JULY 9, 2024

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

CITY COUNCIL MEETING
TUESDAY, JULY 9, 2024, 7:00 P.M.
RICHARD E. MASTRANGELO COUNCIL CHAMBER
ADMINISTRATION BUILIDING, 149 MAIN STREET

MINUTES

ACCESS INFORMATION:
A. This meeting will be held on July 9, 2024 at 7:00 PM in the Richard E. Mastrangelo Council Chamber
B. The meeting will be televised through WCATV (Watertown Cable Access Television): http://vodwcatv.org/CablecastPublicSite/?channel=3
C. The Public may join the virtual meeting online: https://watertown-ma.zoom.us/j/92991331344
D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344
E. Public may comment through email: vpiccirilli@watertown-ma.gov
F. Please Visit the City Council Website here: https://www.watertown-ma.gov/350/City-Council

1. ROLL CALL

Council President Sideris called to order a regular meeting of the City Council at 7:00 p.m. in the Richard E. Mastrangelo Chamber, Administration Building. Those present were Councilors John M. Airasian, Caroline Bays, Lisa J. Feltner, John G. Gannon, Nicole Gardner, Emily Izzo, Anthony Palomba, Vice President Vincent J. Piccirilli, Jr., and Council President Mark S. Sideris. Also present were George Proakis City Manager, Mark Reich, City Attorney, Brendan T. McCarthy, Council Clerk, and Doug Newton, Municipal Policy Analyst.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC FORUM

Russ Arico – 49 Fayette Street – Stated that the Watertown Square Area Plan has major issues, and if passed, would bring irreparable damage to the quality of life in Watertown. He called for the plan to be separated into a dozen different segments, and for each of those segments to be voted on one at a time. He claimed that the only parties that will benefit from the plan are developers, and that the Council and City Manager were not hired to make developers rich and destroy the quality of life for the City's residents. He likened the plan to the redevelopment of the West End neighborhood of Boston in the 1950's.

4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS

A. Minutes from City Council Meeting June 25, 2024

Councilor Piccirilli moved to adopt the minutes from City Council Meeting June 25, 2024 and Councilor Feltner seconded.

The motion passed unanimously in a Voice Vote.

5. PRESIDENTS REPORT

A. Welcome "Raider" and companion Officer Ann Margaryan, Watertown Police Department

Police Chief Hanrahan introduced Raider and his handler Officer Ann Margaryan. Raider is Watertown's first "comfort dog". Raider will be available to report to scenes of distress like domestic violence calls and serve as a resource to help alleviate trauma that people suffer. He stated that Raider will be located at the Middle School on a day-to-day basis as Officer Margaryan is stationed there.

City Manager Proakis thanked Chief Hanrahan and Officer Margaryan for bringing Raider on board. He noted that they were able to obtain Raider from a grant, and thanked the City Council for supporting the Police Department.

6. PUBLIC HEARINGS

A. Public Hearing and Vote on a on a Proposed Loan Order that the sum of $2,000,000 is appropriated to pay costs of the connector roads/longer street projects to reconstruct Morse Street, as more fully described in the City's Fiscal Year 2024 through 2028 Capital Improvement Plan, including construction, construction administration services and construction contingency costs associated with this project and the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the loan order. The bid was awarded to A & R Belley Inc. Around $600,000 of the projects budget will come from the streets and sidewalks account.

Superintendent St. Louis stated that this is the next street in the City's connector roads/longer streets projects. He remarked that the street is not wide enough to include a bike lane.

Councilor Piccirilli moved to approve the loan order and Councilor Feltner seconded.

Councilor Palomba asked what the timeline is for the project.

Superintendent St. Louis replied that his hope is that they can start work immediately, and that the project will go into the 2025 calendar year.

Councilor Feltner asked if updated street letters will be going out, and what changes, if any, occurred from the plan's original iteration.

Superintendent St. Louis replied that no changes had been made, and that new street letters will be going out this week.

Councilor Feltner asked if there will be any change to the current utility poles.

Superintendent St. Louis replied that there is no current plan to change the poles as they are not in conflict with their plan.

Councilor Gannon asked if a historic marker on 103 Morse Street will be maintained or given improved considerations.

Superintendent St. Louis replied that they will certainly maintain it, but there are no other plans for it at this time.

The motion passed unanimously in a Roll Call Vote.

B. Public Hearing and Vote on a Proposed Order Establishing Water and Sewer Rates and Charges for Fiscal year 2025

City Manager Proakis remarked that water and sewer rates are an important and intricate consideration with keeping in mind maintenance work on older utilities as well as payment to the MWRA. He stated that there is an increase on the rate this year of 3.5%, but that he believes it is one of the lowest increases he has seen anytime anywhere, and he credited the allocation of the ARPA funds to be the reason of the lower increase.

Superintendent St. Louis remarked that the community performed a water model study of where the rates needed to be to make the enterprise fund sustainable, and the rates they were looking at at that point were in the double digits. Last year, they came forward with rate increases of 5.5% and 6% for water and sewer with the message that if ARPA funds were allocated to this need, those rate increases would be lessened, which is what transpired this year.

Councilor Piccirilli moved to adopt the order for the proposed water and sewer rates and Councilor Feltner seconded.

Councilor Palomba asked for clarification on the "returned earnings" in the report and claimed they seemed high at 10% - 25%.

Superintendent St. Louis replied that it is similar to the capital stabilization fund or free cash, which means they're funds to use in case of unforeseen emergency.

Councilor Palomba asked for clarity on the $1,000,000 of future funding set aside in the report.

Superintendent St. Louis replied that the MWRA INI program has not forecasted any future grants or loan programs as of yet, and that figure represents a potential future placeholder ask from Council should there not be any further programs from MWRA.

Councilor Feltner asked on the status of the water meter roll out and how that could affect rates.

Superintendent St. Louis replied that the project started about 5 or 6 years ago, that water meters use the same chips as cars do, and there was a global shortage of those chips over the past years. The community is at about 40% in terms of swapping out the meters, and are looking to have a substantial install by December.

The motion passed unanimously in a Voice Vote.

7. MOTIONS, ORDINANCES, ORDERS, AND RESOLUTIONS

A. Consideration and Approval of Exemptions of Interests of Existing City Employees in Contracts with the City Including Summer, Winter, Holiday, and After-School Program Employment Positions in Response to Disclosures Filed with the City Clerk by Prospective Employees and Certification by the Recreation Director that No Employee of that Department is Available to Perform those Services as part of their Regular Duties in Accordance with G.L. c. 268A, sec 20(b)

City Manager Proakis presented the item and stated that the 20(b) approvals continue to be common.

Councilor moved to approve the exemptions and Councilor Feltner seconded.

The motion passed unanimously in a Voice Vote.

B. First Reading on a proposed loan order, ORDERED: That the sum of $500,000 is appropriated to pay costs of purchasing a new ambulance for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the first reading.

C. First Reading on a proposed loan order, ORDERED: That the sum of $885,000 is appropriated to pay costs of purchasing a fire engine for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

City Manager Proakis presented the first reading.

D. Resolution Authorizing a Transfer of Funds in the Amount of $54,000 from Fiscal Year 2024 Fire Office Equipment Maintenance Account & the Fiscal Year 2024 Waterways Improvement Expenditure Account to the Fiscal Year 2024 Fire Department Replacement of Equipment Account & the Fiscal Year 2024 Transfer to Capital Project - Fire Department Equipment Account

City Manager Proakis stated that this will allow the Fire Department to replace the current emergency boat.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

Councilor Feltner asked to hear more about the benefits of the boat “Marine One”.

Fire Chief Nicholson replied that Marine One is stored at the Watertown Yacht Club and activated when needed; most recently when a vehicle fell into the water there a few weeks prior to this meeting. It is also used in search operations for missing people, as well as brush fires along the banks, and fires in boat houses along the river. The boat has served the station well, but it is out of date and in need of replacement.

Councilor Gannon asked if the new boat would have containment for hazardous waste.

Chief Nicholson replied that there will be more space in the boat of storage of some materials. The new boat will also have a water pump where the current one does not.

The motion passed unanimously in a Roll Call Vote.

E. Resolution Authorizing a Transfer of Funds in the Amount of $368,000 from Various Fiscal Year 2024 Electricity and Gas Accounts to the Fiscal Year 2024 ESCO Capital Project Stabilization Fund Account

City Manager Proakis remarked that this represents a shift of unused funds in order to be used in other needs.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

F. Resolution Authorizing a Transfer of Funds in the Amount of $1,500,000 from the Fiscal Year 2024 Authorized/Unissued Debt Account and Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Capital Projects Stabilization Fund Account

City Manager Proakis remarked that this transfer will be used to directly fund programs they had originally intended to borrow for.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

G. Resolution Authorizing a Transfer of Funds in the Amount of $500,000 from the Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Acquisition of Land/Open Space Stabilization Fund Account

City Manager Proakis stated that this is like the previous item, but these funds are allocated specifically for land/open space account.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

The motion passed unanimously in a Roll Call Vote.

H. Resolution Authorizing a Transfer of Funds in the Amount of $700,000 From Fiscal Year 2024 City Health Insurance Account and Fiscal Year 2024 School Health Insurance Account to the Fiscal Year 2024 OPEB Trust Fund Account

City Manager Proakis noted that this is the last transfer for FY24. The OPEB Trust Fund is important for retirees as well as maintaining the highest bond rating.

Councilor Piccirilli moved to approve the transfer of funds and Councilor Feltner seconded.

Councilor Gannon asked if this was an additional payment to what is typically contributed.

City Manager Proakis replied that that is correct.

The motion passed unanimously in a Roll Call Vote.

8. REPORTS OF COMMITTEES

A. Committee on Personnel and City Organization Report regarding its meeting on June 25, 2024 - Bays, Chair

ACTION ITEM:
To recommend that the City Council approve the use of the current evaluation form for the 2024 review of the City Council Clerk.

Councilor Piccirilli moved to accept the report and Councilor Feltner seconded.

The motion passed unanimously in a Voice Vote.

President Sideris remarked that the action item did not necessitate a vote.

9. COMMUNITCATIONS FROM THE CITY MANAGER

A. Request for Referral to Committee regarding the Chief Information Officer Search

City Manager Proakis remarked on the quality of work of the exiting Chief Information Officer. Over the past 4+ years, Chris McClure accomplished huge strides in closing the digital divide throughout the community, and succeeded in securing multiple grants for the City's cybersecurity. He presence and professionalism will be missed.

President Sideris requested a motion to refer this to the Committee on Personnel and City Organization.

Councilor Piccirilli moved to make the referral and Councilor Feltner seconded.

The motion passed unanimously in a Voice Vote.

City Manager Proakis announced the Watertown Wheels Event, Historical Society events on the Declaration of Independence and the Treaty of Watertown, the continued Watertown Square Area Plan meeting, and the new dumpster regulations.

10. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

There were no requests.

11. ANNOUNCEMENTS

Councilor Gannon announced an upcoming Conservation Commission Meeting at the Library.

Councilor Gardner announced that the next Watertown Mall Developer Meeting will be held on July 11th.

12. PUBLIC FORUM

There were no participants in Public Forum.

13. RECESS OR ADJOURNMENT

Councilor Piccirilli made a motion to adjourn and Councilor Feltner seconded.

The motion was adopted unanimously in a Voice Vote.

The meeting adjourned at 7:51 p.m.

> I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above minutes were adopted by a vote of __ for, __ against, __ present on August 13, 2024.

Mark S. Sideris, Council President
s:/BTM

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

City Council Meeting

Tuesday, July 9, 2024 at 7:00 PM

List of Documents

1. Morse Street Loan Order – Item 6A
2. FY25 Water and Sewer Rates – Item 6B
3. Ethics Exemptions – Item 7A
4. First Reading Loan Order – Ambulance – Item 7B
5. First Reading Loan Order – Fire Truck – Item 7C
6. Transfer of Funds – Fire Dept Boat – Item 7D
7. Transfer of Funds – FY24 Utilities to FY24 ESCO Capital Stabilization- Item 7E
8. Transfer of Funds – FY24 Unissued/Planned Debt to Cap. Stabilization – Item 7F
9. Transfer of Funds – FY24 Planned Debt to FY24 Open Space Account – Item 7G
10. Transfer of Funds – FY24 Health Insurance to FY24 OPEB Trust – Item 7H
11. Committee on Personnel and City Organization Report – Item 8A
12. Email from Russ Arico

ADDENDUM TO THE MINUTES OF THE JULY 9, 2024 CITY COUNCIL MEETING

City Council Meeting

Tuesday, July 9, 2024 at 7:00 PM
Richard E. Mastrangelo Council Chamber
149 Main St
Watertown, MA

Agenda

ACCESS INFORMATION:

A. This meeting will be held on July 9, 2024 at 7:00 P.M. Location: Richard E. Mastrangelo Council Chamber

B. The meeting will be televised through WCATV (Watertown Cable Access Television): http://vodwcatv.org/CablecastPublicSite/watch-now?site=3

C. The Public may join the virtual meeting online: https://watertown-ma.zoom.us/j/92991331344

D. Public may join the virtual meeting audio only by phone: (877) 853-5257 or (888) 475-4499 (Toll Free) and enter Webinar ID: 929 9133 1344

E. Public may comment through email: vpiccirilli@watertown-ma.gov

F. Please Visit the City Council Website here: https://www.watertown-ma.gov/350/City-Council

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1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC FORUM
4. EXAMINATION OF RECORDS OF PREVIOUS MEETINGS
   A. Minutes from City Council Meeting June 25, 2024
5. PRESIDENT'S REPORT
   A. Welcome "Raider" and companion Officer Ann Margaryan, Watertown Police Department
6. PUBLIC HEARINGS
   A. Public Hearing and Vote on a Proposed Loan Order that the sum of $2,000,000 is appropriated to pay costs of the connector roads/longer street projects to reconstruct Morse Street, as more fully described in the City's Fiscal Year 2024 through 2028 Capital Improvement Plan, including construction, construction administration services and construction contingency costs associated with this project and the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any

other enabling authority, and to issue bonds or notes of the City therefor.

B. Public Hearing and Vote on a Proposed Order Establishing Water and Sewer Rates and Charges for Fiscal Year 2025

7. MOTIONS, ORDINANCES, ORDER, AND RESOLUTIONS

A. Consideration and Approval of Exemptions of Interests of Existing City Employees in Contracts with the City Including Summer, Winter, Holiday, and After-School Program Employment Positions in Response to Disclosures Filed with the City Clerk by Prospective Employees and Certification by the Recreation Director that No Employee of that Department is Available to Perform those Services as part of their Regular Duties in Accordance with G.L. c. 268A, sec 20(b)

B. First Reading on a proposed loan order, ORDERED: That the sum of $500,000 is appropriated to pay costs of purchasing a new ambulance for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

C. First Reading on a proposed loan order, ORDERED: That the sum of $885,000 is appropriated to pay costs of purchasing a fire engine for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor

D. Resolution Authorizing a Transfer of Funds in the Amount of $54,000 from Fiscal Year 2024 Fire Office Equipment Maintenance Account & the Fiscal Year 2024 Waterways Improvement Expenditure Account to the Fiscal Year 2024 Fire Department Replacement of Equipment Account & the Fiscal Year 2024 Transfer to Capital Project - Fire Department Equipment Account

E. Resolution Authorizing a Transfer of Funds in the Amount of $368,000 from Various Fiscal Year 2024 Electricity and Gas Accounts to the Fiscal Year 2024 ESCO Capital Project Stabilization Fund Account

F. Resolution Authorizing a Transfer of Funds in the Amount of $1,500,000 from the Fiscal Year 2024 Authorized/Unissued Debt Account and Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Capital Projects Stabilization Fund Account

G. Resolution Authorizing a Transfer of Funds in the Amount of $500,000 From the Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Acquisition of Land/Open Space Stabilization Fund Account

H. Resolution Authorizing a Transfer of Funds in the Amount of $700,000 From Fiscal Year 2024 City Health Insurance Account and Fiscal Year 2024 School Health Insurance Account to the Fiscal Year 2024 OPEB Trust Fund Account

8. REPORTS OF COMMITTEES

A. Committee on Personnel and City Organization Report regarding its meeting on June 25, 2024 - Bays, Chair

ACTION ITEM:

To recommend that the City Council approve the use of the current evaluation form for the 2024 review of the City Clerk

9. COMMUNICATIONS FROM THE CITY MANAGER

   A. Request for Referral to Committee regarding the Chief Information Officer Search

10. REQUESTS FOR INFORMATION/REVIEW OF LIST OF PENDING MATTERS

11. ANNOUNCEMENTS

12. PUBLIC FORUM

13. RECESS OR ADJOURNMENT

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

CITY COUNCIL ATTENDANCE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve the minutes from City Council Meeting June 25, 2024

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Loan Order in the sum of $2,000,000 to pay costs of the connector roads/longer street projects to reconstruct Morse Street

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 89 **2024 – O -** 89

ORDER TO APPROVE THE BORROWING OF FUNDS TO PAY COSTS FOR RECONSTRUCTING MORSE STREET AS PART OF THE CONNECTOR ROADS/LONGER STREET PROJECT

ORDERED: That the sum of $2,000,000 is appropriated to pay costs of the connector roads/longer street projects to reconstruct Morse Street, as more fully described in the City's Fiscal Year 2024 through 2028 Capital Improvement Plan, including construction, construction administration services and construction contingency costs associated with this project and the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

BE IT FURTHER ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 4 for, 0 against, and 0 present on July 9, 2024

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

CITY OF
WATERTOWN
Office of the City Manager

George J. Proakis
City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: Steven Magoon, Acting City Manager

Date: June 18, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works and Michael Albano, Director of Admin & Finance requesting that the necessary actions be taken to authorize the Treasurer to borrow $2,000,000 as outlined and approved in the Capital Improvement Program (CIP) budget through the Long Street and Connector reconstruction project.

I respectfully request the attached proposed Loan Order be placed on the June 25, 2024 City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Chelsea A. Tryder
(617) 378-4190
ctryder@hinckleyallen.com

June 20, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Morse Street Reconstruction Bonds

Dear George:

As requested, I suggest the following form of loan order in connection with the Long Street and Connector Reconstruction project:

> ORDERED: That the sum of $2,000,000 is appropriated to pay costs of the connector roads/longer street projects to reconstruct Morse Street, as more fully described in the City's Fiscal Year 2024 through 2028 Capital Improvement Plan, including construction, construction administration services and construction contingency costs associated with this project and the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder

CITY OF WATERTOWN
DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET

Gregory M. St. Louis, PE
Superintendent

(P) 617-972-6420
(F) 617-972-6402

TO: Mr. George Proakis, City Manager

FROM: Mr. Gregory St. Louis, Superintendent of Public Works
Mr. Michael Albano, Director of Admin & Finance

DATE: June 6, 2024

RE: Public Works Dept. – Morse Street Funding Request

The Department of Public Works respectfully requests that the necessary actions be taken to authorize the Treasurer to borrow the $2,000,000 as outlined and approved in the Capital Improvement Program (CIP) budget through the Long Street and Connector reconstruction project.

