Prin (300,000)Prop & Bldg:Underground Ducts	\$	60,000	\$	60,000	\$	-	\$	-	\$	-
L/T Int	\$	6,000	\$	3,000	\$	-	\$	-	\$	-
Subtotal	\$	66,000	\$	63,000	\$	-	\$	-	\$	-
FY 22 Bond (June 2022)										
Prin (2,862,150)Elem School Design 1	\$	145,000	\$	145,000	\$	145,000	\$	145,000	\$	145,000

L/T Int	\$	112,850	\$	105,600	\$	98,350	\$	91,100	\$	83,850
Subtotal	\$	257,850	\$	250,600	\$	243,350	\$	236,100	\$	228,850
FY 22 Bond (June 2022)										
Prin (572,301)Elem School Design 2	\$	30,000	\$	30,000	\$	30,000	\$	30,000	\$	30,000
L/T Int	\$	22,500	\$	21,000	\$	19,500	\$	18,000	\$	16,500
Subtotal	\$	52,500	\$	51,000	\$	49,500	\$	48,000	\$	46,500
FY 22 Bond (June 2022)										
Prin (1,144,277 3 Elem SchoolProjects OPM Services,	\$	60,000	\$	60,000	\$	60,000	\$	60,000	\$	60,000
L/T Int	\$	44,700	\$	41,700	\$	38,700	\$	35,700	\$	32,700
Subtotal	\$	104,700	\$	101,700	\$	98,700	\$	95,700	\$	92,700
FY 22 Bond (June 2022)										
Prin (22,211,272) Elem Schools (Lowell, Hosmer & Cunniff)	\$	1,110,000	\$	1,110,000	\$	1,110,000	\$	1,110,000	\$	1,110,000
L/T Int	\$	876,900	\$	821,400	\$	765,900	\$	710,400	\$	654,900
Subtotal	\$	1,986,900	\$	1,931,400	\$	1,875,900	\$	1,820,400	\$	1,764,900
FY 23 Bond (June 2023)										
Prin (50,000,000) High School Construction #1	\$	1,670,000	\$	1,670,000	\$	1,670,000	\$	1,670,000	\$	1,670,000
L/T Int	\$	2,099,900	\$	2,016,400	\$	1,932,900	\$	1,849,400	\$	1,765,900
Subtotal	\$	3,769,900	\$	3,686,400	\$	3,602,900	\$	3,519,400	\$	3,435,900
FY 23 Bond (June 2023)										
Prin (23,895,000) Elem Schools (Lowell,Hosmer & Cunniff	\$	1,195,000	\$	1,195,000	\$	1,195,000	\$	1,195,000	\$	1,195,000
L/T Int	\$	1,027,500	\$	967,750	\$	908,000	\$	848,250	\$	788,500
Subtotal	\$	2,222,500	\$	2,162,750	\$	2,103,000	\$	2,043,250	\$	1,983,500
FY 23 Bond (June 2023)										
Prin (835,000) Elem Schools (Lowell,Hosmer & Cunniff	\$	165,000	\$	165,000	\$	165,000	\$	-	\$	-
L/T Int	\$	24,750	\$	16,500	\$	8,250	\$	-	\$	-
Subtotal	\$	189,750	\$	181,500	\$	173,250	\$	-	\$	-
FY 23 Bond (June 2023)										
Prin (1,700,000) Streets & Sidewalks	\$	340,000	\$	340,000	\$	340,000	\$	-	\$	-
L/T Int	\$	51,000	\$	34,000	\$	17,000	\$	-	\$	-
Subtotal	\$	391,000	\$	374,000	\$	357,000	\$	-	\$	-
FY 23 Bond (June 2023)										
Prin (200,000) Swap Loader Trash Compactor	\$	20,000	\$	20,000	\$	20,000	\$	20,000	\$	20,000
L/T Int	\$	8,000	\$	7,000	\$	6,000	\$	5,000	\$	4,000
Subtotal	\$	28,000	\$	27,000	\$	26,000	\$	25,000	\$	24,000

FY 23 Bond (June 2023)						
Prin (300,000) Handycap Ramp (Ryan Skating Arena)	\$	30,000	\$	30,000	\$	30,000
L/T Int	\$	12,000	\$	10,500	\$	6,000
Subtotal	\$	42,000	\$	40,500	\$	36,000

FY 23 Bond (June 2023)						
Prin (1,500,000) Victory Field Turf Repl	\$	150,000	\$	150,000	\$	150,000
L/T Int	\$	60,000	\$	52,500	\$	30,000
Subtotal	\$	210,000	\$	202,500	\$	180,000

FY 23 Bond (June 2023)						
Prin (1,180,000) Moxley Field/Court Renovation	\$	120,000	\$	120,000	\$	115,000
L/T Int	\$	47,000	\$	41,000	\$	23,000
Subtotal	\$	167,000	\$	161,000	\$	138,000

FY 23 Bond (June 2023)						
Prin (700,000) Filippello Spray Park Renovation	\$	70,000	\$	70,000	\$	70,000
L/T Int	\$	28,000	\$	24,500	\$	14,000
Subtotal	\$	98,000	\$	94,500	\$	84,000

FY 23 Bond (June 2024)						
Prin (8,708,000)Arsenal Park Renovation	\$	583,000	\$	580,000	\$	580,000
L/T Int	\$	400,350	\$	371,200	\$	284,200
Subtotal	\$	983,350	\$	951,200	\$	864,200

FY 24 Bond (June 2024)						
Prin (2,625,000)Street & Sidewalk Reconstruction	\$	175,000	\$	175,000	\$	175,000
L/T Int	\$	120,750	\$	112,000	\$	85,750
Subtotal	\$	295,750	\$	287,000	\$	260,750

FY 24 Bond (June 2024)						
Prin (1,620,000)High School Construction #2	\$	1,617,000	\$	1,620,000	\$	1,620,000
L/T Int	\$	2,088,050	\$	2,007,200	\$	1,764,200
Subtotal	\$	3,705,050	\$	3,627,200	\$	3,384,200

		15,800,000.00		15,430,000.00		14,915,000.00		14,300,000.00		13,465,000.00
		10,098,575.00		9,331,000.00		8,581,512.50		7,890,067.50		7,201,208.00
Subtotal	\$	25,898,575	\$	24,761,000	\$	23,496,513	\$	22,190,068	\$	20,666,208
PROOF LINE	\$	25,898,575	\$	24,761,000	\$	23,496,513	\$	22,190,068	\$	20,666,208

Prin (2,000,000) Morse Street Long Road & Connectors	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	400,000
--	----	---------	----	---------	----	---------	----	---------	----	---------

