SEPTEMBER 10, 2024

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 10, 2024, 7:00 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
ADMINISTRATION BUILIDING, 149 MAIN STREET

MINUTES

ACCESS INFORMATION:
A. This meeting will be held on September 10, 2024 at 7:00 PM in the Richard E. Mastrangelo Council Chamber
B. The meeting will be televised through WCATV (Watertown Cable Access Television): http://vodwcatv.org/CablecastPublicSite/?channel=3
C. The Public may join the virtual meeting online: https://watertown-ma.zoom.us/j/92991331344
D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
E. Public may comment through email: vpiccirilli@watertown-ma.gov
F. Please Visit the City Council Website here: https://www.watertown-ma.gov/350/City-Council

1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 7:00 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays (Via Zoom), Lisa J. Feltner, John G. Gannon, Nicole Gardner, Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis City Manager, Mark Reich, City Attorney, Brendan T. McCarthy, Council Clerk, and Doug Newton, Municipal Policy Analyst.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

Russ Arico – 51 Fayette St – Remarked on the travesty of current elections in the United States. He presented two mail in ballot applications that were sent to former tenants of his that have not lived at that address for 9 years. He asked for the City to hire more staff to purge former tenants from mailing lists so that the voting pool reflects an accurate list of true voters. He asked that the City take a stance and bring the issue of condemning mail in voting to Beacon Hill. He concluded by saying that, back in his day, the country's elected officials were awarded to candidates that put honor and justice first, but now candidates are obsessed with what special interest group to align themselves with.

Gus Bailey – 68 Marshall Street – Stated that he and his family own Bailey's Buds, a cannabis cultivation facility in Dracut that sells to dispensaries. He stated his desire to open his own dispensary in Watertown, and claimed that Watertown is required to allow a 4th dispensary. He asked that this request be referred to the Committee on Economic Development and Planning, who should also look to realign buffer zones, community host agreements, as well other aspects as outlined by the state's guidelines from 2020.

4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

A. Minutes from City Council Meeting August 13, 2024

Councilor Piccirilli moved to approve the minutes from City Council Meeting August 13, 2024 and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

5. PRESIDENTS REPORT

A. City Manager Evaluation for Fiscal Year 2024

President Sideris stated that the City Manager Evaluation must occur each year. He remarked that the Committee on Personnel is currently working on a new rubric for appointee evaluations, but that the previous form will be used this year for the City Manager. He requested that the Councilors fill out the form and return them by September 27.

6. PUBLIC HEARINGS

A. Public Hearing and Vote on a proposed Loan Order that the sum of

$330,000.00 is appropriated to pay costs of performing infiltration and inflow reduction and sewer rehabilitation, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14) and/or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

City Manager Proakis presented the loan order which is in line with the City Council conceptual recommendations.

Superintendent St. Louis remarked that this is phase 14 of the MWRA local financial assistance program and that this is a 75/25 grant to loan ratio meaning Watertown will receive $990,000 in the form of a grant and borrow $330,000.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

Councilor Feltner asked for more detail about design and time frame of the project.

Superintendent St. Louis replied that new pipes are dragged into the sewer, inflate it with steam, and make the old clay pipe smooth and structurally stable. This process is designed to keep ground water out of the sewer line, which in the long run saves money with future rates and having to treat relatively clean water.

Councilor Feltner thanked the Superintendent for the explanation, as well as continued work to better our utility systems in ways that aren't always apparent to the public.

President Sideris remarked on the great opportunity to receive the $990,000 grant from the MWRA and labeled the work and process as prudent.

The motion passed unanimously in a Roll Call Vote.

B. Public Hearing and Vote on a proposed Loan Order that the sum of $65,550.00 is appropriated to pay costs of the replacement of the Department of Public Works (the "DPW") water heater that provides water to the kitchenettes, wash stations, and bathrooms throughout the DPW's complex, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefore.

City Manager Proakis remarked that this isn't an exciting item but is an important item in the capital plan to maintain the buildings in the city.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

C. Public Hearing and Vote on a proposed Loan Order that the sum of $1,500,000.00 is appropriated to pay costs of the design, construction and oversight of sewer system improvements, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the loan order.

Superintendent St. Louis added that these appropriations are designed to keep clean rain and ground water out of the sewer system.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

Councilor Gannon asked how they formed the prioritization of which sewer projects to attend to.

Superintendent St. Louis replied that there was a capital design project plan some 6 or 8 years ago that broke Watertown down to 8 sections. The first section that were addressed were in more commercial areas, and since then, they have generally gone east to west as the east side of town typically has older infrastructure than the west side of town.

The motion passed unanimously in a Roll Call Vote.

D. Public Hearing and Vote on a proposed Loan Order that the sum of $300,000.00 is appropriated to pay costs of the replacement of approximately 60 lead goosenecks, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration, and including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program for Lead Service Line Replacement and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the

project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

City Manager stated that this in line with ongoing efforts to remove lead from the water system.

Superintendent St. Louis remarked that this is another MWRA program, but unlike other projects that MWRA offers, this is a first come first serve program. This is a zero percent loan, and something that not all communities are taking advantage of.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

E. Public Hearing and Vote on a proposed Loan Order that the sum of $300,000.00 is appropriated to pay costs of the installation of underground ducts for utilities, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the loan order.

Superintendent St. Louis remarked that this item is something that the engineering department is very proud of. City Engineer Tyler Glode and the most recent co-op student worked on an infiltration tree pit design adjacent to Highland Ave on Copeland Ave.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

F. Public Hearing and Vote on a proposed Loan Order that the sum of $1,000,000.00 is appropriated to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements, including the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow Street, the replacement of 2 inch mains in the vicinity of Adams Street, Oliver Road and Sweats Court, and the identification and replacement of water service connections constructed of lead service materials, and further including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System

Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

City Manager Proakis presented the loan order.

Superintendent St. Louis remarked that there is a water capital plan in place to monitor the status of the water functionality and quality flow, and that these streets were deemed to be areas to be targeted.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

Councilor Palomba asked if all of these projects still needed to be put out to bid.

Superintendent St. Louis replied that that is correct.

Councilor Palomba then asked what the timeline was for these projects.

Superintendent St. Louis replied that he hoped some of the smaller items would be able to be accomplished by the end of the year, where larger items that are affected by weather may have to wait until the spring.

Councilor Gannon remarked that "Sweats Court" should read "Swetts Court".

The motion passed unanimously in a Roll Call Vote.

7. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

A. Resolution Approving the Acceptance of Gift of Tangible Personal Property from Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee for "Watertown Chats" event

City Manager Proakis remarked that the Community Engagement Specialist Tyler Cote has been active in hosting Watertown Chats events which provide an opportunity for the public to engage firsthand with City staff to get a better understanding of work being done in town as well as city programs and activities. He thanked Frank Pepe's and Starbucks for their generous donations of refreshments at this most recent event.

Councilor Piccirilli moved to accept the gift of tangible personal property and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

B. Resolution Approving the Acceptance of Gift of Tangible Personal Property of a 19-dock Bluebike Station donated by Blue Cross Blue Shield and Lyft

City Manager Proakis remarked that Bluebike stations are typically purchased by cities and towns, but Lyft and Blue Cross Blue Shield discovered they had a spare 19-dock station that they announced would be gifted to a community. Watertown applied for, and was awarded, the station which will be installed at the Parker Building.

Councilor Piccirilli moved to accept the gift and Councilor Feltner seconded.

Councilor Feltner expressed enthusiasm for the gift and asked if the approximate value of the station is known.

Assistant City Manager for Community Development and Planning Magoon replied that the approximate value of the stations is about $40,000 per station.

The motion passed unanimously in a Roll Call Vote.

C. Consideration and Approval of MOA Agreement with the Town of Arlington and the City of Newton for Community Connections Grant

City Manager Proakis presented the agreement and noted that it is an opportunity to accept a grant and further extend the Bluebike system within the communities.

President Sideris asked if the language should read as an agreement before Arlington and Watertown, and not Newton as it is presented in the agenda.

Assistant City Manager for Community Development and Planning Magoon replied that the grant is to all three communities, but clarified that the actual agreement for the item is between Arlington and Watertown, and is being administered by Arlington. He specified that the amount of the grant allocated to Watertown is just over $90,000.

Councilor Piccirilli moved to approve the MOA between Arlington and Watertown and authorize the City Manager to sign the agreement and Councilor Feltner seconded.

Councilor Feltner asked what an opportunity for public input would look like as well as its timing.

Mr. Magoon replied that once it finalized, the public outreach would ensue. He mentioned that Transportation Planner Zeke Mermell has already engaged in working to find possible locations for the additional stations with the knowledge that the system has to expand sequentially.

Councilor Feltner asked if the size of the stations themselves are still to be determined.

Mr. Magoon replied that they are still figuring out the appropriate size of each station, and what would be conducive based on the ridership of an area.

Councilor Palomba asked if there are any alternatives for locations known now.

Mr. Magoon replied that he did not want to name specific locations because they are still up in the air, and they also want to get public input before locations are finalized.

Councilor Palomba asked for clarification on fees paid by Watertown to Lyft, specifically a potential $50 a month fee per station, and asked where that fee would be coming from if not from the grant.

Mr. Magoon replied that there is a sliding scale for operational costs that is dependent on ridership. If ridership is high enough, there is no operational cost, but most stations currently do not meet that. If there is no longer any grant money available for the costs, it comes out of the Community Development and Planning fund.

Councilor Izzo advocated for adding a station to the west end of town, and noted there are many potential locations there for a station to be added.

The motion passed unanimously in a Roll Call Vote.

D. Authorization to Sign Five-Year Contract to Replace and Maintain the Police Department's Electronic Control Weapon Program

City Manager Proakis remarked that the devices are as much computer as anything else and have a limited shelf life. The reason this item is on the agenda is that the company that services these devices offers a 3 or 5 year contract, and while the 5 year contract offers significant savings, Council needs to approve any contract over 3 years.

Councilor Piccirilli moved to authorize the City Manager to sign a 5 year contract and Councilor Feltner seconded.

Councilor Gannon asked for specifics on taser deployment information.

President Sideris replied that the only matter on the agenda is whether or not to authorize the City Manager to sign a longer than typical contract, and not any specific data from the use of the devices.

Attorney Riech confirmed President Sideris' statement.

Councilor Bays stated that she will be voting no on this item as use of tasers and violent weapons are against her religious beliefs, and as she believes they are disproportionately used against people of color.

Councilor Feltner asked clarification that the authorization will run the same policy as Watertown currently does.

City Manager Proakis confirmed that.

The motion passed 8 (Airasian, Feltner, Gannon, Gardner, Izzo, Palomba, Piccirilli, Sideris) to 1 (Bays) in a Roll Call Vote

E. Consideration and Action on Transportation Network Companies Fund

City Manager Proakis stated that they are receiving funds (around $99,000) that they are proposing to go to the Pleasant Street Watertown Connector Shuttle over the next two years.

Councilor Piccirilli moved to appropriate the TNC funds for the Pleasant Street Watertown Connector Shuttle and Councilor Feltner seconded.

Councilor Palomba asked for clarification if this is incorporated with the Transportation Management Association.

Mr. Magoon replied that it is a part of it, and that the TMA applied for the grant.

Councilor Feltner remarked that there is a referral to the Committee on Economic Development and Planning concerning TMA and TNC, and that she looks forward to continuing these discussions.

The motion passed unanimously in a Roll Call Vote.

F. First Reading of a Proposed Loan Order that the sum of $900,000 is appropriated to pay costs of purchasing the following items of departmental equipment for the Department of Public Works, including all costs incidental and related thereto:

Description	Amount
Snow & Ice Division Salter 6-Wheel Snow Fighter	$300,000
Highway Division Crew Truck	$180,000
Highway Division Rack Truck	$150,000
Fleet Division Heavy Duty 4x4 Forklift	$100,000
Parks & Forestry Division Tree Chipper	$75,000
Parks & Forestry Division Utility Truck	$65,000
Cemetery Division Off-Road 4x4 Utility Vehicle	$30,000

and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the first reading of the loan order and noted that each of these items have been on the Capital Improvement Plans.

8. REPORTS OF COMMITTEES

A. Committee on Personnel and City Organization report regarding its meeting on May 14, 2024 – Bays, Chair

ACTION ITEM:
To recommend that the City Council confirm Kathleen Colleary for reappointment to the Board of Assessors for a term to expire May 15, 2027

Councilor Gardner read the report.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

Councilor Piccirilli moved to approve the action item and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

9. COMMUNICATIONS FROM THE CITY MANAGER

A. Request for Confirmation of Reappointment to the Environment & Energy Efficiency Committee

City Manager Proakis requested confirmation of the reappointments Jeanne Trubek and Silas Fyler to the Environmental & Energy Efficiency Committee.

President Sideris stated that these would go to the Committee on Climate and Energy.

B. Request for Confirmation of Reappointment to the Watertown Housing Authority

City Manager Proakis requested confirmation of the reappointment of Shannon Lawn to the Watertown Housing Authority.

President Sideris stated that this would go to the Committee on Human Services.

C. Request for Confirmation of Appointment to the Zoning Board of Appeals

City Manager Proakis requested confirmation of appointment of Sarah Baker to the Zoning Board of Appeals.

President Sideris stated that this would go to the Committee on Economic Development and Planning

D. Request for Confirmation of Reappointments to the Cable Access Corporation - Board of Directors

City Manager Proakis requested confirmation of reappointments of Christopher McKenzie, James O'Connor, and George Skuse to the Cable Access Corporation – Board of Directors.

President Sideris stated that this would go to the Committee on Education and School System Matters.

E. Request for Confirmation of Reappointment to the Historic District Commission

City Manager Proakis request confirmation of reappointment of James Bensinger to the Historic District Commission.

President Sideris stated that this would go to the Committee on Economic Development and Planning.

F. Referral to Committee - Director of Public Works

City Manager Proakis requested a referral to Committee to discuss the characteristics and priorities of a new Director of Public Works. He noted that he has reached out to Community Paradigm Associates to assist with the candidate search as they have proved helpful in the past.

City Manager Proakis went on to acknowledge the work done by current Superintendent St. Louis, who has worked diligently through since his hire in 2020. He remarked that Mr. St. Louis has succeeded in working on many projects that have positively affected the community including the streets program and Mass Works funding. Mr. St. Louis has worked tirelessly in working with transportation by removing outdated and out of use catenary infrastructure, as well as de-leading Watertown's pipes and sewers. Many other projects and successes are due in part to Superintendent St. Louis' contributions and oversight, and the administration wishes him well in his future.

Councilor Piccirilli moved to refer this to the Committee on Public Works and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

President Sideris echoed the City Manager's sentiments and thanks Superintendent for his hard work.

City Manager Proakis stated that they are continuing their search for the new IT Director, and hopes to have that vacancy filled shortly. He announced the Fair on the Square event, and that legislation has passed to allow the City to impose liens for unpaid fees and taxes. He then welcomed the Fire Chief to speak and make an announcement.

Fire Chief Nicholson announced the 9/11 remembrance ceremony hosted by the Fire Department.

City Manager Proakis then noted that the State of the City address has been rescheduled for September 19th , 2024 in the Watertown Library. He concluded by announcing that the Watertown Boys and Girls Club has allowed the First Path Daycare more time to operate out of their facilities with the hope that First Path's new location will be ready shortly.

10. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

There were no requests for information.

11. ANNOUNCEMENTS

There were no announcements.

12. PUBLIC FORUM

Angie Kounelis – 55 Keenan Street – Remarked that she was unaware of the existence of a Bigelow Street as mentioned in Item 6F, noting that the item must be referring to Bigelow Ave or Bigelow Terrace.

13. RECESS OR ADJOURNMENT

Councilor Piccirilli made a motion to adjourn and Councilor Feltner seconded.

The motion was adopted unanimously in a Roll Call Vote.

The meeting adjourned at 8:10 p.m.

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above minutes were adopted by a vote of 9 for, 0 against, 0 present on September 24, 2024.

Mark S. Sideris, Council President
s:/BTM

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

City Council Meeting

Tuesday, September 10, 2024 at 7:00 PM

List of Documents

1. FY24 City Manager Evaluation Form – Item 5A
2. Infiltration and Inflow reductions Loan Order – Item 6A
3. DPW water heater Loan Order – Item 6B
4. Sewer system improvements Loan Order – Item 6C
5. Gooseneck Loan Order – Item 6D
6. Underground ducts Loan Order – Item 6E
7. Unlined cast iron water mains Loan Order – Item 6F
8. Frank Pepe and Starbucks Gift – Item 7A
9. Bluebike station Gift – Item 7B
10. MOA Grant – Item 7C
11. Elect control weapon program contract – Item 7D
12. TNC funds allocation – Item 7E
13. First Reading Loan Order – DPW equipment – Item 7F
14. Committee on Personnel and City Organization Report – Item 8A
15. Request for Confirmation –W3E– Item 9A
16. Request for Confirmation – Zoning Board of Appeals – Item 9B
17. Request for Confirmation – Cable Access Corporation – Item 9D
18. Request for Confirmation – Historic District Commission – Item 9E
19. Bailey Submission

ADDENDUM TO THE MINUTES OF THE SEPTEMBER 10, 2024 CITY COUNCIL MEETING

City Council Meeting

Tuesday, September 10, 2024 at 7:00 PM
Richard E. Mastrangelo Council Chamber

Agenda

ACCESS INFORMATION:

A. This meeting will be held on September 10, 2024 at 7:00 P.M. Location: Richard E. Mastrangelo Council Chamber

B. The meeting will be televised through WCATV (Watertown Cable Access Television): http://vodwcatv.org/CablecastPublicSite/watch-now?site=3

C. The Public may join the virtual meeting online: https://watertown-ma.zoom.us/j/92991331344

D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344

E. Public may comment through email: vpiccirilli@watertown-ma.gov

F. Please Visit the City Council Website here: https://www.watertown-ma.gov/350/City-Council

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1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
   A. Minutes from City Council Meeting August 13, 2024
5. PRESIDENT'S REPORT
   A. City Manager Evaluation for Fiscal Year 2024
6. PUBLIC HEARINGS
   A. Public Hearing and Vote on a proposed Loan Order that the sum of $330,000.00 is appropriated to pay costs of performing infiltration and inflow reduction and sewer rehabilitation, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14) and/or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to

contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

B. Public Hearing and Vote on a proposed Loan Order that the sum of $65,550.00 is appropriated to pay costs of the replacement of the Department of Public Works (the "DPW") water heater that provides water to the kitchenettes, wash stations, and bathrooms throughout the DPW's complex, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

C. Public Hearing and Vote on a proposed Loan Order that the sum of $1,500,000.00 is appropriated to pay costs of the design, construction and oversight of sewer system improvements, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

D. Public Hearing and Vote on a proposed Loan Order that the sum of $300,000.00 is appropriated to pay costs of the replacement of approximately 60 lead goosenecks, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration, and including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program for Lead Service Line Replacement and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

E. Public Hearing and Vote on a proposed Loan Order that the sum of $300,000.00 is appropriated to pay costs of the installation of underground ducts for utilities, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

F. Public Hearing and Vote on a proposed Loan Order that the sum of $1,000,000.00 is appropriated to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements, including the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow Street, the

replacement of 2 inch mains in the vicinity of Adams Street, Oliver Road and Sweats Court, and the identification and replacement of water service connections constructed of lead service materials, and further including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

7. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

   A. Resolution Approving the Acceptance of Gift of Tangible Personal Property from Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee for "Watertown Chats" event

   B. Resolution Approving the Acceptance of Gift of Tangible Personal Property of a 19-dock Bluebike Station donated by Blue Cross Blue Shield and Lyft

   C. Consideration and Approval of MOA Agreement with the Town of Arlington and City of Newton for Community Connections Grant

   D. Authorization to Sign Five-Year Contract to Replace and Maintain the Police Department's Electronic Control Weapon Program.

   E. Consideration and Action on Transportation Network Companies Funds

   F. First Reading of a Proposed Loan Order that the sum of $900,000 is appropriated to pay costs of purchasing the following items of departmental equipment for the Department of Public Works, including all costs incidental and related thereto:

Description	Amount
Snow & Ice Division Salter 6-Wheel Snow Fighter	$300,000
Highway Division Crew Truck	180,000
Highway Division Rack Truck	150,000
Fleet Division Heavy Duty 4x4 Forklift	100,000
Parks & Forestry Division Tree Chipper	75,000
Parks & Forestry Division Utility Truck	65,000
Cemetery Division Off-Road 4x4 Utility Vehicle	30,000

   and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

8. REPORTS OF COMMITTEES

A. Committee on Personnel and City Organization Report regarding its meeting on May 14, 2024 - Bays, Chair

ACTION ITEM:
To recommend that the City Council confirm Kathleen Colleary for reappointment to the Board of Assessors for a term to expire May 15, 2027

9. COMMUNICATIONS FROM THE CITY MANAGER
   A. Request for Confirmation of Reappointment to the Environment & Energy Efficiency Committee
   B. Request for Confirmation of Reappointment to the Watertown Housing Authority
   C. Request for Confirmation of Appointment to the Zoning Board of Appeals
   D. Request for Confirmation of Reappointments to the Cable Access Corporation - Board of Directors
   E. Request for Confirmation of Reappointment to the Historic District Commission
   F. Referral to Committee - Director of Public Works
10. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS
11. ANNOUNCEMENTS
12. PUBLIC FORUM
13. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X(Via Zoom)		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the minutes from City Council Meeting August 13, 2024

City Manager Evaluation for FY 2024 (7/1/2023-6/30/2024)

The City Manager's contract indicates that the Manager and the Council should annually review a written performance valuation tool to be used for evaluating the Manager's progress will consider the Manager's suggestions for appropriate and additional criteria upon which the evaluation might be based.

The proposed evaluation tool is a blend of general and specific goals. The general evaluation criteria include many items that we have used in the past for evaluation of our manager. The more specific criteria are those that are relevant to the current year.

The evaluation will be scored based on each of the 12 items below. For each item, each councilor will provide a score from 1 (poor) to 5 (excellent) and any narrative information that each councilor would like to provide about the individual item.

General Evaluation Criteria:

1. Relationships with the City Council
2. Community Engagement
3. Staff and Personnel Relationships
4. Leadership and Professional Capability
5. Business and Finance
6. Personal Qualities

Specific Evaluation Criteria:

1. Annual Budget
2. Government Operations and Management
3. Long Range Planning and Implementation
4. Community Health and Safety
5. Economic Vitality
6. Major Capital Investments

Detailed Guidance:
The information below is advisory to the council in scoring each of the categories above. The detailed descriptions for the general evaluation criteria would generally remain consistent from year to year while the detailed descriptions under the specific criteria may change from year to year based on the council's ongoing priorities.

General Evaluation Criteria:

1. Relationships with the City Council
    a. Keep council informed on issues, needs and operations of the City
    b. Offer professional advice to the council on items requiring council action
    c. Execute the intent of council directives
    d. Accept constructive criticism from the council
2. Community Engagement
    a. Facilitate the flow of information to and between various constituencies
    b. Encourage methods for expanding community awareness of City government matters
    c. Be attentive to community feedback and input
3. Staff and Personnel Relationships
    a. Develop and execute sound personnel procedures and practices
    b. Recruit and assign the best available personnel
    c. Support staff while encouraging their best efforts
4. Leadership and Professional Capability
    a. Maintain a vision of overall departmental missions and provides supervision of departments with a focus on operational efficiency and long-range priorities
    b. Analyze operational challenges and provide effective solutions.
    c. Make effective presentations which demonstrate thoughtful information pertinent to the issue at hand
    d. Understand and keeps informed regarding all aspects of municipal government operation, including participation in relevant professional development opportunities
    e. Maintain professional relationships with peers and with relevant federal and state leaders
5. Business and Finance
    a. Effectively supervise financial operations of the City
    b. Evaluate financial needs and make recommendation for adequate financing for department priorities and progress
    c. Manage and maintain City property effectively
    d. Present a budget and capital improvement plan to the Council in a manner which promotes transparency and a establishes consistency with operational goals
6. Personal Qualities
    a. Defend principles and convictions in the face of pressure
    b. Maintain high ethical standards including honesty and integrity
    c. Exercise good judgement in arriving at decisions.

Specific Evaluation Criteria:

1. Annual Budget
    a. Implements the FY24 and FY25 budget priority guidelines
2. Government Operations and Management
    a. Ensure stability in department management, by working to fill vacant positions in Police Chief, CFO, Health Director, City Clerk and other relevant positions.
    b. Continue to work with the Resident Advisory Committee to broaden the efforts to recruit members for boards and commissions
    c. Implement the Personnel Department Assessment Review and the Salary Compensation study.
    d. Implement plans to move relevant departments to the Parker Annex Building and adjust space in City Hall for efficient management of city services.
3. Long Range Planning & Implementation
    a. Climate Action Plan: Prioritize and implement achievable action items that meet the goals of the Climate Action Plan
    b. Comprehensive Plan: Prioritize and begin implementation of regulatory, fiscal and other actions to meet the goals of the plan
    c. Watertown Square: Undertake the Watertown Square plan, providing a recommendation on streetscape improvements and zoning, including zoning compliant with the MBTA Communities law.
4. Community Health and Safety:
    a. Ensure the health and safety of the residents of Watertown through the effective management of public safety and public health departments
    b. Complete the study of Health and Human Services functions in the City
5. Economic Vitality
    a. Facilitate economic development opportunities consistent with the City's revenue goals and community values
    b. Establish efforts to support local small businesses, strengthen our commercial corridors and encourage growth in emerging industry clusters
6. Major Capital Investments:
    a. Continue refining and implementing the finance plan for Watertown High School.
    b. Continue efforts to keep major park/playground projects on their updated schedule including work on Victory Field Turf, Victory Phase II, Arsenal Phase B, Filippello Park spray pad, Moxley Field courts, Saltonstall Park improvements in FY 2024, and work at Lowell School playground to be underway early in FY 2025.
    c. Facilitate design of new open space at Walker Pond.

FY 2024 Watertown City Manager Scoresheet
General Evaluation Criteria: page 1

Councilor Name: _____

1: Relationship with City Council				
Score				
1	2	3	4	5
Comments:				

2. Community Engagement				
Score				
1	2	3	4	5
Comments:				

3. Staff and Personnel Relationships				
Score				
1	2	3	4	5
Comments:				

Scores:
1=Poor (rarely meets the performance standard)
2=Below Average (usually does not meet the performance standard)
3=Average (generally meets the performance standard)
4=Above average (generally exceeds the performance standard)
5=Excellent (almost always exceeds the performance standard)

FY 2024 Watertown City Manager Scoresheet
General Evaluation Criteria: page 2

Councilor Name: _____

4. Leadership and Professional Capability				
Score				
1	2	3	4	5
Comments:				

5. Business and Finance				
Score				
1	2	3	4	5
Comments:				

6. Personal Qualities				
Score				
1	2	3	4	5
Comments:				

Scores:
1=Poor (rarely meets the performance standard)
2=Below Average (usually does not meet the performance standard)
3=Average (generally meets the performance standard)
4=Above average (generally exceeds the performance standard)
5=Excellent (almost always exceeds the performance standard)

FY 2024 Watertown City Manager Scoresheet
Specific Evaluation Criteria: page 1

Councilor Name: _____

1. Annual Budget				
Score				
1	2	3	4	5
Comments:				

2. Government Operations and Management				
Score				
1	2	3	4	5
Comments:				

3. Long Range Planning and Implementation				
Score				
1	2	3	4	5
Comments:				

Scores:
1=Poor (rarely meets the performance standard)
2=Below Average (usually does not meet the performance standard)
3=Average (generally meets the performance standard)
4=Above average (generally exceeds the performance standard)
5=Excellent (almost always exceeds the performance standard)

FY 2024 Watertown City Manager Scoresheet
Specific Evaluation Criteria: page 2

Councilor Name: _____

4. Community Health and Safety				
Score				
1	2	3	4	5
Comments:				

5. Economic Vitality				
Score				
1	2	3	4	5
Comments:				

6. Major Capital Investments				
Score				
1	2	3	4	5
Comments:				

Scores:
1=Poor (rarely meets the performance standard)
2=Below Average (usually does not meet the performance standard)
3=Average (generally meets the performance standard)
4=Above average (generally exceeds the performance standard)
5=Excellent (almost always exceeds the performance standard)

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $330,000 to pay costs of preforming infiltration and inflow reduction and sewer rehabilitation.

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 104 **2024 – O -** 104

ORDER TO APPROVE THE BORROWING OF FUNDS FROM THE MWRA TO PAY COSTS OF PERFORMING INFILTRATION AND INFLOW REDUCTION AND SEWER REHABILITATION

ORDERED: That the sum of $330,000.00 is appropriated to pay costs of performing infiltration and inflow reduction and sewer rehabilitation, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14) and/or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $330,000 through the Massachusetts Water Resources Authority's ("MWRA") Infiltration/Inflow Local Financial Assistance Program. This request corresponds with Item #49 from Fiscal Year 2024 as denoted in the City Council Conceptual Recommendation in the budget.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4136
kmoussette@hinckleyallen.com

August 7, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – MWRA Sewer Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds from the Massachusetts Water Resources Authority to pay costs of performing infiltration and inflow reduction and sewer rehabilitation:

> ORDERED: That the sum of $330,000.00 is appropriated to pay costs of performing infiltration and inflow reduction and sewer rehabilitation, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14) and/or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

Kris A. Moussette

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE – Superintendent of Public Works
Mr. Michael Albano, CPA – Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – MWRA Local Financial Assistance Program
Phase 14 (75%Grant / 25%Loan)

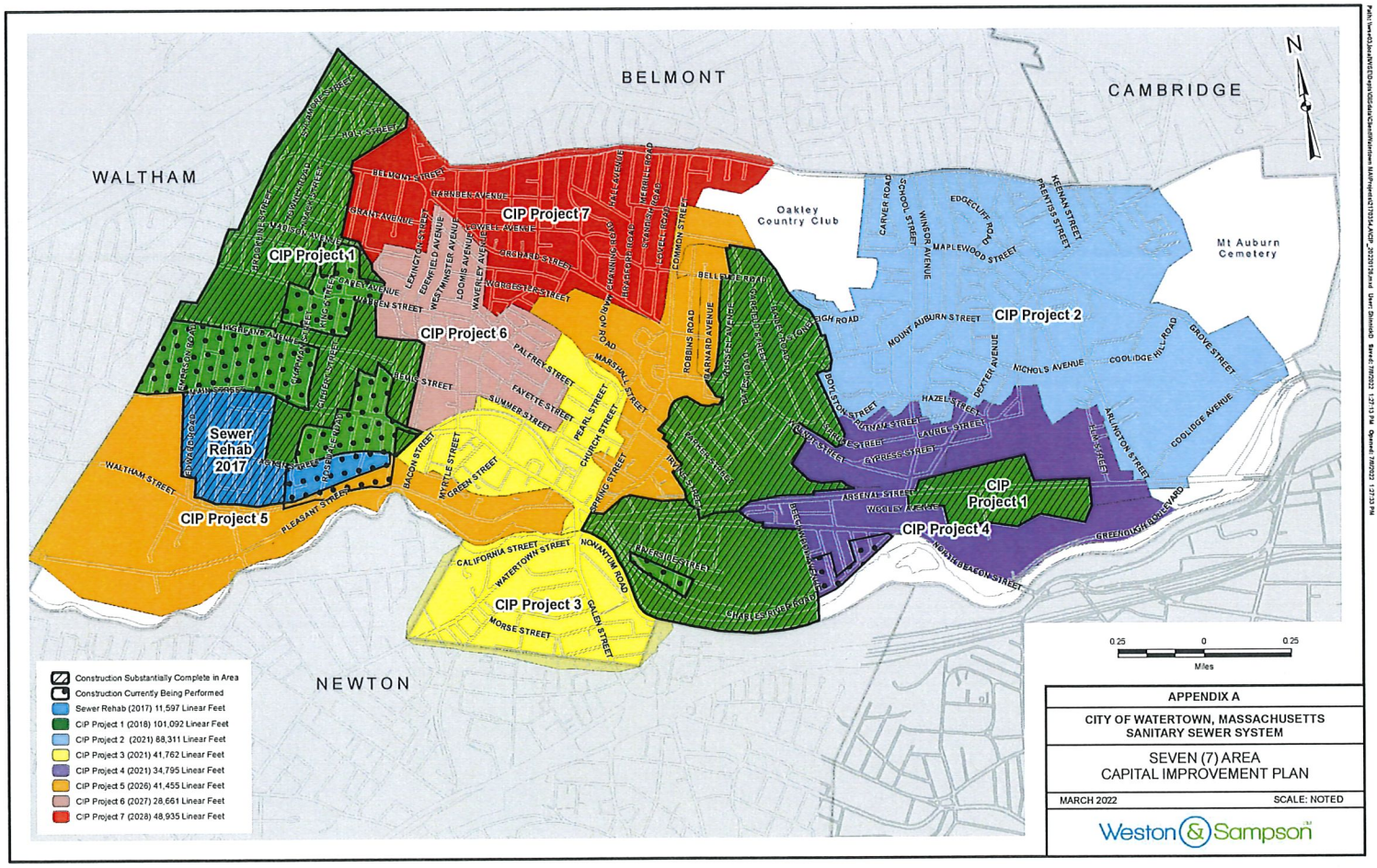
The Department of Public Works ("DPW") respectfully requests that the necessary actions be taken to authorize the Treasurer to borrow $330,000 through the Massachusetts Water Resources Authority's ("MWRA") Infiltration/Inflow Local Financial Assistance Program. This request corresponds with Item #49 from FY24 as denoted in the City Council Conceptual Recommendation in the budget.

MWRA is providing MWRA sewer communities funds to perform infiltration and inflow reduction and sewer rehabilitation. In accordance with Phase 14, the MWRA distributes these funds as 75% grants ($990,000) and 25% interest-free loans ($330,000) with term repayment over 10 years.

Infiltration and inflow increase the amount of extraneous water that enters the sanitary sewer system, thereby reducing the sewer's capacity for wastewater. This reduction in capacity risks sanitary sewer overflows and increases the volume of water that the City pays MWRA to treat. Thus, infiltration and inflow reduction is necessary to ensure the consistent and economical provision of sanitary sewer services.

All goods and services related to these projects will be procured consistent with Massachusetts law.

Thank you in advance for your consideration of this request.



APPENDIX A
CITY OF WATERTOWN, MASSACHUSETTS SANITARY SEWER SYSTEM
SEVEN (7) AREA CAPITAL IMPROVEMENT PLAN
MARCH 2022 — SCALE: NOTED
Weston & Sampson

CITY OF WATERTOWN, MASSACHUSETTS

CIP PROJECT 3 & 4 REHABILITATIONS, BID INVITATION NO. XX-XXX

DEPARTMENT OF PUBLIC WORKS, 124 ORCHARD STREET, WATERTOWN, MA 02472

GEORGE PROAKIS, CITY MANAGER

GREGORY ST. LOUIS, P.E., SUPERINTENDENT

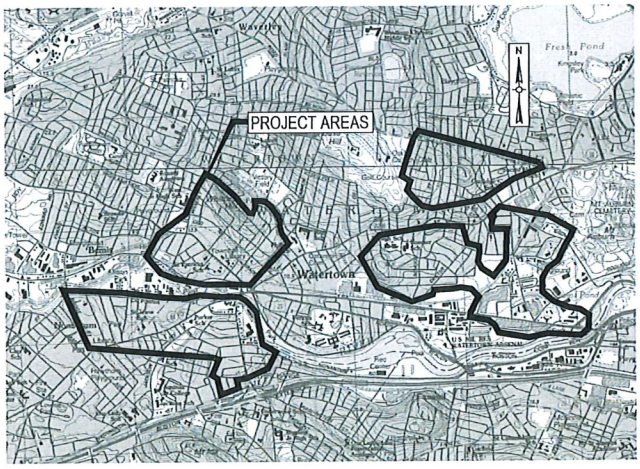
PAUL PLOURDE, ASSISTANT SUPERINTENDENT

MWRA LOCAL FINANCIAL ASSISTANCE PROGRAM, PROJECT NO. xxxxxx

Weston & Sampson

Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading MA 01867
978.532.1900
800.SAMPSON
www.westonandsampson.com

Draft Print
07/30/2024 8:19:05 AM



LOCUS MAP

DRAWING INDEX	
SHEET	TITLE
G000	COVER
G001	ABBREVIATIONS, NOTES AND LEGEND
G002	CONSTRUCTION ZONE SAFETY PLAN
C101	PLANS AND TABLES
C102	PLANS AND TABLES
C103	PLANS AND TABLES
C104	PLANS AND TABLES
C105	PLANS AND TABLES
C106	CALIFORNIA STREET PLANS AND PROFILES
C107	UNION STREET PLANS AND PROFILES
C108	ROAD STREET AND CALVIN STREET PLANS AND PROFILES
C109	CALVIN STREET AND WAVERLY STREET PLANS AND PROFILES
C110	MIDDLE STREET AND FOREST STREET PLANS AND PROFILES
C111	MAIN STREET AND OLIVE STREET PLANS AND PROFILES
C112	GREEN STREET AND GREEN STREET TERRACE PL AND PLANS AND PROFILES
C113	WINTER STREET AND FAYETTE STREET PLANS AND PROFILES
C114	CIRCLE STREET AND COOLIDGE HILL ROAD PLANS AND PROFILES
C115	CALVIN ROAD AND MERRIFIELD AVENUE PLANS AND PROFILES
C116	ARLINGTON STREET AND ELM STREET PLANS AND PROFILES
C117	LAUREL STREET & VESUVIO AND OAK STREET PLANS AND PROFILES
C118	WALNUT STREET, CONCORD ROAD, AND SOUTSON STREET PLANS AND PROFILES
C119	HANCOCK STREET SCHOOL STREET AND HOWE STREET PLANS AND PROFILES
C120	HOEL STREET AND DEXTER AVENUE PLANS AND PROFILES
C121	CARVER ROAD AND SCHOOL STREET PLANS AND PROFILES
C122	CARVER ROAD EAST AND PLANT ROAD PLANS AND PROFILES
C123	LANGDON AVENUE AND EDGECLIFF ROAD PLANS AND PROFILES
C124	RIVERSIDE PARKWAY AND BELMONT STREET PLANS AND PROFILES
C201	DETAILS 1
C202	DETAILS 2
C203	DETAILS 3

Issued Date:

811
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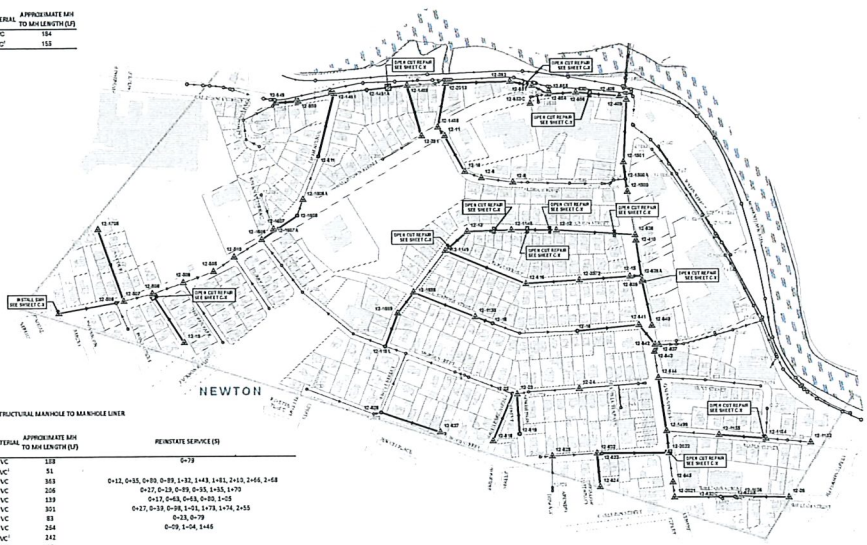
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CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
12	819	12	23	NORTH PARK STREET	6	VC	184
12	824	12	822	BIGELOW TERRACE	6	VC[1]	153

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.





INSTALL MANHOLE INFLOW RISH

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	507	LYONS COURT	BRICK
12	949	CALIFORNIA STREET	BRICK

CURED IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
12	10	12	11	ALDRICH ROAD	8	VC	188	0+79
12	11[A]	12	1408	ALDRICH ROAD	8	VC[1]	51	
12	12	12	818	UNION STREET	6	VC	363	0+12, 0+33, 0+80, 0+89, 1+32, 1+43, 1+81, 2+13, 2+66, 2+68
12	12	12	1148	UNION STREET	6	VC	206	0+17, 0+19, 0+89, 0+93, 1+53, 1+70
12	13	12	1149	UNION STREET	6	VC	139	0+12, 0+43, 0+63, 0+93, 1+05
12	16	12	841	CAPITOL STREET	6	VC	301	0+17, 0+39, 0+98, 1+01, 1+73, 1+74, 2+55
12	18	12	1150	CAPITOL STREET	6	VC	83	0+33, 0+79
12	19	12	508	POND STREET	6	VC	264	0+09, 1+04, 1+46
12	391	12	1409	CALIFORNIA STREET	6	VC[1]	142	
12	393	12	951	CALIFORNIA STREET	10	VC	97	
12	408	12	956	WATERTOWN STREET[2]	10	VC	219	0+16, 0+63, 0+92, 1+44, 1+84
12	409	12	408	GALEN STREET	8	PVC	34	
12	410	12	938	GALEN STREET	6	VC	28	0+03
12	506	12	6979	WATERTOWN STREET	6	VC	252	0+23, 0+57, 0+97, 1+01, 1+17, 1+74, 2+47
12	511	12	1431	FIFTH AVENUE	8	VC	158	0+37, 0+41, 0+78, 1+03, 1+18, 1+73, 2+03, 2+29
12	816	12	1149	ELIOT STREET	6	VC	403	0+44, 0+94, 1+00, 1+54, 1+62, 1+83, 2+11, 2+17, 2+62, 2+70, 3+04, 3+13, 3+
12	818	12	22	SOUTH PARK STREET	6	VC	252	0+29, 0+78, 0+90, 1+02, 1+59
12	823	12	2022	BOYD STREET	6	VC	302	0+28, 0+38, 0+49, 0+54, 1+31, 1+32, 2+15, 2+23
12	827	12	828	BOYD STREET	6	VC	279	0+23, 1+53, 1+78
12	939	12	410	GALEN STREET	6	VC	200	0+18, 0+33, 0+75, 1+29
12	939	12	940	GALEN STREET	6	VC	200	0+18
12	941	12	942	GALEN STREET	6	VC[1]	117	
12	942	12	837	WATER STREET	8	VC	30	
12	943	12	837	WATER STREET	8	VC[1]	37	
12	949	12	950	CALIFORNIA STREET	6	VC	104	
12	951	12	954	WATERTOWN STREET[2]	10	VC	82	
12	954	12	955	WATERTOWN STREET	10	VC[1]	15	
12	956	12	954	WATERTOWN STREET	10	VC	149	0+54
12	1148	12	13	UNION STREET	6	VC	205	0+56, 0+13, 0+66, 0+79, 1+12, 1+23, 1+34, 1+78
12	1150	12	1608	CAPITOL STREET	6	VC	306	0+49, 0+62, 1+10, 1+13, 1+54, 1+55, 1+98, 2+01
12	1154	12	1155	MAPLE STREET	8	VC	210	0+09, 1+33, 1+98
12	1156	12	26	WILLIAMS STREET	6	VC	226	0+21, 0+89, 1+10, 1+32, 1+57, 1+64, 1+68, 2+11
12	1156	12	2021	WILLIAMS STREET	6	VC	307	0+30, 0+56, 0+86, 1+48, 2+19, 2+36
12	1439	12	1431 A	CALIFORNIA STREET	10	VC	188	0+79
12	1439	12	944	GALEN STREET	8	VC	245	0+23, 0+73, 1+14, 1+18, 1+23, 1+97, 1+99
12	1500 A	12	1500	GALEN STREET	6	VC	38	
12	1501	12	409	GALEN STREET	6	VC	199	0+05, 0+92, 1+21, 1+55, 2+19, 2+35
12	1501	12	1500 A	GALEN STREET	6	VC	68	0+05
12	1606	12	1608	WATERTOWN STREET	8	VC	154	0+72, 1+22, 1+57
12	1698	12	1699	UNION STREET	8	VC	134	0+70, 0+83, 1+11
12	1699	12	1151	UNION STREET	8	VC	157	0+32, 0+43, 0+63, 0+88, 1+06
12	1705	12	507	LYONS COURT	6	VC	352	0+14, 0+24, 0+41, 0+62, 0+78, 0+85, 1+28, 1+56, 1+68, 2+15, 2+80
12	2013	12	393	CALIFORNIA STREET	10	VC	283	0+33, 1+53, 2+47
12	2018	12	1408	WATERTOWN STREET	6	VC	200	0+22
12	2022	12	1499	GALEN STREET	8	VC	87	0+47, 0+61
12	3572	12	15	ELIOT STREET	6	VC	216	0+33, 0+44, 1+15, 1+21, 1+64, 1+90
12	3572	12	816	ELIOT STREET	6	VC	247	0+33, 0+51, 1+17, 1+46, 1+91, 2+24

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.
2. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION
12	9	ALDRICH ROAD
12	11	ALDRICH ROAD
12	949	GALEN STREET

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	393	CALIFORNIA STREET	BRICK
12	1148	UNION STREET	BRICK[1]
12	2021	GALEN STREET	BRICK[1]

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
12	12	12	1148	UNION STREET	6	VC	206	0+69
12	819	12	23	NORTH PARK STREET	6	VC	184	0+48
12	823	12	2022	BOYD STREET	6	VC	302	0+49
12	823	12	2022	BOYD STREET	6	VC	302	0+59
12	823	12	2022	BOYD STREET	6	VC	302	1+32
12	827	12	828	BOYD STREET	6	VC	279	0+23
12	1148	12	13	UNION STREET	6	VC	205	1+78
12	1698	12	1699	UNION STREET	8	VC	134	0+03
12	1705	12	507	LYONS COURT	6	VC	352	0+24
12	2013	12	1408	WATERTOWN STREET	6	VC	200	0+22

MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
12	8	ALDRICH ROAD	BRICK	6.5
12	10	ALDRICH ROAD	BRICK	6.1
12	11	ALDRICH ROAD	BRICK[1]	10
12	12	UNION STREET	BRICK	6
12	13	UNION STREET	BRICK	5.8
12	15	ELIOT STREET	BRICK	5
12	19	POND STREET	BRICK	4.9
12	24	MORSE STREET	BRICK	6.5
12	26	WILLIAMS STREET	BRICK	3.5
12	393	CALIFORNIA STREET	BRICK	4.7
12	408	WATERTOWN STREET	BRICK	9.1
12	409	GALEN STREET	BRICK	4.4
12	410	GALEN STREET	BRICK	6.3
12	505	WATERTOWN STREET	BRICK	8.2
12	507	LYONS COURT	BRICK	11
12	508	WATERTOWN STREET	BRICK	10.3
12	509	WATERTOWN STREET	BRICK	9.2
12	510	WATERTOWN STREET	BRICK	8.4
12	816	ELIOT STREET	BRICK	7.3
12	818	SOUTH PARK STREET	BRICK	6.5
12	815	BOYD STREET	BRICK	6.4
12	827	SOUTH PARK STREET	BRICK	7.5
12	837	WATER STREET	BRICK	13.5
12	838	GALEN STREET	BRICK	6.5
12	939	GALEN STREET	BRICK	7.5
12	940	GALEN STREET	BRICK	6.6
12	941	CAPITOL STREET	BRICK	12
12	942	WATER STREET	BRICK[1]	10
12	943	WATER STREET	BRICK[1]	12
12	944	GALEN STREET	BRICK	13.7
12	945	GALEN STREET	PRECAST	8.6
12	949	CALIFORNIA STREET	BRICK	3.2
12	950	CALIFORNIA STREET	BRICK	4.8
12	951	CALIFORNIA STREET	BRICK	5.2
12	953 C	WATERTOWN STREET	BRICK[1]	7
12	954	WATERTOWN STREET	BRICK	6.3
12	955	WATERTOWN STREET	BRICK	6.8
12	956	WATERTOWN STREET	BRICK	4.5
12	1148	UNION STREET	BRICK[1]	10
12	1149	UNION STREET	BRICK[1]	5.9
12	1150	CAPITOL STREET	BRICK	5
12	1152	MAPLE STREET	BRICK	8.2
12	1154	HUNT STREET	BRICK	11.1
12	1155	MAPLE STREET	BRICK	13.3
12	1156	WILLIAMS STREET	BRICK	13.3
12	1408	WATERTOWN STREET	BRICK[1]	10
12	1431	FIFTH AVENUE	BRICK	8.1
12	1499	MAPLE STREET	BRICK	16.2
12	1500	GALEN STREET	BRICK	2.2
12	1501	GALEN STREET	BRICK[1]	10
12	1606	WATERTOWN STREET	BRICK	10.7
12	1607	WATERTOWN STREET	BRICK	6.3
12	1608 A	FIFTH AVENUE	BRICK	17.8
12	1608	CAPITOL STREET	BRICK	7
12	1699	UNION STREET	BRICK	8.5
12	1705	LYONS COURT	BRICK	5.7
12	2013	CALIFORNIA STREET	BRICK	7.5
12	2022	GALEN STREET	BRICK	10.1
12	3572	ELIOT STREET	BRICK	5.7

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 3 VERTICAL FEET.
2. MANHOLE MATERIAL ASSUMED TO BE BRICK.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	15	ELIOT STREET	BRICK
12	23	MORSE STREET	BRICK
12	391	WATERTOWN STREET	BRICK
12	822	BOYD STREET	BRICK
12	824	BIGELOW TERRACE	BRICK
12	837	WATER STREET	BRICK
12	938	GALEN STREET	BRICK
12	941	CAPITOL STREET	BRICK
12	942	WATER STREET	BRICK[1]
12	943	GALEN STREET	BRICK[1]
12	955	WATERTOWN STREET	BRICK
12	1408	WATERTOWN STREET	BRICK[1]
12	1499	CALIFORNIA STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading MA 01867
978.532.1900 800.SAY.WSON
www.westonandsampson.com

Consultants

Revisions		
No.	Date	Description

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Issued For:
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Scale: AS NOTED

Date	JULY 2023
Drawn By	ZSO
Reviewed By	CWP
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W&S Project No.	EH0103408
W&S File No.	SEE PATH

Drawing Title
PLANS AND TABLES

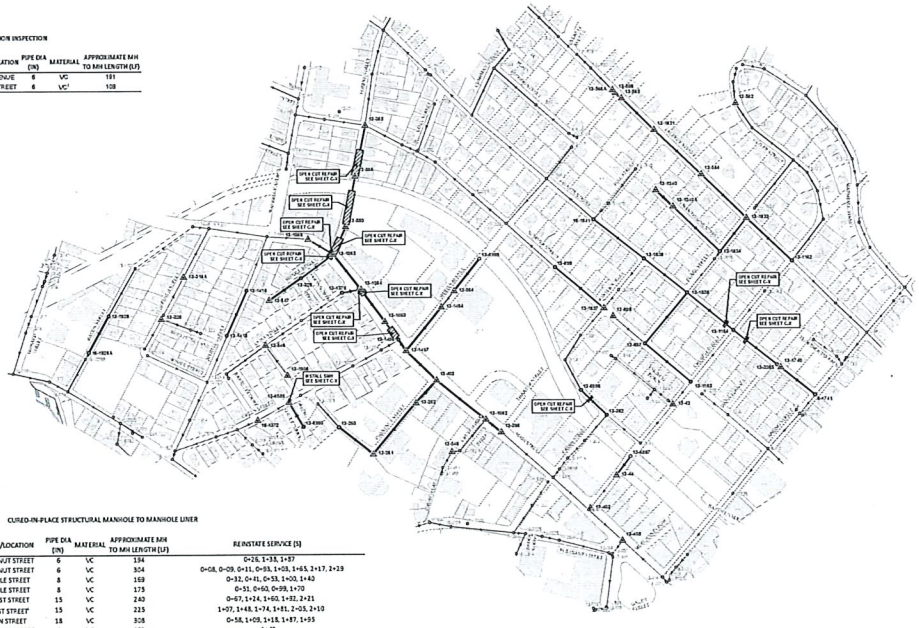
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CLEANING AND TELEVISION INSPECTION

SUBAREA	M-H	TO SUBAREA	TO M-H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M-H TO M-H LENGTH (LF)
13	384	13	6999	WHITES AVENUE	6	VC	191
13	6987	13	44	CHURCH STREET	6	VC'	108

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.



