



EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

CITY OF WATERTOWN
BOARD OF ASSESSORS
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WATERTOWN BOARD OF ASSESSORS
MEETING MINUTES
April 23, 2024

On April 23, 2024, the Watertown Board of Assessors had a scheduled meeting at 9:30 a.m., in person, in the in the Louis P. Andrews Conference Room (3rd Floor) of the City Hall.

Meeting called into session at 9:30 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary (via Zoom), Board Member, Richard V. Moynihan, Board Member, Earl L. Smith, and Judy Gilreath, Principal Account Clerk - scribe. Also in attendance is Sean DelRose, Assistant Assessor

March 26, 2024, Meeting Minutes

The Board reviewed the meeting minutes from March 26, 2024

Richard motioned to approve the minutes. Kathleen seconded the motion.

The Board voted unanimously to accept the meeting minutes of March 26, 2024.

Office Updates:

Appraisal software migration started.

- VISION mapping data

Revaluation started.

- Earl and Sean meeting with RRC on May 9th.

Cyclical inspections ongoing

Preparation for the first quarter bill has begun.

OLD/NEW Business:

We would like to schedule a time for Kathleen to do a Personal Property session for our staff.

Kathleen to check her calendar.

Schedule Next Board Meeting: Tuesday, May 21, 2024 9:30 a.m.

Earl indicated the regular Board business was complete and would entertain a motion to move to Executive Session. The public meeting would not reconvene.

Executive Session

Citing Applications for abatement or exemption are confidential under G.L. c. 59, S 60, Chair made a motion to convene in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Applications for Exemptions.

The Chair recommended going into Executive Session and indicated the Board would not reconvene the public meeting after Executive Session. In attendance: Earl Smith, Board Chair, Kathleen Colleary and Richard Moynihan, Board Members. Further, Judy Gilreath will remain present at the request of the Board as it is not inconsistent with the executive session as she is an employee that has access to confidential information and is acting as an agent of the Board. Also in attendance, Sean DelRose, Assistant Assessor.

Kathleen made the motion to move to the Executive Session. Richard seconded.
The Board voted to move to the Executive Session.

The regular meeting ended at 9:34 A.M.

APPROVED 05.21.2024

Earl L. Smith
Richard Moynihan
Kathleen Colleary