L/T Int (4.5%)	\$	90,000	\$	72,000	\$	54,000	\$	36,000	\$	18,000
Subtotal	\$	490,000	\$	472,000	\$	454,000	\$	436,000	\$	418,000
Prin (65,550) DPW WATER HEATER REPLACEMENT	\$	13,110	\$	13,110	\$	13,110	\$	13,110	\$	13,110
L/T Int (4.5%)	\$	2,950	\$	2,360	\$	1,770	\$	1,180	\$	590
Subtotal	\$	16,060	\$	15,470	\$	14,880	\$	14,290	\$	13,700
Prin (50,000,000)New HS Construction	\$	1,666,667	\$	1,666,667	\$	1,666,667	\$	1,666,667	\$	1,666,667
L/T Int (4.5%)	\$	2,250,000	\$	2,175,000	\$	2,100,000	\$	2,025,000	\$	1,950,000
Subtotal	\$	3,916,667	\$	3,841,667	\$	3,766,667	\$	3,691,667	\$	3,616,667
Prin (945,000) HVAC First Floor Basement Middle School FY24	\$	63,000	\$	63,000	\$	63,000	\$	63,000	\$	63,000
L/T Int (4.5%)	\$	42,525	\$	39,690	\$	36,855	\$	34,020	\$	31,185
Subtotal	\$	105,525	\$	102,690	\$	99,855	\$	97,020	\$	94,185
Prin (900,000) Various DPW Vehicles FY25	\$	93,000	\$	93,000	\$	93,000	\$	93,000	\$	93,000
L/T Int (4.5%)	\$	40,500	\$	36,315	\$	32,130	\$	27,945	\$	23,760
Subtotal	\$	133,500	\$	129,315	\$	125,130	\$	120,945	\$	116,760
Prin (300,000) Underground Ducts for Utilities FY24	\$	60,000	\$	60,000	\$	60,000	\$	60,000	\$	60,000
L/T Int (4.5%)	\$	13,500	\$	10,800	\$	8,100	\$	5,400	\$	2,700
Subtotal	\$	73,500	\$	70,800	\$	68,100	\$	65,400	\$	62,700
Prin (500,000) Fire Ambulance FY25	\$	100,000	\$	100,000	\$	100,000	\$	100,000	\$	100,000
L/T Int (4.5%)	\$	22,500	\$	18,000	\$	13,500	\$	9,000	\$	4,500
Subtotal	\$	122,500	\$	118,000	\$	113,500	\$	109,000	\$	104,500
Prin (885,000) Engine Truck 1 FY25	\$	59,000	\$	59,000	\$	59,000	\$	59,000	\$	59,000
L/T Int (4.5%)	\$	39,825	\$	37,170	\$	34,515	\$	31,860	\$	29,205
Subtotal	\$	98,825	\$	96,170	\$	93,515	\$	90,860	\$	88,205
Prin (180,000)DPW ADMIN- ADD EV STATIONS FY24 & FY25	\$	36,000	\$	36,000	\$	36,000	\$	36,000	\$	36,000
L/T Int (4.5%)	\$	8,100	\$	6,480	\$	4,860	\$	3,240	\$	1,620
Subtotal	\$	44,100	\$	42,480	\$	40,860	\$	39,240	\$	37,620
TOTAL AUTHORIZED UNISSUED DEBT										
Prin	\$	2,490,777	\$	2,490,777	\$	2,490,777	\$	2,490,777	\$	2,490,777
L/T Int	\$	2,509,900	\$	2,397,815	\$	2,285,730	\$	2,173,645	\$	2,061,560
Total Authorized Unissued	\$	5,000,677	\$	4,888,592	\$	4,776,507	\$	4,664,422	\$	4,552,337

PLANNED BOND DEBT

FY 23 Bond (May 2023)								
Prin (1,200,000) See Schedule	\$	160,000	\$	160,000	\$	160,000	\$	160,000
L/T Int (4.5%)	\$	54,000	\$	46,800	\$	39,600	\$	25,200
Subtotal	\$	214,000	\$	206,800	\$	199,600	\$	185,200
FY 24 Bond (May 2024)								
Prin (3,546,732) See Schedule	\$	579,346	\$	579,346	\$	579,346	\$	579,346
L/T Int (4.5%)	\$	159,603	\$	133,532	\$	107,462	\$	55,321
Subtotal	\$	738,949	\$	712,878	\$	686,808	\$	634,667
FY 24 Bond (May 2024)								
Prin (2,100,000) Walk, & Conn/Thrwys	\$	420,000	\$	420,000	\$	420,000	\$	420,000
L/T Int (4.5%)	\$	94,500	\$	75,600	\$	56,700	\$	18,900
Subtotal	\$	514,500	\$	495,600	\$	476,700	\$	438,900
FY 24 Bond (May 2024)								
Prin (95,000) School Items	\$	19,000	\$	19,000	\$	19,000	\$	19,000
L/T Int (4.5%)	\$	4,275	\$	3,420	\$	2,565	\$	855
Subtotal	\$	23,275	\$	22,420	\$	21,565	\$	19,855
FY 25 Bond (May 2025)								
Prin (6,557,800) See Schedule	\$	721,810	\$	721,810	\$	721,810	\$	721,810
L/T Int (4.5%)	\$	295,101	\$	262,620	\$	230,138	\$	165,175
Subtotal	\$	1,016,911	\$	984,430	\$	951,948	\$	886,985
FY 25 Bond (May 2025)								
Prin (5,450,000) Str, Walk, & Conn/Thrwys	\$	1,090,000	\$	1,090,000	\$	1,090,000	\$	1,090,000
L/T Int (4.5%)	\$	245,250	\$	196,200	\$	147,150	\$	49,050
Subtotal	\$	1,335,250	\$	1,286,200	\$	1,237,150	\$	1,139,050
FY 25 Bond (May 2025)								
Prin (95,000) School Items	\$	19,000	\$	19,000	\$	19,000	\$	19,000
L/T Int (4.5%)	\$	4,275	\$	3,420	\$	2,565	\$	855
Subtotal	\$	23,275	\$	22,420	\$	21,565	\$	19,855
FY 26 Bond (May 2026)								
Prin (22,320,000) See Schedule	\$	-	\$	1,981,367	\$	1,981,367	\$	1,981,367
L/T Int (4.5%)	\$	-	\$	1,004,400	\$	915,239	\$	736,916

Subtotal	\$	-	\$	2,985,767	\$	2,896,606	\$	2,807,444	\$	2,718,283
FY 26 Bond (May 2026)										
Prin (10,000,000) New Middle School Project	\$	-	\$	333,333	\$	333,333	\$	333,333	\$	333,333
L/T Int (4.5%)	\$	-	\$	450,000	\$	435,000	\$	420,000	\$	405,000
Subtotal	\$	-	\$	783,333	\$	768,333	\$	753,333	\$	738,333
FY 26 Bond (May 2026)										
Prin (6,275,000) Str, Walk, & Conn/Thrwys	\$	-	\$	1,255,000	\$	1,255,000	\$	1,255,000	\$	1,255,000
L/T Int (4.5%)	\$	-	\$	282,375	\$	225,900	\$	169,425	\$	112,950
Subtotal	\$	-	\$	1,537,375	\$	1,480,900	\$	1,424,425	\$	1,367,950
FY 26 Bond (May 2026)										
Prin (317,000) School Items	\$	-	\$	63,400	\$	63,400	\$	63,400	\$	63,400
L/T Int (4.5%)	\$	-	\$	14,265	\$	11,412	\$	8,559	\$	5,706
Subtotal	\$	-	\$	77,665	\$	74,812	\$	71,959	\$	69,106
FY 27 Bond)										
Prin (6,715,000) See Schedule	\$	-	\$	-	\$	736,333	\$	736,333	\$	736,333
L/T Int (4.5%)	\$	-	\$	-	\$	302,175	\$	269,040	\$	235,905
Subtotal	\$	-	\$	-	\$	1,038,508	\$	1,005,373	\$	972,238
FY 27 Bond)										
Prin (30,000,000) New Middle School Project Borrowing #2	\$	-	\$	-	\$	1,000,000	\$	1,000,000	\$	1,000,000
L/T Int (4.5%)	\$	-	\$	-	\$	1,350,000	\$	1,305,000	\$	1,260,000
Subtotal	\$	-	\$	-	\$	2,350,000	\$	2,305,000	\$	2,260,000
FY 27 Bond										
Prin (195,000) School Items	\$	-	\$	-	\$	29,000	\$	29,000	\$	29,000
L/T Int (4.5%)	\$	-	\$	-	\$	8,775	\$	7,470	\$	6,165
Subtotal	\$	-	\$	-	\$	37,775	\$	36,470	\$	35,165
FY 27 Bond										
Prin (6,200,000) Str, Walk, Conn/Thrwy Light	\$	-	\$	-	\$	1,240,000	\$	1,240,000	\$	1,240,000
L/T Int (4.5%)	\$	-	\$	-	\$	279,000	\$	223,200	\$	167,400
Subtotal	\$	-	\$	-	\$	1,519,000	\$	1,463,200	\$	1,407,400
FY 28 Bond										
Prin (13,485,200) See Schedule	\$	-	\$	-	\$	-	\$	1,633,273	\$	1,633,273
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	606,834	\$	533,337
Subtotal	\$	-	\$	-	\$	-	\$	2,240,107	\$	2,166,610