MANHOLE CEMENTITIOUS LINING

SUBAREA	M-H	STREET / LOCATION	MATERIAL	APPROXIMATE M-H DEPTH (VF)
13	42	CHURCH STREET	BRICK	7.1
13	261	CHESTNUT STREET	BRICK	6.1
13	262	CHESTNUT STREET	BRICK	7.5
13	319 A	FRENCH STREET	BRICK	6
13	384	WHITES AVENUE	BLOCK	7.3
13	386	FOREST STREET	BRICK	8.7
13	396	MAIN STREET	BRICK	8.9
13	402	CHESTNUT STREET	BRICK	12.5
13	403	MAIN STREET	BRICK	8.4
13	405	MAIN STREET	BRICK	9
13	547	MIDDLE STREET	BRICK	6.4
13	548	CHURCH HILL STREET	BRICK	9
13	550	FOREST STREET	BRICK	14.3
13	562	OLIVER STREET	BRICK	7.1
13	564	PALFREY STREET	BRICK	8.3
13	565	PALFREY STREET	BRICK	8.5
13	566	PALFREY STREET	BRICK	9.2
13	566 A	PALFREY STREET	BRICK	9.2
13	898	SUMMER STREET	BRICK	6.2
13	1063	CHURCH HILL STREET	BRICK	9.5
13	1063	MAIN STREET	BRICK	13.2
13	1064	MAIN STREET	BRICK	22.3
13	1065	FOREST STREET	BRICK	20.9
13	1066	MAIN STREET	BRICK	8.8
13	1240	HAWTHORNE STREET	BRICK	5.8
13	1240 A	HAWTHORNE STREET	BRICK	6.1
13	1494	WHITES AVENUE	BRICK	8
13	1497	MAIN STREET	BRICK	14.9
13	1740	FAYETTE STREET	BRICK	6.3
13	1831	PALFREY STREET	BRICK	7.1
13	1833	PALFREY STREET	BRICK	8.5
13	1837	SUMMER STREET	BRICK	8.9

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	M-H	TO SUBAREA	TO M-H	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M-H TO M-H LENGTH (LF)	REINSTATE SERVICE (S)
13	260	13	261	CHESTNUT STREET	6	VC	194	0+26, 1+33, 1+87
13	262	13	261	CHESTNUT STREET	6	VC	304	0+08, 0+09, 0+11, 0+93, 1+05, 1+63, 2+17, 2+29
13	315	13	547	MIDDLE STREET	8	VC	169	0+32, 0+81, 0+53, 1+03, 1+40
13	325	13	1065	MIDDLE STREET	8	VC	175	0+51, 0+62, 0+99, 1+70
13	385	13	386	FOREST STREET	15	VC	240	0+67, 1+24, 1+60, 1+82, 2+21
13	386	13	550	FOREST STREET	15	VC	225	1+07, 1+48, 1+74, 1+81, 2+03, 2+10
13	402	13	1062	MAIN STREET	18	VC	308	0+58, 1+09, 1+18, 1+87, 1+95
13	402	13	262	CHESTNUT STREET	6	VC	152	1+42
13	550	13	1065	FOREST STREET	15	VC	149	0+24, 0+60, 0+91
13	564	13	1833	PALFREY STREET	8	VC	289	0+10, 0+46, 0+84, 1+21, 1+84, 2+03
13	565	13	1831	PALFREY STREET	8	VC	202	0+17, 0+74, 0+88, 1+58, 1+70, 1+83
13	566	13	565	PALFREY STREET	8	VC	30	
13	566 A	13	566	PALFREY STREET	8	VC	13	
13	897	13	1165	SUMMER STREET	8	VC	276	0+31, 0+82, 1+10, 1+17, 1+49, 1+70, 1+99
13	1062	13	396	MAIN STREET	18	VC	83	0+02, 0+58
13	1063	13	1064	MAIN STREET	18	VC	183	0+04, 0+75, 1+68
13	1063	13	1496	MAIN STREET	18	VC	101	
13	1065	13	1064	MAIN STREET	18	VC	206	0+53, 0+92, 1+41, 1+47
13	1066	13	1065	MAIN STREET	8	VC	134	0+03, 0+36, 0+79, 1+13, 1+23
13	1240 A	13	1240	HAWTHORNE STREET	8	VC	111	0+30, 0+56, 0+92
13	1376	13	1064	CUBA STREET	8	VC	84	0+11
13	1415	13	1416	MYRTLE STREET	6	VC	228	0+03, 0+16, 0+18, 0+66, 1+05, 1+23, 1+32, 1+36, 1+58, 1+59, 1+133, 2+33
13	1484	13	1497	WHITES AVENUE	6	VC	255	
13	1496	13	1497	MAIN STREET	18	VC	55	
13	1497	13	402	MAIN STREET	18	VC	189	0+53, 1+09
13	1740	8	1741	FAYETTE STREET	6	VC	199	0+12, 0+19, 0+37, 0+91, 0+97, 1+03, 1+23, 1+34
13	1740	13	1164	FAYETTE STREET	6	VC	280	0+24, 0+42, 2+07
13	1831	13	564	PALFREY STREET	8	VC	302	0+04, 0+19, 0+84, 1+23, 1+43, 1+96, 2+10, 2+18, 2+57
13	1833	13	1162	PALFREY STREET	8	VC	275	0+45, 0+83, 1+26, 1+43
13	1834	13	1240 A	HAWTHORNE STREET	8	VC	298	0+67, 0+96, 1+32, 1+62, 2+11, 2+15, 2+48, 2+76
13	1834	13	1833	PEARL STREET	8	VC	199	0+08, 0+72, 1+23
13	1836	13	897	PEARL STREET	8	VC	293	0+33, 0+66, 1+07, 1+13, 1+32, 1+63, 1+84, 2+17
13	1836	13	1164	FAYETTE STREET	6	VC	277	0+31, 0+55, 1+23, 1+47, 1+68, 1+78, 2+00, 2+08, 2+33
13	1836	13	1838	FAYETTE STREET	6	VC	246	0+02, 1+03, 1+45, 1+65, 1+73, 2+24
13	1837	15	839	SUMMER STREET	6	VC	286	0+33, 1+08, 1+35, 2+00, 2+66
13	1838	15	1841	FAYETTE STREET	6	VC	232	0+49, 0+68, 0+83, 1+33, 1+42, 1+46, 1+58, 2+02, 2+49
13	6990	13	6989	GREEN STREET TERRACE	8	VC	144	
13	6998	13	382	WINTER STREET	8	VC	175	0+58, 1+58
16	1318 A	13	1318	BACON STREET	6	VC	66	0+38

NOTES:
1. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

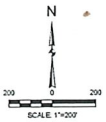
BUILD MANHOLE BENCH AND INVERT

SUBAREA	M-H	STREET / LOCATION	MATERIAL
13	44	CHURCH STREET	BRICK
13	546	CUBA STREET	BRICK
13	1906	CHESTNUT STREET	BLOCK

INSTALL MANHOLE FRAME AND COVER

SUBAREA	M-H	STREET / LOCATION	MATERIAL
13	319	FRENCH STREET	BRICK
13	335	FOREST STREET	BRICK
13	1837	SUMMER STREET	BRICK
16	1372	GREEN STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.



CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	M-H	TO SUBAREA	TO M-H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M-H TO M-H LENGTH (LF)	APPROXIMATE STATION
13	315	13	1065	MIDDLE STREET	8	VC	175	0+51
13	384	13	6999	WHITES AVENUE	6	VC	191	0+12
13	386	13	550	FOREST STREET	15	VC	225	1+48
13	564	13	1833	PALFREY STREET	8	VC	289	0+19
13	564	13	1833	PALFREY STREET	8	VC	289	0+46
13	1415	13	1416	MYRTLE STREET	6	VC	228	1+59
13	1740	13	1164	FAYETTE STREET	6	VC	280	0+42
13	1831	13	564	PALFREY STREET	8	VC	302	1+49
13	1831	13	564	PALFREY STREET	8	VC	302	2+10
13	1836	13	1164	FAYETTE STREET	6	VC	277	2+08
13	1836	13	1838	FAYETTE STREET	6	VC	246	2+24
13	1838	15	1841	FAYETTE STREET	6	VC	232	2+02

Project
CITY OF WATERTOWN, MA
CIP PROJECT 2 REHABILITATIONS
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading, MA 01867
978.532.1900 800.SAW.WSON
www.westonandsampson.com

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No.	Date	Description

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Scale AS NOTED

Date JULY 2023
Drawn By ZSD
Reviewed By CWP
Approved By DWE
W&S Project No. B-0125-0-0-0
W&S File No. 5000 PATH

Drawing Title
PLANS AND TABLES

Sheet Number
C102

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CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	M/H	TO SUBAREA	TO M/H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)	APPROXIMATE STATION
3	361	3	818	YUKON AVENUE	6	VC	165	1+13
3	1559	3	2067	OAK STREET	6	VC	161	0+07
3	1559	3	2067	OAK STREET	6	VC	161	0+64
5	472	5	473	COOLIDGE HILL ROAD	8	VC	240	1+31
5	1569	5	1034	COOLIDGE AVENUE	12	VC	199	0+21
5	1998	5	1997	ARLINGTON STREET	8	VC	261	1+43
5	2089	5	637	CALVIN ROAD	8	VC	322	1+43
5	4772	5	1568	MERRIFIELD AVENUE	6	VC	215	0+97

CLEANING AND TELEVISION INSPECTION

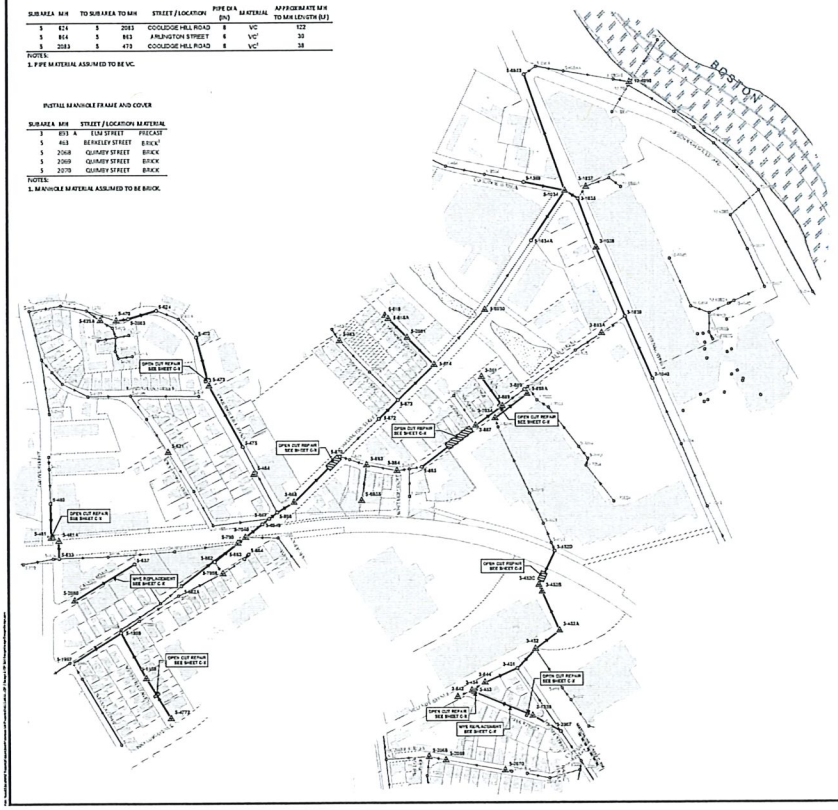
SUBAREA	M/H	TO SUBAREA	TO M/H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)
5	824	5	2083	COOLIDGE HILL ROAD	8	VC	122
5	864	5	863	ARLINGTON STREET	6	VC[1]	10
5	2083	5	473	COOLIDGE HILL ROAD	8	VC[1]	38

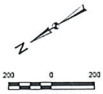
NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	M/H	STREET / LOCATION	MATERIAL
3	855 A	ELM STREET	PRECAST
5	463	BERKELEY STREET	BRICK[1]
5	2068	QUIMBY STREET	BRICK
5	2069	QUIMBY STREET	BRICK
5	2070	QUIMBY STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.





BUILD MANHOLE BENCH AND INVERT

SUBAREA	M/H	STREET / LOCATION	MATERIAL
3	453	OAK STREET	BRICK
3	454	OAK STREET	BRICK
3	888	ELM STREET	BRICK
5	881	ELM STREET	BRICK
5	6955	CHADBOURNE TERRACE	PRECAST

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	M/H	STREET / LOCATION
3	452	LAUREL STREET
5	470	COOLIDGE HILL ROAD
5	829 A	COOLIDGE HILL ROAD
5	7058	ARLINGTON STREET

INSTALL MANHOLE INFLOW DISH

SUBAREA	M/H	STREET / LOCATION	MATERIAL
5	818	BERKELEY STREET	BRICK

MANHOLE CEMENTITIOUS LINING

SUBAREA	M/H	STREET / LOCATION	MATERIAL	APPROXIMATE M/H DEPTH (VF)
3	361	YUKON AVENUE	BRICK	4.1
3	452 A	LAUREL STREET	PRECAST	11.4
3	452 B	ARSENAL WAY	PRECAST	10.1
3	452 C	ARSENAL WAY	BRICK	10.1
3	453	OAK STREET	BRICK	6.1
3	454	OAK STREET	BRICK	6
3	643	BALLENDY AVENUE	BRICK	5.2
3	644	BALLENDY AVENUE	BRICK	5.6
3	887	ELM STREET	BRICK	10.6
3	889 A	ELM STREET	BRICK	6.6
3	1037	ARSENAL STREET	PRECAST	7.2
3	1038	ARSENAL STREET	BRICK	13.4
3	1559	OAK STREET	BRICK	7.7
3	2054	ELM STREET	BRICK	9.1
5	473	COOLIDGE HILL ROAD	BRICK	7.9
5	481	GROVE STREET	BRICK	12.2
5	481 A	GROVE STREET	BRICK[1]	10
5	464	COOLIDGE HILL ROAD	BRICK	5.8
5	618	BERKELEY STREET	BRICK	4.4
5	618 A	BERKELEY STREET	BRICK	4.4
5	621	CRAWFORD STREET	BRICK	8
5	793	ARLINGTON STREET	BRICK	15.2
5	868	ARLINGTON STREET	BRICK	13.1
5	874	CLARENDON STREET	BRICK	7.8
5	884	ELM STREET	BRICK	8.9
5	1034	ARLINGTON STREET	BRICK	17.5
5	1568	MERRIFIELD AVENUE	BRICK	5.5
5	2080	CALVIN ROAD	BRICK	4.3
5	2081	CLARENDON STREET	BRICK	5.2
5	4772	MERRIFIELD AVENUE	BRICK	4.2
5	6950	ARLINGTON STREET	BRICK	8.9
5	7049	ARLINGTON STREET	BRICK	16.7
10	6990	GREENOUGH BOULEVARD	BRICK[1]	10

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	M/H	TO SUBAREA	TO M/H	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)	REINSTATE SERVICE (S)
2	1543	3	1039	ARSENAL STREET	12	VC	323	
3	361	3	818	YUKON AVENUE	6	VC	165	0+25, 0+05, 0+44, 0+19, 1+13
3	451	3	452	LAUREL STREET	8	VC[2]	126	
3	452 C	3	452 D	LAUREL STREET	10	VC	169	0+22
3	452	3	452 A	LAUREL STREET	12	VC[2]	139	
3	452 A	3	452 B	LAUREL STREET	12	PVC	197	
3	452 B	3	452 C	LAUREL STREET	10	PVC	27	
3	453	3	454	OAK STREET	6	VC[2]	9	
3	887	3	888	ELM STREET	6	VC	156	0+59, 0+65, 1+16
3	889	3	889 A	ELM STREET	12	VC	25	
3	889 A	3	2054	ELM STREET	12	VC	156	
3	1035	5	1034	ARSENAL STREET	15	VC[2]	70	
3	1038	3	1035	ARSENAL STREET[2]	15	VC	240	0+25
3	1039	3	1038	ARSENAL STREET	15	VC	330	
3	1559	3	453	OAK STREET	6	VC	231	0+23, 0+48, 0+34, 1+12, 1+41, 1+54, 2+08
3	1559	3	2067	OAK STREET	6	VC	161	0+07, 0+64, 1+41
5	472	5	473	COOLIDGE HILL ROAD[2]	8	VC	240	0+14, 1+31, 1+69
5	473	5	475	COOLIDGE HILL ROAD	8	VC	322	0+48, 1+05, 1+36, 1+69, 1+98, 2+35, 2+49, 2+91, 3+06, 3+
5	480	5	481	GROVE STREET	8	VC	160	
5	481	5	481 A	GROVE STREET	8	VC	38	
5	481 A	5	633	GROVE STREET	8	VC[2]	78	
5	780	5	2049	ARLINGTON STREET	18	VC[2]	44	
5	862	5	780	ARLINGTON STREET	12	VC[2]	138	
5	862 A	5	780	ARLINGTON STREET	12	VC	330	0+30, 0+57, 1+06, 1+43, 1+80, 1+91, 2+14, 2+44, 2+84, 3+
5	866	5	868	ARLINGTON STREET	18	VC[2]	90	
5	867	5	866	ARLINGTON STREET	18	VC[2]	47	
5	870	5	868	ARLINGTON STREET	18	VC	234	0+12, 0+54, 1+09, 1+78, 1+97, 2+24, 2+70
5	872	5	879	ARLINGTON STREET	18	VC	118	0+35, 0+63, 0+94
5	873	5	874	ARLINGTON STREET	18	VC	233	0+15, 0+48, 0+63, 1+18, 1+35, 1+43, 1+65, 1+91, 2+
5	885	5	887	ELM STREET	6	VC	312	0+62, 0+86, 0+91, 1+42, 1+44, 1+62, 2+15, 2+65
5	1034 A	5	1034	ARLINGTON STREET	18	VC	264	0+12, 0+66, 1+42, 2+04
5	1569	5	1998	MERRIFIELD AVENUE	6	VC	250	0+17, 0+31, 0+54, 0+77, 0+97, 1+12, 1+20
5	1569	5	1034	COOLIDGE AVENUE	12	VC	199	0+21
5	1998	5	1997	ARLINGTON STREET	8	VC	261	0+43, 0+84, 1+43
5	2089	5	637	CALVIN ROAD	8	VC	322	0+31, 0+67, 1+43, 1+67, 2+05
5	2081	5	618 A	CLARENDON STREET	6	VC	187	0+05, 0+35, 0+67, 0+48, 0+60, 0+72, 1+07, 1+09, 1+40, 1+
5	2081	5	874	CLARENDON STREET	6	VC	175	0+22, 0+47
5	4772	5	1568	MERRIFIELD AVENUE	6	VC	215	0+58, 0+69, 0+97, 1+17, 1+25, 1+27, 1+44, 1+56, 1+78, 2+
5	6953	5	1034	ARSENAL STREET	24	VC	571	1+70
5	7049	5	6949	ARLINGTON STREET	18	VC[2]	100	

NOTES:
1. DIAMETER CHANGE IN SEWER; TAPERED LINER REQUIRED.
2. PIPE MATERIAL ASSUMED TO BE VC.
3. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

Project
CITY OF WATERTOWN, MA
CIP PROJECT 2 REHABILITATIONS
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading MA 01867
978.532.1900 800.SAY.WSON
www.westonandsampson.com

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Reviewed By	CMP
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W&S Project No.	EN20240108
W&S File No.	EEE PATH

Drawing Title
PLANS AND TABLES

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MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
3	450	CYPRESS STREET	BRICK	10.7
3	2062	HAZEL STREET	BRICK	4.4
3	3093	HAZEL STREET	BRICK	3.7
4	449	DEXTER AVENUE	BRICK	8
4	647	SPRUCE STREET	BRICK	6.9
4	1473	CYPRESS STREET	BRICK	7
4	1629	WALNUT STREET	BRICK	6.3
4	1972	WALNUT STREET	BRICK	6.6
4	1973	WALNUT STREET	BRICK	6.5
4	1974	WALNUT STREET	BRICK	6.4
4	1975	WALNUT STREET	BRICK	9
4	1976	WALNUT STREET	BRICK	7
4	1977	WALNUT STREET	BRICK	6.8
4	1977 A	WALNUT STREET	PRECAST	9.2
4	6133	SPRUCE STREET	BRICK[1]	10
5	350	CHAUNCEY STREET	BRICK	4.5
5	447	PORTER STREET	BRICK	4.9
5	633	BOYLSTON STREET	BRICK	6.3
5	655	HANCOCK STREET	LINED	5.6
5	689	CHAUNCEY STREET	LINED	9.8
5	690	HANCOCK STREET	PRECAST	6.4
5	1458	WINTHROP STREET	BRICK	6
5	1460	HANCOCK STREET	BRICK	3.7
5	1464	CONCORD ROAD	BRICK	4.7
5	1545	PORTER STREET	BRICK	4.9
5	1546	PORTER STREET	BRICK	5.5
5	1547	BOYLSTON STREET	BRICK	6.8
5	1549	HOWE STREET	BRICK	3.7
5	1367	SCHOOL STREET	BRICK	6.8
5	2057	BOYLSTON STREET	BRICK	9.1
5	2059	BOYLSTON STREET	BRICK	7.2
5	2075	FAIRFIELD STREET	BRICK	5.3

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
5	1470	NUMBER STREET	BRICK

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION
4	6133	SPRUCE STREET

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
3	1553	4	1555	DEXTER AVENUE	8	VC	315	0+85, 1+41, 2+07, 2+43
3	2062	3	3093	HAZEL STREET	8	VC	82	0+48
4	449	4	1554	DEXTER AVENUE	8	VC	246	1+78, 1+78, 2+20
4	645	4	1551	CYPRESS STREET	8	VC	218	0+46, 0+51, 0+98, 1+28, 1+45, 2+16
4	647	4	6133	SPRUCE STREET	8	VC	157	0+03, 0+21, 0+43, 0+68, 0+93, 0+97, 1+47, 1+49
4	1474	4	1473	CYPRESS STREET	8	VC	279	0+05, 0+54, 0+56, 0+99, 1+28, 1+47, 1+61, 2+08, 2+11, 2+17, 2+54, 2+63, 2+
4	1555	4	449	DEXTER AVENUE	8	VC	247	
4	1629	4	1972	WALNUT STREET	6	VC	374	0+18, 1+40, 1+65, 1+94, 2+05, 3+28
4	1551	5	1468	BOYLSTON STREET	6	VC	242	0+60, 0+83, 1+43, 2+32, 2+34,
4	1553	4	1556	PUTNAM STREET	8	VC	154	0+05, 0+32, 0+57, 1+02, 1+18, 1+47
4	1554	4	1556	PUTNAM STREET	8	VC	268	0+04, 0+11, 0+38, 0+64, 1+14, 1+33, 1+63, 2+13, 2+63
4	1972	4	1973	WALNUT STREET	6	VC	351	0+45, 0+82, 1+36, 1+84, 2+33, 2+78, 3+34
4	1973	4	1974	WALNUT STREET	6	VC	350	0+43, 0+87, 0+93, 1+48, 2+09
4	1973	4	1974	WALNUT STREET[1]	6	VC	350	0+13, 0+28, 0+34, 1+18, 1+27, 2+15, 2+78, 3+42
4	1975	4	1976	WALNUT STREET	6	VC	65	0+11, 0+51
4	1976	4	1977	WALNUT STREET	6	VC	181	0+23, 0+78, 1+28
4	6133	4	1475	SPRUCE STREET	6	VC	501	0+43, 0+52, 0+88, 0+96, 1+32, 1+70
5	447	5	1548 A	PORTER STREET	6	VC[2]	272	
5	448	5	1547	BOYLSTON STREET	6	VC	154	0+25, 0+89, 1+34
5	655	5	690	HANCOCK STREET	8	VC	15	
5	690	5	689	CHAUNCEY STREET	8	VC	124	
5	692	5	1458	HANCOCK STREET	6	VC[2]	149	
5	1458	5	689	CHAUNCEY STREET	8	VC	48	
5	1460	5	350	HANCOCK STREET	6	VC	201	0+06, 0+53, 0+90, 1+58
5	1464	5	1463	CONCORD ROAD	6	VC	297	0+07, 0+21, 0+63, 1+09, 1+42, 1+91, 2+43
5	1547	5	2057	BOYLSTON STREET	6	VC	146	0+34, 0+52, 0+76, 0+80, 1+44
5	1551	5	1552	PUTNAM STREET	8	VC	65	
5	1552	5	2075	HAZEL STREET	8	VC	238	0+55, 0+74, 1+74
5	1366	5	1987	SCHOOL STREET	6	VC	275	0+33, 0+48, 0+82, 0+99, 1+18, 1+34, 1+63, 1+83, 2+13, 2+36
5	2061	5	1549	HOWE STREET	8	VC[2]	111	
5	2075	5	1562	FAIRFIELD STREET	8	VC	224	0+68, 0+90
5	4018	5	1549	HOWE STREET	8	VC	182	0+48, 0+83, 0+93, 0+98
9	1628	4	1629	WALNUT STREET	6	VC[2]	28	

NOTES:
1. DIAMETER CHANGE IN SEWER, TAPERED LINER REQUIRED.
2. PIPE MATERIAL ASSUMED TO BE VC.
3. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.



CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
3	1556	4	1555	CYPRESS STREET	8	VC	310
4	645	4	1555	CYPRESS STREET	8	VC	216
4	1958	4	1957	SPRUCE STREET	6	VC	180
5	1458	5	1459	WINTHROP STREET	6	VC	258
5	1459	5	658	HANCOCK STREET	8	VC[1]	61

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
3	1553	LAUREL STREET	BRICK
4	1629	WALNUT STREET	BRICK
5	350	CHAUNCEY STREET	BRICK
5	1543	HOWE STREET	BRICK
5	1986	SCHOOL STREET	BRICK
5	2061	PUTNAM STREET	BRICK

CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
4	645	4	1551	CYPRESS STREET	8	VC	318	1+44
4	1629	4	1972	WALNUT STREET	6	VC	374	1+65
4	1629	4	1972	WALNUT STREET	6	VC	374	1+94
4	1629	4	1972	WALNUT STREET	6	VC	374	2+86
4	1551	5	1468	BOYLSTON STREET	6	VC	242	0+83
4	1551	5	1468	BOYLSTON STREET	6	VC	242	1+43
4	1551	5	1468	BOYLSTON STREET	6	VC	242	2+32
4	1958	4	1957	SPRUCE STREET	6	VC	180	1+10
4	1958	4	1957	SPRUCE STREET	6	VC	180	1+75
4	1972	4	1973	WALNUT STREET	6	VC	351	3+34
4	1973	4	1974	WALNUT STREET	6	VC	350	1+27
4	1973	4	1974	WALNUT STREET	6	VC	350	2+15
4	6133	4	1475	SPRUCE STREET	6	VC	501	1+70
5	1458	5	1459	WINTHROP STREET	6	VC	258	0+55
5	1460	5	350	HANCOCK STREET	6	VC	201	0+53
5	1547	5	2057	BOYLSTON STREET	6	VC	146	0+80
5	1986	5	1987	SCHOOL STREET	6	VC	275	1+69

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124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading, MA 01867
978.532.1900 800.SAY.WSON
www.westonandsampson.com

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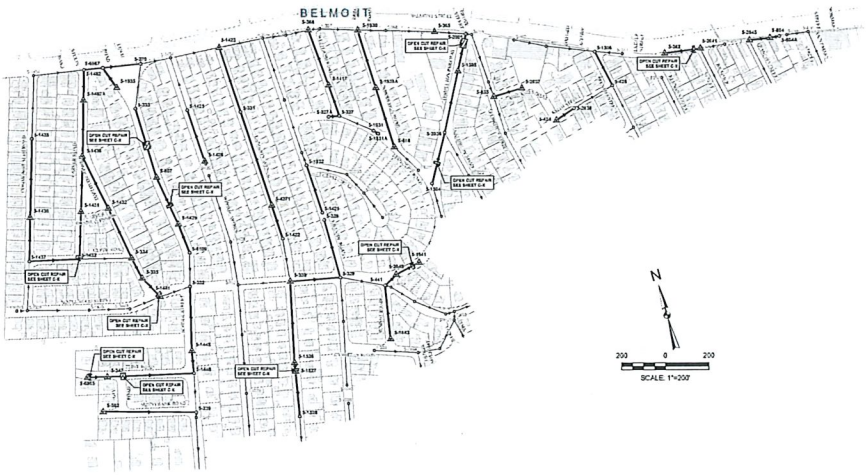
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PLANS AND TABLES

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CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (in)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
S	329	S	328	HILLSIDE ROAD	6	VC	277	0+50
S	331	S	1413	LANGDON AVENUE	6	VC	311	0+43
S	334	S	335	CARVER ROAD EAST	6	VC	107	0+66
S	334	S	335	CARVER ROAD EAST	6	VC	107	0+89
S	335	S	1441	CARVER ROAD EAST	6	VC	128	0+08
S	339	S	592	SUNNYBANK ROAD	6	VC	428	1+13
S	339	S	592	SUNNYBANK ROAD	6	VC	428	1+75
S	807	S	333	SCHOOL STREET	6	VC	410	1+69
S	1417	S	368	WESTLAND ROAD	8	VC	271	1+17
S	1417	S	368	WESTLAND ROAD	8	VC	271	1+12
S	1421	S	1331	HILLSIDE ROAD	6	VC	227	0+08
S	1421	S	1331	HILLSIDE ROAD	6	VC	227	1+02
S	1422	S	4371	LANGDON AVENUE	8	VC	161	0+47
S	1422	S	4371	LANGDON AVENUE	8	VC	161	0+51
S	1426	S	1425	WINSOR AVENUE	6	VC	249	0+96
S	1426	S	1425	WINSOR AVENUE	6	VC	249	0+97
S	1426	S	1425	WINSOR AVENUE	6	VC	249	1+08
S	1426	S	1425	WINSOR AVENUE	6	VC	249	1+41
S	1430	S	1432 A	CARVER ROAD	8	VC	248	0+77
S	1432	S	334	CARVER ROAD EAST	6	VC	247	0+75
S	1432	S	334	CARVER ROAD EAST	6	VC	247	0+81
S	1432	S	334	CARVER ROAD EAST	6	VC	247	1+29
S	1432	S	334	CARVER ROAD EAST	6	VC	247	2+38
S	1432	S	1430	CARVER ROAD EAST	6	VC	270	0+39
S	1432	S	1430	CARVER ROAD EAST	6	VC	270	2+56
S	1433	S	1431	CARVER ROAD	6	VC	220	1+71
S	1433	S	1437	CLYDE ROAD	6	VC	231	1+82
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	0+13
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	0+54
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	0+95
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	1+42
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	2+19
S	1437	S	1436	COMMONWEALTH ROAD	6	VC	200	0+68
S	1437	S	1436	COMMONWEALTH ROAD	6	VC	200	1+34
S	1437	S	1436	COMMONWEALTH ROAD	6	VC	200	1+45
S	1437	S	1436	COMMONWEALTH ROAD	6	VC	200	1+61
S	1442 A	S	1442	CARVER ROAD	8	VC	150	0+21
S	1506	S	426	PRENTISS STREET	8	VC	180	0+14
S	1506	S	426	PRENTISS STREET	8	VC	180	0+59
S	1506	S	426	PRENTISS STREET	8	VC	180	1+00
S	1526	S	330	LANGDON AVENUE	6	VC	373	0+94
S	1526	S	330	LANGDON AVENUE	6	VC	373	1+43
S	1526	S	330	LANGDON AVENUE	6	VC	373	1+91
S	1526	S	330	LANGDON AVENUE	6	VC	373	1+93
S	1526	S	330	LANGDON AVENUE	6	VC	373	2+41
S	1526	S	330	LANGDON AVENUE	6	VC	373	2+45
S	1526	S	330	LANGDON AVENUE	6	VC	373	2+52
S	1527	S	1528	LANGDON AVENUE	6	VC	201	0+63
S	2036	S	1505	TEMPLETON PARKWAY	6	VC	287	1+09
S	2036	S	1505	TEMPLETON PARKWAY	6	VC	287	1+19
S	4371	S	331	LANGDON AVENUE	6	VC	455	0+51
S	4371	S	331	LANGDON AVENUE	6	VC	455	1+41

INSTALL MANHOLE INFLOW DISH

SUBAREA	MH	STREET / LOCATION	MATERIAL
S	2037	ASHLAND STREET	BLOCK

MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
S	333	CARVER ROAD EAST	BRICK	6.3
S	347	FLINT ROAD	BRICK	5.9
S	362	BELMONT STREET	BRICK	5.2
S	365	TEMPLETON PARKWAY	BRICK	7.6
S	368	WESTLAND ROAD	BRICK	7.3
S	424	KEITH STREET	BRICK	2.3
S	592	SUNNYBANK ROAD	BRICK	6.2
S	804	BELMONT STREET	BRICK	4.4
S	807	SCHOOL STREET	BRICK	6.8
S	1417	WESTLAND ROAD	BRICK	6.4
S	1426	WINSOR AVENUE	BRICK	5.8
S	1429	SCHOOL STREET	BRICK	5.7
S	1430	CARVER ROAD	BRICK	4.9
S	1431	CARVER ROAD	BRICK	7.2
S	1432	CARVER ROAD EAST	BRICK	4.7
S	1436	COMMONWEALTH ROAD	BRICK	5.3
S	1441	MAPLEWOOD STREET	PRECAST	4.8
S	1443	SUMMIT ROAD	BRICK	5.8
S	1445	SCHOOL STREET	BRICK	8
S	1482 A	CARVER ROAD	BRICK	10
S	1503	SALISBURY ROAD	BRICK	7.2
S	1528	LANGDON AVENUE	BRICK	7.8
S	1527	LANGDON AVENUE	BRICK	6.7
S	1310	WOODLEIGH ROAD	BRICK	6.8
S	1310 A	WOODLEIGH ROAD	BRICK	6
S	1341	EDGECLIFF ROAD	BRICK	2.6
S	2041	BRIMMER STREET	BRICK	6.3
S	2048	EDGECLIFF ROAD	BRICK	3.4
S	4371	LANGDON AVENUE	BRICK	4.4
S	6965	FLINT ROAD	PRECAST	5.9

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
S	334	CLYDE ROAD	BRICK[1]
S	592	SUNNYBANK ROAD	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
S	333	MAPLEWOOD STREET	BRICK
S	613	EDGECLIFF ROAD	BRICK
S	804	BELMONT STREET	BRICK
S	855	ARLINGTON STREET	BLOCK
S	1423	LANGDON AVENUE	BRICK
S	1335	SCHOOL STREET	BRICK
S	2037	ASHLAND STREET	BLOCK
S	2045	FRANCIS STREET	BRICK

CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (in)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
S	327	S	327 A	EDGECLIFF ROAD	8	VC	50
S	329	S	328	HILLSIDE ROAD	6	VC	277
S	331	S	1423	LANGDON AVENUE	6	VC	311
S	804	S	2045	BELMONT STREET	6	VC	95
S	804 A	S	804	BELMONT STREET	6	VC	44
S	1431	S	1332	HILLSIDE ROAD	8	VC	227
S	1433	S	1437	CLYDE ROAD	6	VC	231
S	1331	S	1331 A	EDGECLIFF ROAD	8	VC	25
S	1333	S	6967	SCHOOL STREET	6	VC	113
S	2037	S	855	ASHLAND STREET	8	VC	135

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
S	327	S	1417	WESTLAND ROAD	8	VC	132	0+33, 0+52, 0+74, 0+88, 1+47
S	330	S	329	MAPLEWOOD STREET	6	VC	236	0+78, 0+86, 1+21, 1+77
S	332	S	1445	SCHOOL STREET	6	VC	296	0+08, 1+13, 1+23, 1+44, 1+51, 1+82, 2+61
S	334	S	335	CARVER ROAD EAST	6	VC	107	0+66, 0+80
S	335	S	1441	CARVER ROAD EAST	6	VC	128	0+08, 0+13, 0+63
S	339	S	592	SUNNYBANK ROAD	6	VC	428	0+33, 0+83, 1+13, 1+39, 1+97, 2+14, 2+34, 2+75, 3+18, 3+34, 3+82, 4+22
S	347	S	1446	FLINT ROAD	6	VC	396	0+08, 0+12, 0+58, 1+13, 1+57, 1+68, 2+07, 2+30, 2+84, 3+62
S	347	S	6965	FLINT ROAD	6	VC	95	0+70, 0+85
S	441	S	2048	EDGECLIFF ROAD	6	VC	66	0+25
S	613	S	1330 A	WOODLEIGH ROAD	6	VC	284	0+38, 1+15, 1+71, 1+94, 2+45, 2+46
S	807	S	333	SCHOOL STREET	6	VC	410	0+17, 0+18, 0+52, 0+77, 1+15, 1+41, 2+08, 2+69, 2+96, 3+07, 3+18, 3+65, 3+74
S	807	S	1429	SCHOOL STREET	6	VC	243	0+16, 0+18, 0+61, 0+76, 1+45, 1+91, 1+98
S	1417	S	368	WESTLAND ROAD	8	VC	271	0+18, 0+27, 0+78, 1+17, 1+56, 1+70, 1+77, 2+12
S	1422	S	4371	LANGDON AVENUE	8	VC	161	0+27, 0+47, 0+51
S	1426	S	1425	WINSOR AVENUE	6	VC	249	0+18, 0+35, 0+76, 0+97, 1+30, 1+48, 1+83, 1+88, 2+41
S	1429	S	6129	SCHOOL STREET	6	VC	148	0+14, 0+27, 0+74, 0+91, 1+43
S	1430	S	1432 A	CARVER ROAD	8	VC	248	0+37, 0+54, 0+77, 1+23, 1+34, 1+52, 1+56, 2+03, 2+07
S	1431	S	1430	CARVER ROAD	6	VC	355	0+08, 0+62, 1+08, 1+60, 2+11
S	1432	S	334	CARVER ROAD EAST	6	VC	247	0+57, 0+75, 0+81, 1+29, 1+82
S	1432	S	1430	CARVER ROAD EAST	6	VC	270	0+39, 0+94, 1+38, 1+93, 2+56
S	1433	S	1431	CARVER ROAD	6	VC	220	0+91, 1+09, 1+28, 1+67, 1+71
S	1436	S	1435	COMMONWEALTH ROAD	6	VC	359	0+13, 0+54, 0+81, 0+95, 1+15, 1+42, 1+75, 2+02, 2+19, 3+54
S	1437	S	1436	COMMONWEALTH ROAD	6	VC	200	0+13, 0+67, 0+68, 1+08, 1+34, 1+45, 1+61, 1+85
S	1443	S	441	SUMMIT ROAD	6	VC	242	0+14, 0+65, 0+72, 1+54, 1+65, 2+14
S	1445	S	1446	SCHOOL STREET	6	VC	109	0+13, 0+57
S	1482	S	370	BELMONT STREET	8	VC	265	0+52, 0+88, 2+62
S	1482 A	S	1482	CARVER ROAD	8	VC	150	0+54, 0+15, 0+21, 0+84
S	1504	S	2036	TEMPLETON PARKWAY	6	VC	248	0+09, 0+15, 1+01, 1+97, 2+34
S	1505	S	2021	TEMPLETON PARKWAY	6	VC	182	0+06, 0+39
S	1506	S	426	PRENTISS STREET	8	VC	180	0+14, 0+20, 0+43, 1+00, 1+13, 1+36, 1+53
S	1526	S	330	LANGDON AVENUE	6	VC	373	0+92, 0+94, 1+42, 1+43, 1+91, 1+93, 2+41, 2+45, 2+52
S	1527	S	1526	LANGDON AVENUE	6	VC	50	0+41, 0+42
S	1527	S	1528	LANGDON AVENUE	6	VC	201	0+25, 0+41, 0+56, 0+63, 1+32, 1+59
S	1310 A	S	1310	WOODLEIGH ROAD	6	VC	283	0+29, 0+33, 0+47, 1+26, 1+58, 2+18, 2+25
S	2036	S	1505	TEMPLETON PARKWAY	6	VC	287	0+12, 0+43, 0+66, 1+05, 1+09, 1+39, 1+79, 2+32, 2+72
S	2038	S	424	KEITH STREET	6	VC	97	0+39, 0+66, 0+68
S	2041	S	362	BELMONT STREET	6	VC	166	0+06, 1+24, 1+59
S	2048	S	1341	EDGECLIFF ROAD	6	VC	120	0+16, 0+19, 1+15, 1+15
S	4371	S	331	LANGDON AVENUE	6	VC	455	0+11, 0+32, 0+53, 0+83, 1+21, 1+41, 1+53, 1+89, 2+07, 2+42, 2+48, 3+06, 3+07, 3+53, 3+60, 4+21, 4

NOTES:
1. DIAMETER CHANGE IN SEWER; TAPERED LINER REQUIRED.

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading MA 01867
978.532.1900 800.SAY.WSN
www.westonandsampson.com

Consultants

Revisions		
No.	Date	Description

CSA

Seal

Draft Print
07/30/2024 8:20:00 AM

Issued For:
ARCHIVED FOR FUTURE PROJECT

Scale	AS NOTED
Date	JULY 2023
Drawn By	ZSO
Reviewed By	CVP
Approved By	DWS
W&S Project No.	B0020-0008
W&S File No.	SEE PATH

Drawing Title
PLANS AND TABLES

Sheet Number
C105

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Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

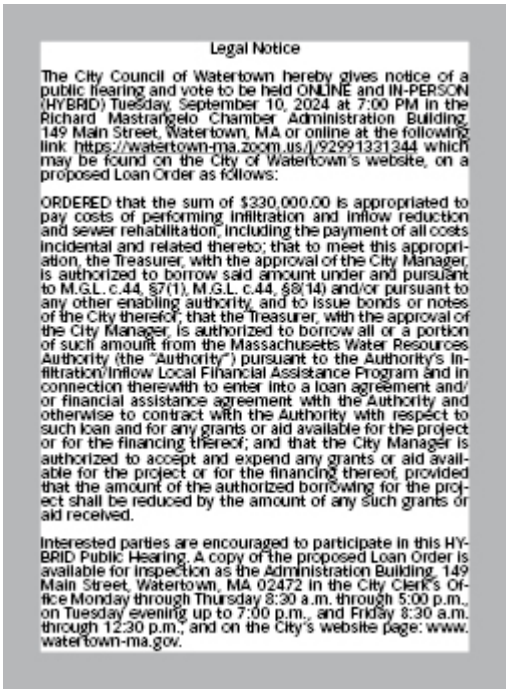
Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday – Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**738111**	Order Price	**$1,086.75**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**08/17/2024**	Last Run Date	**08/17/2024**
Payment Type			

AD PREVIEW:



Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, September 10, 2024 at 7:00 PM in the Richard Mastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link https://watertown-ma.zoom.us/j/92991321344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows:

ORDERED that the sum of $330,000.00 is appropriated to pay costs of performing infiltration and inflow reduction and sewer rehabilitation, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14) and/or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Infiltration/Inflow Local Financial Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $65,550 for the new DPW water heater

Watertown City Council
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 105 **2024 – O -** 105

ORDER TO APPROVE THE BORROWING OF FUNDS TO PAY COSTS FOR PURCHASING A NEW WATER HEATER FOR THE DEPARTMENT OF PUBLIC WORKS

ORDERED: That the sum of $65,550.00 is appropriated to pay costs of the replacement of the Department of Public Works (the "DPW") water heater that provides water to the kitchenettes, wash stations and bathrooms throughout the DPW's complex, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $65,550 for the replacement of the Department of Public Works (DPW) water heater that provides water to the kitchenettes, wash stations and bathrooms throughout the DPW's complex. This request corresponds with Conceptual Recommendation Line Item 12 from Fiscal Year 2023 as denoted in the Capital Improvement Program (CIP) of the Fiscal Year 2025-2029.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4136
kmoussette@hinckleyallen.com

August 7, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – DPW Water Heater Replacement Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of the replacement of the Department of Public Works water heater:

> ORDERED: That the sum of $65,550.00 is appropriated to pay costs of the replacement of the Department of Public Works (the "DPW") water heater that provides water to the kitchenettes, wash stations and bathrooms throughout the DPW's complex, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis - City Manager

FROM: Mr. Gregory St. Louis, PE - Superintendent of Public Works
Mr. Michael Albano, CPA - Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – Water Heater Funding Request

The Department of Public Works respectfully requests that the necessary actions be taken to authorize the Treasurer to fund $65,550 as outlined and approved in the City Council's Conceptual Recommendation Item #12 from FY23 as denoted in the Capital Improvement Program (CIP) of the Fiscal Year 2025-29.

These funds will be utilized for the construction, construction administration services and potential construction contingency costs associated with this project. As outlined below, the $65,550 will be utilized as follows:

Item	Amount	Remarks
Funding Request	$65,550.00	FY23 Conceptual Recommendation 12
Construction Bid Amount	$55,550.00	AALANCO Service Corp.
Construction Administration/ Construction Services	$5,000.00	Sebuh Petrosian – Project Consultant
Construction Contingency	$5,000.00	Unforeseen Vent/Valve issues (9%)

In May of 2024, DPW solicited written quotes which have been review with the Project Consultant and the Purchasing Office. The lowest and most eligible bid was from AALANCO Service Corporation in the amount of $55,550.00. Construction Administration services, to be performed by Sebuh Petrosian are assumed to be approximately $5,000, and a contingency of $5,000.00 is being recommended to be carried for contingency (9%), to cover any potential

unexpected and unforeseen conditions with the venting and valves which may result as this project moves forward.

Work on this project includes replacement of the DPW water heater in the basement that provides water the kitchenettes, wash stations, and bathrooms throughout the complex and is a separate system from the water boiler heating system.

Thank you in advance for your consideration of this request.

May 29, 2024

Michael Albano
Department of Public Works
124 Orchard Street
Watertown, MA 02472

RE: Water Heater Installation

Dear Mike

Thank you for the opportunity to allow us to quote you on the installation of a new water heater for your facility

Per your request Aalanco Service Corporation proposes to remove and install a new A.O Smith BTH300A water heater with 119 gallon storage capacity along with a new expansion tank, condensate nuetralizer and all new flue pipe required.
We will install the new heater in the same location as the old unit, connect the new heater to the existing hot and cold-water piping. The existing domestic mixing valve and return circulators will be piped back into the new heater.
We will run Massachusetts approved flue pipe from the heater and terminate as discussed in the walkthrough.
The new heater will be wired per code by a licensed electrician.
Once complete we shall commission the new heater, test and leave online.
All debris related to the installation will be removed from the premmises and properly disposed of.

Your investment for the specified scope of work will be $55,550.00 plus applicable tax.

All Aalanco personnel have been OSHA Certified and safety trained to work in all environments required by our customers. All work will be performed efficiently and professionally.

Note: if we find the existing domestic mixing valve and or the existing circulators not working properly, we will require a change order to repair these parts

CONTINGENCIES

This proposal has been priced based upon the following contingencies

- Unimpeded access to the worksite
- All work to be performed by Aalanco during normal working hours
- Aalanco cannot be held responsible for any delays caused by weather, federal, state or local officials, or any other circumstances beyond Aalanco's control.
- Aalanco Service Corporation will not be responsible for any existing code violations that are present prior to the start of work. Aalanco can rectify any violations or code non-compliance, if you so choose, on a time and materials basis separate from this quote.

Exclusions

- Repairs to alterations to any existing code violations

Terms

Terms are PO required, balance net thirty days from acceptance of the contract. All jobs are quoted at net price; no additional discounts are allowed unless specified.

Insurance

AALANCO Service Corporation recognizes its responsibility to its customers to carry all Required insurance.

Warranty

All new equipment will be covered by the manufacturer's warranty.

The only purpose of this proposal is to set forth certain business points. This proposal does not incorporate all the terms and conditions. The preparation and execution of a more detailed and comprehensive written agreement between you and Aalanco Service Corporation is contemplated. AALANCO Service Corporation shall be bound only by the execution of that agreement and not by this preliminary proposal. Aalanco Service Corporation shall have the right to modify or withdraw this proposal at any time before the execution of the contemplated agreement.

Please feel free to contact me if you have any questions or require additional information. This quote will remain valid for 30 days from its date.