These funds will be utilized for the construction, construction administration services and potential construction contingency costs associated with this project. As outlined below, the $2,600,000 will be utilized from CIP authorization and other street and sidewalk capital funds available as follows:

Item	Amount	Remarks
Funding Request	$2,000,000.00	FY24 Conceptual Recommendation 9
Construction Bid Amount	$2,082208.00	A.R. Belli INC.
Construction Administration/ Construction Services	$320,000.00	Bobrek Engineering & Const. during construction
Construction Contingency	$197,792.00	Remaining Value (9.5%)

On June 5, 2024 five bids were received and opened by the Purchasing Office. The lowest and most eligible bid was from A. R. Belli INC. in the amount of $2,082,208.00. Construction Administration services, to be performed by Bobrek Engineering & Construction in the amount to $320,000.00. The remaining $197,792.00 is being recommended to be carried for contingency (9.5%), to cover any potential unexpected and unforeseen conditions which may result as this project moves forward.

Work on this project includes full reconstruction of the roadway from Galen to Watertown Street including pavement, sidewalks, line painting and landscaping in accordance with best practices.

Thank you in advance for your consideration of this request.

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

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Order Number	**735768**	Order Price	**$809.20**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**06/29/2024**	Last Run Date	**06/29/2024**
Payment Type			

AD PREVIEW:

Legal Notice

The City Council of Watertown hereby gives notice of a public hearing and vote to be held ONLINE and IN-PERSON (HYBRID) Tuesday, July 9, 2024 at 7:00 PM in the Richard Mastrangelo Chamber Administration Building, 149 Main Street, Watertown, MA or online at the following link https://watertown-ma.zoom.us/j/92991331344 which may be found on the City of Watertown's website, on a proposed Loan Order as follows:

Ordered: That the sum of $2,000,000 is appropriated to pay costs of the connector roads/longer street projects to reconstruct Morse Street, as more fully described in the City's Fiscal Year 2024 through 2028 Capital Improvement Plan, including construction, construction administration services and construction contingency costs associated with this project and the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor

Interested parties are encouraged to participate in this HYBRID Public Hearing. A copy of the proposed Loan Order is available for inspection as the Administration Building, 149 Main Street, Watertown, MA 02472 in the City Clerk's Office Monday through Thursday 8:30 a.m. through 5:00 p.m., on Tuesday evening up to 7:00 p.m., and Friday 8:30 a.m. through 12:30 p.m., and on the City's website page: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve an order establishing Water and Sewer Rates & Charges for FY25

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

ORDER # 90 **2024 – O –** 90

ORDER ADOPTING FISCAL YEAR 2025 WATER AND SEWER RATES AND CHARGES

ORDERED: That the City Council of the City of Watertown hereby adopts Fiscal Year 2025 Water and Sewer Rates and Charges as attached.

BE IT FURTHERE ORDERED: That a copy of said Order be forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a regular meeting of the City Council for which a quorum was present, the above Order was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

CITY OF
WATERTOWN
Office of the City Manager

George J. Proakis
City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: Steven Magoon, Acting City Manager

Date: June 18, 2024

RE: Fiscal Year 2025 Water & Sewer Rates

Attached please find correspondence from Gregory M. St. Louis, Superintendent of Public Works summarizing the Water and Sewer Rate Study Analysis performed for the City of Watertown. As stated in the report, this Study was performed to provide the City with recommended water and sewer rate changes that will generate sufficient revenue to fund the purchase of water and sewerage treatment from the Massachusetts Water Resource Authority ("MWRA"), operational costs, indirect costs, debt service costs, and short-term and long-term capital improvements and will ensure the water fund and sewer fund continue to maintain healthy retained earnings.

I respectfully request a First Reading on an Order establishing water and sewer rates and charges for Fiscal Year 2025 be considered at the June 25, 2024 City Council meeting. The Public Hearing and consideration of rate schedules and fees designed to raise sufficient revenues to support the Fiscal Year 2025 operational services provided to customers of the City's Water/Sewer System would be scheduled for the July 9, 2024 City Council Meeting.

Thank you for your consideration in this matter.

CITY OF WATERTOWN

DEPARTMENT OF PUBLIC WORKS
124 ORCHARD STREET
WATERTOWN MA 02472

Gregory M. St. Louis, PE

(P) 617-972-6420
Superintendent of Public Works

(F) 617-972-6402

<u>TO:</u> George J. Proakis – City Manager

<u>FROM:</u> Gregory St. Louis, PE – Superintendent of Public Works
Michael Albano, CPA – Director of Administration and Finance

<u>SUBJECT:</u> FY25 Water and Sewer Rates

<u>DATES:</u> June 19, 2024

The Department of Public Works is pleased to present the following memorandum summarizing the Water and Sewer Rates Analysis performed for the City of Watertown ("City"). This analysis was performed to provide the City with recommended water and sewer rate changes that will generate sufficient revenue to fund the purchase of water and sewerage treatment from the Massachusetts Water Resource Authority ("MWRA"), operational costs, indirect costs, debt service costs, and short-term and long-term capital improvements and will ensure the water fund and sewer fund continue to maintain healthy retained earnings.

Background

The City of Watertown consists of primarily urban commercial and residential development with a population of approximately 35,000, according to the 2020 U.S. Census. The Water and Sewer Department though its Department of Public works ("DPW"), provides services to approximately 9,500 commercial, residential, industrial, and institutional accounts.

The Water and Sewer Division is responsible for providing its users with drinking water and sewage collection and conveyance in a cost-effective and environmentally friendly manner that meets EPA and DEP standards.

Water Utility

The City is a member community of the Massachusetts Water Resource Authority ("MWRA"), and the MWRA supplies water to the City, with an average daily demand of 2.6 million gallons per day per the Water System Analysis and Capital Improvement Plan dated March 9, 2015. The water is then conveyed to its residents through the City's 82 miles of water distribution mains. The Department Public Works utilizes Grant funding, MWRA incentive programs, and local enterprise funds to work to rehabilitate the water system by removing eligible lead services, replacing cast iron water mains, locating and addressing leaks. We are approximately 50% through our long-awaited meter replacement program with goals of substantial completion by January 2025. These improvements ensure that we track, deliver, and furnish high quality water to our residents.

Sewer Utility

The City's sewer system consists of approximately 82 miles of the sewer with an average daily flow of 3 million gallons per day per the Sewer Collection System Capital Improvement Plan dated December 2017, which transports the wastewater to the MWRA interceptors. The Department of Public Works utilizes grant funding, MWRA incentive programs, and local enterprise funds to address inflow and infiltration issues or " I/I" throughout the City. Eliminating these illicit sources of water helps lower our treatment costs, prevent backups, and improve downstream water quality in our environment.

<u>ARPA</u>

This past winter, the City chose to fund Capital Improvement Projects in the Water and Sewer Division with American Rescue Plan Act (ARPA) funds. The Department of public work received $2.0 Million dollars for Cottage Street Water Main Replacement, $369,000 for Lead Service Replacement, $369,000 for Stormwater Infiltration, and $2.5 Million dollars for the Phase 4 I/I project. Utilizing ARPA funds for CIP work allows the City the flexibility of not utilizing enterprise funds or retained earnings to pay for these projects.

Existing Rate Structure and Charges

The City's water and sewer rates are based on a multi-tier rate structure in which the rate per 100 cubic feet (Ccf) of water increases with consumption. All 9,500 plus residential, commercial, and irrigation accounts are billed quarterly (every three months) which are staggered across each quarter according to the billing cycle.

The City currently has an inclining, four-tier structure for non-irrigation water consumption and sewer flow and a flat fee for irrigation water consumption, as well as meter and fire protection charges. Table 1 shows the current water and sewer rates for Fiscal Year 2024. Tables 2 and 3 detail current meter and fire service charges, respectively.

Table 1 – FY 2024 Water and Sewer Rates (Effective July 1, 2023)

Tier	Consumption	Water Rate (per 100 cubic feet)	Sewer Rate (per 100 cubic feet)
1	0-2,500 cu ft	$5.49	$11.07
2	2,501 - 5,000 cu ft	$8.55	$14.45
3	5,001 - 25,000 cu ft	$11.56	$16.14
4	Over 25,000 cu ft	$15.08	$19.76
Irrigation	All	$15.08	N/A

Table 2 – FY 2024 Meter Service Charges (Effective July 1, 2023)

Meter Size (inches)	Rates/quarter
5/8	$8.81
3/4	$9.38
1	$11.08
1 1/4	$13.34
1 1/2	$13.34
2	$19.46
3	$64.84
4	$81.64
6	$120.85

Table 3 – FY 2024 Fire Service Charges (Effective July 1, 2023)	
Service Size (inches)	**Rates**
2	$12.85
3	$44.99
4	$89.98
6	$263.50
8	$559.13
10	$1,009.01

Comparison to Neighboring Communities

When considering rate changes, comparing the City's rates and tiers to neighboring communities' rates and tiers provides helpful information on how communities measure up. Table 4 below compares water rates by tier and base charges and Table 5 compares sewer rates by tier and base charges. The average customer's bill, based on an industry-standard 2,800 cubic feet of usage, is also included in the tables. Each community in the tables is a member of the MWRA.

Table 4 – Water Rates / Tiers Comparison to Neighboring Communities

Community	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Average Usage Bill
Watertown	***0-2,500***	***2,501-5,000***	***5,001- 25,000***	***> 25,000***		***2,800 Ccf***
FY24	$5.49	$8.55	$11.56	$15.08		$171.71
Lexington	***0-4,000***	***4,001-8,000***	***Over 8,000***			
FY23	$4.79	$7.18	$9.48			$134.12
FY24	$5.06	$7.59	$10.02			$141.68
Waltham	***0-2,100***	***2,101-4,500***	***4,501-12,000***	***> 12,000***		
FY23	$3.07	$4.15	$8.90	$12.14		$93.52
FY24	$3.07	$4.15	$8.90	$12.14		$93.52
Needham	***0-600***	***601-2,700***	***2,701-4,200***	***Over 4,200***		
FY23	$3.24	$3.46	$4.35	$5.34		$111.45
FY24	$3.30	$3.53	$4.43	$5.44		$113.36
Brookline	***0-1,800***	***Over 1,800***				
FY23	$3.14	$7.85				$170.75
FY24	$3.25	$8.12				$176.68
Belmont	***0-3,000***	***>3,000***				
FY22	$6.62	$7.59				$206.21
FY23	$6.62	$7.59				$206.21
FY24	$6.91	$7.92				$213.34
Arlington	***0-1,500***	***1,600-3,000***	***> 3,000***			
FY24	$8.17	$8.75	$10.61			$253.68
FY25	$8.42	$9.02	$10.93			$261.48
Newton	***0-1,000***	***1,001-2,500***	***2,501-6,000***	***Over 6,000***		
FY24	$7.62	$8.81	$10.13	$12.63		$238.74

Data is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter where available.

Community	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Average Usage Bill
Watertown	***0-2,500***	***2,501-5,000***	***5,001- 25,000***	***> 25,000***		***2,800 Ccf***

Community	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Average Usage Bill
FY24	$11.07	$14.45	$16.14	$19.76		$320.10
Lexington	***0-4,000***	***4,001-8,000***	***Over 8,000***			
FY23	$9.30	$15.19	$24.16			$260.40
FY24	$9.73	$15.89	$25.27			$272.44
Waltham	***0-2,100***	***2,101-4,500***	***4,501-12,000***	***> 12,000***		
FY23	$5.46	$7.63	$16.26	$21.51		$168.07
FY24	$5.46	$7.63	$16.26	$21.51		$168.07
Needham	***0-600***	***601-2,700***	***2,701-4,200***	***Over 4,200***		
FY23	$9.53	$10.52	$11.35	$12.38		$301.45
FY24	$9.82	$10.84	$11.69	$12.75		$310.25
Brookline	***0-1,800***	***Over 1,800***				
FY24	$9.39	$9.39				$298.65
FY25	$9.72	$9.72				$309.14
Belmont	***Flat***					
FY22	$12.91					$379.72
FY23	$12.91					$379.72
FY24	$13.98					$409.44
Arlington	***0-1,500***	***1,600-3,000***	***> 3,000***			
FY24	$9.60	$10.23	$12.40			$276.99
FY25	$9.90	$10.55	$12.79			$285.65
Newton	***0-1,000***	***1,001-2,500***	***2,501-6,000***	***Over 6,000***		
FY24	$11.84	$13.85	$14.88	$17.11		$370.79

Data is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter where available.

<u>Existing Expenses and Revenues</u>

As a reminder, in FY 2024 water rate increase of 5.5% and a sewer increase of 6.0%. This rate adjustment was the first year following a substantial overhaul of the existing tier structure in FY 2023. Our work has paid off and even despite a wet summer, the City garnered additional revenue working to stabilize our enterprise fund retained earnings.

The City's MWRA water assessment was projected using the MWRA's methodology to calculate the City's assessment using its average flow share and the expected annual increase in MWRA's water expenses. The City's MWRA sewer assessment was projected using a conservative annual increase of 4%, which is slightly above the City's annual increase. Capital outlay expenses for FY 2025 were held steady using the FY 2025 budgeted amount, and then increased by $50,000 annually in line with the City's CIP. The remaining expenditures, including salaries, indirect costs, and other expenses, were increased annually based on the amounts in the FY 2025 budgets. The resulting total projected expenditures for FY 2025 are $9,633,402 for water and $12,546,700 for sewer.

The MWRA's FY 2023 water and sewer assessments were $4,592,938 for water and $7,332,350 for sewer. The MWRA's assessment is the most significant expense for the Water Enterprise Fund and the Sewer Enterprise Fund. The City plans to invest in capital improvements via its regularly maintained capital improvement plans ("CIPs") and via additional capital improvements over the next five years. Included in the water projections presented, in addition to the funding of the CIP, is funding for capital improvements of $1.0 million per year from FY 2027 to FY 2029. Included in the sewer projections presented, in addition to the funding of the CIP, is funding for sewer capital improvements of $1.0 million per year from FY 2027 to FY 2029. Funding of these capital improvements is presumed to be via long-term debt from FY 2027 through FY 2037 and are in addition to the City's use of available MWRA grant and loan funding and approved ARPA funds.

The Water Enterprise Fund and the Sewer Enterprise Fund are experiencing budgetary shortfalls because revenue recovered from rates is insufficient to cover expenditures. The City should strongly consider rate action for FY 2024 and beyond to ensure sufficient revenue is realized from rates.

Rates and Charges

Each of the following options for updated rates and charges included in this memorandum are designed to ensure retained earnings are not depleted from FY 2025 to FY 2029 below 20%, and to target healthy retained earnings in the future over a five-year period. The recommended retained earnings balance is between 10% and 25%.

Since the analysis conducted was a five-year look-ahead, rates are presented for the next five fiscal years, including FY 2025. Annual rate adjustments will help the City achieve its goals of covering actual costs of services, maintaining healthy retained earnings, investing in capital improvements, and ensuring long-term fiscal stability.

Increases to rates are presented in Table 9 below:

Table 9 – Proposed Increases					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Water	3.5%	4.8%	4.8%	4.8%	4.8%
Sewer	3.5%	4.8%	4.8%	4.8%	4.8%

Tables 10 and 11 below and on the following pages present the current rates and charges and proposed FY 2025 rates and charges along with the differences between them. The increases to the meter service and private fire protection charges are not the same as the increases to rates. Table 12 below presents the quarterly bill impact for sample users.

Table 10 – Current and Proposed Meter Service Charges				
Meter Charge	FY 2023	FY 2024	Difference	
Meter Size	Current $	Proposed $	$	%
5/8"	8.81	9.12	0.31	3.5%
3/4"	9.38	9.71	0.33	3.5%
1"	11.08	11.47	0.39	3.5%
1 1/4"	13.34	13.81	0.47	3.5%
1 1/2"	13.34	13.81	0.47	3.5%
2"	19.46	20.14	0.68	3.5%
3"	64.84	67.11	2.27	3.5%
4"	81.64	84.50	2.86	3.5%
6"	120.85	125.08	4.23	3.5%

Table 11 – Volumetric Rates (per 100 cubic feet)					
Tier	Volume	FY 2024	FY 2025	Difference	
Water	(cu. Ft)	Current $	Proposed $	$	%
1	0-2,500	5.49	5.68	0.19	3.5%
2	2,501-5,000	8.55	8.85	0.30	3.5%
3	5,001-25,000	11.56	11.96	0.40	3.5%
4	Over 25,000	15.08	15.61	0.53	3.5%
Irrigation	Flat	15.08	15.61	0.53	3.5%

Sewer					
1	0-2,500	11.07	11.46	0.39	3.5%
2	2,501-5,000	14.45	14.96	0.51	3.5%
3	5,001-25,000	16.14	16.70	0.56	3.5%
4	Over 25,000	19.76	20.45	0.69	3.5%
Combined					
1	0-2,500	16.55	17.14	0.58	3.5%
2	2,501-5,000	22.99	23.81	0.81	3.5%
3	5,001-25,000	27.71	28.67	0.97	3.5%
4	Over 25,000	34.83	36.06	1.22	3.5%
Irrigation	Flat	15.08	15.61	0.53	3.5%
Private Fire Protection					
2"		12.85	13.30	0.45	3.5%
3"		44.99	46.56	1.57	3.5%
4"		89.98	93.13	3.15	3.5%
6"		263.50	272.72	9.22	3.5%
8"		559.13	578.70	19.57	3.5%
10"		1,009.01	1,044.33	35.32	3.5%

Table 12 – Bill Impacts for Sample Users (quarterly)

Meter	Consumption	FY 2024 $			FY 2025 $			Difference	
Size	(cu. ft)	Water	Sewer	Total	Water	Sewer	Total	$	%
5/8"	2,800	171.71	320.10	491.81	177.72	331.30	509.02	17.21	3.5%
5/8"	4,000	274.31	493.50	767.81	283.91	510.77	794.68	26.87	3.5%
1"	14,482	1,458.20	2,168.39	3,626.59	1,509.24	2,244.28	3,753.52	126.93	3.5%
1"	23,112	2,455.83	3,561.28	6,017.11	2,541.79	3,685.92	6,227.71	210.60	3.5%
4"	39,255	4,894.29	6,682.79	11,577.08	5,065.59	6,916.69	11,982.28	405.20	3.5%

The information presented includes the additional funding of $1.0 million in water capital projects in FY 2027 through FY 2029 and the additional funding of $1.0 million in sewer capital projects in FY 2027 through FY 2029. It also includes a direct ARPA funding as discussed above in 2025 and 2026. This funding is in addition to what is in the City-maintained water and sewer CIPs.