FY 28 Bond)									
Prin (30,000,000) New Middle School Project Borrowing #3	\$	-	\$	-	\$	-	\$	1,000,000	\$ 1,000,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	1,350,000	\$ 1,305,000
Subtotal	\$	-	\$	-	\$	-	\$	2,350,000	\$ 2,305,000
FY 28 Bond									
Prin (1,495,000) School Items	\$	-	\$	-	\$	-	\$	259,000	\$ 259,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	67,275	\$ 55,620
Subtotal	\$	-	\$	-	\$	-	\$	326,275	\$ 314,620
FY 28 Bond									
Prin (6,725,000)Str, Walk, Conn/Thrwy Light	\$	-	\$	-	\$	-	\$	1,345,000	\$ 1,345,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	302,625	\$ 242,100
Subtotal	\$	-	\$	-	\$	-	\$	1,647,625	\$ 1,587,100
FY 29 Bond									
Prin (9,345,000) See Schedule	\$	-	\$	-	\$	-	\$	-	\$ 1,152,500
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	-	\$ 420,525
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 1,573,025
FY 29 Bond									
Prin (895,000) School Items	\$	-	\$	-	\$	-	\$	-	\$ 129,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	-	\$ 40,275
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 169,275
FY 29 Bond									
Prin (6,150,000)Str, Walk, Conn/Thrwy Light	\$	-	\$	-	\$	-	\$	-	\$ 1,230,000
L/T Int (4.5%)	\$	-	\$	-	\$	-	\$	-	\$ 276,750
Subtotal	\$	-	\$	-	\$	-	\$	-	\$ 1,506,750
TOTAL PLANNED BOND DEBT									
Principal	\$	3,009,157	\$	6,642,257	\$	9,647,589	\$	13,884,862	\$ 16,396,362
Long Term Interest	\$	857,004	\$	2,472,632	\$	4,113,681	\$	6,006,273	\$ 6,119,004
TOTAL PLANNED DEBT	\$	3,866,161	\$	9,114,889	\$	13,761,270	\$	19,891,135	\$ 22,515,366
Total Permanent, Authorized/Unissued, & Planned									
Principal	\$	21,299,933	\$	24,563,033	\$	27,053,365	\$	30,675,638	\$ 32,352,138
Long Term Interest	\$	13,465,480	\$	14,201,447	\$	14,980,923	\$	16,069,985	\$ 15,381,772
Grand Total	\$	34,765,413	\$	38,764,480	\$	42,034,288	\$	46,745,623	\$ 47,733,910

FY 2024 - FY 2028 CIP WATER/SEWER FUNDS

	A	B	C	F	G	H	I	J	K	L	M	N	O
			TOTALS	FY 26		FY 27		FY 28		FY 29		FY30	
1													
2		WATER/SEWER ENTERPRISE FUNDS											
3		SEWER											
4		Additional Equipment	875.0	175.0	SR	175.0	SR	175.0	SR	175.0	SR	175.0	SR
5		Repalcement of Equipment	400.0	80.0	SR	80.0	SR	80.0	SR	80.0	SR	80.0	SR
6		Sewer/Drain System Maintenance	5,000.0	900.0	SR	950.0	SR	1,000.0	SR	1,050.0	SR	1,100.0	SR
7		Stormwater & Drainage On-going Improve	1,500.0	300.0	SR	300.0	SR	300.0	SR	300.0	SR	300.0	SR
8	5	MWRA I & I LOAN (25%)	1,650.0	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB
9		MWRA I & I GRANT (75%)	4,950.0	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG
10	10	MWRA I & I ONE TIME LOAN (100%)	1,290.0			1,290.0	MWRAB						
11	10	Sewer System Improvements	3,750.0	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB
12		Sewer/Drain System Projects	6,250.0	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
13	10	Street Sweeper	350.0									350.0	SEB
14	10	Crew Truck (Sewer #53)	180.0					180.0	SEB				
15	10	Service Response Truck (Sewer #60)	190.0	190.0	SEB								
16	10	Siphon Rehabilitation: Design & Construction	430.0			80.0	SEB	350.0	SEB				
17		SEWER SUBTOTAL	26,815.0	4,965.0		6,195.0		5,405.0		4,925.0		5,325.0	
18													
19		WATER											
20		Water System Maintenance	2,000.0	300.0	WR	350.0	WR	400.0	WR	450.0	WR	500.0	WR
21		Replacement of Equipment	180.0	36.0	WR	36.0	WR	36.0	WR	36.0	WR	36.0	WR
22	10	MWRA LWSAP (100% loan)	2,500.0	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB
23	10	MWRA LLP (100% loan)	1,500.0	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL
24		Water System Projects	6,250.0	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
25	10	Backhoe (Water #67)	140.0							140.0	WEB		
26	10	Water Vactor (Water #59)	630.0			630.0	WEB						
27		WATER SUBTOTAL	13,200.0	2,386.0		3,066.0		2,486.0		2,676.0		2,586.0	
28													
29		TOTAL WATER & SEWER	40,015.0	7,351.0		9,261.0		7,891.0		7,601.0		7,911.0	
30													
31		STORMWATER											
32		Phase 2 MS4 Permit Management Plan	250.0	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD
33		Phase 2 MS4 Construction/Improvements	35,400.0	100.0	TBD	100.0	TBD	35,000.0	TBD	100.0	TBD	100.0	TBD
34		Phase 2 MS4 Phosphorous Control Plan	500.0	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD
35		STORMWATER SUBTOTAL	36,150.0	250.0		250.0		35,150.0		250.0		250.0	
36													
37		TOT. WATER, SEWER & STORMWATER	76,165.0	7,601.0		9,511.0		43,041.0		7,851.0		8,161.0	
38													
39		COSTS BY SOURCE OF FUNDS											
40	SR	SEWER REVENUE	7,775.0	1,455.0	SR	1,505.0	SR	1,555.0	SR	1,605.0	SR	1,655.0	SR
41	SEB	SEWER EQUIPMENT BONDS	4,900.0	940.0	SEB	830.0	SEB	1,280.0	SEB	750.0	SEB	1,100.0	SEB
42	TBD	TO BE DETERMINED	48,650.0	2,750.0	TBD	2,750.0	TBD	37,650.0	TBD	2,750.0	TBD	2,750.0	TBD
43	MWRAB	MWRA Bond - Interest Free	5,440.0	830.0	MWRAB	2,120.0	MWRAB	830.0	MWRAB	830.0	MWRAB	830.0	MWRAB
44	MWRAG	MWRA GRANT	4,950.0	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG
45	MWRAL	MWRA LLP	1,500.0	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL
46	WR	WATER REVENUE	2,180.0	336.0	WR	386.0	WR	436.0	WR	486.0	WR	536.0	WR
47	WEB	WATER EQUIPMENT BONDS	770.0	0.0	WEB	630.0	WEB	0.0	WEB	140.0	WEB	0.0	WEB
48		GRAND TOTAL - ENTERPRISE FUNDS	76,165.0	7,601.0		9,511.0		43,041.0		7,851.0		8,161.0	

