



CITY OF WATERTOWN
ZONING BOARD OF APPEALS
WATERTOWN ADMINISTRATION BUILDING
149 MAIN STREET
WATERTOWN, MASSACHUSETTS 02472

Melissa M. SantucciRozzi, Chairperson
David Ferris, Clerk
Christopher H. Heep, Member
Alexander Dale, Member
Sarah Baker, Member
Gregory Girard, Alternate
Samuel Odamah, Alternate

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MINUTES

On Wednesday evening, October 23, 2024, at 7:00 p.m. in the Council Chamber of the Administration Building, the Zoning Board of Appeals held a public hearing. The meeting and public hearing were conducted in a 'hybrid' format with options for public participation both in-person and via remote means, in accordance with applicable law.

Members in attendance (remote): Melissa SantucciRozzi, Chair; Sarah Baker, Member; Alexander Dale, Member; Samuel Odamah, Alternate; Gregory Girard, Alternate

Members Absent: Christopher Heep, Member; David Ferris, Member

Staff present (in-person): Gideon Schreiber, Director of Planning and Zoning; Sameena Pirani, Administrative Specialist. Staff present (remote): Antonio Mancini, Zoning Enforcement Officer.

Due to the light agenda, Chair SantucciRozzi, prior to the meeting, had approved of all members being remote. Chair opened the meeting at about 7:03 PM. She introduced the new Full Member, Sarah Baker. After noting the members in attendance via roll call, she stated that both Members Ferris and Heep were absent. Also, given the nature of the meeting, there would be no public hearing.

Motion to table the September 25, 2024, meeting minutes to November 20 was made by Member Dale and seconded by Member Girard. The motion was approved by roll call vote 5-0 with Chair SantucciRozzi, and Members Girard, Dale, Baker and Odamah voting in favor.

Cases: 6 & 12 Church Hill St

At Chair's request, motion to continue the petition to the ZBA's November 20, 2024 meeting was made by Member Dale, seconded by Member Odamah. The motion was approved by roll call vote 5-0 with Members Dale, Girard, Baker, Odamah and Chair SantucciRozzi voting in favor. Attorney Leitner confirmed that an extension agreement had been signed.

The above minutes represent only a summary of the public hearing. For a more detailed account of the meeting, please visit the Watertown Cable Access Corp channel at, vodwcatv.org/CablecastPublicSite/gallery/47?channel=3 where a video of the hearing can be viewed.

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The case was opened, and the legal notice was read into the record. Member Girard recused himself in this matter and upon request from the Chair left the meeting. Motion to continue the case to November 20, 2024, 7:00 PM was made by Member Dale, seconded by Member Odamah. Motion was approved by roll call vote (4-0) with Members Dale, Baker, Odamah and Chair SantucciRozzi voting in favor. Attorney Leitner confirmed that an extension agreement had been signed.

Chair SantucciRozzi asked staff to confirm with the city's counsel if Members Ferris and Heep would be eligible to vote at future hearings for this case given that they were absent when the case was opened.

Upon staff's request, Chair clarified for the record that the first case continued to November 20, 2024 was Church Hill St, not Church St.

The move to adjourn was made by Member Dale, seconded by Member Baker. Motion was approved (4-0) with Members Dale, Baker, Odamah and Chair SantucciRozzi voting in favor.

The meeting ended at approximately 7:13 PM

MINUTES APPROVED:-----