Recommendations

It is important to the City that the proposed rate increases are mitigated as much as possible, given the current environment. It is also imperative for the City to continue to fund its water and sewer capital improvement plans. The projections in this memorandum include the full funding of the CIPs, as well as funding of additional capital improvements.

The projections provided in the memorandum are based on many assumptions and each community varies widely in its infrastructure and long-term goals. We recommend that the water and sewer analyses conducted for the City are reviewed and updated each year.

Thank you for your consideration.

55 Walkers Brook Drive, Suite 100, Reading, MA 01867
Tel: 978.532.1900

MEMORANDUM

TO: Gregory St. Louis, Superintendent of Public Works (City of Watertown), Michael Albano, Director of Administration and Finance of Public Works (City of Watertown)

FROM: Matthew Abrahams (The Abrahams Group), David Elmer, PE (Weston & Sampson)

DATE: June 20, 2024

SUBJECT: FY 2025 Water and Sewer Rate Study

We are pleased to present the following memorandum summarizing the Water and Sewer Rate Study Analysis performed for the City of Watertown ("City") by The Abrahams Group. This Study was performed to provide the City with recommended water and sewer rate changes that will generate sufficient revenue to fund the purchase of water and sewerage treatment from the Massachusetts Water Resource Authority ("MWRA"), operational costs, indirect costs, debt service costs, and short-term and long-term capital improvements and will ensure the water fund and sewer fund continue to maintain healthy retained earnings.

Rate options were discussed with City staff and reviewed with the City Manager. Based on that review, City staff is recommending one water rate option and one sewer rate option. This memorandum contains those rate recommendations which fully support the City's final FY 2025 water and sewer budgets.

Background

The City of Watertown consists of primarily urban commercial and residential development with a population of approximately 35,000, according to the 2020 U.S. Census. The City's Water and Sewer Department, through the City's Department of Public works ("DPW"), provides services to approximately 9,500 commercial, residential, industrial, and institutional accounts.

The Water and Sewer Department is responsible for providing its customers with drinking water and sewerage collection and conveyance in a cost-effective and environmentally friendly manner that meets EPA and DEP standards.

Water Utility

The City is a member community of the MWRA. The MWRA supplies water to the City, with an average daily demand of 2.52 million gallons per day, per the MWRA's Community Water Use data from

December 2023. The water is then conveyed to the City's residents through the City's 82 miles of water distribution mains.

Sewer Utility

The City's sewer system consists of approximately 82 miles of sewer mains that transport wastewater to the MWRA's interceptors. The City transports an average daily flow of 3.85 million gallons per day, per the MWRA's Sewer Flow Report for the calendar years of 2021, 2022, and 2023.

Existing Rate Structure and Charges

The City's water and sewer rates are based on a multi-tier rate structure in which the rate per 100 cubic feet of water increases with consumption. All 9,500 plus residential, commercial, and irrigation accounts are billed quarterly (every three months) which are staggered across each quarter according to the billing cycle.

The City currently has an inclining, four-tier structure for non-irrigation water consumption and sewer flow and a flat fee for irrigation water consumption, as well as meter and fire protection charges. Table 1 shows the current water and sewer rates for fiscal year 2024. Tables 2 and 3 detail current meter and fire service charges, respectively.

Table 1 – FY 2024 Water and Sewer Rates (Effective July 1, 2023)			
Tier	Consumption	Water Rate (per 100 cubic feet)	Sewer Rate (per 100 cubic feet)
1	0-2,500 cu ft	$5.49	$11.07
2	2,501-5,000 cu ft	$8.55	$14.45
3	5,001-25,000 cu ft	$11.56	$16.14
4	Over 25,000 cu ft	$15.08	$19.76
Irrigation	All	$15.08	N/A

Table 2 – FY 2024 Meter Service Charges (Effective July 1, 2023)	
Meter Size (inches)	Rates/quarter
5/8	$8.81
3/4	$9.38
1	$11.08
1 1/4	$13.34
1 1/2	$13.34
2	$19.46
3	$64.84
4	$81.64
6	$120.85

Table 3 – FY 2024 Fire Service Charges (Effective July 1, 2023)	
Service Size (inches)	Rates
2	$12.85
3	$44.99
4	$89.98
6	$263.50
8	$559.13
10	$1,009.01

Comparison to Neighboring Communities

When considering rate and/or tier changes, comparing the City's rates and tiers to neighboring communities' rates and tiers provides helpful information on how communities measure up. Table 4 below compares water rates by tier and base charges and Table 5 compares sewer rates by tier and base charges. The average customer's bill, based on an industry-standard 2,800 cubic feet of usage, is also included in the tables. Each community in the tables is a member of the MWRA.

Table 4 – Water Rates/Tiers Comparison to Neighboring Communities												
Community	Tiers						Rates					
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Base	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Average Bill
Watertown	0-2,500	2,500-5,000	5,001-25,000	Over 25,000		$8.81	$5.49	$8.55	$11.56	$15.08		$171.71
Waltham	0-2,100	2,100-4,500	4,500-12,000	Over 12,000			$3.07	$4.15	$8.90	$12.14		$93.52
Needham	0-600	600-2,700	2,700-4,200	Over 4,200		$15.00	$3.30	$3.53	$4.43	$5.44		$113.36
Lexington	0-4,000	4,000-8,000	Over 8,000				$5.06	$7.59	$10.02			$141.68
Brookline	0-1,800	Over 1,800				$36.98	$3.25	$8.12				$176.68
Belmont	0-3,000	Over 3,000				$19.86	$6.91	$7.92				$213.34
Arlington	0-1,500	1,500-3,000	Over 3,000			$17.92	$8.42	$9.02	$10.93			$261.48
Newton	0-1,000	1,000-2,500	2,500-6,000	Over 6,000			$7.62	$8.81	$10.13	$12.63		$238.74

Data is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter.

Table 5 – Sewer Rates/Tiers Comparison to Neighboring Communities												
Community	Tiers						Rates					
	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Base	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	Average Bill
Watertown	0-2,500	2,500-5,000	5,001-25,000	Over 25,000			$11.07	$14.45	$16.14	$19.76		$320.10
Waltham	0-2,100	2,100-4,500	4,500-12,000	Over 12,000			$5.46	$7.63	$16.26	$21.51		$168.07
Needham	0-600	600-2,700	2,700-4,200	Over 4,200		$12.00	$9.82	$10.84	$11.69	$12.75		$310.25
Lexington	0-4,000	4,000-8,000	Over 8,000				$9.73	$15.89	$25.27			$272.44
Brookline	Flat Rate					$36.98	$9.72					$309.14
Belmont	Flat Rate					$18.00	$13.98					$409.44
Arlington	0-1,500	1,500-3,000	Over 3,000				$9.90	$10.55	$12.79			$285.65
Newton	0-1,000	1,000-2,500	2,500-6,000	Over 6,000			$11.84	$13.85	$14.88	$17.11		$370.79

Data is per quarter. Tiers are in cubic feet. Rates per 100 cubic feet. Average bill is for usage of 2,800 cubic feet with 5/8" meter.

Existing Expenses and Revenues

With the addition of a fourth tier to the water and sewer rate structures for FY 2023, rate increases between 5.25% and 6.50% for rates in the tiers for FY 2023, and increased consumption due to a dry summer in 2022, FY 2023 ended in surplus for both the water and sewer funds. The water fund's surplus in FY 2023 was $542,529 and the sewer fund's surplus in FY 2023 was $1,911,656. The financial results of FY 2023 for both funds contributed to healthy retained earnings balances at the time of the most recent certification, which was as of July 1, 2023. The latest certification for water was $2,434,098, or 28.4%, of water fund expenses in FY 2023, and the latest certification for sewer was $2,104,693, or 15.4%, of sewer fund expenses in FY 2023.

Projections for FY 2024 show that the water fund should end with a surplus similar to FY 2023's. The 5.5% rate increase has helped offset decreased consumption for FY 2024, due in large part to the wet summer of 2023. Total fund expenses are projected to increase 4.4% over FY 2023's, which includes a $53,000, or 1.3%, increase to the City's MWRA water assessment and a $278,000, or 21.9%, increase to long-term debt. The water fund's projected surplus for FY 2024 is $519,912. Any surplus should further enhance the retained earnings balance. The sewer fund should end with a surplus for FY 2024, but not as large as FY 2023's. The 6.0% rate increase has helped offset decreased sewer flow for FY 2024. Total fund expenses are projected to increase 14.8% over FY 2023's, which includes a $331,000, or 4.9%, increase to the City's MWRA sewer assessment, a $584,000, or 75.7%, increase in capital outlay, and a $252,000, or 83.9%, increase to long-term debt. The sewer fund's projected surplus for FY 2024 is $949,865. Any surplus should further enhance the retained earnings balance.

The City's FY 2025 water and sewer budgets were integrated into this study. The FY 2025 water budget is $9,633,402, a 7.6% increase over FY 2024's water budget, and the FY 2025 sewer budget is $12,546,700, a 6.2% increase over FY 2024's sewer budget. The MWRA's preliminary FY 2025 water assessment is $4,592,938, a 9.3% increase over the FY 2024 assessment. This increase is unusual as the water assessment increased 3.4% on average the five prior years and calendar year 2023, on which the FY 2025 water assessment is based, included a wet summer. The MWRA's preliminary FY 2025 sewer assessment is $7,332,350, an increase of 4.7% over the FY 2024 assessment. The sewer assessment increased 1.8% on average the five prior years. The MWRA's assessment is the single largest expense for the Water Enterprise Fund and the Sewer Enterprise Fund.

The City plans to invest in infrastructure improvements via its regularly maintained capital improvement plans ("CIPs") over the next five years. Included in the water projections presented, in addition to the funding of the CIP, is funding for capital improvements of $1 million per year from FY 2026 to FY 2029. Included in the sewer projections presented, in addition to the funding of the CIP, is funding for sewer capital improvements of $1 million per year from FY 2026 to FY 2029. Funding of these capital improvements would be via long-term debt and are in addition to the City's use of available MWRA grant and loan funding.

Baseline Analysis

Without any changes in revenue (i.e., no rate adjustments), as presented in the baseline financial analysis, total projected water revenues for FY 2025 are $9,162,263 and projected expenditures are $9,633,402, leaving a deficit of over $470,000 for FY 2025. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

Without any changes in revenue (i.e., no rate adjustments), as presented in the baseline financial analysis, total projected sewer revenues for FY 2025 are $12,133,616 and projected expenditures are $12,546,700, leaving a deficit of over $413,000 for FY 2025. In addition, the revenue total does not include liens, which is revenue from prior years that the City has already identified as revenue in those years.

The Water Enterprise Fund and the Sewer Enterprise Fund are experiencing budgetary shortfalls because revenue recovered from rates is insufficient to cover expenditures. The City should strongly consider rate action for FY 2025 and beyond to ensure sufficient revenue is realized from rates. Any deficit at the conclusion of a fiscal year would presumably be covered by available retained earnings. While healthy retained earnings balances in both funds would allow for this, the consistent use of retained earnings over time will lower the retained earnings balances from their current healthy level.

Recommended Option for Rates and Charges

The recommended option for updated rates and charges included in this memorandum is designed to ensure retained earnings are not depleted from FY 2025 to FY 2029 and to target healthy retained earnings of 20% of total expenditures by the end of the five-year period. The recommended retained earnings balance is between 10% and 25%.

Since the analysis conducted was a five-year look-ahead, rates are presented for the next five fiscal years, including FY 2025. This option will help the City achieve its goals of covering actual costs of services, maintaining healthy retained earnings, investing in capital improvements, and ensuring long-term fiscal stability.

Recommended Option

The Recommended Option is designed to change rates and charges only, without changes to the City's rate structure. This is consistent with how the City has changed rates and charges in the recent past, except for the recent addition of the fourth tier in the rate structure, which was implemented for FY 2023.

Increases to rates are presented in Table 6 below:

Table 6 – Proposed Increases

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Water	3.5%	4.8%	4.8%	4.8%	4.8%
Sewer	3.5%	4.8%	4.8%	4.8%	4.8%

Tables 7 and 8 below and on the next page present the current rates and charges and proposed FY 2025 rates and charges along with the differences between them. The increases to the meter service and private fire protection charges are the same as the increases to rates. Table 9 on the next page presents the quarterly bill impact for sample customers.

Table 7 – Current and Proposed Meter Service Charges				
Meter Charge	FY 2024	FY 2025	Difference	
Meter Size	Current	Proposed	$	%
5/8"	$8.81	$9.12	$0.31	3.5%
3/4"	$9.38	$9.71	$0.33	3.5%
1"	$11.08	$11.47	$0.39	3.5%
1 1/4"	$13.34	$13.81	$0.47	3.5%
1 1/2"	$13.34	$13.81	$0.47	3.5%
2"	$19.46	$20.14	$0.68	3.5%
3"	$64.84	$67.11	$2.27	3.5%
4"	$81.64	$84.50	$2.86	3.5%
6"	$120.85	$125.08	$4.23	3.5%

Table 8 – Volumetric Rates (per 100 cubic feet)					
Tier	Volume	FY 2024	FY 2025	Difference	
Water	(cu. Ft)	Current	Proposed	$	%
1	0-2,500	$5.49	$5.68	$0.19	3.5%
2	2,501-5,000	$8.55	$8.85	$0.30	3.5%
3	5,001-25,000	$11.56	$11.96	$0.40	3.5%
4	Over 25,000	$15.08	$15.61	$0.53	3.5%
Irrigation		$15.08	$15.61	$0.53	3.5%
Sewer					
1	0-2,500	$11.07	$11.46	$0.39	3.5%
2	2,501-5,000	$14.45	$14.96	$0.51	3.5%
3	5,001-25,000	$16.14	$16.70	$0.56	3.5%
4	Over 25,000	$19.76	$20.45	$0.69	3.5%
Combined					
1	0-2,500	$16.55	$17.14	$0.58	3.5%
2	2,501-5,000	$22.99	$23.81	$0.81	3.5%
3	5,001-25,000	$27.71	$28.67	$0.96	3.5%
4	Over 25,000	$34.83	$36.06	$1.22	3.5%
Irrigation		$15.08	$15.61	$0.53	3.5%
Private Fire Protection					
2"		$12.85	$13.30	$0.45	3.5%
3"		$44.99	$46.56	$1.57	3.5%
4"		$89.98	$93.13	$3.15	3.5%
6"		$263.50	$272.72	$9.22	3.5%
8"		$559.13	$578.70	$19.57	3.5%
10"		$1,009.01	$1,044.33	$35.32	3.5%

Table 9 – Bill Impacts for Sample Customers (quarterly)									
Meter	Consumption	FY 2024			FY 2025			Difference	
Size	(cu. ft)	Water	Sewer	Total	Water	Sewer	Total	$	%
5/8"	1,000	$63.71	$110.70	$174.41	$65.94	$114.57	$180.51	$6.10	3.5%
5/8"	2,500	$146.06	$276.75	$422.81	$151.17	$286.44	$437.61	$14.80	3.5%
5/8"	5,000	$359.81	$638.00	$997.81	$372.40	$660.33	$1,032.73	$34.92	3.5%
5/8"	15,000	$1,515.81	$2,252.00	$3,767.81	$1,568.86	$2,330.82	$3,899.68	$131.87	3.5%
1"	25,000	$2,674.08	$3,866.00	$6,540.08	$2,767.67	$4,001.31	$6,768.98	$228.90	3.5%
4"	75,000	$10,284.64	$13,746.00	$24,030.64	$10,644.60	$14,227.11	$24,871.71	$841.07	3.5%

The information presented for the Recommended Option includes the additional funding of $1 million in water capital projects per year and the additional funding of $1 million in sewer capital projects per year, starting in FY 2026. This funding is in addition to what is in the City-maintained water and sewer CIPs.

Conclusion

It is important to the City that the proposed rate increases are mitigated as much as possible, given the current environment. With the recent authorizations to fund water and sewer capital projects using available ARPA funds, in the amounts of about $2.4 million for water and $2.9 million for sewer, the City was able to mitigate the recommendation rate increase for FY 2025. What would have likely been a 5.0% recommended FY 2025 rate increase for water is now a 3.5% recommended increase and what would have likely been a 5.5% recommended FY 2025 rate increase for sewer is now a 3.5% recommended increase.

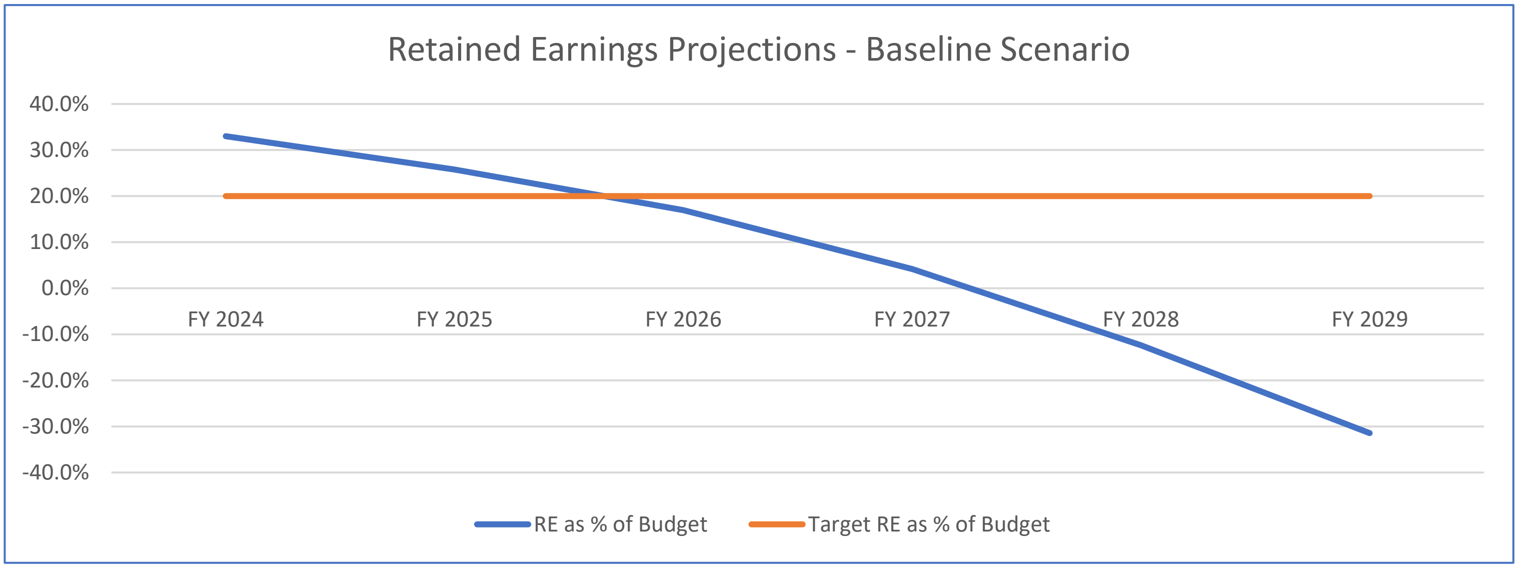
It is important for the City to continue to fund its water and sewer capital improvement plans. The projections in this memorandum include the full funding of the CIPs, as well as funding of additional capital improvements as described.