Sincerely,

Daniel K Bandanza
Aalanco Service Corporation

Agreed and Accepted by:

Company_____

Signature _____

Title _____

Date _____

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday – Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**738110**	Order Price	**$758.78**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**08/17/2024**	Last Run Date	**08/17/2024**
Payment Type			

AD PREVIEW:



Legal Notice

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ORDERED that the sum of $65,550.00 is appropriated to pay costs of the replacement of the Department of Public Works (the "DPW") water heater that provides water to the kitchenettes, wash stations, and bathrooms throughout the DPW's complex, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $1,500,000 for sewer system improvements

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 106 **2024 – O -** 106

ORDER TO APPROVE THE BORROWING OF FUNDS TO PAY COSTS OF THE DESIGN, CONSTRUCTION, AND OVERSIGHT OF SEWER SYSTEM IMPROVEMENTS

ORDERED: That the sum of $1,500,000.00 is appropriated to pay costs of the design, construction, and oversight of sewer system improvements, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $1,500,000 for the design, construction, and oversight of sewer system improvements. This request corresponds with Conceptual Recommendation Line Item 51 for $750,000 from Fiscal Year 2024, and Line 11 for $750,000 of the Fiscal Year 2025-2029 Water and Sewer Enterprise Fund Capital Improvement Program Budget.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4136
kmoussette@hinckleyallen.com

August 7, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Sewer System Improvements Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of the design, construction and oversight of sewer system improvements:

> ORDERED: That the sum of $1,500,000.00 is appropriated to pay costs of the design, construction and oversight of sewer system improvements, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

Kris A. Moussette

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE – Superintendent of Public Works
Mr. Michael Albano, CPA – Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – Local Sewer Improvements Funding Request

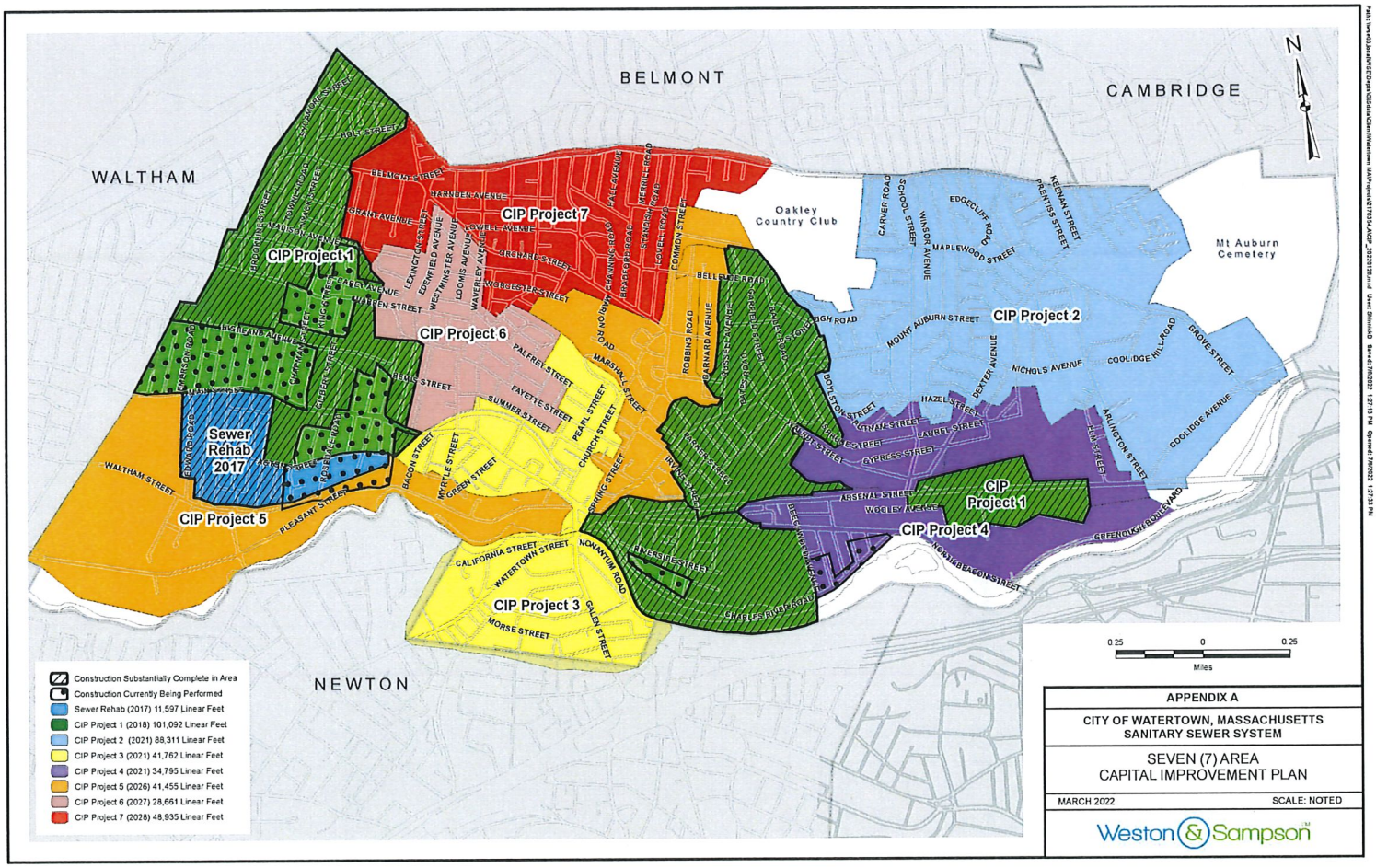
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The Department of Public Works ("DPW") respectfully requests that the necessary actions be taken to authorize the Treasurer to fund $1,500,000 for the design, construction, and oversight of sewer system improvements. This request corresponds with Conceptual Recommendation Line Item 51 for $750,000 from FY24, and Line 11 for $750,000 of the Fiscal Year 2025-29 Water and Sewer Enterprise Fund Capital Improvement Program Budget.

Consistent maintenance and improvement of the sanitary sewer system protects the health and safety of the City's residents by preventing sanitary sewer overflows and ensuring continuity services. Further, the City's aging sewer infrastructure is prone to infiltration and inflow, which increases the volume of extraneous water the City must pay the Massachusetts Water Resources Authority to process.

All goods and services related to these projects will be procured consistent with Massachusetts law.

Thank you in advance for your consideration.



APPENDIX A

CITY OF WATERTOWN, MASSACHUSETTS
SANITARY SEWER SYSTEM

SEVEN (7) AREA
CAPITAL IMPROVEMENT PLAN

MARCH 2022 SCALE: NOTED

Weston & Sampson

CITY OF WATERTOWN, MASSACHUSETTS

CIP PROJECT 3 & 4 REHABILITATIONS, BID INVITATION NO. XX-XXX

DEPARTMENT OF PUBLIC WORKS, 124 ORCHARD STREET, WATERTOWN, MA 02472

GEORGE PROAKIS, CITY MANAGER

GREGORY ST. LOUIS, P.E., SUPERINTENDENT

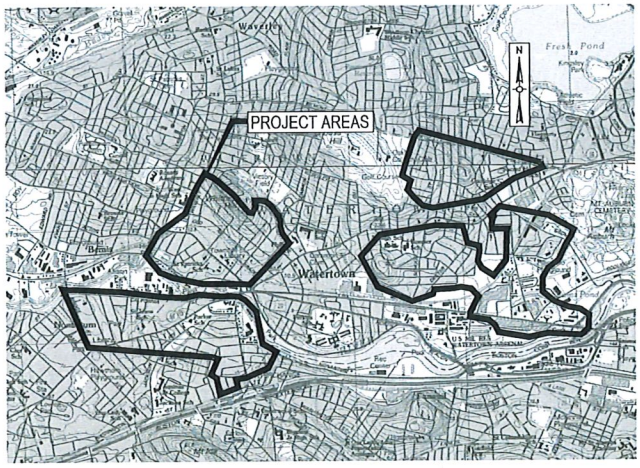
PAUL PLOURDE, ASSISTANT SUPERINTENDENT

MWRA LOCAL FINANCIAL ASSISTANCE PROGRAM, PROJECT NO. xxxxxx

Weston & Sampson

Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading, MA 01867
978.532.1900
MASS.GAP.SON
www.westonandsampson.com

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LOCUS MAP

DRAWING INDEX	
SHEET	TITLE
G-00	COVER
G-01	ABBREVIATIONS, NOTES AND LEGEND
G-02	CONSTRUCTION ZONE SAFETY PLAN
C-01	PLANS AND TABLES
C-02	PLANS AND TABLES
C-03	PLANS AND TABLES
C-04	PLANS AND TABLES
C-05	PLANS AND TABLES
C-06	CALIFORNIA STREET PLANS AND PROFILES
C-07	UNION STREET PLANS AND PROFILES
C-08	POND STREET AND CALVIN STREET PLANS AND PROFILES
C-09	CALVIN STREET AND IN MULE STREET PLANS AND PROFILES
C-10	MIDDLE STREET AND FOREST STREET PLANS AND PROFILES
C-11	MAIN STREET AND OLIVE STREET PLANS AND PROFILES
C-12	GREEN STREET AND GREEN STREET TERRACE PLANS AND PROFILES
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C-14	CIRCLE STREET AND COOLIDGE HILL ROAD PLANS AND PROFILES
C-15	CALVIN ROAD AND WESTFIELD AVENUE PLANS AND PROFILES
C-16	HOUGHTON STREET AND ELM STREET PLANS AND PROFILES
C-17	LAUREL STREET & HIGHLAND AND OAK STREET PLANS AND PROFILES
C-18	WALNUT STREET, CENTRE ROAD, AND SOUTH STREET PLANS AND PROFILES
C-19	HANCOCK STREET, SCHOOL STREET AND HOWE STREET PLANS AND PROFILES
C-20	HOWE STREET AND DEXTER AVENUE PLANS AND PROFILES
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C-22	CARLISLE ROAD EAST AND PLANT ROAD PLANS AND PROFILES
C-23	LARCHDON AVENUE AND EDGECLIFF ROAD PLANS AND PROFILES
C-24	TEMPLETON PARKWAY AND BELMONT STREET PLANS AND PROFILES
C-01	DETAILS I
C-02	DETAILS II
C-03	DETAILS III

Know what's below.
Call before you dig.

BID

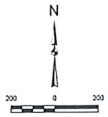
READING, MA | BOSTON, MA | HOLBROOK, MA | WORCESTER, MA | PORTSMOUTH, NH | MANCHESTER, NH | WATERBURY, VT | ROCKY HILL, CT | ALBANY, NY | MOUNT KISCO, NY | RHINEBECK, NY | PHILADELPHIA, PA | MCLEAN, VA | CARY, NC | NORTH CHARLESTON, SC | COLUMBIA, SC | GREENVILLE, SC | FORT MYERS, FL

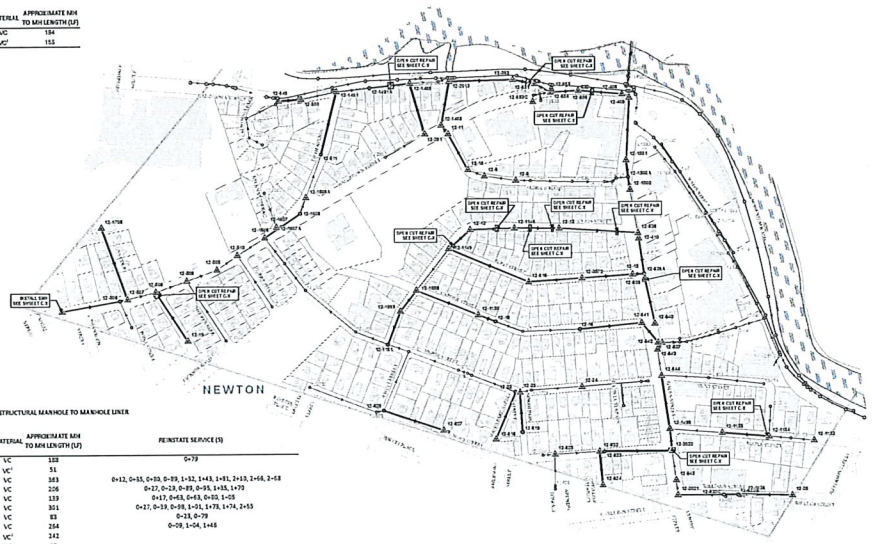
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CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
12	819	12	23	NORTH PARK STREET	6	VC	184
12	824	12	822	BIGELOW TERRACE	8	VC[1]	155

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.





INSTALL MANHOLE INFLOW DISH

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	537	DYONS COURT	BRICK
12	543	CALIFORNIA STREET	BRICK

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
12	10	12	11	ALDRICH ROAD	8	VC	188	0=79
12	11	12	1438	ALDRICH ROAD	8	VC[1]	51	
12	12	12	918	UNION STREET	6	VC	383	0=12, 0=33, 0=80, 0=89, 1=32, 1=43, 1=81, 2=13, 2=66, 2=68
12	12	12	1148	UNION STREET	6	VC	206	0=27, 0=29, 0=89, 0=95, 1=35, 1=70
12	13	12	1149	UNION STREET	6	VC	139	0=17, 0=63, 0=63, 0=80, 1=05
12	16	12	941	CAPITOL STREET	6	VC	301	0=27, 0=29, 0=89, 1=01, 1=78, 1=74, 2=55
12	18	12	1150	CAPITOL STREET	6	VC	83	0=23, 0=79
12	19	12	508	POND STREET	6	VC	264	0=09, 1=04, 1=46
12	391	12	1439	CALIFORNIA STREET	6	VC[1]	242	
12	391	12	951	CALIFORNIA STREET	10	VC	97	
12	408	12	956	WATERTOWN STREET[2]	10	VC	219	0=16, 0=63, 0=92, 1=44, 1=84
12	409	12	408	GALEN STREET	8	PVC	34	
12	410	12	918	GALEN STREET	6	VC	28	0=13
12	506	12	6979	WATERTOWN STREET	6	VC	252	0=13, 0=57, 0=87, 1=01, 1=17, 1=74, 2=47
12	511	12	1431	FIFTH AVENUE	8	VC	235	0=37, 0=41, 0=78, 1=03, 1=18, 1=73, 2=03, 2=29
12	816	12	1149	ELIOT STREET	6	VC	403	0=44, 0=54, 1=00, 1=04, 1=62, 1=63, 2=11, 2=17, 2=63, 2=76, 3=04, 3=13, 3-
12	818	12	22	SOUTH PARK STREET	6	VC	252	0=23, 0=78, 0=93, 1=02, 1=59
12	823	12	2022	BOYD STREET	6	VC	302	0=26, 0=28, 0=43, 0=54, 1=01, 1=32, 2=15, 2=23
12	827	12	828	BOYD STREET	6	VC	279	0=23, 1=33, 1=78
12	939	12	410	GALEN STREET	6	VC	200	0=18, 0=33, 0=73, 1=29
12	939	12	940	GALEN STREET	6	VC	200	0=18
12	941	12	942	GALEN STREET	6	VC[1]	117	
12	942	12	837	WATER STREET	8	VC	30	
12	943	12	837	WATER STREET	8	VC[1]	37	
12	949	12	950	CALIFORNIA STREET	6	VC	154	
12	951	12	954	WATERTOWN STREET[2]	10	VC	82	
12	954	12	953	WATERTOWN STREET	10	VC[1]	15	
12	956	12	954	WATERTOWN STREET	10	VC	143	0=34
12	1148	12	13	UNION STREET	6	VC	205	0=06, 0=15, 0=66, 0=79, 1=12, 1=23, 1=34, 1=78
12	1150	12	1698	CAPITOL STREET	6	VC	306	0=49, 0=62, 1=10, 1=13, 1=54, 1=55, 1=98, 2=01
12	1154	12	1155	MAPLE STREET	8	VC	213	0=68, 1=33, 1=98
12	1156	12	26	WILLIAMS STREET	6	VC	226	0=21, 0=39, 1=10, 1=32, 1=37, 1=54, 1=68, 2=11
12	1156	12	2021	WILLIAMS STREET	6	VC	307	0=30, 0=56, 0=86, 1=48, 2=19, 2=36
12	1439	12	1431 A	CALIFORNIA STREET	10	VC	168	0=70
12	1439	12	944	GALEN STREET	8	VC	245	0=23, 0=73, 1=14, 1=18, 1=23, 1=37, 1=39
12	1500 A	12	1500	GALEN STREET	6	VC	38	
12	1501	12	409	GALEN STREET	6	VC	299	0=15, 0=92, 1=21, 1=55, 2=19, 2=35
12	1501	12	1500 A	GALEN STREET	6	VC	68	0=25
12	1606	12	1608	WATERTOWN STREET	8	VC	184	0=72, 1=22, 1=57
12	1698	12	1699	UNION STREET	8	VC	124	0=70, 0=80, 1=11
12	1699	12	1151	UNION STREET	8	VC	157	0=23, 0=43, 0=63, 0=98, 1=06
12	1705	12	507	DYONS COURT	6	VC	352	0=14, 0=24, 0=41, 0=62, 0=78, 0=85, 1=28, 1=56, 1=68, 2=25, 2=80
12	2013	12	393	CALIFORNIA STREET	10	VC	283	0=33, 1=53, 2=47
12	2013	12	1438	WATERTOWN STREET	6	VC	200	0=22
12	2022	12	1439	GALEN STREET	8	VC	87	0=47, 0=61
12	3572	12	15	ELIOT STREET	6	VC	216	0=33, 0=44, 1=15, 1=21, 1=64, 1=90
12	3572	12	816	ELIOT STREET	6	VC	247	0=35, 0=91, 1=17, 1=48, 1=81, 2=24

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.
2. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION
12	9	ALDRICH ROAD
12	11	ALDRICH ROAD
12	543	GALEN STREET

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	393	CALIFORNIA STREET	BRICK
12	1148	UNION STREET	BRICK[1]
12	2021	GALEN STREET	BRICK[1]

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
12	12	12	1148	UNION STREET	6	VC	206	0+89
12	819	12	23	NORTH PARK STREET	6	VC	184	0+48
12	823	12	2022	BOYD STREET	6	VC	302	0+49
12	825	12	2022	BOYD STREET	6	VC	302	0+89
12	823	12	2022	BOYD STREET	6	VC	302	1+32
12	827	12	828	BOYD STREET	6	VC	279	0+23
12	1148	12	13	UNION STREET	6	VC	205	1+78
12	1698	12	1699	UNION STREET	8	VC	124	0+30
12	1705	12	507	DYONS COURT	6	VC	352	0+24
12	2013	12	1438	WATERTOWN STREET	6	VC	200	0+22

MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
12	8	ALDRICH ROAD	BRICK	6.5
12	10	ALDRICH ROAD	BRICK	6.1
12	11	ALDRICH ROAD	BRICK[1]	10
12	12	UNION STREET	BRICK	6
12	13	UNION STREET	BRICK	5.8
12	15	ELIOT STREET	BRICK	9
12	19	POND STREET	BRICK	4.9
12	24	MORSE STREET	BRICK	6.5
12	26	WILLIAMS STREET	BRICK	3.5
12	393	CALIFORNIA STREET	BRICK	4.7
12	408	WATERTOWN STREET	BRICK	6.1
12	409	GALEN STREET	BRICK	4.4
12	410	GALEN STREET	BRICK	6.3
12	505	WATERTOWN STREET	BRICK	8.2
12	507	DYONS COURT	BRICK	11
12	508	WATERTOWN STREET	BRICK	10.3
12	509	WATERTOWN STREET	BRICK	9.2
12	510	WATERTOWN STREET	BRICK	8.4
12	816	ELIOT STREET	BRICK	7.3
12	818	SOUTH PARK STREET	BRICK	6.5
12	819	BOYD STREET	BRICK	6.4
12	827	SOUTH PARK STREET	BRICK	7.5
12	837	WATER STREET	BRICK	15.5
12	938	GALEN STREET	BRICK	6.5
12	939	GALEN STREET	BRICK	7.5
12	940	GALEN STREET	BRICK	6.6
12	941	CAPITOL STREET	BRICK	12
12	942	WATER STREET	BRICK[2]	10
12	943	WATER STREET	BRICK[2]	10
12	944	GALEN STREET	BRICK	13.7
12	943	GALEN STREET	PRECAST	8.6
12	949	CALIFORNIA STREET	BRICK	3.2
12	950	CALIFORNIA STREET	BRICK	4.8
12	951	CALIFORNIA STREET	BRICK	5.2
12	953 C	WATERTOWN STREET	BRICK[2]	7
12	954	WATERTOWN STREET	BRICK	6.3
12	955	WATERTOWN STREET	BRICK	6.8
12	956	WATERTOWN STREET	BRICK	4.5
12	1148	UNION STREET	BRICK[1]	10
12	1149	UNION STREET	BRICK	5.9
12	1150	CAPITOL STREET	BRICK	5
12	1152	MAPLE STREET	BRICK	6.2
12	1154	HUNT STREET	BRICK	11.1
12	1155	MAPLE STREET	BRICK	13.3
12	1156	WILLIAMS STREET	BRICK	10.3
12	1438	WATERTOWN STREET	BRICK[1]	13
12	1431	FIFTH AVENUE	BRICK	8.1
12	1439	MAPLE STREET	BRICK	16.2
12	1500	GALEN STREET	BRICK	2.2
12	1501	GALEN STREET	BRICK[1]	10
12	1606	WATERTOWN STREET	BRICK	10.7
12	1607	WATERTOWN STREET	BRICK	6.3
12	1608 A	FIFTH AVENUE	BRICK	17.8
12	1698	CAPITOL STREET	BRICK	7
12	1699	UNION STREET	BRICK	9.5
12	1705	DYONS COURT	BRICK	5.7
12	2013	CALIFORNIA STREET	BRICK	7.5
12	2022	GALEN STREET	BRICK	13.1
12	3572	ELIOT STREET	BRICK	5.7

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.
2. MANHOLE MATERIAL ASSUMED TO BE BRICK.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
12	15	ELIOT STREET	BRICK
12	23	MORSE STREET	BRICK
12	393	WATERTOWN STREET	BRICK
12	822	BOYD STREET	BRICK
12	824	BIGELOW TERRACE	BRICK
12	837	WATER STREET	BRICK
12	938	GALEN STREET	BRICK
12	941	CAPITOL STREET	BRICK
12	942	WATER STREET	BRICK[1]
12	943	GALEN STREET	BRICK[1]
12	955	WATERTOWN STREET	BRICK
12	1439	WATERTOWN STREET	BRICK[1]
12	1439	CALIFORNIA STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading, MA 01867
978.532.1900 800.SAY.WSON
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Consultants

Revisions

No.	Date	Description

C.O.A.

Seal

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Issued For
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Scale: AS NOTED

Date: JULY 2023
Drawn By: ZSO
Reviewed By: CVP
Approved By: DVE
W&S Project No.: EN20240108
W&S File No.: SSE FATH

Drawing Title
PLANS AND TABLES

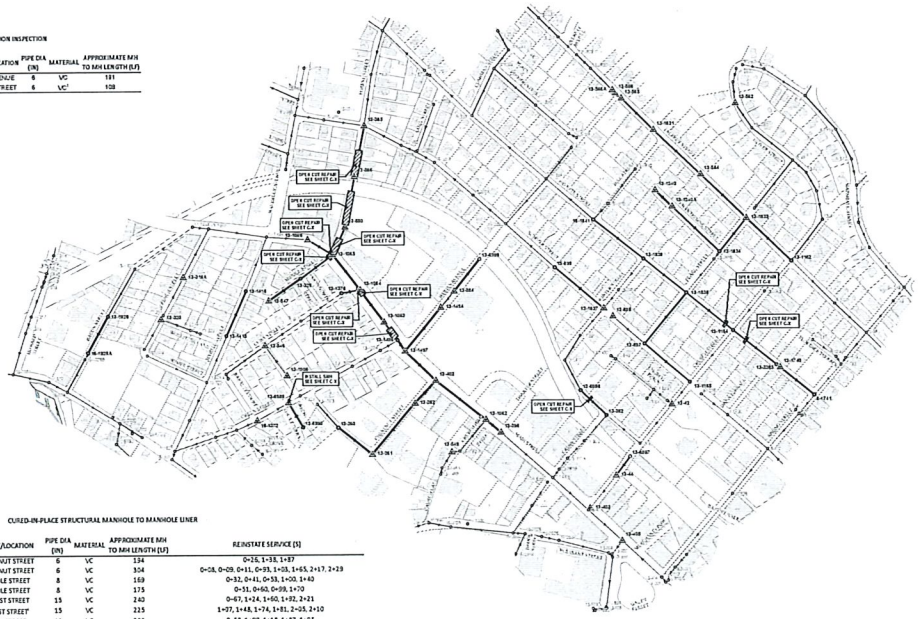
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CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
13	384	13	6999	WHITES AVENUE	6	VC	191
13	6997	13	44	CHURCH STREET	6	VC'	108

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.



MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
13	42	CHURCH STREET	BRICK	7.1
13	261	CHESTNUT STREET	BRICK	6.1
13	262	CHESTNUT STREET	BRICK	7.5
13	313 A	FRENCH STREET	BRICK	6
13	384	WHITES AVENUE	BLOCK	7.3
13	386	FOREST STREET	BRICK	8.7
13	396	MAIN STREET	BRICK	9.9
13	402	CHESTNUT STREET	BRICK	12.6
13	403	MAIN STREET	BRICK	8.4
13	405	MAIN STREET	BRICK	9
13	547	MIDDLE STREET	BRICK	6.4
13	548	CHURCH HILL STREET	BRICK	9
13	550	FOREST STREET	BRICK	14.3
13	562	OLIVER STREET	BRICK	7.1
13	564	PALFREY STREET	BRICK	8.3
13	565	PALFREY STREET	BRICK	8.5
13	566	PALFREY STREET	BRICK	9.2
13	566 A	PALFREY STREET	BRICK	9.2
13	898	SUMMER STREET	BRICK	6.2
13	1062	CHURCH HILL STREET	BRICK	9.5
13	1063	MAIN STREET	BRICK	18.2
13	1064	MAIN STREET	BRICK	22.3
13	1065	FOREST STREET	BRICK	20.9
13	1066	MAIN STREET	BRICK	8.8
13	1240	HAWTHORNE STREET	BRICK	5.8
13	1240 A	HAWTHORNE STREET	BRICK	6.1
13	1414	WHITES AVENUE	BRICK	8
13	1497	MAIN STREET	BRICK	14.9
13	1740	FAYETTE STREET	BRICK	6.3
13	1831	PALFREY STREET	BRICK	7.1
13	1833	PALFREY STREET	BRICK	8.5
13	1837	SUMMER STREET	BRICK	8.9

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
13	260	13	261	CHESTNUT STREET	6	VC	134	0+16, 1+38, 1+87
13	262	13	261	CHESTNUT STREET	6	VC	304	0+08, 0+29, 0+11, 0+33, 1+03, 1+65, 2+17, 2+29
13	315	13	547	MIDDLE STREET	8	VC	169	0+32, 0+41, 0+53, 1+00, 1+40
13	325	13	1063	MIDDLE STREET	8	VC	175	0+51, 0+60, 0+89, 1+70
13	385	13	386	FOREST STREET	15	VC	240	0+47, 1+24, 1+60, 1+92, 2+21
13	386	13	550	FOREST STREET	15	VC	225	1+27, 1+48, 1+74, 1+81, 2+05, 2+10
13	402	13	1062	MAIN STREET	18	VC	308	0+58, 1+09, 1+18, 1+87, 1+93
13	402	13	262	CHESTNUT STREET	6	VC	152	1+82
13	550	13	1065	FOREST STREET	15	VC	149	0+24, 0+60, 0+91
13	564	13	1833	PALFREY STREET	8	VC	283	0+10, 0+46, 0+84, 1+21, 1+54, 2+08
13	565	13	1831	PALFREY STREET	8	VC	202	0+47, 0+74, 0+98, 1+58, 1+70, 1+85
13	566	13	565	PALFREY STREET	8	VC	90	
13	566 A	13	566	PALFREY STREET	8	VC	13	
13	897	13	1165	SUMMER STREET	8	VC	276	0+31, 0+82, 1+10, 1+17, 1+49, 1+70, 1+99
13	1062	13	396	MAIN STREET	18	VC	83	0+02, 0+58
13	1063	13	1064	MAIN STREET	18	VC	183	0+04, 0+75, 1+68
13	1063	13	1496	MAIN STREET	18	VC	101	
13	1065	13	1064	MAIN STREET	18	VC	206	0+53, 0+93, 1+41, 1+47
13	1066	13	1065	MAIN STREET	8	VC	134	0+05, 0+36, 0+79, 1+13, 1+28
13	1240 A	13	1240	HAWTHORNE STREET	8	VC	111	0+30, 0+56, 0+92
13	1376	13	1064	CUBA STREET	8	VC	84	0+81
13	1415	13	1416	MYRTLE STREET	6	VC	228	0+03, 0+16, 0+16, 0+66, 1+05, 1+15, 1+32, 1+36, 1+58, 1+59, 1+1+33, 2+33
13	1484	13	1497	WHITES AVENUE	6	VC	255	
13	1496	13	1497	MAIN STREET	18	VC	55	
13	1497	13	402	MAIN STREET	18	VC	189	0+55, 1+09
13	1740	8	1741	FAYETTE STREET	6	VC	199	0+12, 0+19, 0+37, 0+91, 0+97, 1+05, 1+23, 1+34
13	1740	13	1164	FAYETTE STREET	6	VC	280	0+14, 0+42, 2+07
13	1831	13	564	PALFREY STREET	8	VC	302	0+04, 0+29, 0+84, 1+23, 1+40, 1+96, 2+10, 2+18, 2+57
13	1833	13	1162	PALFREY STREET	8	VC	275	0+45, 0+83, 1+26, 1+43
13	1834	13	1240 A	HAWTHORNE STREET	8	VC	258	0+67, 0+96, 1+32, 1+62, 2+11, 2+15, 2+48, 2+76
13	1834	13	1833	PEARL STREET	8	VC	199	0+08, 0+72, 1+23
13	1836	13	897	PEARL STREET	8	VC	235	0+13, 0+56, 1+07, 1+11, 1+32, 1+63, 1+84, 2+17
13	1836	13	1164	FAYETTE STREET	6	VC	277	0+51, 0+85, 1+28, 1+47, 1+48, 1+78, 2+00, 2+08, 2+33
13	1836	13	1838	FAYETTE STREET	6	VC	246	0+32, 1+09, 1+61, 1+63, 1+73, 2+24
13	1837	13	899	SUMMER STREET	6	VC	286	0+83, 1+08, 1+83, 2+00, 2+66
13	1838	15	1841	FAYETTE STREET	6	VC	282	0+43, 0+68, 0+83, 1+33, 1+43, 1+46, 1+58, 2+02, 2+49
13	6990	13	6869	GREEN STREET TERRACE	8	VC	144	
13	6998	13	382	WINTER STREET	8	VC	175	0+58, 1+58
16	1928 A	13	1928	BACON STREET	6	VC	66	0+38

NOTES:
1. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

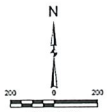
BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
13	44	CHURCH STREET	BRICK
13	546	CUBA STREET	BRICK
13	1306	CHESTNUT STREET	BLOCK

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
13	313	FRENCH STREET	BRICK
13	385	FOREST STREET	BRICK
13	1837	SUMMER STREET	BRICK
16	1872	GREEN STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.



CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
13	315	13	1065	MIDDLE STREET	8	VC	175	0+51
13	384	13	6999	WHITES AVENUE	6	VC	191	0+12
13	386	13	550	FOREST STREET	15	VC	225	1+48
13	564	13	1833	PALFREY STREET	8	VC	283	0+10
13	564	13	1833	PALFREY STREET	8	VC	283	0+46
13	1415	13	1416	MYRTLE STREET	6	VC	228	1+59
13	1740	13	1164	FAYETTE STREET	6	VC	280	0+42
13	1831	13	564	PALFREY STREET	8	VC	302	1+49
13	1831	13	564	PALFREY STREET	8	VC	302	2+10
13	1836	13	1164	FAYETTE STREET	6	VC	277	2+08
13	1836	13	1838	FAYETTE STREET	6	VC	246	2+24
13	1838	15	1841	FAYETTE STREET	6	VC	282	2+02

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading, MA 01867
978.532.1900 800.SAY.WSON
www.westonandsampson.com

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No.	Date	Description

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Scale	AS NOTED
Date	JULY 2024
Drawn By	ZSD
Reviewed By	CMP
Approved By	DVE
W&S Project No.	EH12240105
W&S File No.	588.P474

Drawing Title
PLANS AND TABLES

Sheet Number
C102

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CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROX PLATE STATION
3	361	3	888	YUNION AVENUE	6	VC	165	1+13
3	1559	3	2067	OAK STREET	6	VC	161	0+07
3	1559	3	2067	OAK STREET	6	VC	161	0+64
5	472	5	473	COOLIDGE HILL ROAD	8	VC	240	1+31
5	1560	5	1034	COOLIDGE AVENUE	12	VC	199	0+21
5	1998	5	1997	ARLINGTON STREET	8	VC	261	1+43
5	2080	5	637	CALVIN ROAD	8	VC	322	1+43
5	4772	5	1568	MERRIFIELD AVENUE	6	VC	215	0+97

CLEANING AND TELEVISION INSPECTION

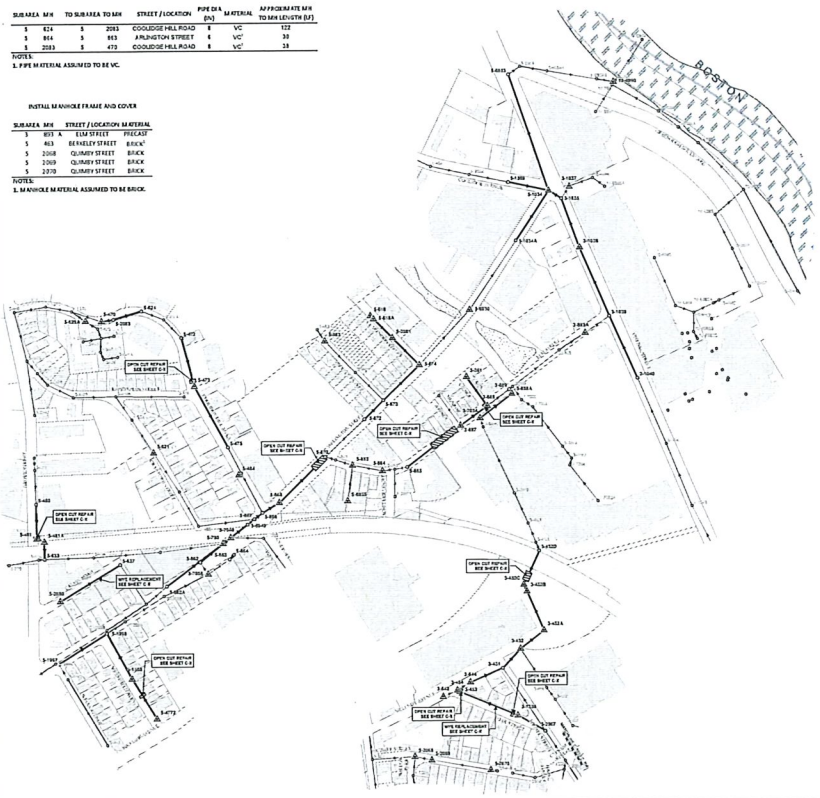
SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
5	824	5	2083	COOLIDGE HILL ROAD	8	VC	122
5	864	5	863	ARLINGTON STREET	8	VC[1]	30
5	2083	5	473	COOLIDGE HILL ROAD	8	VC[1]	18

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
3	893 A	ELM STREET	PRECAST
5	863	BERKELEY STREET	BRICK[1]
5	2068	QUIMBY STREET	BRICK
5	2069	QUIMBY STREET	BRICK
5	2070	QUIMBY STREET	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.



BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
3	453	OAK STREET	BRICK
3	454	OAK STREET	BRICK
3	888	ELM STREET	BRICK
5	893	ELM STREET	BRICK
5	6955	CHADBOURNE TERRACE	PRECAST

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION
3	452	LAUREL STREET
5	470	COOLIDGE HILL ROAD
5	829 A	COOLIDGE HILL ROAD
5	7058	ARLINGTON STREET

INSTALL MANHOLE INFLOW DISH

SUBAREA	MH	STREET / LOCATION	MATERIAL
5	618	BERKELEY STREET	BRICK

MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
3	361	YUNION AVENUE	BRICK	4.3
3	452 A	LAUREL STREET	PRECAST	11.4
3	452 B	ARSENAL WAY	PRECAST	10.1
3	452 C	ARSENAL WAY	BRICK	10.1
3	453	OAK STREET	BRICK	6.1
3	454	OAK STREET	BRICK	6
3	642	KELLENDY AVENUE	BRICK	5.2
3	644	KELLENDY AVENUE	BRICK	5.6
3	887	ELM STREET	BRICK	10.6
3	889 A	ELM STREET	BRICK	6.6
3	1017	ARSENAL STREET	PRECAST	7.2
3	1038	ARSENAL STREET	BRICK	10.4
3	1559	OAK STREET	BRICK	7.7
3	2054	ELM STREET	BRICK	9.1
5	473	COOLIDGE HILL ROAD	BRICK	7.9
5	481	GROVE STREET	BRICK	12.2
5	481 A	GROVE STREET	BRICK[1]	10
5	484	COOLIDGE HILL ROAD	BRICK	5.8
5	618	BERKELEY STREET	BRICK	4.4
5	618 A	BERKELEY STREET	BRICK	4.4
5	621	CRAWFORD STREET	BRICK	8
5	780	ARLINGTON STREET	BRICK	16.2
5	868	ARLINGTON STREET	BRICK	15.3
5	894	CLARENDON STREET	BRICK	7.8
5	894	ELM STREET	BRICK	8.9
5	1034	ARLINGTON STREET	BRICK	17.5
5	1568	MERRIFIELD AVENUE	BRICK	5.5
5	2080	CALVIN ROAD	BRICK	4.3
5	2081	CLARENDON STREET	BRICK	5.2
5	4772	MERRIFIELD AVENUE	BRICK	4.2
5	6930	ARLINGTON STREET	BRICK	8.9
5	7040	ARLINGTON STREET	BRICK	16.7
10	6990	GREENOUGH BOULEVARD	BRICK[1]	10

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
2	1543	3	1039	ARSENAL STREET	12	VC	319	
3	361	3	888	YUNION AVENUE	6	VC	165	0+25, 0+25, 0+44, 0+49, 1+13
3	451	3	452	LAUREL STREET	8	VC[1]	128	
3	452 C	3	452 D	LAUREL STREET	10	VC	159	0+22
3	452	3	452 A	LAUREL STREET	12	VC[1]	159	
3	452 A	3	452 B	LAUREL STREET	12	PVC	197	
3	452 B	3	452 C	LAUREL STREET	10	PVC	27	
3	453	3	454	OAK STREET	6	VC[1]	9	
3	887	3	888	ELM STREET	6	VC	156	0+59, 0+65, 1+16
3	889	3	889 A	ELM STREET	12	VC	25	
3	889 A	3	7054	ELM STREET	12	VC	186	
3	1033	5	1034	ARSENAL STREET	15	VC[1]	79	
3	1038	3	1035	ARSENAL STREET[2]	15	VC	240	0+25
3	1038	3	1038	ARSENAL STREET	15	VC	330	
3	1559	3	453	OAK STREET	6	VC	231	0+23, 0+48, 0+84, 1+11, 1+41, 1+54, 2+08
3	1559	3	2067	OAK STREET	6	VC	161	0+07, 0+64, 1+41
5	472	5	473	COOLIDGE HILL ROAD[2]	8	VC	240	0+14, 1+31, 1+69
5	473	5	475	COOLIDGE HILL ROAD	8	VC	322	0+48, 1+05, 1+36, 1+69, 1+98, 2+15, 2+48, 2+91, 3+06, 3+
5	480	5	481	GROVE STREET	8	VC	160	
5	481	5	481 A	GROVE STREET	8	VC	38	
5	481 A	5	633	GROVE STREET	8	VC[1]	78	
5	780	5	7043	ARLINGTON STREET	18	VC[1]	44	
5	862	5	780	ARLINGTON STREET	12	VC[1]	138	
5	862 A	5	780	ARLINGTON STREET	12	VC	330	0+30, 0+67, 1+06, 1+43, 1+80, 1+91, 2+14, 2+44, 2+84, 3+
5	866	5	868	ARLINGTON STREET	18	VC[1]	90	
5	867	5	866	ARLINGTON STREET	18	VC[1]	47	
5	870	5	868	ARLINGTON STREET	18	VC	294	0+12, 0+54, 1+09, 1+76, 1+97, 2+24, 2+70
5	872	5	879	ARLINGTON STREET	18	VC	118	0+35, 0+63, 0+94
5	873	5	874	ARLINGTON STREET	18	VC	235	0+15, 0+48, 0+55, 1+18, 1+25, 1+35, 1+48, 1+65, 1+91, 2+
5	885	3	887	ELM STREET	6	VC	312	0+62, 0+86, 0+91, 1+42, 1+44, 1+62, 2+25, 2+65
5	1034 A	5	1034	ARLINGTON STREET	18	VC	264	0+12, 0+66, 1+42, 2+04
5	1568	5	1309	MERRIFIELD AVENUE	6	VC	250	0+17, 0+31, 0+54, 0+77, 0+97, 1+12, 1+33
5	1569	5	1034	COOLIDGE AVENUE	12	VC	199	0+21
5	1998	5	1997	ARLINGTON STREET	8	VC	261	0+45, 0+94, 1+43
5	2080	5	637	CALVIN ROAD	8	VC	322	0+31, 0+67, 1+43, 1+47, 2+03
5	2081	5	618 A	CLARENDON STREET	6	VC	187	0+05, 0+35, 0+37, 0+48, 0+60, 0+72, 1+07, 1+09, 1+40, 1+
5	2081	5	874	CLARENDON STREET	6	VC	175	0+22, 0+47
5	4772	5	1568	MERRIFIELD AVENUE	6	VC	215	0+58, 0+69, 0+97, 1+17, 1+25, 1+27, 1+44, 1+56, 1+78, 2+
5	6933	5	1034	ARSENAL STREET	24	VC	571	1+70
5	7040	5	6949	ARLINGTON STREET	18	VC[1]	100	

NOTES:
1. DIAMETER CHANGE IN SEWER, TAPERED LINER REQUIRED.
2. PIPE MATERIAL ASSUMED TO BE VC.
3. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHOLE LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
55 Walkers Brook Drive, Suite 100
Reading MA 01867
978.532.1900 800.SAY.WSON
www.westonandsampson.com

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No.	Date	Description

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Scale: AS NOTED

Date	JULY 2024
Drawn By	ZSO
Reviewed By	CMP
Approved By	DVE
W&S Project No.	EW20240101
W&S File No.	EEE PATH

Drawing Title
PLANS AND TABLES

Sheet Number
C103

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MANHOLE CEMENTITIOUS LINING

SUBAREA	M/H	STREET / LOCATION	MATERIAL	APPROXIMATE M/H DEPTH (VF)
3	450	CYPRESS STREET	BRICK	10.7
3	2062	HAZEL STREET	BRICK	4.4
3	3093	HAZEL STREET	BRICK	3.7
4	449	DEXTER AVENUE	BRICK	8
4	647	SPRUCE STREET	BRICK	6.9
4	1473	CYPRESS STREET	BRICK	7
4	1629	WALNUT STREET	BRICK	6.3
4	1972	WALNUT STREET	BRICK	6.6
4	1973	WALNUT STREET	BRICK	6.6
4	1974	WALNUT STREET	BRICK	6.4
4	1975	WALNUT STREET	BRICK	9
4	1976	WALNUT STREET	BRICK	7
4	1977	WALNUT STREET	BRICK	6.8
4	1977 A	WALNUT STREET	PRECAST	9.2
4	6193	SPRUCE STREET	BRICK[1]	10
5	350	CHAUNCEY STREET	BRICK	4.5
5	447	PORTER STREET	BRICK	4.9
5	653	BOYLSTON STREET	BRICK	6.3
5	655	HANCOCK STREET	LINED	5.6
5	689	CHAUNCEY STREET	LINED	9.8
5	690	HANCOCK STREET	PRECAST	6.4
5	1458	WINTHROP STREET	BRICK	6
5	1460	HANCOCK STREET	BRICK	3.7
5	1464	CONCORD ROAD	BRICK	4.7
5	1545	PORTER STREET	BRICK	4.9
5	1546	PORTER STREET	BRICK	5.5
5	1547	BOYLSTON STREET	BRICK	6.8
5	1549	HOWE STREET	BRICK	3.7
5	1587	SCHOOL STREET	BRICK	6.8
5	2057	BOYLSTON STREET	BRICK	9.1
5	2059	BOYLSTON STREET	BRICK	7.2
5	2075	FAIRFIELD STREET	BRICK	5.3

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	M/H	STREET / LOCATION	MATERIAL
5	1479	HOSMER STREET	BRICK

LOCATE, RAISE TO GRADE AND REPLACE MANHOLE FRAME AND COVER

SUBAREA	M/H	STREET / LOCATION
4	6193	SPRUCE STREET

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	M/H	TO SUBAREA	TO M/H	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)	REINSTATE SERVICE (S)
3	1553	4	1555	DEXTER AVENUE	8	VC	315	0+03, 1+41, 2+07, 2+43
3	2062	3	3093	HAZEL STREET	8	VC	62	0+48
4	449	4	1554	DEXTER AVENUE	8	VC	246	1+78, 1+78, 2+20
4	645	4	1391	CYPRESS STREET	8	VC	218	0+46, 0+51, 0+98, 1+25, 1+45, 2+16
4	647	4	6193	SPRUCE STREET	6	VC	157	0+23, 0+21, 0+43, 0+60, 0+93, 0+97, 1+47, 1+49
4	1474	4	1473	CYPRESS STREET	8	VC	279	0+05, 0+54, 0+58, 0+99, 1+23, 1+47, 1+61, 2+09, 2+11, 2+27, 2+54, 2+83, 2+
4	1555	4	449	DEXTER AVENUE	8	VC	247	
4	1629	4	1972	WALNUT STREET	6	VC	374	0+19, 1+40, 1+65, 1+94, 2+56, 3+28
4	1551	5	1458	BOYLSTON STREET	6	VC	242	0+60, 0+83, 1+43, 2+32, 2+34,
4	1553	4	1556	PUTNAM STREET	8	VC	134	0+05, 0+32, 0+37, 1+02, 1+18, 1+47
4	1554	4	1556	PUTNAM STREET	8	VC	268	0+04, 0+11, 0+36, 0+64, 1+14, 1+15, 1+41, 2+10, 2+53
4	1972	4	1973	WALNUT STREET	6	VC	351	0+43, 0+82, 1+36, 1+54, 2+33, 2+78, 3+34
4	1973	4	1974	WALNUT STREET	6	VC	250	0+43, 0+67, 0+95, 1+43, 2+09
4	1975	4	1974	WALNUT STREET	6	VC	350	0+13, 0+28, 0+54, 1+18, 1+27, 2+15, 2+78, 3+42
4	1975	4	1976	WALNUT STREET	6	VC	85	0+11, 0+51
4	1976	4	1977	WALNUT STREET	6	VC	131	0+23, 0+76, 1+28
4	6193	4	1475	SPRUCE STREET	6	VC	501	0+43, 0+52, 0+88, 0+96, 1+32, 1+70
5	447	5	1548 A	PORTER STREET	6	VC[1]	272	
5	448	5	1547	BOYLSTON STREET	6	VC	154	0+05, 0+89, 1+34
5	655	5	689	HANCOCK STREET	8	VC	15	
5	690	5	689	CHAUNCEY STREET	8	VC	124	
5	692	5	1458	HANCOCK STREET	6	VC[1]	149	
5	1456	5	689	CHAUNCEY STREET	8	VC	48	
5	1460	5	350	HANCOCK STREET	6	VC	201	0+06, 0+53, 0+90, 1+58
5	1464	5	1453	CONCORD ROAD	6	VC	297	0+07, 0+21, 0+65, 1+09, 1+42, 1+91, 2+45
5	1547	5	2057	BOYLSTON STREET	6	VC	146	0+04, 0+12, 0+78, 0+83, 1+44
5	1551	5	1552	PUTNAM STREET	8	VC	83	
5	1552	5	2075	HAZEL STREET	8	VC	238	0+55, 0+74, 1+74
5	1586	5	1587	SCHOOL STREET	6	VC	275	0+33, 0+49, 0+52, 0+93, 1+18, 1+34, 1+69, 1+83, 2+19, 2+36
5	2061	5	1549	HOWE STREET	8	VC[1]	111	
5	2075	5	1562	FAIRFIELD STREET	8	VC	224	0+58, 0+80
5	4018	5	1549	HOWE STREET	8	VC	182	0+19, 0+53, 0+83, 0+98
5	1628	4	1629	WALNUT STREET	8	VC[1]	28	

NOTES:
1. DIAMETER CHANGE IN SEWER, TAPERED LINER REQUIRED.
2. PIPE MATERIAL ASSUMED TO BE VC.
3. PIPE CONTAINS SECTION(S) OF DUCTILE IRON OR CAST IRON PIPE. CONTRACTOR SHALL REMOVE TUBERCULATION PRIOR TO INSTALLATION OF CURED-IN-PLACE MANHOLE TO MANHO LINER. REMOVAL OF TUBERCULATION SHALL BE CONSIDERED INCIDENTAL TO THE WORK AND SHALL NOT BE MEASURED SEPARATELY FOR PAYMENT.



