



CITY OF
WATERTOWN
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Residents' Advisory Committee
Wednesday, August 7, 2024
Minutes

Attendees

Committee Members: Liz Cremens, Kathryn Madden, Theo Offei, Tom Tracy (not present: Sam Ling)

Administrative

The meeting started at 5:13 pm. The RAC members approved the minutes for July 8, 2024. The next RAC meeting will be on Wednesday, September 4, 2024.

Discussion

Universal Online Application and Website: The Universal Application seems to be making the application process easier in that we have recently received quite a few applications for open positions. The RAC agreed to increase the character limit from 250 characters to 350 characters, which will be enough to write a small paragraph for each response. This information and the optional resume complement the more in-depth discussions in the interviews. Through the good work of JoAnna Hand and Jeanne Ostroff, the Boards and Commissions website on the Civic Plus platform is now aligned with the most current board summaries and the current rosters of members. RAC members raised the possibility of updating the website video, "*Info Session on serving on Watertown Boards, Commissions, and Committees*," for future discussion in upcoming meetings.

Human Rights Commission: The first meeting of the HRC was held on August 5, 2024. At this initial stage, the Commission is just getting underway with discussion centered on introductions, ethics for Boards and Commissions, and outreach, including Faire on the Square.

Residents' Advisory Committee Procedures and Policies: The Chair has documented the roles, responsibilities, and procedures of the RAC in a draft document for discussion at future meetings.

At 5:30, the meeting moved to Executive Session to interview and consider applicants for appointments to Watertown Boards, Commissions, and Committees. The meeting was not reconvened as a public meeting.

Minutes: Submitted by Kathryn Madden with Board approved revisions, September 27, 2024