The projections provided in the memorandum are based on many assumptions. We recommend that the water and sewer analyses conducted for the City are reviewed and updated each year. Assumptions, like, for example, planned expenditures and anticipated revenues, change year to year and it is important to capture those changes to ensure that the rate plans presented are based on the most accurate information available at the time.

If, in future years, retained earnings projections show balances lower than those acceptable to the industry, the City can look at its planned expenses to see if any can be adjusted for a given year. This review should include any planned debt as the City can choose to push out planned debt a year or two, if necessary.

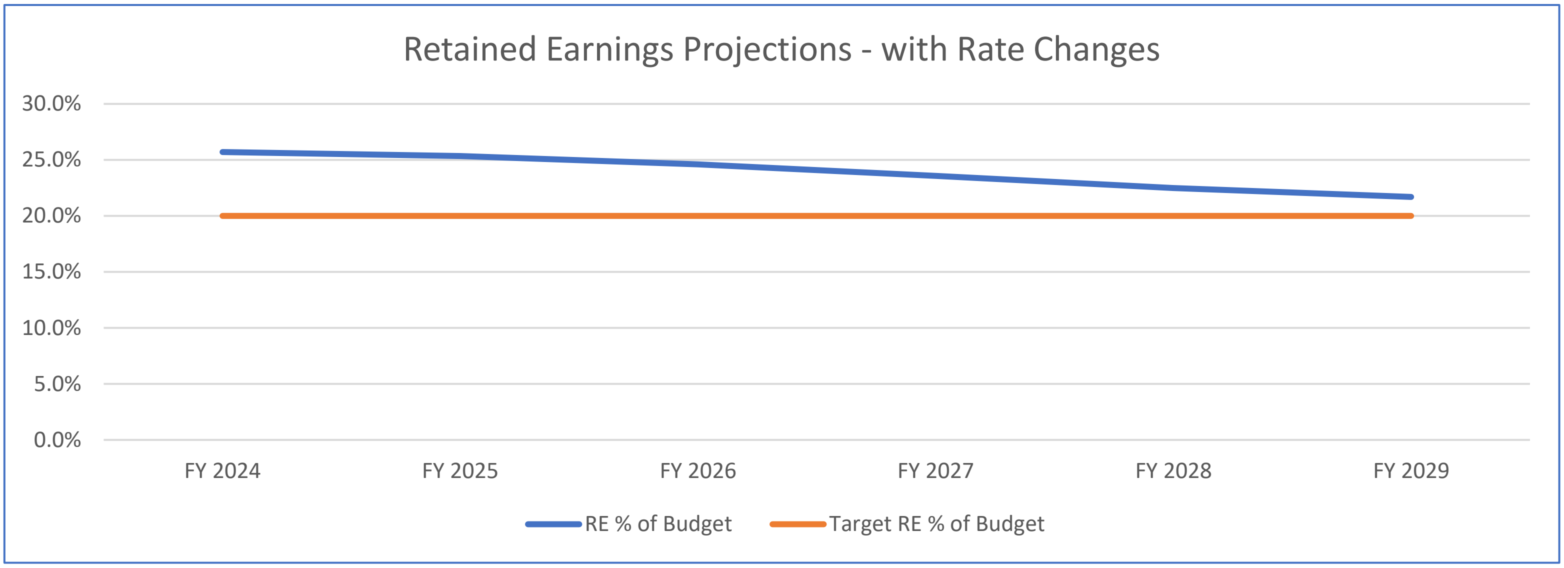
Target Retained Earnings as % of Budget:	20.0%

Baseline	**FY 2024 PROJECTED**	**FY 2025 PROJECTED**	**FY 2026 PROJECTED**	**FY 2027 PROJECTED**	**FY 2028 PROJECTED**	**FY 2029 PROJECTED**
Surplus/Deficit	$ 519,912	$ (471,139)	$ (793,701)	$ (1,252,426)	$ (1,790,780)	$ (2,228,393)
Projected Retained Earnings	$ 2,954,010	$ 2,482,871	$ 1,689,170	$ 436,744	$ (1,354,036)	$ (3,582,429)
RE as % of Budget	33.0%	25.8%	17.0%	4.2%	-12.4%	-31.5%
Target RE as % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Rate Changes:	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	5.50%	3.50%	4.80%	4.80%	4.80%	4.80%

Rate Impact	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED
Surplus/Deficit	$ -	$ 7,383	$ 7,383	$ 7,383	$ 7,383	$ 7,382
Projected Retained Earnings	$ 2,434,098	$ 2,441,481	$ 2,448,864	$ 2,456,247	$ 2,463,630	$ 2,471,012
RE % of Budget	25.7%	25.3%	24.6%	23.6%	22.5%	21.7%
Target RE % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Service Charge

Meter Size	Current	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
5/8"	$ 8.81	$ 9.12	$ 9.56	$ 10.01	$ 10.50	$ 11.00
3/4"	$ 9.38	$ 9.71	$ 10.17	$ 10.66	$ 11.17	$ 11.71
1"	$ 11.08	$ 11.47	$ 12.02	$ 12.60	$ 13.20	$ 13.83
1 1/2"	$ 13.34	$ 13.81	$ 14.47	$ 15.16	$ 15.89	$ 16.65
2"	$ 19.46	$ 20.14	$ 21.11	$ 22.12	$ 23.18	$ 24.30
3"	$ 64.84	$ 67.11	$ 70.33	$ 73.71	$ 77.24	$ 80.95
4"	$ 81.64	$ 84.50	$ 88.55	$ 92.80	$ 97.26	$ 101.93
6"	$ 120.85	$ 125.08	$ 131.08	$ 137.38	$ 143.97	$ 150.88

Rates (per 100 cf of usage)	Current	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
1st Step (0 - 2,500 cf)	$ 5.49	$ 5.68	$ 5.95	$ 6.24	$ 6.54	$ 6.85
2nd Step (2,501 - 5,000 cf)	$ 8.55	$ 8.85	$ 9.27	$ 9.72	$ 10.19	$ 10.67
3rd Step (5,001 - 25,000 cf)	$ 11.56	$ 11.96	$ 12.54	$ 13.14	$ 13.77	$ 14.43
4th Step (over 25,001)	$ 15.08	$ 15.61	$ 16.36	$ 17.14	$ 17.96	$ 18.83

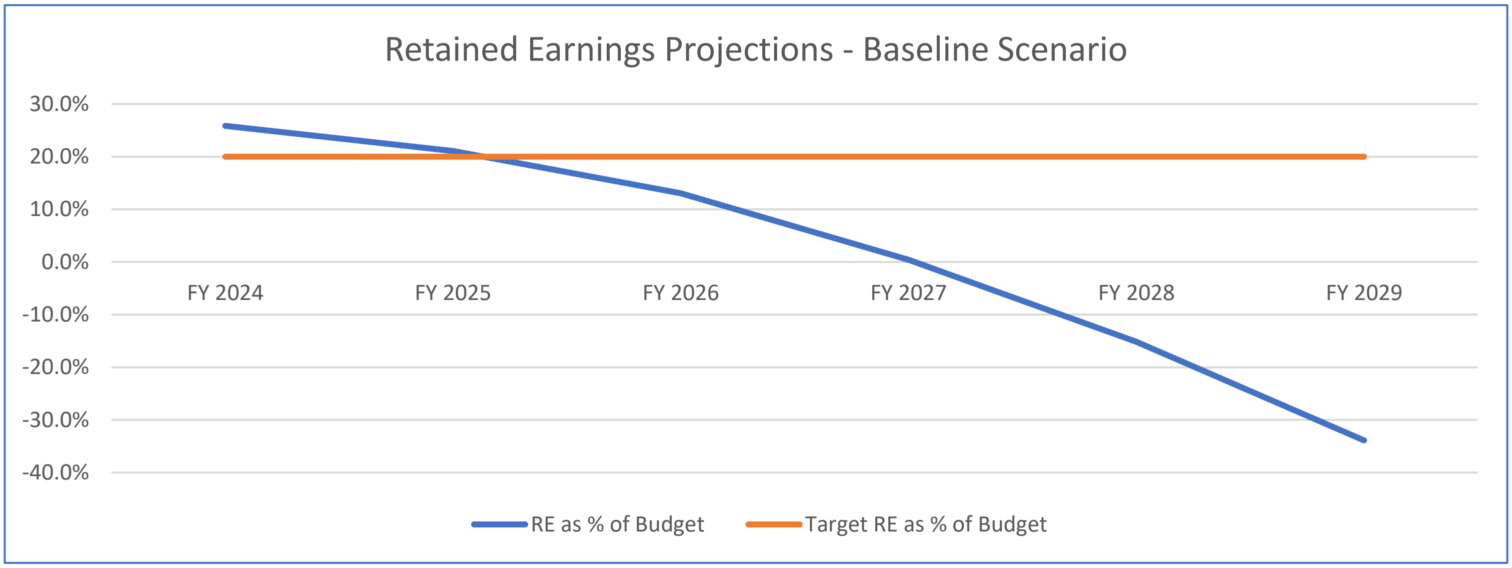
User Impact (per Bill) - Water Bills Only			New Bills				
User Type	Usage	Current Bill	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Low-End User (5/8" meter)	1,000	$ 63.71	$ 65.94	$ 69.10	$ 72.42	$ 75.90	$ 79.54
High Tier 1 User (5/8" meter)	2,500	$ 146.06	$ 151.17	$ 158.43	$ 166.03	$ 174.00	$ 182.35
High Tier 2 User (5/8" meter)	5,000	$ 359.81	$ 372.40	$ 390.28	$ 409.01	$ 428.64	$ 449.22
Mid Tier 2 User (5/8" meter)	15,000	$ 1,515.81	$ 1,568.86	$ 1,644.17	$ 1,723.09	$ 1,805.80	$ 1,892.48
High Tier 2 User (1" meter)	25,000	$ 2,674.08	$ 2,767.67	$ 2,900.52	$ 3,039.75	$ 3,185.65	$ 3,338.57
Large User (4" meter)	75,000	$ 10,284.64	$ 10,644.60	$ 11,155.54	$ 11,691.01	$ 12,252.18	$ 12,840.28

Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGETED	FY 2024 PROJECTED	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	COMMENTS
Revenues and Other Sources														
TAX LIENS REDEEMED	$ 9,237	$ 6,608	$ 4,605	$ 7,498	$ 6,813		$ 1,938		$ 6,952	$ 6,952	$ 6,952	$ 6,952	$ 6,952	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON LIENS/WATER	$ 5,514	$ 7,825	$ 8,323	$ 3,594	$ 3,987		$ 2,688		$ 5,848	$ 5,848	$ 5,848	$ 5,848	$ 5,848	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN WATER CHARGES	$ 48,088	$ 46,155	$ 49,699	$ 43,905	$ 57,217		$ 43,769		$ 49,013	$ 49,013	$ 49,013	$ 49,013	$ 49,013	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
WATER UTILITY USAGE CHARGES	$ 6,433,951	$ 6,629,005	$ 7,148,519	$ 7,304,812	$ 8,410,930		$ 8,694,670		$ 8,694,670	$ 8,694,670	$ 8,694,670	$ 8,694,670	$ 8,694,670	FY24 is YTD amount through early June 2024; assume level going forward
MUNICIPAL WATER CHARGES	$ 204,859	$ 195,000	$ 160,000	$ 185,675	$ 171,810		$ 157,686		$ 171,810	$ 171,810	$ 171,810	$ 171,810	$ 171,810	FY24 YTD (as of early June 2024); FY25 and on is the FY23 actual amount
WATER LIENS	$ 276,192	$ 235,517	$ 190,168	$ 234,594	$ 256,455		$ 326,277		$ -	$ -	$ -	$ -	$ -	FY24 YTD (as of early June 2024); zeroed out FY25-FY29 to exclude from rev req't
WATER/OTHER UTILITY CHARGES	$ 75,281	$ 113,359	$ 408,882	$ 68,287	$ 119,824		$ 158,328		$ 157,127	$ 157,127	$ 157,127	$ 157,127	$ 157,127	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
WATER TEST CHARGES	$ 68,884	$ 71,850	$ 74,458	$ 77,255	$ 85,537		$ 83,984		$ 75,597	$ 75,597	$ 75,597	$ 75,597	$ 75,597	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SALE OF PROP/FINAL READS	$ 11,510	$ 117,633	$ 3,890	$ -	$ -		$ -		$ -	$ -	$ -	$ -	$ -	Assume none for now
WATER/INTEREST INCOME	$ 13,626	$ 9,819	$ 9,349	$ 1,177	$ 1,314		$ 1,404		$ 1,246	$ 1,246	$ 1,246	$ 1,246	$ 1,246	FY24 YTD (as of early June 2024); FY25-FY29, two-year average FY22-FY23
Sub Total	**$ 7,147,142**	**$ 7,432,772**	**$ 8,057,893**	**$ 7,926,796**	**$ 9,113,886**	**$ 8,950,833**	**$ 9,470,745**	**$ 9,633,402**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	
Retained Earnings	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Retained earnings may fund Transfer to Capital Projects line
Total Revenues and Other Sources	**$ 7,147,142**	**$ 7,432,772**	**$ 8,057,893**	**$ 7,926,796**	**$ 9,113,886**	**$ 8,950,833**	**$ 9,470,745**	**$ 9,633,402**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	**$ 9,162,263**	
Expenditures and Other Uses														
Salaries and Wages	$ 922,855	$ 898,466	$ 861,865	$ 999,818	$ 1,056,380	$ 1,090,421	$ 1,090,421	$ 1,281,231	$ 1,281,231	$ 1,313,262	$ 1,346,093	$ 1,379,746	$ 1,414,239	FY24 and FY25 from Budget; FY26 on 2.5% yearly incr
MWRA Assessment	$ 3,696,371	$ 3,897,384	$ 3,935,832	$ 4,184,354	$ 4,147,401	$ 4,200,455	$ 4,202,656	$ 4,592,938	$ 4,592,938	$ 4,723,511	$ 4,907,728	$ 5,099,130	$ 5,297,996	FY24 and FY25 from budget; projections FY26 and on based on 1.46% flow share
Other Expenses	$ 316,766	$ 330,698	$ 361,066	$ 358,695	$ 480,254	$ 450,600	$ 448,399	$ 471,475	$ 471,475	$ 485,619	$ 500,188	$ 515,193	$ 530,649	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Capital Outlay	$ 235,417	$ 231,446	$ 235,199	$ 219,757	$ 103,981	$ 236,000	$ 236,000	$ 286,000	$ 286,000	$ 336,000	$ 386,000	$ 436,000	$ 486,000	FY24 and FY25 from budget; $50k increase FY26 and on
Long Term Debt	$ 604,715	$ 676,446	$ 542,013	$ 645,750	$ 1,271,610	$ 1,549,893	$ 1,549,893	$ 1,386,460	$ 1,386,460	$ 1,433,815	$ 1,461,010	$ 1,557,895	$ 1,543,740	FY24 on, from Planned Debt schedule with CIP
Projected New Debt (tied to capital plan below)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 200,000	$ 300,000	Anticipated debt tied to additional water projects; See New Debt Summary tab
Prior Year Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Prior Year Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Sub Total	**$ 5,776,124**	**$ 6,034,439**	**$ 5,935,975**	**$ 6,408,373**	**$ 7,059,626**	**$ 7,527,369**	**$ 7,527,369**	**$ 8,018,104**	**$ 8,018,104**	**$ 8,292,207**	**$ 8,701,019**	**$ 9,187,964**	**$ 9,572,624**	
Indirect Costs	$ 1,648,500	$ 1,631,808	$ 1,588,520	$ 1,553,006	$ 1,511,731	$ 1,423,464	$ 1,423,464	$ 1,615,298	$ 1,615,298	$ 1,663,757	$ 1,713,670	$ 1,765,080	$ 1,818,032	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Transfer to Capital Projects	$ 250,000	$ 500,000	$ 250,000	$ -		$ -		$ -						Typically, alternate $250K/$500K annually, but not including due to add'l capital
Total Expenditures and Other Uses	**$ 7,674,624**	**$ 8,166,247**	**$ 7,774,495**	**$ 7,961,379**	**$ 8,571,357**	**$ 8,950,833**	**$ 8,950,833**	**$ 9,633,402**	**$ 9,633,402**	**$ 9,955,964**	**$ 10,414,689**	**$ 10,953,043**	**$ 11,390,656**	
Excess (Deficiency) of Revenues and														
Available Funds > Expenditures and Other Uses	**$ (527,482)**	**$ (733,475)**	**$ 283,398**	**$ (34,583)**	**$ 542,529**	**$ -**	**$ 519,912**	**$ -**	**$ (471,139)**	**$ (793,701)**	**$ (1,252,426)**	**$ (1,790,780)**	**$ (2,228,393)**	
Retained Earnings Summary														
Proj. Certified Retained Earnings as of July 1, 2023					$ 2,434,098									
Available Retained Earnings Start of FY							$ 2,434,098		$ 2,954,010	$ 2,482,871	$ 1,689,170	$ 436,744	$ (1,354,036)	
Close Prior Year Reserves							$ -		$ -	$ -	$ -	$ -	$ -	
Establish New Year's Reserves (for Expenditures Only)							$ -		$ -	$ -	$ -	$ -	$ -	
Current Year Surplus/(Deficit)							$ 519,912		$ (471,139)	$ (793,701)	$ (1,252,426)	$ (1,790,780)	$ (2,228,393)	
Projected Retained Earnings Balance							**$ 2,954,010**		**$ 2,482,871**	**$ 1,689,170**	**$ 436,744**	**$ (1,354,036)**	**$ (3,582,429)**	
Projected Retained Earnings Balance as % of Budget					28.4%		33.0%		25.8%	17.0%	4.2%	-12.4%	-31.5%	

Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGETED	FY 2024 PROJECTED	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	COMMENTS
Revenues and Other Sources									3.50%	4.80%	4.80%	4.80%	4.80%	
TAX LIENS REDEEMED	$ 9,237	$ 6,608	$ 4,605	$ 7,498	$ 6,813	$ -	$ 1,938	$ -	$ 6,952	$ 6,952	$ 6,952	$ 6,952	$ 6,952	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON LIENS/WATER	$ 5,514	$ 7,825	$ 8,323	$ 3,594	$ 3,987	$ -	$ 2,688	$ -	$ 5,848	$ 5,848	$ 5,848	$ 5,848	$ 5,848	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN WATER CHARGES	$ 48,088	$ 46,155	$ 49,699	$ 43,905	$ 57,217	$ -	$ 43,769	$ -	$ 49,013	$ 49,013	$ 49,013	$ 49,013	$ 49,013	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
WATER UTILITY USAGE CHARGES	$ 6,433,951	$ 6,629,005	$ 7,148,519	$ 7,304,812	$ 8,410,930	$ -	$ 8,694,670	$ -	$ 8,998,984	$ 9,430,935	$ 9,883,620	$ 10,358,034	$ 10,855,219	FY24 is YTD amount through early June 2024; assume level going forward + rate chang
MUNICIPAL WATER CHARGES	$ 204,859	$ 195,000	$ 160,000	$ 185,675	$ 171,810	$ -	$ 157,686	$ -	$ 171,810	$ 171,810	$ 171,810	$ 171,810	$ 171,810	FY24 YTD (as of early June 2024); FY25 and on is the FY23 actual amount
WATER LIENS	$ 276,192	$ 235,517	$ 190,168	$ 234,594	$ 256,455	$ -	$ 326,277	$ -	$ -	$ -	$ -	$ -	$ -	FY24 YTD (as of early June 2024); zeroed out FY25-FY29 to exclude from rev req't
WATER/OTHER UTILITY CHARGES	$ 75,281	$ 113,359	$ 408,882	$ 68,287	$ 119,824	$ -	$ 158,328	$ -	$ 157,127	$ 157,127	$ 157,127	$ 157,127	$ 157,127	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
WATER TEST CHARGES	$ 68,884	$ 71,850	$ 74,458	$ 77,255	$ 85,537	$ -	$ 83,984	$ -	$ 75,597	$ 75,597	$ 75,597	$ 75,597	$ 75,597	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SALE OF PROP/FINAL READS	$ 11,510	$ 117,633	$ 3,890	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Assume none for now
WATER/INTEREST INCOME	$ 13,626	$ 9,819	$ 9,349	$ 1,177	$ 1,314	$ -	$ 1,404	$ -	$ 1,246	$ 1,246	$ 1,246	$ 1,246	$ 1,246	FY24 YTD (as of early June 2024); FY25-FY29, two-year average FY22-FY23
Sub Total	**$ 7,147,142**	**$ 7,432,772**	**$ 8,057,893**	**$ 7,926,796**	**$ 9,113,886**	**$ 8,950,833**	**$ 9,470,745**	**$ 9,633,402**	**$ 9,466,577**	**$ 9,898,528**	**$ 10,351,213**	**$ 10,825,627**	**$ 11,322,812**	
Retained Earnings	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 174,208	$ 64,819	$ 70,859	$ 134,800	$ 75,226	Retained earnings may fund Transfer to Capital Projects line
Total Revenues and Other Sources	**$ 7,147,142**	**$ 7,432,772**	**$ 8,057,893**	**$ 7,926,796**	**$ 9,113,886**	**$ 8,950,833**	**$ 9,470,745**	**$ 9,633,402**	**$ 9,640,785**	**$ 9,963,347**	**$ 10,422,072**	**$ 10,960,427**	**$ 11,398,038**	
Expenditures and Other Uses														
Salaries and Wages	$ 922,855	$ 898,466	$ 861,865	$ 999,818	$ 1,056,380	$ 1,090,421	$ 1,090,421	$ 1,281,231	$ 1,281,231	$ 1,313,262	$ 1,346,093	$ 1,379,746	$ 1,414,239	FY24 and FY25 from Budget; FY26 on 2.5% yearly incr
MWRA Assessment	$ 3,696,371	$ 3,897,384	$ 3,935,832	$ 4,184,354	$ 4,147,401	$ 4,200,455	$ 4,202,656	$ 4,592,938	$ 4,592,938	$ 4,723,511	$ 4,907,728	$ 5,099,130	$ 5,297,996	FY24 and FY25 from budget; projections FY26 and on based on 1.46% flow share
Other Expenses	$ 316,766	$ 330,698	$ 361,066	$ 358,695	$ 480,254	$ 450,600	$ 448,399	$ 471,475	$ 471,475	$ 485,619	$ 500,188	$ 515,193	$ 530,649	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Capital Outlay	$ 235,417	$ 231,446	$ 235,199	$ 219,757	$ 103,981	$ 236,000	$ 236,000	$ 286,000	$ 286,000	$ 336,000	$ 386,000	$ 436,000	$ 486,000	FY24 and FY25 from budget; $50k increase FY26 and on
Long Term Debt	$ 604,715	$ 676,446	$ 542,013	$ 645,750	$ 1,271,610	$ 1,549,893	$ 1,549,893	$ 1,386,460	$ 1,386,460	$ 1,433,815	$ 1,461,010	$ 1,557,895	$ 1,543,740	FY24 on, from Planned Debt schedule with CIP
Projected New Debt (tied to capital plan below)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 200,000	$ 300,000	Anticipated debt tied to additional water projects; See New Debt Summary tab
Prior Year Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Prior Year Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Sub Total	**$ 5,776,124**	**$ 6,034,439**	**$ 5,935,975**	**$ 6,408,373**	**$ 7,059,626**	**$ 7,527,369**	**$ 7,527,369**	**$ 8,018,104**	**$ 8,018,104**	**$ 8,292,207**	**$ 8,701,019**	**$ 9,187,964**	**$ 9,572,624**	
Indirect Costs	$ 1,648,500	$ 1,631,808	$ 1,588,520	$ 1,553,006	$ 1,511,731	$ 1,423,464	$ 1,423,464	$ 1,615,298	$ 1,615,298	$ 1,663,757	$ 1,713,670	$ 1,765,080	$ 1,818,032	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Transfer to Capital Projects	$ 250,000	$ 500,000	$ 250,000	$ -	$ -	$ -	$ 519,912	$ -	$ -	$ -	$ -	$ -	$ -	Typically, alternate $250K/$500K annually, but not including due to add'l capital
Total Expenditures and Other Uses	**$ 7,674,624**	**$ 8,166,247**	**$ 7,774,495**	**$ 7,961,379**	**$ 8,571,357**	**$ 8,950,833**	**$ 9,470,745**	**$ 9,633,402**	**$ 9,633,402**	**$ 9,955,964**	**$ 10,414,689**	**$ 10,953,043**	**$ 11,390,656**	
Excess (Deficiency) of Revenues and														
Available Funds > Expenditures and Other Uses	**$ (527,482)**	**$ (733,475)**	**$ 283,398**	**$ (34,583)**	**$ 542,529**	**$ -**	**$ -**	**$ -**	**$ 7,383**	**$ 7,383**	**$ 7,383**	**$ 7,383**	**$ 7,382**	
Retained Earnings Summary														
Proj. Certified Retained Earnings as of July 1, 2023					$ 2,434,098									
Available Retained Earnings Start of FY							$ 2,434,098		$ 2,434,098	$ 2,441,481	$ 2,448,864	$ 2,456,247	$ 2,463,630	
Close Prior Year Reserves							$ -		$ -	$ -	$ -	$ -	$ -	
Establish New Year's Reserves (for Expenditures Only)							$ -		$ -	$ -	$ -	$ -	$ -	
Current Year Surplus/(Deficit)							$ -		$ 7,383	$ 7,383	$ 7,383	$ 7,383	$ 7,382	
Projected Retained Earnings Balance							**$ 2,434,098**		**$ 2,441,481**	**$ 2,448,864**	**$ 2,456,247**	**$ 2,463,630**	**$ 2,471,012**	
Projected Retained Earnings Balance as % of Budget					28.4%		25.7%		25.3%	24.6%	23.6%	22.5%	21.7%	

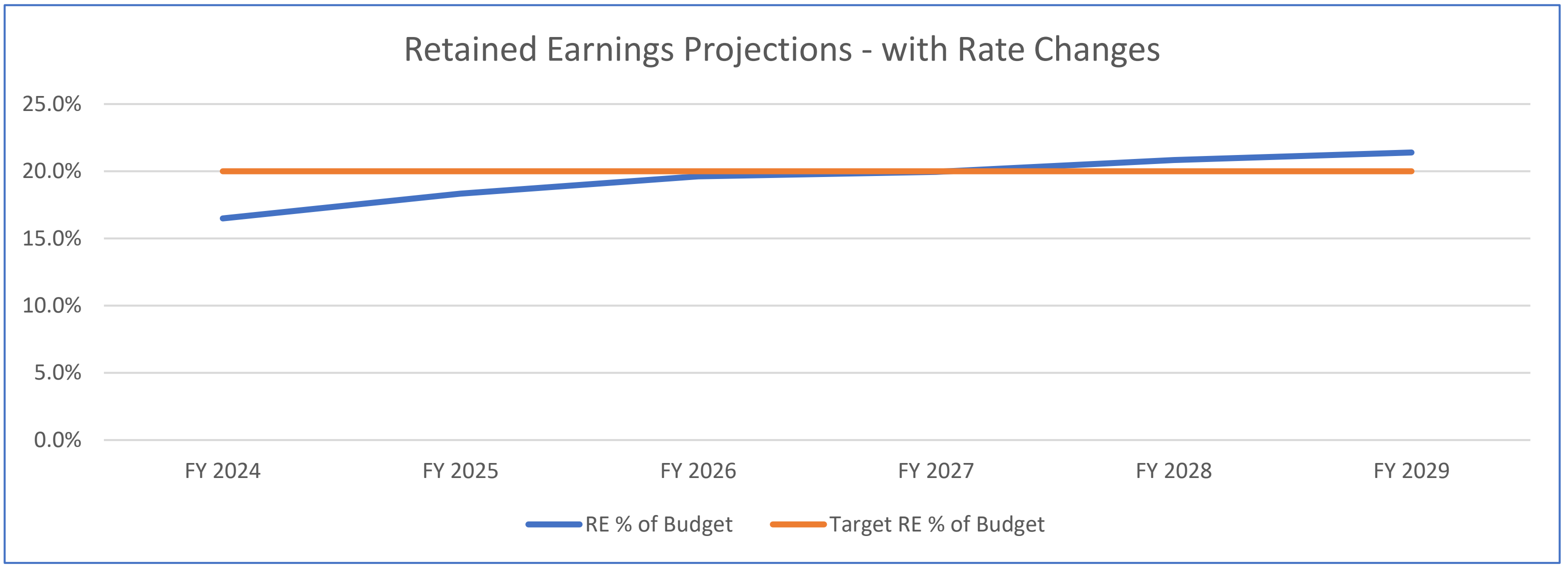
Target Retained Earnings as % of Budget:	20.0%

Baseline	**FY 2024 PROJECTED**	**FY 2025 PROJECTED**	**FY 2026 PROJECTED**	**FY 2027 PROJECTED**	**FY 2028 PROJECTED**	**FY 2029 PROJECTED**
Surplus/Deficit	$ 949,865	$ (413,084)	$ (937,644)	$ (1,643,827)	$ (2,233,523)	$ (2,932,000)
Projected Retained Earnings	$ 3,054,558	$ 2,641,474	$ 1,703,830	$ 60,003	$ (2,173,520)	$ (5,105,520)
RE as % of Budget	25.9%	21.1%	13.0%	0.4%	-15.1%	-33.9%
Target RE as % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Rate Changes:	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	6.00%	3.50%	4.80%	4.80%	4.80%	4.80%

Rate Impact	FY 2024 PROJECTED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED
Surplus/Deficit	$ -	$ 195,605	$ 265,383	$ 182,066	$ 245,134	$ 230,753
Projected Retained Earnings	$ 2,104,693	$ 2,300,298	$ 2,565,681	$ 2,747,747	$ 2,992,881	$ 3,223,634
RE % of Budget	16.5%	18.3%	19.6%	19.9%	20.8%	21.4%
Target RE % of Budget	20.0%	20.0%	20.0%	20.0%	20.0%	20.0%



Rates (per 100 cf of usage)	Current	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
1st Step (0 - 2,500 cf)	$ 11.07	$ 11.46	$ 12.01	$ 12.58	$ 13.19	$ 13.82
2nd Step (2,501 - 5,000 cf)	$ 14.45	$ 14.96	$ 15.67	$ 16.43	$ 17.21	$ 18.04
3rd Step (5,001 - 25,000 cf)	$ 16.14	$ 16.70	$ 17.51	$ 18.35	$ 19.23	$ 20.15
4th Step (over 25,001)	$ 19.76	$ 20.45	$ 21.43	$ 22.46	$ 23.54	$ 24.67

User Impact (per Bill) - Sewer Bills Only			New Bills				
User Type	Usage	Current Bill	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Low-End User	1,000	$ 110.70	$ 114.57	$ 120.07	$ 125.84	$ 131.88	$ 138.21
High Tier 1 User	2,500	$ 276.75	$ 286.44	$ 300.19	$ 314.59	$ 329.69	$ 345.52
Low Tier 2 User	5,000	$ 638.00	$ 660.33	$ 692.03	$ 725.24	$ 760.05	$ 796.54
Mid Tier 2 User	15,000	$ 2,252.00	$ 2,330.82	$ 2,442.70	$ 2,559.95	$ 2,682.83	$ 2,811.60
High Tier 2 User	25,000	$ 3,866.00	$ 4,001.31	$ 4,193.37	$ 4,394.65	$ 4,605.60	$ 4,826.67
Large User	75,000	$ 13,746.00	$ 14,227.11	$ 14,910.01	$ 15,625.69	$ 16,375.73	$ 17,161.76

Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGETED	FY 2024 PROJECTED	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	COMMENTS
Revenues and Other Sources														
TAX LIENS REDEEMED	$ 10,362	$ 7,051	$ 7,742	$ 12,202	$ 9,969		$ 2,741		$ 9,465	$ 9,465	$ 9,465	$ 9,465	$ 9,465	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON LIENS/SEWER	$ 6,917	$ 10,473	$ 12,874	$ 5,233	$ 6,191		$ 3,964		$ 8,338	$ 8,338	$ 8,338	$ 8,338	$ 8,338	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON SEWER CHARGES	$ 55,550	$ 68,446	$ 80,888	$ 70,772	$ 88,187		$ 69,115		$ 72,769	$ 72,769	$ 72,769	$ 72,769	$ 72,769	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SEWER UTILITY USAGE CHARGES	$ 8,976,555	$ 9,491,657	$ 10,304,173	$ 10,519,436	$ 11,557,328		$ 11,963,321		$ 11,963,321	$ 11,963,321	$ 11,963,321	$ 11,963,321	$ 11,963,321	FY24 is YTD amount through early June 2024; assume level going forward
MUNICIPAL SEWER CHARGES	$ 95,434	$ 98,604	$ 86,068	$ 85,000	$ 77,190		$ 82,663		$ 77,190	$ 77,190	$ 77,190	$ 77,190	$ 77,190	FY24 YTD (as of early June 2024); FY25 and on is the FY23 actual amount
SEWER LIENS	$ 444,656	$ 396,735	$ 327,560	$ 383,618	$ 461,044		$ 638,335		$ -	$ -	$ -	$ -	$ -	FY24 YTD (as of early June 2024); zeroed out FY25-FY29 to exclude from rev req't
SEWER/OTHER UTILITY CHARGES	$ 960	$ 655	$ 630	$ 1,170	$ 1,705		$ 240		$ 1,024	$ 1,024	$ 1,024	$ 1,024	$ 1,024	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SEWER/INTEREST INCOME	$ 19,932	$ 16,333	$ 14,855	$ 1,378	$ 1,641		$ 1,575		$ 1,510	$ 1,510	$ 1,510	$ 1,510	$ 1,510	FY24 YTD (as of early June 2024); FY25-FY29, two-year average FY22-FY23
Sub Total	**$ 9,610,365**	**$ 10,089,954**	**$ 10,834,789**	**$ 11,078,809**	**$ 12,203,256**	**$ 11,812,088**	**$ 12,761,953**	**$ 12,546,700**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	
Retained Earnings	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Retained earnings may fund Transfer to Capital Projects line, but none for now
Total Revenues and Other Sources	**$ 9,610,365**	**$ 10,089,954**	**$ 10,834,789**	**$ 11,078,809**	**$ 12,203,256**	**$ 11,812,088**	**$ 12,761,953**	**$ 12,546,700**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	**$ 12,133,616**	
Expenditures and Other Uses														
Salaries and Wages	$ 458,509	$ 500,413	$ 498,991	$ 547,601	$ 624,811	$ 778,548	$ 778,548	$ 885,697	$ 885,697	$ 907,839	$ 930,535	$ 953,799	$ 977,644	FY24 and FY25 from Budget; FY26 on 2.5% yearly incr
MWRA Assessment	$ 6,357,733	$ 6,718,261	$ 6,648,177	$ 6,806,903	$ 6,800,255	$ 7,130,880	$ 7,004,552	$ 7,332,350	$ 7,332,350	$ 7,552,321	$ 7,778,890	$ 8,012,257	$ 8,252,625	FY24 actual and FY25 preliminary; increase 3.0% yearly (1.8% average last 5 years)
Other Expenses	$ 456,850	$ 433,787	$ 460,569	$ 796,940	$ 397,024	$ 501,000	$ 627,328	$ 511,000	$ 511,000	$ 526,330	$ 542,120	$ 558,383	$ 575,135	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Capital Outlay	$ 1,052,916	$ 1,050,791	$ 1,053,285	$ 3,648,133	$ 771,263	$ 1,355,000	$ 1,355,000	$ 1,405,000	$ 1,405,000	$ 1,455,000	$ 1,505,000	$ 1,555,000	$ 1,605,000	FY24 and FY25 from budget; $50k increase FY26 and on
Long Term Debt	$ 366,194	$ 395,515	$ 411,053	$ 369,578	$ 300,253	$ 552,148	$ 552,148	$ 693,775	$ 693,775	$ 859,325	$ 1,097,340	$ 1,209,435	$ 1,420,600	FY24 on, from Planned Debt schedule with CIP
Projected New Debt (sewer/stormwater add'l cap.)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 200,000	$ 300,000	Anticipated debt tied to additional sewer projects; See New Debt Summary tab
Prior Year Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Prior Year Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 and FY18 impact shown
Sub Total	**$ 8,692,203**	**$ 9,098,767**	**$ 9,072,074**	**$ 12,169,154**	**$ 8,893,606**	**$ 10,317,576**	**$ 10,317,576**	**$ 10,827,822**	**$ 10,827,822**	**$ 11,300,815**	**$ 11,953,885**	**$ 12,488,874**	**$ 13,131,003**	
Indirect Costs	$ 1,524,642	$ 1,534,390	$ 1,491,802	$ 1,507,448	$ 1,397,994	$ 1,494,512	$ 1,494,512	$ 1,718,878	$ 1,718,878	$ 1,770,444	$ 1,823,558	$ 1,878,264	$ 1,934,612	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Transfer to Capital Projects	$ 250,000	$ -	$ -	$ -		$ -		$ -						FY22 from budget; typically, $250K per year, but not including due to add'l capital
Total Expenditures and Other Uses	**$ 10,466,845**	**$ 10,633,157**	**$ 10,563,876**	**$ 13,676,602**	**$ 10,291,600**	**$ 11,812,088**	**$ 11,812,088**	**$ 12,546,700**	**$ 12,546,700**	**$ 13,071,259**	**$ 13,777,443**	**$ 14,367,139**	**$ 15,065,616**	
Excess (Deficiency) of Revenues and														
Available Funds > Expenditures and Other Uses	**$ (856,480)**	**$ (543,203)**	**$ 270,913**	**$ (2,597,792)**	**$ 1,911,656**	**$ -**	**$ 949,865**	**$ -**	**$ (413,084)**	**$ (937,644)**	**$ (1,643,827)**	**$ (2,233,523)**	**$ (2,932,000)**	
Retained Earnings Summary														
Certified Retained Earnings as of July 1, 2023					$ 2,104,693									
Available Retained Earnings Start of FY							$ 2,104,693		$ 3,054,558	$ 2,641,474	$ 1,703,830	$ 60,003	$ (2,173,520)	
Close Prior Year Reserves							$ -		$ -	$ -	$ -	$ -	$ -	
Establish New Year's Reserves (for Expenditures Only)							$ -		$ -	$ -	$ -	$ -	$ -	
Current Year Surplus/(Deficit)							$ 949,865		$ (413,084)	$ (937,644)	$ (1,643,827)	$ (2,233,523)	$ (2,932,000)	
Projected Retained Earnings Balance							**$ 3,054,558**		**$ 2,641,474**	**$ 1,703,830**	**$ 60,003**	**$ (2,173,520)**	**$ (5,105,520)**	
Projected Retained Earnings Balance as % of Budget					15.4%		25.9%		21.1%	13.0%	0.4%	-15.1%	-33.9%	

Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 BUDGETED	FY 2024 PROJECTED	FY 2025 BUDGETED	FY 2025 PROJECTED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED	COMMENTS
Revenues and Other Sources									3.50%	4.80%	4.80%	4.80%	4.80%	
TAX LIENS REDEEMED	$ 10,362	$ 7,051	$ 7,742	$ 12,202	$ 9,969	$ -	$ 2,741	$ -	$ 9,465	$ 9,465	$ 9,465	$ 9,465	$ 9,465	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON LIENS/SEWER	$ 6,917	$ 10,473	$ 12,874	$ 5,233	$ 6,191	$ -	$ 3,964	$ -	$ 8,338	$ 8,338	$ 8,338	$ 8,338	$ 8,338	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
INT AND PEN ON SEWER CHARGES	$ 55,550	$ 68,446	$ 80,888	$ 70,772	$ 88,187	$ -	$ 69,115	$ -	$ 72,769	$ 72,769	$ 72,769	$ 72,769	$ 72,769	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SEWER UTILITY USAGE CHARGES	$ 8,976,555	$ 9,491,657	$ 10,304,173	$ 10,519,436	$ 11,557,328	$ -	$ 11,963,321	$ -	$ 12,382,037	$ 12,976,375	$ 13,599,241	$ 14,252,004	$ 14,936,100	FY24 is YTD amount through early June 2024; assume level going forward + rate changes
MUNICIPAL SEWER CHARGES	$ 95,434	$ 98,604	$ 86,068	$ 85,000	$ 77,190	$ -	$ 82,663	$ -	$ 77,190	$ 77,190	$ 77,190	$ 77,190	$ 77,190	FY24 YTD (as of early June 2024); FY25 and on is the FY23 actual amount
SEWER LIENS	$ 444,656	$ 396,735	$ 327,560	$ 383,618	$ 461,044	$ -	$ 638,335	$ -	$ -	$ -	$ -	$ -	$ -	FY24 YTD (as of early June 2024); zeroed out FY25-FY29 to exclude from rev req't
SEWER/OTHER UTILITY CHARGES	$ 960	$ 655	$ 630	$ 1,170	$ 1,705	$ -	$ 240	$ -	$ 1,024	$ 1,024	$ 1,024	$ 1,024	$ 1,024	FY24 YTD (as of early June 2024); FY25-FY29, five-year average FY19-FY23
SEWER/INTEREST INCOME	$ 19,932	$ 16,333	$ 14,855	$ 1,378	$ 1,641	$ -	$ 1,575	$ -	$ 1,510	$ 1,510	$ 1,510	$ 1,510	$ 1,510	FY24 YTD (as of early June 2024); FY25-FY29, two-year average FY22-FY23
Sub Total	**$ 9,610,365**	**$ 10,089,954**	**$ 10,834,789**	**$ 11,078,809**	**$ 12,203,256**	**$ 11,812,088**	**$ 12,761,953**	**$ 12,546,700**	**$ 12,552,332**	**$ 13,146,670**	**$ 13,769,536**	**$ 14,422,299**	**$ 15,106,395**	
Retained Earnings	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 189,973	$ 189,973	$ 189,973	$ 189,973	$ 189,973	Retained earnings may fund Transfer to Capital Projects line, but none for now
Total Revenues and Other Sources	**$ 9,610,365**	**$ 10,089,954**	**$ 10,834,789**	**$ 11,078,809**	**$ 12,203,256**	**$ 11,812,088**	**$ 12,761,953**	**$ 12,546,700**	**$ 12,742,305**	**$ 13,336,643**	**$ 13,959,509**	**$ 14,612,272**	**$ 15,296,368**	
Expenditures and Other Uses														
Salaries and Wages	$ 458,509	$ 500,413	$ 498,991	$ 547,601	$ 624,811	$ 778,548	$ 778,548	$ 885,697	$ 885,697	$ 907,839	$ 930,535	$ 953,799	$ 977,644	FY24 and FY25 from Budget; FY26 on 2.5% yearly incr
MWRA Assessment	$ 6,357,733	$ 6,718,261	$ 6,648,177	$ 6,806,903	$ 6,800,255	$ 7,130,880	$ 7,004,552	$ 7,332,350	$ 7,332,350	$ 7,552,321	$ 7,778,890	$ 8,012,257	$ 8,252,625	FY24 actual and FY25 preliminary; increase 3.0% yearly (1.8% average last 5 years)
Other Expenses	$ 456,850	$ 433,787	$ 460,569	$ 796,940	$ 397,024	$ 501,000	$ 627,328	$ 511,000	$ 511,000	$ 526,330	$ 542,120	$ 558,383	$ 575,135	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Capital Outlay	$ 1,052,916	$ 1,050,791	$ 1,053,285	$ 3,648,133	$ 771,263	$ 1,355,000	$ 1,355,000	$ 1,405,000	$ 1,405,000	$ 1,455,000	$ 1,505,000	$ 1,555,000	$ 1,605,000	FY24 and FY25 from budget; $50k increase FY26 and on
Long Term Debt	$ 366,194	$ 395,515	$ 411,053	$ 369,578	$ 300,253	$ 552,148	$ 552,148	$ 693,775	$ 693,775	$ 859,325	$ 1,097,340	$ 1,209,435	$ 1,420,600	FY24 on, from Planned Debt schedule with CIP
Projected New Debt (sewer/stormwater add'l cap.)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 200,000	$ 300,000	Anticipated debt tied to additional sewer projects; See New Debt Summary tab
Projected New Debt (stormwater capital plan below	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Anticipated debt tied to additional stormwater projects as shown below
Prior Year Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 impact shown
Prior Year Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Only FY17 and FY18 impact shown
New Long Term Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Ignoring since new debt provided by Town in schedule on Existing Debt row
Short Term Debt (Related to New Debt Service)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	Assuming none for now
Sub Total	**$ 8,692,203**	**$ 9,098,767**	**$ 9,072,074**	**$ 12,169,154**	**$ 8,893,606**	**$ 10,317,576**	**$ 10,317,576**	**$ 10,827,822**	**$ 10,827,822**	**$ 11,300,815**	**$ 11,953,885**	**$ 12,488,874**	**$ 13,131,003**	
Indirect Costs	$ 1,524,642	$ 1,534,390	$ 1,491,802	$ 1,507,448	$ 1,397,994	$ 1,494,512	$ 1,494,512	$ 1,718,878	$ 1,718,878	$ 1,770,444	$ 1,823,558	$ 1,878,264	$ 1,934,612	FY24 and FY25 from Budget; FY26 on 3.0% yearly incr
Transfer to Capital Projects	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ 949,865	$ -	$ -	$ -	$ -	$ -	$ -	FY22 from budget; typically, $250K per year, but not including due to add'l capital
Total Expenditures and Other Uses	**$ 10,466,845**	**$ 10,633,157**	**$ 10,563,876**	**$ 13,676,602**	**$ 10,291,600**	**$ 11,812,088**	**$ 12,761,953**	**$ 12,546,700**	**$ 12,546,700**	**$ 13,071,259**	**$ 13,777,443**	**$ 14,367,139**	**$ 15,065,616**	
Excess (Deficiency) of Revenues and														
Available Funds > Expenditures and Other Uses	**$ (856,480)**	**$ (543,203)**	**$ 270,913**	**$ (2,597,792)**	**$ 1,911,656**	**$ -**	**$ -**	**$ -**	**$ 195,605**	**$ 265,383**	**$ 182,066**	**$ 245,134**	**$ 230,753**	
Retained Earnings Summary														
Certified Retained Earnings as of July 1, 2023					$ 2,104,693									
Available Retained Earnings Start of FY							$ 2,104,693		$ 2,104,693	$ 2,300,298	$ 2,565,681	$ 2,747,747	$ 2,992,881	
Close Prior Year Reserves							$ -		$ -	$ -	$ -	$ -	$ -	
Establish New Year's Reserves (for Expenditures Only)							$ -		$ -	$ -	$ -	$ -	$ -	
Current Year Surplus/(Deficit)							$ -		$ 195,605	$ 265,383	$ 182,066	$ 245,134	$ 230,753	
Projected Retained Earnings Balance							**$ 2,104,693**		**$ 2,300,298**	**$ 2,565,681**	**$ 2,747,747**	**$ 2,992,881**	**$ 3,223,634**	
Projected Retained Earnings Balance as % of Budget					15.4%		16.5%		18.3%	19.6%	19.9%	20.8%	21.4%	

Boston Globe Media

Order Confirmation

Marilyn Pronvost
Watertown City Council
149 Main Street
Watertown, MA 02472

Thank you for placing your Legal Notice in The Boston Globe.

Your order information and a preview of your notice are displayed below for your review. If there are any changes or questions, please contact the Classified Department at 617-929-1314 or email legals@globe.com.

Any and all proposed edits, revisions, and/or other changes to the notice must be communicated to us in writing prior to the deadline specified in the Advertising Specs + Deadlines page located at https://www.bostonglobemedia.com/specs-deadlines.

Thank you,
Boston Globe Classified Sales

617-929-1314
Monday - Friday 9:30 am - 4:30 pm
legals@globe.com

Order Number	**735766**	Order Price	**$203.75**
Sales Rep.	**Jackson Kocak**	PO No.	
Account	**3028420**	Payment Type	
Publication	**Boston Globe**	Number of dates	**1**
First Run Date	**06/29/2024**	Last Run Date	**06/29/2024**
Payment Type			

AD PREVIEW:

CITY OF WATERTOWN
PUBLIC HEARING NOTICE
FISCAL YEAR 2025 WATER / SEWER RATES
A Public Hearing will be held by the Watertown City Council on Tuesday, July 9, 2024, at 7:00 PM, in the Richard E. Mastrangelo Council Chamber. Please refer to the City's website page to view the proposed Water/Sewer rates at: www.watertown-ma.gov.

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve 20(b) ethical exemptions

DISCLOSURE BY MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT AS REQUIRED BY G. L. c. 268A, § 20(b)

	MUNICIPAL EMPLOYEE INFORMATION
Name of municipal employee:	Daniel MacDonald
Title/ Position	Recreation Junior Program Staff
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	City of Watertown DPW
Agency Address	124 Orchard Street Watertown, MA 02473
Office phone:	617-972-6443
Office e-mail:	cdoyle@watertown-ma.gov (HR Director)
	Check one: ____ **Elected** **or** __X__ **Non-elected**
Starting date as a municipal employee.	6/18/24
BOX # 1 **Select either STATEMENT #1 or STATEMENT #2.** **Write an X beside your financial interest.**	**ELECTED MUNICIPAL EMPLOYEE** I am an **elected municipal employee.** ___ <u>STATEMENT #1</u>: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. **OR** ___ <u>STATEMENT #2</u>: I will have a new financial interest in a contract made by a municipal agency. **My financial interest in a municipal contract is:** ____ I have a non-elected, compensated municipal employee position. ____ A municipal agency has a contract with me. ____ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ____ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
BOX # 2 **Select either STATEMENT #1 or STATEMENT #2.** **Write an X**	**NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE** I am a **non-elected municipal employee**. ___ <u>STATEMENT # 1</u>: I had one of the following financial interests in a contract made by a municipal agency **before** I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract. **My financial interest in a municipal contract is:**

beside your financial interest.	____ A municipal agency has a contract with me, but not an employment contract. ____ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. **-- OR --** __X_ **STATEMENT # 2**: I will have a **new** financial interest in a contract made by a municipal agency. **My financial interest in a municipal contract is:** __X__ I have a non-elected, compensated municipal employee position. ____ A municipal agency has a contract with me. ____I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ____ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	City of Watertown Recreation Department 149 Main St. Watertown, MA 02472
Please put in an X to confirm these facts.	**"My Municipal Agency"** is the municipal agency that I serve as a **municipal employee**. The **"contracting agency"** is the **municipal agency that made the contract.** _X__ My Municipal Agency is not the contracting agency. _X__ My Municipal Agency does not regulate the activities of the contracting agency. _X__ In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency. __X_ The contract was made after public notice or through competitive bidding.
FILL IN THIS BOX OR THE BOX BELOW	**ANSWER THE QUESTION IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.** - Please explain what the contract is for. I have been offered a second position with the City of Watertown in the Recreation Department as a Junior Program Staff
FILL IN THIS BOX OR THE BOX ABOVE	**ANSWER THE QUESTIONS IN THIS BOX IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.** - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?
What is your financial interest In the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it. I currently work a temporary part-time position for the DPW and will hold a temporary paid position with the City's Recreation Department.
Date when you acquired a financial interest	June 24, 2024

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	David MacDonald
Title/ Position	Program Staff
Municipal Agency:	town of watertown
Agency Address:	
Office Phone:	
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	[signature]
Date:	6/25/24

APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN OR TOWN COUNCIL

	INFORMATION ABOUT APPROVING BODY
Name:	City Council
Title/ Position	Program Staff
Agency Address:	149 Main Street, Watertown MA 02472
Office Phone:	617-972-6470
	APPROVAL
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval. [signature]
Date:	6/25/24

Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.

What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. **n/a**
Date when your immediate family acquired a financial interest	**n/a**
Write an X to confirm each statement.	**FOR A CONTRACT FOR PERSONAL SERVICES –** **Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).** I will have a contract with a municipal agency to provide personal services. __X_ The services will be provided outside my normal working hours as a municipal employee. __X_ The services are not required as part of my regular duties as a municipal employee. ___ For these services, I will be compensated for not more than 500 hours during a calendar year. Hours for full-time position and part-time summer position will not conflict
Employee signature:	[signature]
Date:	6/25/24

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- File disclosure with the city or town clerk.

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

DISCLOSURE BY MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST IN A MUNICIPAL CONTRACT AS REQUIRED BY G. L. c. 268A, § 20(b)

	MUNICIPAL EMPLOYEE INFORMATION
Name of municipal employee:	Demet Ergul Gunes
Title/ Position	**Food Service**
Fill in this box if it applies to you.	If you are a municipal employee because a municipal agency has contracted with your company or organization, please provide the name and address of the company or organization.
Agency/ Department	Watertown Public Schools
Agency Address	30 Common St. Watertown, MA 02472
Office phone:	617-926-7700
Office e-mail:	amanda.owens@watertown.k12.ma.us (HR Director)
	Check one: ____ **Elected** **or** __X__ **Non-elected**
Starting date as a municipal employee.	
BOX # 1 **Select either STATEMENT #1 or STATEMENT #2.** **Write an X beside your financial interest.**	ELECTED MUNICIPAL EMPLOYEE I am an **elected municipal employee**. ___ STATEMENT #1: I had one of the following financial interests in a contract made by a municipal agency before I was elected to my municipal employee position. I will continue to have this financial interest in a municipal contract. **OR** ___ STATEMENT #2: I will have a new financial interest in a contract made by a municipal agency. **My financial interest in a municipal contract is:** ____ I have a non-elected, compensated municipal employee position. ____ A municipal agency has a contract with me. ____ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. ____ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
BOX # 2 **Select either STATEMENT #1 or STATEMENT #2.** **Write an X**	NON-ELECTED, COMPENSATED MUNICIPAL EMPLOYEE I am a **non-elected municipal employee**. ___ STATEMENT # 1: I had one of the following financial interests in a contract made by a municipal agency **before** I took a position as a non-elected municipal employee. I will continue to have this financial interest in a municipal contract. **My financial interest in a municipal contract is:**

beside your financial interest.	_____ A municipal agency has a contract with me, but not an employment contract. _____ I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. **-- OR --** __X_ **<u>STATEMENT # 2</u>**: I will have a **new** financial interest in a contract made by a municipal agency. **My financial interest in a municipal contract is:** __X__ I have a non-elected, compensated municipal employee position. _____ A municipal agency has a contract with me. _____I have a financial benefit or obligation because of a contract that a municipal agency has with another person or an entity, such as a company or organization. _____ I work for a company or organization that has a contract with a municipal agency, and I am a "key employee" because the contract identifies me by name or it is otherwise clear that the city or town has contracted for my services in particular.
	FINANCIAL INTEREST IN A MUNICIPAL CONTRACT
Name and address of municipal agency that made the contract	City of Watertown Recreation Department 149 Main St. Watertown, MA 02472
Please put in an X to confirm these facts.	**"My Municipal Agency"** is the municipal agency that I serve as a **municipal employee**. The **"contracting agency"** is the **municipal agency that made the contract.** _X__ My Municipal Agency is not the contracting agency. _X__ My Municipal Agency does not regulate the activities of the contracting agency. _X__ In my work for my Municipal Agency, I do not participate in or have official responsibility for any of the activities of the contracting agency. __X_ The contract was made after public notice or through competitive bidding.
FILL IN THIS BOX OR THE BOX BELOW	**ANSWER THE QUESTION IN THIS BOX** **IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND YOU.** - Please explain what the contract is for. I have been offered a second position with the City of Watertown in the Recreation Department as a.Pequosette Kitchen Staff. This second position is seasonal for the summer and will not interfere with my full-time position with the School Department.
FILL IN THIS BOX OR THE BOX ABOVE	**ANSWER THE QUESTIONS IN THIS BOX** **IF THE CONTRACT IS BETWEEN THE CITY OR TOWN AND ANOTHER PERSON OR ENTITY.** - Please identify the person or entity that has the contract with the municipal agency. - What is your relationship to the person or entity? - What is the contract for?
What is your financial interest In the municipal contract?	- Please explain the financial interest and include the dollar amount if you know it. I currently work full-time for the School Department and will hold a temporary paid position with the City's Recreation Department.