CLEANING AND TELEVISION INSPECTION

SUBAREA	M/H	TO SUBAREA	TO M/H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)
3	1556	4	1555	CYPRESS STREET	8	VC	319
4	645	4	1555	CYPRESS STREET	8	VC	218
4	1958	4	1957	SPRUCE STREET	6	VC	150
5	1458	5	1459	WINTHROP STREET	6	VC	238
5	1459	5	658	HANCOCK STREET	8	VC[1]	61

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	M/H	STREET / LOCATION	MATERIAL
3	1553	LAUREL STREET	BRICK
4	1629	WALNUT STREET	BRICK
5	350	CHAUNCEY STREET	BRICK
5	1549	HOWE STREET	BRICK
5	1586	SCHOOL STREET	BRICK
5	2061	PUTNAM STREET	BRICK

CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	M/H	TO SUBAREA	TO M/H	STREET / LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE M/H TO M/H LENGTH (LF)	APPROXIMATE STATION
4	645	4	1391	CYPRESS STREET	8	VC	218	1+44
4	1629	4	1972	WALNUT STREET	6	VC	374	1+65
4	1629	4	1972	WALNUT STREET	6	VC	374	1+94
4	1629	4	1972	WALNUT STREET	6	VC	374	2+56
4	1551	5	1458	BOYLSTON STREET	6	VC	242	0+83
4	1551	5	1458	BOYLSTON STREET	6	VC	242	1+43
4	1551	5	1458	BOYLSTON STREET	6	VC	242	2+32
4	1958	4	1957	SPRUCE STREET	6	VC	150	1+73
4	1958	4	1957	SPRUCE STREET	6	VC	150	1+73
4	1972	4	1973	WALNUT STREET	6	VC	351	3+34
4	1975	4	1974	WALNUT STREET	6	VC	350	1+27
4	1975	4	1974	WALNUT STREET	6	VC	350	2+15
4	6193	4	1475	SPRUCE STREET	6	VC	501	1+79
5	1458	5	1459	WINTHROP STREET	6	VC	238	0+55
5	1460	5	350	HANCOCK STREET	6	VC	201	0+53
5	1547	5	2057	BOYLSTON STREET	6	VC	146	0+80
5	1586	5	1587	SCHOOL STREET	6	VC	275	1+69

Project
CITY OF WATERTOWN, MA
CIP PROJECT 2 REHABILITATIONS
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

Weston & Sampson
Weston & Sampson Engineers, Inc.
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Reading, MA 01867
978.532.1900 800.SAY.WSON
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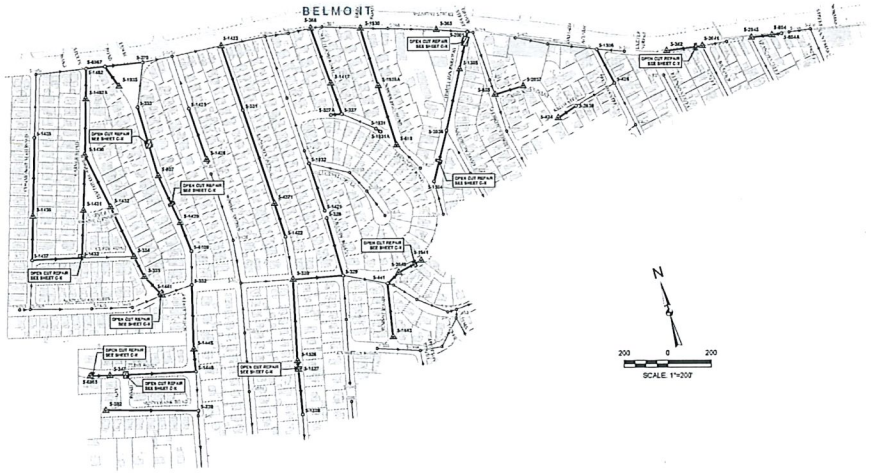
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Date	JULY 2024
Drawn By	ZSO
Reviewed By	CVP
Approved By	DWE
W&S Project No.	EN0024208
W&S File No.	SEE PATH

Drawing Title
PLANS AND TABLES

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C104

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CUT PROTRUDING SERVICE CONNECTIONS

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (in)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	APPROXIMATE STATION
5	329	5	328	HILLSIDE ROAD	6	VC	277	0+50
5	331	5	1423	LANGDON AVENUE	6	VC	311	0+41
5	334	5	335	CARVER ROAD EAST	6	VC	107	0+66
5	334	5	335	CARVER ROAD EAST	6	VC	107	0+80
5	335	5	1441	CARVER ROAD EAST	6	VC	128	0+08
5	339	5	592	SUNNYBANK ROAD	6	VC	428	1+13
5	339	5	592	SUNNYBANK ROAD	6	VC	428	2+75
5	807	5	333	SCHOOL STREET	6	VC	410	3+69
5	1417	5	368	WESTLAND ROAD	8	VC	271	1+17
5	1417	5	368	WESTLAND ROAD	8	VC	271	2+12
5	1421	5	1331	HILLSIDE ROAD	6	VC	227	0+08
5	1421	5	1332	HILLSIDE ROAD	6	VC	227	1+02
5	1422	5	4371	LANGDON AVENUE	8	VC	161	0+47
5	1422	5	4371	LANGDON AVENUE	8	VC	161	0+51
5	1426	5	1425	WINSOR AVENUE	6	VC	249	0+76
5	1426	5	1425	WINSOR AVENUE	6	VC	249	0+97
5	1426	5	1425	WINSOR AVENUE	6	VC	249	1+88
5	1426	5	1425	WINSOR AVENUE	6	VC	249	2+41
5	1430	5	1432 A	CARVER ROAD	8	VC	248	0+77
5	1432	5	334	CARVER ROAD EAST	6	VC	247	0+75
5	1432	5	334	CARVER ROAD EAST	6	VC	247	0+81
5	1432	5	334	CARVER ROAD EAST	6	VC	247	1+29
5	1432	5	334	CARVER ROAD EAST	6	VC	247	2+38
5	1432	5	1430	CARVER ROAD EAST	6	VC	270	0+39
5	1432	5	1430	CARVER ROAD EAST	6	VC	270	2+56
5	1433	5	1431	CARVER ROAD	6	VC	223	1+71
5	1433	5	1437	CLYDE ROAD	6	VC	231	1+82
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	0+13
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	0+54
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	0+95
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	1+42
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	2+19
5	1437	5	1436	COMMONWEALTH ROAD	6	VC	200	0+68
5	1437	5	1436	COMMONWEALTH ROAD	6	VC	200	1+34
5	1437	5	1435	COMMONWEALTH ROAD	6	VC	200	1+45
5	1437	5	1436	COMMONWEALTH ROAD	6	VC	200	1+61
5	1442 A	5	1442	CARVER ROAD	8	VC	150	0+21
5	1506	5	426	PRENTISS STREET	8	VC	180	0+14
5	1506	5	426	PRENTISS STREET	8	VC	180	0+59
5	1506	5	426	PRENTISS STREET	8	VC	180	1+00
5	1526	5	330	LANGDON AVENUE	6	VC	373	0+36
5	1526	5	330	LANGDON AVENUE	6	VC	373	1+43
5	1526	5	330	LANGDON AVENUE	6	VC	373	1+91
5	1526	5	330	LANGDON AVENUE	6	VC	373	1+93
5	1526	5	330	LANGDON AVENUE	6	VC	373	2+41
5	1526	5	330	LANGDON AVENUE	6	VC	373	2+45
5	1526	5	330	LANGDON AVENUE	6	VC	373	2+92
5	1527	5	1528	LANGDON AVENUE	6	VC	291	0+63
5	2036	5	1505	TEMPLETON PARKWAY	6	VC	287	1+09
5	2036	5	1505	TEMPLETON PARKWAY	6	VC	287	1+19
5	4371	5	331	LANGDON AVENUE	6	VC	455	0+53
5	4371	5	331	LANGDON AVENUE	6	VC	455	1+41

INSTALL MANHOLE INFLOW DISH

SUBAREA	MH	STREET / LOCATION	MATERIAL
5	2037	ASHLAND STREET	BRICK

MANHOLE CEMENTITIOUS LINING

SUBAREA	MH	STREET / LOCATION	MATERIAL	APPROXIMATE MH DEPTH (VF)
5	333	CARVER ROAD EAST	BRICK	6.3
5	347	FLINT ROAD	BRICK	5.9
5	362	BELMONT STREET	BRICK	5.2
5	363	TEMPLETON PARKWAY	BRICK	7.6
5	368	WESTLAND ROAD	BRICK	7.3
5	424	KEITH STREET	BRICK	2.3
5	592	SUNNYBANK ROAD	BRICK	6.2
5	804	BELMONT STREET	BRICK	4.4
5	807	SCHOOL STREET	BRICK	6.8
5	1417	WESTLAND ROAD	BRICK	6.4
5	1426	WINSOR AVENUE	BRICK	5.8
5	1429	SCHOOL STREET	BRICK	5.7
5	1430	CARVER ROAD	BRICK	4.9
5	1431	CARVER ROAD	BRICK	7.2
5	1432	CARVER ROAD EAST	BRICK	4.7
5	1436	COMMONWEALTH ROAD	BRICK	5.3
5	1441	MAPLEWOOD STREET	PRECAST	4.8
5	1443	SUMMIT ROAD	BRICK	5.8
5	1445	SCHOOL STREET	BRICK	8
5	1482 A	CARVER ROAD	BRICK[1]	10
5	1505	SALISBURY ROAD	BRICK	7.2
5	1526	LANGDON AVENUE	BRICK	7.6
5	1527	LANGDON AVENUE	BRICK	6.7
5	1930	WOODLEIGH ROAD	BRICK	6.8
5	1930 A	WOODLEIGH ROAD	BRICK	6
5	1941	EDGECLIFF ROAD	BRICK	2.6
5	2041	BRIMMER STREET	BRICK	6.3
5	2048	EDGECLIFF ROAD	BRICK	3.4
5	4371	LANGDON AVENUE	BRICK	4.4
5	6965	FLINT ROAD	PRECAST	5.9

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK. MANHOLE DEPTH ASSUMED TO BE 10 VERTICAL FEET.

INSTALL MANHOLE FRAME AND COVER

SUBAREA	MH	STREET / LOCATION	MATERIAL
5	334	CLYDE ROAD	BRICK[1]
5	592	SUNNYBANK ROAD	BRICK

NOTES:
1. MANHOLE MATERIAL ASSUMED TO BE BRICK.

BUILD MANHOLE BENCH AND INVERT

SUBAREA	MH	STREET / LOCATION	MATERIAL
5	330	MAPLEWOOD STREET	BRICK
5	610	EDGECLIFF ROAD	BRICK
5	804	BELMONT STREET	BRICK
5	855	ARLINGTON STREET	BRICK
5	1423	LANGDON AVENUE	BRICK
5	1935	SCHOOL STREET	BRICK
5	2037	ASHLAND STREET	BRICK
5	2045	FRANCIS STREET	BRICK

CLEANING AND TELEVISION INSPECTION

SUBAREA	MH	TO SUBAREA	TO MH	STREET / LOCATION	PIPE DIA (in)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)
5	327	5	327 A	EDGECLIFF ROAD	8	VC	50
5	329	5	328	HILLSIDE ROAD	8	VC	277
5	331	5	1423	LANGDON AVENUE	6	VC	311
5	804	5	2045	BELMONT STREET	6	VC	95
5	804 A	5	804	BELMONT STREET	6	VC	44
5	1421	5	1332	HILLSIDE ROAD	6	VC	227
5	1433	5	1437	CLYDE ROAD	6	VC	231
5	1931	5	1931 A	EDGECLIFF ROAD	8	VC	25
5	1935	5	6967	SCHOOL STREET	6	VC	113
5	2037	5	855	ASHLAND STREET	8	VC	135

NOTES:
1. PIPE MATERIAL ASSUMED TO BE VC.

CURED-IN-PLACE STRUCTURAL MANHOLE TO MANHOLE LINER

SUBAREA	MH	TO SUBAREA	TO MH	STREET/LOCATION	PIPE DIA (IN)	MATERIAL	APPROXIMATE MH TO MH LENGTH (LF)	REINSTATE SERVICE (S)
5	327	5	1417	WESTLAND ROAD	8	VC	152	0+33, 0+52, 0+74, 0+88, 1+47
5	330	5	329	MAPLEWOOD STREET	8	VC	216	0+78, 0+93, 1+01, 1+77
5	332	5	1443	SCHOOL STREET	6	VC	296	0+08, 1+13, 1+23, 1+44, 1+51, 1+82, 2+51
5	334	5	335	CARVER ROAD EAST	6	VC	107	0+66, 0+80
5	335	5	1441	CARVER ROAD EAST	6	VC	128	0+08, 0+11, 0+63
5	339	5	592	SUNNYBANK ROAD	6	VC	428	0+33, 0+83, 1+13, 1+39, 1+97, 2+14, 2+74, 2+75, 3+18, 3+34, 3+82, 4+22
5	347	5	1446	FLINT ROAD	6	VC	396	0+08, 0+12, 0+58, 1+10, 1+57, 1+60, 2+07, 2+30, 2+84, 3+62
5	347	5	6965	FLINT ROAD	6	VC	85	0+70, 0+85
5	441	5	2048	EDGECLIFF ROAD	6	VC	66	0+25
5	610	5	1930 A	WOODLEIGH ROAD	6	VC	284	0+38, 1+15, 1+71, 1+94, 2+45, 2+46
5	807	5	333	SCHOOL STREET	6	VC	410	0+17, 0+18, 0+62, 0+77, 1+15, 1+41, 2+08, 2+68, 2+98, 3+07, 3+18, 3+65, 3+74
5	807	5	1429	SCHOOL STREET	6	VC	243	0+16, 0+18, 0+61, 0+76, 1+45, 1+81, 1+98
5	1417	5	368	WESTLAND ROAD	8	VC	271	0+18, 0+27, 0+78, 1+12, 1+58, 1+70, 1+77, 2+12
5	1422	5	4371	LANGDON AVENUE	8	VC	161	0+27, 0+47, 0+51
5	1426	5	1425	WINSOR AVENUE	6	VC	249	0+18, 0+33, 0+78, 0+97, 1+30, 1+48, 1+83, 1+88, 2+41
5	1429	5	6109	SCHOOL STREET	6	VC	148	0+14, 0+27, 0+74, 0+91, 1+02
5	1430	5	1432 A	CARVER ROAD	8	VC	248	0+07, 0+54, 0+77, 1+03, 1+34, 1+52, 1+58, 2+03, 2+07
5	1431	5	1430	CARVER ROAD	6	VC	255	0+08, 0+62, 1+08, 1+60, 2+11
5	1432	5	334	CARVER ROAD EAST	6	VC	247	0+57, 0+75, 0+81, 1+29, 1+82
5	1432	5	1430	CARVER ROAD EAST	6	VC	270	0+39, 0+84, 1+38, 1+93, 2+56
5	1433	5	1431	CARVER ROAD	6	VC	220	0+91, 1+09, 1+18, 1+67, 1+71
5	1436	5	1435	COMMONWEALTH ROAD	6	VC	359	0+13, 0+54, 0+95, 1+15, 1+42, 1+79, 2+02, 2+19, 3+54
5	1437	5	1436	COMMONWEALTH ROAD	6	VC	200	0+13, 0+67, 0+68, 1+08, 1+34, 1+45, 1+61, 1+85
5	1443	5	441	SUMMIT ROAD	6	VC	242	0+14, 0+45, 0+72, 1+04, 1+53, 2+14
5	1445	5	1446	SCHOOL STREET	6	VC	109	0+13, 0+57
5	1482	5	370	BELMONT STREET	8	VC	265	0+52, 0+86, 2+62
5	1482 A	5	1482	CARVER ROAD	8	VC	150	0+04, 0+13, 0+21, 0+84
5	1504	5	2036	TEMPLETON PARKWAY	6	VC	248	0+09, 0+25, 1+33, 1+97, 2+34
5	1505	5	2001	TEMPLETON PARKWAY	6	VC	182	0+06, 0+59
5	1506	5	426	PRENTISS STREET	8	VC	180	0+14, 0+23, 0+43, 1+00, 1+13, 1+36, 1+53
5	1526	5	330	LANGDON AVENUE	6	VC	373	0+92, 0+94, 1+42, 1+43, 1+91, 1+93, 2+41, 2+45, 2+92
5	1527	5	1526	LANGDON AVENUE	6	VC	50	0+41, 0+42
5	1527	5	1528	LANGDON AVENUE	6	VC	291	0+15, 0+41, 0+58, 0+63, 1+52, 1+59
5	1930 A	5	1930	WOODLEIGH ROAD	6	VC	283	0+23, 0+53, 0+87, 1+26, 1+59, 2+18, 2+25
5	2036	5	1505	TEMPLETON PARKWAY	6	VC	287	0+12, 0+43, 0+68, 1+05, 1+09, 1+23, 1+78, 2+33, 2+72
5	2038	5	424	KEITH STREET	6	VC	97	0+38, 0+68, 0+68
5	2041	5	362	BELMONT STREET	6	VC	166	0+08, 1+24, 1+59
5	2048	5	1941	EDGECLIFF ROAD	6	VC	123	0+68, 0+89, 1+15, 1+15
5	4371	5	331	LANGDON AVENUE	6	VC	455	0+11, 0+52, 0+53, 0+83, 1+01, 1+41, 1+53, 1+89, 2+07, 2+43, 2+48, 3+06, 3+07, 3+53, 3+60, 4+23, 4

NOTES:
1. DIAMETER CHANGE IN SEWER, TAPERED LINER REQUIRED.

Project
CITY OF WATERTOWN, MA

CIP PROJECT 2 REHABILITATIONS

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN, MA 02472

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W&S File No.	SSE Path

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Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

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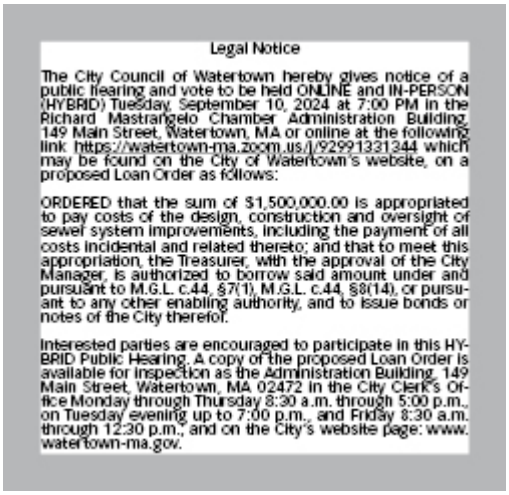
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AD PREVIEW:



Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, September 10, 2024 at 7:00 PM in the Richard Mastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows:

ORDERED that the sum of $1,500,000.00 is appropriated to pay costs of the design, construction and oversight of sewer system improvements, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), M.G.L. c.44, §8(14), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $300,000 to pay costs of the replacement of approximately 60 lead goosenecks.

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 107 **2024 – O -** 107

ORDER TO APPROVE THE BORROWING OF FUNDS TO PAY COSTS OF THE REPLACEMENT OF APPROXIMATELY 60 LEAD GOOSENECKS

ORDERED: That the sum of$300,000.00 is appropriated to pay costs of the replacement of approximately 60 lead goosenecks, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration, and including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program for Lead Service Line Replacement and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $300,000 for the completion of lead gooseneck replacements, in accordance with the Fiscal Year 2025 Capital Improvement Plan approved by the Honorable City Council.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4136
kmoussette@hinckleyallen.com

August 7, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – MWRA Lead Service Line Replacement Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds from the Massachusetts Water Resources Authority to pay costs of the replacement of lead goosenecks:

> ORDERED: That the sum of $300,000.00 is appropriated to pay costs of the replacement of approximately 60 lead goosenecks, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration, and including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program for Lead Service Line Replacement and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

Kris A. Moussette

CITY OF WATERTOWN

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE
Superintendent of Public Works

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE – Superintendent of Public Works
Mr. Michael Albano, CPA – Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – MWRA Lead Loan Program

The City's Capital Improvement Program for the water and sewer enterprise funds identifies $300,000 in funding for FY25 for replacement of lead goosenecks projects. This funding is to be applied for under the Massachusetts Water Resources Authority (MWRA) Local Water System Assistance Program for Lead Service Line Replacement: www.mwra.com/comsupport/llp/llpprogram.html.

There are approximately 9,250 water services on record in the City. Review of City records indicate that there are no water services comprised completely of lead pipe. However, prior to standardizing on copper pipe, water services were often laid using iron pipe. To create a connection to the water main, short, angled pieces of lead pipe, typically about 2-feet in length, were used. We refer to these as "goosenecks.

Of the 9,250 water services, approximately 475 services are presumed to have lead goosenecks based on age and pe material. Each year, the City removes lead goosenecks as part of the annual road reconstruction projects, water system improvements, and incidental repairs due to service leaks. Additionally, projects are required to remove lead services associated with new and significant redevelopment.



Photo of lead gooseneck connected to iron pipe
(Source: Wikipedia)

Replacement of lead goosenecks is an eligible item under the Lead Service Line Replacement Program. Taking advantage of the MWRA program, which consists of a zero-interest loan payable over 10 years, would allow the City to accelerate lead gooseneck removals.

Therefore, the Department of Public Works requests that a $300,000 loan order be prepared to complete lead gooseneck replacements, in accordance with the FY25 Capital Improvement Plans approve by the Honorable City Council. The MWRA grant application deadline does not directly align with

either the Fiscal or Calendar year, but the MWRA request would be processed at the next funding deadline.

The proposed project will include the replacement of approximately 60 lead goosenecks, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration. The exact number of replacements will depend on the bid prices received.

The work will be performed in various locations throughout the City. If approved for funding, we intend to go through the procurement process and construct this project this fiscal year.

Thank you in advance for your consideration.

MWRA LLP Funding Request 07/03/2024

3/4/2024 2:17 PM

2025 2029 Water Sewer CIP color sheets - FINAL 03.04.2024

	A	B	C	D	E	F	G	H	I	J	K	L	M
1			TOTALS	FY 25		FY 26		FY 27		FY 28		FY 29	
2		**WATER/SEWER ENTERPRISE FUNDS**											
3		SEWER											
4		Additional Equipment	**875.0**	175.0	SR	175.0	SR	175.0	SR	175.0	SR	175.0	SR
5		Replacement of Equipment	**400.0**	80.0	SR	80.0	SR	80.0	SR	80.0	SR	80.0	SR
6		Sewer/Drain System Maintenance	**4,725.0**	825.0	SR	900.0	SR	950.0	SR	1,000.0	SR	1,050.0	SR
7		Stormwater & Drainage On-going Improve	**1,525.0**	325.0	SR	300.0	SR	300.0	SR	300.0	SR	300.0	SR
8	5	MWRA I & I LOAN (25%)	**1,650.0**	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB	330.0	MWRAB
9		MWRA I & I GRANT (75%)	**4,950.0**	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG	990.0	MWRAG
10	10	MWRA I & I ONE TIME LOAN (100%)	**1,290.0**			1,290.0	MWRAB						
11	10	Sewer System Improvements	**3,750.0**	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB	750.0	SEB
12		Sewer/Drain System Projects	**5,000.0**			1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
13	10	35 GVW Service Truck	**170.0**	170.0	SEB								
14	10	Street Sweeper	**350.0**									350.0	SEB
17	10	Wheeled Mini - Excavator	**180.0**					180.0	SEB				
18	10	Crew Truck	**180.0**							180.0	SEB		
19	10	Service Response Truck	**190.0**			190.0	SEB						
20		Siphon Rehabilitation: Design & Construction	**430.0**					80.0	SEB	350.0	SEB		
21	10	6" Sewer Pump/ Trailer	**150.0**	150.0	SEB								
22		SEWER SUBTOTAL	**25,815.0**	**3,795.0**		**6,255.0**		**5,085.0**		**5,405.0**		**5,275.0**	
23													
24		WATER											
25		Water System Maintenance	**1,750.0**	250.0	WR	300.0	WR	350.0	WR	400.0	WR	450.0	WR
26	5	Replacement of Equipment	**180.0**	36.0	WR	36.0	WR	36.0	WR	36.0	WR	36.0	WR
27	10	MWRA LWSAP (100% loan)	**2,500.0**	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB	500.0	MWRAB
28	10	MWRA LLP (100% loan)	**1,500.0**	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL	300.0	MWRAL
29		Water System Projects	**5,000.0**			1,250.0	TBD	1,250.0	TBD	1,250.0	TBD	1,250.0	TBD
30	10	Trench Safety Box Truck	**180.0**			180.0	WEB						
31	5	Utility Truck	**80.0**	80.0	WEB								
32	10	Gate Valve/Mini Vac Truck	**215.0**									215.0	WEB
33	10	Backhoe	**140.0**									140.0	WEB
34	10	Water Vactor	**630.0**					630.0	WEB				
35		WATER SUBTOTAL	**12,175.0**	**1,166.0**		**2,566.0**		**3,066.0**		**2,486.0**		**2,891.0**	
36													
37		**TOTAL WATER & SEWER**	**37,990.0**	**4,961.0**		**8,821.0**		**8,151.0**		**7,891.0**		**8,166.0**	
38													
39		STORMWATER											
40		Phase 2 MS4 Permit Management Plan	**250.0**	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD	50.0	TBD
41		Phase 2 MS4 Construction/Improvements	**35,400.0**	100.0	TBD	100.0	TBD	100.0	TBD	35,000.0	TBD	100.0	TBD
42		Phase 2 MS4 Phosphorous Control Plan	**500.0**	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD	100.0	TBD
43		STORMWATER SUBTOTAL	**36,150.0**	**250.0**		**250.0**		**250.0**		**35,150.0**		**250.0**	
44													
45		**TOT. WATER, SEWER & STORMWATER**	**74,140.0**	**5,211.0**		**9,071.0**		**8,401.0**		**43,041.0**		**8,416.0**	

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday – Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**738106**	Order Price	**$1,137.18**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**08/17/2024**	Last Run Date	**08/17/2024**
Payment Type			

AD PREVIEW:



Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, September 10, 2024 at 7:00 PM in the Richard Mastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows:

ORDERED that the sum of $300,000.00 is appropriated to pay costs of the replacement of approximately 60 lead gooseneck, including the replacement of the gooseneck, replacement of the service from the water main/connection to the service box and surface restoration, and including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program for Lead Service Line Replacement and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection as the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $300,000 to pays costs of installation of underground ducts for utilities

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 108 **2024 – O -** 108

ORDER TO APPROVE THE BORROWING OF FUNDS TO PAY COSTS OF THE INSTALLATION OF UNDERGROUND DUCTS FOR UTILITIES

ORDERED: That the sum of $300,000.00 is appropriated to pay costs of the installation of underground ducts for utilities, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $300,000 for the installation of underground ducts for utilities. This request corresponds with City Council Conceptual Recommendation Item #32 for Fiscal Year 2024 as denoted in the Fiscal Year 2025-2029 budget.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4194
kmoussette@hinckleyallen.com

August 8, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Underground Utility Ducts Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of the installation of underground ducts for utilities:

> ORDERED: That the sum of $300,000.00 is appropriated to pay costs of the installation of underground ducts for utilities, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

Kris A. Moussette

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE – Superintendent of Public Works
Mr. Michael Albano, CPA – Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – Utilities Underground Ducts Funding Requests

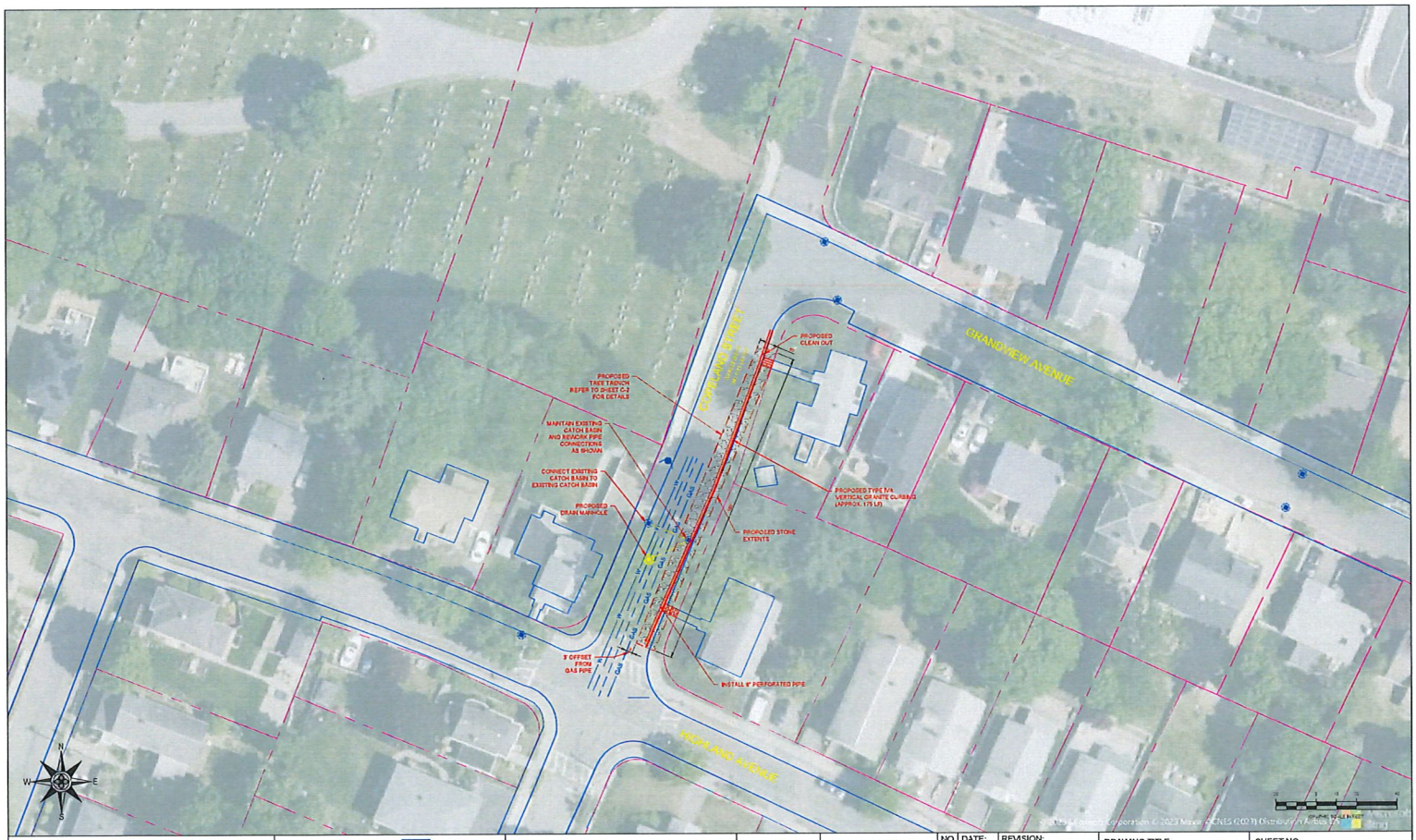
---

The Department of Public Works ("DPW") respectfully requests that the necessary actions be taken to authorize the Treasurer to fund $300,000 for the installation of underground ducts for utilities. This request corresponds with City Council Conceptual Recommendation Item #32 for FY24 as denoted in the Fiscal Year 2025-2029 budget.

DPW uses underground utility ducts to bury traffic signal wiring and drainage pipes. Placing utilities underground helps DPW achieve greater continuity of service by protecting vital components of the City's infrastructure.

All goods and services related to these projects will be procured consistent with Massachusetts law.

Thank you in advance for your consideration.



PROJECT: COPELAND STREET SIS WATERTOWN, MA	PREPARED BY: Watertown Department of Public Works Proud to serve our community.	ENGINEERING DIVISION 124 ORCHARD STREET WATERTOWN, MA 02472 PHONE: (617) 972-6420	SCALE:	AS NOTED	NO. DATE: REVISION:	DRAWING TITLE: COPELAND STREET SUBSURFACE INFILTRATION SYSTEM	SHEET NO. C-2
			DATE:	11/20/2023			
			DESIGNED BY:	MKK			
			CHECKED BY:	TRG			

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

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Thank you,
Boston Globe Classified Sales

617-929-1314
Monday – Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**738108**	Order Price	**$708.35**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**08/17/2024**	Last Run Date	**08/17/2024**
Payment Type			

AD PREVIEW:



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ORDERED that the sum of $300,000.00 is appropriated to pay costs of the installation of underground ducts for utilities, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m.; and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the loan order for $1,000,000 to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements.

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 109 **2024 – O -** 109

ORDER TO APPROVE THE BORROWING OF FUNDS FROM THE MWRA AND TO APPROPRIATE FUNDS TO PAY COSTS OF THE REPLACEMENT OF OUTDATED AND UNLINED CAST IRON WATER MAINS

ORDERED: That the sum of $1,000,000.00 is appropriated to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements, including the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow Street, the replacement of 2 inch mains in the vicinity of Adams Street, Oliver Road and Sweats Court, and the identification and replacement of water service connections constructed of lead service materials, and further including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 7, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to fund $1,000,000 for the completion of water system improvements to the City's water infrastructure, in accordance with the City Council's Conceptual Recommendations Item #49 of $500,000 from Fiscal Year 2024 and Line 27 of the Fiscal Year 2025-2029 for $500,000 from the Water and Sewer Enterprise Fund Capital Improvement Program Budget.

I respectfully request the attached proposed Loan Order be placed on the August 13, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Kris A. Moussette
(617) 378-4194
kmoussette@hinckleyallen.com

August 8, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – MWRA Water Main Replacement Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds from the Massachusetts Water Resources Authority to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements:

> ORDERED: That the sum of $1,000,000.00 is appropriated to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements, including the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow Street, the replacement of 2 inch mains in the vicinity of Adams Street, Oliver Road and Sweats Court, and the identification and replacement of water service connections constructed of lead service materials, and further including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

Kris A. Moussette

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE
Superintendent of Public Works

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE - Superintendent of Public Works
Mr. Michael Albano, CPA - Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – MWRA Local Water System Assistance Program

---

The City's Capital Improvement Program for the water enterprise fund identifies $1,000,000 for the replacement of outdated unlined cast iron water mains and associated system improvements. The Department of Public Works is in the process of completing an application for participation in the Massachusetts Water resource Authority Local Water System Assistance Program (LWSAP). This MWRA funding program provides a 0% interest free loan payable over 10 years for eligible water system improvements including:

- Replacement or abandonment of unlined water mains;
- Slip-lining of unlined water mains;
- Water main cleaning and lining of unlined water mains;
- Replacement or abandonment of asbestos cement pipe or other water pipeline work performed for water quality purposes;
- Identification and replacement of water service connections constructed of lead or other services in poor condition;
- Looping of dead-end water mains;
- Water valve and hydrant installation or replacement;
- Water storage tank installation, rehabilitation, or replacement and;
- Engineering planning, design and construction services associated with the above items.

The Department requests that a $1,000,000 in funding to complete water system improvements to the City's water infrastructure, in accordance with the City Council's Conceptual Recommendations Item #49 of $500,000 from FY24 and Line 27 of the Fiscal Year 2025-29 for $500,000 from the Water and Sewer Enterprise Fund Capital Improvement Program Budget.

The proposed project will include the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow street, as well as the replacement of 2" mains in the vicinity of Adams Street, Oliver Road, and Sweats Court. This project would also include the identification and replacement of water service connections constructed of lead service materials within the limit of work.

If approved, this work is proposed to follow the Cottage Street Project.

Thank you in advance for your consideration.

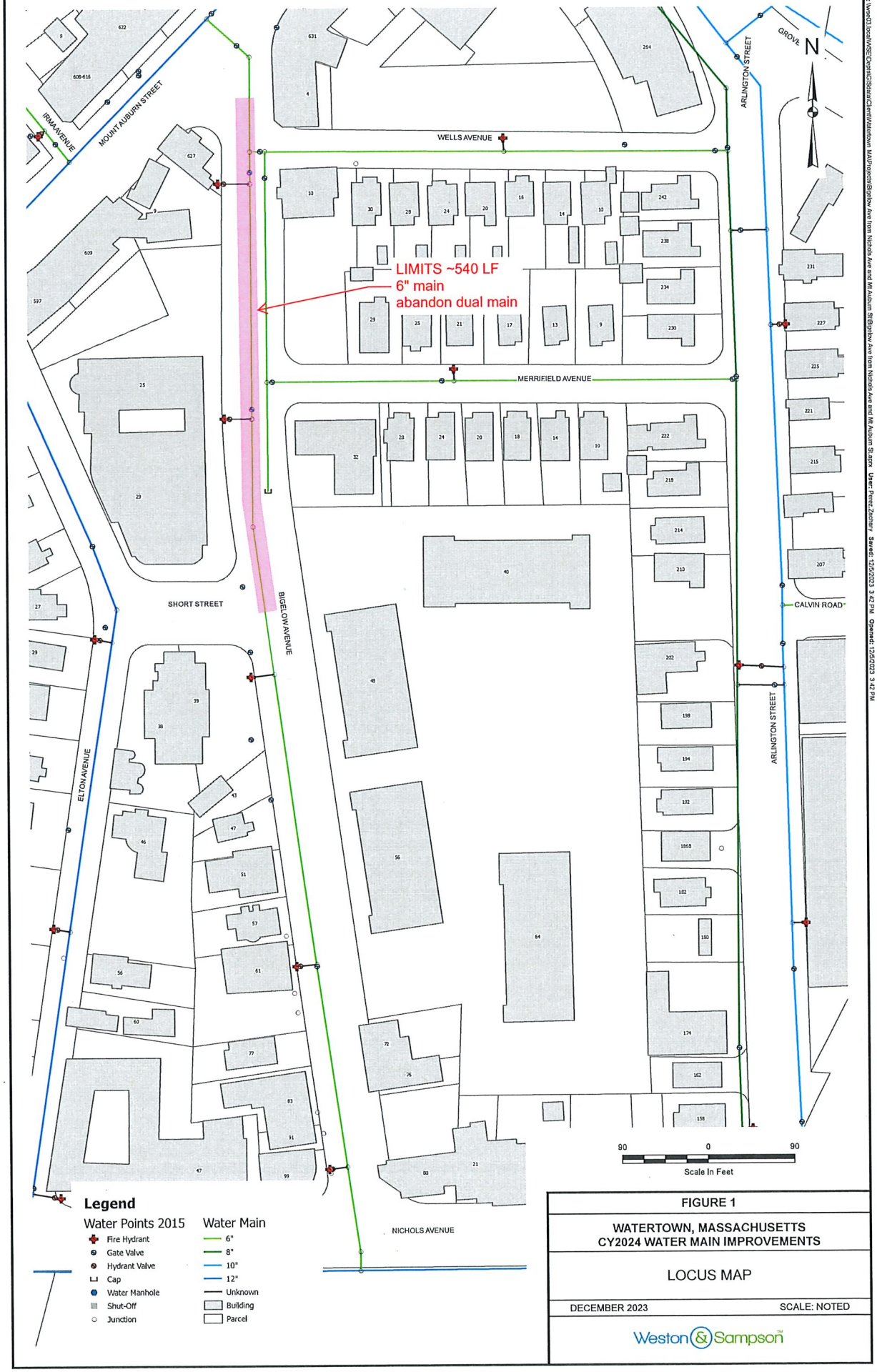


FIGURE 1

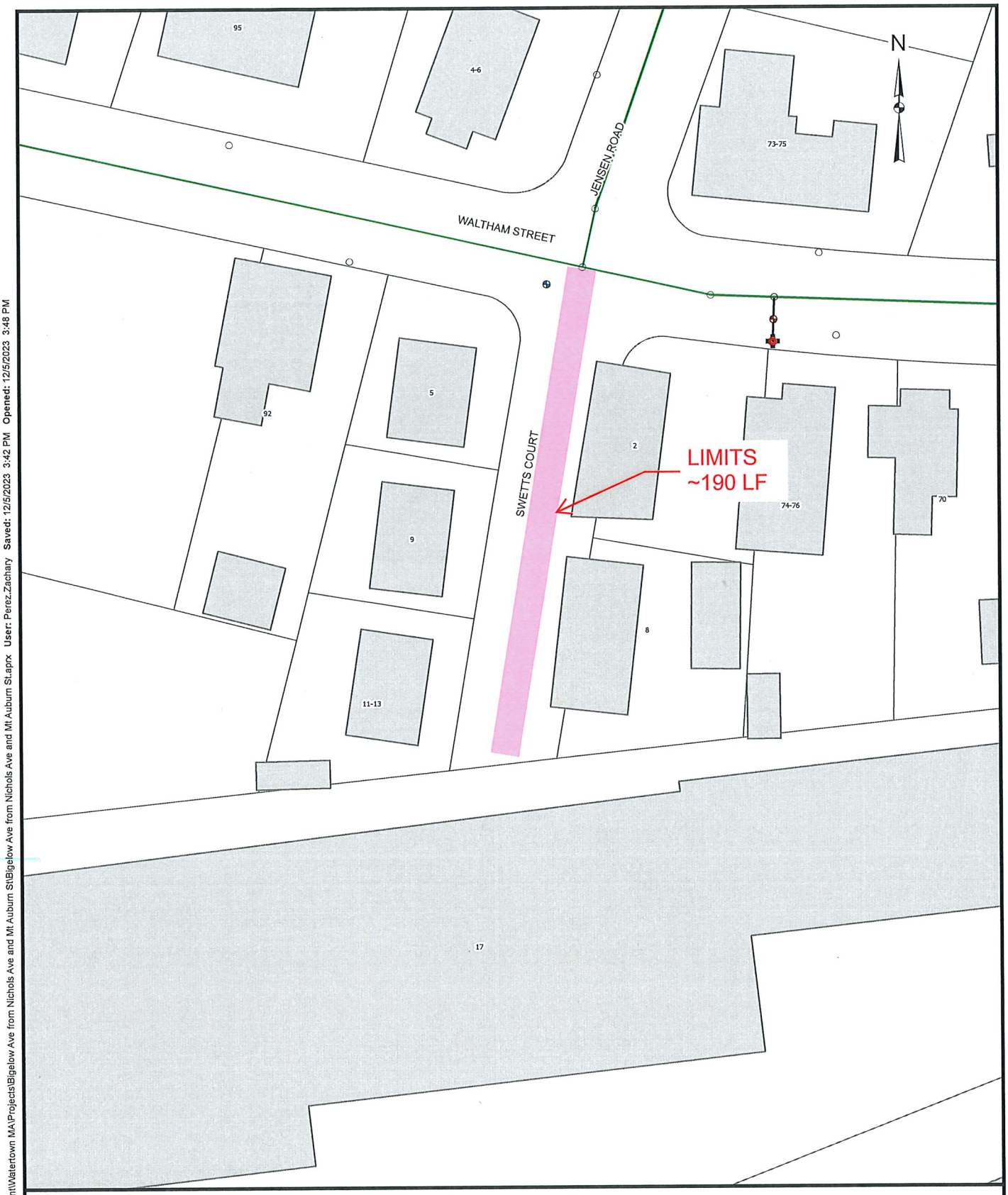
WATERTOWN, MASSACHUSETTS
CY2024 WATER MAIN IMPROVEMENTS

LOCUS MAP

DECEMBER 2023 SCALE: NOTED

Weston & Sampson

Path: \\wsedc01.local\WSEDocs\GIS\data\Client\Watertown MA\Projects\Bigelow Ave from Nichols Ave and Mt Auburn St\Bigelow Ave from Nichols Ave and Mt Auburn St.aprx User: Perez,Zachary Saved: 12/5/2023 3:42 PM Opened: 12/5/2023 3:42 PM



Water Points 2015
- Fire Hydrant
- Gate Valve
- Hydrant Valve
- Cap
- Water Manhole
- Shut-Off

Junction

Water Main
- 8"
- Unknown

Building

Parcel

FIGURE 2
WATERTOWN, MASSACHUSETTS
CY2024 WATER MAIN IMPROVEMENTS

LOCUS MAP

50 0 50
Scale In Feet

Weston & Sampson

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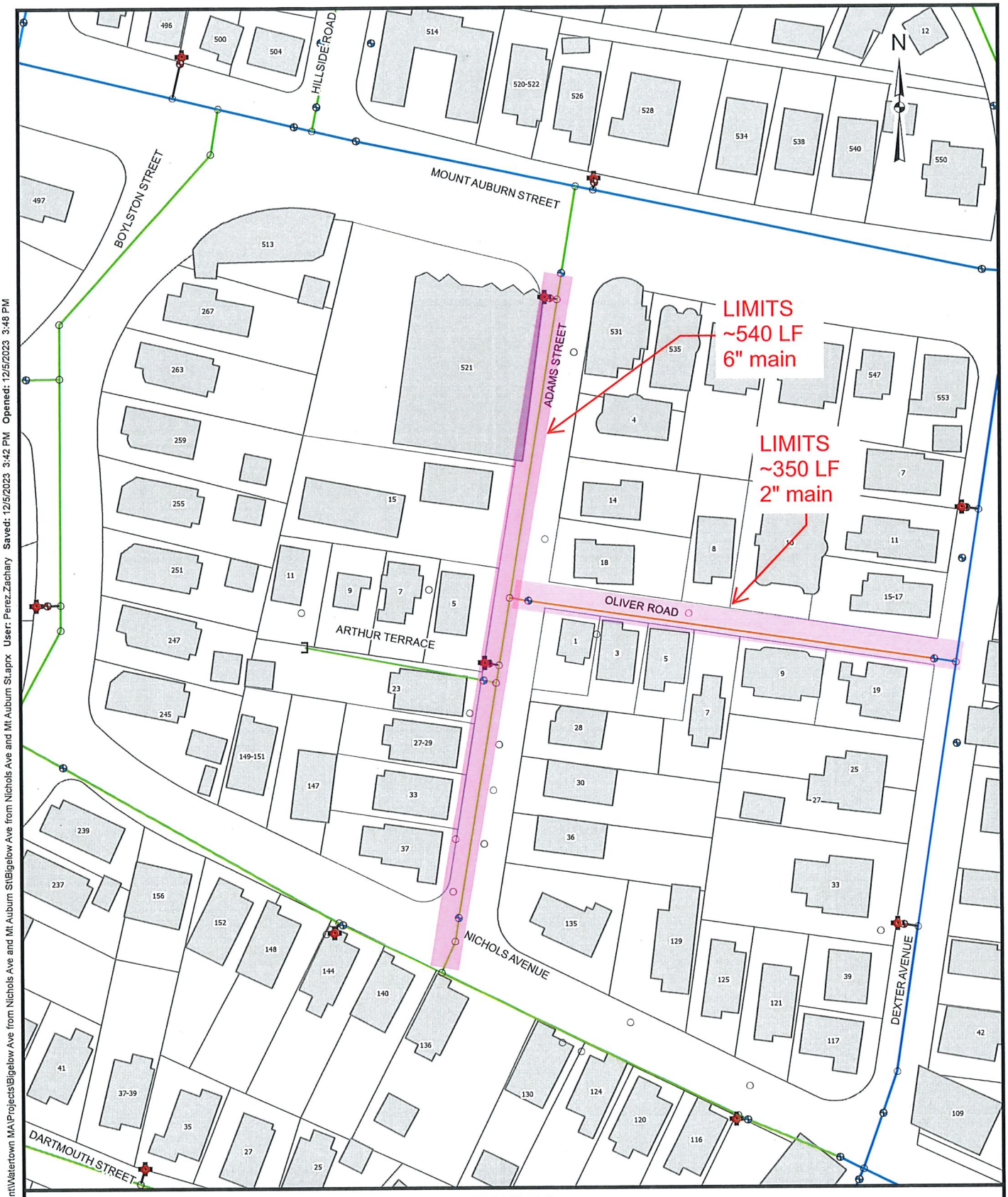
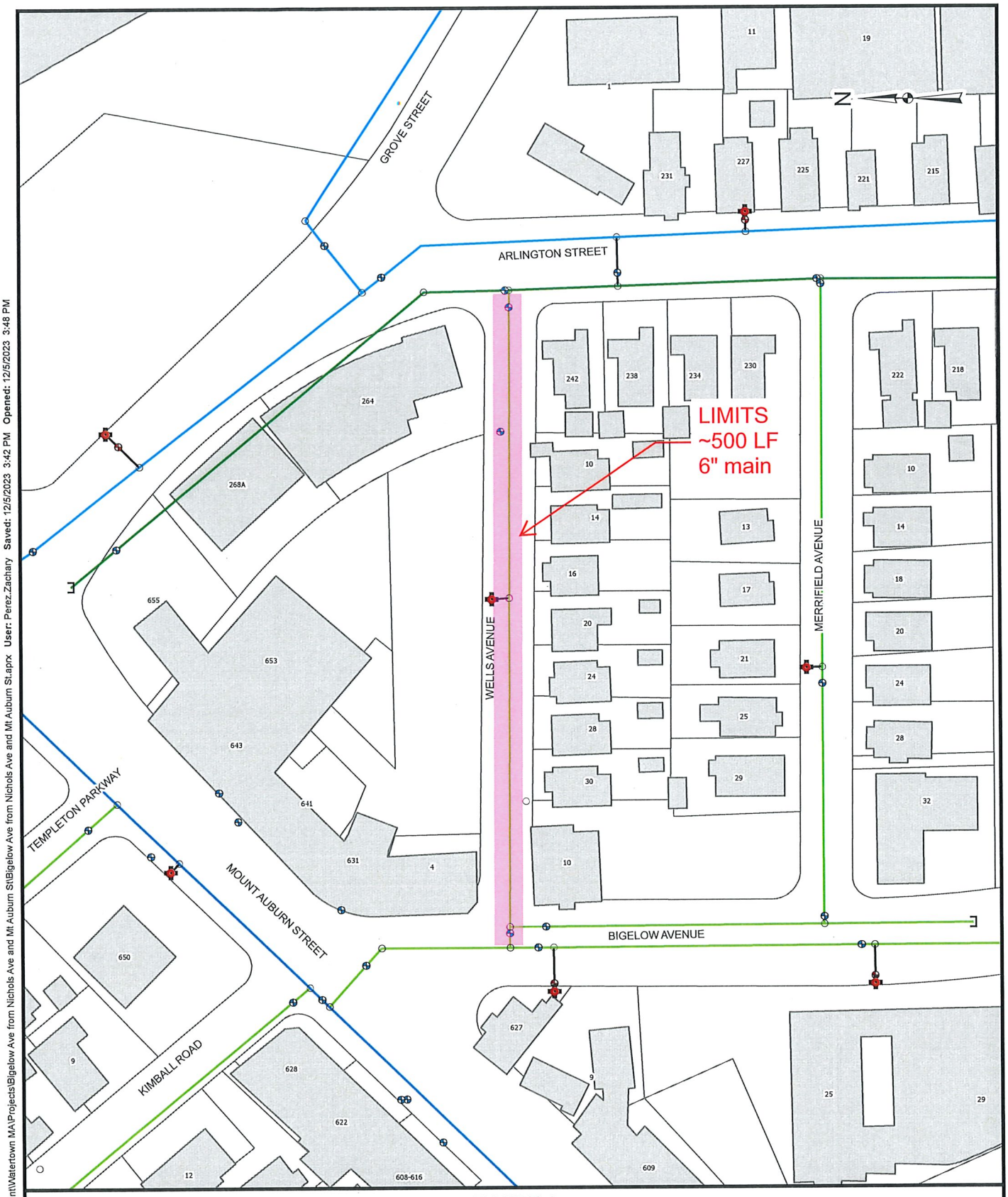


FIGURE 3
WATERTOWN, MASSACHUSETTS
CY2024 WATER MAIN IMPROVEMENTS

LOCUS MAP

Weston & Sampson

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Water Points 2015

- Fire Hydrant
- Gate Valve
- Hydrant Valve
- Cap
- Water Manhole
- Shut-Off
- Junction

Water Main

- 6"
- 8"
- 10"
- 12"
- Unknown
- Building
- Parcel

FIGURE 4
WATERTOWN, MASSACHUSETTS
CY2024 WATER MAIN IMPROVEMENTS

LOCUS MAP

50 0 50
Scale In Feet

Weston & Sampson

Path: \\wse03.local\WSE\Depts\GIS\data\Client\Watertown MA\Projects\Bigelow Ave from Nichols Ave and Mt Auburn St\Bigelow Ave from Nichols Ave and Mt Auburn St.aprx **User:** Perez.Zachary **Saved:** 12/5/2023 3:42 PM **Opened:** 12/5/2023 3:48 PM

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

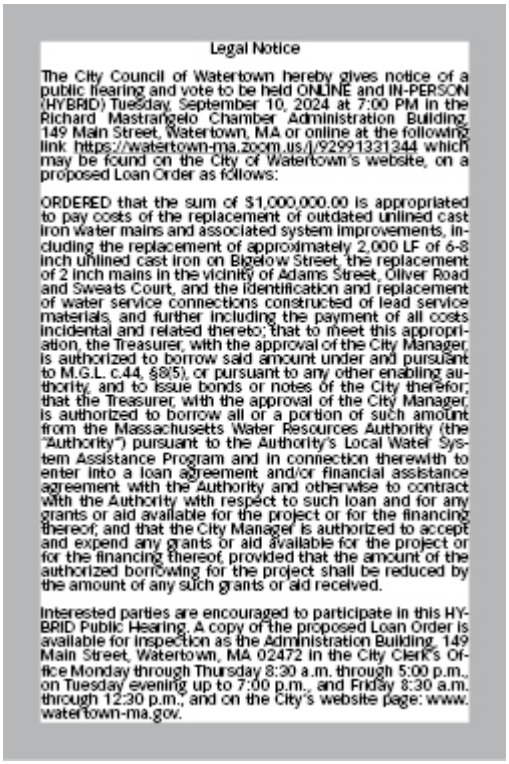
Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday – Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**738107**	Order Price	**$1,212.89**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**08/17/2024**	Last Run Date	**08/17/2024**
Payment Type			

AD PREVIEW:



Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, September 10, 2024 at 7:00 PM in the Richard Mastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows:

ORDERED that the sum of $1,000,000.00 is appropriated to pay costs of the replacement of outdated unlined cast iron water mains and associated system improvements, including the replacement of approximately 2,000 LF of 6-8 inch unlined cast iron on Bigelow Street, the replacement of 2 inch mains in the vicinity of Adams Street, Oliver Road and Sweats Court, and the identification and replacement of water service connections constructed of lead service materials, and further including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §8(5), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Treasurer, with the approval of the City Manager, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (the "Authority") pursuant to the Authority's Local Water System Assistance Program and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Authority and otherwise to contract with the Authority with respect to such loan and for any grants or aid available for the project or for the financing thereof; and that the City Manager is authorized to accept and expend any grants or aid available for the project or for the financing thereof, provided that the amount of the authorized borrowing for the project shall be reduced by the amount of any such grants or aid received.

