



EARL L. SMITH, CHAIR
RICHARD V. MOYNIHAN
KATHLEEN COLLEARY

CITY OF WATERTOWN
BOARD OF ASSESSORS
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WATERTOWN BOARD OF ASSESSORS
MEETING MINUTES
May 23, 2023

On May 23, 2023, the Watertown Board of Assessors had a scheduled meeting, in person, in the Louis P. Andrews Conference Room (3rd Floor Meeting Room) of the City Hall.

Meeting called into session at 9:30 A.M. by Chair Earl L. Smith. Roll call indicated present for the meeting were Board Members: Kathleen Colleary, Richard V. Moynihan, and Earl L. Smith.

April 25th, 2023, Meeting Minutes

The Board reviewed the meeting minutes from April 25th, 2023.

Richard motioned to approve the minutes. Kathleen seconded the motion.

Board voted to accept meeting minutes of April 25th, 2023.

Motor Vehicle Warrant.

Second Commitment for 2023 issued for Motor Vehicles in Watertown in the amount of \$572,728.94. Kathleen motioned to approve, Richard seconded motion. Board unanimously approved and signed requiring Collector to collect the funds and pay over to Treasurer.

Office update:

Ongoing cyclical data collection happening in Watertown in accordance with Department of Revenue requirements.

Commercial recollect will follow residential data collection.

First quarter bills are being prepped and will be created June 15th to send out last week of June. Preliminary Commitments to be approved and signed at June meeting.

Review of Exemption forms and decision made to send out specific forms for Fiscal Year 2024 and to revisit and consider adopting comprehensive form in Fiscal Year 2025.

Funds from overlay surplus vote in April meeting returned to City.

Scheduling of Next Board Meeting:

Next Board of Assessors meeting scheduled for June 27th, 2023 @ 11:30 AM.

Motion to Adjourn

Kathleen motioned to adjourn at 10:03 AM, Richard seconded and Board unanimously approved motion.

APPROVED
6/27/23

Earl L. Smith
Richard Moynihan
Kathleen Colleary