Date when you acquired a financial interest	June 24, 2024
What is the financial interest of your immediate family?	- Please explain the financial interest and include the dollar amount if you know it. **n/a**
Date when your immediate family acquired a financial interest	**n/a**
Write an X to confirm each statement.	**FOR A CONTRACT FOR PERSONAL SERVICES –** **Answer the questions in this box ONLY if you will have a contract for personal services with a municipal agency (i.e., you will do work directly for the contracting agency).** I will have a contract with a municipal agency to provide personal services. __X_ The services will be provided outside my normal working hours as a municipal employee. __X_ The services are not required as part of my regular duties as a municipal employee. ___ For these services, I will be compensated for not more than 500 hours during a calendar year. Hours for full-time position and part-time summer position will not conflict
Employee signature:	
Date:	06.20.24

Attach additional pages if necessary.

NOT A PERSONAL SERVICES CONTRACT -- **File disclosure with the city or town clerk.**

SEE CERTIFICATION AND APPROVAL REQUIRED FOR PERSONAL SERVICES CONTRACTS, BELOW.

FOR CONTRACTS FOR PERSONAL SERVICES ONLY:

If you are disclosing a financial interest in a contract for personal services with a municipal agency, you must file the Certification below signed by the head of the contracting agency, and you must get approval of the exemption from the city council, board of aldermen, board of selectmen or town council.

CERTIFICATION BY HEAD OF CONTRACTING AGENCY

	INFORMATION ABOUT HEAD OF CONTRACTING AGENCY
Name:	
Title/ Position	
Municipal Agency:	
Agency Address:	
Office Phone:	
	CERTIFICATION
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to my municipal agency, identified above. I certify that no employee of my agency is available to perform the services described above as part of his or her regular duties.
Signature:	
Date:	

APPROVAL BY CITY COUNCIL, BOARD OF ALDERMEN, BOARD OF SELECTMEN OR TOWN COUNCIL

	INFORMATION ABOUT APPROVING BODY
Name:	City Council
Title/ Position	
Agency Address:	149 Main Street, Watertown MA 02472
Office Phone:	617-972-6470
	APPROVAL
	I have received a disclosure under G.L. c. 268A, § 20(b) from a municipal employee who seeks to provide personal services to a municipal agency, identified above. The exemption under § 20(b) is approved.
Signature:	On behalf of the Council or Board, I sign this approval.
Date:	

Attach additional pages if necessary.
File disclosure, Certification and Approval with the city or town clerk.

Form revised February, 2012

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

George J. Proakis
City Manager

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 2, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Fire Chief Ryan A. Nicholson, Fire Department requesting that the necessary actions be taken to authorize the City Treasurer to borrow $500,000 for the replacement of the 2016 "Ambulance 2" due to its age and increased costs of maintaining its serviceability.

I respectfully request the attached proposed Loan Order be placed on the July 9, 2024, City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

WATERTOWN FIRE DEPARTMENT

OFFICE OF CHIEF OF DEPARTMENT

Fire Department Headquarters, 99 Main Street

Watertown, Massachusetts 02472-4410

Tel. (617) 972-6512 • Fax (617) 972-6575

www.fire.watertown-ma.gov

RYAN A. NICHOLSON

Chief of Department

Memorandum

To: Mr. George Proakis, City Manager

From: Chief Ryan A. Nicholson

Date: June 21, 2024

Subject: Ambulance replacement for a 2016 Ford Ambulance

As you are aware, the FY25 budget includes $500,000 for the replacement of our 2016 "Ambulance 2". I recommend that we move forward with this replacement at this time. We have been working closely with the vendor to create the specifications for this ambulance. The vendor has been holding our position in a queue and requires a signed agreement and purchase order at this time in order to move forward with our order. Due to the age of the current ambulance and the increased costs of maintaining its serviceability it would be beneficial to move forward with replacement as planned.

Thank you for your attention to this request and please let me know if I can provide any further information.

TYPE I

Dependable support.
Excellent ride quality.

403 603
453 623
457

Horton® EMERGENCY VEHICLES

Widely recognized as the "workhorse" of the Fire/EMS world, Horton's Type I ambulance offers all the added benefits of a truck chassis. Applicable for both large city fleets and small rural areas, Type I vehicles provide dependable support and optional rugged four-wheel drive power.

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RAM

Horton Type I ambulances come standard with all of the features you know and trust to be one of the safest and highest-quality ambulance on the market:

- Superior construction, able to withstand a 90,000 pound load test
- More than 40 years of dynamic crash testing
- VI-Tech mounting to isolate vibration and noise
- Eight layers of insulation and sound suppression in the floor alone
- The most capable electrical system in the industry, Intelliplex i4G™
- HOPS for rollover protection
- Lowest cost of ownership*

*factoring in purchase price, maintenance costs, operating costs, uptime, life expectancy and resale value

Model	Chassis	Length	Width	Headroom
403	Ford Chevy Gas*	138"	96"	68"
453	Ford	146"	96"	72"
457	Ford RAM	157"	96"	72"
603**	Ford RAM	167"	96"	72"
623**	Ford RAM	173"	96"	72"

* *Pending payload requirements*

** *Pending payload requirements, the 603 and 623 may also be mounted on an International 4300, TerraStar, Freightliner or Kenworth chassis*

Horton® EMERGENCY VEHICLES

hortonambulance.com info@hortonambulance.com 800.282.5113

DEPARTMENTS WITH HARSH WINTERS OR OFF-ROAD CALLS CAN CHOOSE A TYPE I AMBULANCE WITH FOUR-WHEEL DRIVE.

OPTIONAL CRASH BARRIER CONFIGURATION PROVIDES A TRUE SAFETY BARRIER AT THE HEAD OF THE SQUAD BENCH.

WITH A VARIETY OF LAYOUT OPTIONS TO SUIT ANY DEPARTMENT NEEDS, TYPE I IS THE MOST VERSATILE OF AMBULANCE OFFERINGS.

09152014

GREENWOOD EMERGENCY VEHICLES, LLC

530 John Dietsch Boulevard
North Attleboro, Massachusetts 02763
(508) 695-7138

MAPC/FCAM FIRE APPARATUS PROPOSAL

FEBRUARY 12, 2024

THIS PROPOSAL HAS BEEN PREPARED FOR:

TOWN OF WATERTOWN, MA FIRE DEPARTMENT
99 MAIN STREET
WATERTOWN, MA 02472

WE HEREBY PROPOSE TO FURNISH TO YOU, SUBJECT TO PROPER EXECUTION OF THE ATTACHED AGREEMENT BY YOU AND BY AN OFFICER OF THIS COMPANY, THE FOLLOWING VEHICLE AND EQUIPMENT TO BE BUILT IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS:

QUANTITY: **ONE (1)**

MODEL: **E-ONE HIGH END CUSTOM PUMPER**

PRICE: ***$ 794,406.00**

DELIVERY WILL BE **F.O.B. WATERTOWN, MA** AFTER RECEIPT AND PROPER EXECUTION OF THE ATTACHED AGREEMENT BY BOTH PARTIES. VEHICLE WILL BE COMPLETED AT THE FACTORY **APPROXIMATELY 420-450 DAYS** AFTER RECEIPT OF SIGNED CONTRACT.

THIS PROPOSAL SHALL EXPIRE UNLESS ACCEPTED WITHIN **SIXTY (60)** DAYS AND MAY BE EXTENDED, IN WRITING, AT THE DISCRETION OF THE COMPANY.

THE UNDERSIGNED CERTIFIES UNDER PENALTIES OF PERJURY THAT THIS BID OR PROPOSAL HAS BEEN MADE AND SUBMITTED IN GOOD FAITH AND WITHOUT COLLUSION OR FRAUD WITH ANY OTHER PERSON. AS USED IN THIS CERTIFICATION, THE WORD "PERSON" SHALL MEAN ANY NATURAL PERSON, BUSINESS, PARTNERSHIP, CORPORATION, UNION, COMMITTEE, CLUB OR OTHER ORGANIZATION, ENTITY OR GROUP OF INDIVIDUALS.

GREENWOOD EMERGENCY VEHICLES, LLC

MARK MACDONALD
PRESIDENT

GREENWOOD EMERGENCY VEHICLES, LLC

530 John Dietsch Boulevard
North Attleboro, Massachusetts 02763
(508) 695-7138

MAPC/FCAMAMBULANCE PROPOSAL

DATE: 1 JULY 2024

THIS PROPOSAL HAS BEEN PREPARED FOR:

WATERTOWN FIRE DEPARTMENT
99 MAIN STREET
WATERTOWN, MASSACHUSETTS 02472

WE HEREBY PROPOSE TO FURNISH TO YOU, SUBJECT TO PROPER EXECUTION OF THE ATTACHED AGREEMENT BY YOU AND BY AN OFFICER OF THIS COMPANY, THE FOLLOWING VEHICLE AND EQUIPMENT TO BE BUILT IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS:

QUANTITY:	ONE (1)
MODEL:	2024 FORD F-550 4X4/HORTON MODEL 623 EMERGENCY MEDICAL VEHICLE (HORTON PRODUCTION NUMBER 21545).
PRICE:	$416,111.00 (PRICE INCLUDES TRADE-IN ALLOWANCE, STRYKER POWER-LOAD AND STRYKER POWER-PRO2 COT).

DELIVERY WILL BE F.O.B. WATERTOWN FIRE DEPARTMENT AND WILL BE MADE APPROXIMATELY 365-400 DAYS AFTER RECEIPT AND PROPER EXECUTION OF THE ATTACHED AGREEMENT BY BOTH PARTIES.

THIS PROPOSAL SHALL EXPIRE UNLESS ACCEPTED WITHIN THIRTY (30) DAYS AND MAY BE EXTENDED, IN WRITING, AT THE DISCRETION OF THE COMPANY.

THE UNDERSIGNED CERTIFIES UNDER PENALTIES OF PERJURY THAT THIS BID OR PROPOSAL HAS BEEN MADE AND SUBMITTED IN GOOD FAITH AND WITHOUT COLLUSION OR FRAUD WITH ANY OTHER PERSON. AS USED IN THIS CERTIFICATION, THE WORD "PERSON" SHALL MEAN ANY NATURAL PERSON, BUSINESS, PARTNERSHIP, CORPORATION, UNION, COMMITTEE, CLUB OR OTHER ORGANIZATION, ENTITY OR GROUP OF INDIVIDUALS.

GREENWOOD EMERGENCY VEHICLES, LLC

KEITH H. JACKSON

HINCKLEY ALLEN

28 State Street
Boston, MA 02109-1775
p: 617-345-9000 f: 617-345-9020
hinckleyallen.com

Chelsea A. Tryder
(617) 378-4190
ctryder@hinckleyallen.com

July 2, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Fire Engine and Ambulance Bonds

Dear George:

As requested, I suggest the following forms of loan order to approve the borrowing of funds to pay costs of purchasing a new fire engine and ambulance for the Fire Department:

> ORDERED: That the sum of $885,000 is appropriated to pay costs of purchasing a fire engine for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

> ORDERED: That the sum of $500,000 is appropriated to pay costs of purchasing a new ambulance for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

George J. Proakis
City Manager

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 2, 2024

RE: Agenda Item – Proposed Loan Order

Attached please find correspondence from Fire Chief Ryan A. Nicholson, Fire Department requesting that the necessary actions be taken to authorize the City Treasurer to borrow $885,000 for the replacement of the 2011 "Engine 1" due to its age and increased costs of maintaining its serviceability.

I respectfully request the attached proposed Loan Order be placed on the July 9, 2024, City Council Agenda as a First Reading.

Thank you for your consideration in this matter.

WATERTOWN FIRE DEPARTMENT

OFFICE OF CHIEF OF DEPARTMENT
Fire Department Headquarters, 99 Main Street
Watertown, Massachusetts 02472-4410
Tel. (617) 972-6512 • Fax (617) 972-6575
www.fire.watertown-ma.gov

RYAN A. NICHOLSON
Chief of Department

Memorandum

To: Mr. George Proakis, City Manager

From: Chief Ryan A. Nicholson

Date: June 21, 2024

Subject: Engine replacement for a 2011 Engine

As you are aware, the FY25 budget includes $885,000 for the replacement of 2011 "Engine 1". I recommend that we move forward with this replacement at this time. We have been working closely with the vendor to create the specifications for this engine. The vendor has been holding our position in a queue and requires a signed agreement and purchase order at this time in order to move forward with our order. Due to the age of the current engine and the increased costs of maintaining its serviceability it would be beneficial to move forward with replacement as planned.

Thank you for your attention to this request and please let me know if I can provide any further information.

WE INNOVATE EVERY DAY.
e-one.com

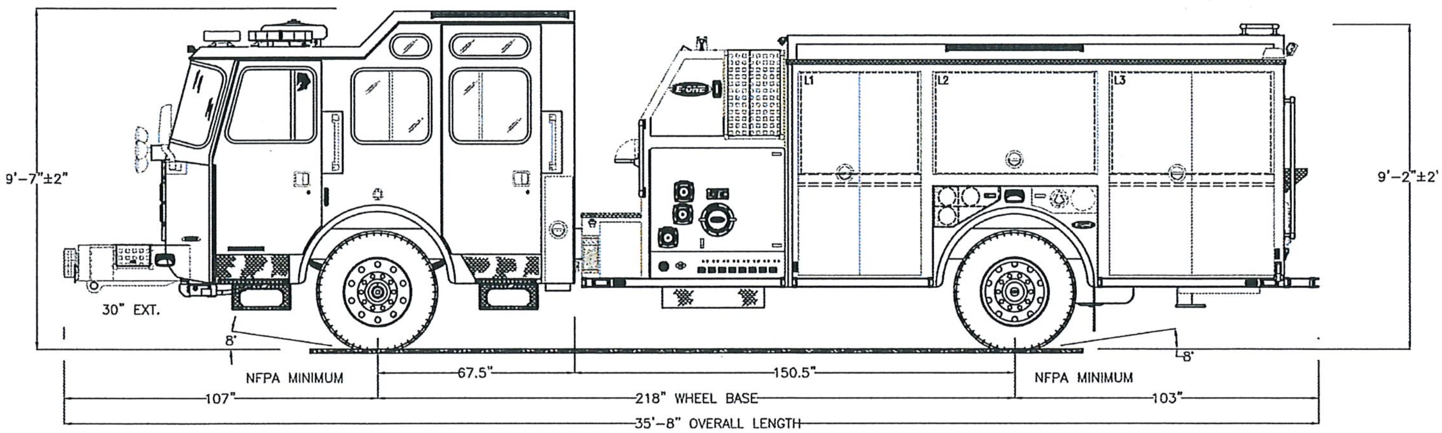
CUSTOM PUMPERS

VERSATILE. DURABLE.

E-ONE® pumpers and rescue pumpers are the most versatile, durable pumpers on the market. Offering both 3/16" extruded aluminum and stainless steel bodies, tank sizes up to 1530 gallons and available on three of the industry's strongest chassis, E-ONE pumpers will meet unique needs while exceeding expectations.

With a wide variety of internal storage options to keep fire suppression and rescue equipment organized and protected from the elements, E-ONE pumpers allow you to fight fires and respond to all the emergencies in between.
And at E-ONE, safety is never secondary. Which is why our roll cage cab design, CrewGuard and ABS are standard with available options such as airbags and G4 electronic stability control.

E-ONE
REV GROUP



CHASSIS

- Typhoon® or Cyclone® chassis
- Medium, long and extended length 4-door cabs available
- Optional vista roof in three heights
- Wheelbase as low as 170"
- Seating for up to 10
- Up to 600 HP Engine
- Standard safety features such as roll cage cab, CrewGuard & ABS brakes
- Optional safety features such as airbags & G4 (electronic stability control)
- Galvanized frame

BODY

- Body available in 3/16" extruded aluminum or stainless steel
- Optional low hose bed and a variety of speed lays for easy access from the ground
- Pumper options include: 1/2, 3/4 or full-height driver side and/or officer side compartments; enhanced-extended rear and side compartments for up to 23 cu. ft. of additional compartment space; top or side mounted pump controls with stainless or Zolotone™ pump panel; and up to six NFPA ladder/equipment storage options
- Rescue pumper options include: full-height, full-depth driver side and/ or officer side compartments; enhanced-extended rear compartments rooftop compartments; and ladder storage options such as electric dropdown racks, hydraulic overhead racks, high capacity two arm ladder racks or enclosed tunnel storage
- Options: hinged or roll-up doors, hydraulic or engine driven generator, adjustable shelves, roll-out trays, tool boards, SCBA storage, aluminum or vinyl hose bed covers

FIRE PACKAGE

- Hale®, Waterous®, or Darley® pumps up to 2000 GPM
- Side-Mount or Top-Mount pump controls
- 530 to 1530 gallon tank capacity; integral foam cells available
- Optional foam systems, direct injection, CAFS and around the pump (ATP)
- Customizable discharge and preconnects to meet departments needs
- Side, front or rear intakes

ELECTRICAL

- Multiplex electrical system provides increased feature capability and improved diagnostics
- Single or dual color vista display available
- Whelen® optical and audible warning packages standard, others optional
- Fixed and pole mounted scene lighting
- 12-V and 125-V outlets

HINCKLEY
ALLEN

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hinckleyallen.com

Chelsea A. Tryder
(617) 378-4190
ctryder@hinckleyallen.com

July 2, 2024

George J. Proakis
City Manager
Administration Building
149 Main Street
Watertown, Massachusetts 02472

RE: Draft Loan Order – Fire Engine and Ambulance Bonds

Dear George:

As requested, I suggest the following forms of loan order to approve the borrowing of funds to pay costs of purchasing a new fire engine and ambulance for the Fire Department:

> ORDERED: That the sum of $885,000 is appropriated to pay costs of purchasing a fire engine for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.
>
> ORDERED: That the sum of $500,000 is appropriated to pay costs of purchasing a new ambulance for the Fire Department, including all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the City Manager, is authorized to borrow said amount under and pursuant to M.G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

The order must be published at least five days prior to the holding of a public hearing with respect to the order and its final passage and requires the affirmative vote of at least two-thirds of all members of the City Council, as in the case of any other loan order for bonds.