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection at the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m., and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the acceptance of gift of tangible personal property from Frank Pepe's Pizzeria and Starbucks

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 110 **2024 - R-** 110

RESOLUTION APPROVING THE ACCEPTANCE OF GIFTS OF TANGIBLE PERSONAL PROPERTY FROM FRANK PEPE'S AND STARBUCKS

WHEREAS: From time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants' lives; and

WHEREAS: A generous donation of pizzas and beverages were received from Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee that were served during a recent "Watertown Chats" community event at the Arsenal Yards.

NOW THEREFORE BE IT RESOLVED: That the City Council of Watertown hereby accepts, pursuant to Massachusetts General Laws Chapter 44, Section 53 A1/2, accepts gifts of tangible personal property generously donated by Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner
District B Councilor

Emily Izzo,
District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: August 27, 2024

RE: Agenda Item – Approval of Gift Tangible Personal Property

---

I am pleased to inform you that we received a generous donation of pizzas from Frank Pepe's Neapolitan Pizzeria and beverages from Starbucks Coffee that were served during a recent "Watertown Chats" community event at the Arsenal Yards.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A1/2, municipalities are authorized to accept gifts of tangible personal property with the approval of the City Council.

I respectfully request the attached Resolution accepting this gift of tangible personal property be placed on the September 10, 2024, City Council Agenda.

Thank you for your action on this matter.

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov

To: George Proakis, City Manager

From: Tyler Cote, Community Engagement Specialist

Date: August 26, 2024

RE: Donation acceptance request – Food and drinks for Watertown Chats

---

Mr. Proakis,

As part of a series of engagement efforts, Watertown Chats offers an opportunity for community members to connect directly with myself to ask questions, share concerns, and give ideas about the City of Watertown. After coordinating discussions with Wilder Co., the management team at Arsenal Yards, they granted me the space to host a Watertown Chats in their common space, and they also offered to help facilitate with the businesses in the area to potentially donate food and drinks for the event.

These generous donations of food and beverages came from Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee, delivered on August 20, 2024. I express my sincere appreciation and gratitude to these Watertown businesses for their kind donations to support a community-building opportunity like Watertown Chats. It was a meaningful addition to the event and the residents thoroughly enjoyed the lemonade, coffee, and pizzas contributed by the businesses.

In total, Fank Pepe's Neapolitan Pizzeria were kind enough to donate 12 pizzas to the event, along with accompanying plates and utensils for everyone to enjoy. Starbucks Coffee donated iced coffee and lemonade with cups and lids to use.

I respectfully request your assistance in presenting this information to the Honorable City Council for its review and action. Please contact me with any questions. Thank you.

Tyler Cote
City of Watertown, Massachusetts
Community Engagement Specialist
tcote@watertown-ma.gov

####

Resolution # R – 2024 -

Resolution approving the Acceptance and Expenditure of Gifts of Funds

WHEREAS: From time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants lives; and

WHEREAS: A generous donation of pizzas and beverages were received from Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee that were served during a recent "Watertown Chats" community event at the Arsenal Yards.

NOW THEREFORE BE IT RESOLVED: That the City Council of the City known as the City of Watertown, hereby accepts, pursuant to Massachusetts General Laws Chapter 44, Section 53A1/2, accepts gifts of tangible personal property generously donated by Frank Pepe's Neapolitan Pizzeria and Starbucks Coffee.

_____
Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ___for, ____against and ____present on September 10, 2024.

_____
Brendan McCarthy, Council Clerk

_____
Mark S. Sideris, Council President

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the acceptance of gift of tangible personal property of a 19-dock Bluebike Station donated by Blue Cross Blue Shield and Lyft

Watertown City Council
Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 111 **2024 - R-** 111

RESOLUTION APPROVING THE ACCEPTANCE OF GIFT OF TANGIBLE PERSONAL PROPERTY OF A BLUEBIKE STATION

WHEREAS: from time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants' lives; and

WHEREAS: Massachusetts General Law, Chapter 44 Section 53A1/2 authorizes municipalities to accept gifts of tangible personal property; and

WHEREAS: Watertown has been selected to receive a 19-dock Bluebike Station, generously donated by Blue Cross Blue Shield and Lyft, the system's operator;

NOW THEREFORE BE IT RESOLVED: that the City Council of Watertown, hereby accepts pursuant to Massachusetts General Laws Chapter 44, Section 53 A1/2, a 19 dock Bluebike Station.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

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John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner
District B Councilor

Emily Izzo,
District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 4, 2024

RE: Agenda Item – Acceptance of Gift of Tangible Personal Property

---

I am delighted to share the enclosed correspondence from Steven Magoon, Assistant City Manager for Community Development & Planning, and Zeke Mermell, Senior Transportation Planner indicating Watertown has been selected to receive a 19-dock Bluebike Station, generously donated by Blue Cross Blue Shield and Lyft, the system's operator.

Pursuant to Massachusetts General Laws Chapter 44, Section 53A1/2, municipalities are authorized to accept gifts of tangible personal property with the approval of the City Council.

I respectfully request the attached Resolution accepting this gift of tangible personal property be placed on the September 10, 2024 City Council Agenda.

Thank you for your consideration in this matter.

Resolution # R – 2024 -

Resolution approving the Acceptance of a Gift of Tangible Personal Property

WHEREAS: from time to time, this community is the beneficiary of a gift donated towards improving the quality and spirit of its inhabitants' lives; and

WHEREAS: Massachusetts General Law, Chapter 44 Section 53A1/2 authorizes municipalities to accept gifts of tangible personal property; and

WHEREAS: Watertown has been selected to receive a 19-dock Bluebike Station, generously donated by Blue Cross Blue Shield and Lyft, the system's operator;

NOW THEREFORE BE IT RESOLVED: that the City Council of the City known as the City of Watertown, hereby accepts pursuant to Massachusetts General Laws Chapter 44, Section 53A1/2, a 19 dock Bluebike Station.

_____
Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of ____for, ____against and ____present on September 10, 2024.

_____
Brendan McCarthy, Council Clerk

_____
Mark Sideris, Council President

Hand, JoAnna

From: Magoon, Steve
Sent: Tuesday, September 3, 2024 4:05 PM
To: Hand, JoAnna; McCarthy, Brendan
Cc: Proakis, George; Sideris, Mark; Mermell, Zeke; Schreiber, Gideon
Subject: Acceptance of Gift: New Bluebikes Station

Please see the message below. Watertown was the fortunate recipient of a 19 dock Bluebike Station donated to the City by Blue Cross Blue Sheild and Lyft, the operator of the system. They had an extra station, and created an opportunity for communities to request receiving the station, and Watertown was selected. The new station has been installed in front of the Parker Building, next to Casey Park.

Therefore, I would respectfully request that the Honorable City Council approve the acceptance of the gift of a 19 dock Bluebike Station.

From: Mermell, Zeke <zmermell@watertown-ma.gov>
Sent: Thursday, August 15, 2024 1:39 PM
To: Magoon, Steve <smagoon@watertown-ma.gov>
Subject: New Bluebikes Station

Hi Steve,

Watertown was selected to receive a 19-dock Bluebikes station, through a competitive process in which municipalities of the Bluebikes system applied to. Capital & installation costs were waived, as the station's equipment came from Blue Cross Blue Shield (Bluebikes' title sponsor) with free station deployment by Lyft (Bluebikes' contracted operator). The station would be placed near the corner of Watertown Street and 5th Avenue, along an improved publicly-accessible path along the front area of the Parker Annex parcel.

This would be our 2nd new station this year, and the largest station ever installed in Watertown, as we continue investing in our sustainable & active transportation network. We anticipate upcoming operations costs for this station to be paid for by grants such as the recent MassDOT Shared Streets & Spaces grant that Watertown was awarded.

Thank you,
Zeke

H. Zeke Mermell, AICP, LEED AP

Senior Transportation Planner
Community Development & Planning
City of Watertown, 149 Main Street, Watertown, MA 02472
(617) 972-6417 ext 15125

When responding, please be aware that the Massachusetts Secretary of State has determined that most email is public record and therefore cannot be kept confidential.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve and authorize the City Manager to sign the MOA agreement with the town of Arlington

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 4, 2024

RE: Agenda Item – Consider Approval of Memorandum of Agreement (MOA) with the Town of Arlington and City of Newton for Community Connections Grant

---

Please find attached correspondence from Steven Magoon, Assistant City Manager for Community Development & Planning, and Zeke Mermell, Senior Transportation Planner. This correspondence indicates that the City of Watertown, in collaboration with the Town of Arlington and the City of Newton, has been awarded a joint Community Connections grant by the Massachusetts Department of Transportation (MassDOT).

The attached Memorandum of Agreement (MOA) outlines the proposed partnership among Arlington, Newton, and Watertown to expand the BlueBikes system, thereby enhancing connectivity within their respective communities.

I respectfully request that this matter be placed on the City Council agenda for September 10, 2024, for favorable consideration.

CITY OF WATERTOWN
Community Development and Planning
PLANNING OFFICE

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6417
Fax: 617-972-6484
www.watertown-ma.gov

To: George J. Proakis, City Manager
From: Steve Magoon, Assistant City Manager for Community Development and Planning; Zeke Mermell, Senior Transportation Planner
Date: September 3, 2024
Re: Arlington/Watertown MOA regarding Awarded Community Connections Grant

The City of Watertown was awarded a joint Community Connections grant with the City of Newton and Town of Arlington from Massachusetts Department of Transportation (MassDOT). **This is a request for Watertown City Council to approve this Memorandum of Agreement for a $90,667 joint Community Connections grant.**

This grant is one of many ways that we are planning for bikeshare (Bluebikes) expansion, in line with our Comprehensive Plan and Climate & Energy Plan goals/initiatives. We also get frequent inquiries and input from residents highlighting a large demand for Bluebikes.

As part of this grant, we anticipate one to three new bikeshare stations (including components such as kiosks and bicycles) in Watertown. Locating and siting will be planned by Zeke Mermell and others in DCDP using public input. The Grant will fund $90,667, with a 20% local match to be provided by the City of Watertown of $22,667. Implementation (i.e. invoicing from the operator for the new station[s]) must be completed by December 2025.

Please note attached MOA. Arlington is the lead recipient, meaning that all funds get disbursed to Arlington, which then disburses to Watertown and Newton individually. Per Watertown legal counsel (KP Law), "*Please be mindful that this agreement, as governed by G.L. c. 40, sec. 4A, must be approved by the Arlington Select Board, and the [Watertown] City Council and City Manager.*"

Also attached for your reference is the contract award document from MassDOT which includes detail on environmental benefits plus the grant scope written by Watertown, Newton and Arlington. Please feel free to contact me for any additional information. Thank you for supporting active transportation within our City.

MEMORANDUM OF AGREEMENT
BY AND BETWEEN
THE TOWN OF ARLINGTON
and
THE CITY OF WATERTOWN

This memorandum of agreement (this "MOA" or "Agreement") is made as of _____ ____, 2024 (the "Effective Date") in accordance with M.G.L. c. 40, sec. 4A, by and between the TOWN OF ARLINGTON (the "Recipient"), and the CITY OF WATERTOWN (the "Sub-recipient") (collectively, the "Parties").

RECITALS

WHEREAS, the Commonwealth of Massachusetts, by and through its Department of Transportation has awarded to the Town of Arlington and the cities of Newton and Watertown a grant to purchase, install and operate up to 8-9 Blue Bikes share stations; and

WHEREAS, the Recipient shall be serving as the lead contracting agency of said grant; and

WHEREAS, the Parties agree to work together to administer the grant funds for the purpose for which it was awarded and to cooperate accordingly; and

WHEREAS, the Parties have agreed that the Recipient shall reimburse the Sub-recipient for costs incurred in accordance with expenditures under the grant; and

WHEREAS, this Agreement has been approved in accordance with the provisions of G.L. c. 40, sec. 4A, by vote of the Town of Arlington Select Board, and by vote of the Watertown City Council with the approval of the City Manager.

NOW THEREFORE, The Parties agree as follows:

1. **Purpose**. This Agreement shall be effectuated pursuant to the following:

    a. The Commonwealth of Massachusetts, by and through its Department of Transportation ("MassDOT") has awarded to the Town of Arlington and the cities of Newton and Watertown (the "Municipalities") a grant to purchase, install and operate 8-9 Blue Bikes share stations (the "Grant").
    b. The Parties agree that the Recipient shall serve as the lead contracting agency for purposes of administering Grant funds (the "Grant Funds"), totaling Two Hundred and Seventy-Two Thousand ($272,000) dollars.

2. **Term**. This Agreement shall begin on the Effective Date and shall terminate when the Grant Funds have been expended or until such time as set forth by any contract documents governing the Grant and Grant Funds (the "State Contract Documents"), whichever occurs

sooner. Unless otherwise stated, the Parties' obligations under this Agreement shall extinguish upon its termination.

3. **Obligations of the Recipient**. The Recipient, as the lead contracting agency for the Grant and Grant Funds, hereby agrees to:

    a. As further described in Section 5 of this Agreement, administer the Grant Funds to the Sub-recipient in the form of a reimbursement upon receipt of any invoices submitted to the Recipient by the Sub-recipient for equipment purchased in accordance with the Grant; and
    b. Oversee the Grant and Grant Funds administration which may include but is not limited to: procurement, invoicing, reimbursement, or any other actions that may require it to act in accordance with the Grant.

4. **Obligations of the Sub-Recipient**. The Sub-recipient, as an awardee to the Grant, hereby agrees to:

    a. Work cooperatively with the Recipient and all Municipalities to effectuate the purpose of the Grant; and
    b. Procure with its own monies any equipment required by Sub-recipient to fulfill its obligations under this Agreement and the Grant; and
    c. Submit invoices to the Recipient for equipment purchased in accordance with the Grant and described in Section 4(b) above; and
    d. Accept responsibility for any local coordination and implementation of the Blue Bike share elements within its jurisdiction and in accordance with the terms and conditions of the Grant.

5. **Reimbursement**. The Recipient shall reimburse the Sub-recipient in a sum up to its Grant Funds of Ninety Thousand Six Hundred Sixty-Six Dollars and Sixty-Seven Cents ($90,666.67). Nothing herein shall require the Recipient to reimburse the Sub-recipient for costs incurred in excess of the Sub-recipient's Grant Funds. Reimbursements and corresponding documents shall be maintained in accordance with the Commonwealth's Municipal Retention Schedule.

6. **Notices**. Notices made under this Agreement shall be made to the following parties:

    As to Recipient:

    Town Manager, Town of Arlington
    c/o John Alessi, Senior Transportation Planner
    740 Massachusetts Avenue
    Arlington, MA 02476

    With a copy to:

    Town Counsel, Town of Arlington

50 Pleasant Street
Arlington, MA 02476

As to Sub-recipient:

City Manager, City of Watertown
c/o Zeke Mermell, Senior Transportation Planner
149 Main Street
Watertown, MA 02472

With a copy to:

City Attorney, City of Watertown
KP Law PC
101 Arch Street
Boston, MA 0021102476

7. **Governing Law:** This Agreement shall be interpreted, enforced, governed, and construed by, under, and in accordance with the laws of the Commonwealth of Massachusetts.

8. **Entirety of Agreement:** The parties acknowledge that this Agreement constitutes the Parties' entire agreement with respect to the subject matter hereof and supersedes all prior agreements or promises, whether oral or written, with respect to the subject matter hereof. This Agreement may not be amended, altered or modified except by a writing signed by the parties.

9. **Severability:** If any term(s) or provision(s) of this Agreement shall be held to be invalid or unenforceable for any reason by a court of competent jurisdiction, the validity or enforceability of the remaining terms and provisions shall not be affected, and such invalid and/or unenforceable term(s) and/or provision(s) shall be deemed modified to the extent necessary to make it or them enforceable.

10. **Reservation of Rights:** The Parties agree that the purpose of this Agreement is to transfer funding solely for the purposes set forth above, and nothing herein shall create a binding precedent regarding reimbursements.

11. **Incorporation by Reference.** The Parties agree and acknowledge that the State Contract Documents are incorporated by reference into this agreement and are part of the entire Agreement in accordance with Section 7 of this Agreement.

[Signature page follows. Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed, sealed and delivered by their respective duly authorized representatives, as of the date first written above.

CITY OF WATERTOWN

By: _____
George Proakis, City Manager

Date: _____

APPROVED AS TO FORM:

_____
City Attorney

TOWN OF ARLINGTON

By: _____
James Feeney, Town Manager

Date: _____

APPROVED AS TO FORM:

_____
Town Counsel

Clear All

Print Form

MassDOT Award Form
Planning & Enterprise Services

Document Type: **Contract Award** **Amount Range:** **$250,001 to $500,000**

Originating Office: Planning **Contract #:** 125669

Contract Type: Department Procurement **RFR / Project #:**

Project Location & Short Descr: Newton-Arlington-Watertown Bluebikes Expansion project

Vendor/Agency Name: Town of Arlington

Vendor/Agency Address: 730 Massachusetts Ave
Arlington, MA 02476

Maximum Obligation: $272,000.00

Start Date: ~~XXXX~~ 7/24/24 **End Date:** 12/31/2025

Description:
Arlington-Newton-Watertown BlueBikes Expansion – the municipalities of Arlington, Newton, and Watertown will be expanding their BlueBikes system in an effort to increase connectivity in their respective communities. The Town of Arlington will lead the contract and develop agreements with Newton and Watertown to disburse funding appropriately.

Kostandin Theodhori 07/28/2024

Submitted and/or Approved By:

Nathaniel Kerr 7/15/24
Person Preparing Document Date

Steph Woelfel 7/24/24
Supervisor / Department Head Date

Jenny Ge 07/25/2024
Budget Unit Date

Anna Dolata 8/15/2024
Director of Contracts & Records Date

N/R
Deputy General Counsel Date

Daniel O'Mahe 07/24/24
Delegated Signatory Authority Date

N/R
Secretary/CEO Date

DOT PES AWARD 02-12-2016

Item Number: 1
Date: 8/15/2024

A D

Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbits-Nutt, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator

massDOT
Massachusetts Department of Transportation
Highway Division

NOTICE TO PROCEED

August 15, 2024

Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

Contract Number: 125669
Action Item Date: August 15, 2024
Action Item Number: 1

Dear John Alessi,

Enclosed is a signed copy of your contract with the Massachusetts Department of Transportation, Highway Division.

This contract is relative to the Bluebikes Expansion project to increase connectivity in their respective communities in Newton-Arlington-Watertown.

The duration of this contract shall be from July 24, 2024 until December 31, 2025 and in the amount of $272,000.00.

Sincerely,

Miguel A. Sanchez

Miguel A. Sanchez
Supervisor, Contracts & Records

MS/cw

cc: Fiscal
Contracts & Records

E-Mail: Nathaniel Kerr

Ten Park Plaza, Suite 5510, Boston, MA 02116
Tel: 857-368-9537, Fax: 857-368-0623
www.mass.gov/massdot

MASSDOT STANDARD CONTRACT FORM

This form is issued and published by the Massachusetts Department of Transportation (MassDOT or Department). Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract.

CONTRACTOR LEGAL NAME: Town of Arlington (and d/b/a):	DEPARTMENT NAME: Massachusetts Department of Transportation MMARS Department Code: DOT
Legal Address: (W-9, W-4,T&C): 730 Massachusetts Ave, Arlington, MA 02476	Business Mailing Address:
Contract Manager: John Alessi	Billing Address (if different): 10 Park Plaza, Suite 4150, Boston, MA 02116
E-Mail: jalessi@town.arlington.ma.us	Contract Manager: Miranda Briseño
Phone: 781-316-3093 Fax:	E-Mail: Miranda.E.briseno@dot.state.ma.us
Contractor Vendor Code: VC6000191698	Phone: 323-246-1346 Fax:
Vendor Code Address ID (e.g. "AD001"): AD001 . (Note: The Address Id Must be set up for EFT payments.)	MMARS Doc ID(s): INTF00X02024H0125669 RFR/Procurement or Other ID Number: 125669

_x_ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
__ **Department Procurement** (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
_X_ **Other Procurement Exception**: (Attach authorizing language/justification, scope and budget)

___ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: , 20 .
Enter **Amendment Amount**: $. (or "no change")

AMENDMENT TYPE: **(Check one option only. Attach details of Amendment changes.)**

__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception:** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions, Contractor Certifications and the MassDOT Terms and Conditions documents are incorporated by reference into this Contract and are legally binding _X_ **MassDOT TERMS AND CONDITIONS** ___ MassDOT IT TERMS AND CONDITIONS

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for MassDOT/Commonwealth owed debts under 815 CMR 9.00. 08/08/24
__ **Rate Contract** (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_X_ **Maximum Obligation Contract** Enter Total Maximum Obligation for total duration of this Contract (or ***new*** Total if Contract is being amended). $ 272,000 . 08/08/2024

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated payments must** identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __ % PPD; Payment issued within 20 days __ % PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: _X_ agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **Arlington-Newton-Watertown BlueBikes Expansion – the municipalities of Arlington, Newton, and Watertown will be expanding their BlueBikes system in an effort to increase connectivity in their respective communities. The Town of Arlington will lead the contract and develop agreements with Newton and Watertown to disburse funding appropriately.**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

_X_ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
__ 2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
__3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth and MassDOT from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of December 31, 2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the MassDOT Terms and Conditions http://transnet/docs/ComApp/MassDOTTermsandConditions.doc or IT Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, , the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:

X: _____. Date: 7/19/24 .
(Signature and Date Must Be Handwritten At Time of Signature or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)
Print Name: John Alessi .
Print Title: Senior Transportation Planner .

AUTHORIZING SIGNATURE FOR MassDOT:

X: David Mohler. Date: 07/24/24 .
(Signature and Date Must Be Handwritten At Time of Signature, or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)
Print Name: David Mohler .
Print Title: Executive Director of Planning .

MASSDOT STANDARD CONTRACT FORM

INSTRUCTIONS

The following instructions, Contractor Certifications and the MassDOT Terms and Conditions are incorporated by reference into an executed MassDOT Standard Contract Form. Instructions are provided to assist with Completion of the MassDOT Standard Contract Form. Additional terms are incorporated by reference. Links to legal citations are to unofficial versions and Contractors should consult with their legal counsel to ensure compliance with all legal requirements. Please note that not all applicable laws have been cited.

CONTRACTOR LEGAL NAME (AND D/B/A): Enter the **Full Legal Name** of the Contractor's business as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) **and** the MassDOT Terms and Conditions If Contractor also has a "doing business as" (d/b/a) name, BOTH the legal name and the "d/b/a" name must appear in this section.

Contractor Legal Address: Enter the Legal Address of the Contractor as it appears on the Contractor's W-9 or W-4 Form (Contract Employees only) **and** the MassDOT Terms and Conditions, which must match the legal address on the 1099I table in MMARS (or the Legal Address in HR/CMS for Contract Employee).

Contractor Contract Manager: Enter the authorized Contract Manager who will be responsible for managing the Contract. The Contract Manager should be an Authorized Signatory or, at a minimum, a person designated by the Contractor to represent the Contractor, receive legal notices and negotiate ongoing Contract issues. The Contract Manager is considered "Key Personnel" and may not be changed without the prior written approval of the Department. If the Contract is posted on COMMBUYS, the name of the Contract Manager must be included in the Contract on COMMBUYS.

Contractor E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Contractor Contract Manager. This information must be kept current by the Contractor to ensure that the Department can contact the Contractor and provide any required legal notices. Notice received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any written legal notice requirements.

Contractor Vendor Code: The Department must enter the MMARS **Vendor Code** assigned by the Commonwealth. If a Vendor Code has not yet been assigned, leave this space blank and the Department will complete this section when a Vendor Code has been assigned. The Department is responsible under the Vendor File and W-9s Policy for verifying with authorized signatories of the Contractor, as part of contract execution, that the legal name, address and Federal Tax Identification Number (TIN) in the Contract documents match the state accounting system.

Vendor Code Address ID: (e.g., "AD001") The Department must enter the MMARS Vendor Code Address Id identifying the payment remittance address for Contract payments, which MUST be set up for EFT payments PRIOR to the first payment under the Contract in accordance with the Bill Paying and Vendor File and W-9 policies.

COMMONWEALTH DEPARTMENT NAME: Enter the full Department name with the authority to obligate funds encumbered for the Contract.

Commonwealth MMARS Alpha Department Code: Enter the three (3) letter MMARS Code assigned to this Commonwealth Department in the state accounting system.

Department Business Mailing Address: Enter the address where all formal correspondence to the Department must be sent. Unless otherwise specified in the Contract, legal notice sent or received by the Department's Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address for the Contract Manager will meet any requirements for legal notice.

Department Billing Address: Enter the Billing Address or email address if invoices must be sent to a different location. Billing or confirmation of delivery of performance issues should be resolved through the listed Contract Managers.

Department Contract Manager: Identify the authorized Contract Manager who will be responsible for managing the Contract, who should be an authorized signatory or an employee designated by the Department to represent the Department to receive legal notices and negotiate ongoing Contract issues.

Department E-Mail Address/Phone/Fax: Enter the electronic mail (e-mail) address, phone and fax number of the Department Contract Manager. Unless otherwise specified in the Contract, legal notice sent or received by the Contract Manager (with confirmation of actual receipt) through the listed address, fax number(s) or electronic mail address will meet any requirements for written notice under the Contract.

MMARS Document ID(s): Enter the MMARS 20 character encumbrance transaction number associated with this Contract which must remain the same for the life of the Contract. If multiple numbers exist for this Contract, identify all Doc Ids.

RFR/Procurement or Other ID Number or Name: Enter the Request for Response (RFR) or other Procurement Reference number, Contract ID Number or other reference/tracking number for this Contract or Amendment and will be entered into the Board Award Field in the MMARS encumbrance transaction for this Contract.

NEW CONTRACTS (left side of Form):

Complete this section ONLY if this Contract is brand new. (Complete the CONTRACT AMENDMENT section for any material changes to an existing or an expired Contract, and for exercising options to renew or annual contracts under a multi-year procurement or grant program.)

PROCUREMENT OR EXCEPTION TYPE: Check the appropriate type of procurement or exception for this Contract. Only one option can be selected. See the Office of the Comptroller Guidance for Vendors Policies (State Finance Law and General Requirements, Acquisition Policy and Fixed Assets) and the Operational Services Division Conducting Best Value Procurements Handbook for details.

Statewide Contract (OSD or an OSD-designated Department). Check this option for a Statewide Contract under OSD, or by an OSD-designated Department.

Collective Purchase approved by OSD. Check this option for Contracts approved by OSD for collective purchases through federal, state, local government or other entities.

Department Procurement. Check this option for a Department procurement including state grants and federal sub-grants under 815 CMR 2.00 and State Grants and Federal Subgrants Policy, Departmental Master Agreements (MA). If multi-Department user Contract, identify multi-Department use is allowable in Brief Description.

Emergency Contract. Check this option when the Department has determined that an unforeseen crisis or incident has arisen which requires or mandates immediate purchases to avoid substantial harm to the functioning of government or the provision of necessary or mandated services or whenever the health, welfare or safety of clients or other persons or serious damage to property is threatened.

Contract Employee. Check this option when the Department requires the performance of an Individual Contractor, and when the planned Contract performance with an Individual has been classified using the Employment Status Form (prior to the Contractor's selection) as work of a Contract Employee and not that of an Independent Contractor.

Other Procurement Exception. Check this option when another procurement exception exists, such as legislation with specific language naming the Contractor as a recipient of a grant or contract, an existing legal obligation, a prohibition or other circumstance that exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from procurement requirements, and all other Contract and state finance laws and policies apply. Supporting documentation must be attached to explain and justify the exemption.

CONTRACT AMENDMENT (Right Side of Form)

Complete this section for any Contract being renewed, amended or to continue a lapsed Contract. All Contracts with available options to renew must be amended referencing the original procurement and Contract doc ids, since all continuing contracts must be maintained in the same Contract file (even if the underlying appropriation changes each fiscal year.) "See Amendments, Suspensions, and Termination Policy.)

Enter Current Contract End Date: Enter the termination date of the Current Contract being amended, even if this date has already passed. (Note: Current Start Date is not requested since this date does not change and is already recorded in MMARS.)

Enter Amendment Amount: Enter the amount of the Amendment increase or decrease to a Maximum Obligation Contract. Enter "no change" for Rate Contracts or if no change.

AMENDMENT TYPE: Identify the type of Amendment being done. Documentation supporting the updates to performance and budget must be attached.

Amendment to Date, Scope or Budget. Check this option when renewing a Contract or executing an Amendment ("material change" in Contract terms) even if the Contract has lapsed. The parties may negotiate a change in any element of Contract performance or cost identified in the RFR or the Contractor's response which results in lower costs, or a more cost-effective or better value performance than was presented in the original selected response, provided the negotiation results in a better value within the scope of the RFR than what was proposed by the Contractor in the original selected response. Any "material" change in the Contract terms must be memorialized in a formal Amendment even if a corresponding MMARS transaction is not needed to support the change. Additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

Interim Contracts. Check this option for an Interim Contract to prevent a lapse of Contract performance whenever an existing Contract is being re-procured but the new procurement has not been completed, to bridge the gap during implementation between an expiring and a new procurement, or to contract with an interim Contractor when a current Contractor is unable to complete full performance under a Contract.

Contract Employee. Check this option when the Department requires a renewal or other amendment to the performance of a Contract Employee.

Other Procurement Exception. Check this option when another procurement exception exists, such as legislation with specific language naming the Contractor as a recipient of a grant or contract, an existing legal obligation, prohibition or other circumstance exempts or prohibits a Contract from being competitively procured, or identify any other procurement exception not already listed. Legislative "earmarks" exempt the Contract solely from

procurement requirements, and all other Contract and state finance laws and policies apply. Attach supporting documentation to explain and justify the exemption and whether Contractor selection has been publicly posted.

MASSDOT TERMS AND CONDITIONS

Identify whether the MassDOT Terms and Conditions (TC) or the MassDOT IT Terms and Conditions (TC-IT) is incorporated by reference into this Contract. The Comptroller Expenditure Classification Handbook identifies the applicable Commonwealth Terms and Conditions based upon the object code for the contract.

COMPENSATION

Identify if the Contract is a **Rate Contract** (with no stated Maximum Obligation) or a **Maximum Obligation Contract** (with a stated Maximum Obligation) and identify the Maximum Obligation. If the Contract is being amended, enter the new Maximum Obligation based upon the increase or decreasing Amendment. The Total Maximum Obligation must reflect the total funding for the dates of service under the contract, including the Amendment amount if the Contract is being amended. The Maximum Obligation must match the MMARS encumbrance. Funding and allotments must be verified as available and encumbered prior to incurring obligations. If a Contract includes both a Maximum Obligation component and Rate Contract component, check off both, specific Maximum Obligation amounts or amended amounts and Attachments must clearly outline the Contract breakdown to match the encumbrance.

PAYMENTS AND PROMPT PAY DISCOUNTS

Payments are processed within a 45 day payment cycle through EFT in accordance with the Commonwealth Bill Paying Policy for investment and cash flow purposes. Departments may NOT negotiate accelerated payments and Payees are NOT entitled to accelerated payments UNLESS a prompt payment discount (PPD) is provided to support the Commonwealth's and MassDOT's loss of investment earnings for this earlier payment, or unless a payments is legally mandated to be made in less than 45 days (e.g., construction contracts, Ready Payments under G.L. c. 29, s. 23A). See Prompt Pay Discounts Policy. PPD are identified as a percentage discount which will be automatically deducted when an accelerated payment is made. Reduced contracts rates may not be negotiated to replace a PPD. If PPD fields are left blank please identify that the Contractor agrees to the standard 45 day cycle; a statutory/legal exemption such as Ready Payments (G.L. c. 29, § 23A); or only an initial accelerated payment for reimbursements or start up costs for a grant, with subsequent payments scheduled to support standard EFT 45 day payment cycle. Financial hardship is not a sufficient justification to accelerate cash flow for *all* payments under a Contract. Initial grant or contract payments may be accelerated for the *first* invoice or initial grant installment, but subsequent periodic installments or invoice payments should be scheduled to support the Payee cash flow needs and the standard 45 day EFT payment cycle in accordance with the Bill Paying Policy. Any accelerated payment that does not provide for a PPD must have a legal justification in Contract file for audit purposes explaining why accelerated payments were allowable without a PPD.

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE

Enter a brief description of the Contract performance, project name and/or other identifying information for the Contract to specifically identify the Contract performance, match the Contract with attachments, determine the appropriate expenditure code (as listed in the Expenditure Classification Handbook) or to identify or clarify important information related to the Contract such as the Fiscal Year(s) of performance (ex. "FY2012" or "FY2012-14"). Identify settlements or other exceptions and attach more detailed justification and supporting documents. Enter "Multi-Department Use" if other Departments can access procurement. For Amendments, identify the purpose and what items are being amended. Merely stating "see attached" or referencing attachments without a narrative description of performance is insufficient.

ANTICIPATED START DATE

The Department and Contractor must certify when obligations under this Contract/Amendment may be incurred. Option 1 is the default option when performance may begin as of the Effective Date (latest signature date and any required approvals). If the parties want a new Contract or renewal to begin as of the upcoming fiscal year then list the fiscal year(s) (ex. "FY2012" or "FY2012-14") in the Brief Description section. Performance starts and encumbrances reflect the default Effective Date (if no FY is listed) or the later FY start date (if a FY is listed). Use Option 2 only when the Contract will be signed well in advance of the start date and identify a specific future start date. Do not use Option 2 for a fiscal year start unless it is certain that the Contract will be signed prior to fiscal year. Option 3 is used in lieu of the Settlement and Release Form when the Contract/Amendment is signed late, and obligations have already been incurred by the Contractor prior to the Effective Date for which the Department has either requested, accepted or deemed legally eligible for reimbursement, and the Contract includes supporting documents justifying the performance or proof of eligibility, and approximate costs. Any obligations incurred outside the scope of the Effective Date under any Option listed, even if the incorrect Option is selected, shall be automatically deemed a settlement included under the terms of the Contract and upon payment to the Contractor will release the Commonwealth and MassDOT from further obligations for the identified performance. All settlement payments require justification and must be under same encumbrance and object codes as the Contract payments. Performance dates are subject to G.L. c.4, § 9.

CONTRACT END DATE

The Department must enter the date that Contract performance will terminate. **If the Contract is being amended and the Contract End Date is not changing, this date must be re-entered again here.** A Contract must be signed for at least the initial duration but not longer than the period of procurement listed in the RFR, or other solicitation document (if applicable). No new performance is allowable beyond the end date without an amendment, but the Department may allow a Contractor to complete minimal close out performance obligations if substantial performance has been made prior to the termination date of the Contract and prior to the end of the fiscal year in which payments are appropriated, provided that any close out performance is subject to appropriation and funding limits under state finance law, and CTR may adjust encumbrances and payments in the state accounting system to enable final close out payments. Performance dates are subject to G.L. c.4, § 9.

CONTRACTOR AUTHORIZED SIGNATORIES FOR EXECUTION

See Comptroller policies entitled Department Head Signature Authorization Policy and the Contractor Authorized Signatory Listing for policies on Contractor and Department signatures for guidance.

Authorizing Signature for Contractor/Date: The Authorized Contractor Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Contract Start Date". Acceptance of payment by the Contractor shall waive any right of the Contractor to claim the Contract/Amendment is not valid and the Contractor may not void the Contract. **Rubber stamps, typed or other images are not acceptable.** Proof of Contractor signature authorization on a **Contractor Authorized Signatory Listing** may be required by the Department if not already on file. **Electronic or digital signatures are permitted pursuant to the MassDOT Electronic Signature Policy.**

Contractor Name /Title: The Contractor Authorized Signatory's name and title must appear legibly as it appears on the **Contractor Authorized Signatory Listing**.

Authorizing Signature For Department/Date: The Authorized Department Signatory must (in their own handwriting and in ink) sign AND enter the date the Contract is signed. See section above under "Anticipated Start Date". **Rubber stamps, typed or other images are not accepted.** The Authorized Signatory must be an employee within the Department legally responsible for the Contract. See Department Head Signature Authorization. The Department must have the legislative funding appropriated for all the costs of this Contract or funding allocated under an approved Interdepartmental Service Agreement (ISA). A Department may not contract for performance to be delivered to or by another state department without specific legislative authorization (unless this Contract is a Statewide Contract). For Contracts requiring Secretariat signoff, evidence of Secretariat signoff must be included in the Contract file.

Department Name /Title: Enter the Authorized Signatory's name and title legibly.

CONTRACTOR CERTIFICATIONS AND LEGAL REFERENCES

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified, subject to any required approvals. The Contractor makes all certifications required under this Contract under the pains and penalties of perjury, and agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein:

MassDOT and Contractor Ownership Rights. The Contractor certifies and agrees that MassDOT is entitled to ownership and possession of all "deliverables" purchased or developed with Contract funds. A Department may not relinquish rights to deliverables nor may Contractors sell products developed with MassDOT resources without just compensation. The Contract should detail all MassDOT deliverables and ownership rights and any Contractor proprietary rights.

Qualifications. The Contractor certifies it is qualified and shall at all times remain qualified to perform this Contract; that performance shall be timely and meet or exceed industry standards for the performance required, including obtaining requisite licenses, registrations, permits, resources for performance, and sufficient professional, liability; and other appropriate insurance to cover the performance. If the Contractor is a business, the Contractor certifies that it is listed under the Secretary of State's website as licensed to do business in Massachusetts, as required by law.

Laws and Regulations Prohibiting Discrimination and Human Trafficking. Contractors acknowledge and certify as a condition of this Contract that they are responsible for complying fully with all state and federal laws prohibiting discrimination, human trafficking, and forced labor, including but not limited to Chapter 178 of the Acts of 2011.

Business Ethics and Fraud, Waste and Abuse Prevention. The Contractor certifies that performance under this Contract, in addition to meeting the terms of the Contract, will be

made using ethical business standards and good stewardship of taxpayer and other public funding and resources to prevent fraud, waste and abuse.

Collusion. The Contractor certifies that this Contract has been offered in good faith and without collusion, fraud or unfair trade practices with any other person, that any actions to avoid or frustrate fair and open competition are prohibited by law, and shall be grounds for rejection or disqualification of a Response or termination of this Contract.

Public Records and Access The Contractor shall provide full access to records related to performance and compliance to the Department and officials listed under Executive Order 195 and G.L. c. 11, s.12 for six (6) years beginning on the first day after the final payment under this Contract or such longer period necessary for the resolution of any litigation, claim, negotiation, audit or other inquiry involving this Contract. Access to view Contractor records related to any breach or allegation of fraud, waste and/or abuse may not be denied and Contractor can not claim confidentiality or trade secret protections solely for viewing but not retaining documents. Routine Contract performance compliance reports or documents related to any alleged breach or allegation of non-compliance, fraud, waste, abuse or collusion may be provided electronically and shall be provided at Contractor's own expense. Reasonable costs for copies of non-routine Contract related records shall not exceed the rates for public records under 950 C.M.R. 32.00.

Debarment. The Contractor certifies that neither it nor any of its subcontractors are currently debarred or suspended by the federal or state government under any law or regulation including, Executive Order 147; G.L. c. 29, s. 29F G.L. c.30, § 39R, G.L. c.149, § 27C, G.L. c.149, § 44C, G.L. c.149, § 148B and G.L. c. 152, s. 25C.

Applicable Laws. The Contractor shall comply with all applicable state laws and regulations including but not limited to the applicable Massachusetts General Laws; the Official Code of Massachusetts Regulations; Code of Massachusetts Regulations (unofficial); 801 CMR 21.00 (Procurement of Commodity and Service Procurements, Including Human and Social Services); 815 CMR 2.00 (Grants and Subsidies); 808 CMR 1.00 (Compliance, Reporting and Auditing for Human And Social Services); AICPA Standards; confidentiality of Department records under G.L. c. 66A; and the Massachusetts Constitution Article XVIII if applicable.

Invoices. The Contractor must submit invoices in accordance with the terms of the Contract and the Commonwealth Bill Paying Policy. Contractors must be able to reconcile and properly attribute concurrent payments from multiple Departments. Final invoices in any fiscal year must be submitted no later than August 15th for performance made and received (goods delivered, services completed) prior to June 30th, in order to make payment for that performance prior to the close of the fiscal year to prevent reversion of appropriated funds. Failure to submit timely invoices by August 15th or other date listed in the Contract shall authorize the Department to issue an estimated payment based upon the Department's determination of performance delivered and accepted. The Contractor's acceptance of this estimated payment releases the Commonwealth and MassDOT from further claims for these invoices. **If budgetary funds revert due to the Contractor's failure to submit timely final invoices, or for disputing an estimated payment, the Department may deduct a penalty up to 10% from any final payment in the next fiscal year for failure to submit timely invoices.**

Payments Subject To Appropriation. Pursuant to G.L. c. 29 § 26, § 27 and § 29, Departments are required to expend funds only for the purposes set forth by the Legislature and within the funding limits established through appropriation, allotment and subsidiary, including mandated allotment reductions triggered by G.L. c. 29, § 9C. A Department cannot authorize or accept performance in excess of an existing appropriation and allotment, or sufficient non-appropriated available funds. Any oral or written representations, commitments, or assurances made by the Department or any other Commonwealth representative are not binding. The Commonwealth and MassDOT have no legal obligation to compensate a Contractor for performance that is not requested and is intentionally delivered by a Contractor outside the scope of a Contract. Contractors should verify funding prior to beginning performance.

Intercept. Contractors may be registered as Customers in the Vendor file if the Contractor owes a Commonwealth debt. Unresolved and undisputed debts, and overpayments of Contract payments that are not reimbursed timely shall be subject to intercept pursuant to G.L. c. 7A, s. 3 and 815 CMR 9.00. Contract overpayments will be subject to immediate intercept or payment offset. The Contractor may not penalize any state Department or assess late fees, cancel a Contract or other services if amounts are intercepted or offset due to recoupment of an overpayment, outstanding taxes, child support, other overdue debts or Contract overpayments.

Tax Law Compliance. The Contractor certifies under the pains and penalties of perjury: (1) tax compliance with federal tax laws; (2) tax compliance with state tax laws including, but not limited to G.L. c. 62C, G.L. c. 62C, s. 49A;, reporting of employees and contractors, withholding and remitting of tax withholdings and child support; and (3) Contractor is in good standing with respect to all state taxes and returns due; reporting of employees and contractors under G.L. c. 62E, withholding and remitting child support including G.L. c. 119A, s. 12; TIR 05-11; New Independent Contractor Provisions and applicable TIRs.

Bankruptcy, Judgments, Potential Structural Changes, Pending Legal Matters and Conflicts. The Contractor certifies it has not been in bankruptcy and/or receivership within the last three calendar years, and the Contractor certifies that it will immediately notify the Department in writing **at least 45 days prior** to filing for bankruptcy and/or receivership, any potential structural change in its organization, or if there is **any risk** to the solvency of the Contractor that may impact the Contractor's ability to timely fulfill the terms of this Contract or Amendment. The Contractor certifies that at any time during the period of the Contract the Contractor is required to affirmatively disclose in writing to the Department Contract Manager the details of any judgment, criminal conviction, investigation or litigation pending against the Contractor or any of its officers, directors, employees, agents, or subcontractors, including any potential conflicts of interest of which the Contractor has knowledge, or learns of during the Contract term. Law firms or Attorneys providing legal services are required to identify any potential conflict with representation of any Department client in accordance with Massachusetts Board of Bar Overseers (BBO) rules.

Federal Anti-Lobbying and Other Federal Requirements. If receiving federal funds, the Contractor certifies compliance with federal anti-lobbying requirements including 31 USC 1352; other federal requirements; Executive Order 11246; Air Pollution Act; Federal Water Pollution Control Act and Federal Employment Laws.

Protection of Commonwealth Data, Personal Data and Information. The Contractor certifies that all steps will be taken to ensure the security and confidentiality of all Commonwealth/MassDOT data for which the Contractor becomes a holder, either as part of performance or inadvertently during performance, with special attention to restricting access, use and disbursement of personal data and information under MG.L. c. 93H and c. 66A and other applicable state and federal privacy requirements. The Contractor shall comply with M.G.L. c. 93I for the proper disposal of all paper and electronic media, backups or systems containing personal data and information. The Contractor shall also ensure that any personal data or information transmitted electronically or through a portable device is properly encrypted using (at a minimum) the Commonwealth's "Cryptographic Management Standard" set forth in the Enterprise Information Security Policies and Standards published by the Executive Office for Technology, Services and Security (TSS), or a comparable Standard prescribed by the Department. Contractors with access to credit card or banking information of Commonwealth/MassDOT customers certify that the Contractor is PCI compliant in accordance with the Payment Card Industry Council Standards, and shall provide confirmation compliance during the Contract. The Contractor shall immediately notify the Department in the event of any security breach including the unauthorized access, disbursement, use or disposal of personal data or information, and in the event of a security breach, the Contractor shall cooperate fully with the Commonwealth/MassDOT and provide access to any information necessary for the Commonwealth/MassDOT to respond to the security breach and shall be fully responsible for any damages associated with the Contractor's breach including but not limited to G.L. c. 214, s. 3B.

For all Contracts involving the Contractor's access to personal information, as defined in G.L. c. 93H, and personal data, as defined in G.L. c. 66A, or access to MassDOT systems containing such information or data, Contractor certifies under the pains and penalties of perjury that the Contractor (1) has read M.G.L. c. 93H and c. 66A and agrees to protect any and all personal information and personal data; and (2) has reviewed all of the Enterprise Information Security Policies and Standards published by the Executive Office for Technology Services and Security (TSS), or stricter standards prescribed by the Department. Notwithstanding any contractual provision to the contrary, in connection with the Contractor's performance under this Contract, for all public authorities, executive offices, boards, commissions, agencies, departments, divisions, councils, bureaus, and offices, now existing and hereafter established, the Contractor shall: (1) obtain a copy, review, and comply with any pertinent security guidelines, standards, and policies; (2) comply with all Enterprise Information Security Policies and Standards published by the Executive Office for Security Services and Technology (TSS), or a comparable set of policies and standards ("Information Security Policy") as prescribed by the Department; (3) communicate and enforce such security guidelines, standards, policies and the applicable Information Security Policy among all employees (whether such employees are direct or contracted) and subcontractors; (4) implement and maintain any other reasonable appropriate security procedures and practices necessary to protect personal information and data to which the Contractor is given access by the contracting Department from the unauthorized access, destruction, use, modification, disclosure or loss; (5) be responsible for the full or partial breach of any of these terms by its employees (whether such employees are direct or contracted) or subcontractors during or after the term of this Contract, and any breach of these terms may be regarded as a material breach of this Contract; (6) in the event of any unauthorized access, destruction, use, modification, disclosure or loss of the personal information or personal data (collectively referred to as the "unauthorized use"): (a) immediately notify the contracting Department if the Contractor becomes aware of the unauthorized use; (b) provide full cooperation and access to information necessary for the contracting Department to determine the scope of the unauthorized use; and (c) provide full cooperation and access to information necessary for the contracting Department and the Contractor to fulfill any notification requirements. Breach of these terms may be regarded as a material breach of this Contract, such that the Commonwealth and MassDOT may exercise any and all contractual rights and remedies, including without limitation indemnification under MassDOT's Terms and Conditions or IT Terms and Conditions, withholding of payments, Contract suspension, or termination. In addition, the Contractor may be subject to applicable statutory or regulatory penalties, including

and without limitation, those imposed pursuant to G.L. c. 93H and under G.L. c. 214, § 3B for violations under M.G.L c. 66A.

Corporate and Business Filings and Reports. The Contractor certifies compliance with any certification, filing, reporting and service of process requirements of the Secretary of the Commonwealth, the Office of the Attorney General or other Departments as related to its conduct of business in the Commonwealth; and with its incorporating state (or foreign entity).

Employer Requirements. Contractors that are employers certify compliance with applicable state and federal employment laws or regulations, including but not limited to G.L. c. 7, s. 22 (Prevailing Wages for Contracts for Meat Products and Clothing and Apparel); minimum wages and prevailing wage programs and payments; unemployment insurance and contributions; workers' compensation and insurance, child labor laws, AGO fair labor practices; G.L. c. 149 (Labor and Industries); G.L. c. 150A (Labor Relations); G.L. c. 151 and 455 CMR 2.00 (Minimum Fair Wages); G.L. c. 151A (Employment and Training); G. L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); G.L. c. 152 (Workers' Compensation); G.L. c.153 (Liability for Injuries); 29 USC c. 8 (Federal Fair Labor Standards); 29 USC c. 28 and the Federal Family and Medical Leave Act and M.G.L. c. 175M (Family and Medical Leave).

Federal And State Laws And Regulations Prohibiting Discrimination Contractors certify compliance with applicable state and federal anti-discrimination laws, including but not limited to the Federal Equal Employment Oppurtunity (EEO) Laws the Americans with Disabilities Act,; 42 U.S.C Sec. 12,101, et seq., the Rehabilitation Act, 29 USC c. 16 s. 794; 29 USC c. 16. s. 701; 29 USC c. 14, 623; the 42 USC c. 45; (Federal Fair Housing Act); G. L. c. 151B (Unlawful Discrimination); G.L. c. 151E (Business Discrimination); the Public Accommodations Law G.L. c. 272, s. 92A; G.L. c. 272, s. 98 and 98A, Massachusetts Constitution Article CXIV and G.L. c. 93, s. 103; 47 USC c. 5, sc. II, Part II, s. 255 (Telecommunication Act; Chapter 149, Section 105D, G.L. c. 151C, G.L. c. 272, Section 92A, Section 98 and Section 98A, and G.L. c. 111, Section 199A, and Massachusetts Disability-Based Non-Discrimination Standards For Executive Branch Entities, and related Standards and Guidance, authorized under Massachusetts Executive Order or any disability-based protection arising from state or federal law or precedent. See also MCAD and MCAD links and Resources.

Small Business Purchasing Program (SBPP). A Contractor may be eligible to participate in the SBPP, created pursuant to Executive Order 523, if qualified through the SBPP COMMBUYS subscription process at: www.commbuys.com and with acceptance of the terms of the SBPP participation agreement.

Limitation of Liability. Contracts may not use the following limitation on liability language unless approved by legal staff at the Office of the Comptroller or Operational Services Division and it may not be used if MassDOT is using the IT Terms and Conditions. The term "other damages" in Section 11 of the MassDOT Terms and Conditions, "Indemnification," shall include, but shall not be limited to, the reasonable costs the Commonwealth/MassDOT incurs to repair, return, replace or seek cover (purchase of comparable substitute commodities and services) under a Contract. "Other damages" shall not include damages to the Commonwealth/MassDOT as a result of third party claims, provided that this in no way limits the Commonwealth's or MassDOT's right of recovery for personal injury or property damages or patent and copyright infringement under Section 11 or the Commonwealth's/MassDOT's ability to join the contractor as a third party defendant. Further, the term "other damages" shall not include, and in no event shall the contractor be liable for, damages for the Commonwealth's or MassDOT's use of contractor provided products or services, loss of Commonwealth or MassDOT's records, or data (or other intangible property), loss of use of equipment, lost revenue, lost savings or lost profits of the Commonwealth or MassDOT. In no event shall "other damages" exceed the greater of $100,000, or two times the value of the product or service (as defined in the Contract scope of work) that is the subject of the claim. Section 11 sets forth the Contractor's entire liability under a Contract. Nothing in this section shall limit the Commonwealth's or MassDOT's ability to negotiate higher limitations of liability in a particular Contract, provided that any such limitation must specifically reference Section 11 of the MassDOT Terms and Conditions. In the event the limitation of liability conflicts with accounting standards which mandate that there can be no cap of damages, the limitation shall be considered waived for that audit engagement. The terms of this Clarification may not be modified.

