



Bicycle & Pedestrian Committee

City of Watertown
Administration Building
149 Main Street
Watertown, Massachusetts 02472
Tel. (617) 972-6417
Fax (617) 972-6595

COMMITTEE MEMBERS

JAMIE BURKE, CHAIR
EILEEN BOTTI
SHEILA FAY
TOM FLOROS
SHANTA KELLER
AMY PLOVNIK
HANNAH RAKOFF
MARIA SAIZ
JENNY WANG

MEETING MINUTES

The **Bicycle & Pedestrian Committee's City Council Presentation/Update Working Group** met at Watertown City Hall on **Tuesday January 28, 2025, at 5:30 p.m.** Present: Sheila Fay (chair), Eileen Botti, Hannah Rakoff, Maria Saiz & Jenny Wang; and Zeke Mermell (staff support).

1. The Working Group discussed and iterated the presentation that the Bicycle-Pedestrian Committee will give Watertown City Council at an upcoming Council meeting:
 - a. Iteration of slide deck to continue getting ideas down in presentation format to plan for presentation.
 - b. How the presentation will be organized – framing of major accomplishments since the last update and detailed accomplishments from 2019-2023 and then 2024; then opportunities for 2025. Overall grouping of accomplishments into planning, implementation and education/events.
 - c. Jenny to make slide deck graphically-designed, and will take the next pass on the slide deck as a next step.
2. Eileen to continue producing handout/appendix.
3. Working Group will update the full Committee at the next full Committee meeting on February 3, 2025.
4. Next Working Group meeting is March 11, 2025.
5. Zeke will coordinate with City Council staff to finalize the date of presentation. Due to scheduling overlap considerations, the request is for the March 25, 2025 Council meeting.