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

Attachment D

SEWER PERMANENT DEBT

	FY'26	FY'27	FY'28	FY'29	FY'30
FY 18 Bond (January 18)					
Prin (565,550) - Various Equipment	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	\$ -
L/T Int	\$ 5,400	\$ 3,600	\$ 1,800	\$ -	\$ -
Subtotal	\$ 50,400	\$ 48,600	\$ 46,800	\$ -	\$ -
FY18 Bond (March 19)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ -
FY 19 Bond (June 19)					
Prin (139,000) - Various Equipment	\$ 15,000	\$ 15,000	\$ 10,000	\$ 5,000	\$ -
L/T Int	\$ 2,250	\$ 1,500	\$ 750	\$ 250	\$ -
Subtotal	\$ 17,250	\$ 16,500	\$ 10,750	\$ 5,250	\$ -
FY19 Bond (December 19)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
FY20 Bond (June 21)					
Prin (262,500) - MWRA	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 26,250
FY22 Bond (October 22)					
Prin (382,500) - MWRA	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250	\$ 38,250
FY22 Bond (June 24)					
Prin (440,000)	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
L/T Int (4.5%)	\$ 19,750	\$ 17,500	\$ 15,250	\$ 13,000	\$ 10,750
Subtotal	\$ 64,750	\$ 62,500	\$ 60,250	\$ 58,000	\$ 55,750
FY23 Bond (June 24)					
Prin (750,000) - See Schedule	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
L/T Int (4.5%)	\$ 33,750	\$ 30,000	\$ 26,250	\$ 22,500	\$ 18,750
Subtotal	\$ 108,750	\$ 105,000	\$ 101,250	\$ 97,500	\$ 93,750

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

FY'26	FY'27	FY'28	FY'29	FY'30
-------	-------	-------	-------	-------

FY24 Bond (Feb 25)					
Prin (330,000) - See Schedule	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 33,000	33,000	33,000	33,000	33,000

SEWER PERMANENT DEBT

Prin	\$ 330,000	\$ 330,000	\$ 325,000	\$ 275,000	\$ 243,750
L/T Int	\$ 61,150	\$ 52,600	\$ 44,050	\$ 35,750	\$ 29,500
TOTAL SEWER PERMANENT DEBT	\$ 391,150	\$ 382,600	\$ 369,050	\$ 310,750	\$ 273,250

SEWER AUTHORIZED UNISSUED DEBT

FY18 Bond (June 18)					
Prin (160,000) See schedule	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
L/T Int (4.5%)	\$ 4,320	\$ 3,600	\$ 2,880	\$ 2,160	\$ 1,440
Subtotal	\$ 20,320	\$ 19,600	\$ 18,880	\$ 18,160	\$ 17,440

FY24 Bond (Sept 24)					
Prin (750,000) - See Schedule	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
L/T Int (4.5%)	\$ 33,750	\$ 30,375	\$ 27,000	\$ 23,625	\$ 20,250
Subtotal	\$ 108,750	\$ 105,375	\$ 102,000	\$ 98,625	\$ 95,250

FY25 Bond (Sept 24)					
Prin (750,000) - See Schedule	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
L/T Int (4.5%)	\$ 33,750	\$ 30,375	\$ 27,000	\$ 23,625	\$ 20,250
Subtotal	\$ 108,750	\$ 105,375	\$ 102,000	\$ 98,625	\$ 95,250

Prin	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000
L/T Int	\$ 71,820	\$ 64,350	\$ 56,880	\$ 49,410	\$ 41,940
TOTAL SEWER AUTHORIZED UNISSUED DEBT	\$ 237,820	\$ 230,350	\$ 222,880	\$ 215,410	\$ 207,940

SEWER PLANNED DEBT

FY19 Bond (June 21)					
Prin (394,000) - Heavy Crane	\$ 39,400	\$ 39,400	\$ 39,400	\$ 39,400	\$ 39,400
L/T Int (4.5%)	\$ 17,730	\$ 15,957	\$ 14,184	\$ 12,411	\$ 10,638
Subtotal	\$ 57,130	55,357	53,584	51,811	50,038

FY24 Bond (June 24)					
Prin (879,000) - See Schedule	\$ 87,900	\$ 87,900	\$ 87,900	\$ 87,900	\$ 87,900
L/T Int (4.5%)	\$ 39,555	\$ 35,600	\$ 31,644	\$ 27,689	\$ 23,733
Subtotal	\$ 127,455	\$ 123,500	\$ 119,544	\$ 115,589	\$ 111,633

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
FY25 Bond (June 25)					
Prin (320,000) - See Schedule	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
L/T Int (4.5%)	\$ 14,400	\$ 12,960	\$ 11,520	\$ 10,080	\$ 8,640
Subtotal	\$ 46,400	\$ 44,960	\$ 43,520	\$ 42,080	\$ 40,640
FY25 Bond (June 25)					
Prin (330,000) - MWRA	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
FY26 Bond (June 26)					
Prin (940,000) - See Schedule	\$ -	\$ 94,000	\$ 94,000	\$ 94,000	\$ 94,000
L/T Int (4.5%)	\$ -	\$ 42,300	\$ 38,070	\$ 33,840	\$ 29,610
Subtotal	\$ -	\$ 136,300	\$ 132,070	\$ 127,840	\$ 123,610
FY26 Bond (June 26)					
Prin (330,000) - See Schedule	\$ -	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
FY27 Bond (June 27)					
Prin (830,000) - See Schedule	\$ -	\$ -	\$ 83,000	\$ 83,000	\$ 83,000
L/T Int (4.5%)	\$ -	\$ -	\$ 37,350	\$ 33,615	\$ 29,880
Subtotal	\$ -	\$ -	\$ 120,350	\$ 116,615	\$ 112,880
FY27 Bond (June 27)					
Prin (1,620,000) - MWRA	\$ -	\$ -	\$ 162,000	\$ 162,000	\$ 162,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ 162,000	\$ 162,000	\$ 162,000
FY28 Bond (June 28)					
Prin (1,280,000) - See Schedule	\$ -	\$ -	\$ -	\$ 128,000	\$ 128,000
L/T Int (4.5%)	\$ -	\$ -	\$ -	\$ 57,600	\$ 51,840
Subtotal	\$ -	\$ -	\$ -	\$ 185,600	\$ 179,840
FY28 Bond (June 28)					
Prin (330,000) - MWRA	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000
FY29 Bond (June 29)					
Prin (750,000) - See Schedule	\$ -	\$ -	\$ -	\$ -	\$ 75,000
L/T Int (4.5%)	\$ -	\$ -	\$ -	\$ -	\$ 33,750

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 108,750
FY29 Bond (June 29)					
Prin (330,000) - MWRA	\$ -	\$ -	\$ -	\$ -	\$ 33,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 33,000
Prin	\$ 197,700	\$ 322,900	\$ 566,100	\$ 725,300	\$ 833,300
L/T Int	\$ 71,685	\$ 106,817	\$ 132,768	\$ 175,235	\$ 188,091
TOTAL SEWER PLANNED DEBT	\$ 269,385	\$ 429,717	\$ 698,868	\$ 900,535	\$ 1,021,391

SEWER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT

Prin	\$ 693,700	\$ 818,900	\$ 1,057,100	\$ 1,166,300	\$ 1,243,050
L/T Int	\$ 204,655	\$ 223,767	\$ 233,698	\$ 260,395	\$ 259,531
TOTAL SEWER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT	\$ 898,355	\$ 1,042,667	\$ 1,290,798	\$ 1,426,695	\$ 1,502,581