Northern Ireland Certification. Pursuant to G.L. c. 7 s. 22C for state agencies, state authorities, the House of Representatives or the state Senate, by signing this Contract the Contractor certifies that it does not employ ten or more employees in an office or other facility in Northern Ireland and if the Contractor employs ten or more employees in an office or other facility located in Northern Ireland the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief; and it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the MassDOT even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Attorneys. Attorneys or firms providing legal services or representing MassDOT may be subject to G.L. c. 30, s. 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontracts, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors. .

EXECUTIVE ORDERS

For covered Executive state Departments, the Contractor certifies compliance with applicable Massachusetts Executive Orders, including but not limited to the specific orders listed below. A breach during the period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 481. Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, they shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and IRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by G.L. c. 151E, s. 2. If there is a breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, MassDOT and the Commonwealth may rescind this Contract. As used herein, an affiliated company shall be any business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownerships interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors Contractor certifies compliance with both the conflict of interest law G.L. c. 268A specifically s. 5 (f) and this order; which includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth/MassDOT. A privatization contract shall be deemed to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, of a state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family as well as persons related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Orders 523, 526 and 565. Executive Order 523 (Establishing the Massachusetts Small Business Purchasing Program). Executive Order 526 (Order Regarding Non-Discrimination, Diversity, Equal Opportunity and Affirmative Action which supersedes Executive Order 478). Executive Order 565 (Reaffirming and Expanding the Massachusetts Supplier Diversity Program). All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices. The Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices. The Contractor also commits to purchase supplies and services from certified minority, women, veteran, service-disabled veteran, LGBT or disability-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons; and Contractor commits to comply with any applicable Department contractual requirements pertaining to the employment of persons with disabilities pursuant to M.G.L. c. 7 s. 61(s). These provisions shall be enforced through the contracting Department, OSD, and/or the Massachusetts Commission

Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanctions.

Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbits-Nutt, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator

massDOT
Massachusetts Department of Transportation
Highway Division

August 15, 2024

Contract Number: 125669
Location: Newton-Arlington-Watertown

Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

Dear John Alessi,

Enclosed is a Certificate of Exemption Form ST-2 along with a Contractor's Sales Tax Exempt Form (ST-5C) for Town of Arlington, which substantiates the Tax Exempt status of this Department under the provisions of Chapter 64H, s6 (d), (e), (f) or (tt). The duration of the tax forms are from July 24, 2024 until December 31, 2025.

All purchases of tangible personal property or services by this Department are exempt from taxation to the extent that such property or services are used in the conduct of the business of the purchaser.

If your contract is extended beyond the completion date on the Contractor's Sales Tax Exempt Form (ST-5C), please notify the Director of Contracts & Records for issuance of a new certificate.

Very truly yours,

Miguel A. Sanchez

Miguel A. Sanchez
Supervisor, Contracts & Records

MS/cw
Enc.
Contact: MassDOT - Planning & Enterprise Services
Ten Park Plaza – Suite 5510
Boston, MA 02116-3973
857-368-9537

Commonwealth of Massachusetts
Department of Revenue
Christopher C. Harding, Commissioner

mass.gov/dor

Letter ID: L1875320960
Notice Date: March 23, 2018
MA Taxpayer ID: 10037042

CERTIFICATE OF EXEMPTION

MASSACHUSETTS DEPARTMENT OF
TRANSPORTATION
MASSDOT
10 PARK PLAZA
BOSTON MA 02116

Attached below is your Certificate of Exemption (Form ST-2). Cut along the dotted line and display at your place of business. You must report any change of name or address to us so that a revised ST-2 can be issued.

DETACH HERE

MASSACHUSETTS DEPARTMENT OF REVENUE — Form ST-2

Certificate of Exemption

MASSDOT
10 PARK PLAZA
BOSTON MA 02116

MA Taxpayer ID: 10037042
Certificate Number: 1310988288

This certifies that the organization named above is an exempt purchaser under Chapter 64H, section 6(d) or (e) of the Massachusetts General Laws. All purchases of tangible personal property by this organization are exempt from taxation to the extent that such property is used in the conduct of the business of the purchaser. Misuse of this certificate by any tax-exempt organization or unauthorized use of this certificate by any individual will lead to revocation. Willful misuse of this certificate is subject to criminal sanctions of up to one year in prison and $10,000 ($50,000 for corporations) in fines. This certificate is non-transferable and may be suspended or revoked for failure to comply with state laws and regulations.

Effective Date: March 23, 2018

Expiration Date: March 22, 2028

Form ST-5C
Contractor's Sales Tax Exempt Purchase Certificate

Rev. 11/10

Massachusetts Department of Revenue

Part A. To be completed by governmental body, agency or IRC Section 501(c)(3) certified exempt organization

Exempt number: E 046 – 002 – 284

Contract number: 125669

Name of exempt organization: Massachusetts Department of Transportation

Authorizing signature: Miguel A. Sanchez

Date: 08/15/24

Part B. To be completed by purchasing contractor or subcontractor claiming exemption under MGL Ch. 64H, sec. 6(d), (e), (f) or (tt)

Purchaser (☐ contractor ☐ subcontractor)

Address

Date

Vendor registration number (if applicable)

Contract/subcontract number	Contract/subcontract date	Estimated date of completion
125669	July 24 2024	December 31 2025

Part C. To be completed by purchasing contractor or subcontractor claiming exemption. See instructions. I claim the exemption corresponding to the box checked below, and certify as follows (check appropriate box below):

1. ☐ *Exemption under MGL Ch. 64H, sec. 6(d) or (e): Contractor as Agent of Exempt Entity.* I certify that the purchaser is a contractor or subcontractor engaged in the performance of the above described contract and that the purchaser is acting as an agent of one the entities described below (check appropriate box) in purchasing tangible personal property (other than building materials and supplies described in MGL Ch. 64H, sec. 6(f)):

☐ Governmental body or agency described in MGL Ch. 64H, sec. 6(d) (local public school, city/town government, state agency, etc.). Attach Form ST-2, Certificate of Exemption. If Form ST-2 is not available, enter agency's exemption number.

☐ Tax exempt organization (under IRC Section 501(c)(3)) as described in MGL Ch. 64H, sec. 6(e) (parochial school, Scout troop, PTO, etc.). Attach Form ST-2, Certificate of Exemption.

To the best of my knowledge and belief, the quantities of tangible personal property noted on the reverse side are exempt from the sales/use tax under the provisions of MGL Ch. 64 H, sec. 6(d) or (e) as they are purchased by a purchaser acting as an agent for either a Massachusetts governmental body or for a tax-exempt organization under IRC section 501(c)(3).

2. ☐ *Exemption under MGL Ch. 64H, sec. 6(f): Building Materials and Supplies.* I certify that the purchaser is a contractor or subcontractor engaged in the performance of a contract for the construction, reconstruction, alteration, remodeling or repair of a building or structure for a governmental body or agency or for a certified IRC Section 501(c)(3) exempt organization or other project described in MGL Ch. 64H, sec. 6(f). To the best of my knowledge and belief, the described quantities of building materials and supplies noted on the reverse side are exempt from sales/use tax under the provisions of MGL Ch. 64H, sec. 6(f), and the described quantities of these materials and supplies are being purchased for use exclusively in the above contract.

3. ☐ *Exemption under MGL Ch. 64H, sec. 6(tt): Consulting/Operating Contractor as Agent of Governmental Entity.* I certify that the purchaser is a consulting or operating contractor or subcontractor as defined in MGL Ch. 64H, sec. 6(tt) and that the purchaser is authorized and acting as an agent of, and providing "qualified services," as defined in MGL Ch. 64H, sec. 6(tt), to a governmental body or agency described in MGL Ch. 64H, sec. 6(d). Attach Form ST-2. If Form ST-2 is not available, enter agency's exemption number. To the best of my knowledge and belief, the quantities of tangible personal property noted on the reverse side are exempt from the sales/use tax under the provisions of MGL Ch. 64 H, sec. 6(tt). The purchaser has been authorized under the above contract by a governmental body.

Regardless of the exemption claimed, I will maintain adequate records to show the disposition of all property purchased under this certificate. I understand that I am fully liable for the payment of any sales/use tax due in the event that the property purchased under this certificate is used in a non-exempt manner.

Signed under the penalties of perjury.

Signature

Title

Location and description of project and description of kind and quantity of property or receipts/invoices must be attached or noted on the back of this form. This form is approved by the Commissioner of Revenue and may be reproduced.

Part D. Location and description of project

Bluebikes Expansion Project

Part E. Description of kind and quantity of property purchased

Date	Description	Quantity	Cost
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			$
			$
		Total cost	$

Additional information about the use of this form may be obtained by calling the Customer Service Bureau at (617) 887-MDOR or toll-free, in Massachusetts, 1-800-392-6089.

printed on recycled paper

U.S. Department of Transportation
Federal Highway Administration

Massachusetts Division

220 Binney St, 9th Floor
Cambridge, MA 02142
(617) 494-3657
(617) 494-3355
www.fhwa.dot.gov/madiv

April 2, 2024

In Reply Refer To:
HDA-MA

Derek Krevat
Office of Transportation Planning
Massachusetts Department of Transportation (MassDOT)
Ten Park Plaza, Suite 4160
Boston, MA 02116

Subject: Federal Fiscal Year (FY) 2024 – Newton/Arlington/Watertown Bluebikes Expansion Project – Boston Community Connections (S12868)

Dear Mr. Krevat:

Thank you for the opportunity to review the draft work scope for the Newton-Arlington-Watertown Bluebikes Expansion project (#S12868), originally received on March 5, 2024. We approve the project for use of funding from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program, as part of the Boston MPO Community Connections program in FY2024. Specifically, we approve the following:

- Project # S12868, with a total cost of $340,000 ($272,000 in CMAQ funding and $68,000 local match from the Cities of Newton, Arlington and Watertown). The project is programmed for one year of funding in FY2024.

We request a copy of the draft contract for the above project for approval. Further, we request to receive all quarterly progress reports. Please note that the obligation of funding should occur prior to contract execution. Any expenses incurred prior to obligation and contract execution are non-reimbursable. If you have any questions or comments, please contact Joshua Barber at (617) 494-2419.

Sincerely,

Cassandra Ostrander
Program Development Team Leader
FHWA Massachusetts Division

cc: Derek Shooster, MassDOT Office of Transportation Planning
Joshua Barber, FHWA Massachusetts Division

Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbits-Nutt, Secretary & CEO

massDOT
Massachusetts Department of Transportation

MEMORANDUM

TO: Kostandin Theodhori, Director, FAPRO

THROUGH: David Mohler, Executive Director, Office of Transportation Planning

FROM: Nathaniel Kerr, Manager of Administration, Office of Transportation Planning

DATE: July 1, 2024

SUBJECT: Community Connections Grant – S12868 Blue Bikes Obligation Memorandum for Arlington, Newton, Watertown FFY 2024 Congestion Mitigation and Air Quality Improvement (CMAQ) Funding

I am requesting the obligation of Federal Fiscal Year (FFY) 2024 Congestion Mitigation and Air Quality Improvement (CMAQ) Program funding to support the Community Connections Grant – Newton-Arlington-Watertown Bluebikes Expansion project funded through the Boston Metropolitan Planning Organization's (MPO) Community Connections Program. This funding, which is associated with contract #125669, is programmed in the State Transportation Improvement Program (STIP) in FFY 2024 at the amounts listed in the table below. The match will be provided by the local sponsors.

Please note that the total cost for the project is $340,000 which includes the amounts listed below:

STIP Program	***MassDOT Project ID***	***Metropolitan Planning Organization***	***Project Description***	***Funding Source***	***FFY 2024 Total Amount***	***FFY 2024 Federal Amount***	***FFY 2024 Non-Federal Amount***
Transit Grant Program	S12868	Boston	ARLINGTON-NEWTON-WATERTOWN–BLUEBIKES EXPANSION PROJECT	CMAQ	$340,000	$272,000	$68,000

Thank you for your assistance in this matter. Should you have any questions, please reach out to Nathaniel Kerr (nathaniel.w.kerr@dot.state.ma.us) and Miranda Briseno (miranda.e.briseno@dot.state.ma.us).

Ten Park Plaza, Suite 4150, Boston, MA 02116
Tel: 857-368-4636, TTY: 857-368-0655
www.mass.gov/massdot

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
FEDERAL-AID PROJECT AGREEMENT

RECIPIENT: 25-Massachusetts

FEDERAL PROJECT NO: 003P008

UEI (SAM): DZ2UJEKM1FH4

RECIPIENT PROJ. NO(S): 125669

1. The State through its department of transportation, or other recipient, has complied, or hereby agrees to comply, with the applicable terms and conditions set forth in (a) Title 23, U.S. Code, highways; (b) The regulations issued pursuant thereto, and the policies and procedures promulgated by the Federal Highway Administration; and (c) All other applicable federal laws and regulations.2. The State, or other recipient, stipulates that as a condition to payment of the Federal funds obligated, it accepts and will comply with the provisions set forth in 23 CFR 630.112. These provisions incorporate by reference all other federal laws and regulations pertaining to the project or the activity for which the funds are obligated. Solely for the purposes of emphasis, such applicable provisions include, but are not limited to, the requirements of Appendix A to 2 CFR Part 170—Award terms for Reporting subaward and executive compensation information, and 2 CFR 200, including for those funds for which such amount will be subawarded to a subrecipient, 2 CFR 200.331.3. Relative to the above designated project, the FHWA has authorized certain work to proceed as evidenced by the date entered opposite the specific item of work. For such authorized work, the federal funds obligated or advance-construction authorized, are not to exceed the amount shown herein. The balance of the estimated total project cost is an obligation of the State or other direct recipient.4. Such authorization of Federal funds extends only to project costs incurred by the State, or other recipient, following Federal Highway Administration's authorization to proceed with the project.

PROJECT TITLE: ARLINGTON-NEWTOWN-WATERTOWN-BLUEBIKES EXPANSION PROJECT

PROJECT DESCRIPTION: CMQ-003P(008)X - ARLINGTON-NEWTOWN-WATERTOWN-BLUEBIKES EXPANSION PROJECT

DUNS#:

SUBRECIPIENT PROJECT: No

SUBRECIPIENT UEI (SAM):

SUBRECIPIENT NAME:

PROJECT END DATE: 12/31/2025

CLASSIFICATION OF PHASE OF WORK TO BE PUT UNDER AGREEMENT	EFFECTIVE DATE OF AUTHORIZATION
HIGHWAY PLANNING & RESEARCH	
PRELIMINARY ENGINEERING	
RIGHT-OF-WAY	
CONSTRUCTION	06/04/2024
OTHER	

PROGRAM CODE	FAIN	URBAN/ WITH	TOTAL COST	FEDERAL SHARE	FEDERAL FUNDS UNDER AGREEMENT	ADVANCED CONST. FUNDS
L400	693JJ22430000L400MA003P008		$49,384.25	80.00%	$39,507.40	$0.00
Y400	693JJ22430000Y400MA003P008		$290,615.75	80.00%	$232,492.60	$0.00
TOTAL			$340,000.00		$272,000.00	$0.00

ESTIMATED TOTAL COST: $340,000.00
TOTAL AUTHORIZED FOR PROJECT: $272,000.00

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

AVAILABLE FUNDS CERTIFIED BY:	Kostandin Theodhori	DATE:	05/29/2024
APPROVED AND REQUESTED BY:	Kostandin Theodhori	DATE:	05/29/2024
AGRMT/MODIFY REQUESTED BY:	Kostandin Theodhori	DATE:	05/29/2024

FEDERAL HIGHWAY ADMINISTRATION

PROJECT INFORMATION REVIEWED BY:	Peter Brady	DATE:	06/03/2024
APPROVAL RECOMMENDED BY:	Peter Brady	DATE:	06/03/2024
APPROVED AND AUTHORIZED BY:	Joshua Grzegorzewski	DATE:	06/04/2024

RECIPIENT REMARKS: New Authorization: Obligation of $39,507.40 in Program Code L400 and $232,492.60 in Program Code Y400 of Federal Funds. This obligation is based on the Bluebikes Expansion project funded through the Boston Metropolitan Planning Organization's (MPO) Community Connections Program. The match portion of $68,000.00 in this project is provided by municipalities. This project does not have non-participating fund allocation.

DIVISION REMARKS:

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION
FEDERAL-AID PROJECT AGREEMENT

DocuSign

Certificate Of Completion

Envelope Id: 5AD26C10D1A04F3389157CDFADC7B306
Subject: Complete with DocuSign: CASL from Nathaniel Kerr
Document Type: CASL
Source Envelope:
Document Pages: 1
Certificate Pages: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Signatures: 2
Initials: 0

Status: Completed

Envelope Originator:
Massachusetts Office of the Comptroller
1 Ashburton Place 9th Floor
Boston, MA 02108
CTR.DocuSign.SCR.CASL@mass.gov
IP Address: 170.63.193.197

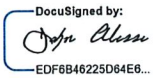
Record Tracking

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Security Appliance Status: Connected
Storage Appliance Status: Connected

Holder: Massachusetts Office of the Comptroller
CTR.DocuSign.SCR.CASL@mass.gov
Pool: StateLocal
Pool: Massachusetts Office of the Comptroller

Location: DocuSign

Location: DocuSign

Signer Events	Signature	Timestamp
Nathaniel Kerr nathaniel.w.kerr@dot.state.ma.us Security Level: DocuSign.email ID: 1 7/18/2024 1:48:45 PM **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 170.63.193.202	Sent: 7/18/2024 1:48:44 PM Viewed: 7/18/2024 1:48:57 PM Signed: 7/18/2024 1:49:45 PM
John Alessi jalessi@town.arlington.ma.us Senior Transportation Planner Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by:  EDF6B46225D64E6... Signature Adoption: Pre-selected Style Using IP Address: 4.16.9.138	Sent: 7/18/2024 1:49:48 PM Viewed: 7/18/2024 1:53:22 PM Signed: 7/18/2024 1:53:58 PM
Jim Feeney jfeeney@town.arlington.ma.us Town Manager Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by:  10420297607D480... Signature Adoption: Pre-selected Style Using IP Address: 4.16.9.138	Sent: 7/18/2024 1:53:59 PM Viewed: 7/18/2024 4:05:25 PM Signed: 7/18/2024 4:05:49 PM

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**

Carbon Copy Events	Status	Timestamp
Nathaniel Kerr nathaniel.w.kerr@dot.state.ma.us Manager of Admin TEST Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 7/18/2024 1:49:47 PM Viewed: 7/18/2024 1:51:45 PM
Nathaniel Kerr nathaniel.w.kerr@dot.state.ma.us Manager of Admin TEST Security Level: Email, Account Authentication (Optional) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 7/18/2024 4:05:50 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/18/2024 1:48:44 PM
Certified Delivered	Security Checked	7/18/2024 4:05:25 PM
Signing Complete	Security Checked	7/18/2024 4:05:49 PM
Completed	Security Checked	7/18/2024 4:05:50 PM

Payment Events	Status	Timestamps

ATTACHMENT I
STANDARD PROVISIONS

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

OFFICE OF TRANSPORTATION PLANNING

ARTICLE I: GENERAL PROVISIONS

1. DEFINITIONS

The following words as used herein, heretofore, and hereinafter shall mean:

CONSULTANT....The party of the second part to this Contract, acting directly or through an authorized lawful agent or employee.

COMMONWEALTH....The Commonwealth of Massachusetts

DEPARTMENT....The Massachusetts Department of Transportation of the Commonwealth of Massachusetts.

DIRECTOR....The Executive Director of the Office of Transportation Planning acting directly or through an authorized representative, such representative acting within the scope of the particular duties entrusted to him/her.

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION OR "MassDOT"....The Department of Transportation of the Commonwealth of Massachusetts.

FEDERAL HIGHWAY ADMINISTRATION OR "FHWA"....The Federal Highway Administration of the United States Department of Transportation.

FEDERAL TRANSIT ADMINISTRATION or "FTA" ... The Federal Transit Administration of the United States Department of Transportation.

PROJECT....All work described in the Scope of Services (Scope of Work) contained in Attachment A.

SPECIFICATIONS....The directions, provisions and requirements comprising the Terms and Conditions, the Standard Contract, Standard Provisions and the Special Provisions.

SPECIAL PROVISIONS....The special directions, provisions and requirements prepared to cover proposed work not expressly provided for in these specifications. The Special Provisions shall be included within the general term "Specifications" and shall be made a part of the contract with the expressed understanding that in the event of conflict, they shall prevail over all other specifications of the contract.

STANDARD CONTRACT...Commonwealth of Massachusetts Standard Contract

STANDARD SPECIFICATIONS....Most recent Massachusetts Department of Transportation Standard Specification for Highways and Bridges

TERMS AND CONDITIONS....Commonwealth Terms and Conditions

2. TIME SCHEDULE

The Consultant shall begin performance of the services designated in the contract promptly and shall complete the services without delay. All work shall be performed by the Consultant in accordance with the time schedule as shown in the Standard Contract and/or in the SPECIAL PROVISIONS, if applicable.

Should circumstances occur, which are beyond the control of the Consultant, such as an increase in the scope of work, revisions to approved work, or a change in the conditions under which the work is to performed, the specified estimated completion date may be extended. If the extension of time is more than one year beyond the originally specified time-period, the contract fee may be renegotiated. Four months prior to reaching the completion date for the Contract, it shall be the Consultant's responsibility to notify the Department in writing if the completion date cannot be met. The Consultant shall state the reason why that date cannot be met and request a revised date for consideration. If the Department determines that an extension of time is warranted, both parties shall agree to a new completion date. Any adjustment to the contract fee attributed to escalated salaries and/or other costs resulting from the extended time shall only apply to costs incurred beyond the one-year addition to the original completion date. Also, the Consultant is made aware that no compensation will be paid for services that are rendered either prior to the date of the Notice to Proceed or beyond the duration specified in the Contract, unless an extension of time is granted.

3. TERMINATION

Upon receipt of written notification from the Department that this Contract, or any part thereof, is to be terminated, the Consultant shall immediately cease operations on the work stipulated, and assemble all material that has been prepared, developed, furnished or obtained under the terms of this Contract that may be in its possession or custody, and shall transmit the same to the Department on or before the fifteenth day following the receipt of the above written notice of termination, together with an evaluation of the cost of the work performed, unless otherwise provided for in the SPECIAL PROVISIONS. The Consultant shall be entitled to just and equitable payment in accordance with ARTICLE II, Section D for any uncompensated work satisfactorily performed prior to such notice.

The Department shall determine the amount of acceptable work performed by the Consultant under this Contract. The Department's evaluation shall be used as a basis to determine the amount of compensation due for this work, provided it shall be made in good faith and supported by substantial evidence. In determining the value of the work performed by the Consultant prior to termination, no consideration will be given to profit, which the Consultant might have reasonably expected to make on the uncompleted portion of the work.

4. STANDARD SPECIFICATIONS

The Consultant agrees to perform the work required under this contract under strict conformity with the provisions of the Department's current Standard Specifications for Highways and Bridges and amendments thereto insofar as said provisions are applicable to this contract, said Standard Specifications and amendments being specifically made a part of this contract as fully and to the same effect as if the same had been set forth at length herein, except herein otherwise provided.

5. DESIGN STANDARDS not applicable

6. STAFFING OF OFFICE AND INSPECTION OF WORK

The Consultant shall maintain an office located within the confines of the Commonwealth of Massachusetts. Such office shall be staffed with professional personnel adequate in number, training and experience to perform the work required under this contract.

Prior to the beginning of work, the Consultant shall submit the names, resumes, titles and salary rates of all personnel to be assigned to the work. Any subsequent increase in salary rates shall require the written approval of the Executive Director. In addition, education and experience records of supervisory personnel who will actively participate in the work shall be submitted. If, at any time during the term of this contract, any supervisory position is vacated, notice shall be immediately sent to the Executive Director as to the person vacating the position and the name, title, education, experience record and rate of pay of the person who will fill the vacancy. Prior written approval of the Executive Director for the change in supervisory personnel must be received by the Consultant. It is understood that authorized representatives of the Massachusetts DEPARTMENT OF TRANSPORTATION/Office of Transportation Planning and the United States Department of Transportation, Federal Highway Administration/Federal Transit Administration may inspect or review the Consultant's work in progress during normal working hours. Plans and documents, including those in the formative stage, shall be readily available in the Consultant's Massachusetts Office at all times during normal working hours. It is agreed that any or all portions of the work performed by the Consultant may be reviewed by other Consultants retained by the Department for this purpose.

7. LODGING, ETC.

Every person employed in the work covered by this Contract shall lodge, board or trade where and with whom he/she elects, and neither the Consultant nor its agents or employees shall directly or indirectly require as a condition of employment therein that an employee shall lodge, board or trade at a particular place or with a particular person.

8. AVAILABLE DATA AND MATERIALS

All data applicable to this project in possession of the Department shall be made available to the Consultant by the Department. When appropriate, the Department shall furnish to the Consultant forms, cross section paper and other material for the preparation of plans, profiles, cross sections, etc. if such materials are standard only with the Department and cannot be obtained elsewhere.

9. HEARINGS & MEETINGS

The Department shall make all arrangements for and hold all necessary official public hearings in connection with the project. Public meetings to obtain citizen participation in the planning and design of the project may be arranged by the Department or by the Consultant under the direction of the Executive Director. The Consultant shall not, at any time, make any commitments or give any information regarding projects being planned by the Department without prior approval of the Executive Director. The Consultant shall, when requested by the Executive Director, render such assistance as necessary, including preparation and explanation of materials, at or for any hearing, meeting or conference held by the Department.

10. AGREEMENTS

The Department shall negotiate and prepare all necessary agreements with railroads, public utilities, municipalities, agencies of the United States Government or others. The Consultant shall prepare the plans, sketches and other data necessary in connection with these agreements and assist the Executive Director, if requested, at conferences related to such agreements.

11. APPEARANCE AS WITNESS

If and when required by the Department, the Consultant shall prepare for and appear in any litigation concerning this project on behalf of the Commonwealth, and shall be paid actual salary and overhead costs with no profit allowance for this services and shall be reimbursed for any expenses incurred in relation thereto. These services and expenses shall not be considered as covered by the total of the fees stipulated in this contract.

12. REPORTS OF MEETINGS

The Consultant shall keep a record indicating the subject and substance of all formal meetings with the members of the Department as well as with representatives of other State and Federal agencies, municipalities, private organizations and the general public, at which it is in attendance. Meeting reports shall be prepared and submitted to the Executive Director describing the subject matter discussed at each meeting, and subsequent reports shall be submitted as to actions taken as a result of recommendations presented.

13. CONTRACT PROPOSALS: Not applicable

14. APPROVAL OF CONTRACT PLANS: Not applicable

15. REVISIONS

Should the Department require additional work or revisions to the Consultant's work product beyond that which is to be delivered in accordance with the Scope of Work outlined in Attachment A of this contract, additional compensation may be negotiated in accordance with Article II section 3.

No compensation will be made under this section for work that the Consultant has completed and for which approval has not been given, or for revisions caused by errors, omissions, oversight or neglect on the part of the Consultant.

16. PUBLICATION OF PLANS

No copies of data or plans, including material in the formative stage are to be released by the Consultant to any other person or agency, except after prior approval of the Department. All press releases including plans and information to be published in newspapers, magazines, and other news media are to be through Department sources only.

17. EMPLOYMENT OF DEPARTMENT PERSONNEL

The employment by the Consultant of personnel on the payroll of the of Massachusetts Department of Transportation shall not be permitted in the execution of this Contract, even though such employment may be outside of the employee's regular working hours or on Saturdays, holidays or vacation time. The Consultant is presumed to have a sufficient and competent organization to do the work required.

18. WARRANTY

The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, the Department shall have the right to annul this Contract without liability, or, in its discretion, to deduct from the Contract price or consideration without liability, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

19. SUBCONTRACTING

The Consultant shall perform with its own organization not less than fifty (50) percent of the contract fee, except that any items designated in the contract as "Specialty Items" may be performed by subcontract.

If the complexity and nature of the project are such as to require highly specialized professional or expert assistance, services or advice in connection with special phases of the work which normally are not the type performed directly by the Consultant, such services may be obtained, provided that prior written approval is received from the Department, and, in the case of Federal-Aid Projects, both the Department and the FHWA or FTA.

The Consultant warrants that its contracts with subcontractors shall bind each subcontractor to all provisions of this contract to the extent that the regulations, rights and interests of the Department and the Federal Highway Administration/Federal Transit Administration may be effected; and the Consultant accepts legal and financial responsibility for any failures to so protect and enforce the regulations, rights and interests of the Department and the Federal Highway Administration/Federal Transit Administration.

The Department reserves the right to approve any changes in subcontractors or changes in the amounts or rates of cost reimbursement to any subcontractor. The employment of other firms or individuals for

supplemental specialized services, such as soil testing and ground or aerial survey work included in the predetermined fee, shall not require approval of the Federal Highway Administration/Federal Transit Administration or the Board of Commissioners, but prior written approval shall be obtained from the Executive Director.

Requests for approval of work to be subcontracted shall include a clear description of the work to be performed, capabilities of the subcontractor to perform such work, breakdown of costs and man hours, method of payment and maximum amount to be paid. Any subcontract which exceeds $50,000 in cost shall contain all the contractual provisions which are contained in contracts for prime consultants, including insurance certificates and pre-award audit data. For subcontracts whose costs are between $25,000 and $50,000, the Department may, at its discretion, require that the aforementioned provisions be included. The aforementioned provisions are not required for subcontracts that are less than $25,000 in costs.

20. NON-DISCRIMINATION IN EMPLOYMENT AND AFFIRMATIVE ACTION

During the performance of this contract, the Consultant, for itself, its assignees and successors in interest, shall comply with the regulations of the United States Department of Transportation relative to nondiscrimination in Federally assisted programs of the Department of Transportation (Title 49, CFR, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

The Consultant shall comply with all provisions of the "Required Contract Provision for Equal Opportunity, the Special Provision for Specific Equal Opportunity Responsibilities" and the "Disadvantaged Business Enterprise Provision" which are included herein and made a part of this Contract.

21. NOTICE

Unless otherwise specified, any notice hereunder shall be in writing and shall be deemed delivered when given in person to either party or deposited in the U.S. mail, postage prepaid and addressed as indicated in the SPECIAL PROVISIONS.

22. INSURANCE

The Consultant shall carry insurance in a sufficient amount to assure the restoration of any plans, drawings, computations, field notes or other similar data relating to the work covered by this Contract in the event of loss or destruction until all data is turned over to the Department.

The Consultant shall submit copies of the insurance policies as well as any applicable certificates to the Department for subsequent filing with the Department Secretary. The Department shall not be obligated to make any payment to the Consultant for services performed under the provisions of this contract before receipt of evidence of insurance coverage.

The Consultant shall also carry Professional Services Liability Insurance for errors and omissions, in an amount stated in the SPECIAL PROVISIONS, if such insurance is applicable to this contract. This insurance shall be obtained by the Consultant and shall remain in force from the date when the Consultant affixes its Registered Professional Engineer's stamp to the Contract documents to the date when all construction work designed under this Contract is completed, unless this Contract is terminated as herein provided, or until it is determined by the Engineer that construction has advanced to the stage where errors in design cannot further affect said construction. This policy shall indemnify and save harmless the Commonwealth, its officers, agents and employees from claims, suits, actions, damages and costs of every name and description resulting from errors and omissions in the work performed by the Consultant after the starting date of and under the terms of this Contract. A certificate showing that it is carrying this insurance shall be submitted to the Department for subsequent filing with the Department Secretary.

No cancellation of such insurance, whether by the insurers or by the insured, shall be valid unless written notice thereof is given by the party proposing cancellation to the other party and to the Department at least twenty (20) days prior to the intended effective date thereof, which date shall be expressed in said notice. Notice of cancellation sent by the party proposing cancellation by certified mail, postage prepaid, with a return receipt of addressee requested, shall be sufficient notice. An affidavit from any officer, agent or employee, duly authorized by the insured, shall be prima facie evidence that the notice was sent.

This section shall apply to the legal representative, trustee in bankruptcy, receiver, assignee, trustee and the successor in interest of such Consultant. The aforesaid insurance shall be taken out and maintained by the Consultant.

Failure to provide and continue in force any insurance as described in this section shall be deemed a material breach of the Contract and shall operate as an immediate termination thereof.

23. INDEMNIFICATION OF COMMONWEALTH/CONSULTANT LIABILITY

The Consultant shall be liable for all damage caused by errors or omissions in its work or in the work of its subcontractors, agents, or employees performed under this agreement. The Consultant expressly agrees that its subcontractors, agents, or employees shall possess the experience, knowledge and character necessary to qualify them individually for the particular duties they perform. Nothing in this Article or in this Agreement shall create or give to third parties any claim or right of action against the Consultant or the Department beyond such as may legally exist irrespective of this Article or Agreement.

24. AMENDMENT

If, during the term of the contract, the Department revises the limits of the project or makes other substantial changes in the scope or character of the work so as to thereby increase the work to be performed by the Consultant, such increased work shall result in an additional fee to be paid to the Consultant in accordance with ARTICLE II, provided that a written agreement concerning such increased work and additional fee has been made by all parties concerned prior to the performance of such increased work. In the event that no such written agreement has been executed prior to the performance of such increased work, the Consultant shall not be entitled to any additional fee. On projects being reimbursed with federal funds, approval of said written agreement by the FHWA or FTA shall be required prior to the performance of such increased work.

25. NEGOTIATION SUBSEQUENT TO CONTRACT EXECUTION: Not applicable

26. OWNERSHIP OF DATA

All materials prepared by the Consultant for the purpose of performing the services set forth in this contract shall be owned by the Department. During the performance of the Contract, such material shall be maintained by the Consultant; the Department will have full access to such materials with copies available to the Department upon request.

27. COPYRIGHT

The Consultant shall be free to copyright material developed under the contract with the provisions that the Department and the FHWA or FTA reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use the work for government purposes.

ATTACHMENT I
STANDARD PROVISIONS

ARTICLE II: COMPENSATION OF CONSULTANT

1. GENERAL FEE

The Consultant shall insure that the compensation provisions and the "Contract Cost Principles and Procedures" set forth in the Federal Acquisition Regulation 31 (Technical Reference 48 CFR Chapter 1 Part 31) which document is incorporated herein and made a part hereof by reference are adhered to and are referenced in all contracts with subconsultants and subcontractors.

The Commonwealth hereby agrees to pay and the Consultant agrees to accept as full compensation for all services rendered to the satisfaction of the Department a fee established in accordance with one of the following two payment methods:

PAYMENT METHOD 1 LUMP SUM: Not applicable, unless specified in the SPECIAL PROVISIONS.

PAYMENT METHOD 2 COSTS or COSTS PLUS A NET FEE: Actual Maximum Payment Amount is specified in the SPECIAL PROVISIONS.

The Federal Program Description for these funds is Federal Highway funding.

For all services to be performed under the General Fee, the Consultant shall be paid an amount equal to the sum of the following items a, b, c, and d:

a) Actual direct salary costs paid professional employees by the Consultant for the time such employees are directly utilized on work necessary to fulfill the provisions of the Contract. Actual direct salary costs shall consist of payroll costs at straight time for professional employees, excluding all principals or administrative officers such as owners, partners, stockholders owning more than one percent of the common stock outstanding, or other major supervisory personnel, for the time such employees are directly utilized on the work covered by this Contract. If it is the usual practice for salaried principals or administrative officers of small firms to perform planning, research or technical work, permission may be granted by the Executive Director to compensate them for the time when they are actually engaged in this work, but only at a rate of pay commensurate with the type of work performed. Permission may also be given by the Executive Director for certain principals or administrative officers of large firms to be paid for professional work performed by them at a rate of pay commensurate with the type of work performed, but only under unusual conditions for specific periods of time. Written approval shall be required from the Executive Director prior to the use of said principals or officers by both large and small firms.

Payment of any said principals or officers for administrative duties at the usual rate of pay for these positions will not be allowed, it being considered that their salaries are included under overhead.

Salary rates and increases thereof paid to professional employees assigned to this project shall be commensurate with salaries paid and increases thereof made to other employees of the Consultant engaged in similar work. Any increases in salary shall be the result of company wide evaluation of all professional employees. Such evaluation shall be in accordance with company wide personnel regulations and established policies.

The Executive Director shall have the right to exercise the power of review and approval of salaries and increases thereof for a period of thirty days following receipt of the Consultant's written notice of such rates and/or increases. This notice must be submitted prior to the date when such rates become effective.

Unless the Executive Director notifies the Consultant in writing during the thirty-day period that such salary rate or increase thereof is in his opinion, unreasonable, such lack of notice shall constitute approval of the rate or increase from the proposed effective date. All salary changes from those submitted on the previous invoice shall be specifically noted by the Consultant on his next invoice giving the date of the letter requesting such increase. Changes in salary rates made prior to the date of this letter will not be approved for payment. Any such salary increase shall not be considered as justification for an increase in the maximum payment for direct salary costs shown under Maximum Payment Amounts herein before.

No premium payment shall be made for overtime work unless previously approved by the Executive Director.

b) Applicable indirect costs incurred during the period of this contract, to the extent that such indirect costs are allowable under the "Contract Cost Principles and Procedures" set forth in the Federal Acquisition Regulation 31 (Technical Reference 48 CFR Chapter 1 Part 31) which document is incorporated herein and made a part hereof by reference.

For purposes of partial payments a provisional indirect cost additive rate, expressed as a percent of actual direct salary costs, will be specified in the SPECIAL PROVISIONS.

The amount to be allowed for indirect costs shall be the actual audited amounts of such costs incurred by the Consultant.

c) A net fee, if applicable, as shown in the SPECIAL PROVISIONS to cover consultant's profit, miscellaneous expenses, and other factors that may be considered under the applicable regulations and that are not paid for otherwise.

d) Reimbursement for direct expenses to the extent that they are allowable under the provisions of the Federal Acquisition Regulation referred to above and meet the requirements set forth below.

Reimbursable direct expenses shall include, but not be limited to, costs covering work performed by other parties such as borings, laboratory tests, field survey, special electronic computer programming, services of other professionals or specialists, special printing and reproductions and certain telephone and travel expense as further set forth below and normally not included in overhead expense.

The Consultant Shall adhere to the applicable provisions of 48 CFR, Chapter 1, Part 31 and 49 CFR, Part 18.00, particularity Section 18.32, with respect to nonexpendable property. All such nonexpendable property shall become the property of the Department and shall be transferred unto its care and custody at the Department's direction.

Prior written approval shall be obtained by the Consultant from the Executive Director before these direct expenses are incurred. Reimbursable direct expenses are included under the Maximum Payment Amount.

All requests for reimbursement of such direct expenses shall be submitted in writing to the Director, together with estimates of the cost for each type of expense and the reasons for such expenses.



All billing of direct expenses shall be itemized by date, name of person incurring such expenses, location of travel or communication points, and shall include all other data relevant to a verification of the expenses together with a copy of the Executive Director's letter (when required) authorizing such expenditure.

Telephone charges shall not be considered as a direct expense except for toll charges specifically approved by the Executive Director.

When applicable, no direct charges for computer time or computer aided drafting and design costs will be eligible for reimbursement.

Travel Expenses when authorized under the SPECIAL PROVISIONS of this Contract shall be measured from the Massachusetts office of the Consultant, or the residence of the Consultant's employee traveling to a project-related destination point, whichever is the lesser distance, unless otherwise expressly authorized by the Director in writing. No travel expense will be paid unless provided for in the SPECIAL PROVISIONS or as may be previously approved in writing by the Executive Director. Travel shall be made by the least expensive reasonable means. First class air-fare, deluxe accommodations and unreasonable meal costs will not be approved. The use of rented automobiles will be reimbursed only at the same mileage rate as approved for personal or firm-owned vehicles. The cost of meals related to trips made in the course of a normal work-day will not be reimbursed. Travel and certain other necessary expenses for attendance at public meetings and hearings, as designated by the Executive Director, may be reimbursed subject to written approval of the Executive Director.

Since it is agreed that the work under this contract shall be performed in an adequately staffed office of the Consultant located within the Commonwealth of Massachusetts, costs incurred by the Consultant for telephone calls and travel to or from his out-of-state offices, shall not be reimbursed. Travel and subsistence shall not be paid for employees from any out-of-state office to work in Massachusetts except for certain specialists when expressly approved by the Executive Director in writing.

Printing of plans and copying of data as required for reviews and normal submissions shall not be reimbursed as direct expense, notwithstanding the fact that the Consultant may not own printing or copying equipment. Payment for special printing of reports and preparation of matter to distribute at public meetings, hearings and similar occasions may, with the approval of the Executive Director, be reimbursed.

Expenses for administrative personnel performing administrative work will not be reimbursed.

No markup shall be allowed on direct expenses.

All direct costs not reimbursable under this Article, and not allowable upon audit of the Consultant's records as an overhead item, shall be included in the net fee, if applicable, for profit and unallocated costs.

All costs as described in the foregoing paragraphs are to be determined by actual records kept by the Consultant in accordance with the provision of this contract and are subject to final audit by the Massachusetts Department of Transportation and/or the FHWA or FTA. The total partial payments made shall be adjusted to conform to determinations made in such final audit in accordance with the above provisions of this Article. At their discretion, the Massachusetts Department of Transportation and/or the federal government may undertake interim audits at any time during the

term of the Contract.

In no event shall the maximum amount to be paid under this Contract exceed the amount as shown on Page 1 of the STANDARD CONTRACT notwithstanding final audit results, except by agreement of all parties, and with the concurrence of the U.S. Department of Transportation, the Federal Highway Administration/Federal Transit Administration in the case of federal-aid projects.

The maximum amount may be adjusted when the Consultant establishes, and the Department and the FHWA are in agreement, that there has been or is to be a significant change in

a) the scope, complexity, or character of the services to be performed;

b) conditions under which the work is required to be performed; and

c) the duration of work, if the change from the time period specified in the agreement for completion of the work warrants such adjustment.

Upon adjustment of the maximum amount, an appropriate adjustment in the predetermined net fee shall be considered.

2. PAYMENT FOR WORK DURING CONSTRUCTION Not applicable

3. ADDITIONAL FEES IN EXCESS OF GENERAL FEE

If the Consultant performs services for revisions of plans as described in ARTICLE I, Section 15 or other services for which an additional fee is provided, he shall be paid an amount based on one of the following methods:

PAYMENT METHOD 1 - LUMP SUM: Not applicable unless specified in the SPECIAL PROVISIONS.

PAYMENT METHOD 2 - COSTS or COSTS PLUS A NET FEE: See Article II Section 1.GENERAL FEE.

4. PAYMENT FOR TERMINATION OF WORK

In the event the Department sees fit to notify the Consultant to abandon, limit or defer the work under this Contract, or any part thereof, the Consultant shall be paid for any uncompensated work satisfactorily performed prior to date of said notice in one or more of the following methods, as shall be determined by the Director:

a) Lump sum amount: Not applicable unless specified in the SPECIAL PROVISIONS.

b) By costs plus a net fee as stated in ARTICLE II, Section 1, Payment Method 2. Such net fee, if applicable, shall be in proportion to the amount of work performed.

c) By payment of work completed as applied to costs of each unit of work, if applicable.

If the work to be performed under this Contract is terminated due to bankruptcy proceedings, or for any

other cause due to action or inaction by the Consultant, the Consultant shall be paid for any uncompensated work satisfactorily performed prior to said termination as so stated above, minus the percentage of all previous partial payments, if any, which were retained, as part security for fulfillment of this Contract. This amount will be forfeited by the Consultant to the Department to compensate for damages suffered by the Department due to the Consultant's failure to complete the Contract.

5. PAYMENTS

Partial payments against the General Fee shall be due and paid monthly upon approval by the Executive Director of the Consultant's invoice for all services performed to the end of the preceding month.

No compensation will be paid for services that are rendered prior to the date of the Notice to Proceed or beyond the duration specified in the contract, as amended.

Partial payments against the General Fee shall be for the value of all services performed as shown on invoices submitted by the Consultant and approved by the Executive Director. Invoices must be accompanied by actual or certified copies of time records of the consultant's employees and receipted bills from other firms for work authorized and performed under the provisions of this Contract. Invoices and all supporting documentation shall be submitted in quintuplicate: an original and four legible copies.

Partial payments shall be based on actual salaries paid monthly as specified under ARTICLE II Section 1. Method 2 paragraph (a); plus costs as specified under paragraph (b); plus the proportionate share of the net fee, if applicable, as specified under paragraph (c), which represents the percentage of work completed to date covered by the monthly invoices; plus reimbursement for authorized direct expenses based on receipted bills as provided under paragraph (d).

The Department reserves the right to defer any partial payments when the ratio of the total salary costs billed (exclusive of direct costs) to the total salary costs as shown in the original proposal is greater than the ratio of the work completed to the total work to be performed under the contract provisions.

Payments on account of additional fees for revisions or for other services as specified in ARTICLE II Section 3 shall be due and payable upon approval by the Executive Director of the Consultant's invoices for such services performed to the end of the preceding month accompanied by actual or certified copies of paid invoices and/or payrolls for the same, if required under the method of payment used.

Payments in reimbursement to the Consultant for direct costs and expenses incurred by him or any of his sub-consultants shall be due and payable upon submission and approval by the Executive Director of the Consultant's invoice accompanied by actual or certified copies of paid invoices and/or payrolls for the same. No premium payments shall be made for overtime work unless previously approved by the Executive Director.

Periodic invoices shall, in addition to current charges, incorporate all previous charges, either paid or unpaid, for services performed under the contract through the date of each such invoice. Periodic invoices shall also segregate and accumulate, for Payments Method 2, total salary costs and indirect cost billed by the Consultant, and subconsultants if applicable, fiscal year end.

All invoices and time records shall contain a statement that the Consultant certifies, under the pains and penalties of perjury, that all work for which payment is requested has been performed and that such performance is in full compliance with the provisions of the Contract.

6. RETAINAGE



The Department reserves the right to retain a percentage of all amounts due for partial payments made against work performed under this Contract, except for amounts due for actual reimbursable direct costs, as part security for the fulfillment of this Contract by the Consultant. If this right is exercised, it shall be further described in the SPECIAL PROVISIONS.

7. RECORDKEEPING, AUDIT, AND INSPECTION OF RECORDS

All costs and expenses as described in the foregoing paragraphs are to be determined by actual records kept by the Contractor in accordance with the provisions of this Contract and are subject to final audit by the Massachusetts Department of Transportation and/or (or its designee) and the FHWA or FTA. The total partial payments made hereunder shall be adjusted to conform to determinations made in such audit(s), Payments as made to the Contractor shall be subject to adjustments on the basis of final audit by the Massachusetts Department of Transportation. At their discretion, the Department and the FHWA or FHWA or FTA may undertake interim audits and make retroactive Interim payment adjustments as a result of such audits at any time during the term of this Contract.

The Contractor is obligated to maintain in an acceptable form books, records, and other compilations of data pertaining to the performance of the provisions and requirements of this Contract to the extent and in such detail as shall properly substantiate claims for payment under this Contract, including complete employee time and payroll records, as well as documents, papers, and other evidence pertaining to billings to the Massachusetts Department of Transportation and/or under this Contract; and shall also maintain records supporting the original cost proposal on this Contract. The Contractor shall make such materials available at its office at reasonable times during the term of this Contract and thereafter for inspection by the various agencies and entities identified in this Section; and copies of such materials shall be furnished upon request of the Massachusetts Department of Transportation or its designee or the FHWA or FTA.

The Contractor shall comply with any programmatic or fiscal reporting requirements identified in this Contract, including format, contents, detail and submission requirements. The Contractor's failure to timely submit required reports may be considered a material breach of this Contract and may subject the Contractor to delayed or reduced payments without penalty to the Massachusetts Department of Transportation.

All such records and reports, noted above, shall be kept for a minimum period of seven (7) years or until the resolution of any litigation, claim, negotiation, audit or other action involving the records which arise at any time during the retention period. All document retention periods shall begin on the first day after final payment under this Contract, If any litigation, claim negotiation, audit or other action involving the records has been started before the expiration of the applicable retention period, all records shall be retained until completion of the action and resolution of all issues resulting there from, or until the end of the applicable retention period whichever is later.

Pursuant to Executive Order No, 195, or as amended, the Massachusetts Department of Transportation, the Governor of the Commonwealth of Massachusetts or his/her designee, the Secretary of Administration and Finance, the State Auditor, or their duly authorized designees, shall have access, at reasonable times and upon reasonable notice to examine the books, records, reports, and other compilation of data of the Contractor noted above which pertain to the performance of the provisions and requirements of this Contract. Such access shall include on-site audits, review, and photocopying of such records, reports or other data, at a reasonable expense.

ATTACHMENT J
SPECIAL PROVISIONS

MASSACHUSETTS DEPARTMENT of TRANSPORTATION
OFFICE OF TRANSPORTATION PLANNING

Project Name: Arlington-Newton-Watertown BlueBikes Expansion
Consultant Name: Town of Arlington
Contract # 125669
Contract period: NTP **through** 12/31/2025

These SPECIAL PROVISIONS shall be made part of this contract with the expressed understanding that in the event of conflict, the SPECIAL PROVISIONS shall prevail over the STANDARD PROVISIONS, Office of Transportation Planning version. In the event of conflicts between any parts of this contract and the COMMONWEALTH OF MASSACHUSETTS STANDARD CONTRACT (STANDARD CONTRACT) or the COMMONWEALTH TERMS AND CONDITIONS (TERMS AND CONDITIONS), the provisions contained in the STANDARD CONTRACT and/or the TERMS AND CONDITIONS shall prevail.

During the performance of this contract, the CONSULTANT shall comply with the terms and conditions contained in the STANDARD CONTRACT, TERMS AND CONDITIONS, and ARTICLES I and II of the STANDARD PROVISIONS included in ATTACHMENT I of this contract, except as said STANDARD CONTRACT and STANDARD PROVISIONS are expressly amended or supplemented as follows below.

The numbering of amendments in these SPECIAL PROVISIONS corresponds to that of the preceding STANDARD PROVISIONS. Skipping a number in the SPECIAL PROVISIONS indicates only that there is no change to the corresponding number in the STANDARD PROVISIONS.

ARTICLE I - GENERAL PROVISIONS

1. DEFINITIONS

Add the following:

METROPOLITAN PLANNING ORGANIZATION or "MPO"... The organization designated by the Governor as being responsible for carrying out 3C transportation planning for an urbanized area.

REGIONAL PLANNING AGENCY or "RPA"... One of thirteen planning agencies in the Commonwealth established under Massachusetts General Laws or the Central Transportation Planning Staff "CTPS," having responsibility for comprehensive regional and transportation planning, and acting as the CONSULTANT.

UNIFIED PLANNING WORK PROGRAM or "UPWP"... Document required by the U.S. Department of Transportation Metropolitan Planning regulations that contains a description of all proposed transportation-related planning activities and air quality planning activities.