Please call me if there are any questions about the suggested proceedings.

Sincerely,

/s/ Chelsea A. Tryder

Chelsea A. Tryder

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Transfer of Funds in the amount if $54,000 from Fiscal Year 2024 Fire Office Equipment Maintenance Account & the Fiscal Year 2024 Waterways Improvement Expenditure Account to the Fiscal Year 2024 Fire Department Replacement of Equipment Account & the Fiscal Year 2024 Transfer to Capital Project - Fire Department Equipment Account

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 91 **2024 – R –** 91

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 FIRE OFFICE EQUIPMENT MAINTENANCE ACCOUNT & FISCAL YEAR 2024 WATERWAYS IMPROVEMENT EXPENDITURE ACCOUNT TO THE FISCAL YEAR 2024 FIRE DEPARTMENT REPLACEMENT OF EQUIPMENT ACCOUNT & FISCAL YEAR 2024 TRANSFER TO CAPITAL PROJECT – FIRE DEPARTMENT EQUIPMENT ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of $54,000 from the Fiscal Year 2024 Fire Office Equipment Maintenance Account & Fiscal Year 2024 Waterways Improvement Expenditure Account to the Fiscal Year 2024 Fire Department Replacement of Equipment Account & Fiscal Year 2024 Transfer to Capital Project – Fire Department Equipment Account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

CITY OF
WATERTOWN
Office of the City Manager

George J. Proakis
City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 3, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a Transfer of Funds request from Megan Langan, City Auditor in the amount of $54,000 to purchase a fire/rescue boat to replace the Fire Department's current 2000 "Marine 1."

I respectfully request the attached transfer be placed on the July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

CITY OF WATERTOWN
Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR

DATE: JULY 2, 2024

RE: ACCOUNT TRANSFER – FIRE DEPT. FY24

The Auditor's office along with the Fire Department has identified monies to purchase a fire/rescue boat to replace the Fire Department's current 2000 "Marine 1". At this time, I am requesting a transfer of funding in the amount of $5,700 from the FY24 Fire Office Equipment Maintenance account – 0122052-520240 to the FY24 Transfer to Capital Projects – Fire Department Equipment account 0193059-596510 and $48,300 from the FY24 Waterways Improvements Expenses account – 37175-570000 to the Fire Department Equipment Capital account – 55915-580000.

The following funds have also been identified to cover the remaining balance necessary to cover the total purchase price of the new boat:

Fire Department Equipment	55915 – 580000	$4,129

I am requesting your assistance in placing this transfer request before the Honorable City Council for its review and action. Please contact me with any questions, and I thank you for your attention to this matter.

Cc: Ryan Nicholson, Fire Chief
Ari Sky, CFO

TRANSFER AMOUNT: $ 54,000

FROM:	FY 2024 FIRE OFFICE EQUIPMENT MAINTENANCE 0122052-520240	$	5,700
	FY 2024 WATERWAYS IMPROVEMENT EXP. 37175-570000	$	48,300
TO:	FY 2024 FIRE REPLACEMENT OF EQUIPMENT 55915-580000	$	48,300
	FY2024 TRANSFER TO CAP PROJECT - FIRE DEPT EQUIPMENT 0193059-596510	$	5,700

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

July 2, 2024
DATE

CITY AUDITOR

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Transfer of Funds in the Amount of $368,000 from Various Fiscal Year 2024 Electricity and Gas Accounts to the Fiscal Year 2024 ESCO Capital Project Stabilization Fund Account

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 92 **2024 – R –** 92

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 ELECTRICITY AND GAS ACCOUNTS TO THE FISCAL YEAR 2024 ESCO CAPITAL PROJECT STABILIZATION FUND ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of $368,000 from the Fiscal Year 2024 Electricity and Gas Accounts to the Fiscal Year 2024 ESCO Capital Projects Stabilization Fund Account

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John M. Airasian,
Councilor At Large

Caroline Bays,
Councilor At Large

John G. Gannon,
Councilor At Large

Anthony Palomba,
Councilor At Large

Nicole Gardner,
District A Councilor

Lisa J. Feltner,
District B Councilor

Emily Izzo,
District D Councilor

CITY OF
WATERTOWN
Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

George J. Proakis
City Manager

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 3, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a Transfer of Funds request from Megan Langan, City Auditor in the amount of $368,000 to the Fiscal Year 2024 Transfer to ESCO Capital Project Stabilization Fund from various departmental Electricity and Gas accounts.

I respectfully request the attached transfer be placed on the July 9, 2024 City Council Agenda.

Thank you for your consideration in this matter.

CITY OF WATERTOWN
Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR

DATE: JULY 2, 2024

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Attached please find a Transfer of Funds request in the amount of $368,000 to the Fiscal Year 2024 ESCO Capital Project Stabilization Fund from various departmental Electricity and Gas accounts. The ESCO Capital Project Stabilization Fund was established to place rebates, grants, and funds from departmental energy savings. This energy stabilization fund will be used to pay the debt service on the energy efficiency projects incurred under the ESCO agreement.

I respectfully request the attached transfer be placed on July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

Cc: Ari Sky, Assistant City Manager for Finance / CFO

TRANSFER AMOUNT $368,000

FROM:	FY 24 POLICE ELECTRICITY 0121052-520211	$	9,000
	FY 24 POLICE GAS 0121052-520213	$	19,000
	FY 24 FIRE ELECTRICITY 0122052-520211	$	13,000
	FY 24 FIRE GAS 0122052-520213	$	19,000
	FY 24 DPW ADMIN ELECTRICITY 0140152-520211	$	43,000
	FY 24 DPW ADMIN GAS 0140152-520213	$	90,000
	FY 24 LIBRARY ELECTRICITY 0161052-520211	$	62,000
	FY 24 LIBRARY GAS 0161052-520213	$	15,000
	FY 24 SKATING RINK ELECTRICITY 0163152-520211	$	60,000
	FY 24 SKATING RINK GAS 0163152-520213	$	3,000
	FY 24 SCHOOL VICTORY FIELD LIGHTS 0194000-590977	$	35,000
TO:	FY 24 TRANSFER TO ESCO CAP. PROJECT STAB FUND 0194000-596805	$	368,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

July 2, 2024
DATE

CITY AUDITOR

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Transfer of Funds in the Amount of $1,500,000 from the Fiscal Year 2024 Authorized/Unissued Debt Account and Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Capital Projects Stabilization Fund Account

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 93 **2024 – R –** 93

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 AUTHORIZED/UNISSUED DEBT ACCOUNT AND FISCAL YEAR 2024 PLANNED DEBT ACCOUNT TO THE FISCAL YEAR 2024 TRANSFER TO CAPITAL PROJECTS STABILIZATION FUND ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of $1,500,000 from the Fiscal Year 2024 Authorized/Unissued Debt Account and Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Capital Projects Stabilization Fund Account

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 3, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a Transfer of Funds request from Megan Langan, City Auditor in the amount of $1,500,000 to the Fiscal Year 2024 Transfer to the Capital Projects Stabilization Fund.

I respectfully request the attached transfer be placed on the July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

CITY OF WATERTOWN
Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR

DATE: JULY 2, 2024

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the Capital Project Stabilization Fund for $1,500,000 for Fiscal Year 2024.

As you are aware, as indicated in the attached Revenue Forecast, transfers of $500,000 annually from the Capital Projects Stabilization Fund began in Fiscal Year 2006 and will continue through Fiscal Year 2027. To continue the annual transfer of $500,000 beyond Fiscal Year 2027, we will look for opportunities to make transfers to this Stabilization Fund in an effort to support capital projects included in the five-year General Fund Capital Improvement Program which totals $216,280,500 for Fiscal Year 2025 – 2029.

Therefore, in order to continue the annual transfer of $500,000 from the Capital Projects Stabilization Fund through Fiscal Year 2030 to support capital projects, I respectfully request the attached transfer be placed on the July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

Cc: Ari Sky, Assistant City Manager for Finance / CFO

TRANSFER AMOUNT: $ 1,500,000

FROM:	FY 2024 AUTHORIZED/UNISSUED DEBT 0171000-590926	$ 500,000
	FY 2024 PLANNED DEBT 0171000-590927	$ 1,000,000
TO:	FY 2024 TRANSFER TO CAPITAL PROJECTS STABILIZATION 0194000-596802	$ 1,500,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

July 2, 2024
DATE

CITY AUDITOR

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Transfer of Funds in the Amount of $500,000 From the Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Acquisition of Land/Open Space Stabilization Fund Account

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 94 **2024 – R – 94**

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 PLANNED DEBT ACCOUNT TO THE FISCAL YEAR 2024 TRANSFER TO ACQUISITION OF LAND/OPEN SPACE STABILIZATION FUND ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of $500,000 from the Fiscal Year 2024 Planned Debt Account to the Fiscal Year 2024 Transfer to Acquisition of Land/Open Space Stabilization Fund Account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris,
Council President

Caroline Bays,
Councilor At Large

Nicole Gardner,
District A Councilor

Vincent J. Piccirilli, Jr.,
Vice President &
District C Councilor

John G. Gannon,
Councilor At Large

Lisa J. Feltner,
District B Councilor

John M. Airasian,
Councilor At Large

Anthony Palomba,
Councilor At Large

Emily Izzo,
District D Councilor

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www.watertown-ma.gov
citymgr@watertown-ma.gov

George J. Proakis
City Manager

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 3, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a Transfer of Funds request from Megan Langan, City Auditor in the amount of $500,000 to the Fiscal Year 2024 Transfer to the Acquisition of Land/Open Space Stabilization Fund.

I respectfully request the attached transfer be placed on the July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

CITY OF WATERTOWN
Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Megan Langan
City Auditor

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR

DATE: JULY 2, 2024

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Per your request, please find attached a Transfer of Funds request for the Acquisition of Land/Open Space Stabilization Fund for $500,000 for Fiscal Year 2024.

The Transfer of Funds request will assist the implementation of the Honorable City Council's Budget Policy Guideline II.L; "Continue working to identify additional acquisition of land for open space and recreation, using the Acquisition of Land/Open Space Stabilization Fund, and including proposals submitted to the Community Preservation Committee." This action will also continue the process of replenishing this account to cover costs and continue discussions on acquisition of land for open space and/or recreational use.

I respectfully request the attached transfer be placed on the July 9, 2024 City Council Agenda.

Thak you for your consideration in this matter.

Cc: Steve Magoon, Assistant City Manager for Community Development & Planning
Ari Sky, Assistant City Manager for Finance / CFO

TRANSFER AMOUNT: $ 500,000

FROM:	FY 2024 PLANNED DEBT 0171000-590927	$	500,000
TO:	FY 2024 TRANSFER TO ACQ. LAND.OPEN SPACE STABILIZATION 0194000-596808	$	500,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

July 2, 2024
DATE

CITY AUDITOR

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to approve a Transfer of Funds in the Amount of $700,000 From Fiscal Year 2024 City Health Insurance Account and Fiscal Year 2024 School Health Insurance Account to the Fiscal Year 2024 OPEB Trust Fund Account

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

RESOLUTION# 95 **2024 – R –** 95

RESOLUTION APPROVING A TRANSFER OF FUNDS FROM FISCAL YEAR 2024 CITY HEALTH INSURANCE ACCOUNT & FISCAL YEAR 2024 SCHOOL HEALTH INSURANCE ACCOUNT TO THE FISCAL YEAR 2024 OPEB TRUST FUND ACCOUNT

BE IT RESOLVED: That the City Council of Watertown hereby approves the transfer of funds in the amount of $700,000 from the Fiscal Year 2024 City Health Insurance Account and Fiscal Year 2024 School Health Insurance Account to the Fiscal Year 2024 OPEB Trust Fund Account.

BE IT FURTHER RESOLVED: That a copy of said transfer is forwarded to the City Auditor and City Treasurer/Collector.

Council Member

I hereby certify that at a Meeting of the City Council for which a quorum was present, the above resolution was adopted by a vote of 9 for, 0 against, and 0 present on July 9, 2024.

Brendan T. McCarthy, Council Clerk

Mark S. Sideris, Council President

ELECTED OFFICIALS

Mark S. Sideris, Council President	Vincent J. Piccirilli, Jr., Vice President & District C Councilor	John M. Airasian, Councilor At Large
Caroline Bays, Councilor At Large	John G. Gannon, Councilor At Large	Anthony Palomba, Councilor At Large
Nicole Gardner, District A Councilor	Lisa J. Feltner, District B Councilor	Emily Izzo, District D Councilor

George J. Proakis
City Manager

CITY OF WATERTOWN

Office of the City Manager

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6465
www.watertown-ma.gov
citymgr@watertown-ma.gov

To: Honorable City Council

From: George J. Proakis, City Manager

Date: July 3, 2024

RE: Agenda Item – Transfer of Funds Request

Attached please find a Transfer of Funds request from Megan Langan, City Auditor in the amount of $700,000 to the Fiscal Year 2024 Transfer to OPEB Trust Fund from various Insurance & Employee Benefits accounts.

I respectfully request the attached transfer be placed on the July 9, 2024 City Council Agenda.

Thank you for your consideration in this matter.

Megan Langan
City Auditor

CITY OF WATERTOWN
Auditor

Administration Building
149 Main Street
Watertown, MA 02472-4410

Telephone: (617) 972-6460
Facsimile: (617) 972-6563

TO: GEORGE PROAKIS, CITY MANAGER

FROM: MEGAN LANGAN, CITY AUDITOR

DATE: JULY 2, 2024

RE: AGENDA ITEM – TRANSFER OF FUNDS REQUEST

Attached please find a Transfer of Funds request in the amount of $700,000 to the Fiscal Year 2024 Transfer to OPEB Trust Fund from various Insurance & Employee Benefits accounts.

The OPEB Trust Fund was established to enable the City to achieve long-term financial stability, meet the City's obligations to its employees and retirees, and to maintain favorable bond ratings. While the City is on target to fully fund OPEB by Fiscal Year 2031, the City is committed to continuing to look for opportunities to make transfers to this fund in an effort to achieve a fully funded status.

I respectfully request the attached transfer be placed on July 9, 2024, City Council Agenda.

Thank you for your consideration in this matter.

Cc: Ari Sky, Assistant City Manager for Finance / CFO

TRANSFER AMOUNT: $ 700,000

FROM:	FY 2024 CITY HEALTH INSUANCE 0191200-510180	$	550,000
	FY24 SCHOOL HEALTH INSURANCE 0191200-510181	$	150,000
TO:	FY 2024 TRANSFER TO OPEB TRUST FUND 0191159-590972	$	700,000

I hereby certify to the availability, authority of funding source, mathematical accuracy and appropriate fiscal year.

July 2, 2024
DATE

CITY AUDITOR

CITY COUNCIL ROLL CALL VOTE
MEETING DATE: JULY 9, 2024

	YES	NO	PRESENT
JOHN M. AIRASIAN	X		
CAROLINE BAYS	X		
LISA J. FELTNER	X		
JOHN G. GANNON	X		
NICOLE GARDNER	X		
EMILY IZZO	X		
ANTHONY PALOMBA	X		
VINCENT J. PICCIRILLI JR.	X		
MARK S. SIDERIS, COUNCIL PRESIDENT	X		

Motion to accept the Committee on Personnel and City Organization Report for June 25, 2024

Watertown City Council

Administration Building
149 Main Street
Watertown, MA 02472
Phone: 617-972-6470

Report of the Committee on Personnel and City Organization
Meeting Date: June 25, 2024

The Committee convened on Tuesday, June 25, at 6:15 pm in the City Council Office.

Present were Councilors Caroline Bays, chair and Nicole Gardner, secretary.

The Chair called the meeting to order at 6:19pm. The purpose of the meeting was to discuss the process the Council will use to review the City Clerk for this year.

The meeting began with a review of the current form and a discussion of whether there is an opportunity to strengthen the review process for all employees reviewed by the City Council (the Clerk, the Analyst, the Auditor, and the Manager).

The Committee concluded that a review of the performance management process for Council staff is warranted, and that in the meantime, it makes sense for the Council to use the existing form to evaluate the Clerk.

→ **Action Item:** Councilor Gardner made a motion, seconded by Councilor Bays, to recommend that the City Council approve the use of the current evaluation form for the 2024 review of the City Clerk. The motion was approved unanimously.

The PCO requests a referral be made regarding the performance management process used to evaluate Council staff, with the goal of the PCO making recommendations to the City Council on how to strengthen the process going forward.

The meeting adjourned at 6:38 pm.

Report prepared by Nicole Gardner

Town of Watertown

EMPLOYEE PERFORMANCE REVIEW – COUNCIL CLERK

Reviewer: Date:

EVALUATION

(1) Unsatisfactory (2) = Marginal (3) = Meets Requirements (4) = Exceeds Expectations (5) = Exceptional

Demonstrates Required Job Skills And Knowledge

Has The Ability To Learn And Use New Skills

Uses Resources Available In An Effective Manner

Responds Effectively To Assigned Responsibilities

Meets Attendance Requirements

Listens To Direction From Councilors

Takes Responsibility For Actions

Honors Commitments

Demonstrates Problem Solving Skills

Offers Constructive Suggestions For Improvement

Generates Creative Ideas And Solutions

Meets Challenges Head On

ADDITIONAL COMMENTS (Use reverse if necessary):

GOALS FOR THE COMING YEAR

Mr President, City Councilors

1. The Watertown Square area master plan has a large list of issues that have many parts. If this is voted for as is, it will do irreparable damage to the quality of life here.
2. This plan must be divided into 12 separate parts, reworked where needed and voted upon separately.
3. This must be done before moving forward.
4. After listening to comments made by councilors at the last meeting at the middle school; it appears 3 or 4 councilors already support the plan as is.
5. As is; this plan is loaded with flaws and fantasyland thinking.
6. Only the developers will benefit from this plan.
7. Councilors:
    a. You were not elected to make the developers rich
    b. You were not elected to turn Watertown Square into Downtown Malden.
    c. You were not elected to destroy our quality of life.
8. To the City Manager:
    a. You were not hired to turn Watertown Square into Downtown Malden.
    b. You were not hired to make the developers rich
    c. You were not hired to destroy our quality of life here.
9. Do not let history show that you all did a disservice to the people of Watertown by creating a congested overdeveloped city.
10. To members of the general public that supports this plan as is: You have been blindsided. You refuse to acknowledge the negatives of this plan and do not see the damage it will do to the quality of life here.
11. I reject creating a redevelopment authority.
12. I remember as a kid the destruction of the West End of Boston by the Boston Redevelopment Authority and it's accomplice the Boston City Council and the Mayor.
13. The West End was a great affordable, ethnic neighborhood.
14. The poor got screwed and the developers made millions.
15. Do not shaft the people of Watertown so today's developers can get rich.
16. This must not stand as is. This must not stand as is. This must not stand as is.