WATER PERMANENT DEBT

FY15 Bond (August 15)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ -	\$ -	\$ -	\$ -
L/T Int	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ -	\$ -	\$ -	\$ -
FY 16 Bond (November 16)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
FY 18 Bond (January 18)					
Prin (164,450) - Backhoe	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
L/T Int	\$ 1,800	\$ 1,200	\$ 600	\$ -	\$ -
Subtotal	\$ 16,800	\$ 16,200	\$ 15,600	\$ -	\$ -
FY 18 Bond (February 18)					
Prin (478,000) - MWRA	\$ 47,800	\$ 47,800	\$ 47,800	\$ -	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 47,800	\$ 47,800	\$ 47,800	\$ -	\$ -
FY18 Bond (March 19)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
FY 19 Bond (June 19)					
Prin (181,500) - Various Equipment	\$ 20,000	\$ 15,000	\$ 15,000	\$ 10,000	\$ -
L/T Int	\$ 3,000	\$ 2,000	\$ 1,250	\$ 500	\$ -
Subtotal	\$ 23,000	\$ 17,000	\$ 16,250	\$ 10,500	\$ -
FY20 Bond (February 20)					
Prin (500,000) - MWRA	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY21 Bond (June 21)					
Prin (500,000) - MWRA	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY21 Bond (June 21)					
Prin (600,000) - MWRA	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
FY22 Bond (October 21)					
Prin (4,216,500) See Schedule	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000
L/T Int (4.5%)	\$ 147,000	\$ 126,000	\$ 105,000	\$ 84,000	\$ 63,000
Subtotal	\$ 567,000	\$ 546,000	\$ 525,000	\$ 504,000	\$ 483,000
FY22 Bond (August 22)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
FY22 Bond (August 22)					
Prin (183,000) MWRA LLP	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300	\$ 18,300
FY22 Bond (October 22)					
Prin (1,000,000) MWRA LWSAP	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
FY22 Bond (February 23)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
FY23 Bond (August 23)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
FY24 Bond (June 24)					
Prin (300,000) MWRA LLP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
FY24 Bond (Feb 25)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
FY25 Bond (Feb 25)					
Prin (800,000) see schedule	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

FY'26	FY'27	FY'28	FY'29	FY'30
-------	-------	-------	-------	-------

WATER PERMANENT DEBT

Prin	\$ 1,181,100	\$ 1,126,100	\$ 1,076,100	\$ 1,008,300	\$ 948,300
L/T Int	\$ 151,800	\$ 129,200	\$ 106,850	\$ 84,500	\$ 63,000
TOTAL WATER PERMANENT DEBT	\$ 1,332,900	\$ 1,255,300	\$ 1,182,950	\$ 1,092,800	\$ 1,011,300

WATER AUTHORIZED UNISSUED DEBT

FY18 Bond (June 18)					
Prin (210,000) See Schedule	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
L/T Int (4.5%)	\$ 9,450	\$ 8,505	\$ 7,560	\$ 6,615	\$ 4,725
Subtotal	\$ 30,450	\$ 29,505	\$ 28,560	\$ 27,615	\$ 25,725

FY22 Bond (May 22)					
Prin (317,000) LLP	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700	\$ 31,700

WATER AUTHORIZED UNISSUED DEBT

Prin	\$ 52,700	\$ 52,700	\$ 52,700	\$ 52,700	\$ 52,700
L/T Int	\$ 9,450	\$ 8,505	\$ 7,560	\$ 6,615	\$ 4,725
TOTAL WATER AUTHORIZED UNISSUED DEBT	\$ 62,150	\$ 61,205	\$ 60,260	\$ 59,315	\$ 57,425

WATER PLANNED BOND DEBT

FY24 Bond (June 24)					
Prin (500,000) MWRA LWSAP	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

FY25 Bond (June 25)					
Prin (80,000) see schedule	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
L/T Int (4.5%)	\$ 3,600	\$ 3,240	\$ 2,880	\$ 2,520	\$ 2,160
Subtotal	\$ 11,600	\$ 11,240	\$ 10,880	\$ 10,520	\$ 10,160

FY26 Bond (June 26)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

FY27 Bond (June 27)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

	FY'26	FY'27	FY'28	FY'29	FY'30
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	80,000	80,000	80,000
FY27 Bond (June 27)					
Prin (630,000) see schedule	\$ -	\$ -	\$ 63,000	\$ 63,000	\$ 63,000
L/T Int (4.5.%)	\$ -	\$ -	\$ 28,350	\$ 25,515	\$ 22,680
Subtotal	\$ -	\$ -	\$ 91,350	\$ 88,515	\$ 85,680
FY28 Bond (June 28)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	80,000	80,000
FY29 Bond (June 29)					
Prin (800,000) MWRA LWSAP & LLP	\$ -	\$ -	\$ -	\$ -	\$ 80,000
L/T Int (0%)	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	80,000
FY29 Bond (June 29)					
Prin (140,000) see schedule	\$ -	\$ -	\$ -	\$ -	\$ 14,000
L/T Int (4.5.%)	\$ -	\$ -	\$ -	\$ -	\$ 6,300
Subtotal	\$ -	\$ -	\$ -	\$ -	20,300
WATER PLANNED DEBT					
Prin	\$ 58,000	\$ 138,000	\$ 281,000	\$ 361,000	\$ 455,000
L/T Int	\$ 3,600	\$ 3,240	\$ 31,230	\$ 28,035	\$ 31,140
TOTAL WATER PLANNED DEBT	\$ 61,600	\$ 141,240	\$ 312,230	\$ 389,035	\$ 486,140

FY 2026-2030
CIP ENTERPRISE FUND DEBT PROJECTION

FY'26	FY'27	FY'28	FY'29	FY'30
-------	-------	-------	-------	-------

WATER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT

Prin	\$ 1,291,800	\$ 1,316,800	\$ 1,409,800	\$ 1,422,000	\$ 1,456,000
L/T Int	\$ 164,850	\$ 140,945	\$ 145,640	\$ 119,150	\$ 98,865

TOTAL WATER PERMANENT, AUTH. UNISSUED AND PLANNED DEBT	\$ 1,456,650	\$ 1,457,745	\$ 1,555,440	\$ 1,541,150	\$ 1,554,865
---	---------------------	---------------------	---------------------	---------------------	---------------------

TOTAL WATER AND SEWER DEBT

Long Term Principal	\$ 1,985,500	\$ 2,135,700	\$ 2,466,900	\$ 2,588,300	\$ 2,699,050
Long Term Interest	\$ 369,505	\$ 364,712	\$ 379,338	\$ 379,545	\$ 358,396

TOTAL WATER AND SEWER DEBT	\$ 2,355,005	\$ 2,500,412	\$ 2,846,238	\$ 2,967,845	\$ 3,057,446
-----------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------



City of Watertown, MA

DEPARTMENT OF PUBLIC WORKS

FY2026 – 2030 **Recommended CIP** (Capital Improvement Program)



February 24, 2025

DPW: Fleet

INSPECTORS' VEHICLES

Line # 121

Year	Amount	Funding
FY2026	\$ 70,000	TR
FY2027	72,000	TR
FY2028	74,000	TR
FY2029	76,000	TR
FY2030	78,000	TR



- Electric Vehicles
 - Chevy Bolt
 - Nissan Leaf
- Hybrids
 - Ford Escape
- Other Electrification Initiatives
 - Electric Forklift Volt (FY2024)
 - Electric Street Sweeper (FY2027)
 - Park Lawnmowers
- When suitable and possible, buying electric



DPW: Highway

HOT BOX

Line # 142

- Used for the daily operations of the Highway Division for road & sidewalk repair
- Excessive use and high-level maintenance required impacts the life expectancy of the machine
- Existing Hot Box to be replace in accordance with industry standard guidelines

Year	Amount	Funding
FY2026	\$ 300,000	BE
FY2027	-	
FY2028	-	
FY2029	-	
FY2030	-	





DPW: Cemetery

DUMP TRUCK 4X4 #202

Line # 163

Year	Amount	Funding
FY2026	\$ 100,000	BE
FY2027	-	
FY2028	-	
FY2029	-	
FY2030	-	





DPW: Parks & Forestry

CHIPPER BODY #74

Line # 173

Year	Amount	Funding
FY2026	\$ 200,000	BE
FY2027	-	
FY2028	-	
FY2029	-	
FY2030	-	





DPW: Snow & Ice

4X4 SANDER (#37 & #38)