2. TIME SCHEDULE:

Amend to include the following:

The Consultant shall perform all work described in Attachment A, Scope of Services, in accordance with the time schedule shown therein. Allotment of time and cost for each task shall not be changed without the prior approval of the Executive Director.

3. TERMINATION:

Add the following:

This contract shall commence on the date indicated in the written Notice to Proceed from the Massachusetts Department of Transportation and shall remain in effect until **06/30/2025,** subject to satisfactory completion of the work tasks in accordance with Attachment A, Scope of Services, as outlined in the annually endorsed Unified Planning Work Program.

4. REVISIONS:

Amend the 1st paragraph by deleting the words "in accordance with Article II section 3."

5. EMPLOYMENT OF DEPARTMENT PERSONNEL:

Add the following paragraph:

Neither the Consultant nor the Massachusetts Department of Transportation shall engage in any conduct that violates or induces others to violate any provisions of the Massachusetts General Laws regarding the conduct of public employees. No officer, member, or employee of the Consultant or Massachusetts Department of Transportation, and no public official of the Commonwealth or any political subdivision thereof who exercises any functions or responsibilities in the review, approval or implementation of this contract shall: a) participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested; or b) have any interest, direct or indirect, in this contract or the proceeds thereof.

6. NOTICE

Amend to read as follows:

Unless otherwise specified, any notice here under shall be in writing and deemed delivered when given in person or deposited in the U.S. mail, postage prepaid and addressed as follows:

To Department: **David Mohler**, Executive Director
Office of Transportation Planning
Massachusetts Department of Transportation
10 Park Plaza, Room 4150
Boston, MA 02116

To Consultant: **Jim Feeney,** Town Manager
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

With a copy to: **Town Counsel**
Town of Arlington
50 Pleasant Street
Arlington, MA 02476

7. INSURANCE: Not Applicable

8. INDEMNIFICATION OF COMMONWEALTH/CONSULTANT LIABILITY:

Amend the 1st paragraph by adding to the beginning:
To the extent permitted by M.G.L. c. 258 and any other applicable law

9. COPYRIGHT:

Add the following:

Furthermore, any materials to be published and/or copyrighted by the Consultant as a result of work for this contract shall receive prior written approval of the Executive Director. Materials published by the consultant shall contain the acknowledgement: "Prepared in cooperation with the Massachusetts Department of Transportation and the U.S. Department of Transportation. The views and opinions of the [Consultant] expressed herein do not necessarily state or reflect those of the Massachusetts Department of Transportation or the U.S. Department of Transportation." Unless otherwise specified or requested, at least three paper copies and one electronic copy of all documents, reports or other materials developed as products of this contract shall be submitted to the Massachusetts Department of Transportation upon completion.

ATTACHMENT J
SPECIAL PROVISIONS

ARTICLE II – COMPENSATION OF CONSULTANT

Replace Article II in its entirety with the following:

1. **GENERAL FEE (MAXIMUM FEE)** The Commonwealth hereby agrees to pay and the Consultant agrees to accept, as full compensation for all services rendered to the satisfaction of the Massachusetts Department of Transportation, a fee established in accordance with the following.

   All costs and charges of the Consultant under this contract must be billed to and associated with a task as listed in Attachment B. The maximum labor cost that shall be billed to each task is equal to the amount referenced for that task in Attachment B. Labor costs in excess of these limits shall be considered unallocated costs. Any deviation from the task structure (financial or otherwise) of the budget in Attachment B must have prior written approval of the Executive Director.

   For all services to be performed under the General Fee, the Consultant shall be paid an amount equal to the sum of the following items a and b:

   (a) Actual direct salaries paid to professional employees by the Consultant for the time such employees are directly utilized on work necessary to fulfill the provisions of the contract. Actual direct salary shall consist of payroll costs at straight time for professional employees, excluding all principals, administrative officers or other major supervisory personnel, for the time such employees are directly utilized on the work covered by this contract. If it is the usual practice for salaried principals or administrative officers to perform planning, research or technical work, permission may be granted by the Executive Director to compensate them for the time when they are actually engaged in this work. Payment of any said principals or officers for administrative duties at the usual rate of pay for these positions will not be allowed, it being considered that their salaries are included under overhead. Salary rates and increases thereof paid to professional employees assigned to this contract shall be commensurate with salaries paid and increases thereof made to other employees of the Consultant engaged in similar work. A specific listing of all employees who shall perform work on this contract and each employee's salary rate must be provided in Attachment B. If the Consultant wants to add new employees to perform work on this contract, the Consultant must request prior written approval by the Executive Director; if the Executive Director does not respond to the request within 10 days of receiving the request, then the request to add staff to the contract is automatically granted. Any increases in salary shall be in accordance with company-wide personnel regulations and established policies, but require prior written approval of the Executive Director. However, no cost of living adjustments to employee salaries will be approved, nor may they be requested; the only salary increases that will be considered for approval are merit increases. Request of such merit increases must be submitted in writing sufficiently in advance to afford the Executive Director thirty days to review. The Executive Director shall notify the Consultant in writing by the end of the thirty-day period that such salary rate or increase is approved or disapproved. If the Executive Director does not respond to a request for staff merit increase(s) by the end of the thirty day review period, that merit increase is automatically approved; however, this provision does not apply to cost of living adjustments, which may be neither requested nor approved. All salary changes from those submitted on the previous invoice shall be specifically noted by the Consultant on its next invoice giving the date of the letter approving such increase. Changes in salary rates made prior to the date of this letter will not be approved for payment. Any such salary increase shall not be

considered as justification for an increase in the maximum fee. No premium payment shall be made for overtime work unless previously approved by the Executive Director.

It is the current policy of the Massachusetts Department of Transportation to impose NO MAXIMUM LIMIT on the hourly rate for RPA professional employees. The Consultant is approved to submit each employee's actual direct salary rate, as approved under the contract, for payment.

The amount to be allowed for indirect costs to a sub-contractor shall be the actual audited amounts of such costs incurred by the sub-contractor, provided, however, that the total allowance for such costs shall in no event exceed **155%** percent. Said limit on allowable indirect costs shall apply notwithstanding any audit that indicates that higher indirect costs were actually incurred.

(b) Reimbursement for authorized direct expenses as allowed under the provisions of the Federal Acquisition Regulations referred to above and meeting the requirements set forth below. In order to be allowable under Federal awards, the direct cost must be necessary and reasonable for proper and efficient performance and administration of the work executed under this contract. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. The question of reasonableness is particularly important when governmental units or components are predominately federally-funded.

1) Items of direct expenses attributable directly to this contract, listed in Exhibit B. Inclusion of Exhibit B does not constitute prior approval to incur these expenses.

2) Actual reasonable meeting place expenses of the MPO and the transportation advisory committees of the MPO.

3) Travel: All travel is to be made via the least expensive reasonable means. In keeping with MassDOT's GreenDOT Policy and mode shift initiative, MassDOT strongly encourages travel by public transit, walking or bicycling whenever feasible for travel related to this contract. When automobile travel is necessary, Consultant staff are expected to travel together whenever feasible.

4) Automobile travel reimbursement: The Consultant may charge for automobile travel either on a per-mile basis or for actual expenses of using a rental automobile. Mileage charges for use of automobiles for contract-related purposes are not to exceed the Internal Revenue Service (IRS) approved business standard mileage reimbursement rate that is in effect at the time of travel. Mileage reimbursement is to be the means of payment for automobile travel by private staff-owned automobile, Consultant-owned vehicle, or Consultant-leased vehicle. If the overall cost (factoring in mileage charges, parking, gasoline, etc.) for a rental car is expected to be lower than for mileage charges, the Consultant may charge for the car rental usage fee and gasoline. Tolls and parking costs may also be reimbursed with documentation. The Consultant must provide a clear and explicit delineation of all automobile travel charges, including travel purpose and destination, method of reimbursement (mileage or rental fee plus gasoline), distance, breakdown of charges, and receipts as appropriate.

5) Overnight out-of-state travel: All out-of-state travel expenses that entail an overnight stay shall require prior written approval of the Executive Director.

6) Meetings and conferences. Costs of meetings and conferences, the primary purpose of which is the dissemination of technical information required for work under this contract, are allowable. Travel by planning staff is allowable for attendance at meetings or conferences where technical information will be disseminated that would help the employee(s) perform

work under this contract and satisfy the requirements of the metropolitan planning process. Expenses related to attendance at general policy-oriented meetings and conferences not directly related to the tasks covered under this contract are not reimbursable as direct expenses.

7) Memberships, subscriptions, and professional activity costs. Costs of the Consultant's organizational memberships in technical and professional organizations are allowable. Costs of the governmental unit's subscriptions to professional and technical periodicals are allowable. Costs of membership in organizations substantially engaged in policy and lobbying are not reimbursable as direct expenses. Costs of individual staff memberships in technical and professional organizations are not reimbursable as direct expenses.

8) Meals reimbursement: Breakfast $5.00; lunch $10.00; dinner $20.00. Meal expenses for breakfast or lunch may only be reimbursed when a staff member is absent from his or her home for more than twenty-four hours. Meal expenses for dinner may only be reimbursed for travel ending two or more hours after compensated time.

9) Lodging: All lodging expenses require prior written approval of the Executive Director. Hotel/motel expenses will be reimbursed at actual cost provided such cost is found to be reasonable by the Executive Director; room costs over the lodging per diem rate approved by the U.S. General Services Administration (GSA) require documentation of lodging options and justification of the expense. The Consultant shall provide backup of the approved GSA rate with the travel request and with the final invoice for the charge.

10) Capital and expendable property and equipment. Expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except where approved in advance by the awarding agency.

11) Any individual direct expense of $1,000 or more shall require prior written approval of the Executive Director. For any individual direct expense of $1,000 or more, the Consultant shall obtain three competitive cost bids or estimates from reputable vendors, and supply those to the Executive Director with the request for approval of the direct expense. The request for approval shall include justification for the Consultant's selection of vendor. These requirements apply to all direct expenses that have a total cost of $1,000 or more, not just $1,000 or more charged to this contract. That is, if the Consultant allocates a direct expense of $1,000 or more between two or more contracts, or in any way "splits" the expense, the total cost (not just the cost charged to this contract) determines the applicability of these requirements. If the Consultant makes a purchase through the State Procurement Contract, the requirement for three competitive bids or estimates is waived.

12) Production costs: Reimbursement may be provided for unusual production expenses (e.g. large reports, promotional materials, large scale graphics, etc.), but not for typical day-to-day production expenses (e.g. copies of agendas, memos, etc.). In keeping with the material reduction element of the GreenDOT Policy, MassDOT strongly encourages the Consultant to minimize production of hard copy materials and encourage staff and members of the public to rely upon online dissemination of materials and information.

13) Other reasonable direct expenses attributable to this contract provided such costs are not included in overhead expenses.

2. **AUDIT ADJUSTMENTS** All costs described above are to be determined by records kept during the contract period, subject to audit by the Massachusetts Department of Transportation. The total of payments made shall be adjusted to conform to a final audit. The total audited amount shall not

exceed the maximum fee. Interim audits may be undertaken at any time. Interim adjustments of provisional indirect cost rates may be requested for approval by the Executive Director on the basis of post audits of individual fiscal years or adequate cost allocation plans and/or indirect cost proposals prepared in accordance with Federal Acquisition Regulations (FAR) and approved by the Massachusetts Department of Transportation.

Toward compliance with federal Office of Management and Budget (OMB) requirements, the Consultant shall engage the services of an independent public accountant (IPA) to conduct annual audits and issue audit reports. Prior to engaging an IPA the Consultant shall obtain Massachusetts Department of Transportation review and comment on the proposed agreement with the IPA. The Massachusetts Department of Transportation will not, however, participate in any way in the selection of the IPA. The Massachusetts Department of Transportation may make suggestions as to the IPA's audit coverage and/or audit program. For purposes of this contract, the cost of the services of an IPA shall be allowable as an indirect cost item. The written agreement with the IPA shall include the following provisions:

a) The IPA audits shall fully satisfy OMB requirement; including the Single Audit Act Amendments of 1997.

b) The IPAs working papers shall be retained for a minimum of three (3) years from the date of the audit report and shall be made available upon request for review by the US Department of Transportation and/or the US General Accounting Office

c) The IPA shall be alert to the fact that this duly executed contract is governed by the statutes of the Commonwealth and therefore stands on different legal ground than a direct federal grant. As the Consultant is paid out of state funds, provisions of this contract may differ from federal requirements on direct grants. So as to protect the interests of the Commonwealth, the IPA audit shall contain adequate testing of compliance by the Consultant with all provisions of this contract, including provisions which may differ from the requirements of federal funding agencies under direct federal grants.

   The IPA's audit report will include a schedule, "Indirect Cost Rate(s) Applicable to Massachusetts Department of Transportation contract(s) for Fiscal Year 20xx (fiscal year audited)" or similar schedule, disallowed and indirect costs allowed; and a calculation of the indirect cost rate (indirect which shall include columnar tabulations, by account, of Consultant's indirect costs incurred, indirect costs divided by direct salary costs). The schedule will include a tabulation of disallowances under FAR. The indirect cost rate used to determine final payments under this contract will be an annual rate (rather than a series of monthly rates) and will be calculated using indirect costs and direct labor costs for the fiscal year in the base period.

d) The IPA's audit report will include a "Schedule of Public Support, Revenue and Expenses by Agreement/Grant/Contract Fund." This schedule shall include a listing of revenue sources (federal, state, etc.) and expense classifications (direct salaries, indirect costs, direct costs, etc.) by agreement/grant contract.

e) The Federal Assistance Program Description., General Services Administration (GSA) Formerly known as the Catalog of Federal Domestic Assistance number (CFDA) for these funds are: Section of **Metropolitan Planning is 20.205** and Section of The **Federal Transit-Metropolitan Planning Grants - 5303 is 20.505**.

The Massachusetts Department of Transportation reserves the right to reject IPA audit findings and to perform its own audit and issue its own audit reports insofar as this contract is concerned.

3. **METHOD OF PAYMENT** Partial payments against the General (Maximum) Fee shall be for the value of all services performed as shown on invoice(s) submitted by the Consultant and approved by the Executive Director. These partial payments shall be based on actual salaries paid for the period invoiced; plus applicable provisional indirect rate (overhead) for the period invoiced; plus reimbursement for authorized direct expenses for the period invoiced. No premium shall be paid for overtime work. The Massachusetts Department of Transportation reserves the right to defer any partial payments when the ratio of the total salary costs billed (exclusive of direct costs) to the total salary costs as shown in the original proposal is greater than the ratio of the work completed to the total work to be performed under the contract provisions. All invoices and time records shall contain a statement that the Consultant certifies, under the pains and penalties of perjury, that all work for which payment is requested has been performed and that such performance is in full compliance with the provisions of the contract.

   All invoices shall be submitted no later than thirty (30) days following the month in which the services were performed and shall include a monthly summary sheet, in a format prescribed by the Massachusetts Department of Transportation/Office of Transportation Planning, showing the number of hours per day and total hours for each individual.

   The Consultant shall furnish progress reports for each monthly pay period of its work. The progress report shall accompany the invoice for that period. All work products are subject to the approval of the Executive Director before payment is made. The progress report shall be prepared with a title page indicating the contractor name, the contract number, the report time period, and shall include the following:

   a) Brief narrative describing the work accomplished by task.
   b) Key personnel attendance at meeting(s) held for each week.
   c) Objectives/planned activities for the next month.
   d) Percent of work completed by task.
   e) Some measure of actual resources (hours, funds, etc.) charged to the contract over the past month.
   f) Comparison of actual cumulative resources expended compared to the contract budget.

4. **ELIGIBILITY QUESTIONS** Interpretation of questions regarding the eligibility of specific items for payment under the contract will be made by the Massachusetts Department of Transportation in accordance with applicable Massachusetts Department of Transportation requirements, and Massachusetts and federal laws and regulations. The Massachusetts Department of Transportation reserves the right to defer any partial payment until such time as disputes concerning the partial payment are resolved by the Massachusetts Department of Transportation. Should the decision of the Massachusetts Department of Transportation be unsatisfactory to the Consultant, it shall have recourse to a hearing with the Massachusetts Department of Transportation Hearing Examiner. The Massachusetts Department of Transportation shall have the final decision in any dispute.

5. **RECORDKEEPING, AUDIT, AND INSPECTION OF RECORDS** All costs and expenses as described in the foregoing paragraphs are to be determined by actual records kept by the Consultant in accordance with the provisions of this Contract and are subject to final audit by the Department (or its designee) and the FHWA. The total partial payments made hereunder shall be adjusted to conform to determinations made in such audit(s), Payments as made to the Consultant shall be subject to adjustments on the basis of final audit by the Department At their discretion, the Department and the FHWA may undertake interim audits and make retroactive Interim payment adjustments as a result of such audits at any time during the term of this Contract.

The Consultant is obligated to maintain in an acceptable form books, records, and other compilations of data pertaining to the performance of the provisions and requirements of this Contract to the extent and in such detail as shall properly substantiate claims for payment under this Contract, including complete employee time and payroll records, as well as documents, papers, and other evidence pertaining to billings to the Department under this Contract; and shall also maintain records supporting the original cost proposal on this Contract. The Consultant shall make such materials available at its office at reasonable times during the term of this Contract and thereafter for inspection by the various agencies and entities identified in this Section; and copies of such materials shall be furnished upon request of the Department or its designee or the FHWA.

The Consultant shall comply with any programmatic or fiscal reporting requirements identified in this Contract, including format, contents, detail and submission requirements. The Consultant's failure to timely submit required reports may be considered a material breach of this Contract and may subject the Consultant to delayed or reduced payments without penalty to the Department.

All such records and reports, noted above, shall be kept for a minimum period of seven (7) years or until the resolution of any litigation, claim, negotiation, audit or other action involving the records which arise at any time during the retention period. All document retention periods shall begin on the first day after final payment under this Contract, If any litigation, claim negotiation, audit or other action involving the records has been started before the expiration of the applicable retention period, all records shall be retained until completion of the action and resolution of all issues resulting there from, or until the end of the applicable retention period whichever is later.

Pursuant to Executive Order No, 195, or as amended, the Department, the Governor of the Commonwealth of Massachusetts or his/her designee, the Secretary of Administration and Finance, the State Auditor, or their duly authorized designees, shall have access, at reasonable times and upon reasonable notice to examine the books, records, reports, and other compilation of data of the Consultant noted above which pertain to the performance of the provisions and requirements of this Contract. Such access shall include on-site audits, review, and photocopying of such records, reports or other data, at a reasonable expense.

6. NONDISCRIMINATION AND UNIVERSAL ACCESSIBILITY

During the performance of this contract, the Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

a) **Compliance with Regulations:** The Consultant shall comply with the Acts and the Regulations relative to Nondiscrimination in federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

b) **Nondiscrimination:** The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers a program set forth in Appendix B of 49 CFR Part 21. The Consultant shall also abide by the Massachusetts Public Accommodation Law, M.G.L. c 272 §§92a, 98, 98a, and the Governor's Executive Order 526, section 4 which provide that access to programs, services and benefits be provided without regard to religious creed, sexual orientation, gender identity and expression, veteran's status and/or ancestry, along with the bases previously referenced.

c) **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each

potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract, the Acts and the Regulations, Massachusetts General Laws, and Governor's Executive Orders relative to Nondiscrimination on the grounds of race, color, national origin, sex, age, disability, religious creed, sexual orientation, gender identity and expression, veteran's status and/or ancestry.

d) **Section 508 Compliance / Accessible Electronic Deliverables**
All electronic and information technology deliverables rendered under this Agreement shall comply with Section 508 of the Rehabilitation Act (**29 U.S.C.** § 798 SECTION **508**) and the Access Board Standards available for viewing at http://www.section508.gov. Unless otherwise indicated, the Consultant represents by signature on this Agreement that all deliverables shall be in compliance with all applicable Access Board Standards.

Further, the Consultant shall comply with the following standards to ensure accessibility of electronic deliverables under the Commonwealth's Enterprise Information Technology Accessibility Policy:

Web Content Accessibility Guidelines 2.1 (WCAG), level A and AA Guidelines
Portable Document Format (PDF) documents, PDF/UA-1 (ISO 14289-1)

The Consultant is required to provide accessible electronic deliverables. "Accessible" shall be construed to mean accessible and usable by people with disabilities, including use with assistive technologies. The term "electronic deliverables" includes but is not limited to any or all of the following: pamphlets, presentations, specifications, cost estimates, studies, reports, web pages and applications.

Deliverables, or components thereof, such as plans, drawings, schedules, field notes, measurements or calculations that cannot reasonably be made accessible will be exempt from these requirements, subject to review and approval by MassDOT.

Prior to delivery, the Consultant is responsible for confirming deliverable compliance with the above requirements. The Consultant shall be responsible for curing each instance of non-compliance identified by MassDOT with the foregoing requirements at no additional cost.

Accessibility Guidelines

Web accessibility means that people with disabilities can perceive, understand, navigate, and interact with the Web. It encompasses all disabilities that affect access to the Web, including visual, auditory, physical, speech, cognitive, and neurological disabilities along with changing abilities due to aging or other conditions.

A document is considered accessible if all users, with or without disabilities, can read and understand all the information it contains. Every user should be able to:
Understand the document's structure, Navigate to and within sections of the document,

Read and understand the document's contents, including narrative, images, and data tables, and interact with forms.

Authors should employ the following techniques, at a minimum, to create accessible documents:

Provide text alternatives for images

All images and figures require alternative text that serves as a replacement for the image. A person unable to see the image should be able to understand the content and meaning for its use from this text. Alternative text should be no longer than 50 characters; if a longer description is required it should be in the document text. Do not use images of text.

Ensure correct reading order
Ensure that content is formatted in the correct order on the page so that it reads correctly and does not jump around the page when using Assistive Technology (AT).
Avoid using tables for layout and avoid the use of call-out boxes for unique information.

Provide headings
Use heading levels to indicate the document outline levels (e.g., h1 followed by h2, h2 followed by h2 or h3, etc.) this allows Assistive Technology (AT) to scan the page.

Provide links and link text
Make sure that hyperlinked text makes sense when read out of context. For example, avoid "click here" and use the name of a document/Website or other indication of where you are taking the reader. Use footnotes instead of using the URL as the link text when you need it to appear in print.

Set the default language
Every document should have a language set in the document properties section.

Lists
Create lists of related items using the provided list elements (bullets or numbers) and formatting in the software program. These elements will be recognized by AT.

Tables
Use the provided functionality in the software program to create tables, providing a title/caption and identifying row and column headers, so the content can be read correctly.

Color and contrast
Color should not be used as the sole indication of meaning, such as using bold or red text as the only way to indicate required information. (An asterisk is always used in this case.)
Ensure that font and background colors have sufficient contrast so they can be read.

In addition, scanned documents converted to PDF are not accessible. Scanned documents should be converted to text using optical character recognition technology.

e) **Information and Reports:** The Consultant shall provide all information and reports required by the Acts, the Regulations and directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such Acts, Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Recipient or the FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.

f) **Sanctions for Noncompliance:** In the event of the Consultant's noncompliance with the Nondiscrimination provisions of this contract, the Recipient shall impose such contract sanctions as it, the FHWA, and/or MassDOT may determine to be appropriate, including, but not limited to: Withholding of payments to the Consultant under the contract until the Consultant complies; and/or Cancellation, termination, or suspension of the contract, in whole or in part.

g) **Incorporation of Provisions:** The Consultant shall include the provisions of paragraphs 1 through 6 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Recipient to enter into such litigation to protect the interests of the Recipient and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

7. **GREENDOT POLICY IMPLEMENTATION** In compliance with the Cooperative Agreement provisions regarding the federal Resource Conservation and Recovery Act of 1976, as well as MassDOT's GreenDOT policy, the Consultant shall follow the provisions of Massachusetts Executive Order 515 – Establishing an Environmental Purchasing Policy.

   If possible, the Consultant and its Sub-Consultants shall utilize 100% recycled content paper for all deliverables. The Consultant and its Sub-Consultants shall minimize paper use in the Project through digital distribution and double-sided copying whenever possible. Selection of all office and cleaning supplies purchased fully or partially with funds from this Contract shall include consideration of recycled content, reduced hazardous material use in production, natural material content, and other relevant environmental criteria. All equipment purchased as a direct cost of this contract shall be selected with increased energy efficiency and minimal hazardous material content as key criteria. Any wood materials purchased must be Sustainable Forestry Certified.

   Additionally all public meetings and events shall be held in a facility that is accessible by public transit if held in a community with fixed route or demand-responsive service, and all reasonable efforts shall be made to schedule public meetings and events during periods when public transit is operating. All reasonable efforts should be made to select meeting locations that provide secure bicycle parking; if a preferred meeting location does not provide secure bicycle parking, the Consultant should request that the venue install bicycle parking in order to provide reasonable access for all transportation modes. Notices for public meeting that include driving directions shall also include comparable transit and bicycling directions to the venue.

Scope of Work: Blue Bikes Expansion in Newton, Watertown, and Arlington

Narrative Description and Project Scope

The municipalities of Newton, Watertown and Arlington will purchase, install, and operate 6- 9 Bluebikes bike share stations. This will continue the successful growth of bikeshare in these municipalities. These stations will be installed on public sidewalks, plazas, in parking spaces, or on other eligible properties that are typically in public right of ways, owned by each municipality, or on private parcels in coordination and agreement with private owners. The location of these stations will be determined by a collaborative site suitability analysis and informed by community stakeholders, Bluebikes staff, and municipal staff. Target areas for deployment include locations comprised of dense employment centers, residential neighborhoods, commercial centers, high-traffic bicycle/pedestrian facilities, and key public transit nodes. Cooperatively, the municipalities will address first-mile and last-mile gaps in the existing transportation system to increase the use and accessibility of transit, while also providing a standalone transportation mode. Where more effective in reaching the goals, the municipalities may employ e-bikes in place of standard bike share stations to attain the same estimated trip number. Cumulatively, this regional project will ameliorate congestion, improve air quality, grow transit ridership, and increase the sustainability of the region's transportation system, in pursuit of the state's greenhouse gas reduction goals for the transportation sector. Furthermore, users will benefit directly due to the expanded access of an accessible, affordable, and healthy transportation mode.

The City of Newton will be serving as the lead contracting entity for this project. This project will allow the above municipalities to expand the network within their boundaries to further improve access to this transportation option.

The Bluebikes system, managed by Lyft and overseen by municipalities, offers an opportunity to conceive a regional, integrative bike share system, underscored by the interoperability with the existing Bluebikes network in Boston and surrounding communities. The contract with Lyft was competitively procured through the Metropolitan Area Planning Council (MAPC). To orient the system for expansion, numerous surrounding municipalities were named as potential future partners in the RFP, providing them with the legal ability to contract with Lyft under this preexisting procurement mechanism. Per grant guidelines, funding received from this grant would be allocated to capital costs for the purchase and installation of stations, and/or equivalent e-bikes.

We have coordinated our efforts to establish a cohesive implementation plan, project scope, and budgetary forecast to demonstrate the feasibility of this project upon receipt of grant funding. This is underpinned by a comprehensive citizen outreach and engagement plan. This engagement approach is centered on informing the public of the availability and ease of use of bike sharing and soliciting input on the system's siting locations. Engagement may include public meetings, meetings with local neighborhood or business groups, discussions with abutters, online solicitations for station requests, meetings with local elected officials, depending on the complexity of the location and the

needs of the municipality.

The total project cost for all municipalities for this project is $340,000. Each municipality, as outlined within their attached respective budgets, has committed at least 20% matching funds to satisfy the grant requirement.

Management of this bike share program will occur through the efforts of key personnel at municipal levels (Table 1: Key Personnel), facilitation by the MAPC, and coordination with Lyft. Each municipality will have a dedicated staff team that will oversee the management and community engagement process for this regional bike share system. Additionally, the MAPC has provided regional facilitation for past iterations of bike share systems and will continue to do so for the implementation of the Bluebikes systems.

Air Quality Impacts

This project was approved for CMAQ eligibility after conducting a CMAQ consultation on March 4, 2020 indicating the project's quantitative air quality benefits. The municipalities submitted relevant materials to MassDOT for analysis.

We are confident that this project will result in a positive Air Quality Benefit Analysis resulting in significant reduction in CO2 levels and other greenhouse gas emissions. The municipalities will work with Lyft to monitor reductions and measure modal shift in an ongoing manner. Within this regional implementation of the Bluebikes system, we expect to install at minimum 6, but up to 9 stations amongst the three municipalities as a part of this program. The expected average bicycle trip length is greater than 1.85 miles, based on the average trip taken by Bluebikes riders in these municipalities in 2023. We expect over 35,000 trips to be taken annually, again based on Bluebikes data in these municipalities in 2023. The Bluebikes system in the communities included in this project would ideally operate for 365 days per year; however, we recognize that inclement weather and capacity for snow removal of public works entities may inhibit this target.

Project Management Capacity

Arlington, Newton, and Watertown are all well equipped to take on a project of this size and nature. Lyft currently and successfully operates more than 25 stations for the municipalities after launching initial stations in the municipalities in summer/fall 2020.

Each municipality has provided the names, titles, and roles of each individual partaking in any elements within the project management of this bike share implementation plan in Table 1. Each of the individuals mentioned in this table have had multiple years of experience in project management, transit, and transportation planning, and have overseen several community-wide systems.

Staff members will devote much of their working hours towards the community outreach, coordination with Lyft, and site selection which will occur at the onset of the project. Subsequently, primary project managers will devote several hours a week to monitoring the usage of these facilities and will address any concerns or questions from residents. Once the stations have

been installed, the operations and maintenance will be provided by Lyft at no cost for the duration of the existing municipal contracts with Bluebikes.

The following staff members for each municipality will oversee the implementation, operation, maintenance, and outreach of the Bluebikes system. In this way, we ensure sustainability and longevity of the system during and after its implementation.

Table 1: Key Personnel

Arlington			
Staff Person	*Department*	*Title*	*Role*
John Alessi	Planning & Community Development	Senior Transportation Planner	Primary project manager for bike share for Town
Claire Ricker	Planning & Community Development	Director	Oversees general project goals and benchmarks, coordinates with Senior Transportation Planner

Newton			
Staff Person	*Department*	*Title*	*Role*
Nicole Freedman	Planning Department	Transportation Coordinator	Primary project manager for bike share for City
Barney Heath	Planning Department	Director of Planning and Development	Oversees all Planning Department activity

Watertown			
Staff Person	*Department*	*Title*	*Role*
Zeke Mermell	Community Development and Planning	Senior Transportation Planner	Primary project manager for bike share for City
Steve Magoon	Community Development and Planning	Director of Community Development and Planning, Assistant Town Manager	Oversees all activities within DCDP

Network and Connectivity Value

The addition of Bluebikes stations will increase ridership among our workforce populations if implemented in a way that benefits central business districts and key public transit locations.

Our implementation plan involves significant coordination with Lyft representatives and businesses to target locations that will benefit the largest population of potential riders while ensuring maximal ridership and operational efficiency. Lyft has communicated to each of our municipalities their desire to implement stations within central business districts and along key transit routes, as this benefits dense populations with characteristics that align with high usage and the potential to use bike share for commuting and daily purposes. We believe this will promote further usage of bike share systems to commute to and from work directly and within first-mile and last mile-gaps between transit.

Each municipality has provided proposed locations for each of the Bluebikes stations. Table 2 shows each Bluebikes station and its associated location, as well as the key activity hubs, transit nodes, or other elements that enhances the overall network or connectivity within the bike share system and the existing transit infrastructure. Actual locations may change as part of the final planning process which will take into account stakeholder engagement. Engagement may include public meetings, meetings with local neighborhood or business groups, discussions with abutters, online solicitations for station requests, meetings with local elected officials, depending on the complexity of the location and the needs of the municipality. If the municipalities install e-bikes, these may be implemented in a docked format with stations or dockless format.

Table 2: Proposed Locations + Connectivity

Arlington			
Station #	*Location*	*Transit Node or Activity Hub*	*Description*
1	Mill Street at Minuteman Bikeway	Minuteman Bikeway, Brigham Square Apartments, Arlington Center	The Minuteman Commuter Bikeway is a major linkage Arlington between commercial areas, and regionally to the Downtown and Greater Boston area for bike bound commuters. Existing Bluebikes stations adjacent to the Bikeway have generated the most ridership in Arlington. This proposed station is near a high-density housing development, Brigham Square, and is walkable to Arlington Center businesses.
2	Mass Ave at Newman Way	Massachusetts Avenue, Arlington Center, grocery store, pharmacy, high school	This location is adjacent to Massachusetts Avenue and paired with a bus stop (for Key Bus Route 77) and is near a

			grocery store, pharmacy, and across the street from the Arlington High School. The installation of this BlueBikes station would serve transit users, utility trips to essential stores and services, and older high school students.
3	Lake Street at Minuteman Bikeway	Minuteman Bikeway, Capitol Square/East Arlington Business District,	This would be another station to be located adjacent to the Mintueman Bikeway, which is a large generator of Bluebikes trips in Arlington. It also provides connectivity to the Capitol Square/East Arlington business district.

Newton

Station #	*Location*	*Transit Node or Activity Hub*	*Description*
1	Newton South High School	High School	
2	Newton North High School	Newtonville Village Center, High School	High school proximate to Newtonville Village Center and commuter rail station
3	Needham Street	MBTA bus stops, commercial corridor	This location is one of Newton's largest commercial corridors. The station will be important for the many service workers in the area. A station has already been added at the Newton Highlands MBTA station allowing for first/last mile transit to the MBTA Green Line.

Watertown

Station #	*Location*	*Transit Node or Activity Hub*	*Description*
1	Arsenal Street at Irving Street	Bus Stop and Elan Union Market (282 apartments and 10,000 sq. ft. of retail)	Bus stop serving the #70 bus to Central Square Cambridge and large mixed-use property, as well as Union Market Community Garden.
2	Mt Auburn St., between Summer and Common streets	Transit Node, Commercial Center	Bus stop for #71 bus to Harvard Square, one to four blocks from Watertown Square. Hub of restaurants/coffee shops

			within a few blocks' walking distance.
3	Watertown St. at 5th Avenue	Parker Annex Building (3 story office building), Casey Memorial Park, bus stop	Bus stop for #59 bus to Watertown Square. 5 minute walk to Watertown Yard transit hub, major supermarket, and Charles River Greenway. Serves as an anchor of a "civic campus" across to City Hall, with bike share as a primary connector.

Coordination or Cooperation between Multiple Entities

The ongoing implementation of bike share system within Boston and surrounding municipalities is an existing partnership in and of itself unified under the MAPC's oversight and management. Through this regional grant application, we reinforce this unified effort and demonstrate how a regional bike share system provides an effective means of transportation within our municipalities and its connectivity to the metropolitan region. We believe that this partnership with the MAPC qualifies as a public and regional partnership under this program. Following a grant award, the municipalities intend to continue meeting monthly through this regional bike share working group.

Additionally, we have established a public-private partnership with Lyft. This partnership, as outlined above within the implementation process and budget, allows for sustainable implementation and maintenance of bike share stations. Each municipality contributes staff time, expertise, and on-the-ground knowledge for effective placement and planning of bikeshare stations, while Lyft oversees the necessary operations and maintenance of the system.

Equity Considerations

Lyft provides financial accessibility of Bluebikes to low-income riders through a robust low-income program. Low-income individuals tend to have limited ability to afford expensive single-occupancy vehicles and rely heavily on public transportation. Through provision of an innovative solution to filling public transportation gaps within last-mile and first-mile trips, Bluebikes can provide an option that benefits members of the lower-income workforce population.

Generation of Modal Flexibility and Shift & Demand Projections

Demonstrable ridership on the existing Bluebikes system in the municipalities shows a demand for additional stations within our communities. Each of the 3 communities installed 6 or more bike share stations during their first year in 2020. Ridership started slowly, but ramped up considerably afterward.

Bluebikes ridership from 2023 is shown on Table 3. Usage can be reported after installation as part of quarterly reporting. Hourly trip data and annual survey data will be provided for the system.

Table 3: *Bike Share Ridership, 2023*

Municipality	Total Number of Trips
Arlington	12,743
Newton	9,069
Watertown	13,332
Total	35,144

With targeted implementation of Bluebikes stations within central business districts and careful coordination with businesses and other employers, our implementation plan will increase projected workforce ridership and promote further modal shift while providing an innovative, sustainable transportation mode to our communities.

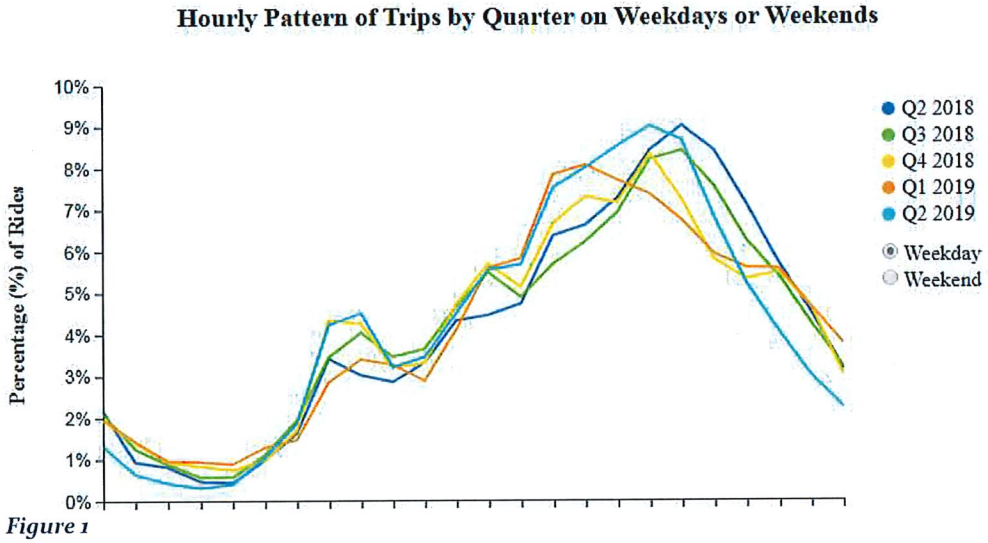


Figure 1

Safety Benefits

Existing pedestrian and bicyclist infrastructure within each of our municipalities needs improvements. Therefore, each of our municipalities has committed major capital construction financing towards projects at targeted intersections and corridors. Upgrades to pedestrian signalization, sidewalks, and crosswalks will improve safety at intersections for all modes of travel. Upgrades to bicyclist travel lanes, preferential bike boxes and signalization at intersections, and additional protection along busy roadways are also part of these capital improvements to infrastructure. Each of our municipalities will design roadways under the Complete Streets design guidelines and will comprehensively integrate vehicular, bicyclist, and pedestrian safety improvements. Financial allocations to these pedestrian and bicyclist improvements shows commitment of each of our

municipalities towards mode shift to multi-modal, non-SOV travel and first and last mile gap filling, with a commitment towards our commuting and recreational roadway users.

Lifecycle Cost-Effectiveness

This project is cost effective because after the larger, initial capital commitment for stations and bicycles described in this scope of work provided through the Boston MPO's CMAQ-funded Community Connections Program, the municipalities will pay Lyft ongoing operations fees per dock, up to $55 per dock month, to maintain the system through our new municipal contracts. The municipalities own the stations and would be responsible for disposition of bikes and stations with Lyft's operational support. The three municipalities have dedicated funding sources to support these ongoing operating costs.

Resilience

Each of our municipalities has some level of characteristics that qualify them as Environmental Justice (EJ) communities (attachment). Any modal shift from a motor-vehicle to the use of bikes will contribute to the reduction of pollutants that disproportionately affect these EJ communities.

Budget and Finances

The municipalities of Newton, Watertown and Arlington are committed to financially supporting their respective bikeshare system by funding the operating fees necessary to support the system, providing the 20% match, and pursuing other means (public or private) to further expand each system, thereby increasing their support of the regional bikeshare network.

A budget detailing the percentages and sources (e.g., public funding, private donations, sponsorships, etc.) of each element of funding is included in the Appendix to this document. The municipalities will receive $272,000 in grant funding and contribute $68,000 for a total of $340,000 for capital expenses. This funding is programmed for 2024 in the State Transportation Improvement Program. It is expected that the entire grant total will be spent within one year of the awarding. Monthly operations fees will be covered by each municipality at the start of service and into the future. Pricing listed in the budget pertaining to bicycles is for standard (not e-bikes) and reflects an average cost. Costs will vary depending on systemwide bulk ordering, actual number of docks per station, bike number and type, station configuration, etc.

Project Timeline

The municipalities of Newton, Watertown and Arlington have entered into a contract where the municipality pays Lyft an agreed upon operations fee per dock, up to $55 per dock a month, depending on ridership.

The following schedule assumes that the 2023-2024 Community Connections grant contract execution with MassDOT will be in March 2024.

- April 2024 through September 2024 – Municipalities site stations and undergo permitting.
- April 2024 through August 2024 – Municipalities conduct public engagement activities.

- August 2024 through December 2024 – Lyft installs stations, coordinating with municipalities.
- September 2024 through June 2025 – Stations begin service & operate during grant period

We anticipate project completion prior to March 2025 per this schedule, but actual dates may vary due to unforeseen circumstances. A timeline is included in the Appendix to this document.

Performance Measurement

A variety of approaches may be used to measure the performance of the three municipalities' bike share system. Bluebikes collects and publishes some data including:

- Trip Duration (seconds)
- Start Time and Date
- Stop Time and Date
- Start Station Name & ID
- End Station Name & ID
- Bike ID
- User Type (Casual = Single Trip or Day Pass user; Member = Annual or Monthly Member)

Newton, Watertown and Arlington will track trips/bike/day with Lyft's support and will consider conducting occasional user surveys to gauge customer satisfaction and estimate mode shift. Additionally, trip distance data will be used to estimate emission reduction impacts.

Reporting and Administration

Newton, Watertown and Arlington will provide quarterly reports to MassDOT to update them on project progress.

These reports will include:

- General narrative update on what work took place as part of the project and the service performed during the last quarter
- Updates on all performance measures and data collection from during the last quarter
- A determination regarding whether the contract should be extended, which will be explicitly based on performance measures agreed to in the contract (third quarter report only).

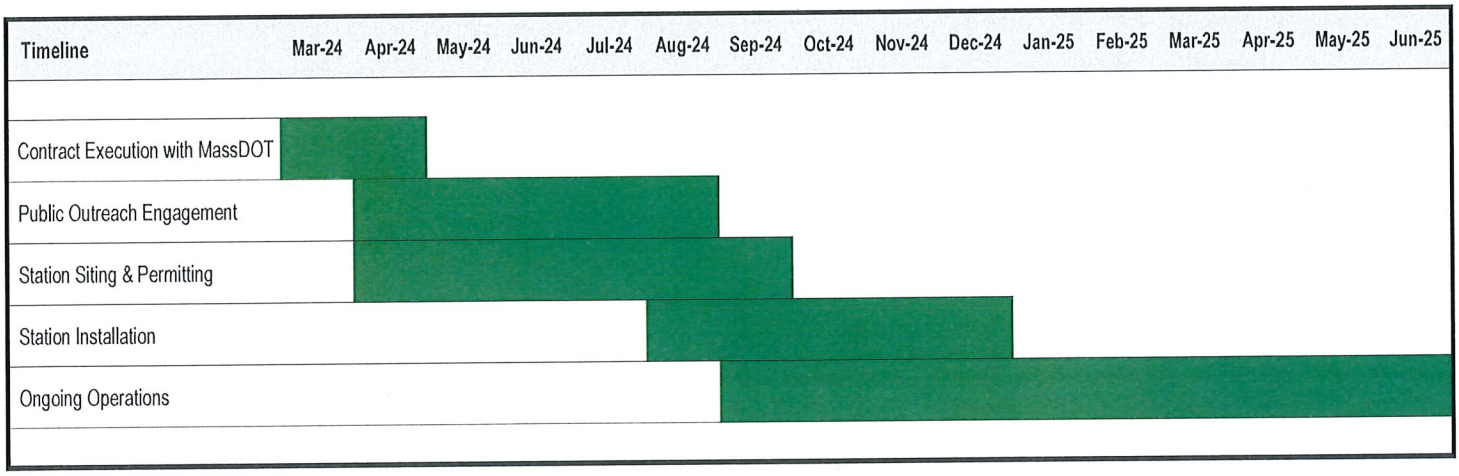
The content for these reports will be generated through regular tracking of expenses including billable hours, overhead, and direct costs. We will use an Excel spreadsheet to track these items as they occur.

Bluebikes Program Budget

CAPITAL COSTS	TOTAL	Grant Contribution	Municipal match
Grant Request	$340,000.00	$272,000	$68,000
Arlington	$113,333.33	$90,667	$22,667
Newton	$113,333.33	$90,667	$22,667
Watertown	$113,333.33	$90,667	$22,667
Total Project Cost			

Budget		UNIT	Qty	Total
Station with bikes	Mid-sized station with bikes	9	$35,083.32	$315,749.88
Station installations	Installation of new stations	9	$2,500	$22,500.00
Total				**$338,250**

*Pricing above is for standard, not e-bikes and reflects an average cost Costs will vary depending on systemwide bulk ordering, actual number of docks per station, and station configuration


Timeline
Mar-24
Apr-24
May-24
Jun-24
Jul-24
Aug-24
Sep-24
Oct-24
Nov-24
Dec-24
Jan-25
Feb-25
Mar-25
Apr-25
May-25
Jun-25
Contract Execution with MassDOT
Public Outreach Engagement
Station Siting & Permitting
Station Installation
Ongoing Operations

February 20, 2024 – Consultation Committee Meeting Summary

Project Name	Project ID	Approved	Denied	Tabled	Notes
Bellingham: Route 126 Roadway Rehabilitation	612989	x			
MWRTA: Bus Procurement	-	x			
Sudbury: Bruce Freeman Rail Train	-	x			
CC Project: Arlington Bike Rack Expansion	-	x			
CC Project: Boston Parking Meter Pole Repurposing	-	x			
CC Project: Malden Bike Lanes	-	x			
CC Project: Newton/Watertown/Arlington BlueBikes	-	x			
CC Project: Revere/Chelsea Microtransit	-	x			
CC Project: Revere BlueBikes Expansion	-	x			
CC Project: Scituate Bike Infrastructure Improvements	-	x			
Yarmouth: Corridor Improvements on Route 28	608624	x			1 abstention - Nantucket
Worcester: Bike Parking	-	x			
Amesbury Riverwalk Connector	611977	x			
Lawrence: LMRC Rail Trail	608930	x			
MEVA Flex 1	S12881	x			1 abstention – DEP
MEVA Flex 2	S12882	x			1 abstention – DEP
Mansfield: Mansfield to Logan Express	S12880	x			

Congestion Mitigation Air Quality (CMAQ)
Consultation Committee Request

massDOT
Massachusetts Department of Transportation

Project name: Newton, Arlington, Watertown Bluebikes expansion

Meeting date:	02/20/2024	**Requesting party:**	Boston Region MPO
Project ID *(if applicable)*:		**Project sponsor:**	Municipality
Estimated cost:	$ 340,000	**Estimated CMAQ funding:**	$ 272,000
Year of programming *(if applicable)*:	2024	**Analysis type:**	Bicycle Sharing

Description of project / *Brief description of the project, including if applicable, but not limited to the following:*

- Existing corridor characteristics
- Context of corridor within community or region (heavily-traversed corridor, recreational trail, etc.)
- Nature of development nearby (residential, downtown commercial, highway-oriented commercial, etc.)
- Corridor deficiencies
- Project characteristics to address deficiencies
- Anticipated improvements from project
- CMAQ-eligible components of project
- Inclusion of project in local, regional, or statewide plans

The municipalities of Newton, Watertown and Arlington will purchase, install, and operate 9 Bluebikes bike share stations and 40 bicycles. This will continue the successful growth of bikeshare in these municipalities. These stations will be installed on public sidewalks, plazas, in parking spaces, or on other eligible properties that are typically in public right of ways, owned by each municipality, or on private parcels in coordination and agreement with private owners.

Air quality improvements / *Short explanation of air quality benefits, summarizing quantitative findings or demonstrate qualitative findings.*

This project is expected to decrease emissions of VOCs, NOx, CO, and CO2. This analysis was completed using the Bike sharing CMAQ spreadsheet provided by MassDOT OTP.

VOC kg/year	Decrease	**NOx kg/year**	Decrease	**CO kg/year**	Decrease	**CO_2 kg/year**	Decrease
	2.22		1.26		29.49		2,759.80
First year cost per kg		**First year cost per kg**		**First year cost per kg**		**First year cost per kg**	
	$ 153,328		$ 269,276		$ 11,531.10		$ 123.20

TIP Year	2025-29
MPO	Boston
Municipality	Arlington
Project Cost	$340,000
Project Type	Bike Sharing
RTA	
Project ID	
Project Description	The municipalities of Newton, Watertown and Arlington will purchase, install, and operate 9 Bluebikes bike share stations and 40 bicycles. These stations will be installed on public sidewalks, plazas, in parking spaces, or on other eligible properties that are typically in public right of ways, owned by each municipality, or on private parcels in coordination and agreement with private owners.

When you clear the worksheet, you are not clearing any data, just changing the view of what rows are shown.

