



EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

CITY OF WATERTOWN
BOARD OF ASSESSORS
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WATERTOWN BOARD OF ASSESSORS
MEETING MINUTES
May 21, 2024

On May 21, 2024, the Watertown Board of Assessors had a scheduled meeting at 9:30 a.m., in person, in the in the Louis P. Andrews Conference Room (3rd Floor) of the City Hall.

Meeting called into session at 9:32 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary, Board Member, Richard V. Moynihan, Board Member, Earl L. Smith, and Judy Gilreath, Principal Account Clerk - scribe. Also in attendance is Sean DelRose, Assistant Assessor.

April 23, 2024, Meeting Minutes

The Board reviewed the meeting minutes from April 23, 2024

Richard motioned to approve the minutes. Kathleen seconded the motion.

The Board voted unanimously to accept the meeting minutes of April 23, 2024.

Motor Vehicle Excise Warrant – 2024.2 Commitment – \$669,38.61

Kathleen made a motion to approve the Excise Commitment

Richard seconded the motion.

The Board unanimously approved and signed the Motor Vehicle Commitment.

Office Updates:

- Meeting with Personal Property Vendor - Earl and Sean met with reps from RRC. Turned over our Form of Lists. Compared Depreciation Schedule – minimal differences. We will adopt their depreciation schedule.
- Appraisal Software Migration started –
VISION – Data mapped in Beta Testing. Delivery schedule June 12th, they feel they are ahead of schedule so we can probably expect sooner.
Scheduled to go LIVE in July.
- Revaluation update –
- Cyclical inspections ongoing -
- Preparation for first quarter tax bill –
Looking to process June 12th – 13th.
Preliminary bills will be generated from last year's bills.

OLD/NEW Business: n/a

Schedule Next Board Meeting: June 18, 2024 9:30 a.m.

Earl indicated the regular Board business was complete and would entertain a motion to move to Executive Session.

Executive Session

Citing Applications for abatement or exemption are confidential under G.L. c. 59, S 60, Chair made a motion to convene in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Applications for Exemptions.

The Chair recommended going into Executive Session and indicated the Board would not reconvene the public meeting after Executive Session. In attendance: Earl Smith, Board Chair, Kathleen Colleary and Richard Moynihan, Board Members. Further, Judy Gilreath will remain present at the request of the Board as it is not inconsistent with the executive session as she is an employee that has access to confidential information and is acting as an agent of the Board. Also in attendance, Sean DelRose, Assistant Assessor.

Kathleen made the motion to move to the Executive Session. Richard seconded.
The Board voted to move to the Executive Session.

The regular meeting ended at 9:42 A.M.

Approved 06-18-2024