Line # 152

Year	Amount	Funding
FY2026	\$ 320,000	BE
FY2027	-	
FY2028	-	
FY2029	-	
FY2030	300,000	BE



DPW: Snow & Ice Removal

SALT SHED REPAIR

Line # 154

Year	Amount	Funding
FY2026	\$ -	
FY2027	-	
FY2028	-	
FY2029	-	
FY2030	400,000	BR



- Funds will be used to make various repairs to the existing salt shed as well as add a door which will protect the salt from weather exposure
- Work includes preventative measures to treat salt exposure to structural elements and to repair damaged building envelope facing Whitney Hill



OUTSTANDING LOAN ORDERS: GENERAL FUND

Description	FY	Amount	Update
Connector Roads / Long Street • Morse Street	FY2022	\$ 2,000,000	• Loan Order #2024-89 executed in FY2025 • A.R. Belli – Contractor / construction underway
Roof Replacement	FY2023	2,000,000	• Moved to Public Buildings • Finalizing design
Cemetery Off Road Vehicle	FY2023	30,000	• Loan Order #2024-113 executed in FY2025 • In process
Water Heater Replacement	FY2023	200,000	• Loan Order #2024-105 executed in FY2025 • Completed
DPW Various Vehicles • Highway Rack Truck (\$150k) • Highway Crew Truck (\$180k) • Salter 6-Wheel (\$300k) • Heavy Duty Lift (\$100k) • Tree Chipper (\$75k) • Park & Forest Utility (\$65)	FY2024	870,000	• Loan Order #2024-113 executed in FY2025 • In process
DPW Add EV Stations	FY2024	90,000	• Moved to Public Buildings
Solar Canopy DPW Parking Lot	FY2024	1,250,000	• Moved to Public Buildings
DPW Salt Shed Repair	FY2024	400,000	• Moved to FY2030
Connector Roads / Long Street • Forest & Springfield Streets	FY2024	2,100,000	• Working with Weston & Sampson (Task #73) on design
Underground Ducts for Utilities	FY2024	300,000	• Loan Order #2024-108 executed in FY2025

OUTSTANDING LOAN ORDERS: GENERAL FUND

Description	FY	Amount	Update
Roof replace / solar & solar canopy DPW Parking Lot	FY2025	\$ 650,000	Moved to Public Buildings
DPW Add EV Stations	FY2025	90,000	Moved to Public Buildings
Highway Skid Steer	FY2025	65,000	Working with vendors to acquire updated pricing
Snow & Ice Loader	FY2025	107,000	Working with vendors to acquire updated pricing
Cemetery Off-Road Utility (2)	FY2025	30,000	Working with vendors to acquire updated pricing
Cemetery Backhoe	FY2025	140,000	Working with vendors to acquire updated pricing
Tree Chipper	FY2025	75,000	- Loan Order #2024-113 executed in FY2025 - Received
Local Road Construction Riverside Street	FY2025	2,200,000	Forthcoming

City of Watertown, MA

ROAD PROGRAM



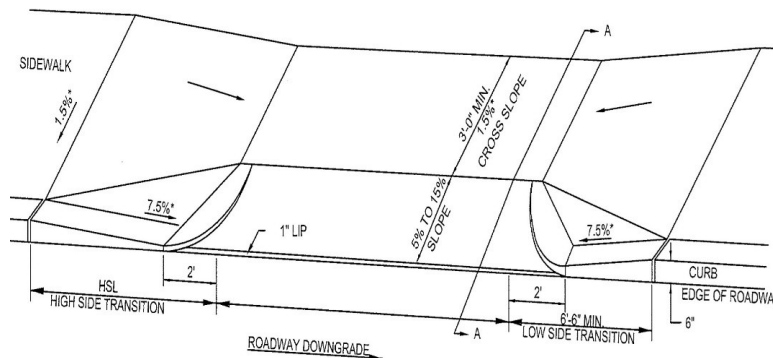
February 26, 2024

2025 ROAD RECONSTRUCTION LIST

DEVELOPING THE LIST



- Review Pavement Condition Index (PCI)
- Review Utilities (Water, Sewer, Drain)
- Review Public Utilities (NGRID, Eversource, ...)
- Review & Estimate Traffic and Transportation Impacts
- Safety Improvements, Multi-model Transportation, and other City Design Standards,



● Driveway Ordinance

- Section 6.02
- max of two curb cuts
- max of 11-foot width
- 20 feet between curb cuts
- max of 40% of frontage, or 22 feet, whichever is less

2025 ROAD RECONSTRUCTION UTILITY COORDINATION & CAPITAL PLANNING



- Water main replacement program
 - Cottage Street
 - Sawin Street
 - Cottage Lane
 - Molloy Street
 - Lyons Street
 - Sexton Street
- Sanitary sewer and storm sewer repairs
 - CIP Phase 3 and 4
- National Grid plans to complete about 3.6 miles of gas main replacement in CY 2025 with 6.1 miles of total repairs in design development

2025 ROAD RECONSTRUCTION LIST



2024 PROPOSED STREET CARRYOVER

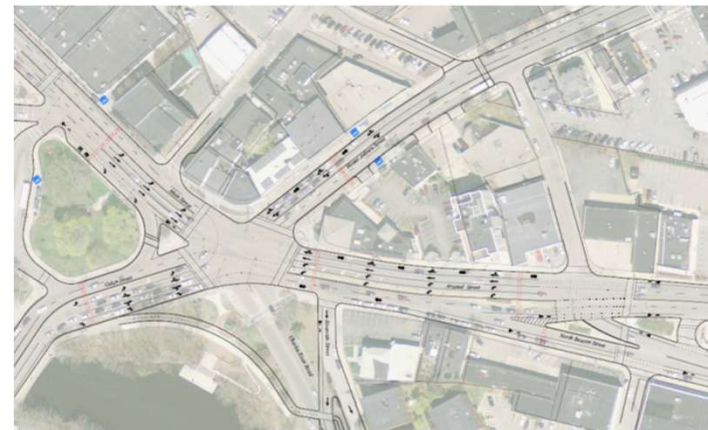
- George Street
- Bromfield Street
- Mangano Court
- Grandview Avenue
- Dwight Street

2025 PROPOSED STREET ORIGINAL PLAN

- Poplar Street
- Patridge Street
- Pequosette Street
- N&S Irving Park & Royal Street
- Green Street

CAPITAL PROJECTS

- Watertown Square
- Long Streets / Connectors
 - Fifth Ave
 - Springfield Street
 - Riverside Street
- Mount Auburn Street



City of Watertown, MA



WATER & SEWER ENTERPRISE FUNDS

February 24, 2025

Water Enterprise Fund

HYDRO EXCAVATOR TRUCK

Year	Amount	Funding
FY2026	\$ -	
FY2027	630,000	WEB
FY2028	-	
FY2029	-	
FY2030	-	



- Will provide assistance in the various operations of the Water & Sewer Division including the excavation and back-ups of water & sewer issues
- Will replace an existing 2014 Vactor that will be over 10 years old and will have exceeded its useful life expectancy
- Existing vehicle to be replaced in accordance with industry standard guidelines



Water & Sewer Enterprise Funds

FUNDING REQUEST



- DPW is pursuing all avenues of local, state and federal funding opportunities for additional infrastructure projects and improvements
- City plans to invest in infrastructure improvements over the next five years. In addition to the funding from the CIP, the FY23 Water/Sewer Rate Study highlighted to the community the need for additional resources to fund future projects
- As a result of the rate study, City Council appropriated approximately \$5M in ARPA funding to finance Water/Sewer infrastructure improvement projects



