



CITY OF WATERTOWN

BOARD OF ASSESSORS

Administration Building

149 Main Street

Watertown, Massachusetts 02472-4410

EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

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WATERTOWN BOARD OF ASSESSORS MEETING MINUTES February 27, 2024

On February 27, 2024 the Watertown Board of Assessors had a scheduled meeting at 9:30 a.m., in person, in the in the Louis P. Andrews Conference Room (3rd Floor) of the City Hall..

Meeting called into session at 9:30 A.M. by Chair Earl L. Smith, present for the meeting were Kathleen Colleary (via Zoom), Board Member, Richard V. Moynihan, Board Member , Earl L. Smith, and Judy Gilreath, Principal Account Clerk - scribe.

January 30, 2024 Meeting Minutes

The Board reviewed the meeting minutes from January 30, 2024

Richard motioned to approve the minutes. Kathleen seconded the motion.

The Board voted unanimously to accept the meeting minutes of January 30, 2024.

Motor Vehicle Excise Warrant – 1st Commitment – \$3,780,630.79 (24,085 bills)

Earl made a motion to approve the Excise Commitment excluding the bills belonging to Kathleen (\$40.80) and Richard (\$314.38). Kathleen seconded the motion.

Kathleen motioned to approve to include Richard's bill.

Earl and Kathleen approved / Richard recused.

Richard motioned to approve the bill to include Kathleen's bill.

Richard and Earl approved / Kathleen recused.

The motor vehicle warrant was approved unanimously and signed by the Board of Assessors.

Office Updates next 90 days:

Abatements

- Additional information requested on the remaining abatement applications.

Assessor Training

- Brad Nixon was due to start on the 13th of February – Snow day!
He joined us February 14th.

Condominium Creation

- Condo Conversions will start mid-March

Building Permits

- Recollection of Building Permits will follow.

Software Conversion

- Not moving as expected. Have reached out to involve City Manager, George Proakis and CFO, Ari Sky to help move things along.

Cyclical Inspections

- Brad is doing the behind the scenes prep. Scheduling now.

OLD/NEW BUSINESS

N/A

Schedule Next Board Meeting: March 26, 2024

Earl indicated the regular Board business was complete and would entertain motion to move to Executive Session. The Board would not reconvene after Executive Session.

Executive Session

Citing Applications for abatement or exemption are confidential under G.L. c. 59, § 60, Chair made a motion to convene in executive session under purpose 7 to comply with, or act under the authority of, that general law regarding Applications for Exemptions.

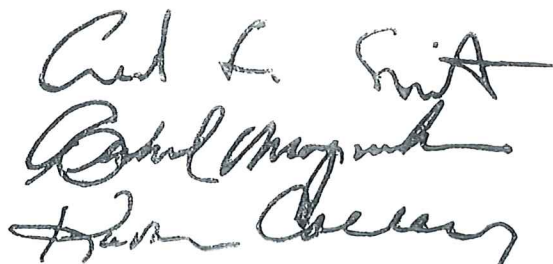
Chair recommended to go into Executive Session and indicated the Board would reconvene the public meeting after Executive Session. In attendance: Earl Smith, Board Chair, Kathleen Colleary and Richard Moynihan, Board Members. Further, Judy Gilreath will remain present at the request of the Board as it is not inconsistent with the executive session as she is an employee that has access to the confidential information and is acting as an agent of the Board.

Kathleen made the motion to move to Executive Session. Richard seconded.

The Board voted to move to Executive Session.

The regular meeting ended at 9:38 A.M.

APPROVED 03-26-2024



Three handwritten signatures in black ink. The top signature is 'Earl L. Smith', the middle is 'Richard Moynihan', and the bottom is 'Kathleen Colleary'.