



CITY OF WATERTOWN

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Residents' Advisory Committee Wednesday, February 5, 2025 Minutes

Attendees

Committee Members: Kathryn Madden, Tom Tracy, Theo Offei (not present Sam Ling)

Administrative

The meeting started at 5:00. The next RAC meeting is March 5, 2025 at 5 PM

Discussion

Watertown Civics Academy

Tyler Cote, Community Engagement Specialist, is planning a Civics Academy for residents. There is no date for the first Academy but there is web page on the City's website.

Civic Plus Program

Kathryn, Sam and JoAnna have had contact with Civic Plus regarding the retrieval and organization of data/information from the Online Universal Applications. Discussions will continue on how best organize and use the information for RAC's work.

Universal Online Application Changes

Discussed edits and additions to the Civic Plus Universal Online Application. Agreed It would be beneficial to add to the Online Application a question regarding the applicant's familiarity with the Board/Commission/Committee for which the applicant is applying. The suggested question-- "Have you attended meetings in person or virtually or accessed the recordings of meetings or minutes available online on the City Website for the Board/Commission/Committee?" This question would be helpful to applicants on how to access information on the Board/Commission/Committee for which they are applying.

Currently the Online Application under "Optional Information" makes attachment of a resume encouraged if available but not required. In view of the differing levels of expertise required and responsibility for some of the Boards/Commissions/Committees more information on the applicants is important. For the following: Affordable Housing Trust, Board of Assessors, Board of Health, Conservation Commission, Licensing Board, Planning Board and Zoning Board of Appeals the Online Application would request that a resume be submitted.

Executive Session

At 5:23 by Motion the meeting moved to Executive Session to interview and consider applicants. The meeting did not reconvene as a public meeting.

The meeting adjourned at 7:45 PM.

Minutes submitted by Liz Cremens, February 10, 2025

Minutes Approved at RAC Meeting March 5, 2025