OUTSTANDING LOAN ORDERS: ENTERPRISE FUNDS

Description	FY	Amount	Update
Heavy-Duty Crane	FY2019	\$ 270,000	• Reaffirmed
Sewer Inflow & Infiltration • \$900,000 Grant • \$330,000 Interest-Free Loan	FY2024	1,320,000	• Loan Order #2024-104 executed in FY2025 for \$330,000
Cast Iron Water Main Replacement	FY2024	500,000	• Loan Order #2024-109 executed in FY2025
Sewer System Improvements	FY2024	750,000	• Loan Order #2024-106 executed in FY2025
Sewer Vactor	FY2024	430,000	• Received quote for \$623,350
Sway Dump Truck	FY2024	190,000	• Received quote for \$255,321
Lead Gooseneck	FY2024	300,000	• Loan Order #2024-107 executed in FY2025

OUTSTANDING LOAN ORDERS: ENTERPRISE FUNDS

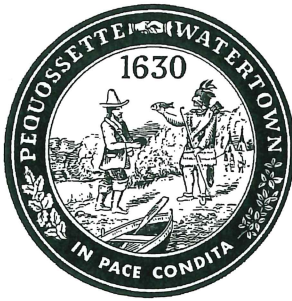
Description	FY	Amount	Update
Sewer System Improvements	FY2025	\$ 750,000	• Loan Order #2024-106 executed in FY2025
35 GVW Service Truck	FY2025	170,000	• Working with vendors to acquire updated pricing
Sewer Pump/Trailer	FY2025	150,000	• Working with vendors to acquire updated pricing
Utility Truck	FY2025	80,000	• Working with vendors to acquire updated pricing

City of Watertown, MA

THANK YOU!



February 24, 2025



Ari Sky
Assistant City Manager for
Finance

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: (617) 600-1180
Fax: (617) 972-6404
www.watertown-ma.gov
asky@watertown-ma.gov

February 27, 2025

TO: George Proakis, City Manager

FROM: Ari J. Sky, Assistant City Manager for Finance *AS*

SUBJECT: Parker Building Renovation Funding

At your request, I have reviewed current and potential funding available for renovations to the Parker Building to ensure that existing plans will accommodate the most recent estimates.

As you know, estimated costs for the renovation project will exceed 30% of the full and fair cash value of the building, which by law triggers 521 CMR and ADA standards. The overall project estimate incorporates these requirements, along with planned renovations to the second floor and needed structural repairs. The following table summarizes the entire funding requirement as currently estimated by the City's designers; it should be noted that ADA related improvements would be implemented over three years, as noted in the table.

Parker Project Cost Estimates

Description	Amount
2nd Floor Offices	\$2,304,000
Food Pantry	328,000
Plumb Code, Add struct, Hazmat, 521 CMR	1,309,000
ADA Phase 2 - FY 2027	875,000
ADA Phase 3 - FY 2028	1,547,000
Masonry Work	1,750,000
Design	400,000
Project Management	66,000
Current Estimate:	\$8,579,000

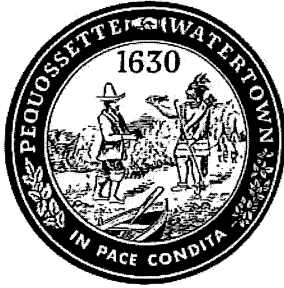
Sufficient funding has been identified utilizing a combination of existing capital appropriations, the currently proposed CIP, and ARPA funding previously appropriated for renovations to the Food Pantry, as summarized in the following table.

Parker Project Funding Summary

Description	Source	Amount
FY 2024 CIP	Lines 20, 21, 23, 27	\$1,275,000
FY 2025 CIP	Lines 18, 23	2,217,000
FY 2026 CIP	Lines 15, 16, 21	2,686,000
FY 2027 CIP (ADA Phase 2)	Line 16	875,000
FY 2028 CIP (ADA Phase 3)	Line 16	1,547,000
ARPA (Food Pantry)		152,000
Total Funding:		\$8,600,000

In addition to the capital plan and ARPA, it may also be possible to obtain partial reimbursements for improvements from building tenants, and from Food Pantry reserve funds. Actual requirements will be determined in part by the outcome of the procurement process.

Thank you for your consideration.



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: February 19, 2025

RE: Parker Building Renovations

Attached, please find a memorandum on the subject from Steve Magoon, Assistant City Manager for Community Development & Planning.

I will present this under Communications from the City Manager at the City Council Meeting on February 25, 2025.

Thank you for your attention to this matter.



**City of Watertown
Department of
Community Development and Planning**

149 Main St and 124 Watertown St
Watertown, MA 02472
(617) 972-6417

To: George Proakis, City Manager
From: Steve Magoon, Assistant City Manager for DCDP
Date: February 19, 2025
Subject: Parker Building Renovations

As the Honorable City Council is aware, the City is preparing to renovate a portion of the Parker Building to accommodate the offices of the Department of Community Development and Planning. We are also making a number of improvements to offices for other City staff. Ai3 is the architect, and Liro Hill is OPM, that the City is utilizing to design the improvements for DCDP.

The Public Buildings Department has also contracted with Code Red, to design fire suppression sprinklers throughout the building, and Gale Associates to look at exterior work to maintain the building envelope, and Fitzmeyer and Tocci for the electric service upgrade and emergency generator install.

The improvements for DCDP include spaces 2 B, C, D F, G, and H. This will provide adequate space to hold all of the Divisions and Teams of the Department within one large space, except for the Commanders Mansion Events Team, who will remain at the Commanders Mansion. It also will utilize 2E as a public meeting room, which Public Buildings is doing mostly in house, and expects to have ready as a meeting space by May 1.

The Cities IT Department, Health Department, and Public Buildings Departments are currently in spaces on the 3rd floor of the building, and on the first floor space 1F is being converted to house the Food Pantry. As a result of the extent of the cumulative improvements, it is required that we evaluate the entire building for compliance with the Americans with Disabilities Act and make necessary improvements.

As a result, Ai3 has contracted a subcontractor, KMA, to evaluate the building. As a result, there are a number of improvements that have been added to the project scope, some improvements that we will request an extension for, and lastly some elements that we will request a waiver from MAAB for due to the details of the building.

The improvements associated with the renovation of space for DCDP is estimated at

\$2,870,518, including the renovation of space for the Food Pantry which is estimated at \$326,890, immediate code related upgrades at \$1,069,663, for a total cost of \$3,940,181.

In order to pay for this work there are a number of strategies that will be pursued. There is \$152,000 in ARPA funds allocated for the Food Pantry improvements, the City will borrow for a majority of the costs, and where improvements include tenant spaces, there will be negotiations related to cost sharing.

As for schedule, Ai3 has created 100% design drawings, we now need to coordinate the various pieces with our OPM to get the project out to bid. We had hoped to have the project out to bid now, but that is delayed until the end of February. We expect construction to occur May to October, when we will be able to occupy the renovated space.

Capital Improvement Program
February 24, 2025
Concerns, Comments, Requests and Questions

I understand the CIP is always and difficult balance of priorities, appropriations, and funding, but one of the priorities of the city council has always been not to delay improvements.

Although there have been some positive movements in terms of some of the Recreation and Parks Facility Improvements (Much Appreciated), I have several concerns, comments, questions, and requests in regard to this year's recommendations.

First and foremost, I am dismayed that all but one capital improvement related to Parks and Recreation is located in the new "Community Development and Open Space" I know this was approved last year, although not vetted and discussed, but still a poor idea.

The Recreation Department, with the assistance of the Department of Public Works, certainly presented many capital projects related to Parks and Recreation facilities. If you look at the current projects in the mix, they were all originally started by the Recreation Department. Feel free to look back at the CIP two years ago if you would like historical data to get the facts.

Question: Who is the contact person and from what department will initiate new projects, and monitor existing ones?

