



Bicycle & Pedestrian Committee

City of Watertown
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COMMITTEE MEMBERS

JAMIE BURKE, CHAIR
EILEEN BOTTI
SHEILA FAY
TOM FLOROS
SHANTA KELLER
AMY PLOVNIK
HANNAH RAKOFF
MARIA SAIZ
JENNY WANG

MEETING MINUTES

The **Bicycle & Pedestrian Committee** met hybrid on **Monday January 6, 2025, at 7:30 p.m.** Present: Jamie, Amy, Sheila, Maria, Eileen & Shanta, and Hannah (Zoom); Zeke Mermell (staff); visitors: Vasant & Elana. Not present: Tom & Jenny.

Acceptance of December 2, 2024 meeting minutes: so moved and accepted.

1. Working groups:

- a. Website: Tom not here
- b. Branding: Jenny not here

2. **Live Well Watertown Collaboration:** Jamie met with Stephanie; interested in having a bike education training like Cambridge. Priority, plus other things like: Get Out Your Bike, tabling Farmer's Market. Jamie will attend Live Well meetings. Amy is interested in helping; Jamie will reach out to Jenny. Vasant is also interested in helping.

3. **Debrief about meet & greet with City Engineer Tyler Glode:** a lot of information from it. Interested to hear about the reasons behind the challenges DPW faces, and backups. Excited about how they're interested in collaborating with us, but would be good to have a few things we can bring up. How can we keep a good relationship, so we don't get ignored. Complete Streets: creating a list and will hopefully bring to us soon, so we can mesh the two lists. City under some grant deadlines, but hopefully will have list for us soon. List: from a variety of staff, Bike-Ped Plan, Comprehensive Plan, also inputs from residents. If we have ideas that we want dealt with, send to Zeke to be incorporated into the list. Will end up on Complete Streets Working Group, which one member of Committee will be on; not decided who yet. Interested that City willing to do some quick build projects.

4. **New Watertown DPW Director – Tom Brady,** recently announced. Starts in a few weeks.

5. **WBPC presentation to City Council:** schedule- as of now, January 28th with plenty of time; City Council is happy to have us there. Slides need to be ready 48 business hours before the meeting, preferably 1 week before. Summary: organized the material, but main focus is improving safety for everyone. When is Jenny available to fix up the slides? Move to February 25th, request 25 minutes

with 10 for presentation and the remainder is Q&A. Updated slides. Have one more run-through at next meeting: finalize slides with Jenny. Working Group will work out a time to meet and alert Zeke 48 hours before to post agenda.

6. **Review branding options for Jenny:** original added word “Committee” and shifted color palette to go along with City versions. We like option #5, with all the figures going in the same direction, but interested in seeing the design with pedestrian person in the middle. We like both square and rectangle versions. Jamie will send input to Jenny.
7. **Prepare questions for Public Engagement Specialist Tyler Cote:** look at memo that he sent. Questions re: Facebook page, how get better public outreach on events, and how incorporate more about biking & walking for other City events. What is Tyler hearing from chats around town? Signing up for City notifications.
8. **What is the coordination with DCR and Watertown DPW?** For issues, bring this up with Zeke. Issues on Watertown Greenway. Bring issues up with State Legislature to help with them funding more money.

UPCOMING EVENTS: 2/3/25: 7:30pm- Next Bike-Ped Committee meeting in person, 3rd floor conference room.