



## Bicycle & Pedestrian Committee

City of Watertown  
Administration Building  
149 Main Street  
Watertown, Massachusetts 02472  
Tel. (617) 972-6417  
Fax (617) 972-6595

### COMMITTEE MEMBERS

JAMIE BURKE, CHAIR  
EILEEN BOTTI  
SHEILA FAY  
TOM FLOROS  
SHANTA KELLER  
AMY PLOVNIK  
HANNAH RAKOFF  
MARIA SAIZ  
JENNY WANG

## MEETING MINUTES

The **Bicycle & Pedestrian Committee Council Presentation/Update Working Group** met at Watertown City Hall on **Tuesday October 22, 2024, at 5:30 p.m.** Present: Sheila Fay (chair), Hannah Rakoff & Maria Saiz, and Zeke Mermell (staff support).

1. The Working Group discussed and iterated the presentation that the Bicycle-Pedestrian Committee will give Watertown City Council at an upcoming Council meeting:
  - a. Creation of rough slide deck to start getting ideas down in presentation format to plan for presentation.
  - b. Review of past materials (e.g. presentations led by former BPC chairs) for ideation. Framing of major accomplishments since the last update (believed to be 2019) and detailed accomplishments for the 2024 calendar year, in line with how Council update presentations usually are. Then opportunities for 2025. This would be how the Council presentation would be organized.
  - c. Sheila will present a recap of this meeting (as well as an update) to the Committee at the next meeting on October 28. There will be a facilitated input session, mostly focused on the “who we are” portion of the Council presentation but also to review the slide deck.

**Council Meeting Likely for Presentation** (based on initial coordination): January 28, 2025, at 7:00pm in-person at City Hall Council Chambers. Zeke will follow up with City colleagues to make sure 1/28/25 is still an option and would be fully approved as the date by Council and City Administration leadership.