CELLS WITH BLUE BACKGROUNDS INDICATE A USER INPUT IS NEEDED

CELLS WITH GREY BACKGROUNDS SHOULD NOT BE ALTERED

BIKE SHARE – PROJECT DETAILS		
Number of Bikes in Project	40	
Average Bike Trip Length (miles)	1.1	*Default values for inputs are pre-filled. If the proposed project has data available, please update the inputs accordingly.*
Average Number of Trips per Bike per Day (trips)	3.7	
Bike Sharing Operating Days Per Year (days)	251	

Predicted Mode Shift		
Percentage of Mode Shift from Walking	25%	*Default values for inputs are pre-filled. If the proposed project has data available, please update the inputs accordingly.*
Percentage of Mode Shift from Transit	41%	
Percentage of Mode Shift from Taxis/TNC	5%	
Percentage of Mode Shift from Cars	12%	
Percentage of Mode Shift from Private Bikes	8%	
Percentage of Mode Shift from Motorcycles	4%	
Percentage of Mode Shift from other modes/new trips	5%	
Total Mode Shift (Must be 100%)	100%	

AUTO CALCULATIONS - DO NOT FILL	
Public Transit Occupancy	40
Taxi/TNC occupancy	1.18
Car Vehicle Occupancy	1.18
Motorcycle Occupancy	1.16

Speed Used: 25 MPH

Region: Eastern

	Summer VOC Factor (kg/mile)	Summer NOx Factor (kg/mile)	Summer CO Factor (kg/mile)	Summer CO2 Factor (kg/mile)
Commercial Vehicle	0.00006	0.00071	0.00204	0.60556
Passenger Vehicle	0.00004	0.00005	0.00158	0.33503
2016 Motorcycle	0.00136	0.00047	0.01333	0.34274

Emissions Reductions (kg/yr) (seasonally adjusted)	2.2175	1.2626	29.4855	2,759.8016
First year cost/kg	$153,328.38	$269,275.67	$11,531.10	$123.20

Attachment: List of Environmental Justice Communities

Municipality	EJ criteria (Minority, Income, English Isolation) *	Mean EJ criteria count in BGs	Number of EJ Block Groups	Number of Block Groups in municipality	Percent of Block Groups in EJ	Population in EJ Block Groups	Total population in municipality	Percent of population in EJ BGs
Acton	M	1.00	3	15	20.0%	7181	21924	32.8%
Adams	I	1.00	6	10	60.0%	5237	8485	61.7%
Agawam	I	1.00	1	17	5.9%	1213	28438	4.3%
Amherst	MIE	1.36	11	22	50.0%	14166	37819	37.5%
Andover	M	1.00	2	20	10.0%	2957	33201	8.9%
Aquinnah	M	1.00	1	1	100.0%	311	311	100.0%
Arlington	MI	1.17	6	44	13.6%	7333	42844	17.1%
Ashland	M	1.00	1	9	11.1%	901	16593	5.4%
Athol	I	1.00	2	8	25.0%	3108	11584	26.8%
Attleboro	MI	1.50	4	30	13.3%	5470	43593	12.5%
Ayer	MI	1.00	4	7	57.1%	3962	7427	53.3%
Barnstable	MI	1.38	8	38	21.1%	8838	45193	19.6%
Barre	I	1.00	1	4	25.0%	883	5398	16.4%
Becket	I	1.00	1	2	50.0%	1071	1779	60.2%
Belmont	M	1.00	5	27	18.5%	5360	24729	21.7%
Beverly	MI	1.50	2	30	6.7%	1727	39502	4.4%
Billerica	M	1.00	1	30	3.3%	2746	40243	6.8%
Boston	MIE	1.60	396	559	70.8%	456403	617603	73.9%
Braintree	MI	1.00	4	26	15.4%	4722	35744	13.2%
Brockton	MIE	1.34	84	87	96.6%	90,817	93810	96.8%
Brookfield	I	1.00	1	3	33.3%	891	3390	26.3%
Brookline	MIE	1.16	19	38	50.0%	29249	58732	49.8%
Burlington	M	1.00	2	15	13.3%	5088	24498	20.8%
Cambridge	MIE	1.18	55	88	62.5%	70972	105162	67.5%
Canton	M	1.00	1	11	9.1%	3085	21561	14.3%
Chelmsford	M	1.00	1	22	4.5%	1003	33802	3.0%
Chelsea	MIE	2.00	27	27	100.0%	35177	35177	100.0%
Chicopee	MIE	1.35	20	43	46.5%	28146	55298	50.9%

Municipality	EJ criteria (Minority, Income, English Isolation) *	Mean EJ criteria count in BGs	Number of EJ Block Groups	Number of Block Groups in municipality	Percent of Block Groups in EJ	Population in EJ Block Groups	Total population in municipality	Percent of population in EJ BGs
Clinton	MI	1.50	4	10	40.0%	5204	13606	38.2%
Dalton	I	1.00	2	7	28.6%	1538	6756	22.8%
Danvers	I	1.00	1	16	6.3%	912	26493	3.4%
Dartmouth	I	1.00	1	19	5.3%	1300	34032	3.8%
Dedham	M	1.00	2	21	9.5%	2814	24729	11.4%
Dennis	I	1.00	3	18	16.7%	1853	14207	13.0%
Dracut	I	1.00	1	18	5.6%	1173	29457	4.0%
Eastham	I	1.00	1	6	16.7%	920	4956	18.6%
Easthampton	I	1.00	2	12	16.7%	2499	16053	15.6%
Easton	I	1.00	1	11	9.1%	1696	23112	7.3%
Everett	MIE	1.52	27	27	100.0%	41667	41667	100.0%
Fairhaven	I	1.00	2	15	13.3%	1898	15873	12.0%
Fall River	MIE	1.29	56	81	69.1%	59242	88857	66.7%
Falmouth	I	1.00	2	26	7.7%	1955	31531	6.2%
Fitchburg	MIE	1.57	23	32	71.9%	24680	40318	61.2%
Framingham	MIE	1.65	20	45	44.4%	32550	68318	47.6%
Franklin	I	1.00	1	17	5.9%	1467	31635	4.6%
Gardner	MI	1.00	5	13	38.5%	7999	20228	39.5%
Gloucester	I	1.00	4	23	17.4%	4824	28789	16.8%
Grafton	M	1.00	1	10	10.0%	2115	17765	11.9%
Great Barrington	I	1.00	3	7	42.9%	2395	7104	33.7%
Greenfield	I	1.00	3	17	17.6%	3438	17456	19.7%
Harwich	I	1.00	1	12	8.3%	523	12243	4.3%
Haverhill	MI	1.38	13	40	32.5%	21313	60879	35.0%
Holbrook	M	1.00	1	9	11.1%	1635	10791	15.2%
Holyoke	MIE	2.15	27	37	73.0%	29053	39880	72.9%
Lancaster	I	1.00	1	4	25.0%	1900	8055	23.6%
Lawrence	MIE	2.27	55	55	100.0%	76377	76377	100.0%
Lee	I	1.00	1	6	16.7%	994	5943	16.7%
Leicester	I	1.00	1	8	12.5%	1050	10970	9.6%
Lenox	I	1.00	1	7	14.3%	480	5025	9.6%
Leominster	MI	1.33	12	26	46.2%	20721	40759	50.8%

Municipality	EJ criteria*	Mean EJ criteria count in BGs	Number of EJ Block Groups	Number of Block Groups in municipality	Percent of Block Groups in EJ	Population in EJ Block Groups	Total population in municipality	Percent of population in EJ BGs
Lexington	M	1.00	11	22	50.0%	16604	31394	52.9%
Lincoln	M	1.00	1	5	20.0%	1286	6362	20.2%
Lowell	MIE	1.46	70	80	87.5%	93309	106519	87.6%
Ludlow	M	1.00	1	11	9.1%	2413	21103	11.4%
Lynn	MIE	1.75	56	72	77.8%	72884	90329	80.7%
Malden	MIE	1.38	50	52	96.2%	57638	59450	97.0%
Mansfield	M	1.00	1	14	7.1%	1703	23184	7.3%
Marlborough	MI	1.25	8	21	38.1%	14178	38499	36.8%
Mattapoisett	I	1.00	1	6	16.7%	569	6045	9.4%
Medford	MIE	1.15	20	53	37.7%	21905	56173	39.0%
Melrose	I	1.00	2	27	7.4%	2017	26983	7.5%
Methuen	MIE	1.40	15	35	42.9%	17463	47255	37.0%
Middleborough	I	1.00	2	14	14.3%	2189	23116	9.5%
Middleton	M	1.00	1	4	25.0%	3322	8987	37.0%
Milford	MIE	1.67	6	19	31.6%	6249	27999	22.3%
Millbury	I	1.00	1	10	10.0%	949	13261	7.2%
Milton	M	1.00	8	25	32.0%	7390	27003	27.4%
Monson	I	1.00	2	7	28.6%	556	8560	6.5%
Montague	I	1.00	4	8	50.0%	3,852	8437	45.7%
Nantucket	M	1.00	3	11	27.3%	3764	10172	37.0%
Natick	M	1.00	2	26	7.7%	2696	33006	8.2%
New Bedford	MIE	1.81	62	87	71.3%	66180	95072	69.6%
Newton	MI	1.00	10	64	15.6%	12723	85146	14.9%
North Adams	I	1.00	6	12	50.0%	7791	13708	56.8%
North Andover	MI	1.00	3	19	15.8%	4135	28352	14.6%
North Attleborough	I	1.00	1	18	5.6%	855	28712	3.0%
North Brookfield	I	1.00	1	5	20.0%	929	4680	19.9%
Northampton	MI	1.33	6	19	31.6%	7412	28549	26.0%
Norwood	MI	1.00	4	21	19.0%	5956	28602	20.8%
Oak Bluffs	MIE	1.50	2	5	40.0%	1189	4527	26.3%
Orange	I	1.00	2	7	28.6%	2311	7839	29.5%
Orleans	I	1.00	2	7	28.6%	1524	5890	25.9%

Municipality	EJ criteria*	Mean EJ criteria count in BGs	Number of EJ Block Groups	Number of Block Groups in municipality	Percent of Block Groups in EJ	Population in EJ Block Groups	Total population in municipality	Percent of population in EJ BGs
Palmer	I	1.00	2	9	22.2%	3067	12140	25.3%
Peabody	MIE	1.50	6	32	18.8%	11074	51251	21.6%
Pittsfield	MI	1.58	19	48	39.6%	16445	44737	36.8%
Plainville	I	1.00	1	5	20.0%	1004	8264	12.1%
Plymouth	MI	1.00	2	38	5.3%	1879	56468	3.3%
Provincetown	I	1.00	2	5	40.0%	1116	2942	37.9%
Quincy	MIE	1.16	50	72	69.4%	68791	92271	74.6%
Randolph	MI	1.05	19	19	100.0%	32112	32112	100.0%
Revere	MIE	1.44	36	42	85.7%	45247	51755	87.4%
Rockland	I	1.00	1	11	9.1%	1982	17489	11.3%
Salem	MIE	1.89	9	33	27.3%	12967	41340	31.4%
Saugus	I	1.00	1	20	5.0%	1872	26628	7.0%
Sharon	M	1.00	1	11	9.1%	2069	17612	11.7%
Sheffield	I	1.00	1	4	25.0%	729	3257	22.4%
Shirley	M	1.00	1	4	25.0%	3153	8147	38.7%
Shrewsbury	ME	1.17	6	20	30.0%	11670	35608	32.8%
Somerville	MIE	1.29	35	69	50.7%	40721	75754	53.8%
Southbridge	MIE	1.70	10	16	62.5%	11182	16719	66.9%
Spencer	I	1.00	1	10	10.0%	886	11688	7.6%
Springfield	MIE	1.81	110	121	90.9%	137083	153060	89.6%
Stoneham	I	1.00	1	17	5.9%	560	21437	2.6%
Stoughton	MI	1.17	6	19	31.6%	6661	26962	24.7%
Taunton	MIE	1.44	9	31	29.0%	13206	55874	23.6%
Tisbury	I	1.00	1	5	20.0%	702	3949	17.8%
Waltham	MI	1.18	28	48	58.3%	36094	60632	59.5%
Ware	I	1.00	2	7	28.6%	2894	9872	29.3%
Wareham	MI	1.00	4	17	23.5%	4522	21822	20.7%
Warren	I	1.00	1	4	25.0%	1296	5135	25.2%
Watertown	M	1.00	6	29	20.7%	6268	31915	19.6%
Webster	I	1.00	3	11	27.3%	5211	16767	31.1%
Wellesley	M	1.00	3	23	13.0%	5550	27982	19.8%
West Springfield	MIE	1.63	8	20	40.0%	11166	28391	39.3%

Municipality	EJ criteria*	Mean EJ criteria count in BGs	Number of EJ Block Groups	Number of Block Groups in municipality	Percent of Block Groups in EJ	Population in EJ Block Groups	Total population in municipality	Percent of population in EJ BGs
Westborough	M	1.00	4	12	33.3%	6589	18272	36.1%
Westfield	MI	1.27	11	26	42.3%	14147	41094	34.4%
Westford	M	1.00	1	12	8.3%	2230	21951	10.2%
Weymouth	M	1.00	2	45	4.4%	3868	53743	7.2%
Whitman	I	1.00	1	13	7.7%	705	14489	4.9%
Wilbraham	I	1.00	1	9	11.1%	1278	14219	9.0%
Williamstown	MI	1.00	1	7	14.3%	861	7754	11.1%
Winchendon	I	1.00	2	7	28.6%	1897	10300	18.4%
Winchester	M	1.00	1	15	6.7%	2938	21374	13.7%
Winthrop	E	1.00	1	19	5.3%	876	17497	5.0%
Woburn	M	1.00	5	28	17.9%	8689	38120	22.8%
Worcester	MIE	1.75	106	149	71.1%	127938	181045	70.7%
Yarmouth	I	1.00	5	22	22.7%	4783	23793	20.1%

Docusign Envelope ID: 5AD26C10-D1A0-4F33-8915-7CDFADC7B306

Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company (must match Form W-9 tax classification)

Contractor Legal Name	Contractor Vendor/Customer Code (if available, not the Taxpayer Identification Number or Social Security Number)
TOWN OF ARLINGTON	VC6000191698

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: **1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign.** Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
John Alessi	DocuSigned by: John Alessi	Senior Transportation Planner	781-316-3093	jalessi@town.arlington.ma.us

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature DocuSigned by: Jim Feeney 1042029760D480...	Date 7/18/2024
Print Name Jim Feeney	Phone Number 781-316-3010
Title Town Manager	Email Address jfeeney@town.arlington.ma.us

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

State-wide - PARS Number Report

Project Manager : Highway PM
Email : spm@dot.state.ma.us.disable
Phone :

- PARS Number Request information

A

		PRC Approved	Advertised	Award	NTP	Completion	End Date
Project Number	State-wide						
Project Description	State-wide						
Project Type				Federal Improvement Type	Safety		
District				Location		MPO	
Federal Aid Project Number	CMQ-003P(008)X						
Advertising Date							

B

		Start Date	End Date
Contract Number	125669		
Vendor Name		06/06/2024	06/30/2025
Assignment Number	01		
Assignment Description			
Federal Aid Project Number	CMQ-003P(008)X		

C

Universal CIP ID #		MMARS Short Name	
CIP Priority		CIP Division	
CIP Program			
CIP ANF Item		(MMARS - Program Type)	

D

Fixed asset determination :		Asset Owner :	
FA description (FAPRO) :		Asset Type :	

State-wide - PARS Number Report

Project Manager : Highway PM
Email : spm@dot.state.ma.us.disable
Phone :

- PARS Number and Activity by Funding Source

Project Agreement #	Funding Source	Major Program Category	Major Program	Program	Phase	Amount	Non-Participating Activities	Participating Activities	Status	Status Date	Remarks
CMQ-003-P-008 -X00	CMQ - CMQ Congestion Mitigation / Air Quality					$340,000.00					
003P008	Materials and others	DOTP	OPP	X24BBANW0 1	P12	$340,000.00	009N,010N,011N,012N,020 N,021N,022N		Active	06/06/2024	Newton-Arlington-Watertown Bluebikes Expansion project

Activity Code	Activity Name	Activity Description
009	Engineering Administration and Supervision	Salaries and expenses of engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity. Major examples: salary and expenses of Chief Engineer, Deputy Chief Engineers, District Highway Engineers and engineering heads and their principal engineering assistants.
010	Non-Engineering Administrative and Supervision	Salaries and expenses of all non-engineering personnel who act in an administrative and/or supervisory capacity and whose time cannot be directly allocated to any other activity.
011	Accounting, Auditing and Budgeting	Salaries, expenses, supplies and other expenditures incurred by personnel engaged in accounting, internal and field auditing and budgeting.
012	Blueprinting, Photo Reproduction and Other Duplicating	All expenses incurred in blueprinting, photographic reproduction and other duplicating processes. This covers work done by both Department employees and private concerns.
020	Aerial Surveys, other Initial Studies and Reconnaissance	All expenditures incurred in connection with initial studies and reconnaissance activities on proposed construction projects, including aerial survey contracts for this purpose. This account covers both field and office activities of this type.
021	Location and Survey	All expenditures incurred in connection with preliminary field surveys on proposed construction projects. Private survey parties engaged on this type of work shall also be charged to this activity. Test borings and traffic engineering in connection with the above are also included in this activity.
022	Preparation of Plans, Specifications, Designs and Preliminary Estimates	All expenditures incurred in preparing plans, profiles, cross sections and related data required prior to the completing of the design of a proposed construction project; the preparation of specifications for such project, the preparation of designs and preliminary estimates for a proposed construction project including outside consultants engaged in this type of work. Layout work prior to the issuance of Right of Way Engineering Work Order should also be charged to this activity. See activity Code 099 for maintenance projects.

massDOT Request For Allocation of Funds Prior to Encumbrance

Massachusetts Department of Transportation

Project Number(s)	Encumbrance Document ID			
	Trans	Dept	Unit	Identification Number
	CT	DOT	0801	INTF00X02024H0125669

681

7/15/2024

Funding Source

Capital	☐	Tolls Capital	☐	Tolls General	☐	Federal Grant	☐
Operating	☐	Tolls Operating	☐	Expendable Trust	☐		

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
61212114	N13	0801					$272,000.00
							$272,000.00

Obligation By Fiscal Year for Multi-Year Contracts

	61212114	Total
2025	$271,000.00	$271,000.00
2026	$1,000.00	$1,000.00
MMARS Total	$272,000.00	$272,000.00

Reason for Request: Planning: Newton-Arlington-Watertown Bluebikes Expansion

Contract #: 125669

Cost Reduction %:

Vendor ID & Adress Code: VC6000191698 AD001

Current Year Savings:

Vendor Name: TOWN OF ARLINGTON

Contract Location:

Contract Description: Planning: Newton-Arlington-Watertown Bluebikes Expansion project

Report Notes:

Recommended by: Nathaniel Kerr 7/15/24
(Signature / Date)

Approved by: Daniel Nolan 07/24/24
(Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: Matthew Holbrook 7/25/24
(Signature / Date)

Approved by: Jenny Yu 07/25/2024
(Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: Kostandin Theodhori 07/28/2024
(Signature / Date)

massDOT

Commonwealth of Massachusetts Office of the Comptroller

Contract Commodity Encumbrance Form

Document Name	TOWN OF ARLINGTON	[3053084]
Document Description	Planning: Newton-Arlington-Watertown Bluebikes Expansion	

Document I.D.					MA Information			
Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	0801	INTF00X02024H0125669	Entry	MA			

Header / Vendor Information							
Budget FY:	2024	Document Total:	$272,000.00				
Fiscal Year:	2024	Vendor Name:	TOWN OF ARLINGTON				
Period:	10	Vendor Address:	730 MASSACHUSETTS AVE	City:	ARLINGTON	State:	MA
Board Award:	0125669	Vendor/Customer No.:	VC6000191698				
Requester ID:	dotarv	Address Code:	AD001				
Report Note:		Comment:					

Line #1- Commodity Information							
Commodity Code	811000000000	List Price		Description	Bluebikes expansion		
Line Type	Service	Unit Price		Contract Amount	$272,000.00	Commodity Ref. Line	
Quantity		Service From	7/24/2024				
Unit of Measure		Service To	12/31/2025				

Line #1- Accounting Information									
Event Type	PR08	Budget FY	2025	Unit	0801	Major Program		Location	
Line Amount	$271,000.00	Fiscal Year	2024	Object	N13	Program		Phase	
Dept	DOT	Period	10	Appropriation	61212114	Program Period		Activity	
Line Description	Bluebikes expansion			Dept Object		Function			

Line #2- Accounting Information									
Event Type	PR08	Budget FY	2026	Unit	0801	Major Program		Location	
Line Amount	$1,000.00	Fiscal Year	2024	Object	N13	Program		Phase	
Dept	DOT	Period	10	Appropriation	61212114	Program Period		Activity	
Line Description	Bluebikes expansion			Dept Object		Function			

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

FOR FISCAL USE ONLY

Entered By: _____ (Initial) Date: _____ Verified By: _____ (Initial) Date: _____

Print Name: Nathaniel W. Kerr Signed: Nathaniel Kerr Prepared by Title: Manager of Administration, OTP Phone Ext.: _____ Date: 7/15/24

Print Name: David J Mohler Signed: David J Mohler Authorized Signatory Title: Executive Director, Office of Transportation Planning Phone Ext.: 8865 Date: 07/24/24

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	___X___	_____	_____
CAROLINE BAYS	_____	___X___	_____
LISA J. FELTNER	___X___	_____	_____
JOHN G. GANNON	___X_____	_____	_____
NICOLE GARDNER	___X___	_____	_____
EMILY IZZO	___X___	_____	_____
ANTHONY PALOMBA	___X___	_____	_____
VINCENT J. PICCIRILLI JR.	___X___	_____	_____
MARK S. SIDERIS, COUNCIL PRESIDENT	___X___	_____	_____

Motion to approve and authorize the City Manager to sign a 5 year contract to replace and maintain the Police Department's electronic control weapon program

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 4, 2024

RE: Agenda Item – Authorization to Sign Five Year Contract

Please find attached correspondence from Justin M. Hanrahan, Chief of Police, requesting approval for a five-year contract to replace and maintain the Police Department's Electronic Control Weapon program.

I respectfully request that this matter be placed on the City Council agenda for September 10, 2024, for favorable consideration.

Thank you for your attention to this matter.

WATERTOWN POLICE DEPARTMENT

JUSTIN M. HANRAHAN
CHIEF OF POLICE

MEMORANDUM

TO: George Proakis, City Manager

FROM: Justin M. Hanrahan, Chief of Police

DATE: August 28th, 2024

SUBJECT: **5-Year Taser Contract**

The department's agreement with Axon, the manufacturer of our Electronic Control Weapon (ECW)– commonly referred to as Taser, has expired. The ECW's are technology driven. In addition to serving as a less-lethal weapon to control violent subjects, they are also essentially handheld computer devices. The device records the officers' daily required testing, the deployment of the weapon including the number of shocks delivered and the duration of the shocks delivered. Like most technology, they have a limited shelf-life. Our current units are nearing the end of their shelf-life, and they are no longer being supported by Axon.

Axon has provided us with two replacement and service renewal options.

Option 1: A three-year contract will result in an expense of $132,000. We would then have to pay a total of $45,080 over two years, to maintain a warranty and service agreement on our equipment and attain the cartridges we need annually for training/qualifications. Total over five years with this plan is $177,080.00.

Option 2: a five-year contract will result in an expense of $145,827.00.

Option 2 would save the city $31,253. For this reason, I am requesting that the five-year contract be approved to replace and maintain our ECW program. Please feel free to contact me with any questions/concerns or clarifications.

Cc: Ari Sky, CFO

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-546720-45531.700WB

Issued: 08/27/2024

Quote Expiration: 09/30/2024

Estimated Contract Start Date: 01/01/2025

Account Number: 460410

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Watertown Police Dept. - MA 552 Main St Watertown, MA 02472-2224 USA	Watertown Police Dept. - MA 552 Main St Watertown MA 02472-2224 USA Email: 04-6001340

SALES REPRESENTATIVE	PRIMARY CONTACT
William Batherson Phone: Email: wbatherson@axon.com Fax:	Daniel Unsworth Phone: (617) 972-6500 Email: dunsworth@police.watertown-ma.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	$145,827.20
ESTIMATED TOTAL W/ TAX	$145,827.20

Discount Summary

Average Savings Per Year	$11,915.10
TOTAL SAVINGS	$59,575.48

Payment Summary

Date	Subtotal	Tax	Total
Dec 2024	$29,165.44	$0.00	$29,165.44
Dec 2025	$29,165.44	$0.00	$29,165.44
Dec 2026	$29,165.44	$0.00	$29,165.44
Dec 2027	$29,165.44	$0.00	$29,165.44
Dec 2028	$29,165.44	$0.00	$29,165.44
Total	**$145,827.20**	**$0.00**	**$145,827.20**

Quote Unbundled Price:	$205,402.68
Quote List Price:	$156,451.08
Quote Subtotal:	$145,827.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	60	$32.95	$20.58	$20.58	$71,618.40	$0.00	$71,618.40
C00008	BUNDLE - TASER 7 CERTIFICATION	12	60	$84.03	$75.83	$67.29	$48,448.80	$0.00	$48,448.80
A la Carte Hardware									
80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1			$177.89	$0.00	$0.00	$0.00	$0.00
80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1			$88.97	$0.00	$0.00	$0.00	$0.00
22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320			$40.25	$40.25	$12,880.00	$0.00	$12,880.00
22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320			$40.25	$40.25	$12,880.00	$0.00	$12,880.00
T7Dock	T7 Dock	1	60		$1,733.22	$0.00	$0.00	$0.00	$0.00
A la Carte Services									
44729	AXON TASER - INSTRUCTOR COURSE VOUCHER - A LA CARTE	5			$495.00	$0.00	$0.00	$0.00	$0.00
Total							**$145,827.20**	**$0.00**	**$145,827.20**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 7 CERTIFICATION	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	12	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	14	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	20050	AXON TASER - HOOK-AND-LOOP TRAINING (HALT) SUIT	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	20160	AXON TASER 7 - HOLSTER - SAFARILAND RH+CART CARRIER	12	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	24	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	36	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	24	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	36	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	24	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	24	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	12	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-	12	1	12/01/2024

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
		DEGREE) NS			
BUNDLE - TASER 7 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	174	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	116	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	116	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	174	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	116	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	116	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	50	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-DEGREE) NS	50	1	12/01/2024
T7 Dock	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	12/01/2024
T7 Dock	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	12/01/2024
T7 Dock	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	12/01/2024
A la Carte	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	1	12/01/2024
A la Carte	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	1	12/01/2024
A la Carte	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	12/01/2024
A la Carte	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	12/01/2024
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	24	1	12/01/2025
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	24	1	12/01/2025
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	116	1	12/01/2025
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	116	1	12/01/2025
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	24	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	24	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	24	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	24	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	116	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	116	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	116	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	116	1	12/01/2026
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	24	1	12/01/2027

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	24	1	12/01/2027
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	116	1	12/01/2027
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	116	1	12/01/2027
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	24	1	12/01/2028
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	24	1	12/01/2028
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	116	1	12/01/2028
BUNDLE - TASER 7 CERTIFICATION ADD-ON	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	116	1	12/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	12	01/01/2025	12/31/2029
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	01/01/2025	12/31/2029
BUNDLE - TASER 7 CERTIFICATION ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	58	01/01/2025	12/31/2029

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 7 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 7 CERTIFICATION	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	12
BUNDLE - TASER 7 CERTIFICATION ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 7 CERTIFICATION ADD-ON	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	58
A la Carte	44729	AXON TASER - INSTRUCTOR COURSE VOUCHER - A LA CARTE	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 7 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	14	12/01/2025	12/31/2029
BUNDLE - TASER 7 CERTIFICATION	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	12	12/01/2025	12/31/2029
BUNDLE - TASER 7 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	12/01/2025	12/31/2029

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	552 Main St	Watertown	MA	02472-2224	USA

Payment Details

Dec 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	$2,576.00	$0.00	$2,576.00
Year 1	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	$2,576.00	$0.00	$2,576.00
Year 1	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	$0.00	$0.00	$0.00
Year 1	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	$0.00	$0.00	$0.00
Year 1	C00008	BUNDLE - TASER 7 CERTIFICATION	12	$9,689.75	$0.00	$9,689.75
Year 1	C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	$14,323.69	$0.00	$14,323.69
Year 1	T7Dock	T7 Dock	1	$0.00	$0.00	$0.00
Total				**$29,165.44**	**$0.00**	**$29,165.44**

Jan 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	44729	AXON TASER - INSTRUCTOR COURSE VOUCHER - A LA CARTE	5	$0.00	$0.00	$0.00
Total				**$0.00**	**$0.00**	**$0.00**

Dec 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	$2,576.00	$0.00	$2,576.00
Year 2	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	$2,576.00	$0.00	$2,576.00
Year 2	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	$0.00	$0.00	$0.00
Year 2	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	$0.00	$0.00	$0.00
Year 2	C00008	BUNDLE - TASER 7 CERTIFICATION	12	$9,689.75	$0.00	$9,689.75
Year 2	C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	$14,323.69	$0.00	$14,323.69
Year 2	T7Dock	T7 Dock	1	$0.00	$0.00	$0.00
Total				**$29,165.44**	**$0.00**	**$29,165.44**

Dec 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	$2,576.00	$0.00	$2,576.00
Year 3	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	$2,576.00	$0.00	$2,576.00
Year 3	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	$0.00	$0.00	$0.00
Year 3	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	$0.00	$0.00	$0.00
Year 3	C00008	BUNDLE - TASER 7 CERTIFICATION	12	$9,689.75	$0.00	$9,689.75
Year 3	C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	$14,323.69	$0.00	$14,323.69
Year 3	T7Dock	T7 Dock	1	$0.00	$0.00	$0.00
Total				**$29,165.44**	**$0.00**	**$29,165.44**

Dec 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	$2,576.00	$0.00	$2,576.00
Year 4	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	$2,576.00	$0.00	$2,576.00
Year 4	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	$0.00	$0.00	$0.00
Year 4	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	$0.00	$0.00	$0.00
Year 4	C00008	BUNDLE - TASER 7 CERTIFICATION	12	$9,689.75	$0.00	$9,689.75
Year 4	C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	$14,323.69	$0.00	$14,323.69
Year 4	T7Dock	T7 Dock	1	$0.00	$0.00	$0.00
Total				$29,165.44	$0.00	$29,165.44

Dec 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	320	$2,576.00	$0.00	$2,576.00
Year 5	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	320	$2,576.00	$0.00	$2,576.00
Year 5	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	$0.00	$0.00	$0.00
Year 5	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	$0.00	$0.00	$0.00
Year 5	C00008	BUNDLE - TASER 7 CERTIFICATION	12	$9,689.75	$0.00	$9,689.75
Year 5	C00012	BUNDLE - TASER 7 CERTIFICATION ADD-ON	58	$14,323.69	$0.00	$14,323.69
Year 5	T7Dock	T7 Dock	1	$0.00	$0.00	$0.00
Total				$29,165.44	$0.00	$29,165.44

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

8/27/2024



CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to appropriate the TNC funds for the Pleasant Street Watertown Connector Shuttle

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
Citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 4, 2024

RE: Agenda Item – Consideration and Action on Transportation Network Companies Funds

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Enclosed for your review is a joint memorandum from Steven Magoon, Assistant City Manager for Community Development & Planning; Gideon Schreiber, Director of Planning & Zoning; and Zeke Mermell, Senior Transportation Planner.

I respectfully request that this matter be included on the agenda for the City Council meeting scheduled for September 10, 2024, for your consideration and action.

Thank you for your attention to this matter.

CITY OF WATERTOWN
Community Development and Planning
PLANNING OFFICE

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6417
Fax: 617-972-6484
www.watertown-ma.gov

To: George J. Proakis, City Manager
From: Zeke Mermell, Senior Transportation Planner; Gideon Schreiber, Director of Planning & Zoning; Steve Magoon, Assistant City Manager for Community Development & Planning
Date: August 15, 2024
Re: Transportation Network Companies Funds: 2022 and 2023 Disbursements

The City of Watertown receives funds from the State's Department of Public Utilities (DPU) from Transportation Network Companies (TNCs) such as Lyft and Uber. Municipalities get half of a $0.20 assessment for all TNC rides starting in their boundaries. For Fiscal Year 2022 we received **$43,593.40** and for FY 2023 we received **$55,696.40**.

TNCs are a growing segment of Watertown's and the overall region's transportation modeshare. In 2022, there were 435,934 TNC rides *starting* in Watertown, and in 2023 there were 556,964, representing 28% in growth between years. According to DPU, these funds must be used "*to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city or town including, but not limited to, the complete streets program… and other programs that support alternative modes of transportation.*"

Watertown's funds from past years were allocated to support, including local matches for, the Watertown Connector (WATConnector) electric shuttle on Pleasant Street and Watertown's local bikeshare network of Bluebikes.

We propose utilizing the $43,593.40 and $55,696.40 funds to pay for $99,289.80 in operational costs of the Pleasant Street WATConnector shuttle. This will help pay for the costs to charge, drive, and maintain our fleet of two electric and a backup van. In turn, this will reduce greenhouse gas emissions and single-occupancy vehicle driving, in line with our City's goals.

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 4, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to borrow $900,000 for the purchase of the vehicles listed below. This request aligns with City Council Conceptual Recommendations Item #12 from Fiscal Year 2023, which allocates $300,000, and Item #26 from Fiscal Year 2024 for equipment, as outlined in the Fiscal Year 2025-2029 budget.

- Highway Division Rack Truck: $150,000
- Highway Division Crew Truck: $180,000
- Snow & Ice Division Salter 6-Wheel Snow Fighter: $300,000
- Fleet Division Heavy Duty 4x4 Forklift: $100,000
- Parks & Forestry Division Tree Chipper: $75,000
- Parks & Forestry Division Utility Truck: $65,000
- Cemetery Division Off-Road 4x4 Utility Vehicle: $30,000

I respectfully request the attached proposed Loan Order be placed on the September 10, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Chelsea A. Tryder
(617) 378-4190
ctryder@hinckleyallen.com

September 4, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – DPW Equipment Bonds

Dear George:

As requested, I suggest the following form of loan order to approve the borrowing of funds to pay costs of purchasing various items of departmental equipment for the Department of Public Works:

ORDERED: That the sum of $900,000 is appropriated to pay costs of purchasing the following items of departmental equipment for the Department of Public Works, including all costs incidental and related thereto:

Description	Amount
Snow & Ice Division Salter 6-Wheel Snow Fighter	$300,000
Highway Division Crew Truck	180,000
Highway Division Rack Truck	150,000
Fleet Division Heavy Duty 4x4 Forklift	100,000
Parks & Forestry Division Tree Chipper	75,000
Parks & Forestry Division Utility Truck	65,000
Cemetery Division Off-Road 4x4 Utility Vehicle	30,000

and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, PE – Superintendent of Public Works
Mr. Michael Albano, CPA – Director of Admin & Finance

DATE: July 3, 2024

RE: Public Works Dept. – Vehicle Funding Requests

The Department of Public Works ("DPW") respectfully requests that the necessary actions be taken to authorize the Treasurer to borrow $900,000 for the purchase of the vehicles listed below. This request aligns with City Council Conceptual Recommendations Item #12 from FY23, which allocates $300,000, and Item #26 from FY24 for equipment, as outlined in the Fiscal Year 2025-2029 budget.

- Highway Division Rack Truck: $150,000
- Highway Division Crew Truck: $180,000
- Snow & Ice Division Salter 6-Wheel Snow Fighter: $300,000
- Fleet Division Heavy Duty 4x4 Forklift: $100,000
- Parks & Forestry Division Tree Chipper: $75,000
- Parks & Forestry Division Utility Truck: $65,000
- Cemetery Division Off-Road 4x4 Utility Vehicle: $30,000

The Department received quotes of $938,850 leaving a balance of $38,850 outside the aforementioned funding source. This balance will be funded from other DPW capital replacement of equipment accounts.

Each new vehicle will replace a vehicle in DPW's fleet that is approaching, or has exceeded, its useful life expectancy. Proactive replacement of aged vehicles helps ensure uninterrupted governmental services and is a necessary component of fleet management best practices.

All goods and services related to these projects will be procured consistent with Massachusetts law.

Thank you in advance for your consideration.

Vehicle Funding Request 07/03/2024

FY 2024 - FY 2028
CIP General Fund

	C	D	E	F	G	H	I	J	K	L	M	N
1		**TOTALS**	**FY '24**		**FY '25**		**FY '26**		**FY '27**		**FY '28**	
113												
114	**Central Motors**											
115	Inspectors' Vehicles	**350.0**	70.0	TR	70.0	TR	70.0	TR	70.0	TR	70.0	TR
116	Supervisor Vehicle	**50.0**					50.0	BE				
117	CENTRAL MOTORS SUBTOTAL	**400.0**	**70.0**		**70.0**		**120.0**		**70.0**		**70.0**	
118												
119	**Highway**											
120	Skid Steer	**65.0**			65.0	BE						
121	Rack Truck	**150.0**	150.0	BE								
122	Crew Truck	**180.0**	180.0	BE								
123	Heavy Duty Dump Truck	**230.0**							230.0	BE		
124	Electric Street Sweeper	**600.0**							600.0	BE		
125	Backhoe	**150.0**									150.0	BE
126	Loader	**325.0**									325.0	BE
127	Hot Box	**300.0**					300.0	BE				
128	Dump Truck with Sliding Sander & Plow	**290.0**									290.0	BE
129	HIGHWAY SUBTOTAL	**2,290.0**	**330.0**		**65.0**		**300.0**		**830.0**		**765.0**	
130												
131	**Snow & Ice Removal**											
132	Plows, Sanders, Salt control units/Replacement	**400.0**	80.0	TR	80.0	TR	80.0	TR	80.0	TR	80.0	TR
133	Salter 6 Wheeler - Snow Fighter (5)	**960.0**	300.0	BE			320.0	BE			340.0	BE
134	Salt Shed Repair	**400.0**	400.0	BE								
135	Loader 3/4 Yard	**107.0**			107.0	BE						
136	Sidewalk Tractor	**200.0**							200.0	BE		
137	SNOW & ICE REMOVAL SUBTOTAL	**2,067.0**	**780.0**		**187.0**		**400.0**		**280.0**		**420.0**	
138												
139	**Cemetery**											
140	Off Road Utility Vehicle 4X4 (2)	**30.0**			30.0	BE						
141	Backhoe	**140.0**			140.0	BE						
142	CEMETERY SUBTOTAL	**170.0**	-		**170.0**		-		-		-	
143												
144												
145	**Property/Building**											
146	Heavy Duty 4x4 Forklift (Lull)	**100.0**	100.0	BE								
147	Rough Terrain Forklift	**95.0**					95.0	BE				
148	PROPERTY/BUILDING SUBTOTAL	**195.0**	**100.0**		-		**95.0**		-		-	
149												

FY 2024 - FY 2028
CIP General Fund

	C	D	E	F	G	H	I	J	K	L	M	N
1		TOTALS	FY '24		FY '25		FY '26		FY '27		FY '28	
150	**Parks & Forestry**											
151	Gazebo at Saltonstall Park	900.0	900.0	TBD								
152	Walker Pond Design/Construction	2,750.0	250.0	TBD	2,500.0	TBD						
153	Tree Chipper	150.0	75.0	BE	75.0	BE						
154	Utility Truck	65.0	65.0	BE								
155	Farm Tractor	80.0							80.0	BE		
156	Backhoe	140.0							140.0	BE		
157	4x4 Landscape Dump Truck	160.0							160.0	BE		
158	PARKS & FORESTRY SUBTOTAL	4,245.0	1,290.0		2,575.0		-		380.0		-	
159												
160												
161	TOTAL DPW - TBD	3,650.0	1,150.0	TBD	2,500.0	TBD	0.0	TBD	0.0	TBD	0.0	TBD
162	TOTAL DPW - TR	875.0	275.0	TR	150.0	TR	150.0	TR	150.0	TR	150.0	TR
163	TOTAL DPW - BE	4,967.0	1,270.0	BE	417.0	BE	765.0	BE	1,410.0	BE	1,105.0	BE
164	TOTAL DPW - BR	3,700.0	1,340.0	BR	2,090.0	BR	90.0	BR	90.0	BR	90.0	BR
165	PUBLIC WORKS SUBTOTAL	13,192.0	4,035.0		5,157.0		1,005.0		1,650.0		1,345.0	
166												
167												
168	RECREATION & PARKS											
169	Tot Lot/Court Resurfacing as needed	565.0			140.0	TR	125.0	TR	150.0	TR	150.0	TR
170	Filippello (Grove) Court Resurface	65.0	65.0	TR								
171	Study of Pickleball Courts	50.0	50.0	TR								
172	Bemis: Design, Plygrd Equip, new surf. & spray park	85.0			85.0	TR						
173	Bemis: Install Plygrd Equip, new surf. & spray park	960.0			960.0	BR						
174	Special Needs baseball/softball diamond	800.0			800.0	BR						
175	Filippello (Grove) Design, plygrnd equip and resurface	100.0					100.0	TR				
176	Filippello (Grove) Install plygrnd equip and resurface	750.0					750.0	BR				
177	Lowell Design Playground Equip & resurface	85.0	85.0	TR								
178	Lowell Install Playground Equip. & resurface	650.0	650.0	BR								
179	Filippello (Arlington) Design, plygrnd equip & resurface	100.0							100.0	TR		
180	Filippello (Arlington) Install plygrnd equip & resurface	800.0							800.0	BR		
181	Moxley Park: Design: Field, Nets, Bleachers, Dugouts	250.0					250.0	BR				
182	Moxley Park: Install: Field, Nets, Bleachers, Dugouts	5,000.0					2,500.0	BR	2,500.0	BR		
183	Victory Field Design Tot-Lot	100.0									100.0	TR
184	Victory Field Install Tot-Lot	800.0									800.0	BR
185	RECREATION & PARKS SUBTOTAL	11,160.0	850.0		1,985.0		3,725.0		3,550.0		1,050.0	
186												

Vehicle Funding Request 07/03/2024

FY 2023 - FY 2027 CIP General Fund

	B	C	D	E	F	G	H	I	J	K	L	M
1		TOTALS	FY '23		FY '24		FY '25		FY '26		FY '27	
77	POLICE DEPARTMENT											
78	Police Cruisers (3 annually)	979.1	179.1	TR	188.0	TR	197.4	TR	207.3	TR	207.3	TR
79	Radio Infrastructure/specialized equipment	200.0	40.0	TR	40.0	TR	40.0	TR	40.0	TR	40.0	TR
80	Police Building Improvements/Renovations	150.0	30.0	TR	30.0	TR	30.0	TR	30.0	TR	30.0	TR
81	In Cruiser Video System	72.6			72.6	BE						
82	Replace Access Control/Bldg Video Syst. Servers	35.0			35.0	BE						
83	Replace Tactical Bullet Proof Vests	12.9							12.9	TR		
84	Replace Computer Aided Dispatch-Records Mgmt	950.0									950.0	BE
85	POLICE SUBTOTAL	2,399.6	249.1		365.6		267.4		290.2		1,227.3	
86												
87	PUBLIC WORKS DEPARTMENT											
88	**Administration**											
89	Design of Roof Replacement	75.0	75.0	TR								
90	Roof Replacement	4,000.0	2,000.0	BR			2,000.0	BR				
91	Solar Canopy DPW Parking Lots	1,250.0			1,250.0	BR						
92	ADMINISTRATION SUBTOTAL	5,325.0	2,075.0		1,250.0		2,000.0		0.0		0.0	
93												
94	**Central Motors**											
95	Inspectors' Vehicles	350.0	70.0	TR	70.0	TR	70.0	TR	70.0	TR	70.0	TR
96	Supervisor Vehicle	50.0							50.0	BE		
97	CENTRAL MOTORS SUBTOTAL	400.0	70.0		70.0		70.0		120.0		70.0	
98												
99	**Highway**											
100	Skid Steer	65.0					65.0	BE				
101	Rack Truck	150.0			150.0	BE						
102	Crew Truck	180.0			180.0	BE						
103	Heavy Duty Dump Truck	230.0									230.0	BE
104	Electric Street Sweeper	600.0									600.0	BE
105	HIGHWAY SUBTOTAL	1,225.0	-		330.0		65.0		-		830.0	
106												
107	**Snow & Ice Removal**											
108	Plows, Sanders, Salt control units/Replacement	400.0	80.0	TR	80.0	TR	80.0	TR	80.0	TR	80.0	TR
109	Salter 6 Wheeler - Snow Fighter (5)	620.0			300.0	BE			320.0	BE		
110	Loader 3/4 Yard	107.0					107.0	BE				
111	Sidewalk Tractor	200.0									200.0	BE
112	SNOW & ICE REMOVAL SUBTOTAL	1,327.0	80.0		380.0		187.0		400.0		280.0	
113												
114	**Cemetery**											
115	Off Road Utility Vehicle 4X4 (2)	60.0	30.0	BE			30.0	BE				
116	CEMETERY SUBTOTAL	60.0	30.0		-		30.0		-		-	

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to accept the Committee on Personal and City Organization Report from May 14, 2024

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the action item from the Committee on Personal and City Organization Report from May 14, 2024

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION # 112 **2024 – R -** 112

RESOLUTION CONFIRMING THE REAPPOINTMENT OF KATHLEEN COLLEARY TO THE BOARD OF ASSESSORS

BE IT RESOLVED: That pursuant to the provisions of the Watertown Home Rule Charter, the City Council of the City of Watertown hereby confirms the reappointment of Kathleen Colleary to the Board of Assessors for a term to expire on May 15, 2027.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the about Resolution was adopted by a vote of 9 for, 0 against, and 0 present on September 10, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

Report of the Committee on Personnel and City Organization

Meeting Date: May 14, 2024

The Committee convened on Thursday, May 14, at 6 pm in the Richard E. Mastrangelo Council Chambers, with remote participation by Zoom.

Present were Councilors Caroline Bays, chair; John Gannon, vice chair; and Nicole Gardner, secretary.

Kathleen Colleary is seeking reappointment to the Board of Assessors, having served one 3 year term. Chair Bays began by asking Ms. Colleary how her first term went. Ms. Colleary enjoyed being able to use her career-long expertise in Municipal Finance Law to serve the City of Watertown. She was also pleased to continue participating in professional associations, and expects to serve as co-chair of the Massachusetts Assessors Association next year. She developed and conducted several trainings for the staff in Watertown's Assessor's Office, as well elsewhere in the Commonwealth. She was careful to keep abreast of both changes in relevant legislation and case law during the period.

Looking forward, the biggest challenge she sees is recruitment of new staff. This is not unique to Watertown; municipalities across the Commonwealth are struggling to staff roles, and there is no real talent pipeline. She is eager to work with the Administration to come up with ideas on how to address the issue.

→ Action Item: Councilor Gardner made a motion, seconded by Councilor Gannon, to recommend that the City Council confirm Kathleen Colleary for reappointment to the Board of Assessors for a 3 year term to expire May 15, 2027. The motion was approved unanimously.

The meeting adjourned at 6:19 pm.

Report prepared by Nicole Gardner

ELECTED OFFICIALS

Caroline Bays, Chair	John G. Gannon, Vice Chair	Nicole Gardner, Secretary

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472

George J. Proakis
City Manager

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 5, 2024

RE: Request for Confirmation – Reappointments to the Environment & Energy Efficiency Committee

---

Pursuant to the provisions of the Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointments to the Environment & Energy Efficiency Committee which requires Council confirmation.

- Jeanne Trubek - Reappointment as a member of the Environment & Energy Efficiency Committee to a term expiring November 15, 2027

- Silas Fyler, Energy Manager - Reappointment as a member of the Environment & Energy Efficiency Committee to a term expiring November 15, 2027

Thank you for your anticipated cooperation in this matter.

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

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149 Main Street
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Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager GJP

Date: August 16, 2024

RE: Request for Confirmation – Reappointment to the Watertown Housing Authority

---

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointment to the Watertown Housing Authority which requires Council confirmation.

- Shannon Lawn – Reappointment as a member of the Watertown Housing Authority to a term expiring May 15, 2029

Thank you for your anticipated cooperation in this matter.

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

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149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 5, 2024

RE: Request for Confirmation – Appointment to the Zoning Board of Appeals

---

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for appointment to the Zoning Board of Appeals which requires Council confirmation. The appointment of Sarah Baker as a full member will be to fill an unexpired term of Michael Brangwynne

- Sarah Baker– Appointment as a full member of the Zoning Board of Appeals to a term expiring February 15, 2026

Thank you for your anticipated cooperation in this matter.

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 5, 2024

RE: Request for Confirmation – Reappointments to the Cable Access Corporation – Board of Directors

---

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees and Article IV, Section 2 of the Watertown Cable Access Corporation policies, I am transmitting herewith a request for reappointments to the Cable Access Corporation – Board of Directors which requires Council confirmation.

- Christopher McKenzie – Reappointment as a member of the Cable Access Corporation – Board of Directors to a term expiring September 15, 2027
- James O'Connor – Reappointment as a member of the Cable Access Corporation – Board of Directors to a term expiring September 15, 2027
- George Skuse, School Member – Reappointment as a member of the Cable Access Corporation – Board of Directors to a term expiring September 15, 2027

Thank you for your consideration in this matter.

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: September 5, 2024

RE: Request for Confirmation – Reappointment to the Historic District Commission

---

Pursuant to the provisions of the Watertown Home Rule Charter and Town Council Ordinance 2007-46, An Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees, I am transmitting herewith a request for reappointment to the Historic District Commission which requires Council confirmation.

- James Bensinger - Reappointment as a member of the Historic District Commission to a term expiring November 15, 2027

Thank you for your anticipated cooperation in this matter.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: SEPTEMBER 10, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to refer the discussion of the characteristics and priorities of a new Director of Public Works to the Committee on Public Works

September 10, 2024

Good Evening Councilors and citizens of Watertown. I'm Gus Bailey of 68 Marshall Street, Watertown. My family and I own and operate Bailey's Buds, a licensed social equity cannabis cultivation facility located in Dracut, MA.

We have been growing and selling marijuana to dispensaries in Massachusetts for two and half years now and we are doing well, but to be successful in the long term in this highly competitive market we need to have our own dispensary so we can sell directly to the public. I stand before you tonight because we would like our Bailey's Buds dispensary to be here in Watertown.

Watertown is required by state law to allow a fourth dispensary or if you choose to limit it below 20% of liquor licenses it must be by ordinance and approved by the voters in an election.

I'm asking the Town Council to refer this issue to the Committee on Economic Development and Planning. The committee should also look at the buffer zone requirements for parks and consider updating it to align with the new state guidelines from 2020 or eliminating it altogether as the state recommends.

The 2016 law legalizing recreational marijuana was overwhelmingly approved by the residents of Watertown and our three dispensaries are among the finest establishments in town. Legalization has been a success!

The 2016 law also called on governments to promote and encourage full participation in the marijuana industry by people that have been disproportionately harmed by the War on Drugs. The committee should comply with state law and make sure that the fourth dispensary Host Community Agreement is awarded to a certified Social Equity or Economic Empowerment company.

Thank you for your consideration and please refer this matter to the Committee on Economic Development and Planning for an open and comprehensive look at this issue.

Massachusetts General Laws 94G
Section 3. Local control

(a) A city or town may adopt ordinances and by-laws that impose reasonable safeguards on the operation of marijuana establishments, provided they are not unreasonably impracticable and are not in conflict with this chapter or with regulations made pursuant to this chapter and that:

2) limit the number of marijuana establishments in the city or town; provided, however, that in the case of a city or town in which the majority of voters voted in the affirmative for question 4 on the 2016 state election ballot, entitled "Legalization, Regulation, and Taxation of Marijuana", and after December 31, 2019 in the case of any other city or town, the city or town shall submit any by-law or ordinance for approval to the voters pursuant to the procedure in subsection (e) before adopting the by-law or ordinance if it would:

(ii) limit the number of marijuana retailers to fewer than 20 per cent of the number of licenses issued within the city or town for the retail sale of alcoholic beverages not to be drunk on the premises where sold under section 15 of chapter 138
State law establishes a 500-foot buffer around K-12 schools. A municipality may choose to reduce the size of that buffer. It is unclear whether buffer zones around other uses, such as parks, are legally permissible. The Commission suggests that additional buffer zones or separation requirements may not be necessary and cautions communities against acting arbitrarily.

Zoning

Communities should give serious consideration to zoning marijuana businesses based on the nature of their primary business operations. State law establishes a 500-foot buffer around K-12 schools; a municipality may choose to reduce the size of that buffer. The Commission suggests that additional buffer zones or separation requirements may not be necessary and cautions communities against acting arbitrarily.

The Commission recommends that municipalities alternate signing Host Community Agreements with Economic Empowerment applicants and non-Economic-Empowerment applicants. In deciding which companies with which to negotiate a Host Community Agreement, the Commission recommends instituting an objective, transparent selection process intentionally focused on repairing past inequities, beginning with prioritizing review for state-designated Economic Empowerment applicants. The Commission further recommends that municipalities consider preferences for state-designated Social Equity Program participants, or applications from companies owned by marginalized groups. As part of the selection process, consider evaluating the company's diversity plan and plan to positively impact communities disproportionately harmed, either in the municipality or generally.