Here are my concerns:

As each of you have seen, continued delays with certain projects have limited the function of the said facilities, increased maintenance, operational costs, decreased their aesthetic component, created potential unsafe issues, and exponentially increased costs. A perfect example is the Arsenal Park renovation project and Victory Field Complex Renovation.

Question: How much will Arsenal Park (Phase A and B) ultimately cost and how many change orders were initiated and approved?

I like Appendix A: Parks Project Update Format but certainly question the initial dates that the project was presented in the CIP as I think this is important in evaluating the process.

Under Parks Completed: To my point earlier, all of these projects except the Irving Park project were included in the Parks and Recreation CIP before the changeover to the "Open Space Model." Unfortunately, and for an unknown reason, the Saltonstall Tot Lot (which is in the worst condition of all the playgrounds) was removed from the Saltonstall Light

project even though it was in the 90% design phase and a relatively simple project. In addition, having three separate construction projects in such a small recreation facility displays poor planning as disrupting use at this facility was certainly avoidable.

Parks Projects Underway: I am excited about the prospect of these being completed in 2025 and fully have the expectation that each project will be on time and within budget.

Future Parks Projects:

I am comfortable with a number of these projects timeframe and will not comment on those projects.

I was not surprised that the leadership decided to renovate the old section of the Middle School and keep **Moxley Park** closed for another 4 years before it is able to be used as I think this decision was made years ago. This really impacts baseball in the area as Victory Field is the only one usable for players 13 and above. It would be interesting to see if 5,000,000 will be enough for this facility.

I don't have a feeling or any information on **Walker Pond**, but do not think this time frame is even close to reality because of the issues with the pond, the expansive space of opportunity and the amount of public input and discussion their need to be.

Saltonstall Park Tot Lot (FY2028?): Delaying this project is a major mistake for several reasons. It is in the worst condition of any playground, both functionality / aesthetically and at times the equipment is unsafe. As indicated in a previous paragraph, the Saltonstall playground was 90% and should have been built along with the LED field and court lights. Once the Upper Saltonstall section is completed, the tot lot will stick out like a sore thumb. I would recommend the Saltonstall Tot Lot be constructed in the fall of 2025 at the latest.

How Park Phase II (2030?): What is this? When was this discussed with the public? When was it approved? Why is it needed? Why did it jump in front of projects that have been in the mix for years?

Filippello Pickleball (Summer 2031?): This project should be moved back for construction for 2025. This project was extensively vetted, a public meeting held where all in attendance supported it (40), much needed amenity, was designed with a reasonable cost estimate identified. The location, the hard court is already in place. The only need is fencing, nets and court painting.

Question: What is the rational for delaying these 6 years, considering that pickleball courts are in high demand? Who is the department / person who recommended this drastic change in the time frame of the CIP?

Casey Park and Playground (Summer 2031): There have been multiple mistakes with this project. First, the baseball side, including new lights, should have been completed when the tennis courts and multiple purpose rink were built close to 8 years ago. The second mistake was made by the Park and Recreation Sub Committee recommended 2-1 to delay this project because a few residents didn't like the bathroom and batting tunnel even though the project was at 90% design plan, and most residents were ok with the other amenities.

Now leadership has pushed it off for another 6 years??? What am I missing? I was just at a meeting where the Park and Recreation Subcommittee was very concerned about the cost of lights, light glare into houses, lack of flexibility that LED lights would alleviate and certainly making sure our field / court lights are dark sky compliant. In addition, the current lights are not the best which makes it hard to see the baseball after dark which is of course a safety and liability issue. This project should be moved back to at least FY26,

Question: What is the rationale for delaying this project for 6 years, considering this project was designed 9 years ago, should have been built 8 years ago, was at 90% design last year and the lights are from the 1970's? Who is department / person who recommended this drastic change.

Victory Field Complex (Phase IIFY26? Phase IIIFY28, and Tot LotFY28). As you know, I have been voicing my concerns in regard to the Victory Field Complex projects for over 10 years. For a reason that I would love to hear, the Town has recommended another delay in the Phase II and Phase III projects. These projects, processes and decisions have become a disaster of epic proportions.

As identified, Phase II should have been completed in 2016, while phase III in 2018. The delay has allowed the track and courts to degrade to an almost unusable condition, unsafe in many areas. The additional delay in phase III demonstrates a lack of support and understanding of equity, accessibility, and fairness to all users. The field house has potential Title IX violations because some user groups have access to locker rooms and other don't and despite the Commission on Disability's minimal reaction and lack of strong condemnation of no access to the elevator and press box by disabled people, there is certainly a ADA violation and certainly an ethical issue.

Despite not including an artificial turf surface, protective netting, appropriate and properly located storage, security cameras, wifi and additional parking (28 additional spaces for cars, bus parking and circulation amenities, Phase II cost estimate has exploded to \$11,000,000. At the next public meeting for Victory Field, I would like to ask for a

breakdown of the cost estimate. I would be curious what the cost estimate was presented at the 2014 presentation.

I am not sure how the estimate for Phase III, renovation of the field house, new elevator or lift / ramp combination and press box was prepared, because I have not seen a design plan to solve these issues. Which department / person will be overseeing those projects? I would also like to see a permanent sound system added to Phase III so baseball would have the same opportunities as football, field hockey, soccer, and lacrosse.

Phase II design needs to be adjusted as noted and cannot be built until phase III is at least designed.

Missing from the Park and Recreation CIP List include the following:

Retrofitting of the Victory Field Stadium Lights to LED technology. This would save energy, save money, allow for different levels of candlelight levels, more focused / less leakage and no glare. This was proposed and a cost estimate provided by the recreation department yet rejected by leadership.

Cameras at the Victory Field Complex. This would create a more secure and safe area, allow for follow-up if there was damage to property or potential police issues and give the recreation department eyes of the facility so they can monitor use and adjust the lights if need be. This was proposed and a cost estimate provided by the recreation department yet rejected by leadership.

I am glad to see the AED permanent installations at each recreation facility. But am perplexed why it has spread out over 5 years. Certainly, installing AEDs at each park in the summer of 25 makes more sense from a life saving strategy and cost effectiveness. \$200,000 is surely a great investment to save lives.

I would appreciate this document being included in the minutes of tonight's budget and finance meeting and I would appreciate answers to the legitimate questions which have been raised.

Thank you for your time!

Regards,

Peter Centola

prcentola@gmail.com

617-312-9007



Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ELECTED OFFICIALS:

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

Report of the Committee on Economic Development and Planning Meeting Date: March 3, 2025

The Committee convened on Monday March 3, 2025 at 5:30 pm in the City Council Office. Present were Lisa Feltner, chair; John Gannon, vice chair; and Vincent Piccirilli, secretary. The purpose of the meeting was to conduct a Public Arts & Culture Committee interview.

Jesse Needleman is a marketing executive who is currently the Vice President of Marketing, Sales & Communications for the Boston Symphony Orchestra. He grew up in the Boston area and went to college and grad school here, and has lived in Watertown for 10 years. He read Watertown's Public Arts Master Plan and was very impressed with what we were able to achieve, and he wants to become more engaged with community events in Watertown. He believes his skills in business, marketing, and communications, plus his experience working for a major arts organization, will be a good fit for the Public Arts & Culture Committee.

➔ **Action Item:** Councilor Piccirilli made a motion, seconded by Councilor Gannon, to recommend that the City Council confirm Jesse Needleman for Appointment to the Public Arts and Culture Committee for a term to expire November 15, 2027. Voted 3-0.

The meeting adjourned at 5:52 pm.

Report prepared by Vincent Piccirilli



George J. Proakis
City Manager

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager 

Date: March 6, 2025

RE: Request for Confirmation – Appointment to the Historic District Commission

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for appointment to the Historic District Commission which requires Council confirmation.

- Thomas Faust - Appointment as a member of the Historic District Commission to a term expiring November 15, 2027

Thank you for your anticipated cooperation in this matter.